

CSFRA - RENTAL HOUSING COMMITTEE WORK PLAN 2020

Date	Description	Key Milestones	Notes
Jan 13	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. Monthly Activity Report Dec 2019 	<ol style="list-style-type: none"> 1. RHC review of hearings 2. Continued Implementation 3. Performance & Market Metrics 	
Feb 10	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. Quarterly Financials (Q2) 4. Monthly Activity Report Jan 2020 5. CSFRA Newsletter January 2020 	<ol style="list-style-type: none"> 1. RHC review of hearings 2. Continued Implementation 3. Quarterly update financials 4. Performance & Market Metrics 5. Review outreach 	
March 9	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. Monthly Activity Report Feb 2020 	<ol style="list-style-type: none"> 1.RHC review of hearings 2.Continued Implementation 3. Performance & Market Metrics 	
April 6	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. Annual Election Chair/Vice-Chair 4. Bi-Annual CPI Index Report 5. Monthly Activity Report March 2020 	<ol style="list-style-type: none"> 1.RHC review of hearings 2.Continued Implementation 3.Per 4/30 Rotation of Chair 4. Comparison CPI performances 5. Performance & Market Metrics 	
May 4	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. Quarterly Financials (Q3) 4. FY20/21 Draft Budget 5. AGA 2020 6. Monthly Activity Report April 2020 	<ol style="list-style-type: none"> 1.RHC review of hearings 2.Continued Implementation 3. Quarterly update financials 4. Review Budget 20/21 5. Adopt yearly AGA 6. Performance & Market Metrics 	
June 1	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. FY20-21 Budget and Fees 4. FY20-21 Contract Renewals 5. Monthly Activity Report May 2020 	<ol style="list-style-type: none"> 1.RHC review of hearings 2.Continued Implementation 3. Adopt annual Budget and Fees 4. Approve 3rd party services 5. Performance & Market Metrics 	
June 29	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. Annual overview TRAO Activities 4. Monthly Activity Report May 2019 5. Newsletter July 2020 	<ol style="list-style-type: none"> 1.RHC review of hearings 2.Continued Implementation 3. Review TRAO Activities 4. Performance & Market Metrics 5. Review outreach 	
JULY	NO MEETING		
Aug 24	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. Annual overview Petition Process 4. Quarterly Financials (Q4) 5. Monthly Activity Report June/July 2020 	<ol style="list-style-type: none"> 1.RHC review of hearings 2.Continued Implementation 3. Review Petition Activities 4. Quarterly update financials 5. Performance & Market Metrics 	
Sept 21	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. FY 1819 Funds Actual vs. Budget 4. RHC Meeting schedule 2021 5. Monthly Activity Report Aug 2020 	<ol style="list-style-type: none"> 1.RHC review of hearings 2.Continued Implementation 3. Review Annual Financials 4. Adopt meeting schedule 2021 5. Performance & Market Metrics 	
Oct 19	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. Annual overview Outreach/Education 4. Bi-Annual Quarterly Index Report 	<ol style="list-style-type: none"> 1.RHC review of hearings 2.Continued Implementation 3. Review Communications Plan 4. Comparison CPI performances 	

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	5. Monthly Activity Report September 2020	5. Performance & Market Metrics	
Nov 16	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. RHC work plan 2021 4. Quarterly Financials (Q1) 5. Monthly Activity Report October 2020 	<ol style="list-style-type: none"> 1.RHC review of hearings 2.Continued Implementation 3. Plan work items 2021 4. Review quarterly financials 5. Performance & Market Metrics 	
Dec 14	<ol style="list-style-type: none"> 1. Appeals? 2. Update Regulations 3. Monthly Activity Report Nov 2020 	<ol style="list-style-type: none"> 1.RHC review of hearings 2.Continued Implementation 3. Performance & Market Metrics 	

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