



City of Mountain View

Minutes - Draft

Board of Library Trustees

Monday, August 21, 2023

7:00 PM

Library Program Room - 2nd Floor

1. CALL TO ORDER

Chairperson Su called the meeting to order at 7:02 p.m.

2. ROLL CALL

Present 4 - Member Phyllis Bismanovsky, Member Kristin Higaki, Member Nicole Vogt, and Chair Sharon Su

Absent 1 - Vice Chair Eric Nehrlich

3. MINUTES APPROVAL

3.1 Approval of Minutes from June 19, 2023 meeting

MOTION - Vogt/Bismanovsky (M/S) to approve the Minutes from the June 19, 2023 Board of Library Trustees' meeting as presented. Motion carried. Votes taken by roll call.

Yes: 4 - Member Bismanovsky, Member Higaki, Member Vogt, and Chair Su

4. ORAL COMMUNICATIONS FROM THE PUBLIC

Lada Adamic, commented on the Friends of the Mountain View Library book donation availability.

5. DONATIONS

5.1 Library Donation

Accept Library Donation:

\$40 - Hazel and Erol Okter's Lemonade Stand

Chairperson Su thanked Hazel and Erol for their thoughtfulness and generosity.

MOTION - Higaki/Bismanovsky (M/S) to accept donation. Motion carried. Votes taken by roll call.

Yes: 4 - Member Bismanovsky, Member Higaki, Member Vogt, and Chair Su

6. PRESENTATIONS

None.

7. UNFINISHED BUSINESS

None.

8. NEW BUSINESS

8.1 Fiscal Year 2022-23 Library Significant Accomplishments,

Performance/Workload Measures, Goals/Projects and Year In Review.

Library Director, Tracy Gray summarized the Fiscal Year 2022-23 accomplishments which included Career Online High School graduates, new Citywide and Library website along with the launch of the new Aspen catalog. Worked in collaboration with the City Manager's Office to host the Elevate Mountain View pilot program.

Noting number of visits increased significantly, almost 40% increase in visitors. Circulation has also increased significantly, attendees at programs also had high attendance even with several staff vacancies.

Part of the new Fiscal Year 2023-24 goals will include the launch of the new electric bookmobile, inventory of the History Center items and additional seating with new tables and chairs.

8.2 Group Study and Program Room Use Policy

Librarian, Mark Jack presented on the revisions made to the Group Study and Program Room Use Policy. Gave a summarized list of changes that will be more efficient and will reduce wait times during a cancellation. Clarified the language for usage, time limit and how those changes will help ease the process when reserving a study room.

MOTION - Bismanovsky/Vogt (M/S) to accept the Group Study and Program Room Use Policy as presented. Motion carried. Votes taken by roll call.

Yes: 4 - Member Bismanovsky, Member Higaki, Member Vogt, and Chair Su

9. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

9.1 Library Director's Report

Library Director, Tracy Gray gave an update on Summer Reading, which has been very busy and successful with participants completing their summer reading list and claiming their prize. Library tours have also increased which included a tour for the City's Sister City Iwata, Japan, this summer.

9.2 Agenda setting

- The Celebration of Service event in September.
- A meeting with the Friends of the Mountain View Library Board in October.

10. ADJOURNMENT

The meeting is adjourned at 8:08 p.m.

The next Board of Library Trustees' meeting will be held on Monday, September 18, 2023, at 7:00 p.m.

Minutes submitted for approval by Joy Phaphakdy.