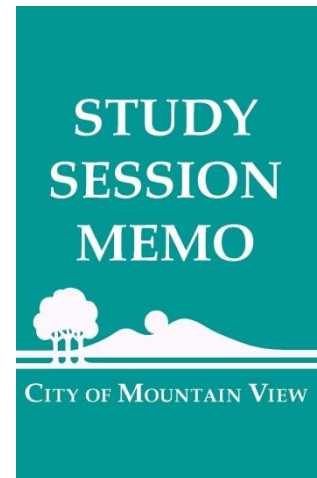


**DATE:** January 3, 2019

**TO:** Honorable Mayor and City Council

**FROM:** Wanda Wong, Deputy City Clerk  
Lisa Natusch, City Clerk

**TITLE:** **Environmental Planning Commission  
Applicant Interviews**



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## **PURPOSE**

Conduct interviews of 12 applicants for four openings on the Environmental Planning Commission.

## **BACKGROUND**

In September 2018, the City Clerk's Office conducted a recruitment process for two upcoming openings on the Environmental Planning Commission (EPC). Four applications were received during the recruitment period that ended September 28, 2018, including one from Margaret Capriles, who, as of December 31, 2018, will have served the term limit of two 4-year terms, but has requested reappointment. Per Council Policy K-2, the Council may determine that it is in the best interest of the community to reappoint beyond the term limit.

On November 27, 2018, Council took action to extend the recruitment period for the EPC to December 20, 2018 in consideration of two additional vacancies following the November 6, 2018 City Council election.

## **DISCUSSION**

There are currently four openings on EPC:

- Two 4-year terms ending December 31, 2022.
- Two unexpired terms ending December 31, 2021.

## **RECOMMENDATION AND NEXT STEPS**

Based on the established selection process for the EPC, the entire Council will interview the applicants. At the conclusion of the interviews, the Council shall determine its appointment recommendations for final consideration and action at their meeting tonight.

**PUBLIC NOTICING** – Agenda posting.

WW-LN/2/CAM

429-01-03-19SS

- Attachments:
1. Environmental Planning Commission Members Selection Process
  2. Board/Commission/Committee Members Selection Guidelines
  3. Interview Schedule