



**DATE:** December 6, 2016  
**CATEGORY:** Consent  
**DEPT.:** City Manager/City Clerk  
**TITLE:** **2017 Council Meeting Schedule**

### **RECOMMENDATION**

Confirm the schedule for City Council meetings and Study Sessions for the 2017 calendar year.

### **BACKGROUND AND ANALYSIS**

The following schedule is intended to be a “master calendar” for City Council meetings for calendar year 2017. In general, the schedule calls for the Regular City Council meetings to be held the second and fourth Tuesdays of the month with one or two Special City Council meetings per month scheduled on the alternate Tuesdays in order to consider regular City business items and/or conduct Study Sessions. Study Sessions will also be scheduled prior to or after Council meetings when possible. In addition, the schedule provides for a summer and holiday season “meeting break” per Council practice.

This schedule takes into consideration known potential conflicts (listed on Page 2); however, Councilmembers are encouraged to let staff know in advance of any other conflicts and bring their calendars to the meeting if the item is pulled for discussion or changes.

Based on the above assumptions, the proposed meeting schedule is as follows:

January 10	City Council Meeting ( <i>Ceremonial Meeting Only</i> )
January 17	Special City Council Meeting
January 24	City Council Meeting
February 7	Special City Council Team Building Session ( <i>earlier in the day</i> )
February 14	City Council Meeting (Midyear Budget)
February 28	City Council Meeting

March 7	Special City Council Meeting
March 21	Special City Council Meeting
March 28	City Council Meeting
April 4	Special City Council Meeting
April 18	Special City Council Meeting
April 25	City Council Meeting
April 27 (Thursday)	<i>Budget Narrative Study Session</i>
May 2	Special City Council Meeting
May 16	Special City Council Meeting
May 23	City Council Meeting
June 6	Special City Council Meeting
June 13	City Council Meeting (Budget Hearing)
June 20	Special City Council Meeting (Budget Adoption)
June 27	City Council Meeting
September 5	Special City Council Meeting
September 12	City Council Meeting (LCC Week)
September 19	Special City Council Meeting
September 26	City Council Meeting
October 3	Special City Council Meeting
October 17	Special City Council Meeting
October 24	City Council Meeting
November 7	Special City Council Meeting
November 14	City Council Meeting (NLC Week)
November 28	City Council Meeting
December 5	Special City Council Meeting

Other upcoming meetings/events to note:

- Monday, January 9: Reception for Outgoing Councilmembers
- Interviews of Candidates for Rental Housing Committee (late January)
- Council Goal-Setting Study Session: (late February)

### **POTENTIAL CONFLICTS**

#### **League of California Cities (LCC)**

September 13 through September 15      Annual Conference

**National League of Cities**

March 11 through March 16                      Congressional City Conference  
November 15 through November 18              City Summit

**Local Public School District Holidays**

February 20 through February 24              Winter Recess  
April 10 through April 14                      Spring Recess

**Jewish Holidays**

April 10 (sundown) through April 18 – Passover (No meetings April 10-11)  
September 20 (sundown) through September 22 – Rosh Hashanah (No meetings  
September 20-21)  
September 29 (sundown) through September 30 – Yom Kippur (No meetings September  
29-30)  
December 12 (sundown) through December 20 – Chanukah (No meeting December 12)

**FISCAL IMPACT** – None.

**PUBLIC NOTICING** – Agenda posting.

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