



**DATE:** February 22, 2022

**CATEGORY:** Consent

**DEPT.:** Public Works

**TITLE:** **Fire Station No. 4, Internal Modifications, Project 20-65 – Various Actions**

### **RECOMMENDATION**

1. Transfer and appropriate \$852,000 from the Capital Improvement Program Reserve Fund to Fire Station No. 4, Internal Modifications, Project 20-65. (Five votes required)
2. Approve plans and specifications for Fire Station No. 4, Internal Modifications, Project 20-65, and authorize staff to advertise the project for bids.
3. Authorize the City Manager or designee to award the construction contract to the lowest responsible bidder if the bid is within the project budget.

### **BACKGROUND**

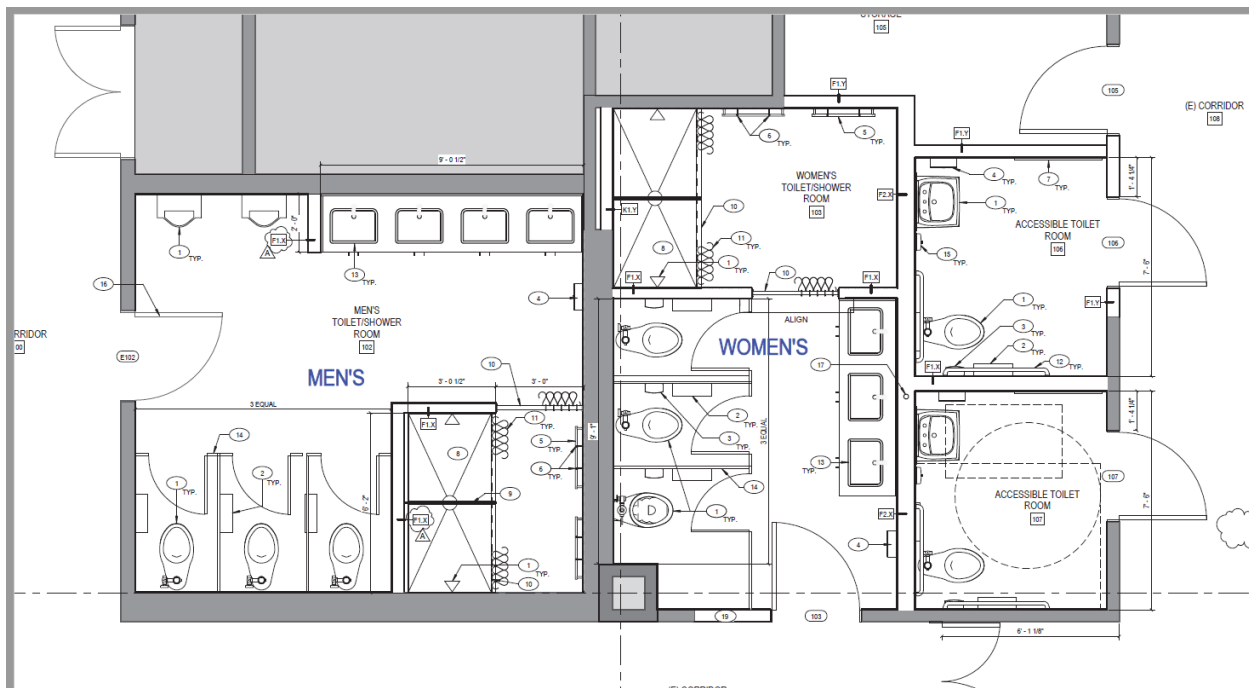
Fire Station No. 4, located at 229 North Whisman Road, was constructed in 1968. Due to its age, the fire station lacks the amenities to address the needs of a more diverse workforce, and modifications to existing restrooms to accommodate female Firefighters is a high priority for the Fire Department. Fire Station No. 4 Internal Modifications, Project 20-65, will provide additional showers and toilets for Fire personnel as well as Americans with Disabilities Act (ADA)-compliant bathrooms.

In January 2019, the City executed a professional services agreement for \$96,000 with Anderson Brule Architects, Inc., for the design phase of the project under Capital Improvement Program (CIP) Project 17-38. On [November 18, 2019](#), Council approved an amendment to the agreement with Anderson Brule Architects, Inc., increasing compensation to a total contract amount of \$191,500 to include design for the use of portable buildings during the project. Project 20-65 is the construction phase of the project.

## ANALYSIS

The project will provide additional needed restroom facilities to Fire Station No. 4. The existing facilities include two showers, three toilets, two urinals, and four sinks for men and one shower, one toilet, and one sink for women. Existing office space is to be repurposed to accommodate the expanded restroom facilities and, once complete, will provide two showers, three toilets, and three sinks for women and provide two private ADA-accessible restrooms. The number of fixtures for men will remain unchanged from what is currently available; however, the men’s restroom facilities will be renovated with new fixtures (see Figure 1).

To accommodate the displacement during construction of both existing restrooms and some office facilities for personnel, the project will provide a temporary modular shower and restroom facility and a temporary modular office building outside of the station. The modular shower and restroom facility will be removed after construction is complete. The modular office building will be in use until a new training facility building at the site is constructed through a future CIP project. The bid documents provide the option for the City to continue an annual lease or purchase the modular building after construction is complete.



**Figure 1: Proposed Restrooms**

Plans and specifications for the project are complete and available for viewing in the Public Works Department. If Council approves the recommended actions and a responsive bid within the project budget is received, construction is anticipated to begin in June 2022 and be completed by the summer of 2023.

**Environmental Clearance**

This project has been determined to be Categorically Exempt in accordance with the requirements of Section 15301 (“Minor Alterations to Existing Public Facilities”) of the California Environmental Quality Act (CEQA) Guidelines.

**FISCAL IMPACT**

Fire Station No. 4, Internal Modifications, Project 20-65, is funded with \$1,800,000 from the CIP Reserve Fund.

The estimated total construction cost is as follows:

Construction (including contingency)	\$2,000,000
Consultant Services	100,000
City Project Management	120,000
Construction Inspection and Testing	165,000
Permits, Printing, and Miscellaneous	28,000
Project Contingency	<u>77,000</u>
Subtotal	\$2,490,000
City Administration	<u>162,000</u>
<b>TOTAL ESTIMATED COST:</b>	<b><u>\$2,652,000</u></b>
PROJECT BUDGET	\$1,800,000
PROJECT SHORTFALL	\$852,000

The project shortfall is attributed to an increase in construction cost, rate of inflation, and cost rise related to material supply chain impacts due to the pandemic. Staff recommends transferring \$852,000 from the CIP Reserve Fund to Fire Station No. 4, Internal Modifications, Project 20-65, providing a total project funding of \$2,652,000. The CIP Reserve Fund has funding available for the recommended transfer.

**ALTERNATIVES**

1. Do not approve the recommended actions and place the project on hold.
2. Provide other direction.

**PUBLIC NOTICING** – Agenda posting.

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