

DATE: May 26, 2022

TO: Public Safety Advisory Board

FROM: Audrey Seymour Ramberg, Assistant City Manager/Chief Operating Officer
Michael Canfield, Police Captain

SUBJECT: **Fiscal Year 2022-23 Work Plan Discussion**

PURPOSE

Review the work plan status for Fiscal Year 2021-22, identify ongoing work plan items that can carry over to the next fiscal year, and discuss potential new items for the Fiscal Year 2022-23 Work Plan.

BACKGROUND

City Council Policy A-23, Work Item Referral Process for Council Advisory Bodies and Councilmember Committees, requires all Council advisory bodies to annually prepare work plans for City Council review and approval (Attachment 1).

The current Public Safety Advisory Board (PSAB) work plan was proposed by the PSAB on August 26, 2021 and adopted by the City Council on September 28, 2021 with modifications. The adopted PSAB work plan includes five items as described in the section below.

Staff proposes a two-step process in May and June for the PSAB to develop a proposed work plan for the next fiscal year beginning July 1. City Council review and approval of advisory body work plans for Fiscal Year 2022-23 will occur in September 2022.

DISCUSSION

Review of Fiscal Year 2021-22 Work Plan

The Fiscal Year 2021-22 Work Plan includes five items, the status of which is noted below in Table 1.

Table 1: Status of Fiscal Year 2021-22 PSAB Work Plan

Fiscal Year 2021-22 Item	Status	Comments
Examine and make recommendations related to the Mountain View Police Department (MVPD) School Resource Officer (SRO) Program.	Substantively complete	<ul style="list-style-type: none"> • A PSAB Subcommittee conducted an assessment from June to November 2021. • PSAB adopted recommendations on November 18, 2021. • Council provided direction on January 25, 2022, including that the SRO procedure manual be presented to PSAB.
Develop and implement follow-up actions related to the MVPD Research Fellow's analysis of traffic stop data (including the new collection of Racial and Identity Profiling Act data).	In progress	<ul style="list-style-type: none"> • PSAB subcommittee created on February 24, 2022. • This item will need to be carried forward to Fiscal Year 2022-23.
Explore existing and alternative responses to persons experiencing mental health crisis.	In progress	<ul style="list-style-type: none"> • PSAB subcommittee created on February 24, 2022. • This item will need to be carried forward to Fiscal Year 2022-23.
Receive a quarterly update on the number and nature of complaints received by the MVPD.	Ongoing	<ul style="list-style-type: none"> • Presentations have been provided on a roughly quarterly basis. • This item can be carried forward as an ongoing quarterly item.
Receive a presentation on the MVPD budget.	Completed	<ul style="list-style-type: none"> • The Fiscal Year 2021-22 MVPD budget was presented on March 24, 2022. • Staff committed to share any significant substantive adjustment proposed in the Fiscal Year 2022-23 Budget specific to the MVPD. • This item can be carried forward as an ongoing annual item.

As noted above, two of these items can be considered recurring: a review of MVPD complaints (quarterly) and a presentation of the MVPD budget (annual). Three of these items are projects with specific timelines and deliverables. These items are related to the SRO Program,

communication of traffic stop data, and mental health crisis response models. The PSAB's assessment of and development of recommendations regarding the MVPD SRO Program are complete; however, there is a follow-up action as directed by the City Council for the PSAB to receive a presentation of the SRO Procedure Manual, which is currently being drafted. Two items (traffic stop data and mental health crisis response) are currently being explored by PSAB subcommittees that were established at the February 24, 2022 PSAB meeting. These two work plan items will need to be carried forward to the Fiscal Year 2022-23 PSAB Work Plan.

Potential Items for Fiscal Year 2022-23 Work Plan

This meeting is the first meeting in a two-step process for the PSAB to develop a proposed Fiscal Year 2022-23 Work Plan for consideration and adoption by the City Council in September 2022. Staff proposes that the PSAB include in the work plan the two ongoing items and two carried-forward items listed below:

- Receive a quarterly update on the number and nature of complaints received by the MVPD (ongoing);
- Receive an annual presentation on the MVPD budget (ongoing);
- Develop and implement follow-up actions related to the MVPD Research Fellow's analysis of traffic stop data, including the new collection of Racial and Identity Profiling Act data (carried forward); and
- Explore existing and alternative responses to persons experiencing mental health crisis (carried forward).

In addition, the PSAB can identify a limited number of new items. Due to capacity constraints throughout the City organization and Council guidance regarding the number of advisory body work plan items, the PSAB is asked to propose one or two new items for the Fiscal Year 2022-23 Work Plan.

The process for selecting these new items is outlined below.

May 25, 2022 Meeting

- Each PSAB member is asked to put forward up to two ideas for potential work plan items.
- Staff will document each item.
- Staff will facilitate a discussion of the items to clarify the intent and scope and a grouping of similar items, as appropriate.

Initial Staff Assessment Between PSAB Meetings

- After the May PSAB meeting, staff will review the items considering the following criteria:
 - Fit with the PSAB’s mission and the experience/expertise of PSAB members and City staff;
 - Consistency with existing City policy;
 - Capacity of PSAB and staff to carry out the items in Fiscal Year 2022-23;
 - Opportunity to add value above and beyond the work of other City efforts or other groups or organizations; and
 - Timeliness of issue.
- For each item, staff will note its assessment of whether the item should be considered for prioritization by the PSAB, not be further considered, or whether additional clarification of the item is needed.

June 23, 2022 PSAB Meeting

- Staff will present its assessment of the potential work plan items put forward at the May meeting.
- Board members will discuss and prioritize the items.
- The top one or two items with the highest level of PSAB support, and with at least majority support, will be selected as the new items for the proposed Fiscal Year 2022-23 PSAB Work Plan.

RECOMMENDATION

Staff recommends that each Board member put forward up to two potential new work plan items for prioritization at the next PSAB meeting.

ASR-MC/MS/4/MGR

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Attachment: 1. City Council Policy A-23