



**DATE:** September 25, 2018

**CATEGORY:** Consent

**DEPT.:** City Attorney's Office and City Manager's Office

**TITLE:** **Adopt a Resolution Updating the List of Designated Positions Required to File Statements of Economic Interest**

### **RECOMMENDATION**

Adopt a Resolution Updating the List of Designated Positions Required to File Statements of Economic Interest, to be read in title only, further reading waived (Attachment 1 to the Council report).

### **BACKGROUND**

Under the California Political Reform Act, the City is required to designate employees and officials whose positions involve decision-making or participation in decision-making that may affect economic interests of the official or employee. Once designated, the individual occupying the position is required to make certain disclosures in a Statement of Economic Interest (SEI) regarding their sources of income, investments, interest in real properties, and any business positions held outside of their employment with the City, in order to avoid potential conflicts of interest.

Government Code Section 87200 specifically requires the following positions to file SEI forms: mayors, city councilmembers, planning commissioners, city managers, city attorneys, city treasurers, and other public officials who manage public investments. State law further requires local agencies to designate additional positions which may have potential conflicts of interest and also place those positions on the list. State law requires that local agencies update this list of designated positions biennially.

### **ANALYSIS**

The attached list (Exhibit A to the Resolution), designated as Appendix A to the City of Mountain View Conflict of Interest Code, notes the positions and officials who are required to file an SEI form. It reflects the addition, elimination, renaming, reclassification, and new designation of positions and officials in the City.

The following positions are new: Assistant Community Services Director, Assistant Public Works Director—Transportation and Business Services, Plan Check Examiner, Senior Financial Analyst, and Shoreline Manager. The following position is newly designated: Senior Deputy City Attorney. The following positions were eliminated: Emergency Medical Services Coordinator and Senior Information Technology Analyst.

The following position titles have been changed or the positions were reclassified: Principal Planner to Advanced Planning Manager; Parks Section Manager to Forestry and Roadway Manager; Parks Manager to Parks and Open Space Manager; Senior Management Analyst—Finance—Purchasing, Senior Management Analyst—Finance—Revenue, and Senior Management Analyst—Public Works—Administration to Senior Management Analyst; Senior Accountant to Senior Payroll Accountant; Zoning Administrator to Planning Manager/Zoning Administrator; Transportation and Business Manager to Transportation Manager; and Water Conservation Coordinator to Water Resources Manager.

The following designated officials are new: Rental Housing Committee. The following designated officials are newly designated: Bicycle/Pedestrian Advisory Committee.

The proposed amendments update the City's list and the disclosure categories shown indicate the scope of financial disclosures which must be made by the individuals in particular positions. Appendix B to the City of Mountain View Conflict of Interest Code (Exhibit B to the Resolution) identifies the disclosure categories. Appendix B has been amended to reflect real property interests in Disclosure Category 1 only and the elimination of Disclosure Category 4.

**FISCAL IMPACT**—None.

### **CONCLUSION**

In accordance with the requirements of the Political Reform Act, the Conflict of Interest Code should be updated to include the current positions and officials required to complete a Statement of Economic Interest.

### **ALTERNATIVES**

Do not adopt a resolution updating the list of designated positions.

**PUBLIC NOTICING** – Agenda posting.

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Attachments: 1. Resolution with Appendix A and Appendix B