

## **MINUTES**

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SPECIAL MEETING – TUESDAY, JUNE 7, 2021  
VIRTUAL MEETING WITH NO PHYSICAL MEETING LOCATION  
3:00 P.M.

**1. CALL TO ORDER**

This meeting was conducted in accordance with State of California Executive Order N-29-20, dated March 17, 2020. All members of the NOFA Review Committee participated in the meeting by video conference, with no physical meeting location. The meeting was called to order at 3:05 p.m. with Committee Chair Ramirez presiding.

**2. ROLL CALL**

**Present:** Committee members Hicks, Showalter, and Chair Ramirez.

**Absent:** None.

**Staff Present:** Vera Gil, Project Manager—Affordable Housing; Lata Vasudevan, Associate Planner; Lindsay Hagan, Deputy Zoning Administrator; Wayne Chen, Assistant Community Development Director; and Rebecca Shapiro, Deputy Zoning Administrator.

**3. MINUTES APPROVAL**

Minutes for the November 18, 2020 meeting were approved as submitted.

**4. ORAL COMMUNICATIONS FROM THE PUBLIC—None.**

**5. NEW BUSINESS**

**5.1 CHARITIES HOUSING NOTICE OF FUNDING AVAILABILITY PROPOSAL—  
1265 MONTECITO AVENUE**

Vera Gil, Project Manager—Affordable Housing, provided a short presentation on the proposal to the NOFA Review Committee, including a history on the NOFA process and information on the project pipeline and amount of funding available for this development.

Lata Vasudevan, Associate Planner, also provided a presentation on the project, including current zoning and land use for the property, rezoning information, and details on the number of units, tree removals, and density bonus information. Ms. Vasudevan also discussed the materials being used on the development and details on the site plan and elevations. The development will also be seeking a density bonus waiver for the personal storage requirement and, because of its proximity to transit, will qualify for the density bonus parking reduction.

**Motion**—M/S Showalter/Hicks—Carried 3-0—The NOFA Review Committee recommends to the City Council a reservation of funding for this project.

6. **COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS**—None.

7. **ADJOURNMENT**

The meeting was adjourned at 4:10 p.m.

DT/1/CDD

843-06-07-21mn