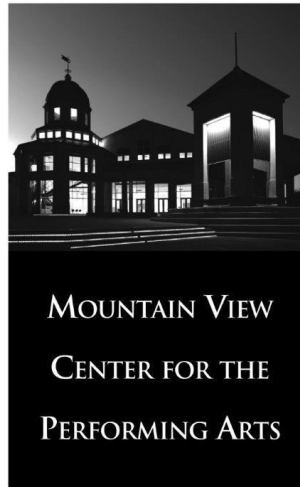


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High School One-Act Play Mentor General Guidelines

Important Dates

Directors' application deadline: **DATE, 2019**.

Finalists will likely be chosen at **DATE, 2019** PAC meeting.

Kickoff meeting: **DATE, 2019**, 6pm – 10pm, at SecondStage, Mountain View Center for Performing Arts. Rehearsals to be determined by directors.

Tech rehearsal at SecondStage: **DATE, 2020**.

Shows: **DATE, 2020** at 7:30 pm

- 1. Schedule for mentor participation.** The initial mentor/mentee meeting could take place at the **DATE, 2019** kickoff at SecondStage or at a more informal setting earlier in October.
- 2. Audition advisement.** Mentors should advise directors on casting early on, in person or by phone, and should attend a casting event in person or via Skype. Mentors should attend an off-book rehearsal (perhaps around two weeks before opening).
- 3. Regular check-ins.** Mentors and directors should talk about how the process is going at least twice a month in October, November, December, January. This could be done over coffee or by phone.
- 4. Handouts.** Directors should be given a checklist and 'how to' articles to give them something tangible for reference.
- 5. Time log.** The Performing Arts Committee would appreciate receiving a report from mentors of total number of hours spent mentoring.