

HOMELESS LIVING IN VEHICLES WORK PLAN

Last Updated February 22, 2016

#	Task/Deliverable	Target Date	Milestones	Status
<i>Council Action Items from October 4, 2016</i>				
1	Continuation of City data gathering on calls for service and staff activity related to the issue of people living in vehicles	Monthly	<ul style="list-style-type: none"> Topic area and tracking developed Data collected from August 2016 to January 2017 Data gathering refinements continue 	ONGOING
2	Contract via the City for a grant to CSA for one half-day per week for mobile hygiene services	January 2017	<ul style="list-style-type: none"> Coordination meetings held Business terms and contracting authority approved by the Council on January 24, 2017 and the County Board of Supervisors on December 13, 2016 CSA reviewing two operators and will establish a location and date/time for services CSA will aim to supplement with a day, such as Tuesday, to complement the showers at Hope's Corner presently on Thursday and Saturday 	IN PROGRESS
3	Provide free waste tank caps to RV owners to help ensure tanks are not leaking onto City streets	December 2016	<ul style="list-style-type: none"> Coordination meetings held Staff purchased and provided waste caps and drip pans Will be distributed by CSA Outreach Worker and Fire and Environmental Protection staff as needed 	COMPLETED

#	Task/Deliverable	Target Date	Milestones	Status
4	72-hour noticed cleaning of Crisanto Avenue and Latham Street	December 2016	<ul style="list-style-type: none"> • Coordination meetings held • New permanent street cleaning signs posted December 2016 for Crisanto Avenue • Outreach Workers engaged to advise of street cleaning • Monthly cleaning for Crisanto Avenue • Bimonthly cleaning of Latham Street 	COMPLETED
5	Fund the purchase of a commercial washer and dryer for CSA and/or Hope's Corner	January 2017	<ul style="list-style-type: none"> • Business terms and contracting authority approved by the Council on January 24, 2017 • City to finalize contract and CSA will purchase and coordinate a location 	IN PROGRESS
6	Contract for Porta-Pottis that are ADA compliant, equipped with a hand sanitizer at Rengstorff Park, and include servicing at least three times per week	November 2016	<ul style="list-style-type: none"> • Coordination meetings held • Staff reviewed a selection of sites • Sited on parking lot at Rengstorff Park • LED lights added to the area for enhanced safety • Screening options under review 	COMPLETED

#	Task/Deliverable	Target Date	Milestones	Status
7	Provide grants for the additional insurance costs incurred by the nonprofit faith-based organizations who may participate in a safe parking program	Pending further development of the pilot concept	<ul style="list-style-type: none"> • Coordination meetings held with the County • Met with CSA and faith-based leaders who want to pilot a safe parking or other program • Pilot institutions researching financing 	PENDING
8	Further discussion with the County and faith community regarding rotating shelter options	Ongoing	<ul style="list-style-type: none"> • Coordination meetings held with the County, CSA, and faith-based leaders who want to pilot a safe parking or other program • CSA and Hope's Corner are looking at options 	ONGOING
9	Share cost of an Outreach Worker with the County to be sited at CSA/ locally for contacting people living in vehicles, assess needs, and link to services and housing	January 2017 Ongoing coordination	<ul style="list-style-type: none"> • County provided temporary outreach in December 2016 – February 2017 • CSA hired Outreach Worker in January 2017 • Business terms and contracting authority approved by the Council on January 24, 2017 and the County Board of Supervisors on December 13, 2016 • County temporary transition to CSA in February/March 2017 	COMPLETED

#	Task/Deliverable	Target Date	Milestones	Status
10	Fund a Case Worker via an agreement with the County for intense case management for Permanent Supportive Housing needs	January 2017 Ongoing coordination	<ul style="list-style-type: none"> • Negotiated contract terms • Business terms and contracting authority approved by the Council on January 24, 2017 and the County Board of Supervisors on December 13, 2016 • Peninsula Healthcare Connection (formerly New Directions) selected as County contractor to serve as Case Worker working with CSA Outreach Worker • County transition to contractor Peninsula Healthcare Connection in March 2017 	COMPLETED
11	Conduct further analysis and return to Council in early 2017, with specific options for how the City might enhance its involvement with the County to expand the availability of housing programs to Mountain View homeless and unstably housed residents	October 2016 - February 2017	<ul style="list-style-type: none"> • Staff developed a work plan and associated report outline • Coordination meetings held, including a discussion of Measure A opportunities • Staff reviewed County Plan to End Homelessness 	COMPLETED

#	Task/Deliverable	Target Date	Milestones	Status
12	Continue to explore a waste dump site and look for options to bring the cost down	October 2016 - February 2017	<ul style="list-style-type: none"> • Coordination meetings held • Sites reviewed by staff • Outreach to SCVWD • Siting locations discussed at Project Coordinating Committee meeting • Summary of options provided for March 7 Council report • Pending Council direction for a consideration of a CIP for preliminary cost estimates and a schedule for site development 	COMPLETED
<i>Additional Staff Action Items</i>				
13	Follow-up with Fire on RV heating hazards for outreach and communications	October 2016	<ul style="list-style-type: none"> • RV Fire/Life Safety Hazard Outreach and Enforcement efforts analyzed • Outreach material created in English and Spanish • Fire suppression crews trained in proactive outreach 	COMPLETED
14	Continued regional engagement like the Cities Association meeting	October 13, 2016 Follow-up early 2017	<ul style="list-style-type: none"> • Presentation made in October by Mayor and staff 	PART ONE - COMPLETED

#	Task/Deliverable	Target Date	Milestones	Status
15	Create homeless services web page and update our community contact resources	November/December 2016	<ul style="list-style-type: none"> Added homeless and housing content to newsletter New <i>Ask MV</i> topics added Several informational collateral items gathered Link: http://www.mountainview.gov/depts/comdev/preservation/living_in_vehicles_and_homeless_information.asp 	COMPLETED
16	Project Work Plan developed; interdepartmental team coordinated; kick-off all staff meeting and ongoing monthly meetings established	October 2017	<ul style="list-style-type: none"> Coordination meetings held Staff informed and coordinating activities 	ONGOING
17	Staff working group for housing options follow-up for 2017	December 2016-February 2017	<ul style="list-style-type: none"> Coordination meetings held Met with the County on Measure A opportunities Defined initial options and costs 	COMPLETED
18	Private donor outreach	Meeting on November 2, 2016 Follow-up meeting in January 2017 with SVCF	<ul style="list-style-type: none"> Coordination meeting held List of suggested funding opportunities provided to Silicon Valley Community Foundation for future consideration Dialogue will continue on opportunities 	PART ONE - COMPLETED

#	Task/Deliverable	Target Date	Milestones	Status
19	Research the new effort for development of Long Beach, Los Angeles Safe Parking programs, new ordinances, etc.	November 2016	<ul style="list-style-type: none"> • Researched and analyzed • Summary of recent actions for the March 7 Council report 	COMPLETED
20	Provide direction for people earning rental income from use of the right-of-way	January-February 2017 report	<ul style="list-style-type: none"> • City Attorney analyzed case law • Summary provided for March 7 Council report 	COMPLETED
21	Review of street locations that may pose visibility or other safety concerns on driveway visibility, safety near curves, etc.	December 2016-February 2017	<ul style="list-style-type: none"> • Coordination meetings held • PWD surveyed the locations on four days and based on these points in time, some modifications were recommended for Latham Street • PWD painted limited number of curbs on Latham Street • Additional reviewed will be conducted as needed 	COMPLETED
22	Look at options and costs for creating a Downtown Streets Team for MV	Early 2017	<ul style="list-style-type: none"> • Coordination meetings held • Analyzed options and costs 	COMPLETED

#	Task/Deliverable	Target Date	Milestones	Status
23	Planning for outreach to people living in vehicles	Ongoing	<ul style="list-style-type: none"> • Coordination meetings held • Temporary outreach plan coordinated with the County • CSA hired Outreach Worker • Transition and Coordination in progress • New Plan in Progress for CSA Outreach Worker 	PART ONE - COMPLETED
24	Ongoing updates to stakeholders	Ongoing engagement	<ul style="list-style-type: none"> • Four updates provided to stakeholders 	ONGOING
25	2017 Santa Clara County Point In Time (PIT) Count	January 2017	<ul style="list-style-type: none"> • Supplied County contractor with maps and associated information 	COMPLETED
26	Update the count of people living in vehicles and locations	February 2017	<ul style="list-style-type: none"> • Coordination meetings held • IT developed app to count vehicles • PD lead implementation in the field 	COMPLETED
27	Review develop outreach material for homeless – living in vehicles and encampments	February 2017	<ul style="list-style-type: none"> • Coordination meetings held • Outreach material received from FD, PD, CSD, CSA, and the County • Added helpful resources to the new web page • Will seek to reformat print collateral in future 	COMPLETED