



# City of Mountain View

## Agenda

### Rental Housing Committee

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Monday, May 22, 2023

7:00 PM

Council Chambers and Video Conference, 500 Castro St.,  
Mountain View, CA 94041

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This meeting is being conducted with a virtual component. Anyone wishing to address the Committee virtually may join the meeting online at: <https://mountainview.zoom.us/j/93773068363> or by dialing (669) 900-9128 and entering Webinar ID: 937 7306 8363. When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom or dial \*9 on your phone. When the Chair calls your name to provide public comment, if you are participating via phone, please press \*6 to unmute yourself.

#### 1. CALL TO ORDER

#### 2. ROLL CALL

Chair Edie Keating, Vice-Chair Guadalupe Rosas, Committee Members Robert Cox, Kevin Ma, Kirin Madison and Alexander Brown (alternate).

#### 3. CONSENT CALENDAR

##### 3.1 Approve the Minutes for the April 24, 2023, RHC Meeting

**Recommendation:** Approve the Rental Housing Committee meeting minutes. Copies of the minutes for the above noted meeting have been delivered to Committee Members and copies are available online or by request.

**Attachments:** [Minutes RHC Meeting, April 24, 2023](#)

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC

*This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are allowed to speak on any topic for one three-minute period during this section. State law prohibits the Committee from acting on non-agenda items.*

#### 5. APPEAL HEARINGS - None

#### 6. PUBLIC HEARINGS - None

## 7. NEW BUSINESS

### 7.1 Amendments Regulations

CSFRA Chapter 4/MHRSO Chapter 5 Petition Process and  
CSFRA Chapter 7/MHRSO Chapter 8 Procedures for Annual General Adjustments

- Recommendation:**
1. Amend CSFRA Regulations Chapter 4: Petition Process to add provisions regarding the determination of a respondent's duties in a petition and to adopt time limitations on former Tenants of Covered Units filing Downward Adjustment of Rent petitions.
  2. Amend MHRSO Regulations Chapter 5: Petition Process to adopt time limitations on former tenants of Mobile Home Spaces or Mobile Homes filing Downward Adjustment of Rent petitions.
  3. Amend CSFRA Regulations Chapter 7: Procedures for Annual General Adjustments to authorize Landlords and Tenants of Covered Units to enter into a voluntary agreement to temporarily reduce the rent for a Covered Unit.
  4. Amend MHRSO Regulations Chapter 8: Procedures for Annual General Adjustments to authorize Park Owners or Mobile Home Landlords and Mobile Home Owners or Mobile Home Tenants to enter into a voluntary agreement to temporarily reduce the rent for a covered Mobile Home Space or Mobile Home.

**Attachments:** [Staff Report](#)

[ATT 1 - Draft Resolution to Adopt Amendment to Chapter 4 of the CSFRA Regulations](#)

[ATT 2 - Draft Resolution to Adopt Amendment to Chapter 7 of the CSFRA Regulations](#)

[ATT 3 - Draft Resolution to Adopt Amendment to Chapter 5 of the MHRSO Regulations](#)

[ATT 4 - Draft Resolution to Adopt Amendment to Chapter 8 of the MHRSO Regulations](#)

### 7.2 Quarterly Financial Expenditures FY 2022-23 through March 31, 2023

- Recommendation:** Review the Quarterly Financial Expenditures Report for Fiscal Year 2022-23 through March 31, 2023, for both the Community Stabilization and Fair Rent Act and the Mobile Home Rent Stabilization Ordinance.

**Attachments:** [Staff Report](#)

[ATT 1 - CSFRA Quarterly Financial Report \(Fiscal Year 2022-23 through March 31, 2023\)](#)

[ATT 2 - MHRSO Quarterly Financial Report \(Fiscal Year 2022-23 through March 31, 2023\)](#)

### 7.3 CSFRA and MHRSO Fiscal Year 2023-24 Recommended Budgets

- Recommendation:** To review and provide feedback on the Fiscal Year 2023-24 Recommended Budgets for the administration of the Community Stabilization and Fair Rent Act and the Mobile Home Rent Stabilization Ordinance. The Fiscal Year 2023-24 budgets are scheduled for

adoption at a subsequent meeting of the Rental Housing Committee on June 12, 2023. The recommended annual Rental Housing Fee and the annual Rental Space Fee are calculated per unit/space, based on the budgets as established by the Rental Housing Committee.

**Attachments:** [Staff Report](#)

[ATT 1 - CSFRA Fiscal Year 2023-24 Statement of Revenues, Expenditures, and Balances](#)

[ATT 2 - MHRSO Fiscal year 2023-24 Statement of Revenues, Expenditures and Balances](#)

## 10. COMMITTEE/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE

*No action will be taken on any questions raised by the Committee at this time.*

**8.1** Workshops, Clinics, Office Hours Update

**8.2** Expected future agenda items for RHC meetings:

- o The treatment of Utilities (Ratio Utility Billing Systems) in the CSFRA (scheduled for RHC August 21, 2023 and subsequent meetings).

**12. ADJOURNMENT - At 8:50 p.m., Chair Keating adjourned the meeting to the next RHC meeting to be held on Monday, June 12, 2023 at 7:00 p.m. in the Council Chambers and Video Conference.**

### NOTICE TO THE PUBLIC

The agenda, reports, and any writings or documents provided to a majority of the Rental Housing Committee regarding any item on this agenda are posted at <https://mountainview.legistar.com> under the meeting details for the date of this meeting. The agenda may also be viewed at City Hall, 500 Castro Street, the City Clerk's Office, 500 Castro Street, Third Floor and at the Mountain View Library, 585 Franklin Street, beginning Thursday, prior to Monday Rental Housing Committee meetings. Printed copies of the agenda, reports, and any writings or documents already provided to a majority of the Committee regarding any item on this agenda may be requested at the Rent Stabilization Program during normal business hours.

The Committee may consider and act on items listed on the agenda in any order and thus those interested in an item listed on the agenda are advised to be present throughout the meeting. In the event it appears that the entire agenda cannot be completed by the time of adjournment, the Committee may take up and act upon the more pressing agenda items. All agenda items not considered at the meeting shall be on the agenda of the next regular, special, or adjourned regular meeting unless the Committee directs otherwise.

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