



City of Mountain View

Agenda

Board of Library Trustees

Monday, May 20, 2024

7:00 PM

Library Program Room - 2nd floor

This meeting is being conducted with a virtual component. Anyone wishing to address the Board virtually may join the meeting online at: [https://mountainview.zoom.us/j/844 5797 2481](https://mountainview.zoom.us/j/84457972481) or by dialing (669) 900-9128 and entering Webinar ID: 844 5797 2481. When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom or dial *9 on your phone. When the Chair calls your name to provide public comment, if you are participating via phone, please press *6 to unmute yourself.

1. CALL TO ORDER

2. ROLL CALL

3. MINUTES APPROVAL

3.1 Approval of Minutes from April 15, 2024 meeting

Recommendation: Review and approve minutes from April 15, 2024 meeting.

Attachments: [Board of Library Trustees Minutes, April 15, 2024](#)

4. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Board from acting on non-agenda items.

5. DONATIONS

None.

6. PRESENTATIONS

6.1 Library Programming Presentation

Recommendation: Staff Presentation from Customer Experience Manager and Technology Manager, Ann Collins, Youth, Bookmobile and Collections Manager, Tarri Ryan and Senior Librarian, Renee Ting.

Attachments: [Library Programming Memorandum](#)

7. UNFINISHED BUSINESS

7.1 Reference and Information Services Policy

Recommendation: Review and adopt revised draft of the Reference and Information Services Policy.

Attachments: [Reference and Information Services Policy \(Revised Draft\)](#)

8. NEW BUSINESS

None.

9. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

No action will be taken on any questions raised by the Board at this time.

9.1 Library Director's Report

Recommendation: Review Library Director's Report.

Attachments: [Library Director's Report May 20, 2024](#)

9.2 Agenda Setting

10. ADJOURNMENT

NOTICE TO THE PUBLIC:

The agenda and staff reports are available online at <https://mountainview.legistar.com>.

Questions and comments regarding the agenda may be directed to the Library Department at (650) 903-6887 or lb@mountainview.gov.

The Board may consider and act on items listed on the agenda in any order. Consideration of the matters noticed herein is not limited by the recommendations indicated herein.

It is the policy of the Library Board that all evening meetings of the Board, including Study Sessions, be adjourned no later than 9:00 p.m., which time is referred to as the normal time of adjournment. No new item of business shall be taken up by the Board after 9:00 p.m. unless the Board has determined by majority vote to set aside this policy. In the event it appears that the entire agenda cannot be completed by the normal time of adjournment, the Board may take up and act upon the more pressing agenda items. All agenda items not considered at the meeting shall be on the agenda of the next regular, special, or adjourned regular meeting unless the Board directs otherwise.

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance in this meeting, please contact the Community Services Department at (650) 903-6400. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))

ADDRESSING THE BOARD:

Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

Anyone wishing to address the Board on an item not on the agenda may do so during the "Oral Communications" part of the agenda. For any agenda item or for Oral Communications on nonagenda items, if there appears to be a large number of speakers, the Chair may reduce speaking time to no less than 1.5 minutes per speaker unless there is an objection from the Board by majority vote.

Pursuant to Government Code Section 54954.3(b)(1), at least twice the allotted speaking time will be provided to a member of the public who utilizes a translator.