

DATE: March 7, 2023
TO: Honorable Mayor and City Council
FROM: Wanda Wong, Deputy City Clerk
Heather Glaser, City Clerk
TITLE: **Public Safety Advisory Board and Rental Housing
Committee Applicant Interviews**



STUDY SESSION MEMO

PURPOSE

Interview applicants for the three openings on the Public Safety Advisory Board and five openings on the Rental Housing Committee and make a recommendation for adoption at the March 28, 2023 City Council meeting.

DISCUSSION

The City Clerk's Office conducted a recruitment to fill three openings on Public Safety Advisory Board (PSAB) (terms ending April 12, 2023) and five openings on the Rental Housing Committee (RHC) (two terms and one alternate term ending April 17, 2027, and two unexpired terms ending April 17, 2025). Five applications were received for the PSAB openings and nine applications were received for the RHC openings during the recruitment period that concluded on February 17, 2023.

Public Safety Advisory Board

The PSAB consists of seven members. There are no PSAB bylaws, but the Council report off of which the PSAB was created recommended that Council strive to appoint to the PSAB members who bring diverse community representation (Mountain View residents from different neighborhoods of varying ages, races, professions, cultures, etc.).

The names and term expiration dates for the current PSAB members are as follows:

<u>Name</u>	<u>Term Expires</u>
Kavita Aiyar	April 12, 2025
Cleave Frink, Chair	April 12, 2025
Joan Brodovsky	April 12, 2025
Derek Langton	April 12, 2025
Kalwant Sandhu	April 12, 2023 (incumbent)
Eva Tang	April 12, 2023 (incumbent)
Jeannette Wang, Vice Chair	April 12, 2023 (incumbent)

City staff determined all applicants are qualified to serve on this body.

Rental Housing Committee

The RHC consists of five members and one alternate. The alternate member is permitted to attend all RHC meetings and to speak but is not authorized to vote unless a regular member of the RHC is absent at that meeting or is recused from voting on an agenda item. No more than two members of the RHC may own or manage any rental property or be real estate agents or developers. The Community Stabilization and Fair Rent Act (CSFRA) specifies the RHC composition and eligibility requirements. The eligibility requirements for RHC members include:

- All members are required to be residents of the City of Mountain View; and
- Anyone nominated to the RHC must be in compliance with the CSFRA and all other local, State, and Federal laws regulating the provision of housing.

The names and term expiration dates for the current RHC members are as follows:

<u>Name</u>	<u>Term Expires</u>
Susyn Almond	April 17, 2023
Julian Pardo de Zela	April 17, 2023
Matthew Grunewald, Alternate	April 17, 2023
M. Guadalupe Rosas	April 17, 2025
Vacancy	April 17, 2025
Vacancy	April 17, 2025

The only member of the RHC that will remain after upcoming terms ending, M. Guadalupe Rosas, does not own or manage any rental property or is a real estate agent or developer. Council may consider recommending up to two members that own or manage rental property or are real estate agents or developers. City staff has noted the applicants that fall into this category on the Summary of Applicants (Attachment 2).

City staff determined all applicants are qualified to serve on this body.

Interview Process and Questions

Pursuant to City Council Policy K-2, interviews are to be conducted in a panel format. Applicants will be interviewed in groups by body, each applicant will receive the same amount of time to answer each question, and the questions selected by Council will be asked in randomized round-

robin order. Council may ask a limited number of clarifying questions in the event an applicant's answer was unclear or otherwise not understood. Clarifying questions should not be used to allow an applicant an additional opportunity to expand on the original response.

On March 16, 2021, Council posed the following questions to PSAB applicants:

1. *What unique perspectives or abilities would you bring to the Public Safety Advisory Board, and have you participated in MVPDx or attended a meeting of the Council Race, Equity, and Inclusion Subcommittee or a Human Relations Commission Listening Session?*
2. *What is the role of the Public Safety Advisory Board and how can you make an impact on the relationship between the Mountain View Police Department and community members?*

Five total minutes were allocated.

On March 23, 2021, Council gathered the following information from RHC applicants:

1. *Tell us about yourself and what unique perspectives or abilities you would bring to the Rental Housing Committee.*
2. *Tell us about the role of the Rental Housing Committee and the role of its legal counsel in the Rental Housing Committee decision-making process.*

Five total minutes were allocated.

Voting Process

At the conclusion of interviews, Council may discuss the applicants before voting. Pursuant to City Council Policy K-2, each member of the Council shall vote for as many candidates as there are open seats (e.g., if three seats are available, vote for no more than three; if three seats plus one alternate seat are available, vote for no more than four). In the case that a variety of terms are open, the candidate(s) with the highest number of votes shall be granted the longest term(s). In the event there is a tie vote, each member of the Council shall revote for the candidate(s) of their choice, and the candidate with the highest number of votes wins. City Council Policy K-2 also states Council may choose another voting method by majority vote.

NEXT STEPS

Council should determine the questions that will be asked of each body of applicants, the amount of time that will be allocated to each question to be asked, and confirm the process it will follow for interviews and voting. At the conclusion of the interviews of PSAB applicants followed by RHC

applicants, Council should vote on appointment recommendations for adoption at the March 28, 2023 City Council meeting. Pursuant to City Council Policy K-2, a person appointed to serve on a board, commission, or committee may only serve on one body at a time.

PUBLIC NOTICING—Agenda posting.

Prepared by:

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- Attachments:
1. Board/Commission/Committee Member Selection Guidelines
 2. Summary of Applicants
 3. Attendance Report
 4. Interview Schedule
 5. PSAB Applications
 6. RHC Applications