



MEMORANDUM

City Manager's Office

DATE: October 7, 2021

TO: Human Relations Commission

FROM: Christina Gilmore, Assistant to the City Manager
Audrey Seymour Ramberg, Assistant City Manager/Chief
Operating Officer

SUBJECT: 2021 Human Relations Commission Meeting Schedule

RECOMMENDATION

Approve the 2021 Human Relations Commission meeting schedule for the remainder of the calendar year.

BACKGROUND AND ANALYSIS

On June 22, 2021, the City Council approved Resolution No. 18574 that revised City Council Policy K-2—Council Advisory Bodies (Attachment 1) which states that each Council Advisory Body must formally adopt an annual schedule of meetings.

The following schedule is intended to be the “master calendar” for the Human Relations Commission (HRC) meetings for the remainder of the calendar year in 2021. In general, the schedule calls for the HRC Regular Meetings to be held on the first Thursdays of the month at 6:30 p.m., except for the months of July and August. Any HRC Special Meetings (e.g., Civility Roundtables, Listening Forums, and Community Events) would be scheduled as needed.

The proposed HRC meeting schedule for the remainder of 2021 is as follows:

- October 7
- November 4
- December 2

At the HRC meeting on January 6, 2022, the HRC will adopt a master calendar of regular HRC meetings for 2022.

~~CG-ASR/1/MGR~~

~~608-10-07-21M~~

Attachment: 1. City Council Policy K-2—Council Advisory Bodies