

PERFORMING ARTS COMMITTEE  
REVENUE AND EXPENSE

Item 7.1

Date	Revenue	Expense	Net Funds
6/1/2009	\$500.00		\$1,997.91
10/1/2009		\$65.98	\$1,931.93
10/27/2009		\$152.95	\$1,778.98
11/10/2009		\$85.00	\$1,693.98
3/17/2010		\$8.96	\$1,685.02
8/6/2010	\$2,325.00		\$4,010.02
9/1/2010		\$112.48	\$3,897.54
9/22/2010		\$500.00	\$3,397.54
9/23/2010		\$200.00	\$3,197.54
9/23/2010		\$30.00	\$3,167.54
10/11/2010		\$100.00	\$3,067.54
10/11/2010		\$100.00	\$2,967.54
10/11/2010		\$751.25	\$2,216.29
10/15/2010	\$330.42		\$2,546.71
10/22/2010		\$688.17	\$1,858.54
12/10/2010		\$129.00	\$1,729.54
12/10/2010		\$385.00	\$1,344.54
1/12/2011		\$150.00	\$1,194.54
1/25/2011	\$8.48		\$1,203.02
2/10/2011		-\$18.00	\$1,221.02
7/29/2011	\$292.38		\$1,513.40
10/11/2011		\$212.66	\$1,300.74
10/24/2011		\$800.00	\$500.74
2/15/2012		\$22.34	\$478.40
6/6/2012	\$999.09		\$1,477.49
6/26/2012		\$36.00	\$1,441.49
8/30/2012		\$9.00	\$1,432.49
10/15/2013		\$800.00	\$632.49
9/25/2014		\$43.37	\$589.12
11/26/2014	\$352.84		\$941.96
10/22/2014		\$27.00	\$914.96
4/23/2015		\$32.61	\$882.35
4/28/2015		\$86.17	\$796.18
4/28/2015		\$59.92	\$736.26
4/29/2015		\$70.00	\$666.26
7/10/2015	\$1,580.66		\$2,246.92
8/31/2015		\$289.00	\$1,957.92
9/14/2015		\$108.75	\$1,849.17
10/25/2015	584.29		\$2,433.46
10/14/2016		\$144.50	\$2,288.96
10/17/2016		\$208.00	\$2,080.96
1/31/2017		6.96	\$2,074.00

PERFORMING ARTS COMMITTEE  
DONATIONS AND GRANTS

Item 7.1

Deposit Date	Donor	Description of donation	Unrestricted unless checked	Unrestricted Amount	Restricted Amount	In Kind Donation Value
7/7/2008	MVCPA	Gentry Gala (5/31/08) ticket sales by MVCPA - Peninsula Youth Theatre's offer of up to \$10,000		\$1,617.50		
12/1/2008	Individuals	Thursday Night Finale donations		\$80.80		
6/1/2009	Arts Council Silicon Valley	4/15/09 Grant - unrestricted		\$500.00		
8/6/2010	Arts Council Silicon Valley	CAF grant - Nat'l Humanities Month October 2010	√		\$2,325.00	
10/15/2010	Nora Nguyen	must be used towards 10/3/2010 PAC event expenses	√		\$330.42	
1/25/2011	Nora Nguyen	must be used towards 10/3/2010 PAC event expenses	√		\$8.48	
7/29/2011	MVCPA	Ballroom on the Runway (7/9/11), sponsored by PAC, net ticket sales after labor costs - split 50/50 b/t City and PAC		\$292.38		
6/6/2012	MVCPA	Ballroom on the Grid (5/17/12), sponsored by PAC, net ticket sales after labor costs - 100% to PAC per SW.		\$999.09		
11/26/2014	MVCPA	10/25/2014 High School One-Act Play Festival, ticket income		\$352.84		
7/10/2015	MVCPA	Ballroom for a Cause Benefit (7/1/2015) net income - no split		\$1,580.66		
10/25/2015	MVCPA	2015 High School One-Act Play Festival 10/25/2015		\$584.29		
		<b>UnRestricted Sub-Total</b>		<b>\$6,007.56</b>		
		<b>Restricted Sub-Total</b>			<b>\$2,663.90</b>	

PERFORMING ARTS COMMITTEE  
RESTRICTED EXPENSES

Item 7.1

Date	Vendor	Description of expense	Revenue	Expense	Cumulative Total
<b>8/6/2010</b>	<b>Arts Council Silicon Valley</b>	<b>CAF grant - Arts &amp; Humanities Month-Oct 2010</b>	<b>\$2,325.00</b>		<b>\$2,325.00</b>
9/1/2010	City of Mtn View	520 each ArtChallenge single-sided color copies - adult entry form, child's coloring page		\$112.48	\$2,212.52
9/22/2010	Oriki Theater	October 3 Honorarium		\$500.00	\$1,712.52
9/23/2010	Kaisahan of San Jose Dance Co, Inc	October 3 Honorarium		\$200.00	\$1,512.52
9/23/2010	Peninsula Youth Theatre	Postcard Distribution Network fee		\$30.00	\$1,482.52
10/11/2010	Steve Lin	October 3 Honorarium		\$100.00	\$1,382.52
10/11/2010	Halau	October 3 Honorarium		\$100.00	\$1,282.52
10/11/2010	City of Mtn View	October 3 labor charges + Steve Lin Merch sales		\$751.25	\$531.27
<b>10/15/2010</b>	<b>Nora Nguyen</b>	<b>balance expenses PAC 10/3 event</b>	<b>330.42</b>		<b>\$861.69</b>
10/22/2010	Kooltura	Oct 3 postcards & programs		\$260.75	\$600.94
12/10/2010	KMVT	video of October 3 event		\$459.42	\$141.52
1/12/2011	Grupo Folklorico	October 3 Honorarium		\$150.00	-\$8.48
<b>1/25/2011</b>	<b>Nora Nguyen</b>	<b>balance expenses PAC 10/3 event</b>	<b>\$8.48</b>		<b>\$0.00</b>
<b>7/1/2014</b>	<b>One Time Significant Funds</b>	<b>PAC related to in-house events (presenter type)</b>	<b>\$1,000.00</b>		<b>\$1,000.00</b>
10/25/2014	MVCPA	High School One-Act Play Festival 10/25/14		\$1,000.00	\$0.00
<b>7/1/2015</b>	<b>One Time Significant Funds</b>	<b>PAC related to in-house events (presenter type)</b>	<b>\$1,000.00</b>		<b>\$1,000.00</b>
10/25/2015	MVCPA	PAC 2015 High School One-Act Play Festival 10/25/15		\$1,000.00	\$0.00

PERFORMING ARTS COMMITTEE  
UNRESTRICTED EXPENSES

Item 7.1

Vendor	Description	Revenue	Expense	Cumulative Balance
<b>MVCPA</b>	<b>Gentry Gala ticket sales (PYT offer up to \$10,000</b>	<b>\$1,617.50</b>		<b>\$1,617.50</b>
<b>individuals</b>	<b>Thursday Night Finale cash donations</b>	<b>\$80.80</b>		<b>\$1,698.30</b>
<b>Arts Council Silicon Valley</b>	<b>4/15/2009 Unrestricted grant</b>	<b>\$500.00</b>		<b>\$2,198.30</b>
Overnight Prints	2008 Thursday Night Finale (10/2/08) postcards		\$125.98	<b>\$2,072.32</b>
Safeway	Finale reception costs		\$115.41	<b>\$1,956.91</b>
Safeway	Refund for returned Finale reception goods		(\$41.00)	<b>\$1,997.91</b>
CMV copy center	Arts Challenge 400 + 210 (10/21) color copies		\$65.98	<b>\$1,931.93</b>
Schoen Signs	Arts & Humanities banner		\$152.95	<b>\$1,778.98</b>
Frankie, Johnnie & Luigi Too	Arts month volunteer appreciation		\$85.00	<b>\$1,693.98</b>
Safeway	Refreshments-Arts month committee meeting		\$8.96	<b>\$1,685.02</b>
Kooltura	Oct3, 2010 program design & add'l printing		\$427.42	<b>\$1,257.60</b>
KMVT	video of October 3 event		\$54.58	<b>\$1,203.02</b>
Nora Nguyen	Refund (dupe chg for Steve Lin Merch sales)		(\$18.00)	<b>\$1,221.02</b>
<b>MVCPA</b>	<b>Ballroom on the Runway ticket sales split</b>	<b>292.38</b>		<b>\$1,513.40</b>
Bay Area Elite Dance Co	Ballroom marketing expenses		\$212.66	<b>\$1,300.74</b>
MVCPA/PAC	NAHM 10/16 event expenses		\$800.00	<b>\$500.74</b>
Alpine Awards	committee chair gavel		\$22.34	<b>\$478.40</b>
<b>MVCPA</b>	<b>Ballroom on the Grid Ticket Sales (split)</b>	<b>999.09</b>		<b>\$1,477.49</b>
Adjustment	2/10/11 refund not processed by City		\$36.00	<b>\$1,441.49</b>
Copy Center	Programs for Benefit event 5/17/2012		\$9.00	<b>\$1,432.49</b>
Arts Action 21	10/13/2013 NAHM event		\$800.00	<b>\$632.49</b>
Office Max	One-Act program paper		\$43.37	<b>\$589.12</b>
Office Max	One-Act program paper		\$27.00	<b>\$562.12</b>
<b>MVCPA</b>	<b>High School One-Act Play Festival 10/25/14</b>	<b>352.84</b>		<b>\$914.96</b>
Peninsula Youth Theatre	High School One-Act Play Festival 10/25/14: \$247.05 scripts & rights paid out of One Time Significant Expense fund		\$0.00	<b>\$914.96</b>
Diddams Party & Toy Store	PAC Banner - Downtown MV Parade 4/25/15		\$32.61	<b>\$882.35</b>
Dramatists Play Service, Inc	Script copies - Impromptu - 6; Women & Wallace - 4		\$86.17	<b>\$796.18</b>
Dramatic Publishing	Copies - Flowers for Algernon - 7		\$59.92	<b>\$736.26</b>
Dramatists Play Service, Inc	Rights - Impromptu; Women & Wallace		\$70.00	<b>\$666.26</b>
<b>MVCPA</b>	<b>Ballroom for a Cause Net Sales (no split)</b>	<b>1580.66</b>		<b>\$2,246.92</b>
Bean Scene Café	Ballroom reception goods		\$289.00	<b>\$1,957.92</b>
Dramatic Publishing	Royalties - Flowers for Algernon		\$108.75	<b>\$1,849.17</b>
<b>MVCPA</b>	<b>2015 High School One-Act Play Festival 10/25/2015</b>	<b>584.29</b>		<b>\$2,433.46</b>
Samuel French, Inc	12 Collective Dating playbooks (2/3-4/17)		\$144.50	<b>\$2,288.96</b>
Samuel French, Inc	Licensing rights to 6 plays from Collective Dating		\$208.00	<b>\$2,080.96</b>
	Adjustment		\$6.96	<b>\$2,074.00</b>

PERFORMING ARTS COMMITTEE  
UNRESTRICTED EXPENSES

Item 7.1

<b>MVCPA</b>	<b>2017 High School One-Act Play Festival 2/3-4/2017</b>		\$578.73	<b>\$1,495.27</b>
MVCPA	Reversal of Labor fees as per new City policy for internal events		(\$578.73)	<b>\$2,074.00</b>
?	?		\$287.00	<b>\$1,787.00</b>

Date Authorized	Purpose	Expenditures Utilized	Max Amt Authorized
	Thursday Night Finale event		
		9/4/2008 Overnight Prints - postcards	
		11/4/2008 Safeway - reception goods	
		12/1 Return of reception goods	
7/15/2009	Arts & Humanities month - event specific		\$350.00
7/15/2009	Arts & Humanities month - marketing & supplies		\$1,000.00
		10/1 & 10/21/09 CMV Copy Center - 400 & 210 color copies of Arts Challenge flier	
		10/27/09 Schoen Signs - Arts & Humanities banner	
10/21/2009	volunteer recognition - Arts month		\$250.00
		11/10 Frankie, Johnnie & Luigi - desserts for volunteers	
3/17/2010	Arts & Humanities - food & beverage for 3/28 meeting	3/27/10 Safeway - bagels & cream cheese	\$50.00
3/17/2010	sponsorship for Asian Pacific Islander celebration 2010	***EVENT CANCELLED***	\$250.00
5/19/2010	Arts Month 2010 Celebration		\$500.00
		Kooltura program design & printing	\$427.42
		Steve Lin - merchandise sales % of gross	\$0.00
		KMVT video recording and editing - October 3	\$54.58
5/19/2010	Arts Month 2010 Celebration		\$2,325.00
		CMV-520 each ArtChallenge single-sided color copies - adult entry form, child's coloring page	\$104.00
		Oriki - October 3 Honorarium	\$500.00
		Kaisahan - October 3 Honorarium	\$200.00
		PYT - Postcard Distribution Network fee	\$30.00
		Grupo Folklorico - October 3 Honorarium	\$150.00
		Steve Lin - October 3 Honorarium	\$100.00
		Halau - October 3 Honorarium	\$100.00

		October 3 event labor chg + Steve Lin merch fee	\$751.25
		KMVT video recording and editing - October 3	\$129.00
		Kooltura postcard design and printing	\$260.75
9/15/2010	Arts Month 2010 Celebration		up to donations recvd
		KMVT video recording and editing - October 3	\$330.42
		Arts Challenge printing - in house	\$8.48
10/16/2010	NAHM 2011 Celebration		\$500.00
3/30/2011	MVCPA 20th Anniversary Benefit performance		\$500.00
8/17/2011	NAHM 2011 Celebration		\$300.00
1/18/2012	PAC Benefit performance (5/17/2012)		\$300.00
4/25/2012	PAC Benefit performance (5/17/2012)		\$250.00
7/18/2012	October 2012 Arts & Humanities Month Celebration	(as of 9/11/2012, Arts Action has not submitted the necessary documents nor have they submitted a Request for Booking with deposit for any date)	n/a
6/19/2013	NAHM Arts Action 21 Event		\$800.00
<b>KEY</b>			
Completed			
UnRestricted	In progress		





Total Actual Expenses	Special Notes
200.39	
125.98	
115.41	
(\$41.00)	
\$0	
\$218.93	
\$65.98	original estimate from Copy center 10/1 400 \$39.60 & 10/21 210 \$20.79
\$152.95	
\$85.00	
\$85.00	
\$8.96	
\$0.00	Per SW, Pac should req expenditure for specific items requiring a Purchase req and/or expend personal funds up to \$100/item for petty cash reimbursement
\$482.00	Initial authorization is for \$500 from current funds plus up to the total amount of grant received. (Add'l \$2500 Mali grant received by volunteer, Nora, will be retained by her and used for other related expenses.) 9/8 CAF funds will be utilized first, followed by PAC grant funds up to \$500
	DUPE entry w/ Oct 3 labor charges
\$2,325.00	\$2325 CAF Restricted grant to be used specifically for expenses related to Nat'l Humanities Month events (including refreshments for meetings). CAF must cover Estimated Labor cost \$1700 for MVCPA October 3, 2010 event. 9/8 new estimates for labor \$372.45 + potential OT \$222.40 + \$110 reception fee

<b>\$338.90</b>	PAC agreed to authorize additional expenses beyond \$2325 CAF and \$500 PAC funds as needed using only new donations received specifically for that purpose. Nora's MALI grant to cover coverage in the amount of \$330.42 + donation in the amount of 8.48
<b>\$500.00</b>	PAC authorized up to \$500 in expenditures towards NAHM event expenses - expense to be pre-approved by PAC. First expenses covered are Center labor fees.
<b>\$212.66</b>	PAC authorized up to \$500 in expenditures towards Benefit event expenses - expense to be pre-approved by PAC.
<b>\$300.00</b>	PAC authorized up to \$300 in additional support towards NAHM event expenses (Center labor & production costs, marketing and artist fees) ONLY IF the 1st ACT Silicon Valley grant comes in under \$1000 AND based on the budget submitted 8/17/11 by P. Cheng.
<b>\$0.00</b>	PAC authorized up to \$300 for marketing expenses. Rcpt not available. No reimbursement.
<b>\$0.00</b>	PAC authorized up to \$250 for reception expenses; Dkeller will absorb the expense.
<b>\$0.00</b>	PAC authorized waiving base rental fee ONLY if Arts Action 21 provides detailed financial statements from 2011 AND submits a detailed business plan for 2012. Event will be contracted under Arts Action and NO PAC monetary sponsorship will be provided; insurance is required. This AUTHORIZATION has been CANCELLED as Arts Action decided not to move forward with a booking.
<b>\$800.00</b>	PAC authorized waiving base rental fee with the submittal of detailed financial statements and business plan; an insurance waiver has been granted - this event only with signed waivers from each performer/stagehand, etc and aughorizes \$800 in monetary contributions to be applied to Center labor, production and marketing costs.

