

# Fee Waiver Request for SecondStage Mountain View Center for the Performing Arts

**Instructions:**

- 1) Please review the Fee Waiver Guidelines included below for eligibility information and requirements
- 2) Complete/submit this request for a facilities fee waiver after receipt of the estimate for your event from the MVCPA Booking office
- 3) Email the completed softcopy of this form to: [jenn@mvcpa.com](mailto:jenn@mvcpa.com)
- 4) A response to this request will be provided within 10 business days

## Applicant and Event Information

**Organization:** Tingyuan Luo

Contact Person Name/Position: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: tingyuan@alumni.usc.edu

Organization Mailing Address: \_\_\_\_\_

Secondary Contact Person Name/Position: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**Event Name:** Tingyuan Luo Piano Solo Recital      **Date(s) of Event:** prefer October 2020

**Brief Description:** (talent, programming, target audience, etc): It will be a classical piano recital presenting repertoires from classical style to contemporary style. It may contain lecture or speech from the performer. It targets to audiences who love classical music.

**How will this event benefit the community?** It will be improving the classical music appreciation in the community.

**Ticketing plans:**     Fee – please state planned ticket price: \$ \_\_\_\_     Free to Public     Ask for donations

**Other sources of funds** (such as Grants, corporate contributions): ticket price: \$15

**Why do you need a fee waiver** (please attach summary of your organization's financial situation)? This recital will be beneficial for building up the community's culture. besides with the fee waiver and the ticket selling, I may still have to cover some of the rental fee by myself.

**For Official Use Only:**

**Date Form Received:** 12 Sept 2019

Center staff comments: \_\_\_\_\_

PAC comments: \_\_\_\_\_

**Approved: Yes / No**    **Date:** \_\_\_\_\_    **Conditions (if any):** \_\_\_\_\_