

**BICYCLE/PEDESTRIAN ADVISORY COMMITTEE WORK PLAN**  
**Fiscal Year 2023-24**

| Title and Description     |                                                                                                                                                                                                                                                       | Key Milestones                                                                                                                          | Date<br>(per milestone)                                                                      | Completed<br>Date/Notes                                                          |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <b>Ongoing Work Items</b> |                                                                                                                                                                                                                                                       |                                                                                                                                         |                                                                                              |                                                                                  |
| A.                        | <b>Review, prioritize, and recommend bicycle and pedestrian projects for the annual TDA Article 3 funding application cycle.</b>                                                                                                                      | Preliminary review of potential projects<br><br>VTA call for projects                                                                   | March 2024<br><br>Spring 2024                                                                |                                                                                  |
| B.                        | <b>Provide input into the development and review of comprehensive bicycle/pedestrian facility plans and regulations (e.g., General Plan Mobility Chapter, Precise Plans, City Code revisions, and Zoning Ordinance bicycle parking requirements).</b> | As required/requested<br><br>Active Transportation Plan<br><br>Local Road Safety Plan<br><br>Transportation Demand Management Ordinance | As required/requested<br><br>Fall 2023 and Spring 2024<br><br>August 2023<br><br>Winter 2023 | October 25, 2023<br>April 24, 2024<br><br>March 27, 2024<br><br>October 25, 2023 |
| C.                        | <b>Review the City roadway system and bikeway/pedestrian facilities for bicycle and pedestrian suitability and recommend improvements.</b>                                                                                                            | Ongoing<br><br>AB 43 Implementation                                                                                                     | Ongoing<br><br>TBD                                                                           | October 25, 2023                                                                 |
| D.                        | <b>Make recommendations on capital improvements to bicycle/pedestrian facilities.</b>                                                                                                                                                                 | Annual Capital Improvement Program (CIP) development and approval process                                                               | March 2024                                                                                   |                                                                                  |
| E.                        | <b>Review private development project applications requiring General Plan, Precise Plan, and/or zoning amendments.</b>                                                                                                                                | As directed by the City Council                                                                                                         | As directed                                                                                  |                                                                                  |

| Title and Description                                                                                                                                                                                         | Key Milestones                                                                                                                                                                                                                                                                                                                                               | Date<br>(per milestone)                                                                                                                         | Completed<br>Date/Notes       |
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| F. <b>Review public projects to ensure adequate consideration of the needs of bicyclists, pedestrians, and people with disabilities.</b>                                                                      | <p>Regular review of current active transportation projects</p> <p>Grant/Sleeper and other crossings</p> <p>Castro and El Camino Real Protected Intersection Project</p> <p>El Camino Real/Escuela/El Monte Intersection Improvements</p> <p>Middlefield and Moffett Bikeway Projects,</p> <p>Shoreline/101 Bridge</p> <p>Steven’s Creek Trail Extension</p> | <p>Ongoing</p> <p>Fall 2023</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Summer 2024</p> <p>Fall 2024</p> | <p>September 27, 2023</p>     |
| G. <b>Promote bicycle and pedestrian safety via the City website and programs.</b>                                                                                                                            | <p>Ongoing</p>                                                                                                                                                                                                                                                                                                                                               | <p>Ongoing</p>                                                                                                                                  |                               |
| H. <b>Coordinate with City departments and advisory bodies, other jurisdictions within Santa Clara County, and transportation-related agencies (e.g., VTA, Caltrans) on pedestrian and bicycling matters.</b> | <p>City representative attend monthly VTA BPAC meetings.</p> <p>Participate in Association of Pedestrian and Bicycle Professionals webinars offered through the VTA</p> <p>Explore conducting a joint meeting with one other city BPAC (e.g., Los Altos, Palo Alto, Sunnyvale)</p> <p>Pursue coordination activities as opportunities are identified</p>     | <p>Ongoing</p> <p>Ongoing</p> <p>Winter 2024</p> <p>Ongoing</p>                                                                                 | <p>Monthly</p> <p>Monthly</p> |

| Title and Description                                                                                                                                         | Key Milestones                                                                                                                                                                                                                                                                                         | Date<br>(per milestone)                                                                                                                                                            | Completed<br>Date/Notes                                                                                                                                                                         |
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| I. <b>Active Transportation Plan performance measures, trends, and targets to assess progress in improving the City's pedestrian and bicycle environment.</b> | Receive/review Police data on pedestrian/vehicle, bicycle/vehicle, and pedestrian/bicycle collisions and near misses.                                                                                                                                                                                  | Quarterly                                                                                                                                                                          |                                                                                                                                                                                                 |
| J. <b>Monitor performance measures, trends, and targets to assess progress in improving the number of students walking or bicycling to school.</b>            | Implement a SRTS program with schools                                                                                                                                                                                                                                                                  | Fall 2023                                                                                                                                                                          | Underway                                                                                                                                                                                        |
| K. <b>Promote and participate in events to encourage bicycling and walking (subject to BPAC members' availability).</b>                                       | 2023-24 CNC Springer/Cuesta/Phyllis Neighborhood Area – 545 Hans Ave.<br><br>2023-24 CNC Regular Neighborhood Meeting – 500 Castro St.<br><br>Farmers' Market<br><br>Bike MV Bike Rides<br><br><br><br><br><br>Earth Day<br><br>SVBC 2023 Bike Summit<br><br>Bike to Wherever Days<br><br>Monster Bash | October 5, 2023<br><br><br><br><br><br>December 7, 2023<br><br>Ongoing<br><br>Monthly<br><br><br><br><br><br>April 2024<br><br>August 2023<br><br>May 2024<br><br>October 28, 2023 | October 5, 2023<br><br><br><br><br><br>September 23, 2023<br>October 28, 2023<br>December 2, 2023<br>December 16, 2023<br><br>April 20, 2024<br><br>August 24, 2023<br><br><br>October 28, 2023 |
| L. <b>Annual Review of Active Transportation Plan</b>                                                                                                         | BPAC agenda item                                                                                                                                                                                                                                                                                       | Spring of 2025                                                                                                                                                                     |                                                                                                                                                                                                 |
| M. <b>Annual Legislative Review and Update</b>                                                                                                                | BPAC agenda item                                                                                                                                                                                                                                                                                       | January 2024                                                                                                                                                                       | November 29, 2023                                                                                                                                                                               |

| Title and Description          |                                                                                  | Key Milestones                  | Date<br>(per milestone)         | Completed<br>Date/Notes            |
|--------------------------------|----------------------------------------------------------------------------------|---------------------------------|---------------------------------|------------------------------------|
| Fiscal Year 2022-23 Work Items |                                                                                  |                                 |                                 |                                    |
| N.                             | Develop Active Transportation Plan                                               | Input into plan elements        | Fall of 2023 and Spring of 2024 | October 25, 2023<br>April 24, 2024 |
| O.                             | Review plan for adopting and implementing a Vision Zero Policy/Program.          | Finalize Local Road Safety Plan | August 2023                     | March 27, 2024                     |
| P.                             | Review progress on the Citywide Transportation Demand Management (TDM) Ordinance | Input on ordinance framework    | Spring 2024                     |                                    |