



City of Mountain View

Minutes

Administrative Zoning Hearing

Wednesday, December 13, 2023

4:00 PM

Plaza Conference Room, 500 Castro St.,
Mountain View, CA 94041

This meeting was conducted with a virtual component.

1. CALL TO ORDER

Zoning Administrator Hollister called the meeting to order at 4:00 p.m.

2. ROLL CALL

PRESENT: Members Hollister, Arango and Fazely

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Zoning Administrator Hollister opened the public comment portion of the meeting and asked if anyone from the public wished to speak.

No members of the public wished to speak.

Zoning Administrator Hollister closed the public comment portion of the meeting.

4. CONSENT CALENDAR - NONE.

5. JOINT ADMINISTRATIVE ZONING AND SUBDIVISION COMMITTEE PUBLIC HEARING

**5.1 500-550 Ellis Street, Loren Brown for Portola Land Company,
PL-2022-099; APNs: 160-54-016 and 160-54-025**

Zoning Administrator Hollister read the item into the record.

Senior Planner Ellen Yau gave an oral staff report.

Applicant Thom Jess gave an oral presentation.

Zoning Administrator Hollister opened the public comment portion of the meeting and asked if anyone from the public wished to speak.

No members of the public wished to speak.

Zoning Administrator Hollister closed the public comment portion of the meeting.

MOTION: M/S - Arango/Hollister to conditionally approve the project.

ACTION: APPROVED WITH CONDITIONS

6. ADJOURNMENT OF SUBDIVISION COMMITTEE HEARING

7. PUBLIC HEARING

7.1 1350 Grant Road, Unit 9, Christopher Hudec for Dog and Cat Skin Care, Inc., PL-2023-196; APN: 193-12-001

Zoning Administrator Hollister read the item into the record.

Junior Planner Faul gave an oral staff report.

Applicant Chris Hudec gave a statement.

Zoning Administrator Hollister opened the public comment portion of the meeting and asked if anyone from the public wished to speak.

No members from the public wished to speak.

Zoning Administrator Hollister closed the public comment portion of the meeting.

ACTION: APPROVED

8. ADJOURNMENT

Zoning Administrator Hollister adjourned the meeting at 4:12 pm.

Respectfully submitted,

**Aaron Hollister
Zoning Administrator
Approved on: March 12, 2024**

NOTICE TO THE PUBLIC:

Administrative Zoning Hearings are held regularly on the second and fourth Wednesday of each month at 4:00 p.m. and may be held jointly with the Subdivision Committee.

The agenda and staff reports may be viewed online at mountainview.legistar.com.

Questions or comments regarding the agenda may be directed to the Zoning Administrator or the Project Planner listed on the agenda for the item at (650) 903-6306 or planning.division@mountainview.gov.

The Zoning Administrator may take action on any matter noticed herein. The Zoning Administrator's consideration of and action on the matters noticed herein are not limited by the recommendations indicated on the agenda.

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance in this meeting, please contact the Planning Secretary at (650) 903-6306. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))

ADDRESSING THE ZONING ADMINISTRATOR:

Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Zoning Administrator.

Anyone wishing to address the Zoning Administrator or Subdivision Committee on a nonagenda item may do so during the Oral Communications portion of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes. If there appears to be a large number of speakers, the Zoning Administrator may reduce speaking time to no less than 1.5 minutes per speaker.

Pursuant to Government Code Section 54954.3(b)(1), at least twice the allotted time will be provided to a member of the public who utilizes a translator.

ADMINISTRATIVE ZONING HEARING REVIEW PROCESS

The Zoning Administrator is the approval body for all applications requiring a Conditional Use Permit, Variance, Planned Unit Development, Development Review Permit, or Planned Community Permit and can provide a recommended action on permits that require City Council approval.

The Subdivision Committee is the approval body for all applications requiring a new or modified subdivision map, including lot line adjustments, parcel maps, and tentative maps, and can provide a recommendation action on subdivision maps that require City Council approval.

At the hearing, the applicant/agent will be asked to make a brief presentation on the proposal. Comments from the public shall be heard after the Zoning Administrator has opened the public hearing and prior to the Zoning Administrator taking action or making a recommendation.

The Zoning Administrator can take the following actions on projects being heard:

- Conditionally approve the project.
- Continue the project indefinitely and will be re-noticed.
- Continue the project to a specific date.
- Take the project under advisement - pending additional information for staff's review.
- Deny the project.

The decisions of the Zoning Administrator are final unless appealed to the City Council by filing an appeal with the City Clerk within 10 calendar days of the date of findings. No building permits shall be issued during this 10-day period.