



DATE: April 12, 2022

CATEGORY: Consent

DEPT.: Public Works

TITLE: **Amend Professional Services Agreement with Tanner Pacific, Inc., for Construction Engineering Services**

RECOMMENDATION

1. Transfer and appropriate \$300,000 from the Development Services Fund to the Public Works Department Operating Fund. (Five votes required)
2. Authorize the City Manager or designee to amend the existing Professional Services Agreement with Tanner Pacific, Inc., for an additional \$300,000 to provide construction engineering services in a not-to-exceed amount of \$700,000.

BACKGROUND AND ANALYSIS

In recent years, to keep pace with increasing development and construction activity, the Public Works Department has contracted with engineering firms for land development-related plan checking and construction engineering services. Contracting for outside services allows staff the flexibility to manage the development and construction workload as it fluctuates. Consultants have been necessary to maintain standard turnaround times for plan check and inspection services, which satisfies the customer service level that is expected by the City's businesses and developers and meets requirements under State law.

The City entered into an agreement with Tanner Pacific, Inc. (Tanner Pacific), in the amount of \$100,000, to provide construction management and inspection services for development projects for Fiscal Year 2021-22, and on September 28, 2021, Council authorized an amendment of an additional \$300,000, for a total not-to-exceed amount of \$400,000. The Agreement funding will be fully expended this month.

Staff has evaluated the anticipated development and construction workload and determined that assistance continues to be required to keep up with the workload. Staff recommends increasing the Tanner Pacific contract by \$300,000 for additional construction engineering services for a total not-to-exceed amount of \$700,000. The recommended increase will allow the Public Works Construction Engineering Section to maintain the high quality of development reviews and

inspections in the time frames required as the development and construction workload continues at a high level.

FISCAL IMPACT

The Fiscal Year 2021-22 Adopted Budget allocated limited-period funding of \$400,000 from the Development Services Fund for consultant support in the Construction Engineering Section. This \$400,000 has been encumbered for engineering services under the current Tanner Pacific Agreement. Staff recommends a transfer and appropriation of \$300,000 from the Development Services Fund to the Public Works Department Operating Fund to fund the contract amendment. There is sufficient funding in the Development Services Fund for the recommended contract amendment for the Tanner Pacific Agreement to add \$300,000 for a total not-to-exceed amount of \$700,000.

ALTERNATIVES

1. Do not authorize the Agreement amendment for construction engineering services.
2. Provide other direction.

PUBLIC NOTICING—Agenda posting.

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cc: APWD—Arango, PCE—Shah, SMA—Goedicke/Doan, PA—Li