

Date	Task	Description	Proposed Approach:	Proposed Prep dates
10/18	Overview MHR SO and Work Plan	Discuss key elements of the MHR SO; discuss Work Plan and List of Anticipated Regulations	Staff Present key elements of MHR SO and provide Draft Work Plan and List of Anticipated Regulations	
11/17	Develop Regulations Draft Budget	See attached list of anticipated regulations; adopt policies to implement MHR SO Discuss budget for remainder of FY 21/22 and fee structure	Staff to present draft policies for RHC to discuss and adopt. Staff to prepare draft budget and fee structure	
12/13	Develop Regulations Budget and Fees	See attached list of anticipated regulations; adopt policies to implement MHR SO Adopt budget and fees for remainder of FY 21/22	Staff to present draft policies for RHC to discuss and adopt. Staff to finalize budget and present for adoption by RHC.	
1/24	Develop Regulations	See attached list of anticipated regulations; adopt policies to implement MHR SO	Staff to present draft policies for RHC to discuss and adopt.	
2/28	Develop Regulations	See attached list of anticipated regulations; adopt policies to implement MHR SO	Staff to present draft policies for RHC to discuss and adopt.	
3/28	Develop Regulations	See attached list of anticipated regulations; adopt policies to implement MHR SO	Staff to present draft policies for RHC to discuss and adopt.	

2021/10/18

MHR SO WORK PLAN - RENTAL HOUSING COMMITTEE

4/25	Develop Regulations	See attached list of anticipated regulations; adopt policies to implement MHR SO	Staff to present draft policies for RHC to discuss and adopt.	
5/23	Adopt Annual General Adjustment Draft Budget	No later than June 30 of each year the Committee sets the Annual General Adjustment of Rent percentage (AGA), which shall be effective September 1 of each year Discuss budget for FY 22/23	Staff to present recommendations and draft resolution for AGA. Staff to present draft budget and fee structure	
6/20	Adopt Budget and Annual Fees	Adopt budget and fees for FY 22/23	Staff to finalize budget and present for adoption by RHC	

DRAFT