



FISCAL YEAR 2017-18 PROPOSED BUDGET



Mission Statement:

The City of Mountain View provides quality services and facilities that meet the needs of a caring and diverse community in a financially responsible manner.

THE CITY OF MOUNTAIN VIEW, CALIFORNIA OPERATING BUDGET FISCAL YEAR 2017-18

CITY COUNCIL:

Ken S. Rosenberg, Mayor
Leonard M. Siegel, Vice Mayor

Margaret Abe-Koga
Christopher R. Clark
Lisa Matichak
John McAlister
Patricia Showalter

Submitted by:
Daniel H. Rich, City Manager

Prepared by:
Patty J. Kong, Finance and Administrative Services Director
Suzanne Niederhofer, Assistant Finance and
Administrative Services Director
Helen Ansted, Principal Financial Analyst
Rafaela O. Duran, Senior Financial Analyst
Ann Trinh, Financial Analyst

City of Mountain View California

City Officials

City Council

Ken S. Rosenberg, Mayor

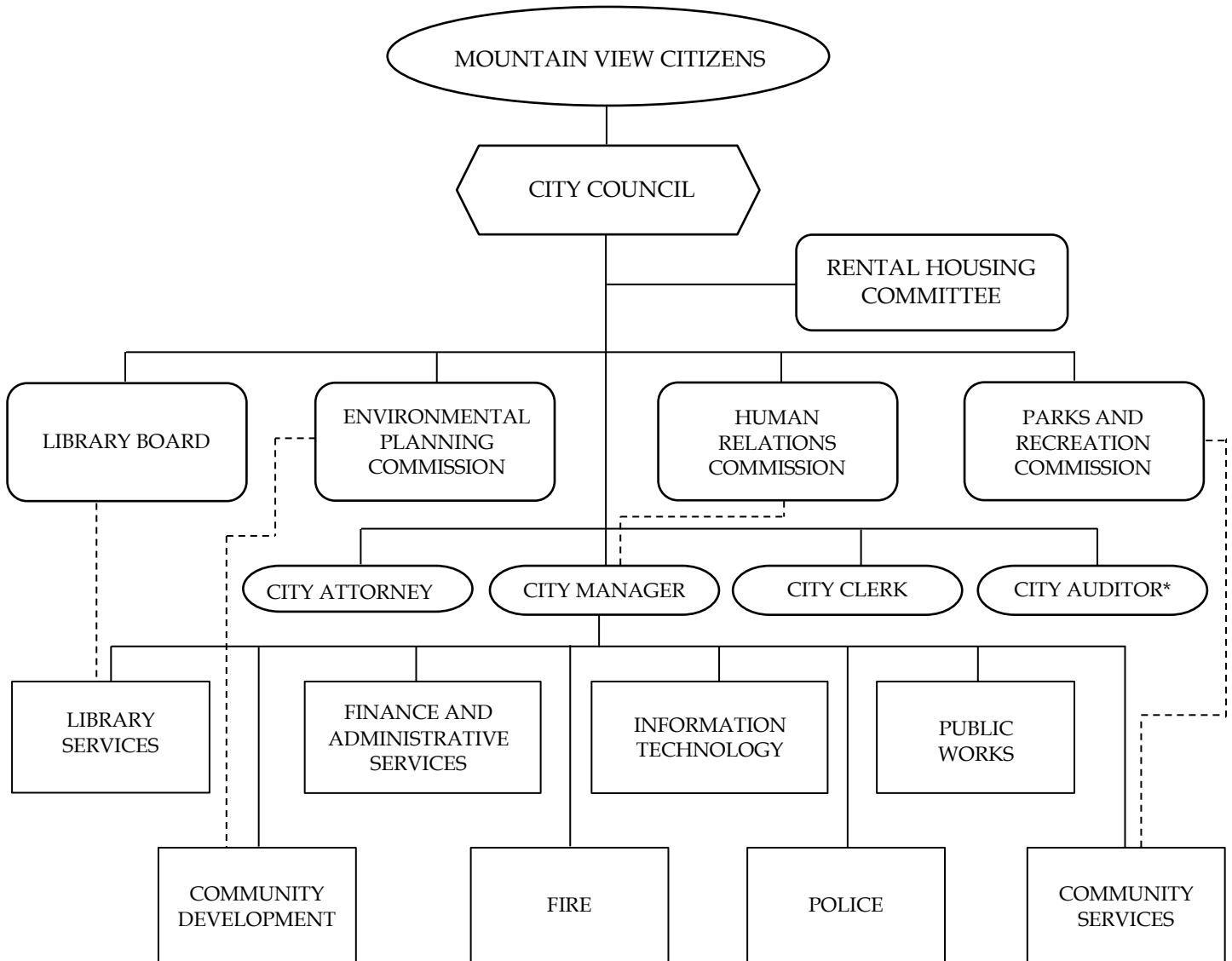
Leonard M. Siegel, Vice Mayor

Margaret Abe-Koga
Christopher R. Clark
Lisa Matichak
John McAllister
Patricia Showalter

City Staff

Daniel H. Rich, City Manager
Jannie L. Quinn, City Attorney
Lorrie Brewer, City Clerk
Audrey Seymour Ramberg, Assistant City Manager
Roger Jensen, CIO/Information Technology Director
Patty J. Kong, Finance and Administrative Services Director
Randal Tsuda, Community Development Director
Michael A. Fuller, Public Works Director
J.P. de la Montaigne, Community Services Director
Rosanne M. Macek, Library Services Director
Juan Diaz, Fire Chief
Max Bosel, Police Chief

CITY GOVERNMENT ORGANIZATION



- KEY:**
- ELECTED
 - APPOINTED BY COUNCIL
 - APPOINTED BY CITY MANAGER
 - LINE OF COMMAND
 - STAFF SERVICES

FISCAL YEAR 2017-18 POSITION TOTALS: 598.75 Full-Time and Regular Part-Time
 19.00 Limited-Period
 62.54 Hourly Positions

* Finance and Administrative Services Director serves as City Auditor.

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INTRODUCTION



OFFICE OF THE CITY MANAGER

500 Castro Street • Post Office Box 7540 • Mountain View • California • 94039-7540
650-903-6301 • Fax 650-962-0384

June 13, 2017

Honorable City Council
City of Mountain View

FISCAL YEAR 2017-18 PROPOSED OPERATING BUDGET

Honorable Mayor and Members of the City Council:

We are pleased to present for your consideration the Proposed Operating Budget, based on Council input from the Narrative Budget Study Session held on April 27, 2017. The Proposed Budget is structurally balanced and is being presented at the public hearing on June 13, 2017 and formal adoption of the budget is scheduled after a second public hearing on June 20, 2017. This memo summarizes the Proposed Budget.

INTRODUCTION

The City is benefiting from the continued strong economy and high demand for development, resulting in significant property tax growth. The Assessed Value (AV) growth for the entire City is 12.0 percent higher than last fiscal year. This includes growth in property taxes resulting from new development being added to the tax role, as well as increases in AV from changes in ownership. Property Tax revenues for the City's General Operating Fund (GOF) are estimated to be 9.6 percent higher than the Fiscal Year 2016-17 adopted. Other revenue sources are also being fueled by the growing economy and unemployment continues to be very low. Interest rates have remained at historical lows, with the Federal Reserve only recently taking actions to raise rates modestly.

With that being said, the City's revenues are cyclical, and reflect the boom and bust of economic cycles. During the last recession, balancing the GOF was accomplished by strategically reducing expenditures, establishing more efficient operating models, and working closely with employee groups to contain employee compensation costs, as well as implementing limited revenue enhancements. While the City has added positions back in recent years as the economy has improved, the City continues to operate with fewer staff than the peak in 2001. Over the two recessions since Fiscal Year 2001-02, the City reduced approximately 70.0 positions or over 14.0 percent of its workforce in the GOF.

The City organization has found methods to improve efficiencies and to do more with less staff, but this has continued to place pressure on the organization. Therefore, to address some of the staffing needs within the City, there were a total of 22.5 positions, including limited-period positions, for all funds included in the Fiscal Year 2016-17 Adopted Budget; 4.0 of these are ongoing positions in the GOF.

Continuing to focus on adding resources where most needed and to the extent the budget will allow, additional positions are proposed for Fiscal Year 2017-18. Several of the positions are currently limited-period positions that are being proposed to be ongoing. In some cases it has been difficult to recruit for limited-period positions, or limited-period employees leave the City for regular ongoing positions at other agencies. A total of 11.0 net positions are proposed as ongoing positions and there are a net of 10.0 new personnel proposed. A summary of the positions proposed is as follows:

	<u>GF</u>	<u>Other Funds</u>	<u>Total Positions</u>
New Ongoing Regular	3.50	1.50	5.00
Limited-Period to Regular	1.00	5.00	6.00
Continuing Limited-Period	8.95	3.05	12.00 ¹
New Limited-Period	<u>2.00</u>	<u>3.00</u>	<u>5.00</u>
 Total	 <u>15.45</u>	 <u>12.55</u>	 <u>28.00¹</u>

¹ Does not include 2.0 FTE limited-period positions reimbursed by Google per the agreement that expires June 30, 2017.

The proposed positions are for almost all departments; however, almost half of the resources being added or continued are development services related, for Community Development and Public Works, in response to the continued heavy workload.

Subsequent to the Narrative Budget Study Session, four continuing limited-period positions in the Police Department were discovered to have been inadvertently left off the list of recommendations. These continuing limited-period positions are now included in the above chart and on the list of proposed limited-period items. Also, an additional 0.25 FTE is proposed to be added to a 0.75 FTE Senior Planner position in the Community Development Department, Housing and Neighborhood Services Division.

The City is fortunate to be experiencing strong revenue growth; how long this will continue is unknown. Currently, local economists are not forecasting a downturn over the next 12 months, with certain caveats. However, recessions have generally occurred between 4 and 9 years in the past five decades, with the longest period of expansion

lasting 11 years, from 1990 to 2001. It has been approximately 9.5 years since the beginning of the last recession and will be 11 years if the slowdown occurs in Fiscal Year 2018-19, when it is currently assumed in the City's GOF Five-Year Financial Forecast (Forecast).

The economic recovery is very extensive in the Bay Area, but the recovery is not prevalent throughout California and the rest of the country. Some would say the recovery has been very long and slow and, therefore, the next downturn could occur later. Although it is uncertain when the next economic slowdown will occur, based on history, it is certain there will be another recession sooner or later; therefore, it is assumed there will be a recession during the Forecast period. Keeping in mind the next recession could be on the horizon, it is prudent to only add ongoing positions that are sustainable and provide additional resources on a limited-period basis.

This document includes the Proposed Budget for all City funds and includes a structurally balanced GOF budget for Fiscal Year 2017-18.

The Fiscal Year 2017-18 Proposed Budget document is divided into nine sections:

1. Introduction—includes a summary of the City's overall financial plan, proposed changes, and policy options based on Council direction at the Narrative Budget Study Session;
2. City and Community Information—includes the community profile and other information about the City;
3. General Operating Fund Five-Year Forecast—includes the GOF revenue and expenditure forecast;
4. Department Budgets—includes operating plans for all City departments;
5. Fund Schedules—includes proposed budgets for all funds;
6. Capital Improvement Projects—includes the Proposed Five-Year Capital Improvement Program;
7. Miscellaneous Information—includes description of the budget process, position listing, debt administration and payments, and other information;

8. Shoreline Regional Park Community – includes the proposed budget for the Shoreline Regional Park Community; and
9. Glossary and Index – includes the glossary and index for this document.

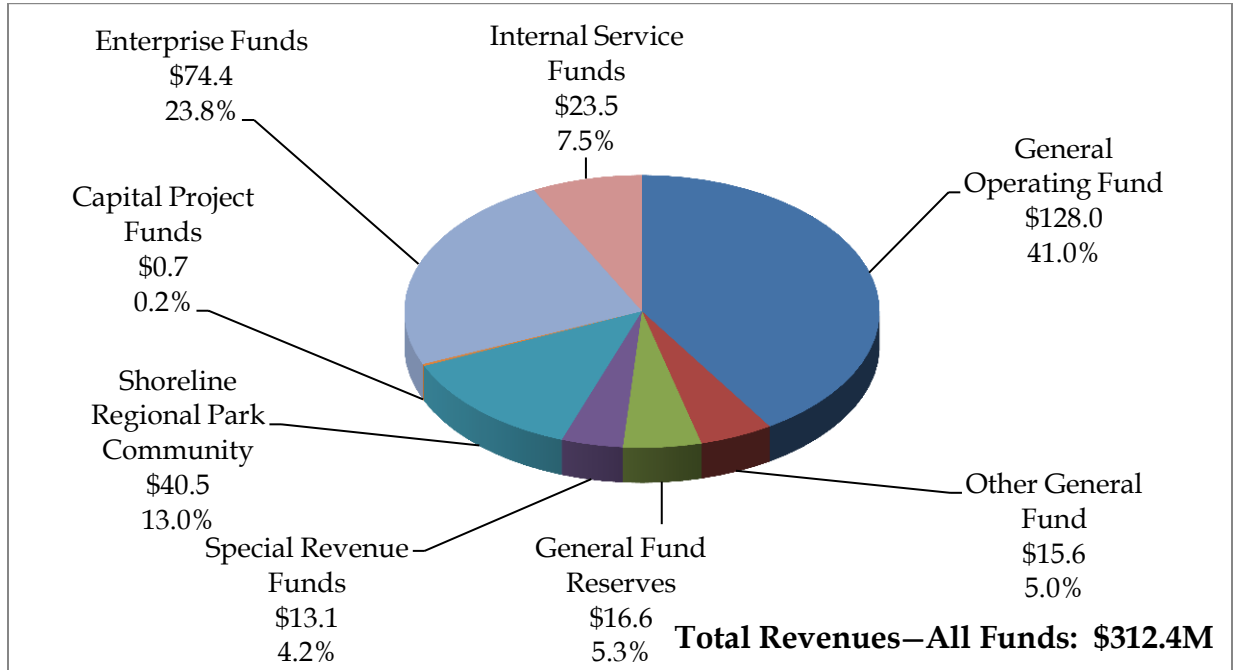
This budget has been prepared in accordance with Section 1103 of the City Charter, the State Constitutional limit on the proceeds of taxes, and all applicable regulations.

FISCAL YEAR 2017-18 BUDGET OVERVIEW

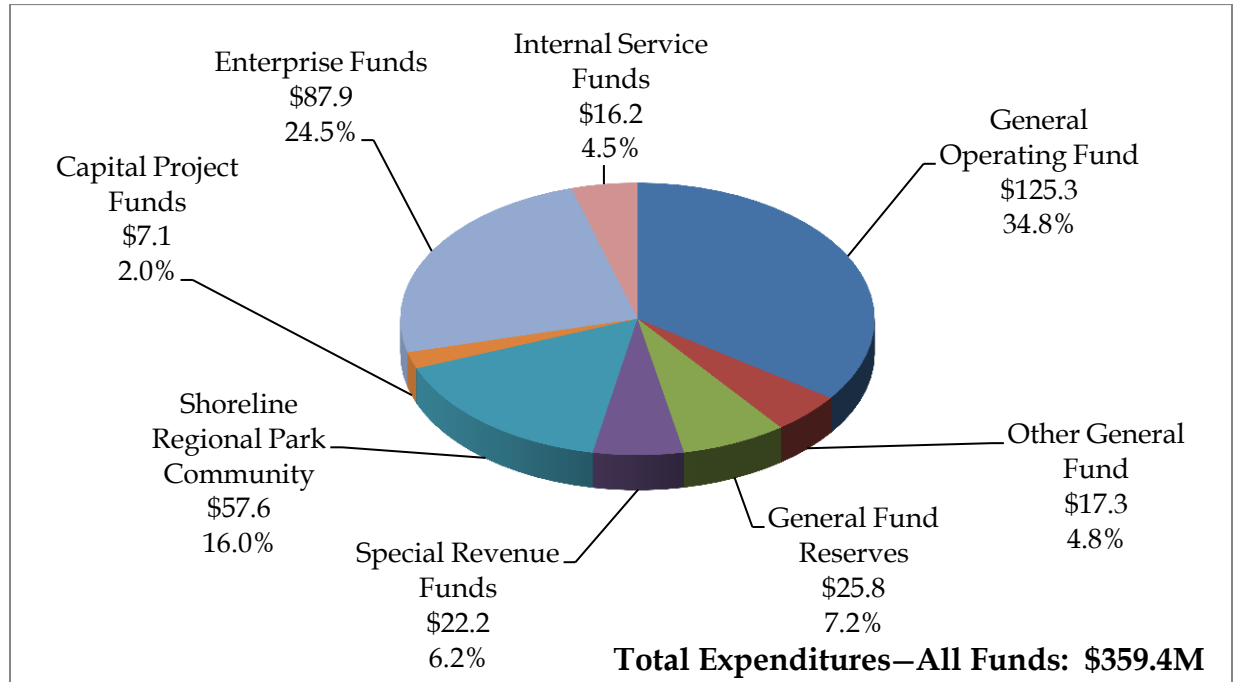
The Proposed Budget for Fiscal Year 2017-18 totals \$312.4 million in revenues and \$359.4 million in expenditures. Expenditures are greater than revenues as some expenditures, such as capital projects, are funded from existing available resources. The Fund Schedules Section of this document presents the City's financial picture in detail.

Total Proposed Revenues and Expenditures by Fund are as follows:

**Total Fiscal Year 2017-18 Proposed Revenues – All Funds
 (dollars in millions)**



**Total Fiscal Year 2017-18 Proposed Expenditures – All Funds
 (dollars in millions)**



GENERAL OPERATING FUND

The GOF is the single largest City fund and provides funding for core services, including Police, Fire, Parks, Recreation, Library, some Planning, Public Works, and Administration. The City's financial health is shaped in large part by economic forces beyond our control. Revenues fluctuate with the economic climate of the Bay Area. During the dot-com boom, City revenues, especially Sales Tax revenue, increased significantly and just as significantly declined with the dot-com bust. During this past recession, due primarily to declines in Property Taxes, Sales Taxes, and Transient Occupancy Tax revenues, the GOF faced structural deficits (before corrective actions were taken) for four consecutive fiscal years. By addressing these structural deficits on an ongoing basis, the City was able to position itself for revenue growth with the economic recovery. In addition, the City's sound fiscal practices and budget discipline have allowed the City to maintain its AAA credit rating, a status few other California cities can claim.

Building on this strong financial foundation and with the continuation of revenue growth, the Proposed GOF budget for Fiscal Year 2017-18 is structurally balanced. The updated projections indicate continued strength in the economic environment throughout the Forecast. There is often a lag time from the time a development is completed, the property is placed onto the tax roll, and the City receives the associated property taxes.

The General Operating Fund Proposed Budget is summarized below (dollars in thousands):

Total Revenues	\$128,022
Total Expenditures	(117,293)
Contribution to CalPERS	(4,000)
Contribution to OPEB	(2,000)
Contribution to SPAR	<u>(2,000)</u>
Operating Balance	\$ <u>2,729</u>

It is fortunate the City is in a desirable position to be generating a significant operating balance. It provides the opportunity to address some infrastructure needs and unfunded liabilities related to employee benefits, which were unable to be addressed aggressively during tough economic times. The overall funding status of the California Public Employees' Retirement System (CalPERS) has declined over the past decade as a result of the significant financial losses to CalPERS during the past recession. Many changes in the way CalPERS rates are calculated have been adopted in the past several

years, including the reduction in the discount rate from 7.75 percent to 7.50 percent and now to 7.0 percent, changes to the methodology for the amortization and smoothing of rates, and the changes in demographic assumptions, primarily related to life expectancy. All of these actions support the sustainability of the system to ensure funds are available to pay out employees' pensions, but these actions have an impact on the City's employer rates and there are increases projected in CalPERS rates for a period of seven years, beginning in Fiscal Year 2018-19, as discussed in more detail in the Forecast. In light of the latest CalPERS reduction in the discount rate used for pension obligations, which will severely increase the City's contributions, staff recommended a strategy to reduce the City's unfunded pension liability in the Narrative Budget Report (see Attachment 1). At the Narrative Budget Study Session, Council reviewed staff's analysis and recommendation and supported the strategy to allocate funds to contribute towards the City's unfunded pension liability, thereby reducing future significant increases in the City's annual required contribution towards this obligation. Council discussed the options presented for the funding and supported the staff's recommendation to reduce the level of the General Fund Reserve from 25.0 percent to a range of 20.0 to 25.0 percent and the Compensated Absences Reserve from being fully funded to a minimum level of 80.0 percent funded. A Council report for the proposed modifications to Council Policy A-11 is on the Council's agenda for later this evening.

For other post-employment benefits (OPEB), or retirees' health obligation, the City has made great strides toward funding the actuarial accrued liability (AAL) of \$137.4 million (projected for Fiscal Year 2017-18), with \$107.9 million set aside, or 78.5 percent funded (estimate as of June 30, 2017). All funds other than the GOF have fully funded their share of the unfunded AAL (UAAL). To reduce the GOF share of its UAAL, a total of \$6.5 million additional funds have been budgeted and transferred towards this liability since Fiscal Year 2014-15. An additional \$2.0 million is recommended to be transferred from the current fiscal year carryover and staff is also proposing an additional \$2.0 million in Fiscal Year 2017-18.

	Fiscal Year 2014-15		Fiscal Year 2015-16		Fiscal Year 2016-17		Fiscal Year 2017-18		Fiscal Year 2018-19		Total	
	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB
GOF	–	\$1.0 M	\$2.0 M	\$1.0 M	\$2.0 M	\$2.0 M	\$4.0 M	\$2.0 M	\$2.0 M	–	\$10.0 M	\$6.0 M
GNOF	\$1.0 M	\$1.0 M	\$1.5 M	\$0.5 M	\$1.0 M	\$1.0 M	\$6.0 M	\$2.0 M			\$9.5 M	\$4.5 M
Other Funds	–	–	\$687 K	–	\$854 K	–	\$2.35 M	–	\$469 K	–	\$4.36 M	–

The City has successfully leveraged City-owned property for ongoing revenues in the past, and setting aside available resources in the Strategic Property Acquisition Reserve

(SPAR) would assist in obtaining future strategic properties with the intent of revenue generation for ongoing or new services.

A summary of the Fiscal Year 2017-18 General Operating Fund Proposed Budget is discussed below. Details of the Proposed GOF revenues and expenditures are included on Page 5-4 and in the General Operating Fund Five-Year Forecast section of this document.

General Operating Fund Five-Year Forecast (Forecast)

Included in this Proposed Budget document is the Forecast. Forecasting is an important part of a city's financial planning process. While it is challenging to accurately predict local government revenues due to the variable nature of the revenue sources and their connection to regional, State, national, and international economic conditions, it is possible to identify reasonable financial trends and provide a conceptual financial picture for a multi-year period which is useful to the policy makers' decision-making. The Forecast demonstrates the projected fiscal outlook for the GOF (including the Fiscal Year 2017-18 Proposed Budget).

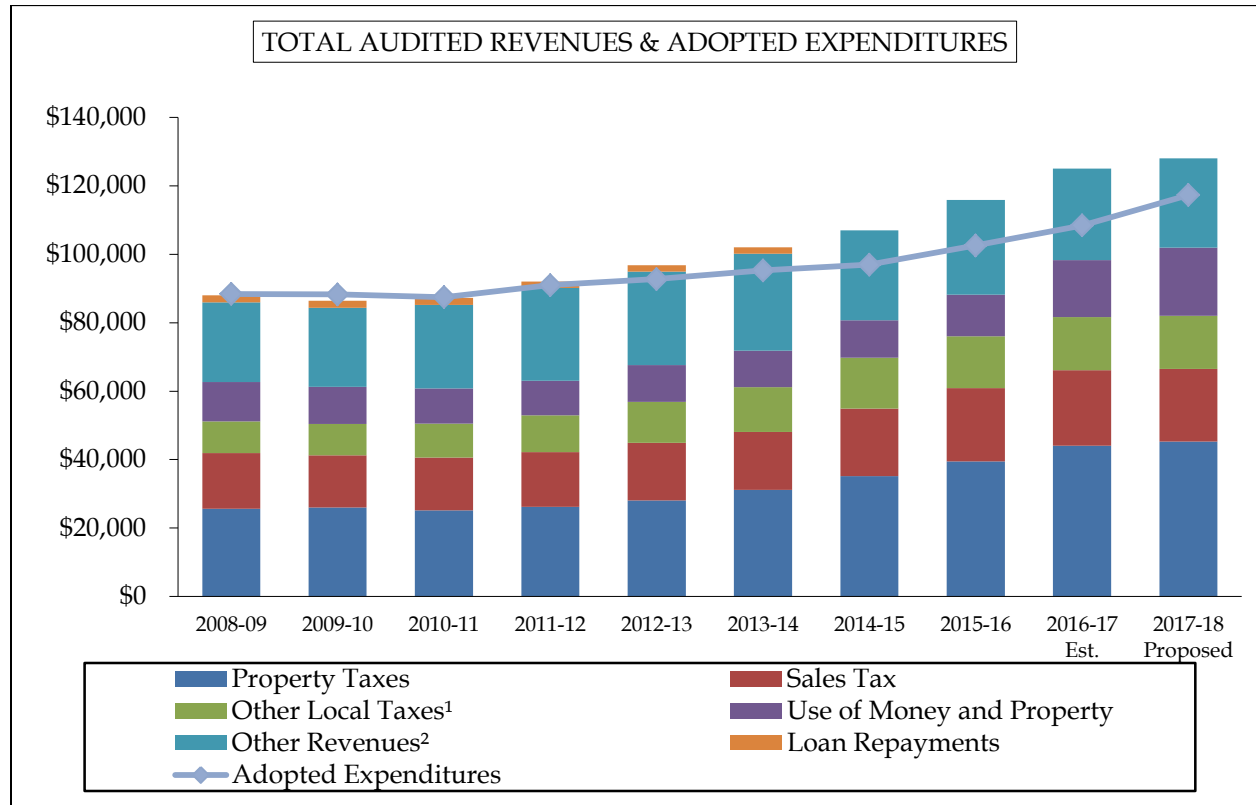
In summary, revenues are projected to continue growing for the next few fiscal years; however, the Forecast assumes a recession will occur during the five-year period. It is unknown exactly when a recession will occur, but staff has included the impact of a recession beginning in Fiscal Year 2018-19 as that would match the longest economic expansion in decades. At that point, the projected operating balance declines and deficits are projected in Fiscal Years 2020-21 and 2021-22 (before corrective action).

Fiscal Year 2017-18 General Operating Fund

Revenues

For Fiscal Year 2017-18, total GOF revenues are projected to grow by 7.8 percent compared to the current fiscal year adopted budget, to \$128.0 million. Most major categories of revenues (e.g., Property Tax, Sales Tax, etc.), are projected with increases. A few major revenue categories (Other Local Taxes and Miscellaneous Revenues), are projected comparable to, or slightly less than, the current fiscal year adopted revenues. More detail on each revenue source can be found in the Forecast.

The City’s recent revenue history and estimated revenues for the current fiscal year and projected revenues for the upcoming fiscal year are as follows (dollars in thousands):



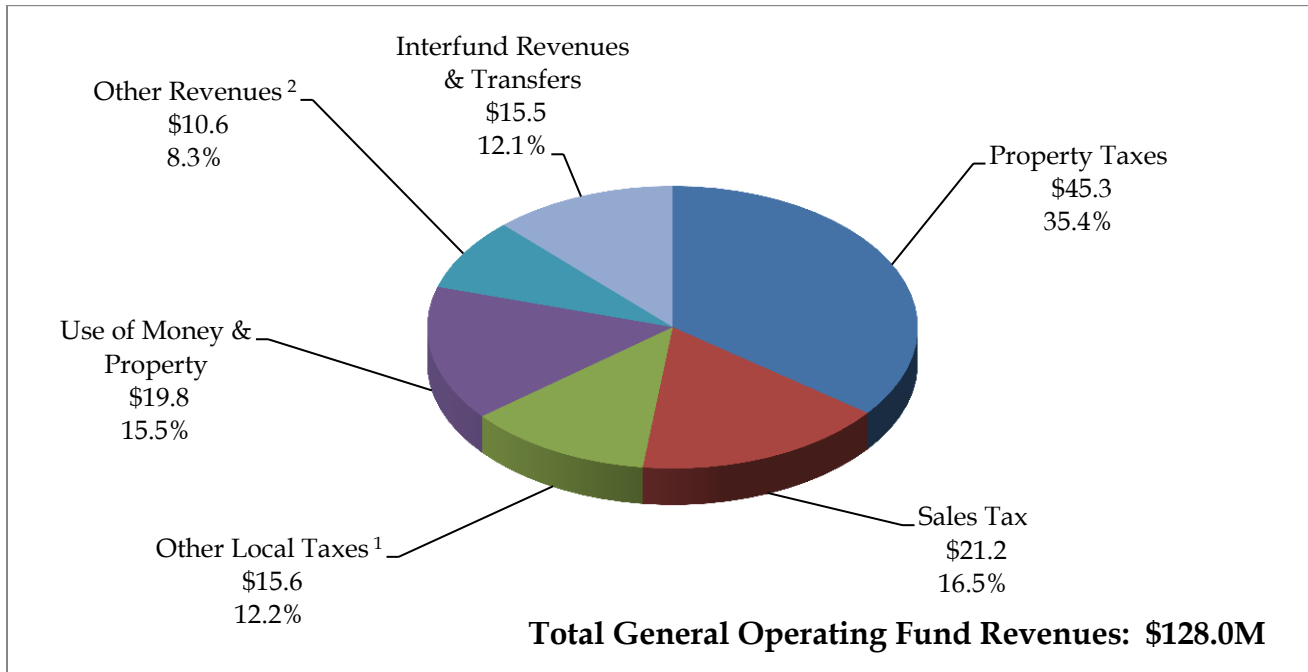
¹ Other Local Taxes is comprised of Transient Occupancy Tax (TOT), Utility Users Tax (UUT), and Business Licenses.

² Other Revenues is comprised of Licenses, Permits & Franchise Fees, Fines & Forfeitures, Intergovernmental, Charges for Services, Miscellaneous, and Interfund Revenues/Transfers.

This chart shows the cyclical nature of the City’s balance between revenues and expenditures. In recessionary years, small margins existed between GOF revenues and expenditures, while the gap widens during higher-revenue-growth years as we are currently experiencing. The adopted expenditures in the chart are net of the budget savings adopted; however, for Fiscal Years 2008-09 through 2010-11, the actual budget saving results were greater than adopted and were necessary to maintain a positive operating balance due to revenue shortfalls compared to budget. In comparison, Fiscal Years 2011-12 through 2014-15, actual budget savings have declined, but revenues have been greater than adopted. For the most recent fiscal year, budget savings and revenues were significantly greater than budgeted, resulting in a wider gap between revenues and expenditures.

A summary of the major categories of GOF Revenues for the Fiscal Year 2017-18 Proposed Budget is as follows:

**Fiscal Year 2017-18 General Operating Fund Proposed Revenues
 (dollars in millions)**



* Other Local Taxes is comprised of Transient Occupancy Tax (TOT), Utility Users Tax (UUT), and Business Licenses.

* Other Revenues is comprised of Licenses, Permits & Franchise Fees, Fines & Forfeitures, Intergovernmental, Charges for Services, and Miscellaneous.

Expenditures

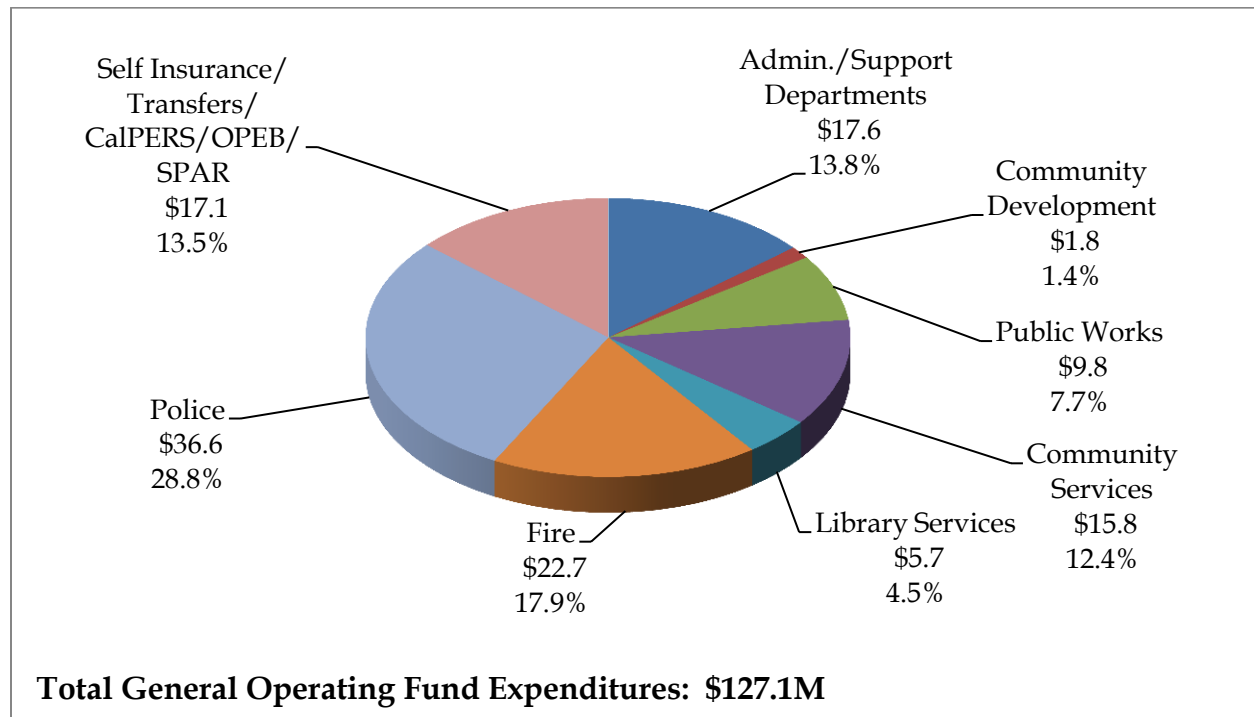
The proposed expenditures for Fiscal Year 2017-18 include the addition of \$894,600 non-discretionary increases, which preserves current service levels, and \$1.3 million discretionary additions for resources to meet high service demands on staff. In total, including increases for personnel costs, there is a proposed 8.2 percent increase in expenditures from the Fiscal Year 2016-17 Adopted Budget.

While several new expenditure requests by departments are being proposed, there were more requests by departments for ongoing expenditure increases, many of which would be desirable and would ease more of the strains on staff. However, as can be seen in the Forecast and summarized below, although more expenditures could be afforded in the Fiscal Year 2017-18 Budget, it is recommended to only add expenditures that are generally sustainable through the next economic recession, when the GOF

could be once again facing an operating deficit, requiring budget reductions to maintain a balanced GOF. To address heavy workloads, some current demands for resources are being addressed through limited-period funding.

The major components of GOF proposed expenditures by department are as follows:

**Fiscal Year 2017-18 General Operating Fund Proposed Expenditures
 (dollars in millions)**



* Admin./Support Departments include: City Council, City Clerk, City Attorney, City Manager, Information Technology, and Finance and Administrative Services.

Note: Does not include the \$1.8 million budget savings, but does include the \$4.0 million toward the CalPERS Liability, \$2.0 million toward the Retirees' Health Liability, and \$2.0 million to the SPAR.

Fiscal Year 2017-18 Proposed Budget Changes

Departments have reviewed their programs, work levels, and preliminary goals for the upcoming fiscal year and developed their budget requests. The following is a discussion of major proposed expenditure changes for Fiscal Year 2017-18.

Non-Discretionary Increases

For Fiscal Year 2017-18 a total of \$894,600 of non-discretionary increases are included to fund existing and new required operational costs such as increases in the City's minimum wage, information technology costs, utility costs, PG&E, and contract services. A complete listing, with descriptions, of non-discretionary items is included in the Miscellaneous Information section (see Page 7-6). Items \$25,000 and over are as follows:

- **Microsoft Office/E-mail Licensing:** \$220,000
- **Minimum Wage Impact 1/2-Year (Community Services):** \$170,000
- **Janitorial Cost Increases for City Facilities:** \$91,200
- **Microsoft Windows/SQL Server Licensing:** \$80,000
- **PG&E Cost Increase:** \$66,200
- **City Utility Costs:** \$60,000
- **Information Technology Licenses and Maintenance:** \$42,600
- **Annual Medical Surveillance Exams:** \$36,000
- **Minimum Wage Impact 1/2-Year (Library Services):** \$30,000
- **KMVT Contract:** \$25,000

Discretionary Expenditures

The discretionary items requested by departments were reviewed by the City Manager, and those recommended were presented in the Narrative Budget, and are now proposed for City Council consideration. New expenditures totaling \$1.3 million are proposed for high-priority ongoing programs. These are included in the Fiscal Year 2017-18 Proposed Budget and future projections in the Forecast. A complete listing, with descriptions, of discretionary items is included in the Miscellaneous Information Section (see Page 7-11). Items \$25,000 and over are as follows:

- **Information Technology Analyst I/II Position:** \$169,000
- **Transportation Manager Position (0.75):** \$162,500
- **Fire Overtime – Hiring Retention and Training:** \$140,000
- **Tree Trimmer III Position:** \$139,800
- **Reclassification of Six Firefighter Positions to Paramedic Level, Changing the Authorized Level of Paramedics from 21 to 27:** \$116,100
- **Lead Public Safety Dispatcher Position (0.50):** \$98,900
- **Silicon Valley Clean Energy (SVCE) 100 Percent Renewable Energy:** \$80,000
- **Human Resources Technician Position (0.50):** \$59,000
- **FASD Customer Service Representative Position (0.50):** \$57,600
- **Geographic Information System (GIS) Data Conversion Services:** \$(50,000)
(offset by reduction in revenue of \$50,000)
- **Library Materials:** \$40,000
- **CMO Office Assistant Wages:** \$36,800
- **Lease of Officer-Worn Cameras (44):** \$35,000

Limited-Period Expenditures

Funding of \$3.5 million (excluding rebudgeted items), for new limited-period items is included in the Proposed Budget. These are for important, short-term needs. All items are detailed, with descriptions, in the Miscellaneous Information Section (see Page 7-21) and the items \$25,000 and over are as follows:

- **Fire Special Operations Program:** \$500,000
- **Transfer to the Community Stabilization Fair Rent Act (CSFRA) Fund:** \$346,000
- **Police Officer Position (two year) – Community Outreach:** \$221,300 (offset by \$116,400 State grant)
- **Police Communications Training Supervisor Position*:** \$189,700
- **Associate Civil Engineer – Capital Projects Section Position*:** \$183,700
- **Police Public Safety Dispatch Overhire Position*:** \$172,100
- **Two Police Officer Trainee (funded at 50 percent) Positions*:** \$157,900
- **Human Resources Analyst I/II Position*:** \$156,800
- **Firefighter Recruit Academy:** \$150,000
- **Management Fellow Position*:** \$134,600
- **Senior Deputy City Attorney Position (0.50):** \$101,600
- **Associate Civil Engineer – Traffic Section Position (0.45)*:** \$82,700
- **Employee Transportation Program:** \$80,000
- **Human Resources Analyst Wages:** \$80,000
- **Administrative Analyst I/II Position – Environmental Sustainability (0.50):** \$76,600
- **Employee Engagement and Appreciation Program:** \$75,000

- **Performing Arts Supervisor Position (0.50)*: \$69,500**
- **IT Secretary Position (0.50)*: \$67,900**
- **PW Program Assistant – Engineering Division Position (0.50)*: \$64,900**
- **PW Hourly Staff to Support the Traffic Section: \$60,000**
- **Nonprofit Agency Funding: \$49,600**
- **Pilot Program for Sidewalk Ramping and Grinding: \$46,000**
- **Workplace Investigations: \$45,000**
- **PW Hourly Staff to Support the Capital Projects Section: \$40,000**
- **Labor Negotiations: \$35,000**
- **Wellness Program: \$35,000**
- **Sustainability Outreach and Engagement Program: \$30,000**
- **Automatic Locks and Installation for Park Restrooms: \$28,000**
- **Placeholder for New City Council Goal Related to Vulnerable Populations: \$25,000**

*represents a continuing limited-period position

General Fund Carryover Available for Allocation

The Fiscal Year 2016-17 estimated GOF operating balance and carryover of \$12.9 million (subject to changes in assets and liabilities and grants/donations carryovers) is proposed to fund the following items included in the Proposed Budget:

- \$3.5 million for limited-period expenditures, as noted above, (excluding rebudgeted items);
- \$351,500 for Capital Outlay;
- \$550,000 Compensated Absences Reserve;

- \$6.0 million for CalPERS;
- \$2.0 million to OPEB; and
- the balance up to \$4.0 million (currently estimated at \$3.7 million) to the Capital Improvement Reserve.

Staff will return to Council after the conclusion of the fiscal year-end audit with any modifications and final balances available for allocation.

OTHER MAJOR FUNDS

Other General Funds

Development Services Fund

Development Services is a General Fund program, separated from the GOF in order to facilitate better tracking and accounting to allow for an effective way to match revenues and expenditures. Initially created for Building Services, in Fiscal Year 2014-15 this definition was expanded to more fully encompass all development activity.

Development activity is anticipated to continue to remain strong into the upcoming fiscal year. Fiscal Year 2017-18 total proposed revenues are \$13.1 million and total proposed expenditures are \$14.7 million. This includes new limited-period items of \$1.3 million primarily targeted to address workload during this period of unusually high development activity, \$40,000 for capital projects, a \$689,000 contribution to the CalPERS liability proportionate to the General Fund contributions, and \$22,000 to the Compensated Absences Reserve. The Development Services Fund is projected to end the fiscal year with a balance of \$8.0 million. This balance is necessary due to the timing of development-related revenues and expenditures. Revenues on development activity are collected well in advance of the performance of services and corresponding expenditures.

Shoreline Golf Links Fund

For Fiscal Year 2017-18, revenues are proposed at \$2.5 million and expenditures are proposed at \$2.4 million. This fund is being impacted by the increase in the City's minimum wage and modest rate increases are being proposed. The revenues over expenditures balance is expected to provide a balance sufficient to transfer \$125,000 to the City's GOF.

Special Funds

Shoreline Regional Park Community Fund (Shoreline Community)

The Shoreline Community is a separate legal entity but is a component unit of the City for accounting purposes and is, therefore, included within the City's budget. A separate budget for the Shoreline Community is adopted by the Board of the Shoreline Community and is included in a separate section of this Proposed Budget document.

Operating revenues for the 2017-18 fiscal year are proposed at \$40.5 million, \$2.6 million higher than the Fiscal Year 2016-17 adopted. This is primarily resulting from the projected growth in secured assessed value. Operating expenditures are proposed at \$28.2 million, \$272,000 higher than Fiscal Year 2016-17 Adopted. In addition, there are capital projects of \$28.2 million (including \$15.8 million for transportation-related projects), a \$1.0 million contribution to Retirees' Health UAAL, \$302,000 contribution to the CalPERS liability, proportionate to the General Fund contributions, and \$20,000 to the Compensated Absences Reserve. The General Reserve, based on 25.0 percent of expenditures (similar to other reserves), is decreasing to \$4.6 million, the Landfill Reserve is increasing from \$5.0 million to \$6.0 million (in order to have funding for a catastrophic event), and the Development Impact Fee Reserve is estimated at \$6.5 million. The remaining balance available is projected to be \$25.9 million. Additional future transportation projects are proposed in the Five-Year Capital Improvement Program. Funding for these future projects is under review for potential debt financing.

Utility Funds

The City's enterprise utility funds are fully funded by the rates charged to customers; there is no General Fund support to the utility funds. Utility rates charged by governmental entities for water, sewer, and trash and recycling services are considered property-related fees and are subject to the procedural requirements of Proposition 218, Article XIII, of the California Constitution. Proposition 218 requires governmental agencies to conduct a majority protest hearing prior to adopting any changes in utility rates. The legislation also provides for future rate increases within prescribed limits to be approved without holding a hearing each year for up to an additional four years. A Proposition 218 hearing is not required for Fiscal Year 2017-18 rates as all proposed rate increases are within the prescribed limits as noticed May 6, 2016 and approved at the June 21, 2016 public hearing. A notification of the proposed rate changes was mailed to all ratepayers on or before June 1, 2017.

Water Fund

For Fiscal Year 2017-18, the San Francisco Public Utilities Commission (SFPUC) adopted a zero percent wholesale water rate increase, and the Santa Clara Valley Water District (SCVWD) adopted rate increases of 8.8 percent and 9.6 percent for treated water and well water, respectively. This is slightly lower than previously proposed by the SCVWD, but does not change the City's proposed rate increase as the amount of water purchased from the SCVWD is less than 5.0 percent of the operating budget. A 7.0 percent rate increase for the average cost of water and meter rates is proposed and includes the 6.0 percent due to the reduction of water usage during the drought and an additional 1.0 percent for rate increases from providers and CPI, both as noticed and approved for Fiscal Year 2017-18 at the rate hearing on June 21, 2016. A 3.0 percent increase is proposed for the recycled water rate.

Fiscal Year 2017-18 proposed operating revenues, with the proposed rate adjustments, are \$32.6 million and proposed operating expenditures are \$32.1 million (after eliminating the budget effect of depreciation expense). Included in expenditures are the rate adjustments to wholesale water costs. There is an operating balance of \$551,000, insufficient to fund the normal annual level of capital projects due to the continued lower level of water sales as a result of conservation efforts. In addition, there are capital projects of \$2.9 million, contribution to CalPERS of \$590,000, proportionate to the General Fund contributions, and funding for the Retirees' Health UAAL of \$294,000. Capacity fees are projected at \$2.3 million and there are additional capital projects of \$2.3 million funded by Capacity/Development Impact fees. This results in projected reserve balances of \$12.7 million and the Fiscal Year 2017-18 ending balance is projected to be \$3.2 million.

Wastewater Fund

For Fiscal Year 2017-18, the Palo Alto Regional Water Quality Control Plant (Treatment Plant) is currently proposing a 1.9 percent increase in treatment costs. A 10.0 percent rate increase is proposed: 2.0 percent is due to the increase from the Treatment Plant for Fiscal Year 2017-18 and operating cost increases up to the CPI, 2.0 percent is the fourth year of the phase-in of planned Treatment Plant capital costs, and 6.0 percent for unanticipated Treatment Plant costs in Fiscal Year 2015-16, as noticed and approved for Fiscal Year 2017-18 at the rate hearing on June 21, 2016. Staff is also reviewing the major City infrastructure projects that are needed and the potential of issuing debt.

With an overall 10.0 percent rate increase, operating revenues for Fiscal Year 2017-18 are proposed at \$21.3 million and operating expenditures at \$18.0 million (after eliminating the budget effect of depreciation expense). The operating balance of \$3.3

million will fund the contribution to CalPERS of \$349,000, proportionate with the General Fund contributions, funding for the Retirees' Health UAAL of \$246,000, and \$2.1 million for capital projects. Capacity fees are projected at \$4.1 million and there are additional capital projects of \$627,000 funded by Capacity/Development Impact fees. This results in reserve balances of \$5.7 million, using half of the rate stabilization reserve, in addition to the Capacity/Development Impact Fee and Treatment Plant reserves of \$4.6 million. The projected ending balance for Fiscal Year 2017-18 is \$2.2 million.

Solid Waste Management Fund

For Fiscal Year 2017-18, a 4.95 percent increase for Recology, no increase in the City's share of SMaRT® Station costs, as well as City operating cost increases and annual maintenance projects result in a 2.0 percent proposed increase to rates. In addition, the cart rate increase includes the third and final year phase-in of cart rate increases resulting from the COS Study. The final increase of 10.0 percent in Fiscal Year 2017-18 was noticed in last year's Proposition 218 letter and approved at the June 21, 2016 rate hearing. Staff is proposing this be reduced to 8.0 percent for a total cart rate increase of 10.0 percent. Staff is also recommending the 5.0 percent rate increase to fund the residential food scraps program, approved to be implemented in July 2017, be deferred to Fiscal Year 2018-19.

Operating revenues for Fiscal Year 2017-18 are proposed at \$14.2 million (\$29.2 million, including Recology) and operating expenditures are proposed at \$12.5 million (\$27.6 million, including Recology, and after eliminating the budget effect of depreciation expense). There is also funding of \$338,000 for capital projects, \$876,000 for Retirees' Health UAAL, and the contribution to CalPERS of \$241,000, proportionate with the General Fund contributions. The fund is projected to end the 2017-18 fiscal year with a reserve at the policy level of \$3.2 million and a \$5.8 million ending balance.

Reserves

Most reserves are established pursuant to Council Policy A-11, Financial and Budgetary Policy, and others have been approved as needed by Council (see summary in Miscellaneous Section, Page 7-93). Reserves can be classified as those designated for a specific purpose, and others are to fund liabilities. Most reserves are at their target or policy balance. However, a couple of reserves, including the General Fund Reserve and Compensated Absences, generally need to be supplemented annually to bring them to their policy balances. These two reserves are proposed to be amended based on discussions at the Narrative Budget Study Session as part of the CalPERS funding strategy. Based on the proposed amendments to the Reserve Policy, (see separate item

on June 13, 2017 agenda) the Compensated Absences Reserve will be minimally supplemented from the Fiscal Year 2016-17 GOF carryover. In addition, \$6.0 million is proposed to be contributed towards the CalPERS unfunded liability (with funding from other funds and \$4.0 million proposed in Fiscal Year 2017-18), \$2.0 million for the Retirees' Health unfunded liability, and any remaining GOF carryover balance up to \$4.0 million is proposed to be transferred to the CIP Reserve.

CITY COUNCIL MAJOR GOALS

The City Council has undertaken a comprehensive goal-setting process to establish its major goals for a two-year cycle, Fiscal Years 2017-18 and 2018-19. The City Council Major Goals and Projects have been discussed at two Study Sessions and were adopted on May 16, 2017 (Attachment 2).

The City Council's four major goals are as follows:

- Promote strategies to protect vulnerable populations and preserve the socioeconomic and cultural diversity of the community.
- Improve the quantity, diversity, and affordability of housing with an added focus on middle income and ownership opportunities.
- Develop and implement comprehensive transportation strategies to achieve mobility, connectivity, and safety for people of all ages.
- Promote environmental sustainability with measurable outcomes.

The Fiscal Impact section of the Council Report identified items included in the Narrative Budget and these items are included in the Proposed Budget. However, nine projects were identified that require additional funding, including \$175,000 from the General Fund. Due to the timing of the adoption of the Goals and Projects, the funding for these additional projects is not included in the Proposed Budget Document, but will be included in what will be presented to Council for budget adoption on June 20, 2017.

City Council goals and department goals can also be found in the Department Budget Section.

COUNCIL FOLLOW-UP FROM THE NARRATIVE BUDGET STUDY SESSION

At the April 27, 2017 Study Session, Council requested additional information related to the following:

- Funding the second \$10.0 million from the General Fund towards the CalPERS liability.
- Implementation of passing through credit card charges for nonutility City revenues.

Background and options related to these and other Council-directed items can be found as Attachment 1 to the Council report.

SUMMARY AND CONCLUSION

Strong revenue growth has continued and the GOF is in a good financial position. Due to the fiscally responsible actions taken in prior fiscal years, the City has the ability to invest funds in needed areas such as additional staffing, capital projects, CalPERS and OPEB liabilities, as well as setting aside funds for strategic property acquisition which has proven to benefit the City financially. The growing economy has resulted in overall GOF revenues projected to increase by \$9.3 million, or 7.8 percent, over the Fiscal Year 2016-17 Adopted Budget. This results in the ability to include ongoing non-discretionary expenditure increases of \$894,600 and discretionary increases of \$1.3 million in the highest-priority areas.

There are other needs in a variety of areas, with the most critical being addressed with limited-period expenditures. The net result, including the proposals, is a projected GOF revenues over expenditures for Fiscal Year 2017-18 of \$2.7 million.

We would like to express our appreciation to the Council and to all staff for their cooperation and assistance in the development of this budget. In particular, we want to thank the Department Heads and Budget Team, with special thanks to Assistant Finance and Administrative Services Director Suzy Niederhofer, Principal Financial Analyst Helen Ansted, Senior Financial Analyst Rafaela Duran, and Financial Analyst Ann Trinh for their assistance with the Operating Budget; Accounting Manager Grace Zheng and Deputy Fire Chief Brian Jones for their assistance with the capital outlay process; and the Document Processing Center and Copy Center staff for their constant support in the preparation of this document.

Respectfully submitted,



Patty J. Kong
Finance and Administrative
Services Director



Daniel H. Rich
City Manager

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546-06-13-17TL-E

- Attachment:
1. CalPERS Discount Rate Change Funding Strategy
 2. May 16, 2017 Fiscal Year 2017-18 through Fiscal Year 2018-19 City Council Major Goals and Projects



CITY OF MOUNTAIN VIEW

MEMORANDUM

Finance and Administrative Services Department

DATE: April 27, 2017

TO: City Council

FROM: Patty J. Kong, Finance and Administrative Services Director

VIA: Daniel H. Rich, City Manager

SUBJECT: CalPERS Discount Rate Change Funding Strategy

BACKGROUND

As discussed in the Midyear Budget Status Report, on December 21, 2016, the CalPERS Board approved the lowering of the discount rate from 7.5 percent to 7.0 percent. The reduction is to be phased in over three years beginning in Fiscal Year 2018-19 for local governments with the full impact reached in Year 7 (Fiscal Year 2024-25) due to the five-year ramp-up and ramp-down methodology previously adopted. The reduction will be phased in as follows:

Fiscal Year 2018-19:	7.375 percent
Fiscal Year 2019-20:	7.25 percent
Fiscal Year 2020-21:	7.0 percent

The lowering of the discount rate will result in higher actuarial liabilities, which means the City, as well as other CalPERS agencies, will see significant increases in our normal costs and unfunded actuarial liabilities (UAL) annual payments. CalPERS has indicated the reduction will ultimately result in employer normal costs rate increases between 1.0 percent and 3.0 percent of payroll for most miscellaneous plans and increases of 2.0 percent to 5.0 percent for most safety plans. In addition, CalPERS is estimating an increase of 30.0 percent to 40.0 percent in UAL annual payments by Fiscal Year 2024-25.

ANALYSIS

Staff has updated and revised the preliminary estimate based on CalPERS guidelines and an estimating model created by California Society of Municipal Finance Officers (CSMFO). The increase for the General Operating Fund is projected as follows (dollars in thousands):

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Estimate							
Safety Total Increase	\$407	880	2,063	2,624	3,224	3,858	4,806
Misc. Total Increase	277	608	1,463	1,931	2,429	2,960	3,759
Total GOF Increase	\$684	1,488	3,526	4,555	5,653	6,818	8,565

NOTE: Years 1 through 5 are based on information provided by CalPERS. Years 6 and 7 are based on staff estimates as CalPERS data is not yet available.

As shown above, the annual pension cost is estimated to increase \$684,000 in Fiscal Year 2018-19 and rise to a projected increase of \$5.7 million in Fiscal Year 2022-23. These estimates have been included in the Five-Year Financial Forecast. The costs will continue to rise for an additional two years with the ramp-up implementation to an ultimate *annual ongoing* increase projected at \$8.6 million.

There are a variety of ways to plan for the impending rise in the City’s CalPERS costs, some of which are as follows:

- Set aside funds now in a reserve fund for the expected cost increases to help soften the cost increases in future years.
- Place funds in a pension trust (e.g., PARS), again then using the funds to phase in cost increases.
- Pay down a sizable portion of the unfunded liability immediately to reduce the eventual cost increase for the amortization of the unfunded liability.

Setting aside funds now for the expected cost increase to phase in the costs allows the City to gradually build up to the ultimate cost increase, but does not address the unfunded liability. The City has made additional payments to CalPERS toward the unfunded liability over three fiscal years of \$9.0 million (\$7.5 million GOF and \$1.5 million Other Funds). The unfunded liability has continued to grow due to changes in the discount rate, actuarial assumptions and methodology, and actual results not meeting assumptions.

The City’s funded status as of June 30, 2015, the date of the most recent valuation, is 71.7 percent combined for both safety and miscellaneous. This compares to the funded status as of June 30, 2014 of 74.3 percent. The unfunded liability is estimated to be \$191.4 million as of June 30, 2016 and increase to \$194.0 million by June 30, 2017. The CalPERS valuations are two years behind so that rates can be provided to agencies well in advance for budgeting purposes. This also means that the contributions that were made in Fiscal Years 2015-16 and 2016-17 have not yet been reflected in the City’s actuarial valuations. CalPERS will be providing the City’s actuarial valuations for Fiscal Year 2018-19 this summer, which will include the implementation of the discount rate change for Fiscal Year 2018-19 and a forecast of rates for the following five years.

Staff recommends a strategy of continuing to make lump-sum payments toward the City’s unfunded pension liability. Funds placed with CalPERS earn an assumed rate of 7.0 percent (currently 7.5 percent). If the unfunded liability can be reduced, this should also reduce the annual unfunded actuarial liability payment. The goal would be to reach at least an 80.0 percent funded status level. The City’s General Fund represents approximately 81.0 percent of the CalPERS unfunded liability. Therefore, it is also recommended the Other Funds contribute their proportionate share toward this liability.

There are two strategies recommended to reach the funded status target of 80.0 percent. The first is to make a significant contribution, from a combination of available resources. These would be one-time available funds in order to make a one-time lump-sum pay down of the unfunded pension liability. For the current and next fiscal years, there are an excess of revenues over expenditures in the General Operating Fund. These are considered one-time as the surplus is not projected to continue for the duration of the Five-Year Financial Forecast. Staff recommends the following sources of funding:

• GOF for Fiscal Year 2017-18	\$4.0 million
• GF Reserve	6.3 million
• Compensated Absences Reserve	1.9 million
• Capital Improvement Reserve	(2.2 million)
• Other Funds	<u>2.3 million</u>
 TOTAL	 <u>\$12.3 million</u>

Currently, City policy is that the GF Reserve is 25.0 percent of GOF expenditures. Therefore, the balance grows each year as the budget grows. Over the last five years, the GF Reserve has increased from \$23.9 million to \$27.7 million. Changing the GF Reserve policy from a hard 25.0 percent to a range of 20.0 percent to 25.0 percent, with

20.0 percent being the minimum, could free up \$6.3 million that would otherwise be needed to refill this reserve to the policy level of 25.0 percent. While it is prudent to maintain a healthy reserve, the GF Reserve has not been utilized extensively over the past 25 years and staff is comfortable with a 20.0 percent level.

A survey of cities indicates reserve levels ranging from 5.0 percent to 50.0 percent. One component of the ratings by Standard and Poor’s (S&P) for the City is the level of City reserves. It is unknown if a policy change would impact the City’s rating; however, there are several other AAA-rated cities (including Campbell, Milpitas, Palo Alto, and Sunnyvale) with a GF reserve level of 20.0 percent or less. Another factor S&P takes into consideration is the City addressing its unfunded obligations (e.g., pension, retirees’ health, etc.).

On April 4, 2017, staff presented to the Council Finance Committee (CFC) the CalPERS unfunded liability strategy and the recommendation to reduce the GF Reserve and Compensated Absences levels. The CFC unanimously supported the concept of reducing the unfunded pension liability, but requested alternatives to the changes to the GF Reserve and Compensated Absences Reserve policies. Alternatives proposed to achieve the same total contribution to CalPERS are as follows (dollars in thousands):

	Status Quo	Recommended	Option 1	Option 2
GOF Balance Estimated	\$18,410	18,410	18,410	18,410
PERS/OPEB/SPAR	(6,000)	(6,000)	(6,000)	(6,000)
Estimated Available Balance for FY 2017-18	12,410	12,410	12,410	12,410
Recommended Allocations				
Limited Period Exp. – New	2,709	2,709	2,709	2,709
Capital Outlay – New	352	352	352	352
General Fund Reserve	3,160	(3,171)	3,160	3,160
Compensated Absences Reserve	2,412	550	2,412	2,412
CIP Reserve	1,777 ⁽¹⁾	3,970 ⁽¹⁾	-0-	(3,000)
CalPERS	2,000	6,000	6,000	6,000
Retirees’ Health (OPEB)	-0-	2,000	777 ⁽²⁾	777 ⁽²⁾
SPAR	-0-	-0-	(3,000)	-0-
Total Uses	\$12,410	12,410	12,410	12,410

(1) Recommend any balance remaining be allocated to the Capital Improvement Reserve up to \$4.0 million based on the actual balance available after the fiscal year-end close.

(2) Recommend any balance remaining be allocated to Retirees’ Health up to \$2.0 million based on the actual balance available after the fiscal year-end close.

Recommendation—Reduce the funding level of the GF Reserve from 25.0 percent to a range of 20.0 percent to 25.0 percent of net (net of budget savings) adopted expenditures and Compensated Absences Reserve from fully funded to a minimum of 80.0 percent funded.

Option 1—In lieu of using the GF and Compensated Absences Reserves, this strategy fully funds those reserves and instead utilizes \$4.0 million that would be available for capital projects, transfers \$3.0 million from the Strategic Property Acquisition Reserve (SPAR), and reduces the contribution to Retirees Health to the balance available up to \$2.0 million, currently estimated at \$777,000. There is an additional \$2.0 million each recommended to the Retirees' Health and SPAR in the GOF Fiscal Year 2017-18 budget.

Option 2—Same as Option 1, but transfer \$3.0 million from the CIP Reserve instead of funding the additional \$3.0 million from the SPAR.

A combination of the options could also be selected to achieve the goal of \$10.0 million from the General Fund. If the Council chooses to use the GF Reserve or the Compensated Absences Reserves, then staff would return with modifications to Council Policy A-11, Financial and Budgetary Policy.

Google Amphitheatre Lease Parking Revenues

Currently, Google subleases Parking Lots C and D from SFX (Live Nation) and this agreement ends mid-December 2017. In March 2017, the City Council approved Google's request for a three-year extension of the sublease through December 2020 for a \$600,000 one-time payment to the City, which was received in early April 2017. The \$600,000 is recommended to be transferred to the CIP Reserve. It is anticipated the Certificate of Occupancy for the Charleston East development will be issued before the end of the three-year period and commencing no later than January 1, 2021, Google will begin a five-year lease of the parking lots at that time starting at approximately \$2.3 million annually (with 4.0 percent annual increases).

As this is limited-period revenue, another recommended strategy to pay down the City's unfunded pension liability is to use \$2.0 million annually of this revenue received from Google over the five years of the lease for an additional \$10.0 million contribution to CalPERS. The \$10.0 million could be borrowed from another reserve(s) to make a lump-sum payment, or the contributions could be made annually from 2021 to 2025 as the revenue is received, or they could be placed in a reserve for this purpose and used after 2025 when the total funds are accumulated. Staff will return prior to the commencement of the five-year lease with a recommendation for the funds.

With the recommended contributions, the City would be effectively contributing over 10.0 percent of the unfunded liability with the goal of raising the funded status level to over 80.0 percent, which was the funding status prior to this last recession when the pension fund sustained substantial losses. By making significant payments earlier than required, and reducing the unfunded liability, the City will receive a better rate of return than if it were to keep the funds in our reserves and will save on long-term obligations.

Beginning in Fiscal Year 2021-22, the balance of the annual lease payment can be transferred to the CIP, another reserve, or other limited-period uses. Over the five-year period, the funds not recommended for CalPERS, is anticipated to total \$2.2 million.

SUMMARY

The City continues to face challenges in its pension obligation as CalPERS sustained substantial investment losses during the Great Recession, makes changes in actuarial methods and demographic changes, and reductions in the discount rate. These factors have all contributed to the continued rise in the City's pension obligation, not only in its unfunded liability, but also in its annual pension expense. It is possible CalPERS will continue to make policy changes that will negatively impact City costs. Staff is recommending a strategy to achieve a funding level of approximately 80.0 percent. To achieve this funding level there are a variety of sources, one-time or limited-period available funds, recommended to contribute significant lump-sum payments toward this unfunded liability.

Staff is requesting direction from Council for the following:

1. Approve staff's recommendation to make significant lump-sum contributions toward a goal to achieve a funding level of approximately 80.0 percent.
2. Of the sources of reserve funds available provide direction:
 - a. Recommended—Reducing the policy level of the GF Reserve from 25.0 percent to a range of 20.0 percent to 25.0 percent and reducing the policy level of the Compensated Absences Reserve from being fully funded to a minimum level of 80.0 percent funded.
 - b. Option 1—Fully fund the GF Reserve and Compensated Absences Reserve and reduce funding of the Capital Improvements Reserve and Retirees' Health Reserve from the available balance, and transfer \$3.0 million from the Strategic Property Acquisition Reserve; current balance is \$9.5 million.

- c. Option 2—Same as Option 1, but transfer \$3.0 million from the Capital Improvement Reserve; estimated balance is \$14.8 million.
3. The future Google parking lease revenues are recommended for an additional \$10.0 million in payments to CalPERS toward the City's pension obligation. The balance above the \$10.0 million, anticipated to be \$2.2 million after five years, is recommended to be transferred to the CIP.

If the City can contribute the funds as recommended in this memo, this is estimated to raise the funding level up to over 80.0 percent initially and reduce the unfunded liability by over 10.0 percent. It is estimated this would reduce the annual amortization of the UAL payment by approximately \$2.6 million by time of the full implementation in Year 7.

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DATE: May 16, 2017

CATEGORY: Unfinished Business

DEPT.: City Manager's Office

TITLE: **Fiscal Year 2017-18 through Fiscal Year 2018-19 City Council Major Goals and Projects**

RECOMMENDATION

Adopt the City Council Major Goals for Fiscal Year 2017-18 through Fiscal Year 2018-19, approve the recommended projects to implement them as shown in Attachment 1, and direct staff to include authorization to appropriate the funding required for these projects as part of the Fiscal Year 2017-18 budget adoption process.

BACKGROUND

Since Fiscal Year 2013-14, the City Council has undertaken a goal-setting process that consists of Council identifying high-level thematic goals ("major goals") with specific projects and initiatives identified by staff and advisory bodies that fulfill those goals over a two-year period. This selection of top priorities has been an effective way of directing resources, aligning staff efforts, and communicating clearly about the organization's central areas of focus. The choice to adopt goals on a two-year cycle recognizes that many significant projects require more than one year to complete.

On February 27, 2017, the City Council held a goal-setting Study Session, during which it identified the following four major goals for Fiscal Year 2017-18 through Fiscal Year 2018-19:

1. Promote strategies to protect vulnerable populations and preserve the socioeconomic and cultural diversity of the community.
2. Improve the quantity, diversity, and affordability of housing with an added focus on middle-income and ownership opportunities.
3. Develop and implement comprehensive and coordinated transportation strategies to achieve mobility, connectivity, and safety for people of all ages.

4. Promote environmental sustainability with a focus on measurable outcomes.

The City Council also discussed overarching themes that guide policymaking initiatives that staff has incorporated into the following introduction to the Fiscal Year 2017-18 through Fiscal Year 2018-19 goals.

Introduction: *The City of Mountain View has many critical services, programs, and projects under way to fulfill its mission and help make Mountain View a great community in which to live, work, visit, and play. These efforts will continue. In addition, through a deliberate goal-setting process, the City Council has identified the following four major goals, and specific projects to fulfill them, to emphasize during the next two years. In pursuing these goals, the City will work collaboratively with its regional partners in order to enhance the quality of life for all Mountain View residents.*

Following the February goal-setting Study Session, City departments and advisory bodies provided input on specific projects to achieve the four major goals for Council's consideration. Staff developed a consolidated list of projects related to the major goals that could be initiated and/or completed over the next two years. Staff also provided Council with a list of existing major goals-related projects that will carry forward into Fiscal Year 2017-18.

At an April 18, 2017 Study Session, staff presented context for Council goal setting, including information about existing continuing goals and the dedication of 85 percent of staff's capacity to fulfill day-to-day operations. (The April 18 Study Session Memo is included as Attachment 2.) The City Council discussed new projects related to the four major goals proposed by departments and advisory bodies, received project suggestions from the public, and identified additional new projects to consider for the Fiscal Year 2017-18 through Fiscal Year 2018-19 Major Goals Work Plan. The list included 89 projects. Each Councilmember selected his or her top six projects for each major goal and prioritized six projects unrelated to the four major goals.

ANALYSIS

Following the April Study Session, staff assessed each proposed project considering City Council rankings in light of the staff and other resources required to achieve the project, as well as existing staff capacity. Individual departments reviewed each project that they would lead or support and the department head team met to review the project list to ensure a full understanding of cross-departmental impacts. As a result of this process, staff developed the recommended projects list in Attachment 1. Staff recommends that 31 new projects be undertaken over the next two fiscal years to achieve Council's major goals. An additional 39 projects from the current City Council

Goals Work Plan are scheduled to continue into Fiscal Year 2017-18. Staff proposes to postpone one of these continuing projects (the establishment of a Citywide transportation demand management ordinance) in order to undertake new community development-related projects, reducing the number of continuing projects to 38. If Council approves the 31 recommended new projects, this will result in a total of 69 projects in support of Council goals.

Table A: Number of Proposed Continuing and Recommended New Projects, Fiscal Year 2017-18

Goal	Continuing FY 2016-17 Projects	Recommended FY 2017-18 New Projects	Total Proposed FY 2017-18 Projects
1. Protect vulnerable populations	7*	6	13
2. Housing quantity, diversity, and affordability	6	10	16
3. Comprehensive, coordinated transportation system	17	6	23
4. Environmental sustainability	8	5	13
5. Other Council-suggested projects	0	4	4
TOTAL	38	31	69

**Although this was not an official Fiscal Year 2016-17 Council Goal, staff had undertaken several related projects.*

Staff has recommended the highest-ranking projects from the April 18 Study Session that can realistically be undertaken in the next two fiscal years given the work required and staff’s existing work capacity and resources. A few other projects that received lower rankings are also included on the recommended project list because they are nondiscretionary. Some projects are recommended contingent upon Council approving budget appropriations. Proposed budget appropriations for some projects were included in the Narrative Budget that Council reviewed on April 27, 2017; other projects require Council to make additional budget appropriations, as noted in Table B and summarized below.

Projects that are not on the recommended projects list either had lower rankings by the City Council and/or were not feasible given existing workload and resources. However, some projects listed on the not-recommended project list may still be undertaken as part of ongoing departmental operations.

FISCAL IMPACT

The Narrative Budget included proposed General Fund appropriations of \$221,300 (\$116,400 is recoverable from a State grant) for a limited-period Community Outreach Officer related to recommended new Project 1.11, \$25,000 as a placeholder for Goal 1 objectives, and funding for a Transportation Manager to support transportation-related projects. At the April 27, 2017 Budget Narrative Study Session, Council also directed that \$10,000 be appropriated to support visual arts.

Nine recommended new projects require additional funding that was not included in the Narrative Budget. These projects require additional funding from various City funds. Of this amount, the General Fund impact is \$175,000.

Table B: Proposed New Projects that Require New Funding

Project	Dept.	Additional Funding Request	
		Amount	Source(s)
1.6 Collaborate with regional partners to improve access to information and referral resources for immigrants.	CMO	\$50,000 (in addition to \$25,000 placeholder in the Narrative Budget)	General Fund: LP
2.12 Short-Term Residential Rental Regulations (Airbnb).	CDD	\$50,000	General Fund: LP
2.6 Begin marketing and RFP process for Lot 12.	CDD	\$150,000	BMR Fund 207
2.9B Terra Bella Visioning and Development Principles.	CDD	\$150,000	Land Use Documentation Fee

Project	Dept.	Additional Funding Request	
		Amount	Source(s)
2.8 Community Benefit Financial Study for Gatekeeper Applications.	CDD	\$50,000	Development Services Fund
3.2 Downtown Parking Long Term Solutions – Shared and Paid Parking Study.	CDD	\$200,000	Parking Fund
3.4 North Bayshore – Residential TDM Guidelines.	CDD	\$60,000	Shoreline Fund 258
4.A Reform the Environmental Sustainability Task Force to provide volunteer resources to support sustainability initiatives.	CDD	\$75,000	General Fund: LP
4.2 North Bayshore – District Sustainability Performance Measurements.	CDD	\$25,000	Shoreline Fund 258

ALTERNATIVES

1. Modify the goals.
2. Specify projects to add to the recommended list and which to be removed.
3. Provide other direction

PUBLIC NOTICING – Agenda posting.

Prepared by:

Melvin E. Gaines
Principal Management Analyst

Audrey Seymour Ramberg
Assistant City Manager

Approved by:

Daniel H. Rich
City Manager

MEG-ASR/2/CAM
612-05-16-17CR-E

- Attachments: 1. Recommended Projects List
2. April 18, 2017 Study Session Memo

Goal One: Promote Strategies to Protect Vulnerable Populations and Preserve the Socioeconomic and Cultural Diversity of the Community

RECOMMENDED PROJECTS

Council Votes		Project/Activity/Initiative	Project Scale	Departments	Resource Needs/Other Comments
6	1.6	Collaborate with regional partners to fund and/or improve awareness of and access to information and referral resources for immigrants; particularly for mixed status families.	Medium	CMO Library CSD	\$50,000 (in addition to the \$25,000 placeholder in the Narrative Budget). Source: General Fund - Limited Period.
5	F	Study and provide policy recommendations on an anti-registry policy, becoming a sanctuary city, and adopting a Freedom City Policy. <i>Note: This project includes elements of Goal 1 projects A, B, and C</i>	Medium	CMO CAO Police	
4	1.1	Develop a pilot to apply a Human Rights City analysis framework to selected projects (also recommended by HRC)	Medium	CMO All Depts.	
4	1.11	Enhance community policing services related to homelessness and mental health issues.	Large	Police CMO CDD (HD)	Community Outreach Officer in Narrative Budget.
4	1.13	Implement initiatives that come with being a designated Age-Friendly City by the World Health Organization (also recommended by the SAC)	Small	CSD	Getting an intern from the Center for Age Friendly Excellence. May need additional resources depending on the specific initiatives developed by the Age Friendly City Task Force.
3	1.2	Collaborate with regional partners and explore opportunities to advocate for federal policies that protect immigrant rights and vulnerable populations	Small	CMO	

Goal One: Promote Strategies to Protect Vulnerable Populations and Preserve the Socioeconomic and Cultural Diversity of the Community

NOT RECOMMENDED

Council Votes	Project/Activity/Initiative		Departments
3	D	Establish a local hire policy	CMO, CDD, CAO
2	1.4	Examine and make recommendations regarding wage theft in Mountain View	CMO, CAO
2	1.18	Create resources for youth and teens to pursue education and other ventures such as job opportunities, despite legal status.	CMO, CSD, Library
2	1.8	Develop an outreach program to have more of a library presence in the community to promote library services. <i>Note: This will be included in ongoing Library programming.</i>	Library
2	1.14	Create an Immigrant Affairs Commission (task force?)	CMO, CCO
1	1.3	Examine and make recommendations regarding predatory lending in Mountain View	CMO, CAO
1	1.17	Create a multi-cultural art piece emphasizing the diversity of the City.	CDD
1	A	Anti-registry policy <i>Note: This project is now included in project F</i>	CMO, CAO, PD
1	B	Revise Police Department immigration policy/Freedom City Policy <i>Note: This project is now included in project F</i>	PD, CMO, CAO
1	E	Affordable pre-school and summer camps.	CMO, CSD
0	1.5	Assess opportunities to increase diversity on City advisory bodies. <i>Note: This project will be included in ongoing programming.</i>	CMO, CCO
0	1.7	Evaluate the pilot and explore continuation of the Multilingual Civic Academy. <i>Note: This project will move forward if funded in the FY 2017-18 Budget</i>	CMO
0	1.9	Library Volunteer Fair with non-profit organizations to promote engagement with all residents. <i>Note: This will be included in ongoing Library programming.</i>	Library
0	1.10	Library Wellness Fair including local health and wellness organizations to promote engagement with all residents. <i>Note: This will be included in ongoing Library programming</i>	Library
In CIP	1.12	Design and Construct an all inclusive playground, possibly in partnership with Magical Bridge Foundation (also recommended by the PRC)	CSD
0	1.15	Expansion of voting rights	CAO, CCO
In CIP	1.16	Support SecondStage/ ParkStage CIP's to increase usability of these theaters which primarily support free/ low-cost local	PWD, CSD
0	1.19	Increase accessibility to financial and educational resources for students who move due to rising rent.	CMO, CSD, Library
0	1.2	Have publicly funded elections	CCO, CAO, CMO
0	C	Sanctuary City <i>Note: This project is now included in project F</i>	CAO, CMO, PD

Goal Two: Improve the Quantity, Diversity, and Affordability of Housing with an Added Focus on Middle Income and Ownership Opportunities

RECOMMENDED PROJECTS

Council Votes	Project/Activity/Initiative		Project Scale	Departments	Resource Needs/Other Comments
7	2.12	Short-Term Residential Rental Regulations (Airbnb). (Also recommended by Human Relations Commission)	Large	CDD (PI) CAO CMO FASD	\$50,000 for outside legal assistance for all CDD projects. Source: General Fund: Limited Period.
5	A	Explore strategies to increase ownership opportunities. <i>Note: Includes elements of project 2.15.</i>	Medium	CDD (PI) CAO	
5	2.10	BMR Ordinance Update - Condo Mapping.	Medium	CDD (PI) CAO	
5	2.6	Begin marketing and RFP process for Lot 12	Medium	CDD (HD) CAO FASD	\$150,000 consulting assistance. Source: BMR Fund
4	2.9	B. Terra Bella Visioning and Development Principles	Medium	CDD (PI)	\$150,000 consulting assistance. Source: Land Use Document Fees.
3	2.4	Hold a Council Study Session on affordable housing priorities and framework	Medium	CDD (HD)	Assumes there will be follow-up initiatives after study session.
3	2.7	Review Employee Housing Assistance Program	Small	CMO (HR) CDD (HD) FASD	
3	2.8	Community Benefit Financial Study for Gatekeeper Applications	Small	CDD (PI) FASD	\$50,000 consulting assistance. Source: Development Services Fund.
2	2.1	Develop and implement a housing strategy for the homeless. <i>Note: Staff recommends this project as a portion of FY 2016-17 Continued Project 1A (homelessness initiatives).</i>	Medium	CDD (HD) CMO	
0	2.3	Begin development of the 2019-24 Affirmatively Furthering Fair Housing Plan. <i>Note: This project is non-discretionary.</i>	Medium	CDD (HD)	

Goal Two: Improve the Quantity, Diversity, and Affordability of Housing with an Added Focus on Middle Income and Ownership Opportunities

NOT RECOMMENDED

Council Votes	Project/Activity/Initiative		Departments
1	2.11	Additional Study of Accessory Dwelling Unit Requirements	CDD (PI)
1	B	Increase the details required in Gatekeeper applications	CDD
0	2.2	Develop underwriting guidelines for the investment of the City's housing funds	CDD (HD)
0	2.5	Explore legislation and assess policy development opportunities to enhance ability to meet housing priorities	CDD (HD)
0	2.9	A. Terra Bella Precise Plan	CDD (PI)
0	2.13	Offer programs with a housing theme on such topics like co-housing, financing, remodeling, and local real estate trends. <i>Note: This will be included in ongoing Library programming.</i>	Library
0	2.14	Prohibition of discrimination against Section 8 and rental subsidy recipients	CAO, CDD
0	2.15	Explore community land trusts <i>Note: Will be a component of project 2A.</i>	CDD, CAO
0	2.16	Continue to seek alternative opportunities for maximizing park land while still increasing the quantity and diversity of housing stock.	CDD, CSD
0	2.17	Increase the availability and accessibility of family shelters to the residents.	CDD, CMO, FASD
0	2.18	Explore policies for tech companies to balance job growth with housing availability.	CDD
0	2.19	Increase teen job opportunities in the city. Work with local businesses to recruit and hire teens.	CSD, CDD, CMO

Goal Three: Develop and Implement Comprehensive and Coordinated Transportation Strategies to Achieve Mobility, Connectivity, and Safety for People of All Ages

RECOMMENDED PROJECTS

Council Votes	Project/Activity/Initiative		Project Scale	Departments	Resource Needs/Other Comments
6	A	A comprehensive modal plan that would involve the VTA, Caltrains, Major employers, etc. and include a funding mechanism. <i>Note: Goal 3, Project B is related.</i>	Large	PWD (TB) FASD	Council will refine/define this goal at a study session in early FY 17-18. A CIP may be needed for funding.
6	D	Implementation of an automated guideway proposal	Medium	PWD	Council will refine/define this goal after completion of a feasibility study. A CIP will be needed for funding.
4	3.3	Transit Center Master Plan Implementation	Large	PWD (RP) PWD (TB) CDD (ED) CDD (PL) CAO FASD	
4	3.9	Adopt and implement a Vision Zero Policy/Program	Medium	PWD (TB) PD	
3	3.2	Downtown Parking Long Term Solutions - Shared & Paid Parking Study	Small	CDD (ED)	\$200,000 consulting assistance. Source: Parking Fund.
2	3.4	North Bayshore - Residential TDM Guidelines. <i>Note: Is necessary for an approved project.</i>	Small	CDD (PI)	\$60,000 consulting assistance. Source: Shoreline Fund

Goal Three: Develop and Implement Comprehensive and Coordinated Transportation Strategies to Achieve Mobility, Connectivity, and Safety for People of All Ages

NOT RECOMMENDED

Council Votes	Project/Activity/Initiative	Departments
3	B Employer Transit Tax. <i>Note: This project is contingent upon Goal 3, Project A.</i>	CDD, PWD, FASD, CAO
3	C Bicycle path along the Evelyn Corridor	PWD
2	3.15 Explore the feasibility of connecting Charleston Retention Basin to Stevens Creek Trail.	PWD, CDD
2	3.18 Explore options to increase traffic control around schools.	PWD, PD
1	3.16 Increase green bike lanes around the city, with a focus around school campuses. <i>Note: The City incorporates green bike lanes into projects as applicable.</i>	PWD
1	3.17 Increase parking in Downtown Mountain View.	PWD, CDD
1	3.20 City Council work with Police Department to expand or prioritize community policing by foot and bicycle	PD
1	3.22 Unbundled Parking Policy	PWD
0	3.1 Artistic Art Bike Rack Pilot Program	CDD, PWD
In CIP	3.5 Continue to collaborate with Sunnyvale, Cupertino, and Los Altos to build upon the 4 Cities Feasibility Study to share costs, leverage support for grants, and continue to support the extension of the Stevens Creek Trail. (Also recommended by PRC)	CDD, PWD, CSD
In CIP	3.6 Permanente Creek Trail Extension from Rock St to Middlefield Rd	PWD, CSD
0	3.7 Implement New Ranger Program. (This is an operational issue).	CSD
0	3.8 Increase use of traffic circles/roundabouts/rotaries	PWD
0	3.10 Community education on distracted driving, especially to youth	PD
0	3.11 Develop Dutch intersections	PWD
0	3.12 Call boxes at parks	CSD
0	3.13 Re-work Community Shuttle schedule to make it usable for patrons attending MVCPA shows.	PWD
In CIP	3.14 Support design and construction of the Stevens Creek Trail from Dale/Heatherstone to West Remington and Mountain View High School.	PWD
0	3.19 Explore and develop vision, options, and funding plan for an Open Streets event	PWD
In CIP	3.21 Pedestrian and Bicycle Tunnel under Central Expressway (San Antonio Area)	PWD

Goal Four: Promote Environmental Sustainability with Measurable Outcomes

RECOMMENDED PROJECTS

Council Votes	Project/Activity/Initiative		Project Scale	Departments	Resource Needs/Other Comments
7	4.4	Participate in South Bay Salt Ponds project in conjunction with California State Coastal Commission.	Small	PWD (Eng.)	Consultant services funded in the CIP.
7	4.13	Review existing park land acquisition policies and explore new and alternative strategies for acquiring park land.	Medium	CDD CSD CAO PWD (RP)	
7	A	Re-form the environmental sustainability task force to provide volunteer resources to support sustainability initiatives. <i>Note: Additional staff needed to execute this project.</i>	Medium	CDD (Env.)	\$75,000 for additional staff hours. Source: General Fund: Limited Period.
6	4.1	North Bayshore Precise Plan EIR GHG Mitigation Measures	Small	CDD (PI)	
5	4.2	North Bayshore - District Sustainability Performance Measurements	Small	CDD (PI)	\$25,000 consulting assistance. Source: Shoreline Fund

Goal Four: Promote Environmental Sustainability with Measurable Outcomes

NOT RECOMMENDED

Council Votes	Project/Activity/Initiative		Departments
2	4.11	Increase community gardening	CSD
2	4.15	Increase hydration stations throughout the city and parks.	PWD, CSD
1	4.6	Implement Street Tree Outreach Plan and Tree Maintenance Marketing Plan	CSD
1	4.10	Water conservation education (post-drought)	PWD
1	4.14	Reduce waste materials by increasing recycling and composting availability within the city and schools.	PWD, CSD
0	4.7	Paperless Council and Commission meetings	CCO
0	4.8	Lobby for state environmental regulation	CMO
0	4.9	Require donation of food by restaurants, groceries and other companies	CAO, CDD
In CIP	4.3	Design Trash Capture Improvements in City storm drain system to meet regulatory requirements of 70% trash reduction by 2017.	PWD, Fire
In CIP	4.5	Continue park irrigation improvements including Shoreline Park to increase water efficiency	CSD
0	4.12	Reduction of carbon emissions from construction	CDD
0	4.16	Consider artificial turf when planning new sites/parks.	CSD, PWD

Council Suggested Projects Unrelated to City Council Major Goals

RECOMMENDED PROJECTS

Council Rank	Project/Activity/Initiative		Project Scale	Departments	Resource Needs/Other Comments
1	C1	Develop Options for Marijuana Regulations. <i>If the City takes no action to determine local regulation of marijuana, the State will be able to issue licenses for marijuana dispensaries in Mountain View beginning in January 2018.</i>	Large	CAO CDD PD CMO FASD	
2	C3	Study Session on Public Service Levels. <i>City Council requested that we study the impacts on service levels that will result from the city growing.</i>	Medium	CMO All Depts.	
3	A	Ask the visual arts committee to come up with a public art strategy.	Medium	CDD	Staff resources depend on extent of strategy developed. Council directed \$10,000 through budget narrative.
4	C5	Work with stakeholders, including businesses, and County and State officials to explore options to develop an on-site fueling ordinance that meets safety requirements.	Medium	FD CAO	

Council Suggested Projects Unrelated to City Council Major Goals

NOT RECOMMENDED

Council Rank	Project/Activity/Initiative		Departments
5	C2	Parkland Dedication Ordinance Update - Fee Title Dedication. <i>This update will allow developers to provide parkland through other means beyond land.</i>	CSD, CDD, CAO
6	C4	Zoning Ordinance Update - Non-Conforming Section/Misc. Minor Amendments. <i>This update will allow nonconforming structures to be seismically updated voluntarily.</i>	CDD, CAO

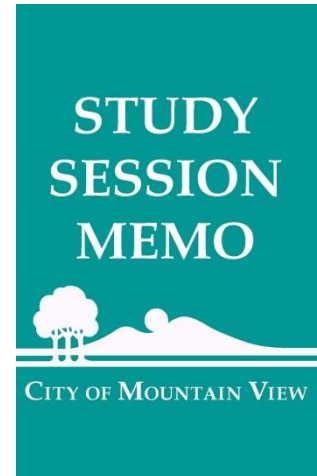
DATE: April 18, 2017

TO: Honorable Mayor and City Council

FROM: Audrey Seymour Ramberg, Assistant City Manager
Melvin E. Gaines, Principal Management Analyst

VIA: Daniel H. Rich, City Manager

TITLE: Fiscal Year 2017-18 Goal-Setting – Phase II



PURPOSE

The purpose of this Study Session is for the City Council to review possible work plan items and prioritize a limited number of specific projects to fulfill the four theme-based goals identified by the City Council at the February 27, 2017 Study Session.

BACKGROUND

The City Council identified four major priority goals at the February 27, 2017 Study Session. The draft goals include:

1. Promote strategies to protect vulnerable populations and preserve the socioeconomic and cultural diversity of the community.
2. Improve the quantity, diversity, and affordability of housing with an added focus on middle-income and ownership opportunities.
3. Develop and implement comprehensive and coordinated transportation strategies to achieve mobility, connectivity, and safety for people of all ages.
4. Promote environmental sustainability with a focus on measurable outcomes.

Following the February Goal-Setting Study Session, City departments and advisory bodies were asked to provide input on specific projects to achieve these four major goals for Council's consideration. Based on this input, staff has prepared a consolidated list of projects related to the four goals (Attachment 1). The consolidated list includes existing projects that will continue into the next fiscal year and potential new projects that could be initiated and/or completed over the next two fiscal years.

Staff requests that Council review and prioritize the new projects that would help to fulfill the four goals. The new projects to be prioritized are summarized in a sample ranking sheet which is included in this staff report as Attachment 2. In prioritizing potential projects, Council should consider the organization's existing workload. A limited number of new projects/initiatives can be implemented within existing resources, as the City must also maintain routine operations and undertake other significant departmental goals.

DISCUSSION

Capacity for Major Projects

The majority of the work that City staff undertakes consists of routine day-to-day operations that are essential to the community, continue year to year, and are independent of the City Council Major Goals. City departments estimate that overall, approximately 85 percent of the City organization's work capacity is dedicated to routine functions and day-to-day operations and thus unavailable for new major projects.

A few examples of routine functions include utility operations, park maintenance, Police services, Library services, budgeting and accounting, and various other administrative functions. Some departments are required to utilize a higher proportion of their available staffing on routine day-to-day operations than others. For example, the capacity of the Fire Department is nearly entirely absorbed by routine day-to-day operations, while the City Manager's Office is structured to accommodate implementation of more special projects. Depending on the division, day-to-day operations could take up anywhere from 60 percent to 95 percent of staff capacity.

Major Departmental Goals, which are separate from and in addition to Council Goals, are included annually in the adopted budget. As reported to Council in the midyear budget update, a number of Fiscal Year 2016-17 Major Departmental Goal projects will continue into Fiscal Year 2017-18 and additional Major Departmental Goals will be included in the 2017-18 Budget. These continuing and new Major Departmental Goals are included in this report for reference as Attachment 3 and will be undertaken unless otherwise directed by Council.

Selection of Potential Projects for 2017-19

The primary focus for Council's deliberation at this time is the Council Major Goals Consolidated Project List (Attachment 1). This list is organized by the four Major

Council Goals identified by Council at its February 27, 2017 Study Session and includes both projects that are continuing from the current fiscal year, as well as potential new projects generated by staff and advisory bodies. In addition, Attachment 1 includes a few projects that are not related to the four Council Major Goals, but that have been suggested for consideration during recent Council meetings. For each of the projects on this list, staff has attempted to estimate the relative work effort required and provide other relevant project information. A summary of the projects in Attachment 1 by category is as follows:

Goal	Potential New Projects	Continuing Projects	Total Projects
1. Protect Vulnerable Populations	20	7	27
2. Housing Quantity, Diversity, and Affordability	19	6	25
3. Comprehensive, Coordinate Transportation	22	18	40
4. Environmental Sustainability	16	8	24
Other Council-Suggested Projects	5	-	5
TOTAL	82	39	121

As continuing projects have already been approved, staff intends to proceed with these absent any additional direction from Council.

At the April 18, 2017 Council Study Session, Council will have the opportunity to:

- Confirm or edit the four Council Major Goal statements.
- Review and ask questions regarding the Council Major Goals Consolidated Project List.
- Hear public input regarding the Council Major Goals and potential projects.
- Suggest additional projects as appropriate.
- Provide direction as appropriate regarding any ongoing projects related to the four Council Major Goals.
- Prioritize the potential new projects listed under each of the four Council Major Goals as well as the four other Council-suggested projects that are unrelated to these Council Goals.

Staff suggests a prioritization process in which each Councilmember will indicate his or her top six new projects for each Council Goal (see Attachment 2 for a sample tally

sheet). Since there are only five projects in the category above of other Council-suggested projects, Councilmembers will be asked to rank the projects in this category.

Following this prioritization exercise, staff will return to the City Council on May 16, 2017 with a recommended list of projects that staff believes can be undertaken in an effective way to accomplish Council's Major Goals within available and sustainable resources. Any budget impacts will be identified. Staff will endeavor to follow the Council rankings as determined on April 18, but the ultimate recommendations may require adjustment depending on which divisions and staff would be required to implement various projects, project timing, and the magnitude of the resources required, all of which differ project by project.

The Council Major Goals and final list of associated projects will be included as an attachment to the Proposed Budget on June 13, 2017 for Council's adoption. Any associated resource needs will be identified at that time and will be brought to Council with the Adopted Budget on June 20, 2017.

PUBLIC NOTICING

Agenda posting and notices to all Council advisory body members and neighborhood associations.

ASR-MEG/7/CAM
612-04-18-17SS-E

- Attachments:
1. Fiscal Year 2017-18 Through Fiscal Year 2018-19 Major Goals Consolidated List and Other Council-Suggested Projects
 2. Sample Ranking Sheet for Potential New Projects Related to Council Goals and Other Council Suggested Projects
 3. City Projects Unrelated to Major Goals

Revenue and Expenditure Tables for All Funds

TOTAL FUND REVENUES

	AUDITED ACTUAL 2015-16	ADOPTED BUDGET 2016-17	ESTIMATED 2016-17	PROPOSED BUDGET 2017-18
GENERAL OPERATING FUND	\$ 115,911,179	118,718,230	125,017,675	128,022,060
GF - DEVELOPMENT SERVICES	14,708,040	12,615,000	16,126,518	13,050,000
GF - SHORELINE GOLF LINKS	2,342,177	2,660,000	2,388,400	2,538,000
GF RESERVES	20,713,987	14,137,651	26,197,214	16,565,176
GAS TAX	1,803,614	1,663,580	1,568,440	2,227,540
VEHICLE REGISTRATION FEE (VRF)	490,016	419,500	488,960	472,000
CONSTRUCTION/CONVEYANCE TAX	7,546,384	3,769,400	7,776,151	6,322,300
PUBLIC BENEFIT IN LIEU	2,668,771	33,600	15,365,642	192,000
TRANSIT-ORIENTED DEVELOPMENT HOUSING	94,734	48,930	45,600	49,050
COMM STABILIZATION & FAIR RENT	0	0	362,000	346,000
SUCCESSOR HOUSING AGENCY	403,902	0	232,999	0
DOWNTOWN BENEFIT ASSMT DIST	1,677,700	1,296,756	2,057,796	1,770,966
TREE MITIGATION	0	0	42,030	50,620
SUPPLEMENTAL LAW ENFRCMNT	152,074	110,500	166,040	175,000
COMMUNITY DEV BLOCK GRANT	1,471,503	740,920	711,469	800,000
CABLE TELEVISION	258,129	264,700	250,828	257,500
SHORELINE COMMUNITY	33,095,033	37,952,100	47,118,648	40,527,800
STORM DRAIN CONSTRUCTION	280,740	24,450	76,900	26,920
PARK LAND DEDICATION	8,291,634	683,500	2,262,460	688,200
WATER	28,456,860	30,509,631	33,645,758	34,950,604
WASTEWATER	20,137,300	21,836,106	21,372,262	25,317,948
SOLID WASTE MANAGEMENT	13,184,893	12,998,910	13,939,819	14,171,383
EQUIPMENT MAINT & REPLACMNT	6,597,633	6,495,667	6,746,942	6,811,735
WORKERS' COMPENSATION	3,285,270	2,420,839	2,307,210	2,697,045
UNEMPLOYMENT	147,776	102,206	92,350	111,299
LIABILITY	1,561,012	1,455,500	1,495,210	1,588,670
RETIREEES' HEALTH	8,902,192	12,480,550	11,521,480	12,184,647
EMPLOYEE BENEFITS	61,521	64,720	60,360	72,660
OTHER ⁽¹⁾	53,626	0	25,230	0
TOTAL	\$ <u>303,400,573</u>	<u>284,220,066</u>	<u>349,433,331</u>	<u>312,369,673</u>

(1) Revenues received mid-year but not budgeted, such as Police Asset Forfeitures and Grants.

TOTAL FUND EXPENDITURES

	AUDITED ACTUAL 2015-16	ADOPTED BUDGET 2016-17	ESTIMATED 2016-17	PROPOSED BUDGET 2017-18
GENERAL OPERATING FUND	\$ 102,590,288	114,932,746	112,608,044	125,292,614
GF - DEVELOPMENT SERVICES	15,350,100	15,000,254	15,116,164	14,742,948
GF - SHORELINE GOLF LINKS	2,341,742	2,656,701	2,362,736	2,537,862
GF RESERVES	16,773,857	19,873,945	20,096,275	25,772,184
GAS TAX	2,113,075	1,866,400	1,866,400	1,890,200
VEHICLE REGISTRATION FEE (VRF)	480,000	489,000	489,000	394,000
CONSTRUCTION/CONVEYANCE TAX	6,701,395	5,226,000	5,840,000	6,762,000
PUBLIC BENEFIT IN LIEU	0	1,000,000	1,000,000	7,412,000
TRANSIT-ORIENTED DEVELOPMENT HOUSING	3,000,220 13,396,382	0 10,494,092	0 7,777,427	0 2,774,505
COMM STABILIZATION & FAIR RENT SUCCESSOR HOUSING AGENCY	0 0	0 0	181,730 0	476,000 250,000
DOWNTOWN BENEFIT ASSMT DIST	522,886	711,607	529,911	829,838
TREE MITIGATION	0	0	0	50,000
SUPPLEMENTAL LAW ENFRMNT	116,600	111,500	167,040	175,000
COMMUNITY DEV BLOCK GRANT	1,487,357	1,174,310	814,839	930,524
CABLE TELEVISION	196,681	347,500	332,500	220,000
SHORELINE COMMUNITY	36,628,005	31,736,158	33,633,182	57,650,194
STORM DRAIN CONSTRUCTION	30,555	30,000	245,000	30,000
PARK LAND DEDICATION	4,690,630	22,581,000	22,588,117	7,130,000
WATER	34,422,328	37,451,133	35,469,013	42,220,176
WASTEWATER	26,489,241	23,150,772	22,150,559	22,885,032
SOLID WASTE MANAGEMENT	12,645,249	13,417,343	12,746,978	14,323,598
EQUIPMENT MAINT & REPLACMNT	4,688,537	7,498,443	7,050,505	8,490,558
WORKERS' COMPENSATION	1,669,743	2,318,500	1,758,180	2,372,500
UNEMPLOYMENT	42,397	127,250	52,250	127,250
LIABILITY	1,716,217	1,455,500	2,454,890	1,455,500
RETIREEES' HEALTH	8,995,002	12,478,830	11,478,290	12,138,157
EMPLOYEE BENEFITS	53,671	100,500	51,630	100,500
OTHER ⁽¹⁾	8,680	0	2,937	0
TOTAL	\$ <u>297,150,838</u>	<u>326,229,484</u>	<u>318,863,597</u>	<u>359,433,140</u>

(1) Expenditures from mid-year appropriations in funds such as Police Asset Forfeitures and Grants.

GENERAL OPERATING FUND REVENUES

<u>FISCAL YEAR</u>	<u>OPERATING REVENUES</u>	<u>% CHANGE FROM PRIOR FISCAL YEAR</u>
2008-09	\$87,963,000	(0.2%)
2009-10	\$86,416,000	(1.8%)
2010-11	\$87,240,000	1.0%
2011-12	\$92,041,000	5.5%
2012-13	\$96,811,000	5.2%
2013-14	\$102,045,000	5.4%
2014-15	\$106,940,000 (1)	4.8%
2015-16	\$115,911,000	8.4%
2016-17 *	\$125,018,000	7.9%
2017-18 **	\$128,022,000	2.4%

* Estimated

** Proposed

(1) Effective July 1, 2014, all development related activities are consolidated into the Development Services Fund to more accurately align development related revenues and expenditures.

GENERAL OPERATING FUND EXPENDITURES

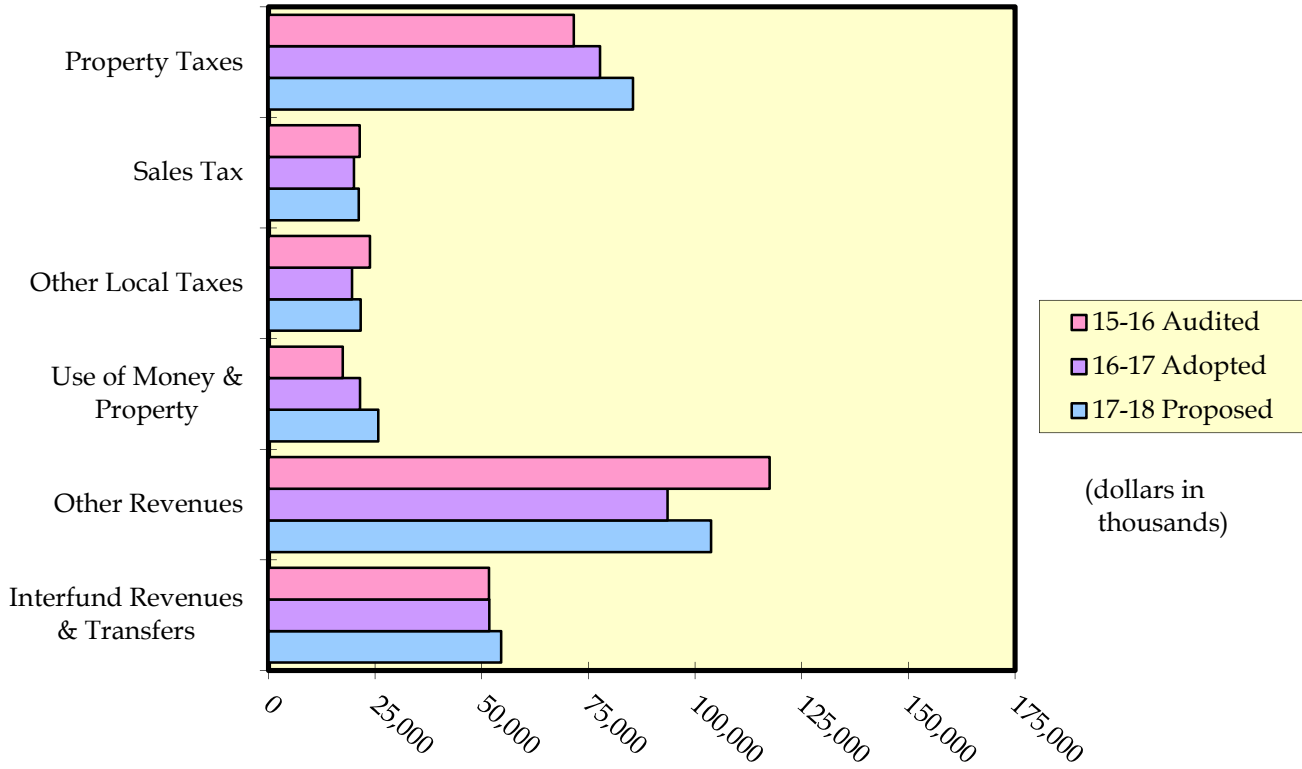
<u>FISCAL YEAR</u>	<u>OPERATING EXPENDITURES</u>	<u>% CHANGE FROM PRIOR FISCAL YEAR</u>
2008-09	\$84,579,000	3.4%
2009-10	\$86,136,000	1.8%
2010-11	\$86,160,000	0.0%
2011-12	\$90,605,000	5.2%
2012-13	\$93,041,000	2.7%
2013-14	\$94,933,000	2.0%
2014-15	\$97,677,000 (1)	2.9%
2015-16	\$102,590,000 (2)	5.0%
2016-17 *	\$112,608,000 (3)	9.8%
2017-18 **	\$125,293,000 (4)	11.3%

* Estimated

** Proposed

- (1) Effective July 1, 2014, all development related activities are consolidated into the Development Services Fund to more accurately align development related revenues and expenditures. Fiscal Year 2014-15 includes an additional contribution of \$1.0 million towards the OPEB liability, above the full funding of the ammortization of the UAAL.
- (2) Fiscal Year 2015-16 includes additional contributions of \$2.0 million towards the CalPERS liability and \$1.0 million towards the OPEB liability.
- (3) Fiscal Year 2016-17 includes additional contributions of \$2.0 million towards both the CalPERS and OPEB liabilities, and transfers of \$2.0 million and \$500,000 to the Strategic Property Acquisition Reserve (SPAR) and General Non-Operating Fund, respectively.
- (4) Fiscal Year 2017-18 includes additional contributions of \$4.0 million and \$2.0 million towards the CalPERS and OPEB liabilities, respectively, and a transfer of \$2.0 million to SPAR.

TOTAL FUND REVENUES

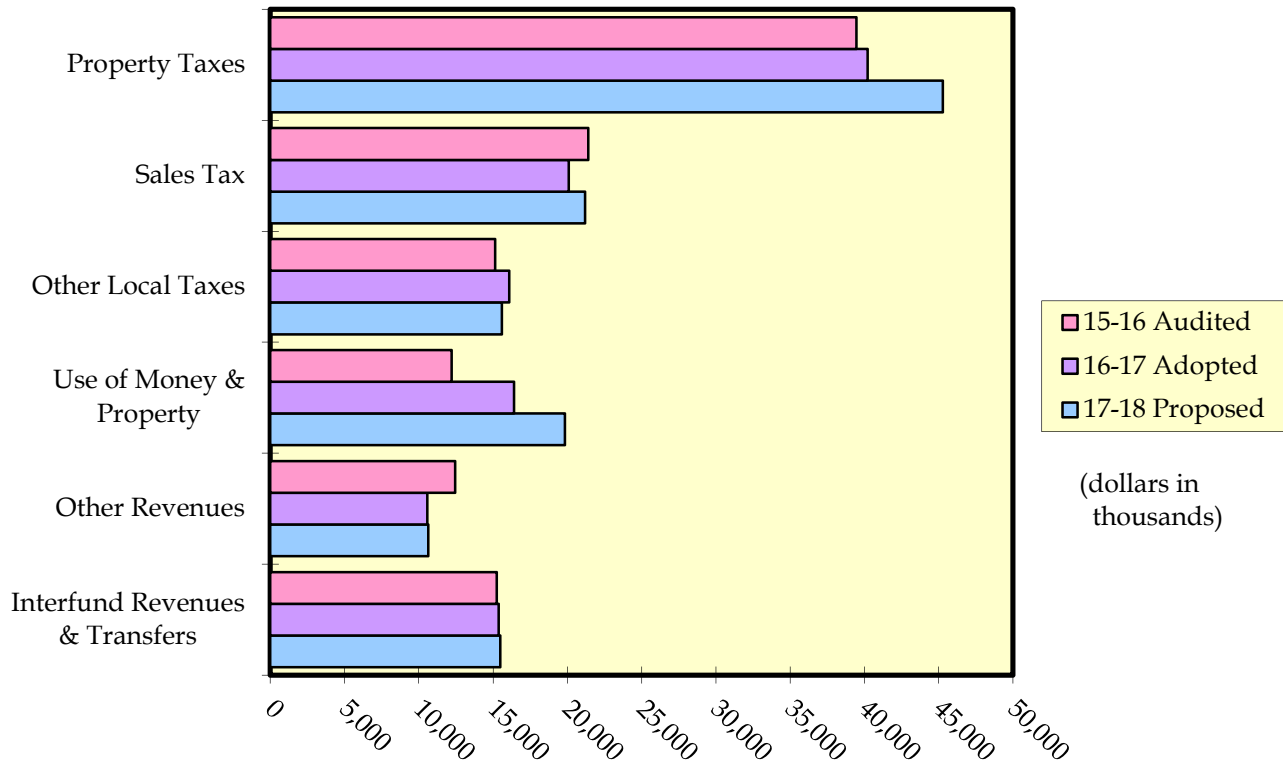


<u>Revenue Category</u>	<u>Audited Actual 2015-16</u>	<u>Adopted Budget 2016-17</u>	<u>Proposed Budget 2017-18</u>	<u>Percent Change *</u>
Property Taxes	\$ 71,563,265	77,742,600	85,471,200	9.9%
Sales Tax	21,401,425	20,090,800	21,194,100	5.5%
Other Local Taxes	23,819,048	19,586,310	21,614,450	10.4%
Use of Money & Property	17,400,019	21,460,058	25,744,462	20.0%
Other Revenues:				
Licenses, Permits & Franchise Fees/ Fines & Forfeitures	13,009,039	12,507,430	12,435,300	(0.6%)
Intergovernmental	5,014,581	3,552,490	4,211,250	18.5%
Charges for Services ⁽¹⁾	84,090,680	74,918,809	84,465,103	12.7%
Miscellaneous Revenues	15,363,185	2,580,987	2,667,557	3.4%
Interfund Revenues & Transfers	<u>51,739,331</u>	<u>51,780,582</u>	<u>54,566,251</u>	5.4%
TOTAL	\$ <u>303,400,573</u>	<u>284,220,066</u>	<u>312,369,673</u>	9.9%

* Percent Change From Prior Year Adopted to Current Year Proposed Budget.

(1) Includes Developer Fees and Contributions.

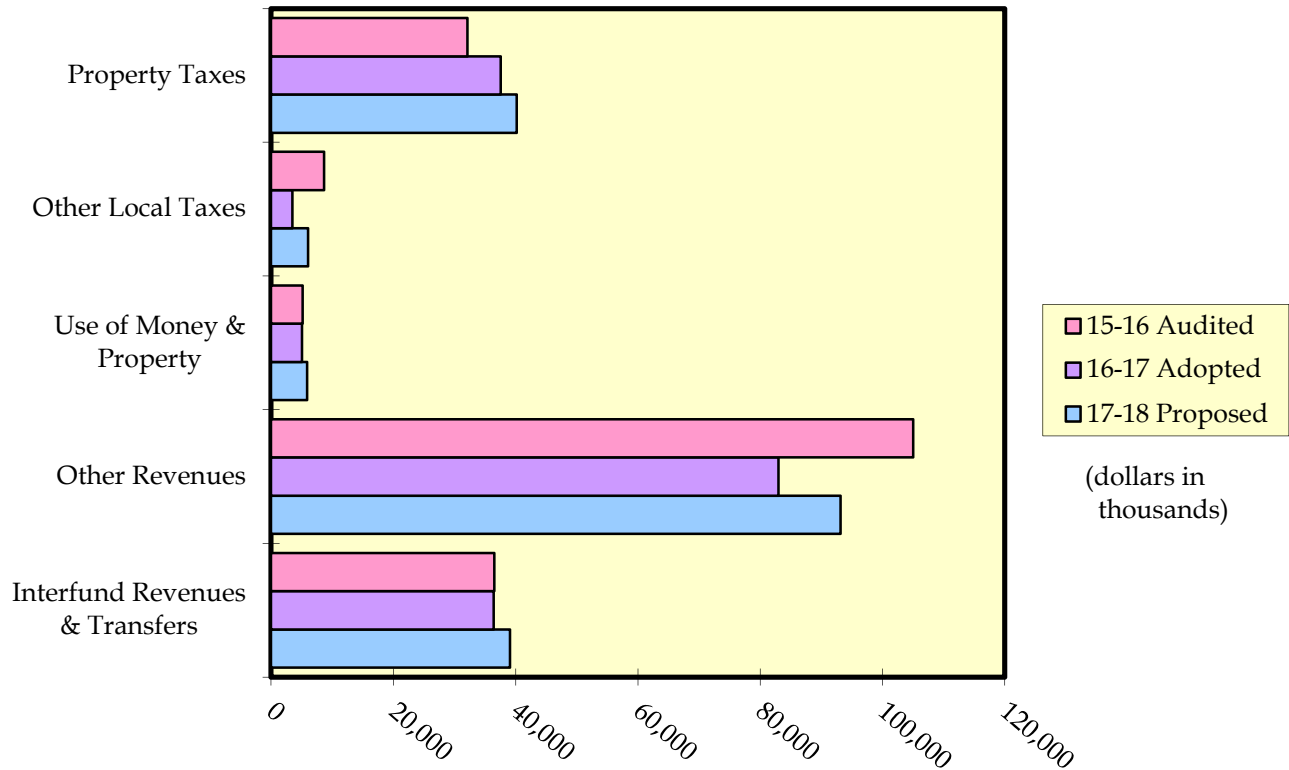
GENERAL OPERATING FUND REVENUES



<u>Revenue Category</u>	<u>Audited Actual 2015-16</u>	<u>Adopted Budget 2016-17</u>	<u>Proposed Budget 2017-18</u>	<u>Percent Change *</u>
Property Taxes	\$ 39,460,578	40,208,100	45,285,200	12.6%
Sales Tax	21,401,425	20,090,800	21,194,100	5.5%
Other Local Taxes	15,136,673	16,082,310	15,589,450	(3.1%)
Use of Money & Property	12,219,286	16,402,680	19,832,860	20.9%
Other Revenues:				
Licenses, Permits & Franchise Fees/				
Fines & Forfeitures	5,565,590	5,666,330	5,839,300	3.1%
Intergovernmental	1,158,289	595,670	573,010	(3.8%)
Charges for Services	2,962,178	2,671,750	2,632,080	(1.5%)
Miscellaneous Revenue	2,756,945	1,629,730	1,602,660	(1.7%)
Interfund Revenues & Transfers	<u>15,250,215</u>	<u>15,370,860</u>	<u>15,473,400</u>	0.7%
TOTAL	\$ <u>115,911,179</u>	<u>118,718,230</u>	<u>128,022,060</u>	7.8%

* Percent Change From Prior Year Adopted to Current Year Proposed Budget.

OTHER FUND REVENUES

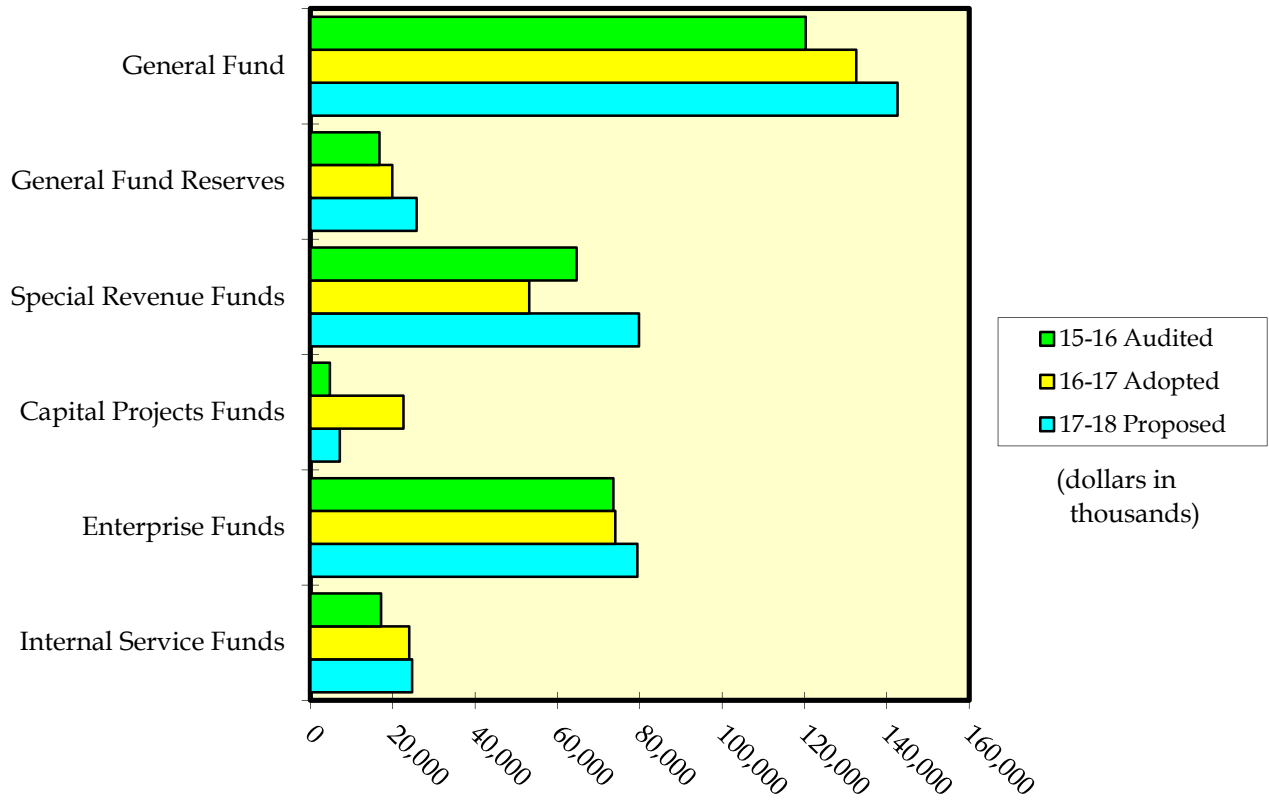


<u>Revenue Category</u>	<u>Audited Actual 2015-16</u>	<u>Adopted Budget 2016-17</u>	<u>Proposed Budget 2017-18</u>	<u>Percent Change *</u>
Property Taxes	\$ 32,102,687	37,534,500	40,186,000	7.1%
Other Local Taxes	8,682,375	3,504,000	6,025,000	71.9%
Use of Money & Property	5,180,733	5,057,378	5,911,602	16.9%
Other Revenues:				
Licenses, Permits & Franchise Fees/ Fines & Forfeitures	7,443,449	6,841,100	6,596,000	(3.6%)
Intergovernmental	3,856,292	2,956,820	3,638,240	23.0%
Charges for Services ⁽¹⁾	81,128,502	72,247,059	81,833,023	13.3%
Miscellaneous Revenues	12,606,240	951,257	1,064,897	11.9%
Interfund Revenues & Transfers	<u>36,489,116</u>	<u>36,409,722</u>	<u>39,092,851</u>	7.4%
TOTAL	\$ <u>187,489,394</u>	<u>165,501,836</u>	<u>184,347,613</u>	11.4%

* Percent Change From Prior Year Adopted to Current Year Proposed Budget.

(1) Includes Developer Fees and Contributions.

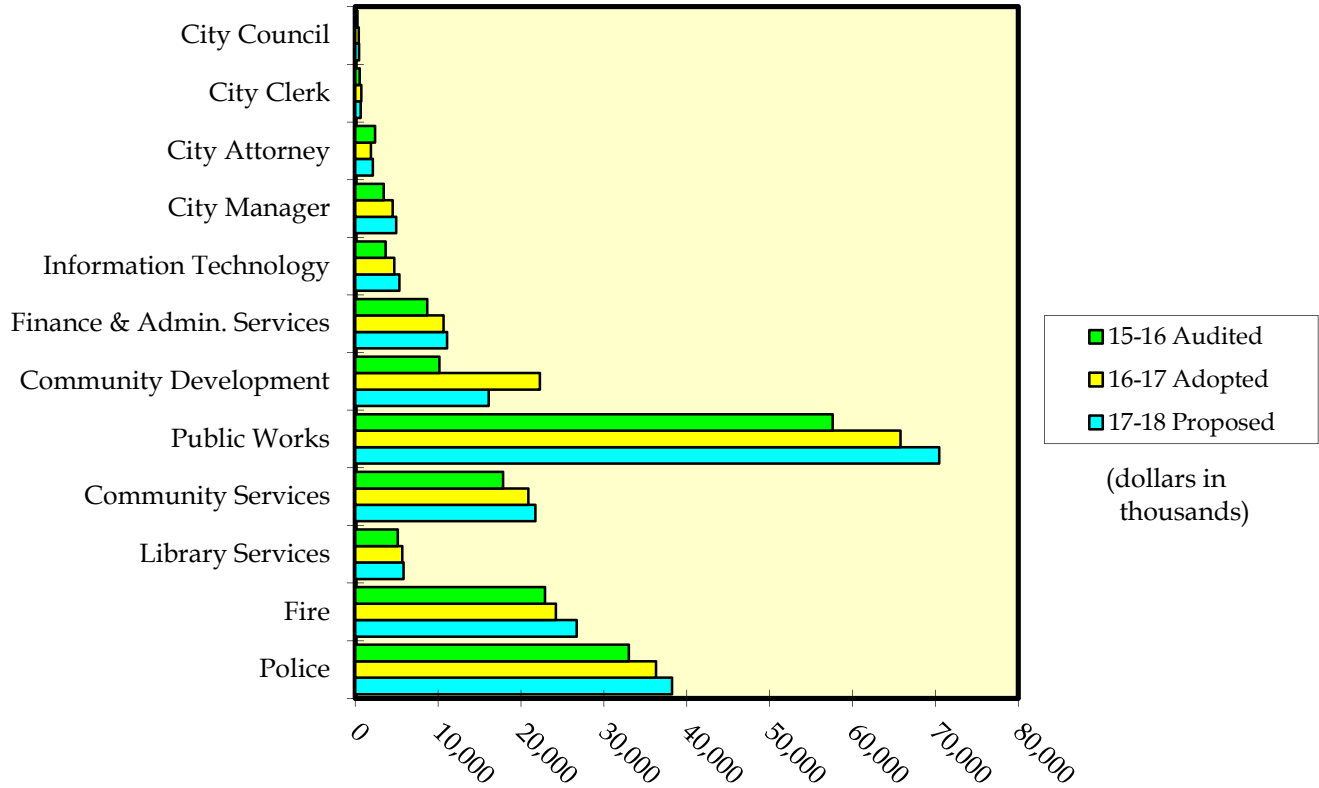
TOTAL EXPENDITURES BY FUND TYPE



<u>Fund Type</u>	Audited Actual 2015-16	Adopted Budget 2016-17	Proposed Budget 2017-18	Percent Change *
General Fund	\$ 120,282,130	132,589,701	142,573,424	7.5%
General Fund Reserves	16,773,857	19,873,945	25,772,184	29.7%
Special Revenue Funds	64,642,601	53,156,567	79,814,261	50.1%
Capital Projects Funds	4,721,185	22,611,000	7,160,000	(68.3%)
Enterprise Funds	73,556,818	74,019,248	79,428,806	7.3%
Internal Service Funds	17,174,247	23,979,023	24,684,465	2.9%
TOTAL	\$ 297,150,838	326,229,484	359,433,140	10.2%

* Percent Change From Prior Year Adopted to Current Year Proposed Budget.

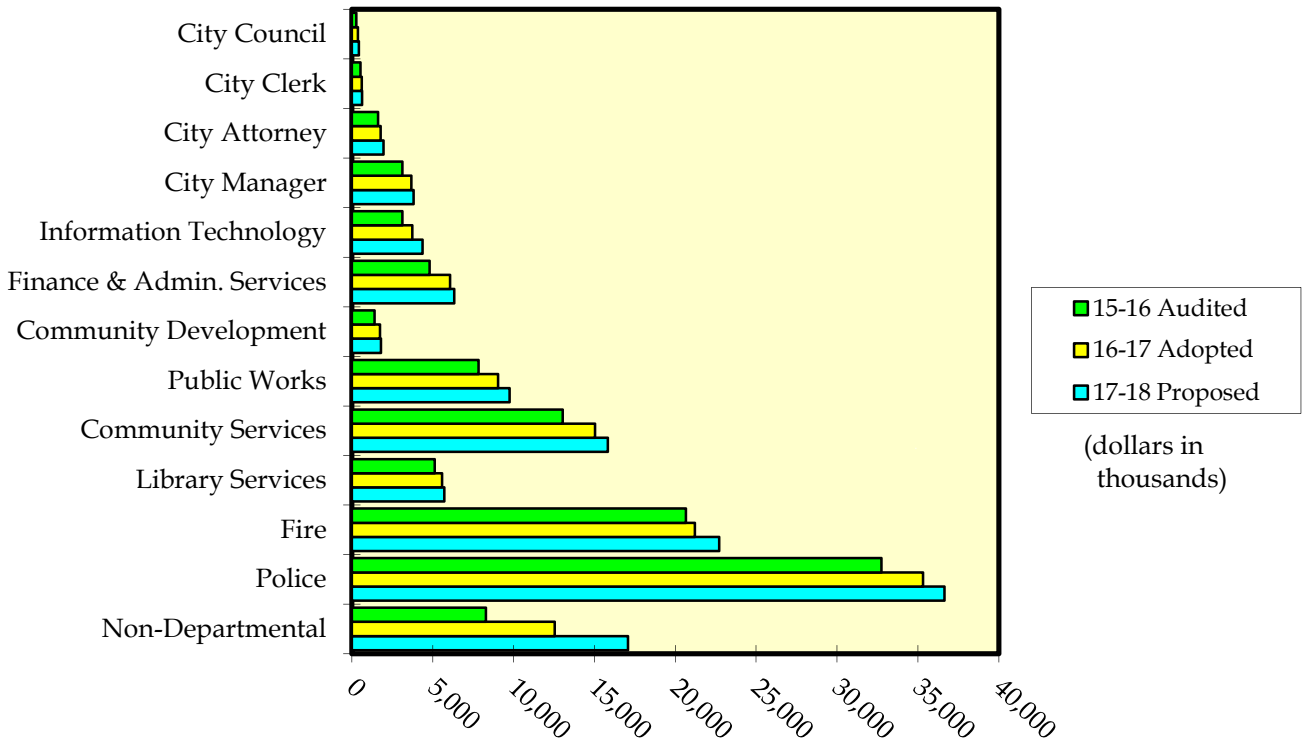
TOTAL DEPARTMENT EXPENDITURES



<u>Department</u>	Audited Actual 2015-16	Adopted Budget 2016-17	Proposed Budget 2017-18	Percent Change *
City Council	\$ 274,607	410,018	445,406	8.6%
City Clerk	540,031	732,814	641,983	(12.4%)
City Attorney	2,370,294	1,899,093	2,107,117	11.0%
City Manager	3,440,715	4,493,299	4,927,503	9.7%
Information Technology	3,670,069	4,698,314	5,307,430	13.0%
Finance and Admin Svcs	8,665,229	10,657,218	11,089,754	4.1%
Community Development	10,164,932	22,269,517	16,077,222	(27.8%)
Public Works	57,610,635	65,773,607	70,438,867	7.1%
Community Services	17,840,355	20,869,695	21,727,681	4.1%
Library Services	5,140,697	5,651,333	5,805,029	2.7%
Fire	22,892,348	24,207,180	26,691,637	10.3%
Police	33,001,808	36,294,626	38,205,790	5.3%
TOTAL	\$ 165,611,720	197,956,714	203,465,419	2.8%

* Percent Change From Prior Year Adopted to Current Year Proposed Budget.

GENERAL OPERATING FUND EXPENDITURES



<u>Department</u>	Audited Actual 2015-16	Adopted Budget 2016-17	Proposed Budget 2017-18	Percent Change *
City Council	\$ 273,116	386,818	442,406	14.4%
City Clerk	540,031	606,514	630,383	3.9%
City Attorney	1,627,538	1,784,093	1,965,517	10.2%
City Manager	3,131,105	3,675,599	3,821,736	4.0%
Information Technology	3,125,556	3,748,163	4,365,870	16.5%
Finance and Admin Svcs	4,807,781	6,068,816	6,332,388	4.3%
Community Development	1,397,273	1,739,303	1,801,407	3.6%
Public Works	7,837,441	9,037,074	9,763,328	8.0%
Community Services	13,047,521	15,046,817	15,821,110	5.1%
Library Services	5,117,219	5,573,759	5,715,481	2.5%
Fire	20,650,908	21,213,886	22,713,163	7.1%
Police	32,746,100	35,313,826	36,651,700	3.8%
Non-Departmental	8,288,699	12,538,078	17,068,125 **	36.1%
Projected Budget Savings	Included	(1,800,000)	(1,800,000)	0.0%
TOTAL	\$ 102,590,288	114,932,746	125,292,614	9.0%

* Percent Change From Prior Year Adopted to Current Year Proposed Budget.

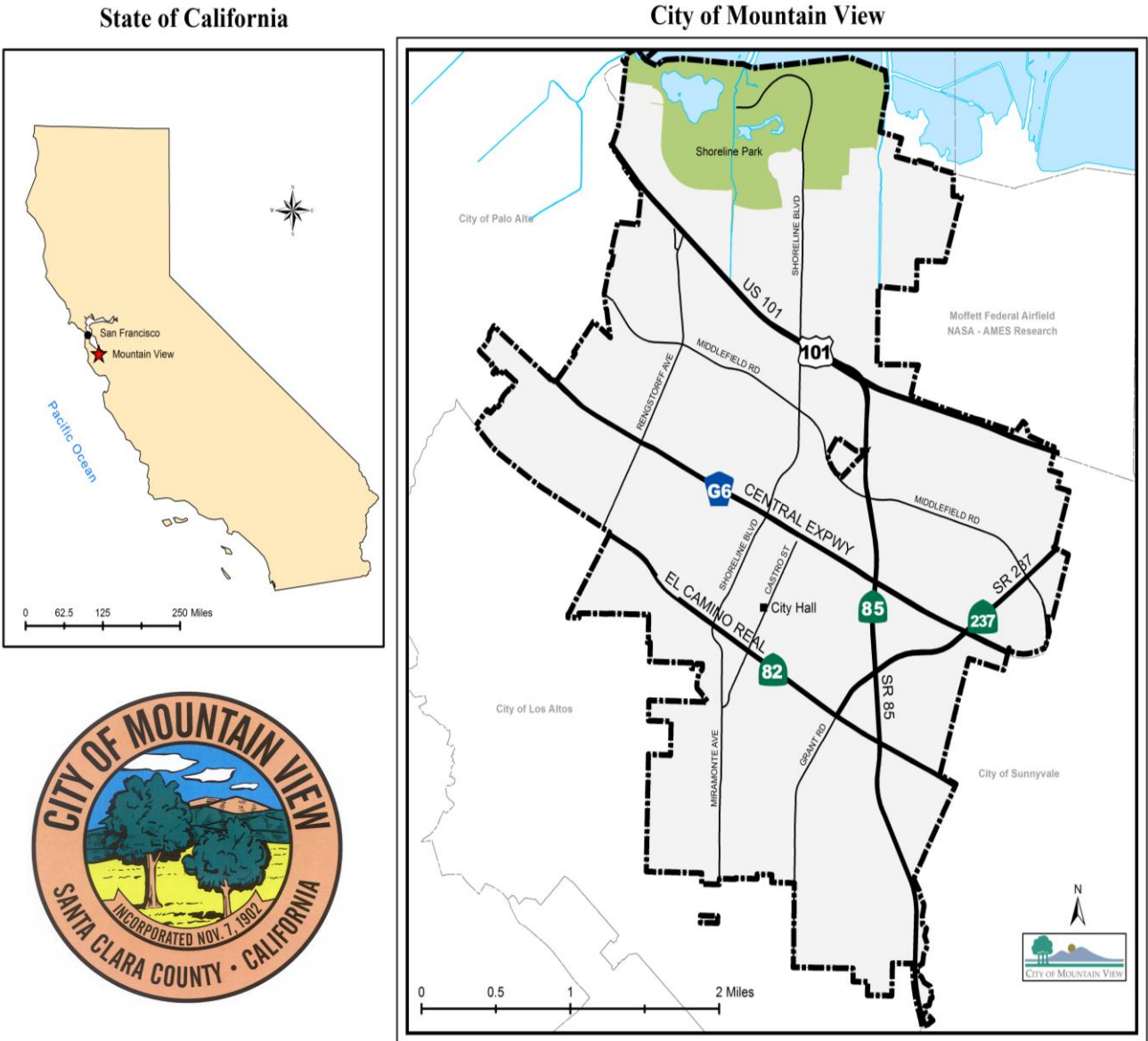
** FY 15-16 includes an additional \$2.0 million towards CalPERS Liability and \$1.0 million OPEB contribution. FY 16-17 includes an additional \$2.0 million towards CalPERS Liability, \$2.0 million OPEB contribution, \$2.0 million transfer to the Strategic Property Acquisition Reserve (SPAR), and \$500,000 transfer to the General Non-Operating Fund. FY 17-18 includes an additional \$4.0 million towards CalPERS Liability, \$2.0 million OPEB contribution, and \$2.0 million transfer to SPAR.

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**CITY &
COMMUNITY
INFO**

City of Mountain View, California Community Profile

The City of the Mountain View's mission is to provide quality services and facilities that meet the needs of a caring and diverse community in a financially responsible manner.



Location

Located in Silicon Valley, the City occupies approximately 12.2 square miles in Santa Clara County and is approximately 36 miles southeast of the City of San Francisco and 15 miles northwest of the City of San Jose (the County seat).

City of Mountain View, California
Community Profile
(Continued)

History

Mountain View began as a stagecoach stop and an agricultural center for the lush Santa Clara Valley. The town was incorporated in 1902 with a population of fewer than 1,000 people. Once covered in orchards and vineyards, by 1960 with the growth of the electronic and aerospace industries, the City of Mountain View's (City) population had exploded to over 30,000. In 2017, the population is 79,278.



Castro Street, 1904

Today

Mountain View is a modern, high-tech city that retains quiet neighborhoods and a historic downtown core. While Mountain View is keeping pace with new ideas and innovations, the City is also committed to the traditional values of strong neighborhoods and citizen involvement. Mountain View is comprised of a variety of distinct, locally organized neighborhood and homeowners associations which help identify the community's needs and shape the City's future. In 2014, USA TODAY reviewed 550 cities and ranked Mountain View third in "America's 50 Best Cities to Live". In 2015, Niche ranked Mountain View fourth in "Best Towns to Raise a Family in California". In 2016, Mountain View was honored as City of the Year by California veterans for its significant programs and activities in the City related to veterans.



Mountain View Veterans Memorial

In recent years, the City has developed some of the finest recreation and community facilities the San Francisco Bay Area has to offer. The City's extensive park system not only provides an outstanding array of neighborhood parks, but also includes an innovative regional park built on reclaimed landfill. Shoreline At Mountain View, adjacent to the San Francisco Bay, features an 18-hole golf course, professionally managed concert venue, a sailing lake and wild life preservation areas. The Civic Center,

City of Mountain View, California
Community Profile
(Continued)

built around downtown's Pioneer Park, has one of the finest theater facilities in Northern California as well as a 60,000 square foot state-of-the-art library. Stevens Creek Trail has been undergoing phases of extensions since 1991 and is currently a 5.14 mile section of paved all-weather pathway for pedestrians and cyclists. Dialogue continues to extend the trail to neighboring cities.



Castro Street

Downtown Mountain View is the “heartbeat” of the City. This vibrant and active center offers a tremendous array of restaurants, as well as shops, the Center for Performing Arts, sidewalk cafes, clubs, businesses and the civic center. Downtown Mountain View is known for its festivals, parades, cultural events, the weekly farmers’ market, summer concerts and a variety of unique celebrations throughout the year. Hundreds of thousands of people come to downtown Mountain View each year to enjoy the events, and the

character of downtown keeps them coming back.

City Government

The City of Mountain View, incorporated on November 7, 1902, became a charter city on January 15, 1952. The City operates under a council-manager form of government. The City Council is the legislative body, sets policy and directs the course for the City. The seven council members are elected at large for four-year terms that are staggered so three or four seats are filled at the general municipal election in November of every even-numbered year. Service on the Council is limited to two consecutive terms. Each year in January, the Council elects one of its members as Mayor and another as Vice-Mayor.



City of Mountain View, California
Community Profile
(Continued)

City at a Glance

The climate is mild, with average temperatures during the summer months in the mid-70s and in the high 50s during the winter.

Population

1960 Census	30,889
1970 Census	54,132
1980 Census	58,722
1990 Census	67,460
2000 Census	71,369
2010 Census	74,066
2011	74,723
2012	75,275
2013	76,260
2014	76,781
2015	77,914
2016	77,925
2017	79,278
2020 Forecast	81,992



At the time of incorporation in 1902, there were approximately 611 residents in the City. Fast forward 100 years to the celebration of the City's Centennial, the population had grown to 71,610.

*Source: U.S. Census Bureau (1960-2010)
Association of Bay Area Governments (2020, FY2013-14 forecast with no subsequent update)
California State Department of Finance (all other years)*

2010 Census Population Breakdown	
White	46.0%
Asian	25.7%
Hispanic or Latino	21.7%
Black or African American	2.0%
American Indian and Alaska Native	0.2%
Native Hawaiian and Pacific Islander	0.5%
Two or More Races	3.6%
Other Race	0.3%

2010 Census Age Distribution	
<5	7.1%
5-19	14.3%
20-24	5.6%
25-34	21.1%
35-44	17.5%
45-54	13.9%
55-64	9.9%
65+	10.6%

Source: U.S. Census Bureau

City of Mountain View, California
Community Profile
(Continued)

Parks, Recreation, and the Arts

- 18-hole golf course
- Boathouse & Sailing Lake
- Center for the Performing Arts
- 22,000 Seat Amphitheatre
- Community Center
- Senior Center
- Teen Center
- 39 Parks (2 undeveloped)
- 5 Trails
- 2 Pools
- 2 Community Gardens
- 2 Sports Centers
- Athletic Fields Complex
- Deer Hollow Farm



Shoreline Athletic Fields



Teen Center

Transportation

- Highway 101
- Interstate 280
- State Routes 82, 85, and 237
- Central and Foothill Expressways
- Downtown Transit Center
 - Caltrain
 - VTA
- 15 miles of Class I shared-use bicycle/pedestrian paths along the Bay, Hetch-Hetchy, Permanente Creek, Stevens Creek, and Whisman Trails and 2 miles of San Francisco Bay Trail.
- 26.5 miles of Class II striped bicycle lanes on roadways.
- 16.5 miles of Class III signed bicycle routes where cyclist share and travel on lanes with motorists.
- Mountain View Community Shuttle

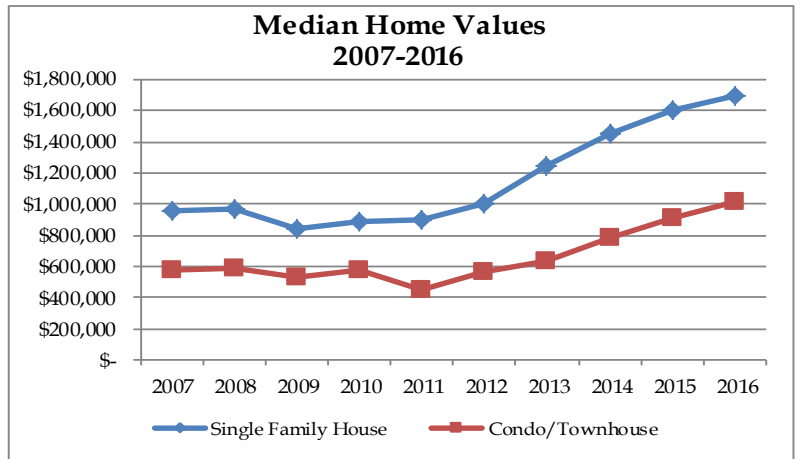


Downtown Transit Center

City of Mountain View, California
Community Profile
(Continued)

Housing

- 35,595 housing units*, including 1,200 affordable housing units
- Median Home Values (end of 2016)
 - Single-family home \$1,700,000
 - Condo/townhouse \$1,013,000
- 41% owner-occupied**
- 59% renter-occupied**
- 4.3% Vacancy Rate**



The City’s goal is to create, preserve and improve a range of housing opportunities serving an economically diverse community. The City funds and supports an inventory of affordable rental projects for families, seniors, low wage workers, and developmentally disabled adults and currently has over 1,200 affordable housing units, including 127 constructed within the last three years. An additional 233 affordable units are in the pipeline.



Studio 819



1585 Studios

Education

Mountain View has several elementary and secondary schools that maintain high standards and keep pace with the increasing demands for the requirements of higher education in the working world. The City is served by the Mountain View Whisman School District, Los Altos School District and Mountain View-Los Altos Union High School District. In addition, the City is located within reach of some of the best universities in the country: Stanford University, Santa Clara University, San Jose State University, Carnegie Mellon University Silicon Valley, and Universities of California at Berkeley and Santa Cruz.

- 7 Public Elementary Schools
- 2 Public Middle Schools
- 3 Public High Schools
- Higher Education Statistics:
 - 65.9% age 25 and over have a bachelor’s degree or higher**
 - 37.8% age 25 and over have a graduate or professional degree**

Sources: * California Department of Finance, 1/1/2017 City/County Population and Housing Estimates
** U.S. Bureau, 2015 American Community Survey (ACS) 1-year estimate

City of Mountain View, California
Community Profile
(Continued)

Environmental Sustainability

The City is committed to promoting environmental sustainability to protect the natural environment, reduce carbon emissions, meet water conservation and waste reduction goals, and plan for increased flooding and sea level rise in order to safeguard the health and well-being of community members now and in the future.

The following are a few of the City's sustainability achievements. For a more complete list, see Appendix A of the Climate Protection Roadmap.

- Installed chargers downtown for simultaneous charging of 18 electric vehicles.
- Engaged over 2,000 residents in Energy Upgrade Mountain View, an energy conservation program that is reducing energy costs an annual average of 4% per participating household, and decreasing carbon emissions more than 700 metric tons annually.
- One of four “founding” partners of the Silicon Valley Clean Energy (SVCE), which collaborated with 8 other local governments to provide 100% carbon-free power to participating customers (City’s new default electricity supplier).
- Installed 700 kW of solar energy at 4 City facilities.
- Upgraded thousands of City building lights, 4,300 streetlights (saving 1.1 million kWhs and \$130,000 annually), and traffic signals with high-efficiency bulbs or fixtures.
- Partnered with Google to capture and convert methane gas from the Shoreline landfill into electricity.
- Installed purple pipe throughout the North Bayshore area, enabling customers to use recycled water for landscape irrigation and offsetting up to 270 million gallons of potable water annually.
- Developed an award-winning downtown Transit Center, which offers service for Caltrain, VTA light rail and buses, shuttles, taxis, and bicycles.

Land Use Distribution

	<u>Estimated Total Acres</u>	<u>Percentage of Total</u>
Residential	2,844	44.1%
Commercial	591	9.2%
Industrial	982	15.2%
Other	2,012	31.2%
Vacant	<u>22</u>	<u>0.3%</u>
Total	6,451	100.0%

City of Mountain View, California
Community Profile
(Continued)

Income

Based on the 2015 ACS estimate, the median household income in Mountain View is \$120,000 (in 2015 inflation-adjusted dollars). This is higher than the median household income of \$102,000 in Santa Clara County and \$56,000 in the United States.

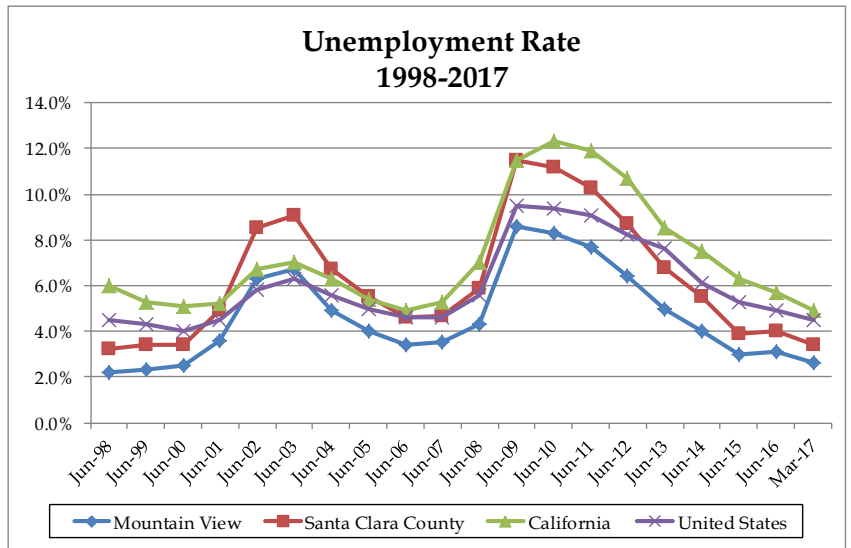
The Census Bureau establishes an income threshold for poverty every year. Below is a summary of the City’s poverty level compared to Santa Clara County and the United States.

2015 ACS Estimated Poverty Status - Percentage Below Poverty Level		
Entity	Total Population	Under 18 Years
City of Mountain View	4.9%	2.0%
Santa Clara County	8.2%	8.4%
United States	14.7%	20.7%

Employment

Unemployment rates as of March 2017 (preliminary).

- 2.6% in Mountain View
- 3.4% in Santa Clara County
- 4.9% in California
- 4.5% in U.S.



Health Care

The 2015 ACS estimates 5.0 percent of Mountain View residents are uninsured. About one third of Mountain View residents can access a major medical facility within 30 minutes using public transit. El Camino Hospital is the primary hospital in Mountain View and one of the prominent hospitals in the Bay Area. Community health centers such as MayView Community Health Center (which offers services to low-income families and immigrants regardless of status), Kaiser Permanente, and Palo Alto Medical Foundation are also available. DIRECT Urgent Care is an urgent care clinic and an alternative to long waits in the emergency room.

City of Mountain View, California
Community Profile
(Continued)

Fiscal Year 2016-17 Financial Status Comparisons - Selected Santa Clara County Cities

City	Population ⁽¹⁾	Adopted General Fund Revenues	Adopted General Fund Appropriations	Adopted Total Budget	General Fund Expenditure Per Capita
Campbell	42,726	\$ 52,221,423	\$ 51,706,724	\$ 71,854,858	\$1,210
Cupertino	58,917	79,004,004	77,222,455	133,232,351	1,311
Milpitas	75,410	82,648,715	82,648,715	166,966,225	1,096
Mountain View	79,278	118,718,230	116,732,746⁽²⁾	304,722,908⁽³⁾	1,472
Palo Alto	68,691	195,078,000	194,166,000	641,791,000	2,827
San Jose	1,046,079	1,271,288,298	1,271,288,298	3,216,147,944	1,215
Santa Clara	123,983	203,912,111	203,912,111	753,569,565	1,645
Sunnyvale	149,831	173,081,513	170,040,120	398,761,731	1,135

Source: Revenues, Appropriations and Budget obtained from respective cities

⁽¹⁾ Estimates as of 1/1/17, obtained from the California State Department of Finance.

⁽²⁾ Does not include projected budget savings.

⁽³⁾ Amounts exclude interfund transfers.

Major Employers

(In alphabetical order)

Employer	Type of Business
Alcatel-Lucent USA Inc	Information Technology
City of Mountain View	Local Government
El Camino Hospital	Health Services
eTouch Systems Corporation	Technology Services
Fenwick & West LLP	Legal Services
Google Inc.	Software
Intuit Inc.	Financial Software
LinkedIn Corporation	Social Networking
Microsoft Corporation	Software
Mountain View Whisman School District	School District
Omniceil Inc.	Health Care Technology
Palo Alto Medical Foundation	Health Services
Pure Storage	Information Technology
Samsung Electronics America Inc.	Software
Siemens Healthineers	Healthcare
Synopsys, Inc.	Chip Development Software & Services
Teledyne Microwave	Microwave Technology & Mfg.
Upwork, Inc	Online Workplace
Veritas Technologies	Software
Walmart	Food & Staples Retailing

Source: City of Mountain View

City of Mountain View, California
Community Profile
(Continued)

Top 25 Sales Tax Producers
As of December 31, 2016
(In alphabetical order)

Allison BMW
Au Energy Shell Station
Bed Bath & Beyond
Best Buy
Bon Appetit
Costco
CVS Pharmacy
Financial Services Vehicle Trust
Google Inc.
Kohls
Korvis Automation
Marshalls
Omnicell
Orchard Supply Hardware
Project Fi by Google
REI
Safeway
Sparks Exhibits
Symantec
Synopsis
Target
Valley Oil
Walgreens
Walmart
Zones

Source: HdL Companies

FISCAL YEAR 2016-17

Top Ten Property Taxpayers
(dollars in thousands)

<u>OWNER</u>	<u>AGENCY</u>	<u>PRIMARY USE</u>	<u>NET ASSESSED VALUATION</u>	<u>PERCENTAGE OF TOTAL NET ASSESSED VALUATION</u>
Google Inc.	City/SRPC	Industrial/ Unsecured	\$ 3,321,337	13.2%
HCP Life Science REIT Inc.	SRPC	Industrial	353,108	1.4%
Baccarat Shoreline LLC	SRPC	Industrial	191,681	0.8%
Richard T. Peery Trustee	SRPC	Commercial	140,184	0.5%
Murphy Road Apartments-San Jose LP	SRPC	Commercial	129,037	0.5%
P A Charleston Road LLC	SRPC	Commercial	107,651	0.4%
Intuit Inc.	City/SRPC	Industrial/ Unsecured	148,492	0.6%
Wizardly Holdings LLC	SRPC	Industrial	98,520	0.4%
Microsoft Corporation	City/SRPC	Unsecured	97,570	0.4%
Richard M. & Beverly J. Salado Trustee	SRPC	Industrial	<u>80,111</u>	<u>0.3%</u>
Total			\$ <u><u>4,667,691</u></u>	18.5%

Fiscal Year 2016-17 Total Net Assessed Valuation \$25,232,918,082

Source: Santa Clara County Assessor Fiscal Year 2016-17 Combined Tax Rolls (as of July 1, 2016).
Ranking based on Tax Revenue.

City: City of Mountain View (General Operating Fund)
SRPC: Shoreline Regional Park Community

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**GENERAL
OPERATING
FUND
FIVE-YEAR
FINANCIAL
FORECAST**

GENERAL OPERATING FUND 5-YEAR FINANCIAL FORECAST

INTRODUCTION

Forecasting is an important part of a city's financial planning process. While it is challenging to accurately predict local government revenues due to the variable nature of the revenue sources and their connection to regional, State, national, and even international economic conditions, it is possible to identify reasonable financial trends and provide a conceptual financial picture for a multi-year period which is useful to policy makers' decision making.

Annually, a forecast is prepared and presented to the City Council during the budget process. Beginning with the Fiscal Year 2008-09 budget process, the City Council set as a high-priority goal the development of a 10-year forecast. A 5-Year Financial Forecast is prepared annually and a 10-year Long-Range Financial Forecast is prepared periodically and initially discussed with the City Council during the Narrative Budget Study Session. This report is a 5-Year Forecast (Forecast) for the time period of Fiscal Years 2017-18 through 2021-22. The most recent 10-year Long-Range Financial Forecast was completed for Fiscal Years 2015-2024.

A financial forecast, even with fluctuating economic variables, can assist with identification of long-term financial trends, causes of fiscal imbalances, future fiscal challenges, opportunities, and potential requirements, all of which may assist in keeping the City on a continuing path of fiscal sustainability. Growth and development will occur at a different pace than anticipated in this Forecast, and actual revenues and expenditures in future years will vary, but trend lines will be apparent. This Forecast provides a foundation for the City Council's decision making for Fiscal Year 2017-18 budget deliberations. The Forecast is focused on the General Operating Fund (GOF), which provides financing for the majority of City services, including Police, Fire, Parks, Recreation, Library, and administrative functions necessary for ongoing City operations. The GOF is also the fund that is most significantly influenced by economic conditions.

BACKGROUND AND ANALYSIS

The Forecast is based on reasonable assumptions utilizing available information from a wide variety of sources. These sources include reviewing the City's historical trends, gathering information from economists that specialize in the regional economics of Silicon Valley, reviewing various indicators (e.g., unemployment data, etc.), networking with staff of neighboring agencies, reviewing State of California (State) and national economic trends, and factoring in known Mountain View conditions, such as lease

terms, and economic and property development. The level of City services, staffing, and cost of operations projected for Fiscal Year 2017-18 is the base year for subsequent fiscal years' expenditures in the Forecast. Confidence levels in the Forecast assumptions become less certain with each subsequent fiscal year, and actual future revenues and expenditures will vary from the Forecast.

Although it is uncertain as to when it will actually occur, it is prudent to include a downturn in the economy in the Forecast based on economic cycles. Historically, slowdowns in the economy have occurred approximately between 4 and 9 years in the past five decades, with the longest period of expansion lasting 11 years, from 1990 to 2001. It has been approximately 9.5 years since the beginning of the last recession and will be 11 years if the slowdown occurs in Fiscal Year 2018-19, which is assumed in the Forecast. As a result, a general slowdown in economic activity is projected to begin in Fiscal Year 2018-19 and continue into Fiscal Year 2019-20. In the past several years, some economists have said the current recovery has been very long and slow; therefore, the next downturn could occur after a longer than usual recovery period. However, more recently, the ability to accurately forecast the economies of the State and nation is hampered by the uncertainties surrounding the policies of the current administration.

The Forecast is not intended to predict precisely when the next slowdown in the economy will occur, but rather an indication of what the financial picture could look like when it occurs. The next slowdown could occur sooner or later than projected, but it is anticipated another downturn *will* occur at some point during the Forecast period. The trend, based on the assumptions utilized, and assuming \$1.8 million annual budget savings, indicates revenues in Fiscal Year 2017-18 through Fiscal Year 2019-20 will exceed expenditures even with the onset of a recession, but as a result of an anticipated economic downturn, revenues may not be sufficient to fund all expenditures in Fiscal Years 2020-21 and 2021-22.

The various GOF revenue sources respond differently to such an economic event—some, such as Transient Occupancy Tax (TOT), react almost immediately while others, such as property taxes, sales tax, and investment earnings lag behind. While the budget is projected to be balanced through the major impact of the downturn, it is important to note the five-year period includes revenues from projected development. If development is hampered and does not occur, annual negative operating balances would be greater and could occur earlier.

Influencing Factors

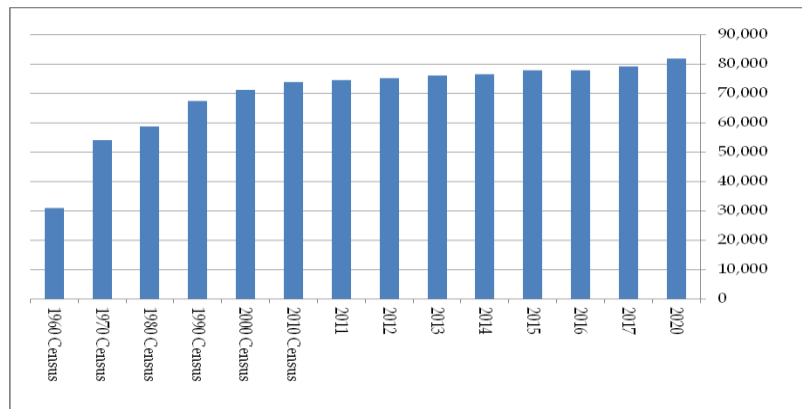
There are factors which influence each individual revenue source, some of which have broad ranges affecting multiple revenues and some are specific to an individual revenue source. The Forecast includes a discussion of these factors below.

Population

The following chart shows historical population annually for the past five years, each U.S. Census year back to 1960, and projects population growth to 2020. From the 2000 Census to the 2010 Census, the City of Mountain View population grew by 2,697 (3.8 percent). According to the California State Department of Finance, the City's population is 79,278 in 2017, 7.0 percent growth since the census. With the current pace of housing development, and potential for housing in the North Bayshore Area, the population could exceed the Association of Bay Area Governments' (ABAG) projections of 81,992 for 2020 (as of Fiscal Year 2013-14).

Population

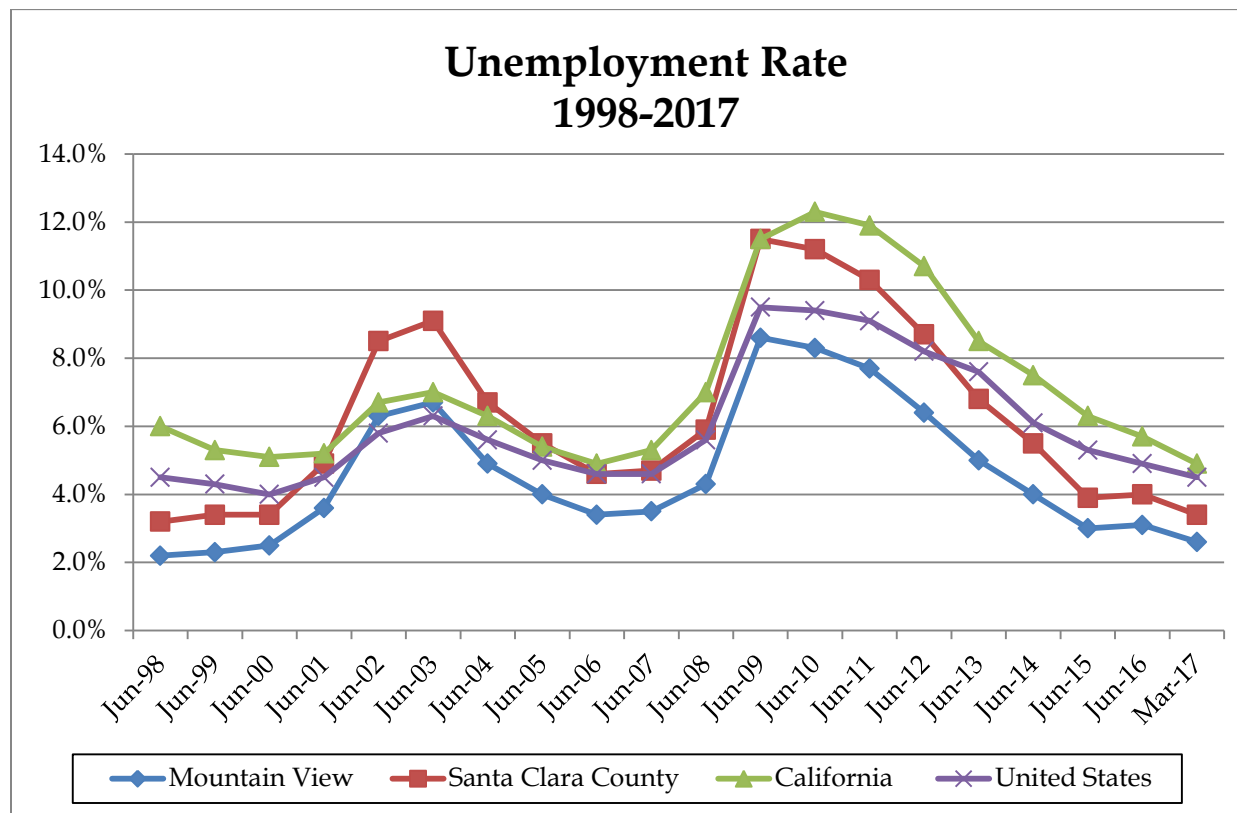
1960 Census	30,889
1970 Census	54,132
1980 Census	58,722
1990 Census	67,460
2000 Census	71,369
2010 Census	74,066
2011	74,723
2012	75,275
2013	76,260
2014	76,781
2015	77,914
2016	77,925
2017	79,278
2020 Forecast	81,992



Sources: U.S. Census Bureau (1960-2010)
Association of Bay Area Governments most recent projection as of Fiscal Year 2013-14 (2020)
California State Department of Finance (all other years)

Unemployment

As detailed in the chart below, Mountain View's unemployment level has been below the County of Santa Clara (County), State, and nation, except during the recession of the early 2000s, which hit Silicon Valley the hardest. As of March 2017, the preliminary unemployment rate in the City is at 2.6 percent, lower than the prerecession rate and well below the County (3.4 percent), the State (4.9 percent), and the nation (4.5 percent).



State of California

Six years ago, the unemployment rate exceeded 12.0 percent and the State faced a significant budget gap. At that time, the budget was balanced with permanent spending cuts and temporary taxes from Proposition 30. The Governor's Fiscal Year 2017-18 Budget Summary reflects a decline in revenue and the Governor continues to stress the importance of fiscal restraint and reserves.

Revenue and Expenditure Overview

In order to maintain a base level of services in the City, revenue growth is necessary. If the existing revenue base cannot generate sufficient revenues to fund the cost of operations, the economic base must be enhanced or operating costs reduced. Fiscal

Year 2017-18 revenues are projected to increase \$9.3 million (7.8 percent) compared to Fiscal Year 2016-17 adopted revenues and \$3.0 million (2.4 percent) compared to the Fiscal Year 2016-17 estimated revenues.

The City is in a stronger financial position with an annual surplus projected for the next couple of fiscal years, the result of increased revenues generated by continued economic recovery, continued fiscal restraint, and improved efficiencies such as position and staff support consolidations and implementation of additional energy and utility conservation efforts. The continued economic growth is apparent locally and in some other areas of the State and nation. Locally, this includes major new private and public developments, such as The Village at San Antonio Center Phase II, Ameswell (Moffett Gateway) project, and various rental and ownership housing, hotel, and commercial office developments. These developments will provide housing, hotel rooms, shopping, and entertainment as well as generate additional ongoing revenues for the City, some as early as Fiscal Year 2017-18. The revaluation of the long-term ground lease for the Charleston East site will also contribute increased revenue beginning February 2018.

Fiscal Year 2017-18 proposed expenditures are \$8.9 million (8.2 percent) higher compared to the Fiscal Year 2016-17 adopted expenditures. The increases in expenditures are primarily related to personnel costs, as approximately 80.0 percent of the budget is for employee services. New ongoing expenditures of \$2.2 million are included to address some of the strains on staff resources. After allowing for a \$4.0 million contribution to the unfunded California Public Employees’ Retirement System (CalPERS) liability, \$2.0 million to the unfunded Retirees’ Health Other Post-Employment Benefits (OPEB) liability, a \$2.0 million transfer to the Strategic Property Acquisition Reserve (SPAR), and anticipated budget savings of \$1.8 million, the operating balance is projected to be \$2.7 million for Fiscal Year 2017-18, which represents 2.1 percent of GOF projected revenues.

Staff and Council recognized the opportunity to take advantage of the City’s improved financial position to reduce unfunded liabilities for CalPERS and OPEB. The past and proposed future contributions are as follows (dollars in millions):

	Fiscal Year 2014-15		Fiscal Year 2015-16		Fiscal Year 2016-17		Fiscal Year 2017-18		Fiscal Year 2018-19		Total	
	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB	PERS	OPEB
GOF	–	\$1.0 M	\$2.0 M	\$1.0 M	\$2.0 M	\$2.0 M	\$4.0 M	\$2.0 M	\$2.0 M	–	\$10.0 M	\$6.0 M
GNOF	\$1.0 M	\$1.0 M	\$1.5 M	\$0.5 M	\$1.0 M	\$1.0 M	\$6.0 M	\$2.0 M			\$9.5 M	\$4.5 M
Other Funds	–	–	\$687 K	–	\$854 K	–	\$2.35 M	–	\$469 K	–	\$4.36 M	–

For Fiscal Years 2014-15 through 2016-17, Council approved allocations of \$9.0 million toward the CalPERS liability and \$6.5 million toward the OPEB liability. For CalPERS, the City's funded status as of June 30, 2015, the date of the most recent valuation, is 71.7 percent combined for both safety and miscellaneous. This compares to the 74.3 percent funded status as of June 30, 2014. The unfunded liability is estimated to be \$191.4 million as of June 30, 2016 and increase to \$194.0 million by June 30, 2017. For Retirees' Health, the City has made great strides in funding this obligation. The actuarial accrued liability is \$137.4 million and is 78.5 percent funded. The Retiree's Health actuarial valuation will be updated as of July 1, 2017.

Over the past couple of years, the percentage of funding has been similar for both unfunded liabilities, however, the liability and the unfunded liability for CalPERS is significantly greater. In addition, CalPERS announced the discount rate used for actuarial calculations will be reduced from 7.5 percent to 7.0 percent, and phased in over three years, commencing in Fiscal Year 2018-19. This change to the discount rate will have a significant impact to the City's future annual pension expense. Therefore, staff is recommending a strategy to make a significant lump sum contribution of \$10.0 million (General Fund), from a combination of available resources. Staff recommends a \$6.0 million contribution to CalPERS based on the options proposed and a \$4.0 million contribution for Fiscal Year 2017-18 for the \$10.0 million lump sum payment. In addition, a \$2.0 million contribution is proposed for Fiscal Year 2018-19 and an additional \$10.0 million General Fund payment is proposed from the future Google Parking Lease revenues (see Attachment 1 of the Fiscal Year 2017-18 Proposed Transmittal Letter).

For the OPEB liability, the contribution from the Fiscal Year 2016-17 carryover is proposed at \$2.0 million with an additional \$2.0 million contribution for Fiscal Year 2017-18. Other funds continuously fully fund their share of the OPEB liability; only the GOF is not fully funded.

Fiscal Years 2017-18 and 2018-19 include sustainable COLAs as placeholders in anticipation of labor negotiations currently in progress with the MVFF, POA, EAGLES, and SEIU represented labor groups and for all other groups. There are no COLAs for the remaining Forecast years. All Forecast years include step and merit increases.

The following table includes the adopted revenues and expenditures by category for Fiscal Year 2017-18 and projections for the subsequent Forecast years.

GENERAL OPERATING FUND FORECAST
(dollars in thousands)

	<u>2016-17 ADOPTED</u>	<u>2016-17 ESTIMATED</u>	<u>2017-18 FORECAST</u>	<u>2018-19 FORECAST</u>	<u>2019-20 FORECAST</u>	<u>2020-21 FORECAST</u>	<u>2021-22 FORECAST</u>
REVENUES:							
Property Taxes	\$ 40,208	44,080	45,285	46,652	48,038	49,784	52,185
Sales Tax	20,091	22,051	21,194	20,330	19,075	19,272	19,625
Other Local Taxes ¹	16,082	15,550	15,589	15,608	16,663	17,657	18,514
Use of Money and Property	16,403	16,607	19,833	21,972	22,816	23,684	24,537
Other Revenues ²	<u>25,934</u>	<u>26,730</u>	<u>26,121</u>	<u>25,888</u>	<u>25,697</u>	<u>26,046</u>	<u>26,392</u>
TOTAL REVENUES	<u>118,718</u>	<u>125,018</u>	<u>128,022</u>	<u>130,450</u>	<u>132,289</u>	<u>136,443</u>	<u>141,253</u>
EXPENDITURES:							
Salaries and All Pays	56,850	54,502	59,119	62,725	63,188	63,523	63,724
Retirement	14,721	14,720	16,467	18,831	20,848	23,714	26,121
Health Benefits	9,780	8,300	10,304	11,039	11,873	12,775	13,753
All Other Benefits	<u>6,279</u>	<u>5,975</u>	<u>6,693</u>	<u>6,887</u>	<u>7,009</u>	<u>7,123</u>	<u>7,233</u>
Salaries and Benefits	87,630	83,497	92,583	99,482	102,918	107,135	110,831
Supplies and Services	16,175	16,032	17,096	17,641	18,076	18,547	19,032
Capital Outlay/ Equipment Replacement	3,024	3,175	3,228	3,310	3,394	3,481	3,570
Interfund Expenditures and Transfers	3,404	3,404	6,186	7,319	6,272	6,665	6,942
Debt Service	-0-	-0-	-0-	-0-	3,000	3,000	3,000
Budget Savings	<u>(1,800)</u>	<u>Included</u>	<u>(1,800)</u>	<u>(1,800)</u>	<u>(1,800)</u>	<u>(1,800)</u>	<u>(1,800)</u>
NET EXPENDITURES	<u>108,433</u>	<u>106,108</u>	<u>117,293</u>	<u>125,952</u>	<u>131,860</u>	<u>137,028</u>	<u>141,575</u>
Transfer to GNOF	(500)	(500)	-0-	-0-	-0-	-0-	-0-
CalPERS Contribution	(2,000)	(2,000)	(4,000)	(2,000)	-0-	-0-	-0-
OPEB Contribution	(2,000)	(2,000)	(2,000)	-0-	-0-	-0-	-0-
Transfer to SPAR	<u>(2,000)</u>	<u>(2,000)</u>	<u>(2,000)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
OPERATING BALANCE/(DEFICIT)	\$ <u>3,785</u>	<u>12,410</u> ³	<u>2,729</u>	<u>2,498</u>	<u>429</u>	<u>(585)</u>	<u>(322)</u>

¹ Other Local Taxes consists of Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

² Other Revenue consists of License, Permits & Franchise Fees; Fines & Forfeitures, Intergovernmental; Charges for Services; Miscellaneous Revenue; and Interfund Revenues and Transfers.

³ Balance is prior to the change in assets and liabilities, encumbrances, and rebudgets for grants and donations.

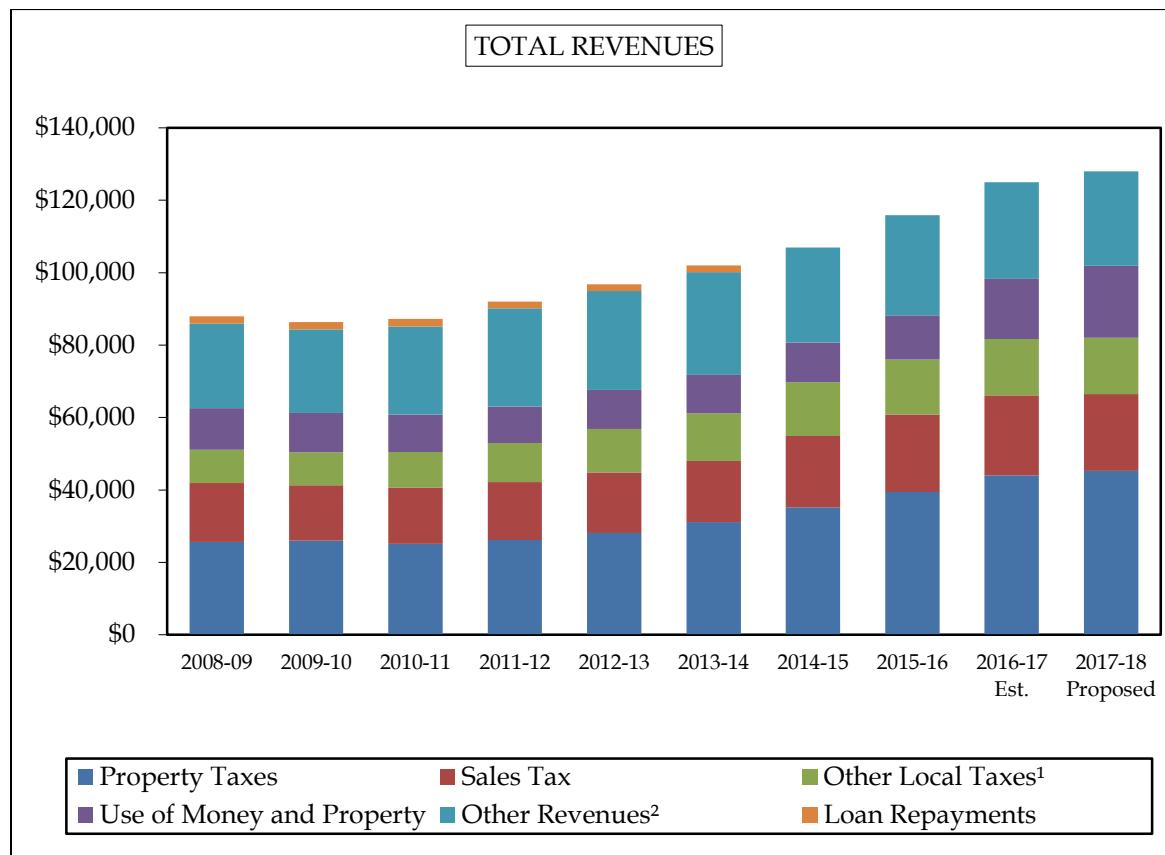
Revenue and Expenditure Background

Revenues

Historical experience demonstrates Mountain View has a relatively volatile revenue base, primarily related to sales tax, with substantial variation in the amount of revenues collected over time (see Exhibit 1 for revenue and expenditure history). In addition to the overarching factors described in the Impacting Factors Section, the City's revenue volatility is continually impacted by local factors.

For Fiscal Year 2017-18, all the main categories of GOF Revenues listed in the previous table, except Other Local Taxes, are projected to meet or exceed the Fiscal Year 2016-17 Adopted Budget. Significant factors, such as increasing property and lease values, sales tax, and improved interest yields, are contributing to an improved financial condition and an overall indication the City is in a strong revenue growth period. The Other Local Taxes category is lower due to slower growth than anticipated in the current fiscal year and net no growth trended for Fiscal Year 2017-18.

A history of total GOF Revenues is as follows (dollars in thousands):



¹ Other Local Taxes consists of Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

² Includes Licenses, Permits & Franchise Fees/Fines & Forfeitures, Intergovernmental, Charges for Services, Miscellaneous Revenue, and Interfund Revenues and Transfers.

Total Fiscal Year 2017-18 revenues are projected to increase \$9.3 million (7.8 percent) compared to the Fiscal Year 2016-17 Adopted. Additional discussion of individual revenue sources can be found later in this Forecast.

Expenditures

During Fiscal Years 2009-10 through 2012-13, there were projected structural deficits ranging from \$1.1 million to \$6.0 million and, through a combination of operating efficiencies and expenditure reductions (totaling \$7.4 million), revenue enhancements, and employee cost containment (totaling \$2.2 million), the City was able to balance those budgets and weather the Great Recession. Revenues recovered sufficiently and no budget restructuring was necessary beginning in Fiscal Year 2013-14. The economic health of the City has continued to improve, resulting in a higher level of demand for services to support significant commercial and residential development, as well as to support other community priorities such as affordable housing, transportation, and sustainability. Revenue projections for Fiscal Year 2017-18 indicate the strong economic activity will continue and allow for the opportunity to address infrastructure needs and a strategy for reducing employee benefit unfunded liabilities which the City was unable to address until the last few fiscal years.

From the peak in Fiscal Year 2001-02 through Fiscal Year 2012-13, the GOF employee count was reduced by over 70.0 positions (over 14.0 percent). Although there have been positions added in recent years, overall, the City continues to operate at a staff level less than the pre-recessionary level. This is further exacerbated by the high level of development activity and corresponding demand of services, which involves many City departments. The Fiscal Year 2017-18 Proposed Budget includes additional regular and limited-period positions to address the workload demands.

The Forecast expenditures are calculated in the same manner as the annual budget and include the full cost of each existing position (salary and benefits). For Fiscal Year 2017-18 and Fiscal Year 2018-19, sustainable COLAs have been included pending negotiations currently in progress. Also included are multi-year assumptions related to the remaining cost components (e.g., steps, merits, retirement, health care, etc.) throughout the Forecast period. The factors for future health benefit costs are based on health-care trends and historical experience. The projected CalPERS rates for Fiscal Years 2017-18 through 2021-22 were provided by CalPERS and adjusted for the change in discount rate.

For Supplies and Services and the remaining categories, a base level of expenditures is calculated and then adjusted based on the multi-year assumptions related to each component of cost (e.g., City utilities, equipment maintenance, self-insurance funding, etc.).

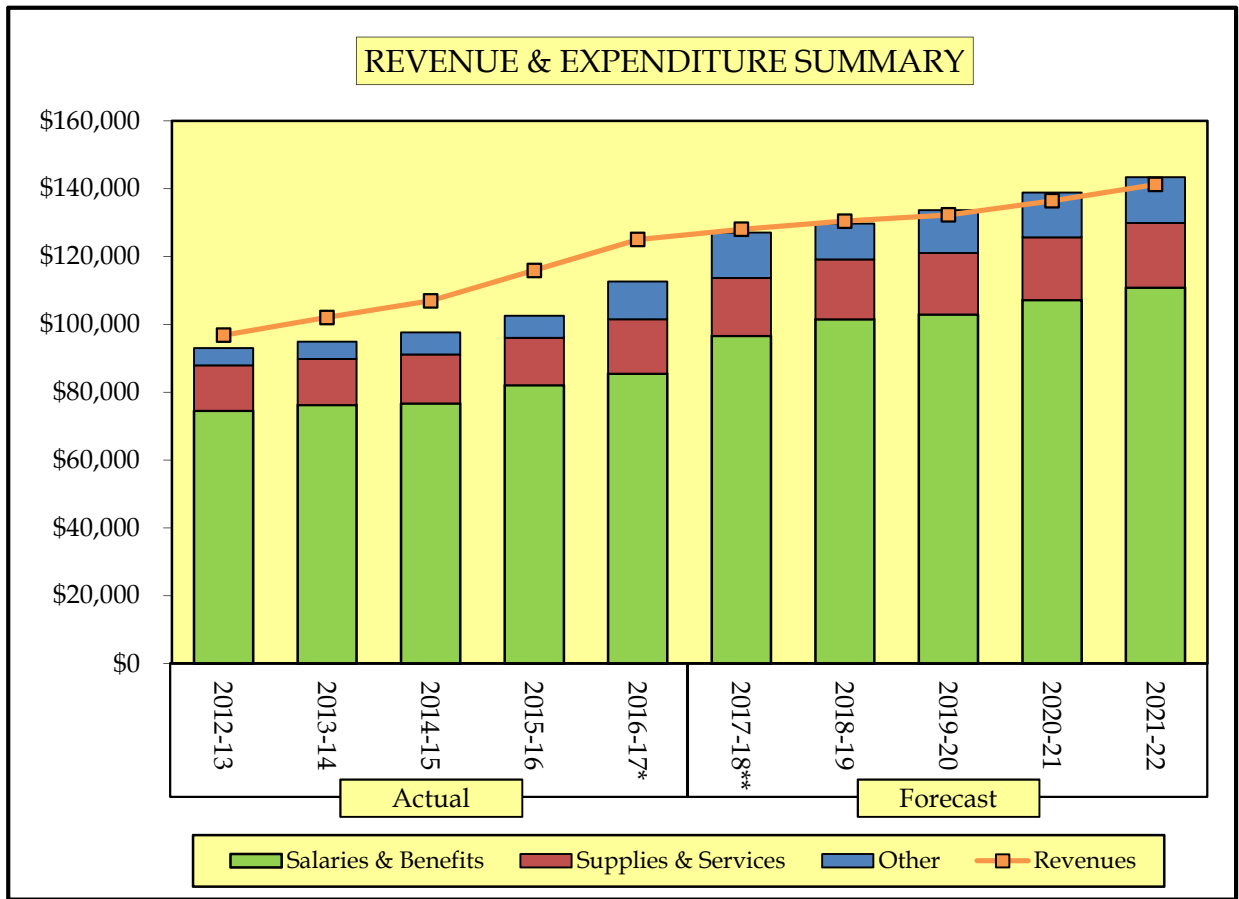
Based on past experience, it is typical to underspend the budget due to vacant positions and cost containment in Supplies and Services accounts. Beginning in Fiscal Year 2009-10, a budget savings amount was assumed. It has been as high as \$2.8 million, reduced to \$2.0 million in Fiscal Year 2014-15 and to \$1.8 million in Fiscal Year 2015-16. It remains at \$1.8 million annually throughout the Forecast period.

SUMMARY

Silicon Valley continues to be a leader in the local and national economic recovery – job creation, vacant space utilization, development of both residential and commercial projects, and the recovery of property values are contributing to the health of the local economy. Although anticipated CalPERS and medical rate increases are significant factors, the Forecast projects revenue growth and positive operating balances (including funds set aside for CalPERS and OPEB) through Fiscal Year 2019-20. The final two years of the Forecast project small, negative balances below \$1.0 million each before any corrective actions. Future financial stability will be dependent upon the strength of the economy, the timing of the next recession, and continued fiscal restraint.

Following is a detailed and graphic presentation of the Forecast, summarizing the assumptions and resulting revenues and expenditures.

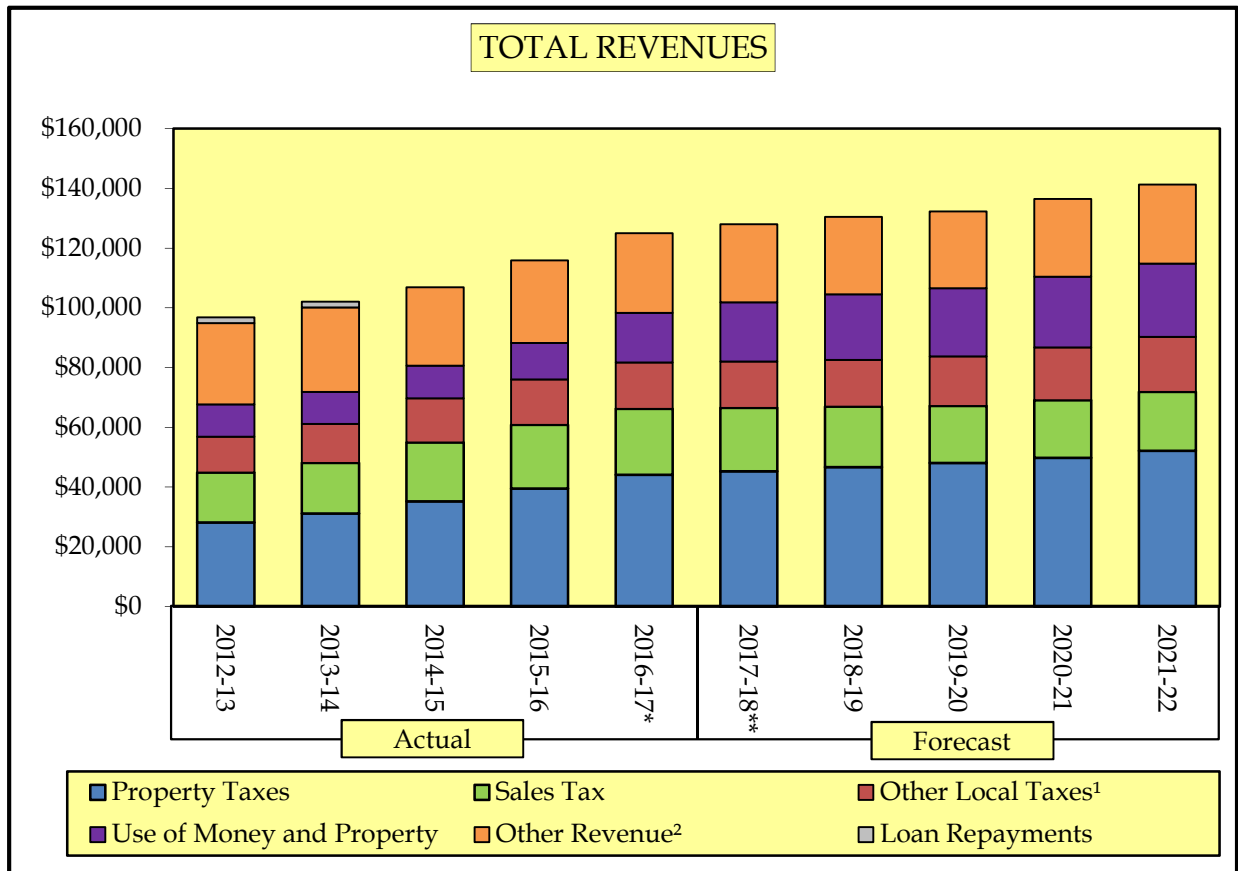
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<u>Fiscal Year</u>	<u>Revenues</u>	<u>Expenditures</u>
2012-13	96,811	93,041
2013-14	102,045	94,933
2014-15	106,940	97,677
2015-16	115,911	102,590
2016-17 *	125,018	112,608
2017-18 **	128,022	127,093
2018-19	130,450	129,752
2019-20	132,289	133,660
2020-21	136,443	138,828
2021-22	141,253	143,375

* Estimated
 ** Proposed
 (dollars in thousands)

The Fiscal Year 2017-18 proposed expenditures and all forecast years do not include the projected operating budget savings.



<u>Fiscal Year</u>	<u>Total Revenues</u>	<u>% Change</u>
2012-13	96,811	5.2%
2013-14	102,045	5.4%
2014-15	106,940	4.8%
2015-16	115,911	8.4%
2016-17 *	125,018	7.9%
2017-18 **	128,022	2.4%
2018-19	130,450	1.9%
2019-20	132,289	1.4%
2020-21	136,443	3.1%
2021-22	141,253	3.5%

* Estimated
 ** Proposed
 (dollars in thousands)

¹ Includes Business Licenses, Transient Occupancy and Utility Users Tax.

² Includes Licenses, Permits & Franchise Fees/Fines & Forfeitures; Intergovernmental; Charges for Services; Miscellaneous Revenue; and Interfund Revenues & Transfers.

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PROPERTY TAXES

Property Taxes include the revenue generated from the City's share of the 1.0 percent levy assessed on the taxable value of real and personal property located within the City limits. The assessed value (AV) of secured real property that does not experience a change in ownership or is not subject to new construction is increased annually at a rate not to exceed the California Consumer Price Index (CCPI) or 2.0 percent, whichever is lower. However, if a property changes ownership, it is reassessed (up or down) at the current market value and new construction is initially valued at the cost of the construction. In addition, the County Assessor has the authority to proactively adjust the AV of properties downward to market value during periods of declining property values. Unsecured tax on personal property, such as computers and other equipment, is assessed on the value of the property as reported annually to the County by the owner.

SOURCES

- Property tax assessed on secured real property.
- Property tax assessed on unsecured personal property.
- Property tax assessed on leased property.

ECONOMIC FACTORS

- General economic conditions.
- Proposition 13 – determines methodology of tax application, limits the annual AV increase, and sets the tax rate.
- California Consumer Price Index (CCPI – October through October).
- New development.
- Property demand, sales, and values.
- County processing time for new development and ownership transfers and inclusion on the tax roll.
- Assessment appeals and proactive assessment reductions by the County Assessor.

- Availability of credit.
- State legislation regarding tax allocation.

HISTORY

In 1992, as a way of solving its own budget shortfall, the State enacted legislation that shifted partial financial responsibility for funding education to local government. Property tax revenues belonging to cities, counties, and special districts were shifted to the Education Revenue Augmentation Fund (ERAF). The net cumulative loss to the GOF resulting from all ERAF shifts through Fiscal Year 2016-17 exceeds \$100.0 million (exceeds \$105.0 million for the entire City).

For the past two decades, housing activity has remained strong with short periods of uncertainty or declines related to the availability of housing stock, interest rates, and the overall economy. During Fiscal Year 2008-09, the housing market collapsed and assessed valuation across the County suffered and caused some properties to be appraised at less than the outstanding debt on the property. During that time, foreclosures nationwide increased dramatically as homeowners defaulted on their mortgages, and California was the epicenter of the foreclosure crisis. Mountain View experienced foreclosures, but not as severely as other parts of the State. The number of foreclosures in the nation and California has declined significantly, now at the lowest level since 2006. For calendar 2016, the most recent information available, there were a total of 219 foreclosures in the County. Mountain View was one of three cities in the County with no foreclosures.

Beginning Fiscal Year 2008-09, the County began processing Proposition 8 (Prop 8) reductions for residential and commercial properties. The majority of the lost value for residential Prop 8 reductions was recaptured by Fiscal Year 2015-16.

In the time period since the beginning of the recession, commercial property owners have also submitted applications for value reductions. The number of appeals submitted Countywide as of February 2017 is slightly higher than the same time frame in 2016 but still low compared to the level of activity during and after the recession. Because of the variable nature of commercial properties, the process of reviewing and valuing them is lengthy and more complicated. The County processes Countywide AV roll reductions (primarily the result of resolved appeals) and corrections throughout the year and currently estimates a net \$1.0 billion reduction through June 30, 2017. The General Fund's share of this property tax revenue loss for Fiscal Year 2016-17 is approximately \$96,000. As of January 2017, the County has approximately 5,500 active appeals, and the Forecast includes some loss in property tax revenue as a result of the resolution of these appeals.

Tracking of sales activity was initiated in 2007. The highest number of sales transactions occurred in 2012, but the largest increase in AV resulting from changes in ownership (CIO) occurred in 2015. As detailed in the table below, there has been growth in the median price of single-family homes (SFH) with a CIO every year since 2010, with more significant increases in the SFH median price for sales since 2011.

Median Price Statistics (Mountain View Residential Properties with a CIO)

<u>Year</u>	<u>Single-Family Home (SFH)</u>	<u>Number of SFH CIO</u>	<u>Condo/ Townhome</u>	<u>Number of Condo/ Townhome CIO</u>
2007	\$955,000	218	\$575,000	255
2008	\$963,250	200	\$590,000	184
2009	\$845,000	182	\$535,000	179
2010	\$892,000	267	\$572,500	268
2011	\$900,750	306	\$445,000	241
2012	\$1,000,000	341	\$570,000	299
2013	\$1,245,000	297	\$639,000	356
2014	\$1,450,000	255	\$781,000	322
2015	\$1,600,000	274	\$910,000	312
2016	\$1,700,000	253	\$1,013,000	345

Also impacting the growth in Property Taxes is the CCPI. Over the past ten fiscal years (2007-08 to 2016-17), five years have had annual CCPI increases less than the maximum 2.0 percent allowed, and one of those five years was a negative CCPI.

In total, Fiscal Year 2016-17 estimated Property Tax revenues of \$44.1 million exceed both the Fiscal Year 2016-17 Adopted Budget of \$40.2 million and the Fiscal Year 2015-16 Audited of \$39.5 million.

FORECAST

The Fiscal Year 2017-18 projected secured property tax revenues is based on the July 1, 2016 tax roll adjusted for the following:

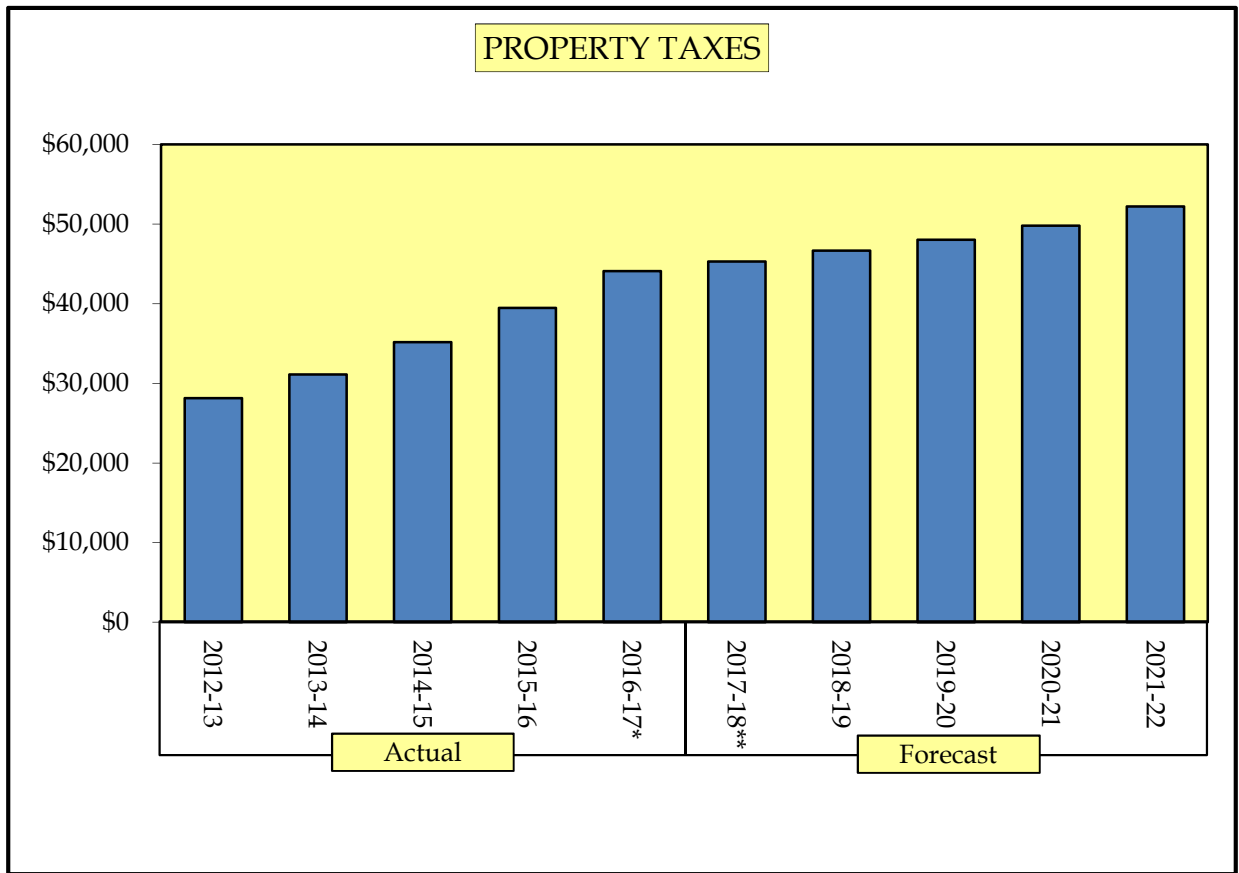
- A 2.0 percent CCPI increase to the AV of all eligible residential and commercial property;
- Projected AV loss from resolution of pending appeals;

- AV changes related to property transfers and sales prior to the lien date; and
- Projected AV increase related to new development and remodels.

As mentioned earlier, the County has approximately 5,500 active appeals. The County has provided some information about pending appeals specific to each local agency, and the Fiscal Year 2017-18 revenue includes a projected tax loss based on the historical resolution of resolved appeals.

For the remaining Forecast years, total secured property tax is projected with net growth ranging from 3.7 percent to 4.5 percent annually. These average annual increases include an annual change in AV based on a 2.0 percent CCPI for Fiscal Years 2018-19 and 2021-22. The anticipated economic downturn is projected to impact the intervening two fiscal years resulting in CCPI increases of 1.5 percent and 1.75 percent. In addition, increased AV is projected as a result of new development projects under construction and in the pipeline (including The Village at San Antonio Phase II, Ameswell (Moffett Gateway), and various housing, hotel, and office developments), and anticipated growth from CIO and remodeling. The increased revenue from Ameswell (Moffett Gateway) has been identified as a potential revenue source for the Police/Fire Administration Building capital improvement project (CIP).

Unsecured property tax revenue is projected to increase slightly for Fiscal Year 2017-18, remain the same for Fiscal Year 2018-19, decline for two fiscal years as a result of the economic downturn, and significantly recover in the final Forecast year.



<u>Fiscal Year</u>	<u>Property Taxes</u>	<u>% Change</u>
2012-13	28,122	7.3%
2013-14	31,120	10.7%
2014-15	35,173	13.0%
2015-16	39,461	12.2%
2016-17 *	44,080	11.7%
2017-18 **	45,285	2.7%
2018-19	46,652	3.0%
2019-20	48,038	3.0%
2020-21	49,784	3.6%
2021-22	52,185	4.8%

* Estimated
 ** Proposed
 (dollars in thousands)

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SALES TAX

Sales Tax revenue is the second largest single revenue source of the GOF and also the most volatile. The City of Mountain View is allocated 1.0 percent of every sales dollar subject to sales tax. In the late 1990s, sales tax from commercial/industrial businesses generated a greater amount of sales tax than retail businesses, an approximate 1.5:1.0 ratio. During the current decade, as a result of relocations, recession, growth of the service economy (nontaxable products), and Board of Equalization (BOE) reporting changes, retail contributes a greater share, and the ratio for the most recent completed fiscal year is 1.0:4.8.

SOURCES

- Retail sales of tangible personal property to individuals and other businesses.
- Use and excise taxes on business consumption of personal property.
- State and County pooled sales tax allocated by population.

ECONOMIC FACTORS

- Business expansion, reduction, or relocation.
- State of the economy.
- Purchasing patterns.
- State BOE allocation decisions.
- Level of business-to-business sales.
- Technology changes.

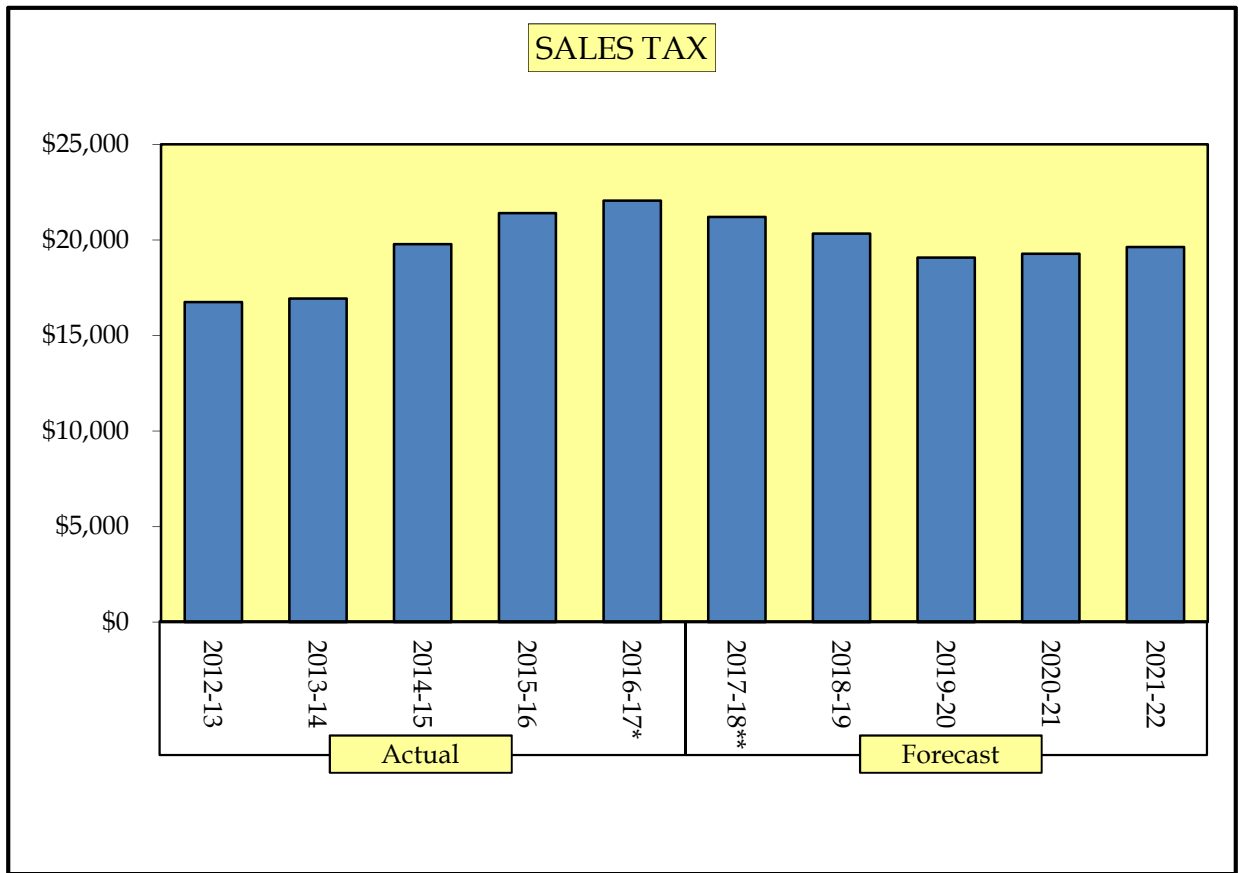
HISTORY

Since the early 1990s, sales tax has been an extremely volatile revenue source, reaching a record high of \$24.1 million in Fiscal Year 2000-01, primarily resulting from high-tech businesses. A precipitous decline to \$14.2 million occurred in Fiscal Year 2003-04 followed by steady growth through Fiscal Year 2007-08 to \$17.3 million. These variations typically occur as businesses move in and out of the City, companies modify reporting and/or sales methods, and the economy changes. Fundamentally, as the service economy grows, less manufacturing is done locally, so there is a smaller commercial tax base because sales tax is not applicable to most technology company

sales. As a result of the Great Recession, Sales Tax revenue fell in excess of \$2.0 million (11.8 percent) to \$15.2 million in Fiscal Year 2009-10. Since then, sales tax revenue has again grown steadily, and is estimated at \$22.1 million in Fiscal Year 2016-17, exceeding both the Fiscal Year 2016-17 Adopted Budget and Fiscal Year 2015-16 Audited, but still lower than the peak of \$24.1 million in Fiscal Year 2000-01.

FORECAST

Fiscal Year 2017-18 sales tax revenue is projected at \$21.2 million, \$857,000 less than the Fiscal Year 2016-17 estimated, primarily due to known changes in businesses and adjustments for one-time payments received in Fiscal Year 2016-17. Fiscal Year 2017-18 includes 2.0 percent projected growth, the two subsequent Forecast years reflect 4.0 and 6.0 percent declines related to an anticipated downturn in the economy, and a recovery begins in Fiscal Year 2020-21. The Village at San Antonio Center Phase II is projected to be completed in Fiscal Year 2017-18 with retail tenants in place beginning to generate sales tax.



<u>Fiscal Year</u>	<u>Sales Tax</u>	<u>% Change</u>
2012-13	16,744	5.0%
2013-14	16,936	1.1%
2014-15	19,773	16.8%
2015-16	21,401	8.2%
2016-17 *	22,051	3.0%
2017-18 **	21,194	(3.9%)
2018-19	20,330	(4.1%)
2019-20	19,075	(6.2%)
2020-21	19,272	1.0%
2021-22	19,625	1.8%

* Estimated
 ** Proposed
 (dollars in thousands)

OTHER LOCAL TAXES

Other Local Taxes is comprised of Transient Occupancy Tax (TOT), Business License Tax, and Utility Users Tax (UUT).

SOURCES

- TOT is a 10.0 percent tax assessed on hotel and motel occupancies. Any occupancy by a government employee while on government business, or a stay exceeding 30 consecutive days, is exempt from the tax. This tax is self-reported on a quarterly basis by hotels and motels within the City limits, and a compliance audit is performed on a periodic basis.
- Business License Tax is assessed on all businesses known to be operating in Mountain View and billed annually. Currently, there are approximately 6,300 businesses with licenses. The tax rate varies by type of business, generally \$30 per year for most (73.0 percent), but can exceed \$1,000 for certain types of businesses.
- UUT is a 3.0 percent tax assessed on the consumption of all telecommunication, electricity, and gas services. Companies providing taxable utility services remit UUT payments monthly, and a compliance audit is performed on a periodic basis.

ECONOMIC FACTORS

- TOT: Number of hotel rooms, room rate, occupancy rate, and number of exemptions.
- Business License Tax: Number and types of businesses licensed by the City and the applicable tax rate.
- UUT: Customer base, level of consumption, and price of the commodity.

HISTORY

TOT: The current tax rate of 10.0 percent was last modified in June 1991 from 8.0 percent. Occupancy and room rates in the City typically grow in non-recessionary times. The impacts of economic downturns or disruptions are immediately felt in TOT revenue as demonstrated by the 52.1 percent decline resulting from the dot-com bust and the 26.6 percent decline during the Great Recession. TOT revenues began to recover from this last recession in spring 2010 and growth has continued into Fiscal Year 2016-17, although at a slower rate. The estimate for Fiscal Year 2016-17 reflects the completion of the Hampton Inn and Residence Inn remodel/room addition projects and increased revenue for a portion of the fiscal year.

Business License Tax: This revenue does not change significantly from year to year as the tax rate has remained essentially unchanged since June 1954 (excluding two business types updated in 1985). Fluctuation in the number of businesses does not significantly change annual revenue because of the low annual tax rate. Fiscal Year 2016-17 is estimated at 6.9 percent below budget. At the time the current fiscal year budget was prepared, the Fiscal Year 2015-16 year to date activity indicated a higher trend of revenue by fiscal year end. A business license compliance audit commenced during Fiscal Year 2015-16 and continues, but, again due to the low tax rate, the increase in revenue is minimal. The primary objective of the audit is for businesses to be in compliance.

UUT: The tax is calculated on the consumer cost of the energy (gas and electricity) and telecommunication services utilized. The tax revenue fluctuates with the cost, customer usage, and/or customer base and is negatively impacted by economic downturns as a result of business closures and reduction in usage by many residential customers. In November 2010, the voters approved a ballot measure which broadened the base to include all telecommunications services in order to treat all customers equally and the amended ordinance became effective March 2011. As a result, UUT generated from telecommunications increased.

An audit of telecommunications providers was completed in January 2014 and resulted in a \$1.1 million settlement and one-time assessment payments. In addition, during Fiscal Year 2014-15, staff worked to bring another telecommunications provider into compliance, resulting in a payment of the amount due for that fiscal year and a \$1.6 million payment for a prior time period. Both of these companies are remitting monthly UUT payments, contributing to ongoing revenue.

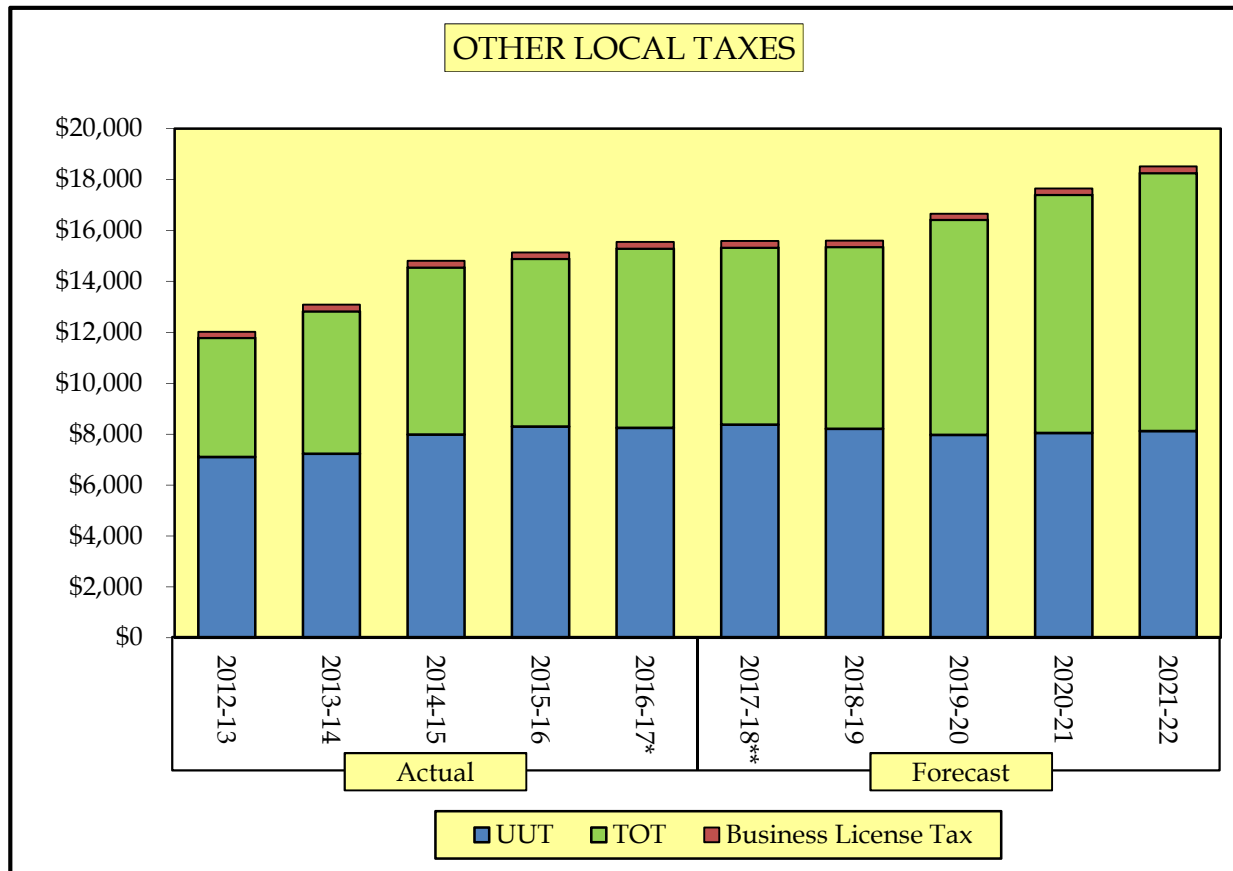
The Agreement between the BOE and the City for prepaid phone cards was executed in December 2015, and the City received the first quarterly payment in September 2016. In addition, direct providers of prepaid phone cards began remitting UUT payments in July 2016. Overall, Fiscal Year 2016-17 estimated revenue is essentially on target with both the Fiscal Year 2016-17 Adopted Budget and the Fiscal Year 2015-16 Audited.

FORECAST

TOT: Fiscal Year 2017-18 revenue is essentially the same as the current fiscal year estimate. The following two Forecast years include a reduction in revenue resulting from the anticipated economic downturn offset by the opening of the Shashi hotel and the hotel planned as part of the San Antonio Phase II project in Fiscal Year 2018-19 and the opening of Holiday Inn Express and the hotel planned as part of the Ameswell (Moffett Gateway) project in Fiscal Year 2019-20.

Business License Tax: Business license revenue is forecast with a 2.0 percent annual growth for Fiscal Year 2017-18, and the anticipated two-year downturn includes 3.0 percent average annual declines followed by recovery in the final two Forecast years. The business license compliance audit is continuing.

UUT: Total projected UUT revenue for Fiscal Year 2017-18 is slightly higher than the Fiscal Year 2016-17 estimated. The tax resulting from telecommunications and other energy services are level with the current fiscal year, and tax related to PG&E services is projected with a 3.0 percent increase. The UUT revenues for the following two Forecast years decline as a result of the anticipated economic downturn and then begin to slowly increase in the final two Forecast years.



<u>Fiscal Year</u>	<u>Utility Users Tax</u>	<u>Transient Occupancy Tax</u>	<u>Business License Tax</u>	<u>Total Other Local Taxes</u>	<u>% Change</u>
2012-13	7,108	4,668	239	12,015	11.5%
2013-14	7,226	5,595	268	13,089	8.9%
2014-15	7,988	6,559	258	14,805	13.1%
2015-16	8,301	6,591	245	15,137	2.2%
2016-17 *	8,246	7,044	260	15,550	2.7%
2017-18 **	8,370	6,954	265	15,589	0.3%
2018-19	8,214	7,137	257	15,608	0.1%
2019-20	7,966	8,448	249	16,663	6.8%
2020-21	8,046	9,359	252	17,657	6.0%
2021-22	8,126	10,133	255	18,514	4.9%

* Estimated
 ** Proposed
 (dollars in thousands)

USE OF MONEY AND PROPERTY

Use of Money and Property is comprised of investment earnings and revenue from rents and leases of City owned property. Investment earnings are generated from the General Fund's share of the City's pooled investment portfolio. Rents and Leases revenue is generated from rental properties and lease agreements.

SOURCES

- Monthly interest allocation generated by the City's pooled investment portfolio.
- Leased and rented properties, including:
 - North Charleston, Crittenden, and Charleston East ground leases
 - Shoreline Amphitheatre
 - Ameswell (Moffett Gateway)
 - Recology
 - Center for the Performing Arts
 - Michaels at Shoreline
 - Community School of Music and Arts (CSMA)
 - CVS (parking structure, retail space)
 - Historic Adobe Building, Community Center, and Senior Center
 - Bean Scene Café, Olympus Caffè, and Savvy Cellar Wines, Inc.
 - Bank of America (ATM)
 - Wireless Telecommunication Providers (GTE Mobilnet, Metro PCS, Sprint)

ECONOMIC FACTORS

- Economy.
- Federal Reserve policy and interest rates.
- Portfolio balance.
- City Investment Policy.
- Rental revenues received and lease agreements.

HISTORY

Investment Earnings: Over the past decade, part of the City's financial strategy was to build reserves in anticipation of budget constraints in order to generate additional revenue in the form of investment earnings and to maintain sufficient funds to weather

any further significant declines in revenues. The Federal Reserve has aggressively managed short-term interest rates since 2006 in an effort to combat the ripple effect of the subprime lending crisis and support the economic recovery by reducing the Federal funds rate from 5.25 percent to a target of 0.25 percent. This has significantly impacted the City's interest earnings. For Fiscal Year 2016-17 Adopted Budget, the portfolio was anticipated to earn an average return of 1.26 percent, up from the low of the average 1.14 percent earned in Fiscal Year 2014-15, but lower than the high average 5.7 percent earned in Fiscal Year 2000-01. Fiscal Year 2016-17 investment earnings is anticipated to exceed both the current fiscal year budget and the prior fiscal year audited by \$164,000 and \$211,000, respectively. The Federal Open Market Committee (FOMC) has increased the benchmark interest rate 75 basis points since December 2015. It is anticipated the FOMC will continue to implement small incremental increases in the upcoming years if the economy continues to improve.

Rents and Leases: Over time, the City has strategically developed City-owned properties and negotiated lease agreements which generate long-term revenue for the GOF. These leases and the revenue generated become even more important during economic downturns as they do not immediately fluctuate with the economy, and most include annual inflationary increases.

In 1995, 1996, and 2008, the City first negotiated and signed ground lease agreements for the North Charleston, Crittenden, and Charleston East sites, respectively. As allowed in the ground leases, the rent includes fixed annual increases and is revalued every 10 years to market. The decennial revaluation of the North Charleston lease was completed in February 2016, resulting in a 141.0 percent rent increase (\$3.3 million for a full year). The new rent amount was effective April 1, 2016 and will continue to escalate 4.0 percent annually. The decennial revaluation of the Crittenden lease was completed in December 2016, resulting in a 104.8 percent rent increase (\$3.1 million for a full year). The new rent amount was effective January 1, 2017 and will continue to escalate 4.0 percent annually.

In late Fiscal Year 2005-06, Council approved the amended and restated lease between the City and SFX Entertainment, Inc. (SFX-operating company of Live Nation, Inc.), for the lease of the Shoreline Amphitheatre. The terms of the lease eliminated the percentage rent structure and replaced it with a fixed amount of \$200,000 per month for the concert season (nine months), a total of \$1.8 million annually.

In September 2007, CVS opened in the Bryant Street parking structure and began paying the City the negotiated monthly lease rent. The parking structure was partially funded with former Revitalization Authority funds and, based on the Compensation Agreement, any revenues generated from the parking structures are shared with the taxing entities in the same portion of the Authority's contribution to the structures. The

Compensation Agreement is effective July 1, 2014, resulting in annual lease revenue of \$165,000 to the GOF, a loss of \$78,000 annually.

In May 2010, Savvy Cellars opened to the public at the Centennial Plaza Train Depot and, in accordance with the lease, the annual revenue to the City for the first five years was \$29,700. The first annual increase was effective December 2014 and there have been annual increases effective each subsequent December. Effective with the Fiscal Year 2015-16 Adopted Budget, rental income from the Adobe Building, Community Center, and Senior Center was permanently moved from Recreation Service Charge revenue to Rents and Leases.

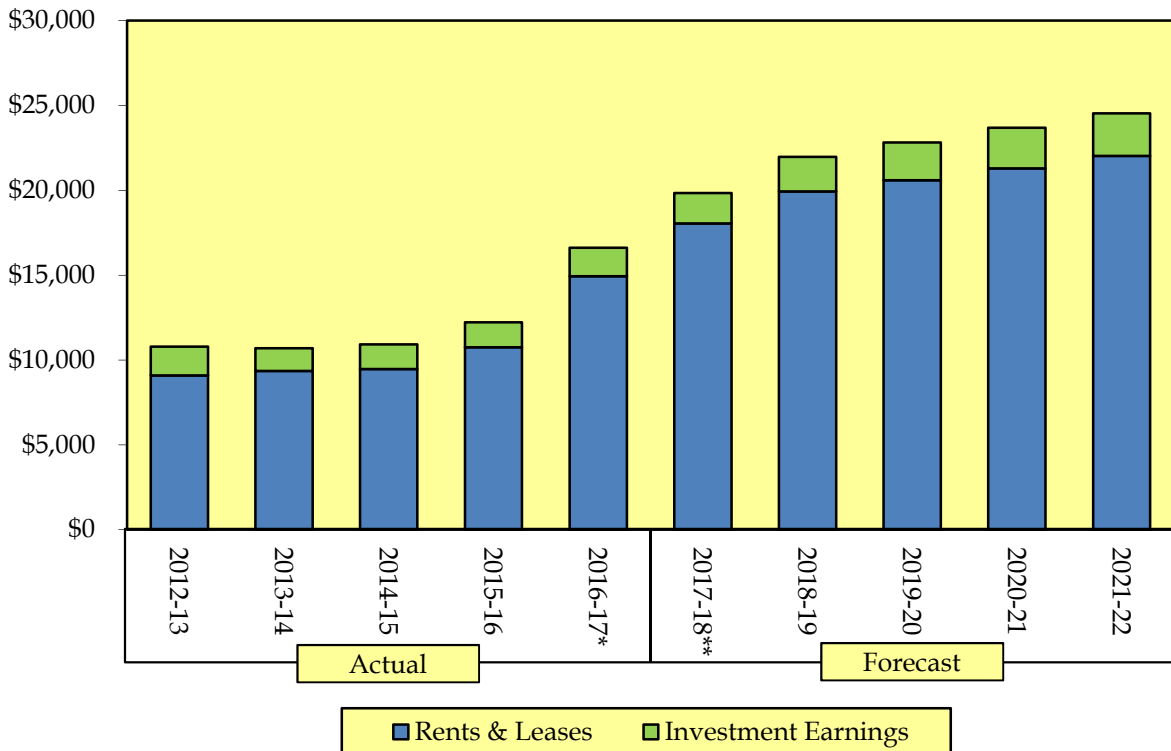
FORECAST

Investment Earnings: The Fiscal Year 2017-18 projection is based on the assumption that as instruments mature, the funds will be reinvested at rates slightly higher than those available in Fiscal Year 2016-17, resulting in an average portfolio yield of 1.48 percent for Fiscal Year 2017-18. This assumes the Local Agency Investment Fund (LAIF) pooled rate averages 1.0 percent. The City's average portfolio yield is anticipated to continue rising through Fiscal Year 2021-22. During the projected economic downturn, reinvestment rates are expected to be higher than the rates on the instruments maturing.

Rents and Leases: The Charleston East ground lease includes a revaluation effective February 2018, and an estimate for that is included in the forecast. The City leases the land underneath the Shoreline Amphitheatre to SFX, and a 2.0 percent annual contractual increase will begin in Fiscal Year 2017-18. The lease agreement with CSMA includes an increase effective Fiscal Year 2018-19. The Savvy Cellars lease provides for annual increases through the Forecast period, which have been projected at 3.0 percent annually. In Fiscal Year 2017-18, the CVS lease agreement provides for an 11.9 percent increase. The remaining lease agreements will remain essentially level. All other rental fees remain level in the first two forecast years and increase between 1.0 and 3.0 percent in the last three forecast years.

As discussed earlier in the Narrative Budget Report, Google has paid the City \$600,000 for extending the sublease of Parking Lots C and D from SFX through 2020. In addition, Google will be leasing the parking lots from the City for an additional five years (January 2021 to December 2025) and paying over \$2.0 million annually. As these payments are limited period in nature they will not flow through the GOF. The Forecast includes \$2.0 million to be recorded as one-time GF revenues and then contributed to CalPERS toward the City's unfunded pension liability and the amount over \$2.0 million be transferred to the CIP or other reserve.

USE OF MONEY AND PROPERTY



<u>Fiscal Year</u>	<u>Rents & Leases</u>	<u>Investment Earnings</u>	<u>Total Use of Money and Property</u>	<u>% Change</u>
2012-13	9,083	1,700	10,783	6.4%
2013-14	9,345	1,345	10,690	(0.9%)
2014-15	9,463	1,465	10,928	2.2%
2015-16	10,751	1,468	12,219	11.8%
2016-17 *	14,927	1,680	16,607	35.9%
2017-18 **	18,053	1,780	19,833	19.4%
2018-19	19,934	2,038	21,972	10.8%
2019-20	20,600	2,216	22,816	3.8%
2020-21	21,299	2,385	23,684	3.8%
2021-22	22,024	2,513	24,537	3.6%

* Estimated

** Proposed

(dollars in thousands)

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LICENSES, PERMITS, AND FRANCHISE FEES/FINES AND FORFEITURES

This revenue category is comprised of Licenses, Permits, Franchise Fees, and Fines and Forfeitures.

SOURCES

- Licenses and Permits revenues are generated from businesses requiring specific City permits such as police business permits.
- Franchisees are required to pay Franchise Fees as compensation to the City for the use of City property while providing a commercial service to Mountain View businesses and residents. The City has franchise agreements with Recology; Pacific, Gas and Electric; Comcast and AT&T cable; and California Water Service.
- Fines and Forfeitures are generated from Library fines and citations issued by the City Police Department and the California Highway Patrol.

ECONOMIC FACTORS

- State of the economy.
- Franchise agreements and revenues generated by franchisees.
- State and Federal regulations, legislation, and funded programs.

HISTORY

Licenses, Permits, and Franchise Fees: Historically, Licenses and Permits revenue tended to fluctuate with the development cycle. In Fiscal Year 2006-07, Building Services was separated from the GOF to better facilitate tracking and accounting. This revenue category has grown with the development activity of the past several years. In order to provide a more comprehensive picture of the development process and to more accurately align all development-related revenues and expenditures, Council approved the consolidation of all development-related functions within the City into a Development Services Fund for Fiscal Year 2014-15. Development-related revenues and expenditures were moved from the GOF to the Development Services Fund, which decreased revenues in several categories, including this one, and eliminated the effect of development. Fiscal Year 2016-17 estimated Licenses and Permits revenue is 3.0 percent higher than Fiscal Year 2016-17 Adopted and 4.6 percent below Fiscal Year 2015-16 Audited.

Franchise Fee revenue generated from gas and electricity usage has historically increased as a result of significant commercial and residential development and declined during economic downturns as a result of commercial office vacancies, reduced construction debris discarded, and conservation by residential customers.

In accordance with the agreement between the City and the City's trash and recycling collector, Recology, a monthly service fee is owed to the City. This fee includes a portion for the exclusive right to perform this activity and a portion is attributable to the City providing billing and collection services. This revenue has fluctuated over the past decade as a result of conservation efforts, migration to larger-size containers, and increases in trash and recycling service charges in addition to the economic factors listed above.

Beginning in Fiscal Year 2011-12, Cable Franchise revenues were budgeted directly as General Fund Franchise revenue in lieu of a transfer from the Cable Fund. In total, Franchise Fee revenue has been growing since Fiscal Year 2009-10.

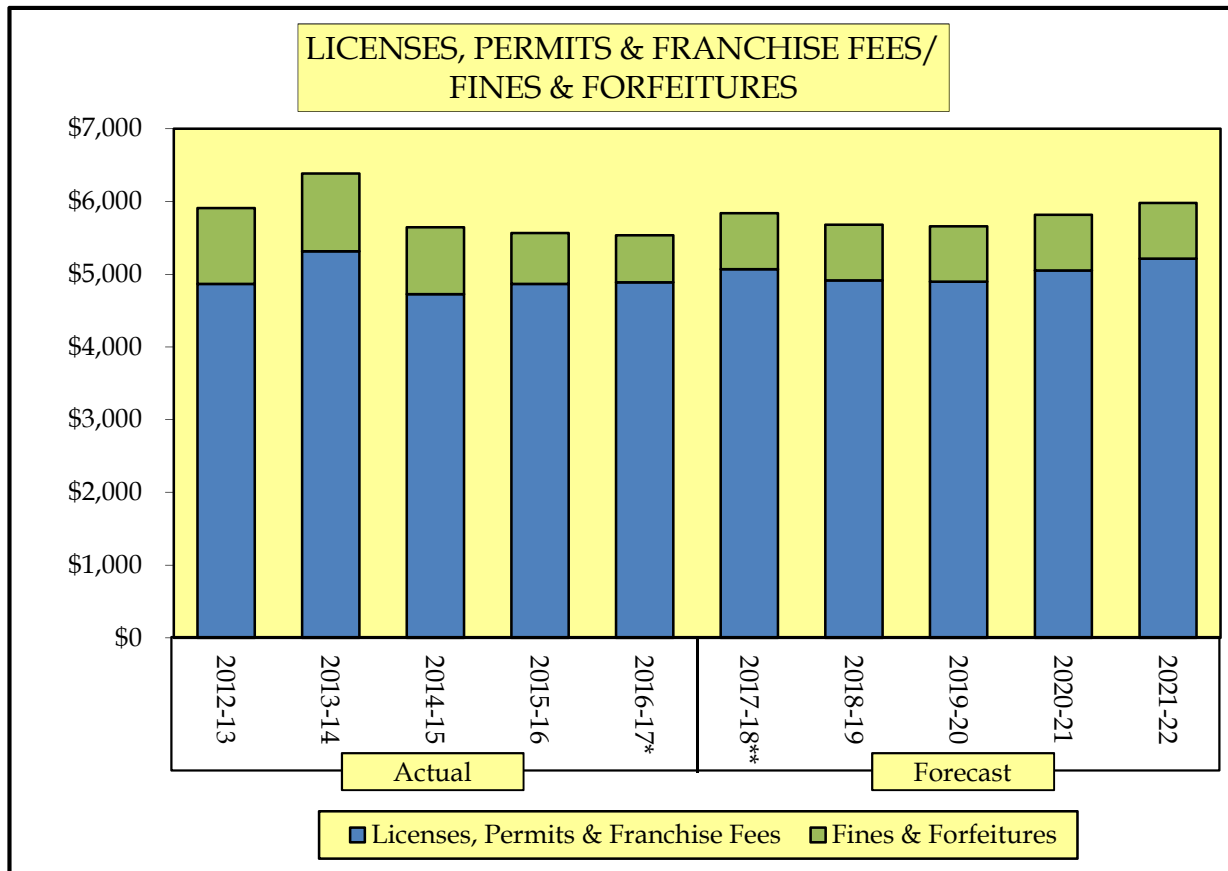
Fiscal Year 2016-17 estimated Franchise Fee revenues are 1.6 percent below the Fiscal Year 2016-17 Adopted and essentially the same as the Fiscal Year 2015-16 Audited.

Fines and Forfeitures: This revenue source includes false alarm response fees, bail/fine payments from the County, and parking violation payments. The Fiscal Year 2016-17 estimated Fines and Forfeitures revenue sources are below or at budget and all are below the Fiscal Year 2015-16 Audited. Depending on the specific revenue, the decline is related to either position vacancies, a focus on higher priorities, or recent legislation.

FORECAST

Licenses, Permits, and Franchise Fees: Fiscal Year 2017-18 Licenses and Permits revenue reflects a 2.6 percent decrease from the current fiscal year estimated. The next two Forecast years reflect the economic downturn, and there is a recovery in the last two Forecast years. Fiscal Year 2017-18 Franchise Fees revenue reflects a 4.9 percent increase over the current fiscal year estimated, the next two Forecast years decline as a result of the economic downturn, and the last two Forecast years reflect 3.0 percent increases.

Fines and Forfeitures: Effective July 1, 2017, Library fines revenue are recategorized from Charges for Services to Fines and Forfeitures. This revenue is essentially the same level throughout the Forecast period.



<u>Fiscal Year</u>	<u>Licenses, Permits & Franchise Fees</u>	<u>Fines & Forfeitures</u>	<u>Total Licenses, Permits & Franchise Fees/ Fines & Forf</u>	<u>% Change</u>
2012-13	4,867	1,043	5,910	4.3%
2013-14	5,315	1,068	6,383	8.0%
2014-15	4,725	920	5,645	(11.6%)
2015-16	4,869	697	5,566	(1.4%)
2016-17 *	4,891	647	5,538	(0.5%)
2017-18 **	5,068	771	5,839	5.4%
2018-19	4,915	767	5,682	(2.7%)
2019-20	4,896	762	5,658	(0.4%)
2020-21	5,053	765	5,818	2.8%
2021-22	5,215	767	5,982	2.8%

* Estimated

** Proposed

(dollars in thousands)

INTERGOVERNMENTAL

Intergovernmental revenue is remitted or allocated to the City by other governmental agencies.

SOURCES

- Other governmental agencies—Santa Clara County, State of California, and U.S. government.

ECONOMIC FACTORS

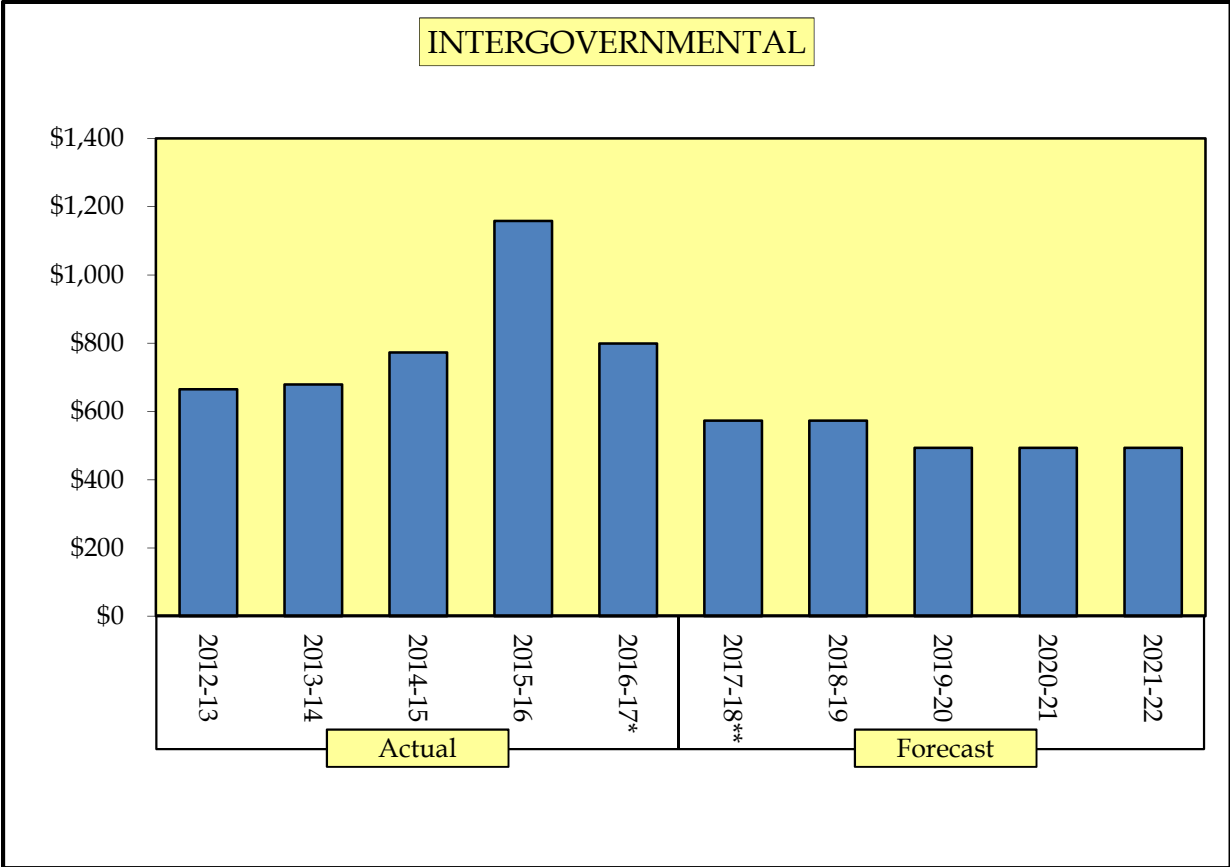
- Actions by the State Legislature.
- State and Federal regulations, legislation, and funded programs.

HISTORY

During the past decade, many revenues from the State have been reduced or eliminated, including Vehicle License Fees (VLF), Community-Oriented Policing Services (COPS), Public Library Funds, Rapid Enforcement Allied Computer Team (REACT), SB 90 mandate reimbursement, and other programs. The Fiscal Year 2016-17 estimated revenue exceeds the Fiscal Year 2016-17 Adopted Budget due to grants and Public Safety Realignment (AB109) funding received that were not budgeted, and is 31 percent lower than the Fiscal Year 2015-16 Audited, which was unusually high as a result of payment for deferred SB 90 claims.

FORECAST

Fiscal Years 2017-18 and 2018-19 are 3.8 percent lower than Fiscal Year 2016-17 Adopted as they include a lower projection for Regional Auto Theft Task Force (RATTF) reimbursement which is more in-line with actual payments received for the past couple of fiscal years. The remaining Forecast years reflect the end of RATTF funding beginning in Fiscal Year 2019-20.



<u>Fiscal Year</u>	<u>Intergovernmental</u>	<u>% Change</u>
2012-13	665	(41.9%)
2013-14	679	2.1%
2014-15	773	13.8%
2015-16	1,158	49.8%
2016-17 *	799	(31.0%)
2017-18 **	573	(28.3%)
2018-19	573	0.0%
2019-20	493	(14.0%)
2020-21	493	0.0%
2021-22	493	0.0%

* Estimated
 ** Proposed
 (dollars in thousands)

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CHARGES FOR SERVICES

Charges for Services revenue is comprised of revenue from fees for services provided by various City departments, primarily related to recreation and development activities.

SOURCES

- City Recreation programs.
- City Sports Facility Use.
- Reimbursement of administrative costs related to private development activity.
- Center for the Performing Arts facility use and ticket services

ECONOMIC FACTORS

- State of the economy.
- Level of participation in City Recreation programs.
- Level of attendance at Center for the Performing Arts programs.
- Level of development activity.

HISTORY

In order to ensure appropriate pricing for services, during Fiscal Year 2009-10 staff initiated a Police services cost-of-service study, and Council approved a Recreation Cost Recovery Policy (Policy). As a result of these actions, increased recovery levels for services provided by other departments, and new or increased service fees were adopted. Subsequent to approval of the Policy, staff completed an analysis of participation levels, revenues, and changes in programming related to Recreation services. There was an indication that participation levels decreased in some programs, and the utilization of the fee waiver program increased (likely as a result of the struggling economy at that time). Therefore, the number of programs and classes was reduced as attendance did not achieve the minimum requirement authorized in the Policy, and new revenue sources, such as sponsorships, were approved.

Staff continually reviews programming and pricing, adjusts as appropriate, and Recreation-related Service Charge revenue has continued to improve. Effective with the Fiscal Year 2015-16 Adopted Budget, some Charges for Services revenue was determined to be rental income and was moved to the appropriate revenue category.

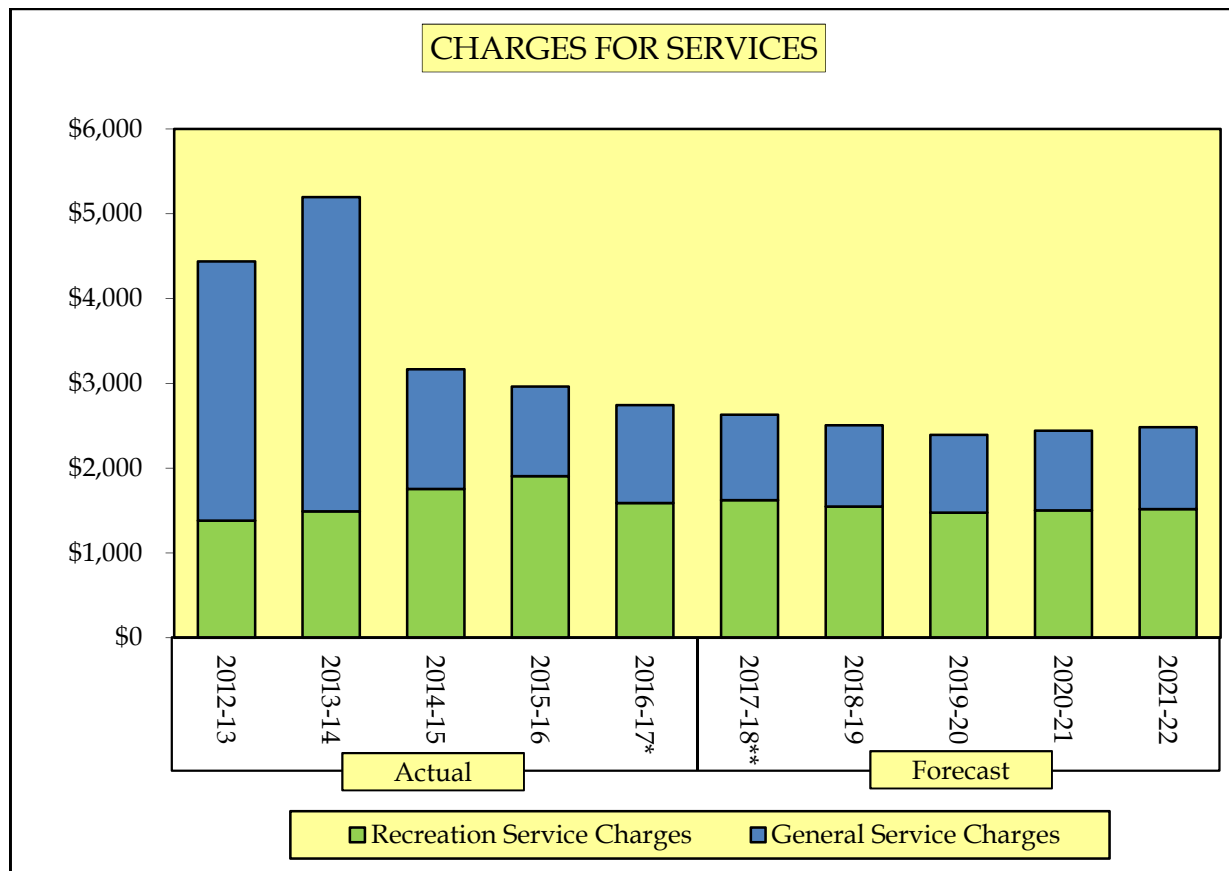
As noted earlier, effective with the Fiscal Year 2014-15 Adopted Budget, Development Services was separated from the GOF in order to facilitate better tracking and accounting and allow for an effective way to match revenues and expenditures. The separation caused the significant decline in actual revenue from Fiscal Year 2013-14 to Fiscal Year 2014-15. The remaining development-related revenue is for Heritage tree applications and reimbursement to the GOF for administrative support provided to development projects.

Total Service Charge revenue for Fiscal Year 2016-17 is estimated to exceed the adopted budget, primarily resulting from additional classes taught by contract instructors, sports facility reservations, and reimbursement of administrative support for development.

FORECAST

As the majority of Recreation enrollment payments are received late in the fiscal year, revenue for Fiscal Year 2017-18 is projected at approximately 2.0 to 3.0 percent higher than the Fiscal Year 2016-17 Adopted Budget and Estimated. Effective July 1, 2017, Library fines revenue are recategorized from Charges for Services to Fines and Forfeitures. Taking this change into consideration, other Charges for Services revenues are also projected higher than both the Fiscal Year 2016-17 Adopted and Estimated. The remainder of the Forecast period includes a reduction during the economic downturn and slight increases for the last two Forecast years. The remainder of the Forecast period includes average annual increases of less than 2.0 percent.

On December 13, 2016, Council approved revision of the Recreation Financial Assistance Program (FAP) to a two-tier system consisting of one tier at a 90 percent subsidy up to \$500 per child if their family's household income is "extremely low" or "very low" under HUD guidelines. The second tier is a 75 percent subsidy up to \$400 per child if their family's household income level is "low" under HUD guidelines. In addition, City Council authorized staff to make future amendments to the FAP through amending the Master Fee Schedule as part of the City's annual budget process. This change will be implemented in September 2017, which works best with the Community Service Agency schedule of programs.



<u>Fiscal Year</u>	<u>Recreation Service Charges</u>	<u>General Service Charges</u>	<u>Total Charges for Services</u>	<u>% Change</u>
2012-13	1,383	3,055	4,438	11.7%
2013-14	1,491	3,705	5,196	17.1%
2014-15	1,756	1,410	3,166	(39.1%)
2015-16	1,906	1,056	2,962	(6.4%)
2016-17 *	1,590	1,153	2,743	(7.4%)
2017-18 **	1,623	1,009	2,632	(4.0%)
2018-19	1,549	959	2,508	(4.7%)
2019-20	1,477	918	2,395	(4.5%)
2020-21	1,504	939	2,443	2.0%
2021-22	1,518	964	2,482	1.6%

* Estimated

** Proposed

(dollars in thousands)

Fiscal Year 2015-16 includes full impact of development related revenue moved from GOF to Development Services Fund.

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MISCELLANEOUS REVENUES

Miscellaneous Revenues is comprised of a variety of reimbursed services and nonspecific revenues.

SOURCES

- Donations and Grants.
- Reimbursements for services provided by the City.
- Miscellaneous.

ECONOMIC FACTORS

- State of the economy.
- Grant availability, City applications, and grants awarded to the City.
- Services provided to businesses, school districts, and other agencies.

HISTORY

The City receives numerous donations and grants for a variety of City programs and services, many of which are not budgeted. Appropriations are increased when a grant or donation is approved or the funds are received by the City.

Some reimbursement for services provided in Fiscal Year 2016-17 and prior fiscal years are budgeted as they are ongoing in nature. Other reimbursements are one-time in nature and are not budgeted. The City provides the following categories of services:

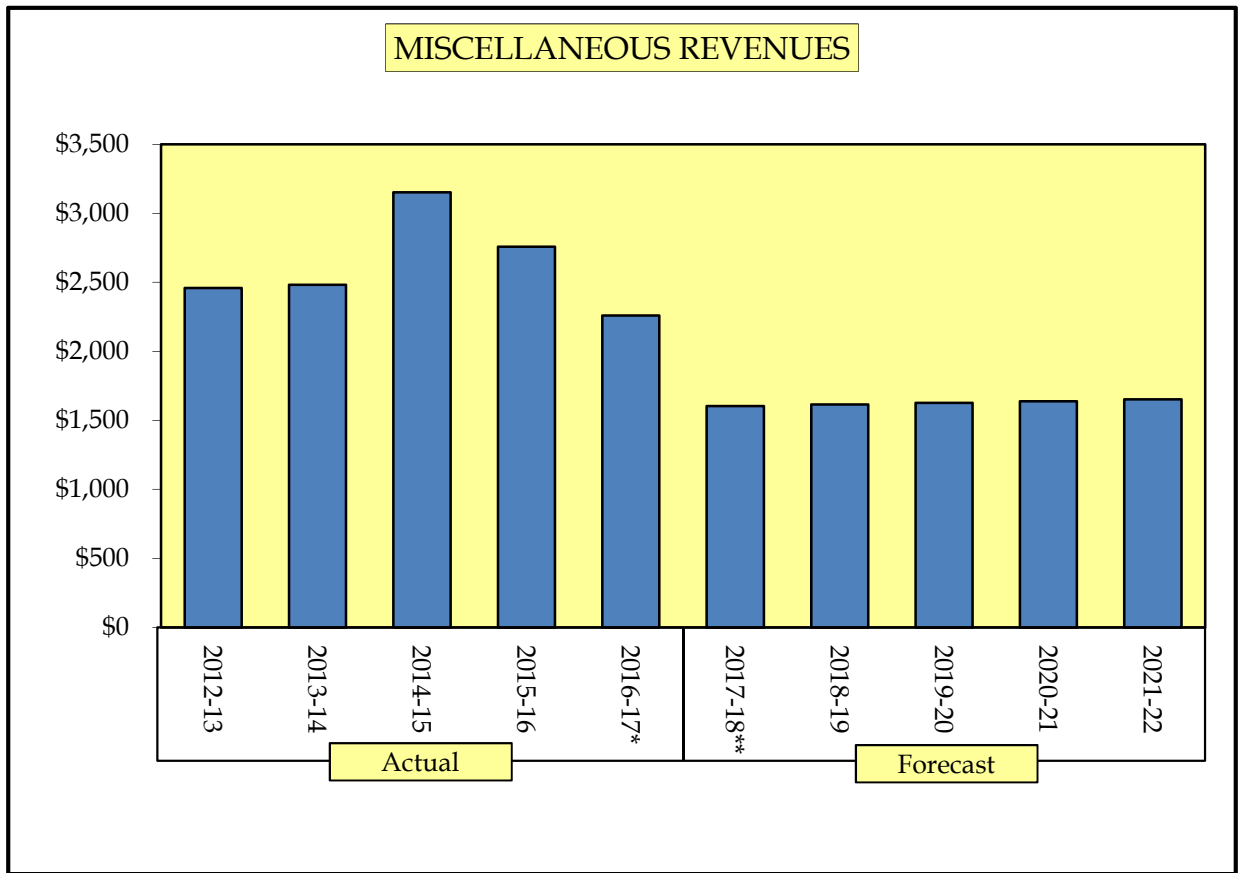
- Maintenance services to the school districts for Graham Athletic Field, Whisman Sports Complex, and Mountain View Sports Pavilion.
- Mutual-aid fire support to other cities and the State of California which are later reimbursed by the State and Federal government.
- Public safety dispatch to the Midpeninsula Regional Open Space District (MROSD).
- Contractual first responder for Rural Metro.

- Staffing and other support for some Shoreline Amphitheatre events and other special events.

Total annual Miscellaneous Revenues vary, but over the past 10 years has averaged approximately \$2.0 million annually.

FORECAST

Fiscal Year 2017-18 Miscellaneous Revenues is projected to be 1.7 percent below the Fiscal Year 2016-17 Adopted Budget and, as discussed earlier, lower than the Fiscal Year 2016-17 Estimated as a result of grants, donations, and reimbursements not budgeted. The remaining Forecast years increase less than 1.0 percent annually.



<u>Fiscal Year</u>	<u>Miscellaneous Revenues</u>	<u>% Change</u>
2012-13	2,459	13.9%
2013-14	2,483	1.0%
2014-15	3,152	26.9%
2015-16	2,757	(12.5%)
2016-17 *	2,259	(18.1%)
2017-18 **	1,603	(29.0%)
2018-19	1,614	0.7%
2019-20	1,626	0.7%
2020-21	1,639	0.8%
2021-22	1,651	0.7%

* Estimated
 ** Proposed
 (dollars in thousands)

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INTERFUND REVENUES AND TRANSFERS

Interfund Revenues result from internal charges for staff time, building space, and maintenance services provided to other funds and capital projects by the GOF. The cost of this internal support provided to other funds is calculated in the City's Full Cost Allocation Plan (Plan). Interfund Transfers include transfers between the GOF and a variety of other funds.

SOURCES

- Interfund Revenues are reimbursements to the GOF for internal support services provided to other funds and capital improvement projects.
- Interfund Transfers are transfers from other City funds.

ECONOMIC FACTORS

- Level and cost of services provided by GOF staff to other funds and capital improvement projects.

HISTORY

Interfund Revenues: In the early 1990s, with the assistance of a cost plan consultant, the City began preparing and utilizing a full cost plan allocation for reimbursement to the GOF. The Plan has been updated approximately every two to three years, and this revenue source accounts for approximately 12.0 percent of total GOF revenues. The most recent update of the Plan was completed and the results incorporated for Fiscal Year 2015-16.

Interfund Transfers: These vary from year to year and are both, ongoing and one-time/limited-period in nature. The Fiscal Year 2016-17 estimated includes the annual transfers from the Gas Tax and Parking District funds, and \$150,000 of net operating income from Shoreline Golf Links.

In April 2011, the City executed a long-term (52 years) ground lease with Google Inc. for the other portion of the Charleston East site which became effective in June 2011. Google remitted \$30.0 million in prepaid rent to the City which is invested and generates annual investment earnings. The \$30.0 million of prepaid rent was received from Google for the Charleston East site when the portfolio yield was above 2.5 percent and the average annual rate was projected at 3.5 percent for the 52 years. However, due to the recession, the FOMC reduced interest rates (and only began raising the benchmark rate beginning December 2015) and the actual investment yields have been significantly lower than the 3.5 percent originally projected. This low interest rate

environment has lasted longer than anticipated; therefore, in order to preserve the principal amount of the prepaid rent, staff recommended that no funds be transferred Fiscal Years 2014-15 through 2016-17.

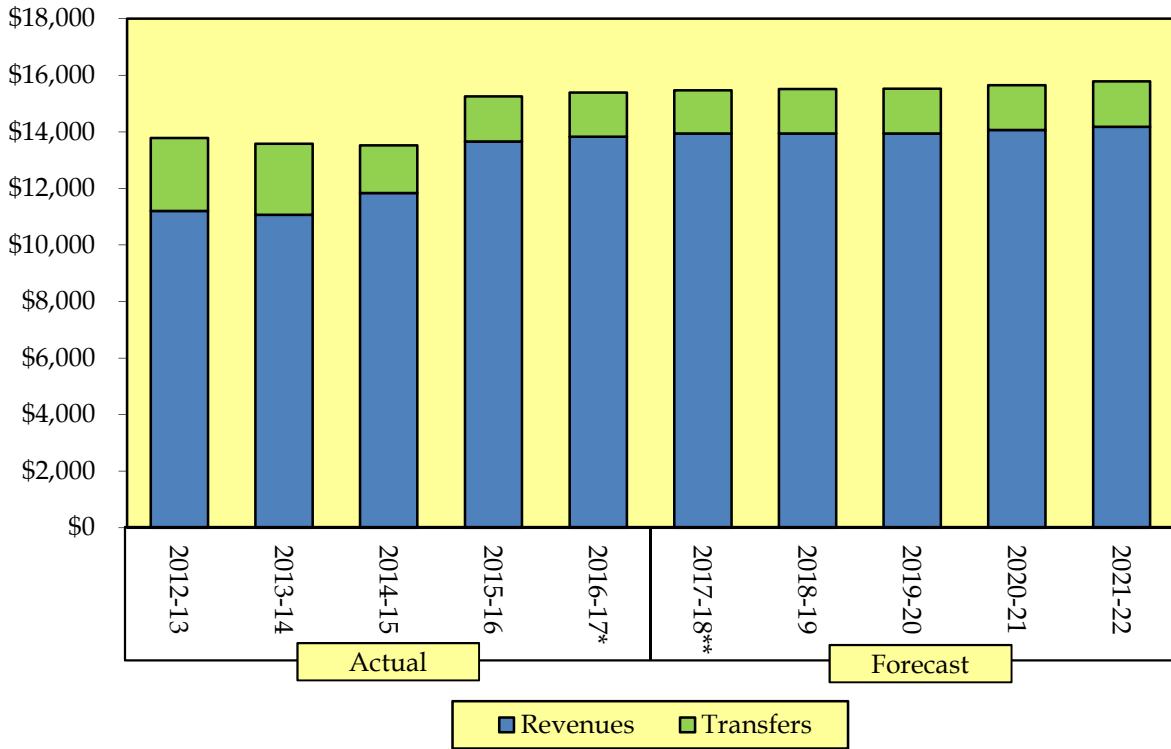
FORECAST

Interfund Revenues: For Fiscal Year 2017-18, Interfund Revenues include reimbursement from various funds which receive support from the GOF. The remaining Forecast period includes annual increases of less than 1.0 percent and is held level during the anticipated economic decline.

Interfund Transfers: For Fiscal Year 2017-18, Interfund Transfers include \$1.3 million of reimbursement from the Gas Tax Fund, \$125,000 of operating income from Shoreline Golf Links, and \$108,000 of reimbursement from the Parking District. The transfer from the Lease Reserve continues to be deferred for the remainder of the Forecast period until interest rates regain prior levels and revenues can be reevaluated.

The Forecast period includes level or slightly increasing transfers from the same funds.

INTERFUND REVENUES AND TRANSFERS



<u>Fiscal Year</u>	<u>Interfund Revenues</u>	<u>Interfund Transfers</u>	<u>Total Interfund Rev & Trans</u>	<u>% Change</u>
2012-13	11,204	2,577	13,781	(2.5%)
2013-14	11,065	2,510	13,575	(1.5%)
2014-15	11,836	1,689	13,525	(0.4%)
2015-16	13,654	1,596	15,250	12.8%
2016-17 *	13,831	1,560	15,391	0.9%
2017-18 **	13,946	1,528	15,474	0.5%
2018-19	13,946	1,565	15,511	0.2%
2019-20	13,946	1,579	15,525	0.1%
2020-21	14,061	1,592	15,653	0.8%
2021-22	14,179	1,605	15,784	0.8%

* Estimated

** Proposed

(dollars in thousands)

LOAN REPAYMENTS

This revenue source reflects the annual repayment of loan obligations from other funds.

SOURCES

- Shoreline Regional Park Community.

ECONOMIC FACTORS

- Financial condition of the paying funds.

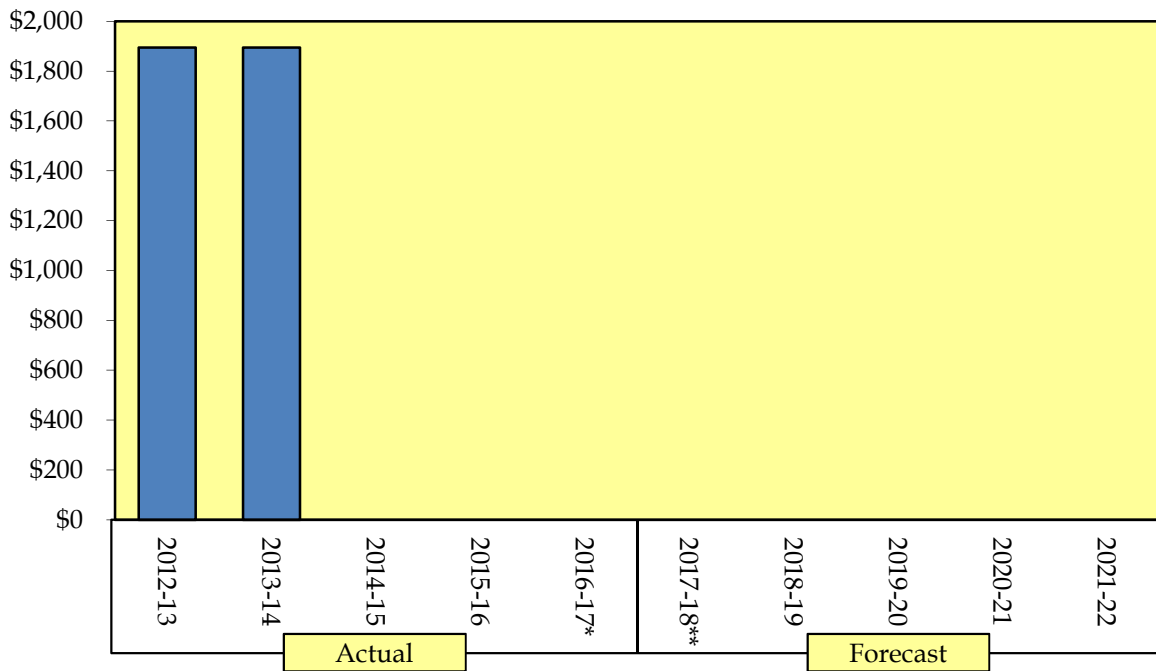
HISTORY

The General Fund made a series of loans to the Shoreline Regional Park Community (Shoreline Community) beginning in Fiscal Year 1985-86, which eventually totaled \$17.8 million. The loans were consolidated during Fiscal Year 1988-89. Because this revenue stream was long-term in nature, it had been included as operating revenues. However, with the Fiscal Year 2014-15 Adopted Budget, as there were only two years of payments remaining, Council adopted staff's proposal to account for the final two payments in the General Non-Operating Fund. The final loan repayment was made in Fiscal Year 2015-16.

FORECAST

There are no longer any loan repayments included in the GOF.

LOAN REPAYMENTS

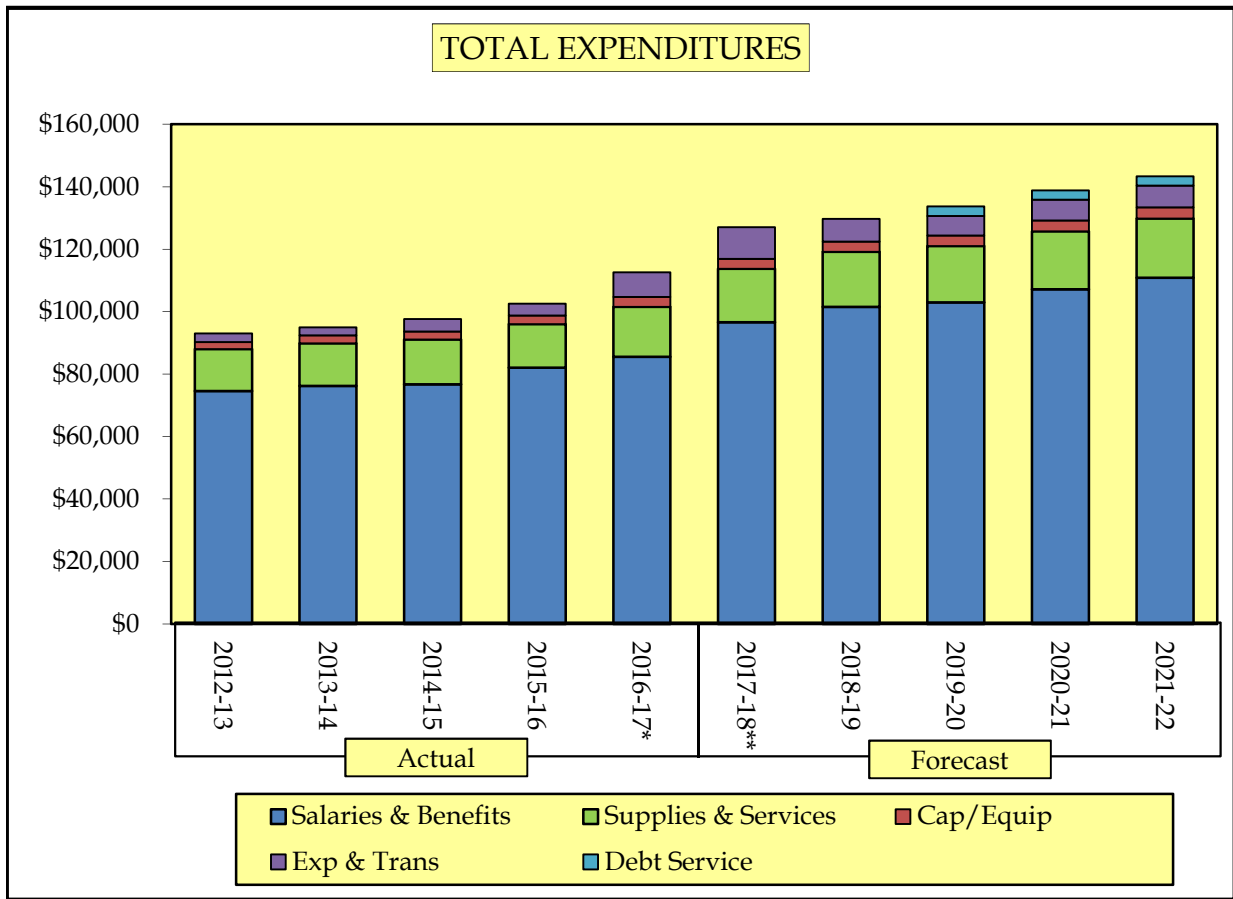


<u>Fiscal Year</u>	<u>Loan Repayments</u>	<u>% Change</u>
2012-13	1,894	0.0%
2013-14	1,894	0.0%
2014-15	0	(100.0%)
2015-16	0	0.0%
2016-17 *	0	0.0%
2017-18 **	0	0.0%
2018-19	0	0.0%
2019-20	0	0.0%
2020-21	0	0.0%
2021-22	0	0.0%

* Estimated

** Proposed

(dollars in thousands)



<u>Fiscal Year</u>	<u>Total Expenditures</u>	<u>% Change</u>
2012-13	93,041	2.7%
2013-14	94,933	2.0%
2014-15	97,677	2.9%
2015-16	102,590	5.0%
2016-17 *	112,608	9.8%
2017-18 **	127,093	12.9%
2018-19	129,752	2.1%
2019-20	133,660	3.0%
2020-21	138,828	3.9%
2021-22	143,375	3.3%

* Estimated
 ** Proposed
 (dollars in thousands)

The Fiscal Year 2017-18 proposed expenditures and all forecast years do not include the projected operating budget savings.

SALARIES AND BENEFITS

The Salaries and Benefits category makes up the largest component of GOF expenditures and represents all personnel-related costs.

CATEGORIES

- Salaries.
- Wages.
- Overtime.
- Other Pays (e.g., holiday-in-lieu, out-of-class, etc.).
- Health Benefits.
- Retirees' Health.
- California Public Employees Retirement System (CalPERS).
- Workers' Compensation.
- Unemployment Insurance.
- Other Benefits (e.g., life insurance, long-term disability, FICA, etc.).

HISTORY

The City is essentially a service organization, based on the efforts of our employees. The City is obligated by law to meet and confer with bargaining units and also meets with other employees on matters of employee compensation. There are four recognized bargaining groups in the City: the Police Officers Association (POA sworn and nonsworn), the Mountain View Professional Firefighters Union (MVFF Local 1965), the Service Employees International Union (SEIU Local 715), and the EAGLES (Management, Professional, and certain Front-Line positions). The remaining employees include certain unrepresented Management, Professional, Confidential, and Front-Line positions. The outcome of negotiations with each group is a major factor in salary and benefit costs.

Since Fiscal Year 2000-01, there have been two downturns in the economy resulting in a net reduction of approximately 70.0 positions and other employee compensation cost containment. From Fiscal Year 2009-10 to Fiscal Year 2013-14, a salary freeze was in

effect for two to four years, depending on the employee group. During Fiscal Year 2011-12, the City negotiated three-year contracts with all employee groups that expired June 30, 2015. Additional cost-containment measures that became effective for Fiscal Year 2012-13 for all or some of the employee groups included maximum vacation accruals, modified sick-leave incentive program, HMO medical plan copay, option of new high-deductible health plans, improved alignment of dental and vision plans between groups, and Retirees' Health Trust contributions.

Pension costs have increased dramatically since 2000, when pension costs were \$2.9 million (4.7 percent of GOF expenditures), compared to \$14.7 million (13.3 percent of GOF expenditures) adopted for Fiscal Year 2016-17. Pension costs continue to grow and in many cities the employer pays some or all of the employee contribution. Mountain View employees not only pay the full employee contribution, but they also pay a portion of the employer contribution. This was an unusual and progressive arrangement when instituted in Mountain View and reflects the collaborative approach of our employees. For Fiscal Year 2016-17, cost shares range from 10.5 percent to 17.366 percent, depending on the employee group.

In 2012, structural changes were adopted Statewide with the Public Employees' Pension Reform Act (PEPRA). For new employees hired on January 1, 2013 and thereafter, reduced benefit formulas and increased retirement ages became effective. However, the changes resulting from pension reform will likely not be realized for 10 years or more, until there are a majority of employees under the new formula.

As a result of the significant financial losses to CalPERS during the recession and the resulting impacts to the financial sustainability of the pension plans, many changes in the way CalPERS rates are calculated have been adopted in the past several years, as detailed below:

- In March 2012, the CalPERS Board approved the reduction of 0.25 percent in the discount rate used to calculate the pension liability and corresponding employer contribution rates. The impact was a 0.92 percent and 1.4 percent employer rate increase for miscellaneous employees and a 2.56 percent and 1.6 percent employer rate increase for safety employees for Fiscal Years 2013-14 and 2014-15, respectively. For Mountain View, this resulted in an increase to pension costs of \$1.3 million (net of additional cost share) phased in over two years.
- On April 17, 2013, the CalPERS Board adopted recommendations of the Chief Actuary that changed the methodology for the amortization and smoothing of rates. Overall, the methods are expected to result in higher volatility in employer rates in normal years, but less volatility in employer rates in years where extreme events occur (e.g., significant investment losses). The method will result in increased higher employer rates over time, but are also expected to result in

improved funding levels. This change is reflected in the employer rates beginning in Fiscal Year 2015-16.

- On February 18, 2014, the CalPERS Board adopted changes as a result of the demographic study. The study resulted in increased rates as life expectancy continues to rise. Generational mortality tables are also being incorporated in the actuarial assumptions. The demographic changes are anticipated to raise rates by 4.5 percent and 7.05 percent over five years, for miscellaneous and public safety, respectively. This impact is reflected in the employer rates beginning in Fiscal Year 2016-17.
- On November 18, 2015, the CalPERS Board adopted an approach to mitigate future rate volatility. The Funding Risk Mitigation Policy includes attributes of the flexible glide path methodology, a lowering of the discount rate, and expected investment volatility following a great investment return with reviews to allow the ongoing monitoring and assessing of the progress toward reducing risk and investment volatility in the funding of the pension system.
- On December 21, 2016, the CalPERS Board approved the lowering of the discount rate from 7.5 percent to 7.0 percent. The reduction is to be phased in over three years beginning in Fiscal Year 2018-19 for local governments with the full impact reached in Year 7 (Fiscal Year 2024-25) due to the five-year ramp-up and ramp-down methodology previously adopted. CalPERS has indicated the reduction will result in employer normal costs rate increases between 1.0 percent and 3.0 percent of payroll for most miscellaneous plans and increases of 2.0 percent to 5.0 percent for most safety plans. In addition, CalPERS is estimating an increase of 30.0 percent to 40.0 percent in unfunded accrued liability (UAL) annual payments.

These actions have been adopted to maintain the financial sustainability of the pension fund; however, these actions result in higher rates for the City. The City Council has approved additional contributions from the General Fund totaling \$7.5 million from a combination of carryover funds and budgets since Fiscal Year 2014-15 through Fiscal Year 2016-17. The GOF represents approximately 80.0 percent of the total CalPERS contribution; therefore, additional contributions from the Other Funds, proportional to the GOF contribution, were also included in the Fiscal Years 2015-16 and 2016-17 Adopted Budgets.

FORECAST

The discussion below includes information regarding COLAs and medical rates and comparisons of projected costs.

Fiscal Years 2017-18 and 2018-19 include sustainable COLAs as placeholders in anticipation of labor negotiations currently in progress with the MVFF, POA, EAGLES, and SEIU represented labor groups and for all other groups. There are no COLAs for the remaining Forecast years as additional COLAs are not sustainable based on current projections. All Forecast years include step and merit increases.

Fiscal Year 2017-18 medical insurance rates are projected to increase 6.0 percent to 10.0 percent (depending on the health plan), for the second half of the fiscal year and dental rates are projected to increase 2.0 percent. The remaining Forecast years assume medical rates will increase 6.0 percent to 10.0 percent annually (depending on the health plan) and dental rates will continue to increase by 2.0 percent annually.

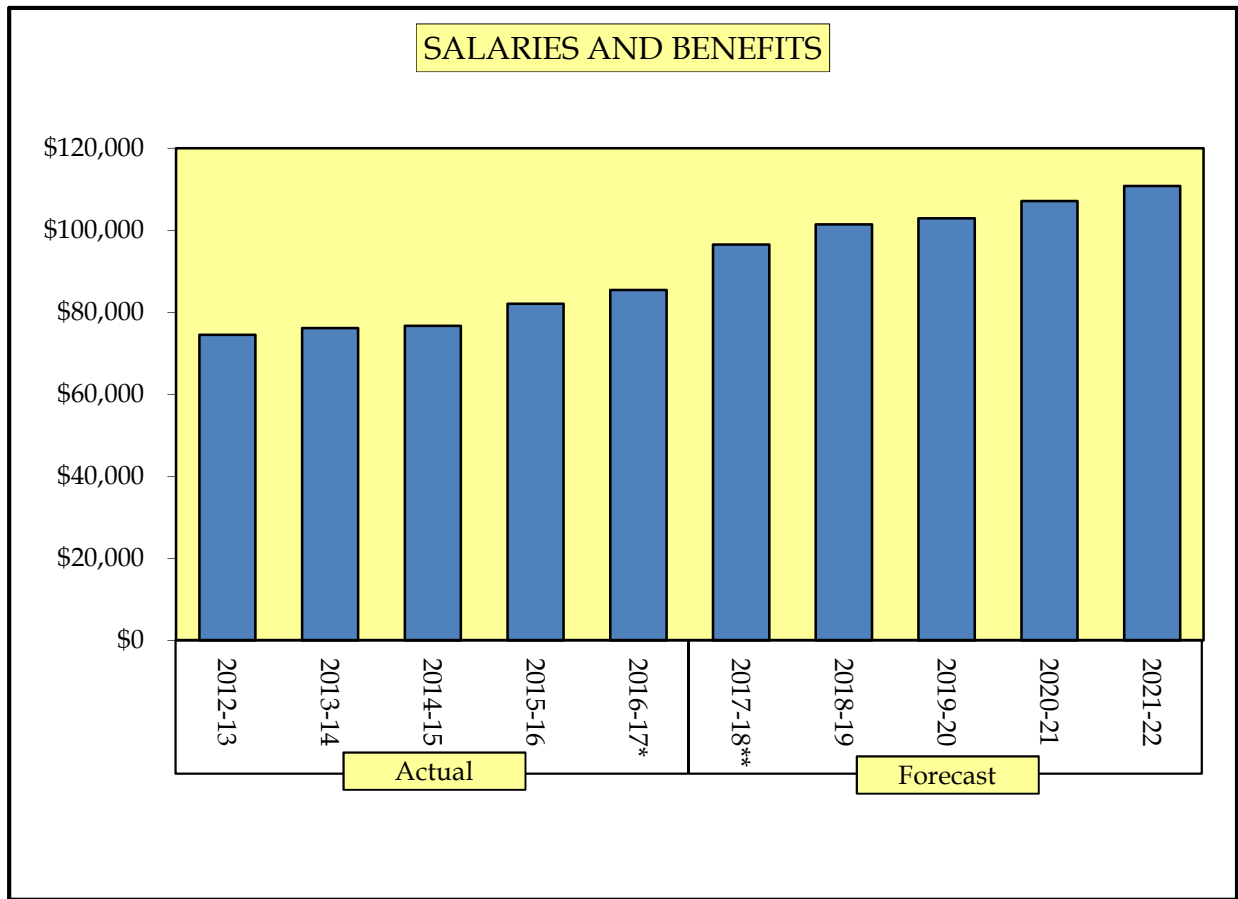
For Fiscal Year 2017-18, retirement benefit costs, overall, are projected to increase 11.9 percent compared to the Fiscal Year 2016-17 Adopted Budget. In Fiscal Years 2018-19 through 2021-22, the annual increases are projected at 8.6, 11.3, 14.4, and 10.6 percent, respectively, which includes an estimated increase for the change in discount rate by CalPERS. The impact of the discount rate change is reflected in the table of projected employer rates below.

As a result of the discount rate change, pension costs are projected to increase in Fiscal Year 2018-19 by \$684,000 and to an annual increase of \$4.6 million by the end of the Forecast period. The projected increase continues to rise until Fiscal Year 2024-25, after full implementation, when the annual increase is projected to be \$8.6 million. Staff is proposing a strategy to pay down the unfunded CalPERS pension obligation with additional contributions of \$6.0 million from the Fiscal Year 2016-17 carryover, \$4.0 million in Fiscal Year 2017-18, and \$2.0 million in Fiscal Years 2018-19 to reduce this unfunded liability (see Attachment 1 of the Fiscal Year 2017-18 Proposed Transmittal Letter). Contributions from other funds for their share of this liability are also included. The chart in the Revenue and Expenditure Overview Section of the Forecast provides detailed amounts for each fiscal year.

Below are the projected employer rates provided in the June 30, 2015 CalPERS actuarial valuations (most recent valuation available), adjusted for the estimated impact due to the change in discount rate.

	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
Miscellaneous	26.77	27.737	30.712	33.668	37.085	38.793
Safety ¹	38.643	41.107	45.382	49.623	54.695	57.016

¹ The CalPERS Safety rate is a blended rate that reflects the impact of the Fire cost share contributed as member contributions.



<u>Fiscal Year</u>	<u>Salaries and Benefits</u>	<u>% Change</u>
2012-13	74,561	2.8%
2013-14	76,198	2.2%
2014-15	76,707	0.7%
2015-16	82,073	7.0%
2016-17 *	85,497	4.2%
2017-18 **	96,583	13.0%
2018-19	101,482	5.1%
2019-20	102,918	1.4%
2020-21	107,135	4.1%
2021-22	110,831	3.4%

* Estimated
 ** Proposed
 (dollars in thousands)

Fiscal Years 2015-16, 2016-17, and 2018-19 include an additional \$2.0M CalPERS contribution and Fiscal Year 2017-18 includes an additional \$4.0M CalPERS contribution.

SUPPLIES AND SERVICES

The Supplies and Services category makes up the second largest component of GOF expenditures and represents costs of operations.

CATEGORIES

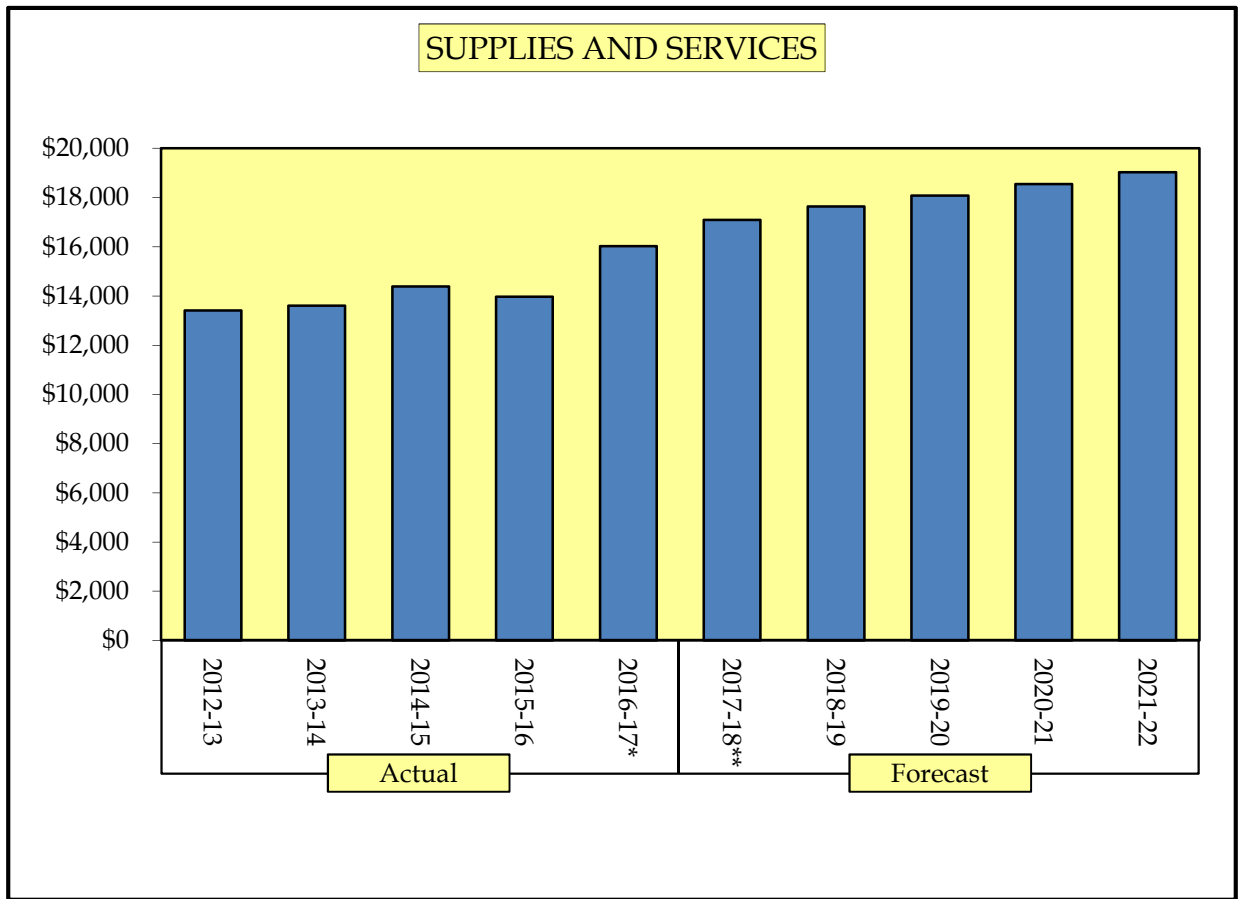
- Materials and Supplies.
- Maintenance and Operations.
- Utilities.
- Professional/Technical Services.
- Training, Conference, and Travel.
- Miscellaneous Expenditures.

HISTORY

The budget for Supplies and Services has fluctuated depending on economic conditions impacting the GOF, and staff has worked diligently to contain costs, particularly during recessionary times.

FORECAST

Fiscal Year 2017-18 (including proposed discretionary and nondiscretionary increases) is increasing \$920,900 (5.7 percent) compared to the Fiscal Year 2016-17 Adopted. Over half of the increase is related to utilities (including PG&E and clean energy) and Microsoft licensing. The remainder of the Forecast period includes average annual changes ranging from a 2.5 to a 3.2 percent increase.



<u>Fiscal Year</u>	<u>Supplies and Services</u>	<u>% Change</u>
2012-13	13,414	3.9%
2013-14	13,608	1.4%
2014-15	14,386	5.7%
2015-16	13,969	(2.9%)
2016-17 *	16,032	14.8%
2017-18 **	17,096	6.6%
2018-19	17,641	3.2%
2019-20	18,076	2.5%
2020-21	18,547	2.6%
2021-22	19,032	2.6%

* Estimated
 ** Proposed
 (dollars in thousands)

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CAPITAL OUTLAY AND EQUIPMENT REPLACEMENT

The Capital Outlay and Equipment Replacement category represents the new and replacement equipment needs of the City. Although Capital Outlay is one-time in nature, the City includes this category in the Operating Budget to reflect capital needs on an annual basis. In addition, annual contributions to the Equipment Replacement Fund are made by the GOF, Development Services, Shoreline Golf Links, Parking District, Shoreline Regional Park Community, Water, Wastewater, Solid Waste Management, and Fleet Maintenance Funds based on the equipment used by each of those operations. Equipment replacement expenses are accounted for in the Equipment Replacement Reserve Fund.

CATEGORIES

- Capital Outlay.
- Equipment Replacement.

HISTORY

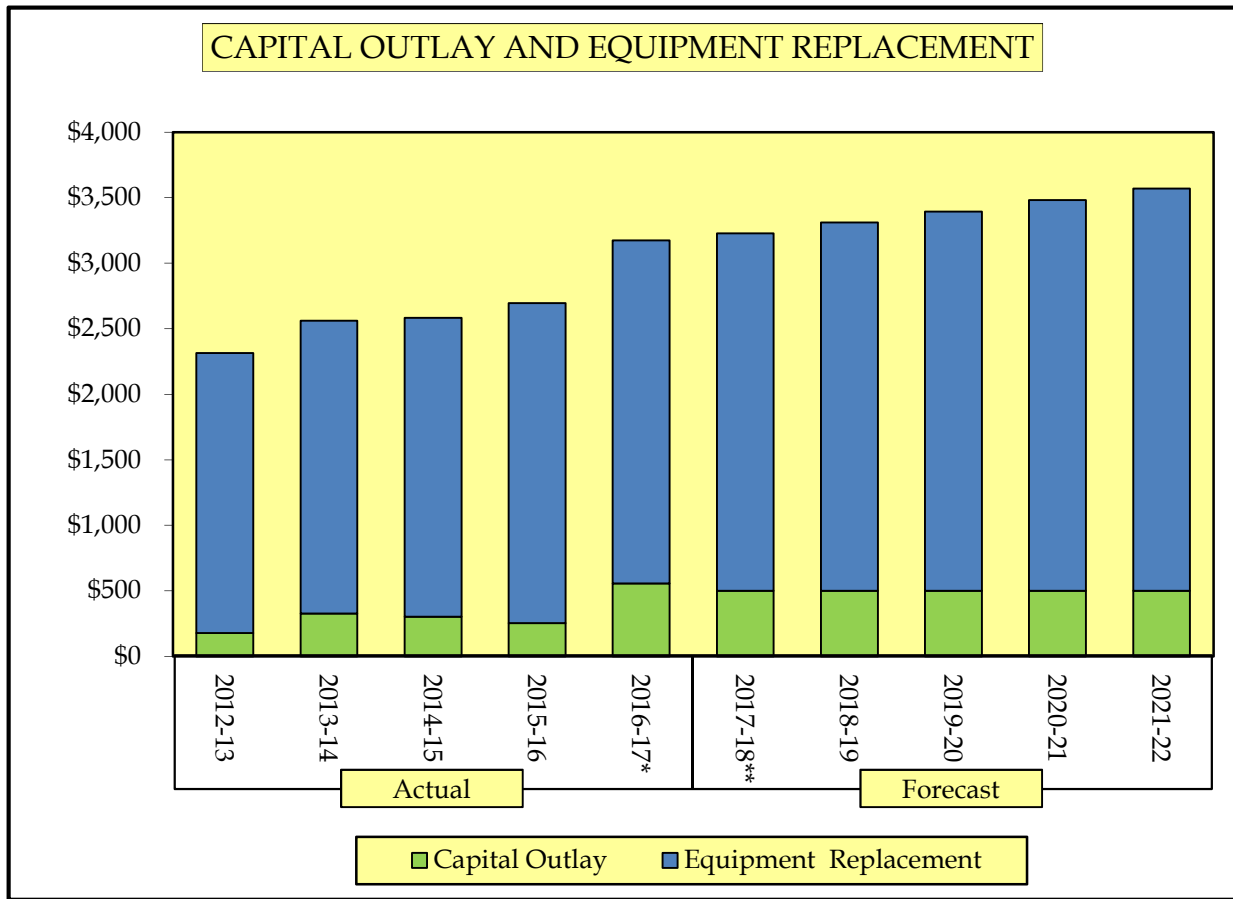
Capital Outlay: Since Fiscal Year 1993-94, annual expenditures have grown as a result of an increased level of technology and related equipment, an increase in the number and quality of safety vehicles, and the addition of hybrid vehicles to the fleet. This category is also influenced by the economic condition impacting the GOF and has experienced fluctuations over the past 10 fiscal years. For the past decade, annual budgeted expenditures for Capital Outlay have ranged between \$200,000 and \$400,000. For Fiscal Year 2016-17, capital outlay was funded at \$405,000.

Equipment Replacement: The Equipment Replacement Reserve was funded with year-end General Fund carryover in Fiscal Years 1992-93 and 1993-94. Subsequently, appropriations were gradually increased until the GOF was fully funding its share in Fiscal Year 2001-02. Then, after several years of reduced contributions, a review of cost methodologies, useful life assumptions, and annual contributions was completed in Fiscal Year 2005-06 and staff concluded annual funding would need to be restored in order to financially sustain the replacement schedule. This was accomplished through a combination of increasing operating budget contributions supplemented by General Fund carryover. Beginning in Fiscal Year 2009-10, the full share of funding is budgeted in the GOF. The Fiscal Year 2016-17 contribution to Equipment Replacement was adopted at \$2.6 million.

FORECAST

Capital Outlay: For Fiscal Year 2017-18, proposed capital outlay items total \$493,900, and annual funding of \$500,000 is included as the base level of funding for the Forecast period.

Equipment Replacement: The GOF contribution for Fiscal Year 2017-18 is increasing 4.2 percent to \$2.7 million and the remainder of the Forecast period includes annual increases of 3.0 percent, continuing full funding of the GOF's share of equipment replacement.



<u>Fiscal Year</u>	<u>Capital Outlay</u>	<u>Equipment Replacement</u>	<u>Total Capital Outlay & Equip. Replcmnt.</u>	<u>% Change</u>
2012-13	178	2,137	2,315	1.4%
2013-14	327	2,235	2,562	10.7%
2014-15	303	2,279	2,582	0.8%
2015-16	254	2,442	2,696	4.4%
2016-17 *	557	2,618	3,175	17.8%
2017-18 **	500	2,728	3,228	1.7%
2018-19	500	2,810	3,310	2.5%
2019-20	500	2,894	3,394	2.5%
2020-21	500	2,981	3,481	2.6%
2021-22	500	3,070	3,570	2.6%

* Estimated
 ** Proposed
 (dollars in thousands)

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INTERFUND EXPENDITURES AND TRANSFERS

This category includes Self-Insurance funding and Interfund Transfers. Self-Insurance represents the GOF's share of insurance costs accounted for in the Internal Service Funds such as General Liability, Retirees' Health, and Vision Care. Special Funds and the Enterprise Funds also contribute to self-insurance. Interfund Transfers includes any transfers from the GOF to another fund (with the exception of the Equipment Replacement Transfer).

CATEGORIES

- General Liability.
- Vision Care.
- Retirees' Health Program.
- Strategic Property Acquisition.
- Housing.

HISTORY

General Liability: In Fiscal Year 1993-94, the City joined a liability insurance pool (ACCEL) with other select medium-sized cities for the provision of coverage in excess of the \$1.0 million self-insured retention (SIR). Beginning in Fiscal Year 2001-02, funding of liability insurance was spread to all funds which receive a benefit from this insurance coverage. Previously, the cost was funded entirely by the GOF.

Vision Care: Vision care claims for employees and retirees with Health Net medical coverage and reimbursement for safety glasses submitted by current employees are paid for by the Employee Benefits Fund. The annual cost of this program is allocated to all operating funds.

Retirees' Health Insurance Program: The medical premiums for eligible retirees are paid by the Retirees' Health Fund. Although the City was not yet required to fund this liability, Council allocated funds to this reserve beginning in Fiscal Year 1992-93.

In 2004, the Government Accounting Standards Board (GASB) published Statement No. 45—*Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* (OPEB)—which required the City report the annual cost of this liability in the City's Comprehensive Annual Financial Report (CAFR) beginning in Fiscal Year 2007-08. The Retirees Health program encompasses annual funding of the normal cost

(NC), annual self-insurance funding of the unfunded actuarial accrued liability (UAAL) and periodically includes additional funding transfers from the GOF. An actuarial report was completed and beginning in Fiscal Year 2006-07, the calculated NC portion for current employees has been budgeted in all the affected funds. In addition, for Fiscal Year 2006-07, Council approved contributions from other funds for their proportionate share of the UAAL. The combined NC and the amortization of the UAAL represents the annual required contribution (ARC). The City has committed to contributing the ARC on an annual basis. The actuarial valuation is required to be updated every two years and was most recently updated as of July 1, 2015.

In February 2008, Council approved an agreement authorizing the City's participation in the CalPERS-administered California Employers' Retiree Benefit Trust (CERBT) Fund, and in February 2009, the City began depositing funds into the CERBT. The balance in the CERBT as of June 30, 2017 is estimated to be \$107.9 million. All funds except the GOF have contributed their full share of the actuarial accrued liability, and continue to fund their full share as valuations are updated. The City Council has approved additional General Fund contributions totaling \$6.5 million from the Fiscal Years 2014-15 through 2016-17. As part of the agreement for Public Safety to move to the CalPERS Health Care system, Public Safety employees are contributing an ongoing 1.2 percent of salary towards the OPEB liability.

Housing: As a result of the dissolution of the former Revitalization Authority (RDA), the GOF now receives its share of the former RDA property taxes. For the past two fiscal years, 20.0 percent of the GOF share has been appropriated for low- and moderate-income housing as limited-period funding in the General Non-Operating Fund. As directed by Council at the Fiscal Year 2016-17 Narrative Budget Study Session, the Adopted Budget includes an annual transfer of these property taxes, in the amount of \$51,000, to the Housing Fund. In addition, the balance of prior fiscal year funds is transferred from General Non-Operating Fund to the Housing Fund in the Fiscal Year 2016-17 Adopted Budget.

General Non-Operating Fund (GNOF): As directed by the City Council at the Fiscal Year 2016-17 budget public hearing, the Adopted Budget includes a transfer of \$500,000 to the GNOF to fund a one-time employee bonus, recruitment strategies and employee engagement activities, and a new limited-term Communications Training Supervisor position.

Strategic Property Acquisition Reserve (SPAR): The City has successfully leveraged City-owned property for ongoing revenues, and setting aside available resources in the SPAR could assist in obtaining future strategic properties. The Fiscal Year 2016-17 Adopted Budget includes a transfer of \$2.0 million to the SPAR in order to increase the available funding for future property investment.

FORECAST

General Liability: The Fiscal Years 2017-18 through 2021-22 projections are based on maintaining the minimum policy level for reserve balances. The City currently has a \$1.0 million SIR, but this could be increased to \$2.0 million in the near future. For Fiscal Year 2017-18, the GOF is contributing \$1.1 million for the cost of claims and administering the program, a 10.0 percent increase over Fiscal Year 2016-17 Adopted. The remainder of the Forecast period includes 3.0 percent annual increases.

Vision Care: The GOF's contribution is to fund vision coverage for employees and retirees with Health Net coverage and safety glasses for employees and is the same level as Fiscal Year 2016-17 Adopted.

Retirees' Health Insurance Program: Fiscal Year 2017-18 includes \$2.3 million for the UAAL amortization. The remaining Forecast years use projections based on information provided for in the July 1, 2015 valuation for the UAAL amortization. Included in Fiscal Year 2017-18 is an additional \$2.0 million to be transferred from the GOF to raise the funding status of this liability. The chart in the Revenue and Expenditure Overview Section of this Forecast provides detailed amounts for each fiscal year.

As stated previously, between July 1, 2013 and July 1, 2015, the Actuarial Accrued Liability (AAL) increased from \$101.9 million to \$123.8 million. The valuation as of July 1, 2015 provides a forecasted AAL of \$137.4 million for Fiscal Year 2017-18. The valuation will be updated as of July 1, 2017, past updates have increased the AAL as assumptions are reconciled with actual experience. GASB Statement No. 75, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other than Pensions* will be effective with the fiscal year ending June 30, 2018. The difference between the pay-as-you-go premiums and the ARC will be deposited into the CERBT on an annual basis.

Housing: As a result of the dissolution of the former Revitalization Authority (RDA), the GOF now receives its share of the former RDA property taxes. An annual transfer of these property taxes, in the amount of \$51,000, to the Housing Fund is included for the duration of the Forecast period.

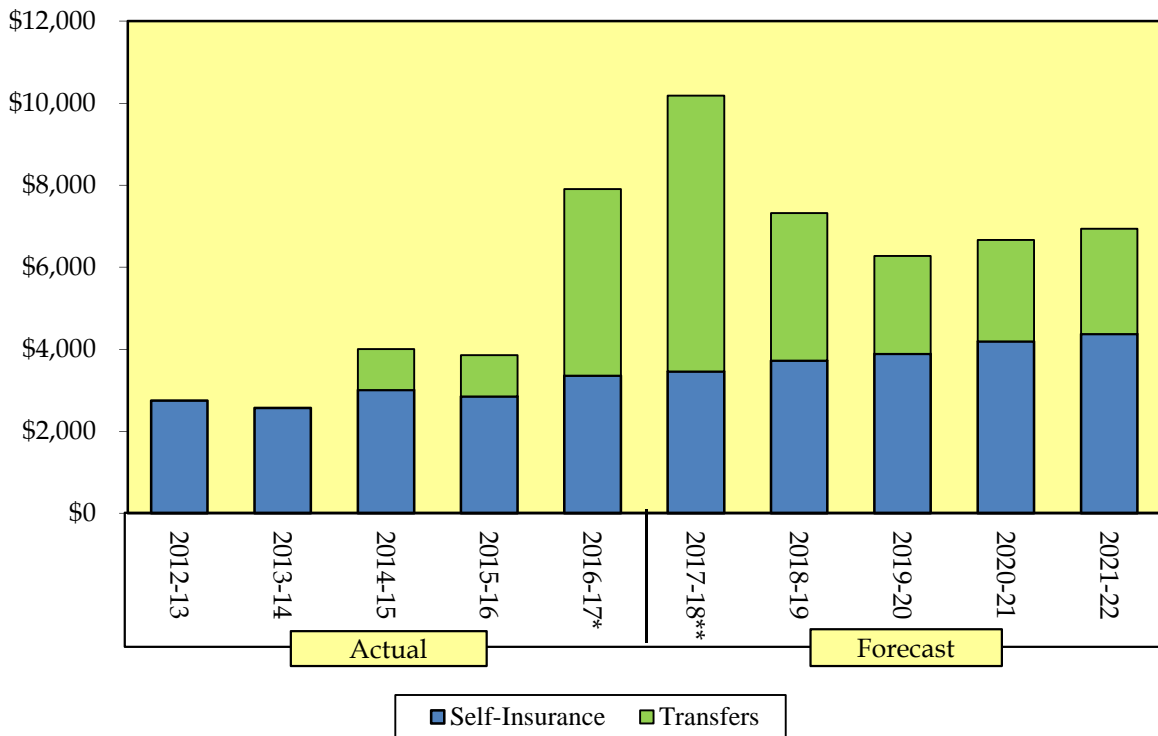
Strategic Property Acquisition Reserve (SPAR): The City has successfully leveraged City-owned property for ongoing revenues, and setting aside available resources in the SPAR could assist in obtaining future strategic properties. A transfer of \$2.0 million to the SPAR is proposed for Fiscal Year 2017-18 in order to increase the available funding for future property investment.

Budget Contingency: Revenue from the Ameswell (Moffett Gateway) property is projected to begin in Fiscal Year 2017-18, and the full projected annual revenue, after a

few years of operations, is projected at over \$4.0 million. This revenue is proposed to be earmarked for debt service related to the Police/Fire Administration Building Remodel and Expansion (see next Debt Service section). Staff proposes the revenue received in the fiscal years prior to the beginning of debt service be used for a limited-period need. Fiscal Years 2017-18 and 2018-19 include transfers in the amount of \$755,400 and \$1.3 million, respectively, to the Budget Contingency Reserve.

Capital Improvement Reserve: By the end of Fiscal Year 2017-18, the decennial revaluation process will have been completed for the three City-owned land leases between the City and Google. Based on the actual revaluation of two sites and a projected revaluation of the third site, annualized rent payments are estimated to increase approximately \$7.7 million. It is probable that during the timespan before the next decennial adjustment in April 2026, there will be at least one economic downturn. If a downturn occurs when a revaluation occurs, the lease revenues to the City could decline. Staff reviewed the changes in AV for the past 13 years and identified a potential 15.0 percent loss in secured AV in the event of an economic downturn. Therefore, to reduce the dependency on these revenues in Fiscal Year 2017-18, the potential revenue decline, calculated at \$1.9 million, is proposed to be transferred to the Capital Improvement Reserve to fund projects in Fiscal Year 2018-19 or later.

INTERFUND EXPENDITURES AND TRANSFERS



Fiscal Year	Self Insurance	Transfers	Total SI & Transfers	% Change	
2012-13	2,751	0	2,751	(4.3%)	
2013-14	2,565	0	2,565	(6.8%)	
2014-15	3,002	1,000	4,002	56.0%	
2015-16	2,852	1,000	3,852	(3.7%)	
2016-17	*	3,353	4,551	7,904	105.2%
2017-18	**	3,457	6,729	10,186	28.9%
2018-19		3,723	3,596	7,319	(28.1%)
2019-20		3,885	2,387	6,272	(14.3%)
2020-21		4,189	2,476	6,665	6.3%
2021-22		4,374	2,568	6,942	4.2%

* Estimated

** Proposed

(dollars in thousands)

Fiscal Years 2014-15 and 2015-16 include an additional \$1.0M and Fiscal Years 2016-17 and 2017-18 include an additional \$2.0M OPEB contribution above the full funding of the amortization of the UAAL. Fiscal Years 2016-17 and 2017-18 include a \$2.0M transfer to the Strategic Property Acquisition Reserve. Fiscal Years 2017-18 and 2018-19 include transfers of Ameswell development revenue, \$755,400 and \$1.3 million respectively, to the Budget Contingency Reserve.

DEBT SERVICE

The Debt Service category represents the GOF's debt payment obligations.

CATEGORIES

- Police/Fire Building.

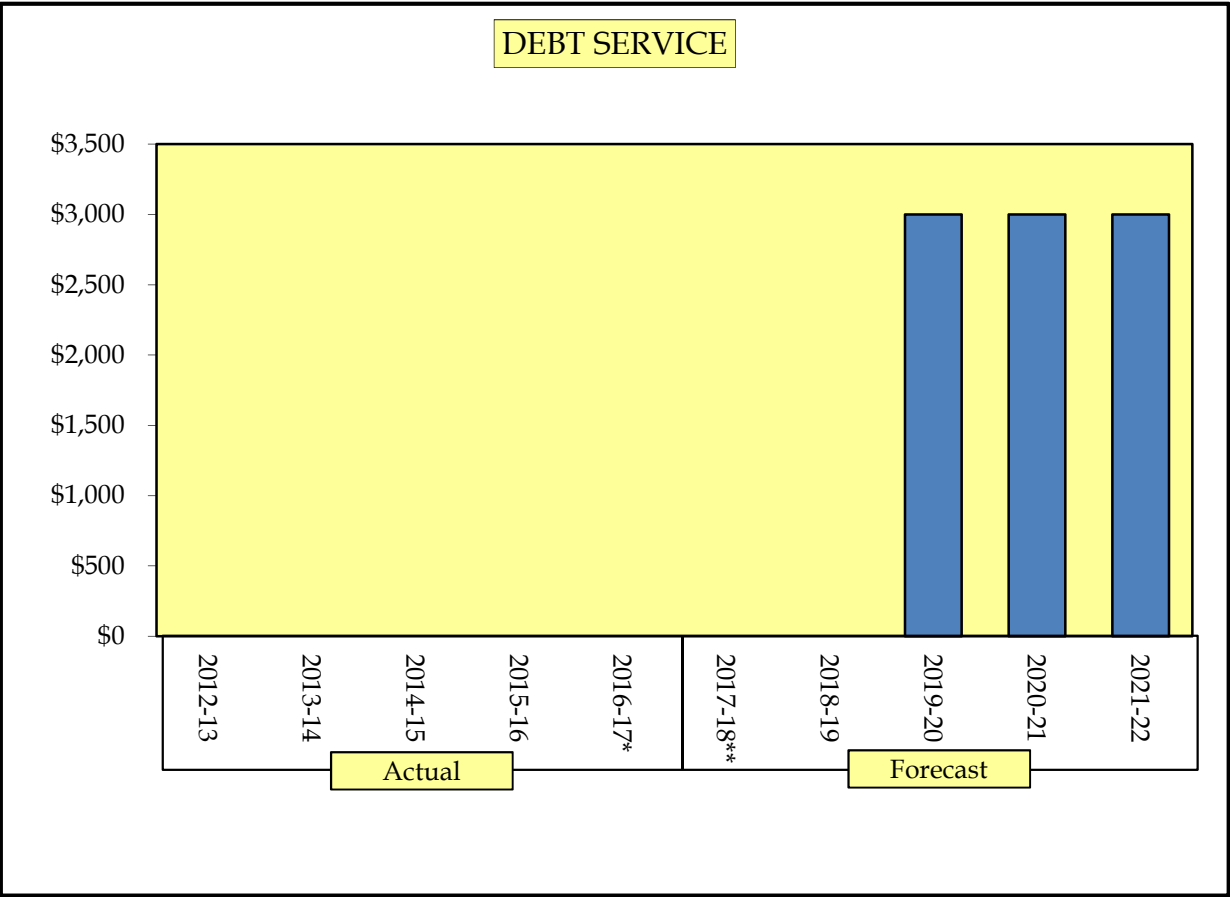
HISTORY

The GOF has had no debt obligations since prior to Fiscal Year 2009-10, when the City Hall/Center for the Performing Arts debt repayment was transferred to Construction and Conveyance Tax funding. This debt was fully retired in Fiscal Year 2015-16.

FORECAST

The Forecast assumes revenue generated from the Ameswell (Moffett Gateway) development is earmarked for the Police/Fire Administration Building Remodel and Expansion. It is assumed debt will be issued for the project and annual debt service payments of approximately \$3.0 million have been included as a placeholder beginning in Fiscal Year 2019-20.

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<u>Fiscal Year</u>	<u>Debt Service</u>	<u>% Change</u>
2012-13	0	0.0%
2013-14	0	0.0%
2014-15	0	0.0%
2015-16	0	0.0%
2016-17 *	0	0.0%
2017-18 **	0	0.0%
2018-19	0	0.0%
2019-20	3,000	100.0%
2020-21	3,000	0.0%
2021-22	3,000	0.0%

* Estimated
 ** Proposed
 (dollars in thousands)

GENERAL OPERATING FUND HISTORY
(dollars in thousands)

	<u>2007-08</u> <u>AUDITED</u>	<u>2008-09</u> <u>AUDITED</u>	<u>2009-10</u> <u>AUDITED</u>	<u>2010-11</u> <u>AUDITED</u>	<u>2011-12</u> <u>AUDITED</u>	<u>2012-13</u> <u>AUDITED</u>	<u>2013-14</u> <u>AUDITED</u>	<u>2014-15</u> <u>AUDITED</u>	<u>2015-16</u> <u>AUDITED</u>
REVENUES:									
Property Taxes	23,681	25,647	26,017	25,142	26,216	28,122	31,120	35,173	39,461
Sales Tax	17,273	16,264	15,242	15,502	15,940	16,744	16,936	19,773	21,401
Other Local Taxes ¹	10,338	9,242	9,144	9,870	10,774	12,015	13,089	14,805	15,137
Use of Money and Property	11,165	11,480	10,881	10,290	10,138	10,783	10,690	10,928	12,219
Other Revenues ²	23,623	23,270	23,072	24,361	27,079	27,253	28,316	26,261	27,693
Loan Repayments	<u>2,060</u>	<u>2,060</u>	<u>2,060</u>	<u>2,075</u>	<u>1,894</u>	<u>1,894</u>	<u>1,894</u>	<u>-0-</u>	<u>-0-</u>
TOTAL REVENUES	<u>88,140</u>	<u>87,963</u>	<u>86,416</u>	<u>87,240</u>	<u>92,041</u>	<u>96,811</u>	<u>102,045</u>	<u>106,940</u>	<u>115,911</u>
EXPENDITURES:									
Salaries and Benefits	63,374	68,091	69,549	69,007	72,537	74,561	76,198	76,707	80,073
Supplies and Services	13,567	13,155	11,933	12,226	12,910	13,414	13,608	14,386	13,969
Capital Outlay/ Equipment Replacement	1,777	1,504	2,213	2,253	2,282	2,315	2,562	2,582	2,696
Interfund Expenditures and Transfers	2,082	809	2,441	2,674	2,876	2,751	2,565	3,002	2,852
Debt Service	<u>1,016</u>	<u>1,020</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL EXPENDITURES	<u>81,816</u>	<u>84,579</u>	<u>86,136</u>	<u>86,160</u>	<u>90,605</u>	<u>93,041</u>	<u>94,933</u>	<u>96,677</u>	<u>99,590</u>
CalPERS Contribution	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	(2,000)
OPEB Contribution	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>(1,000)</u>	<u>(1,000)</u>
OPERATING BALANCE ³	<u>6,324</u>	<u>3,384</u>	<u>280</u>	<u>1,080</u>	<u>1,436</u>	<u>3,770</u>	<u>7,112</u>	<u>9,263</u>	<u>13,321</u>

¹ Other Local Taxes consists of Transient Occupancy Tax, Business Licenses, and Utility Users Tax.

² Other Revenues consists of Licenses, Permits and Fees; Fines and Forfeitures; Intergovernmental; Charges for Services; Miscellaneous Revenue; and Interfund Revenues and Transfers.

³ Balance prior to changes in assets and liabilities, encumbrances, and rebudgets for grants and donations, net transferred to General Non-Operating Fund and General Fund Reserve.

DEPARTMENT BUDGETS

GENERAL NOTES

These notes explain the format and conventions used for each Department Summary that appear in the following section of this document.

A. Organizational Charts

Included for each department is the organizational structure of the department. A City-wide organizational chart is included prior to the Introduction Section of this document.

B. Text Pages

1. Centered at the top of the page is a title identifying the Department or Program name and if it is the Department Summary or a Program Summary.
2. The Department or Program Manager is identified.
3. The Department mission statement and an overview of the functions and responsibilities of the Department and Programs are provided.
4. The Department's functions are listed on the Department Summary only. Functions are the long-term goals of the Department and are tied to performance measures.
5. The Department's major goals/projects/initiatives for Fiscal Year 2017-18 are listed only on the Department Summary. Items in **bold** are tied to Fiscal Year 2017-18 and 2018-19 Major Council Goals.
6. Major program changes are identified by fund on the Program Summary pages or the Department Summary if there are no Programs for the Department.
7. Performance measures are listed on Department Summary pages only and are tied to the Department's functions. Performance/Workload Measures are clearly tied to Department Functions. If a Department Function has a Performance/Workload Measure tied to it, it is noted in parenthesis with an "M" and the Performance/Workload Measure number(s) following (e.g. M 1, 2, 3). Please note that Department Functions are long-term goals and therefore tied to continuing Performance/Workload Measures, while Major Departmental Goals/Projects/Initiatives are short-term in nature.

GENERAL NOTES

(Continued)

C. Numerical Pages

1. The listed number of positions for each Department or Program represents the maximum number of regular budgeted positions that can be filled. "Part-Time Hourly" positions identify the number of full-time equivalent positions budgeted to be filled by hourly personnel. Limited-Period and contract personnel are not included in this listing.
2. Positions listed in the "2015-16 Adjusted" column are those positions actually approved in the adopted budget that year plus any adjustments made mid-year. Positions listed in the "2016-17 Adopted" column are those positions adopted in Fiscal Year 2016-17. Positions listed in the "2017-18 Proposed" column are those positions in the "2016-17 Adopted" column plus any amendments or adjustments made mid-year and any changes proposed for Fiscal Year 2017-18.
3. Salaries for regular positions are calculated using the employees' actual salary plus any potential increases for the upcoming budget year. Hourly positions are calculated using the minimum/maximum range of the position classification. In general, hourly positions are budgeted at the higher end of the range; seasonal hourly positions are generally budgeted at mid-range.

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FISCAL YEAR 2017-18 PROPOSED BUDGET APPROPRIATIONS MATRIX

	City Council	City Clerk's Office	City Attorney's Office	City Manager's Office	Information Technology	Finance and Administrative Services
<u>GENERAL FUND</u>						
General Operating	\$ 442,406	630,383	1,965,517	3,821,736	4,365,870	6,332,388
Development Services	0	0	0	0	0	40,000
Shoreline Golf Links	0	0	0	0	0	0
TOTAL	\$ 442,406	630,383	1,965,517	3,821,736	4,365,870	6,372,388
<u>SPECIAL REVENUE</u>						
Below Market Rate Housing	\$ 0	0	0	0	0	0
Housing Impact	0	0	0	0	0	0
Community Stabalization & Fair Rent	0	0	0	0	0	0
Downtown Benefit Assmt Districts	0	0	0	0	0	0
Supplemental Law Enforcement Services	0	0	0	0	0	0
CDBG	0	0	0	0	0	0
Cable Television	0	0	0	220,000	0	0
Shoreline Regional Park Community	0	0	10,000	0	0	0
TOTAL	\$ 0	0	10,000	220,000	0	0
<u>ENTERPRISE</u>						
Water	\$ 0	0	0	0	820,160	610,216
Wastewater	0	0	0	0	0	0
Solid Waste Management	0	0	0	0	0	0
TOTAL	\$ 0	0	0	0	820,160	610,216
<u>INTERNAL SERVICE</u>						
Equipment Maint & Replacmnt	\$ 0	0	0	0	0	0
Workers' Compensation	0	0	0	0	0	2,372,500
Unemployment	0	0	0	0	0	127,250
Liability	0	0	30,000	0	0	1,425,500
Retirees' Health	0	0	0	0	0	20,000
Employee Benefits	0	0	0	14,000	0	0
TOTAL	\$ 0	0	30,000	14,000	0	3,945,250
<u>GENERAL FUND RESERVES</u>						
General Non-Operating	\$ 3,000	11,600	101,600	871,767	121,400	161,900
TOTAL	\$ 3,000	11,600	101,600	871,767	121,400	161,900
GRAND TOTAL	\$ 445,406	641,983	2,107,117	4,927,503	5,307,430	11,089,754

Community Development	Public Works	Community Services	Library Services	Fire	Police	Total
1,801,407	9,763,328	15,821,110	5,715,481	1,625,719	36,651,700	88,937,045
8,426,501	3,217,579	0	0	135,078	0	11,819,158
0	0	2,119,907	0	0	0	2,119,907
10,227,908	12,980,907	17,941,017	5,715,481	1,760,797	36,651,700	102,876,110
2,207,753	0	0	0	0	0	2,207,753
331,093	0	0	0	0	0	331,093
476,000	0	0	0	0	0	476,000
733,935	0	0	0	0	0	733,935
0	0	0	0	0	175,000	175,000
930,524	0	0	0	0	0	930,524
0	0	0	0	0	0	220,000
482,676	1,076,986	3,625,220	0	1,685,262	40,000	6,920,144
5,161,981	1,076,986	3,625,220	0	1,685,262	215,000	11,994,449
0	27,741,768	0	0	0	0	29,172,144
0	14,238,067	0	0	26,691,637	134,974	41,064,678
0	11,443,514	0	0	0	0	11,443,514
0	53,423,349	0	0	26,691,637	134,974	81,680,336
0	2,339,198	0	0	0	0	2,339,198
0	0	0	0	0	0	2,372,500
0	0	0	0	0	0	127,250
0	0	0	0	0	0	1,455,500
0	0	0	0	0	0	20,000
0	0	0	0	0	0	14,000
0	2,339,198	0	0	0	0	6,328,448
687,333	618,427	161,444	89,548	532,415	1,204,116	4,564,550
687,333	618,427	161,444	89,548	532,415	1,204,116	4,564,550
16,077,222	70,438,867	21,727,681	5,805,029	30,670,111	38,205,790	207,443,893

NOTES

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CITY COUNCIL

CITY COUNCIL

Councilmembers	Term Expires
Ken S. Rosenberg, Mayor	2019
Leonard M. Siegel, Vice Mayor	2019
Margaret Abe-Koga	2021
Christopher R. Clark	2021
Lisa Matichak	2021
John McAlister	2021
Patricia Showalter	2019

STANDING COMMITTEES

Appointments Review

Committee (CARC)

Rosenberg, Chair
Showalter
Siegel

Finance/Investment Review

Committee (CFC) (IRC)

Rosenberg, Chair
Abe-Koga
Matichak

Neighborhoods Committee (CNC)

Matichak, Chair
Abe-Koga
McAlister

Procedures Committee (CPC)

Abe-Koga, Chair
McAlister
Showalter

Technology Committee (CXC)

Clark, Chair
Abe-Koga
Rosenberg

Transportation Committee (CTC)

McAlister, Chair
Matichak
Siegel

Youth Services Committee (CYSC)

Rosenberg, Chair
Clark
McAlister

NOTES

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CITY COUNCIL DEPARTMENT SUMMARY

DEPARTMENT MISSION STATEMENT

To set policy that governs the City in a manner which is both financially sound, as well as responsive to the needs and concerns of the community.

DEPARTMENT OVERVIEW

The City Council is the legislative and policy-making body for the City, having responsibility for enacting City ordinances, appropriating funds to conduct City business, and providing policy direction to staff.

There are seven standing City Council committees, each with three members. From time to time, special-purpose committees are also formed. In addition, Councilmembers represent the City and serve on numerous regional agencies and organizations.

The City Council holds Regular Meetings at 6:30 p.m. on the second and fourth Tuesday of each month in the Council Chambers located in City Hall, 500 Castro Street. Additional Special Meetings are scheduled as needed. The times and places of City Council committee meetings and the meetings of outside agencies on which Councilmembers serve can be obtained from the City Clerk's Office.

DEPARTMENT FUNCTIONS

- Serve as Board of Directors for the Mountain View Shoreline Regional Park Community, and the City of Mountain View Capital Improvements Financing Authority.
- Participate in regional boards and agencies which directly affect the City of Mountain View and the needs and interests of the citizens.
- Adopt the annual budget and Five-Year Capital Improvement Program.
- Meet annually in Study Sessions with each advisory commission/committee.
- Participate in the City's Corporate Visitation Program.

MAJOR CITY COUNCIL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

- Promote strategies to protect vulnerable populations and preserve the socioeconomic and cultural diversity of the community.
- Improve the quantity, diversity, and affordability of housing with an added focus on middle-income and ownership opportunities.
- Develop and implement comprehensive and coordinated transportation strategies to achieve mobility, connectivity, and safety for people of all ages.
- Promote environmental sustainability with a focus on measurable outcomes.

**CITY COUNCIL
DEPARTMENT SUMMARY**

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Furniture for Committee Room (limited-period): \$3,000

Provides funding for new furniture for the Committee Room.

BUD/LHP-001-01 FY2017-18

**CITY COUNCIL
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Mayor	1	1	1
Councilmember	6	6	6
TOTAL REGULAR	7	7	7
TOTAL PART-TIME HOURLY	0	0	0
TOTAL POSITIONS	7	7	7

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 208,926	273,658	329,246
Supplies and Other Services	65,681	136,360	116,160
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 274,607	410,018	445,406

FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 273,116	386,818	442,406
General Non-Operating	1,491	23,200	3,000
TOTAL FUNDING	\$ 274,607	410,018	445,406

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 89,496	90,854	93,578
Wages	29	0	0
Benefits	119,401	182,804	235,668
TOTAL PERSONNEL	208,926	273,658	329,246
Materials and Supplies	6,008	29,400 *2	14,200 *5
Maintenance and Operations	0	0	0
Utilities	7,110	12,360	12,360
Professional/Technical Svcs	1,500	5,000 *3	0
Other Expenses	51,063 *1	89,600 *4	89,600
TOTAL SUPPLIES AND SERVICES	65,681	136,360	116,160
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 274,607	410,018	445,406

*1 Includes limited-period expenditures for per-term Council allowance.

*2 Includes limited-period fundings of \$15,200 for per-term Council allowance (4 seats) and \$3,000 for furniture for Mayor's Office (rebudget).

*3 Includes limited-period funding of \$5,000 for Council team building.

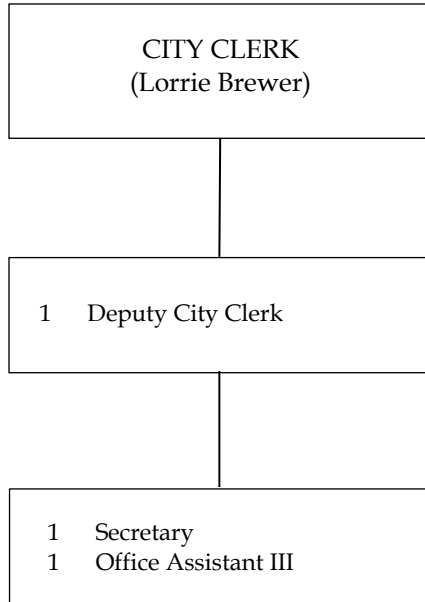
*4 Includes increased funding of \$3,500 for training, conference and travel.

*5 Includes limited-period funding of \$3,000 for furniture for the Committee Room.

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CITY CLERK'S OFFICE



FISCAL YEAR 2017-18 POSITION TOTALS: 4.0 Full-Time

NOTES

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CITY CLERK'S OFFICE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – CITY CLERK

DEPARTMENT MISSION STATEMENT

To maintain official records, administer elections, and provide administrative support to the City Council.

DEPARTMENT OVERVIEW

The City Clerk is appointed by the City Council. The Clerk is responsible for facilitating the conduct of business by the City Council and fulfilling legal requirements as set forth in the Charter, City Code, and State law. The City Clerk's Office administers City elections and campaign and financial disclosure laws.

The City Clerk's Office maintains a record of all proceedings of the City Council; meets all requirements regarding public postings, legal advertising, recordations, and mailing of public hearing notices; processes assessment districts, annexations, deeds, tax cancellations, appeals, and initiative petitions; administers the selection process for Council appointment of members to City board, commissions, and committees; and provides support for Sister City activities.

The City Clerk's Office provides administrative assistance to the Council, maintains the City Code and City Charter, is custodian of the City Seal, administers oaths or affirmations, and maintains the official record of City contracts and agreements. The office also maintains official City records, provides certified copies thereof, assists with public records requests, and provides information to the public regarding the legislative operations of government.

DEPARTMENT FUNCTIONS

- Administer City elections. (M 1)
- Maintain the City Code and City Charter.
- Administer campaign disclosures, financial disclosures, and oaths. (M 2)
- Coordinate, prepare, and distribute Council agenda materials and minutes. (M 3, 4, 5, 6, 7)
- Maintain official City records and provide records management support services for all departments. (M 8)
- Notice legal documents and process annexation and assessment district proceedings, deeds, appeals, initiative petitions, and ordinances. (M 7, 8)
- Provide administrative support to City Council. (M 9)
- Manage coordination of the Council meeting agenda preparation process.
- Provide marriage officiant services.

**CITY CLERK'S OFFICE
DEPARTMENT SUMMARY**

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR
FISCAL YEAR 2017-18

- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Complete the revisions to the Citywide Records Retention Schedule.
- Complete the digitizing of the microfilm/fiche records project (following completion of the Community Development Department's digitizing project).
- Develop introductory website video recording the services provided by the City Clerk's Office.
- Review and update City Council Policy A-13.
- Continue to implement action items related to the employee engagement survey results.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Microfilm Digitizing Service (rebudget balance): \$11,600

Rebudgets the balance of funding to convert existing microfilm to digital format. Digitizing microfilm will allow easier access for the public and increase efficiency in responding to public records requests.

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
Elections:					
1. Percent of official election notices published without errors and on time	100%	N/A	100%	100%	N/A
2. Percent of Statement of Economic Interests processed correctly and submitted on time	100%	100%	100%	100%	100%
Legislative:					
3. Percent of agenda packets prepared and distributed five days before Council meeting	100%	100%	100%	100%	100%
4. Percent of agendas and minutes posted at least 72 hours prior to a regular Council meeting	100%	100%	100%	100%	100%
5. Percent of minutes prepared for City Council meeting without errors of fact	100%	100%	>98%	98%	>98%

**CITY CLERK'S OFFICE
DEPARTMENT SUMMARY**

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
6. Percent of resolutions and ordinances processed within five days after a Council meeting is held	100%	90%	>90%	100%	>90%
7. Percent of legal hearing notices prepared, noticed, and mailed within legal deadlines	100%	100%	100%	98% ^(A)	100%
Records Management:					
8. Percent of agenda items uploaded to imaging system each agenda production week	100%	100%	100%	100%	100%
Administrative/Support to Council:					
9. Percent of Council service requests responded to within one working day of receipt	100%	100%	100%	100%	100%

^(A) Two hearing notices were not noticed in a timely manner.

BUD/LHP-430-01 FY2017-18

**CITY CLERK'S OFFICE
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
City Clerk	1	1	1
Deputy City Clerk	1	1	1
Secretary	1	1	1
Office Assistant III	1	1	1
TOTAL REGULAR	<u>4</u>	<u>4</u>	<u>4</u>
TOTAL PART-TIME HOURLY	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL POSITIONS	<u>4</u>	<u>4</u>	<u>4</u>

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 517,004	568,154	592,023
Supplies and Other Services	23,027	164,660	49,960
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	<u>\$ 540,031</u>	<u>732,814</u>	<u>641,983</u>

FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 540,031	606,514	630,383
General Non-Operating	0	126,300	11,600
TOTAL FUNDING	<u>\$ 540,031</u>	<u>732,814</u>	<u>641,983</u>

REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Service Charges	\$ 702	600	800
Miscellaneous Revenue	2,758	2,450	2,450
TOTAL REVENUES	<u>\$ 3,460</u>	<u>3,050</u>	<u>3,250</u>

**CITY CLERK'S OFFICE
DEPARTMENT SUMMARY**

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 358,140	395,955	410,503
Wages	15,105	8,000	8,000
Benefits	143,759	164,199	173,520
TOTAL PERSONNEL	<u>517,004</u>	<u>568,154</u>	<u>592,023</u>
Materials and Supplies	10,054	10,595	10,595
Maintenance and Operations	0	1,475	1,475
Utilities	219	290	290
Professional/Technical Svcs	3,566	137,830 *1	23,130 *2
Other Expenses	9,188	14,470	14,470
TOTAL SUPPLIES AND SERVICES	<u>23,027</u>	<u>164,660</u>	<u>49,960</u>
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ <u>540,031</u>	<u>732,814</u>	<u>641,983</u>

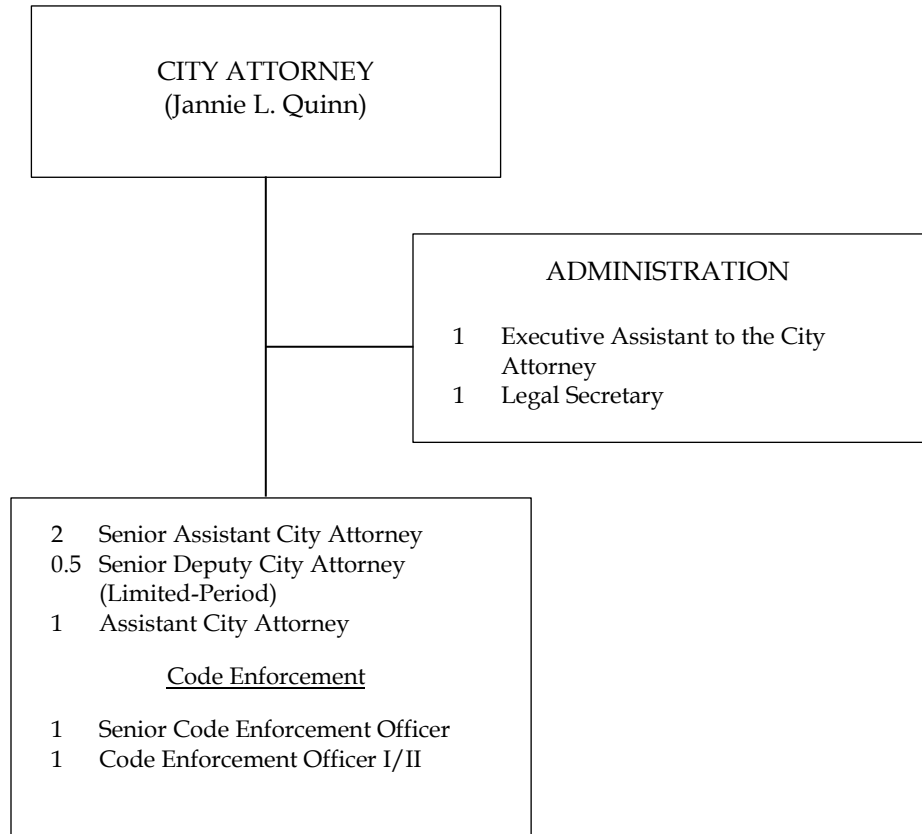
*1 Includes limited-period fundings of \$110,000 for the November 2016 General Municipal Election, \$13,300 for microfilm digitizing service (rebudget) and \$3,000 for records retention schedule.

*2 Includes limited-period funding of \$11,600 for microfilm digitizing service (rebudget balance).

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CITY ATTORNEY'S OFFICE



FISCAL YEAR 2017-18 POSITION TOTALS: 8.0 Full-Time
0.5 Limited-Period

NOTES

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CITY ATTORNEY'S OFFICE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – CITY ATTORNEY

DEPARTMENT MISSION STATEMENT

To provide legal services and counsel to the City Council, boards, and commissions and participate as a member of the management team in support of City departments.

DEPARTMENT OVERVIEW

The City Attorney is appointed by the City Council as the Attorney for the City and legal advisor to the City Council. The City Attorney hires subordinate attorneys to assist in the discharge of assigned responsibilities. The City Attorney's Office defends and prosecutes or retains counsel to defend and prosecute all civil actions and proceedings to which the City is a party and prosecutes all criminal actions involving the City Code. The City Attorney's Office represents and advises the City Council, boards, commissions, departments, and all City officials in matters of law related to the conduct of City business.

The City Attorney's Office drafts necessary legal documents, ordinances, resolutions, contracts, other documents pertaining to the City's business, and handles claims against the City. The Office is also responsible for providing legal services in connection with the Shoreline Regional Park (North Bayshore) Community.

The Code Enforcement Section is responsible for enforcing the City Code provisions relating to zoning, neighborhood preservation, vehicles on private property, and other Code sections as necessary.

DEPARTMENT FUNCTIONS

- Prosecute and defend legal proceedings involving the City. (M 1, 2)
- Coordinate and monitor outside legal service providers retained to represent the City in its ongoing operations. (M 1)
- Process and track claims filed against the City. (M 2)
- Represent and advise City officials and City staff in legal matters.
- Draft and/or review ordinances, resolutions, contracts, and other legal documents. (M 3, 4)
- Supervise and administer the Code Enforcement Division, including prosecution of City Code violations. (M 5)
- Work with the Community Development Department to draft, finalize, and execute agreements as needed for developments.
- Update and revise Council policies, administrative policies, and personnel policies in accordance with new regulations such as new Fair Political Practices Commission (FPPC) regulations and initiatives of the Council Procedures Committee.

**CITY ATTORNEY'S OFFICE
DEPARTMENT SUMMARY**

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR
FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Study and provide policy recommendations on an anti-registry policy, becoming a sanctuary city, and a Freedom City Policy, in conjunction with the City Manager's Office and the Police Department.**
- **Develop recommendations on Short-Term Residential Rental Regulations (e.g., Airbnb, etc.), in conjunction with the City Manager's Office, the Finance and Administrative Services Department, and the Community Development Department.**
- **Explore strategies to increase ownership opportunities, in conjunction with the Community Development Department.**
- **Update the BMR Ordinance—Condo Mapping, in conjunction with the Community Development Department.**
- **Begin marketing and establish the RFP process for Lot 12, in conjunction with the Finance and Administrative Services Department and the Community Development Department.**
- **Implement the Transit Center Master Plan, in conjunction with the Finance and Administrative Services Department, the Community Development Department, and the Public Works Department.**
- **Review existing park land acquisition policies and explore new and alternative strategies for acquiring park land, in conjunction with the Community Development Department, the Public Works Department, and the Community Services Department.**
- **Continue to implement the Community Stabilization and Fair Rent Act (CSFRA), in conjunction with the Finance and Administrative Services Department and the Community Development Department.**
- **Continue Soft Story Seismic Retrofit Program, in conjunction with the Community Development Department.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Develop Options for Marijuana Regulations, in conjunction with the City Manager's Office, the Finance and Administrative Services Department, the Community Development Department, and the Police Department.
- Work with stakeholders, including businesses, and County and State officials to explore options to develop an on-site fueling ordinance that meets safety requirements, in conjunction with the Fire Department.
- Provide legal support to update Precise Plans to implement the General Plan.
- Continue to implement action items related to the employee engagement survey results.

**CITY ATTORNEY'S OFFICE
DEPARTMENT SUMMARY**

MAJOR PROGRAM CHANGES

- General Operating Fund:

Legal Services: \$10,000

Provides funding for additional legal resources to address fluctuations in workload by assisting with pending high-priority projects (e.g., litigation support, public records request, research projects, drafting ordinances, and specialized agreements) requiring legal review and subject matter expertise.

- General Non-Operating Fund:

Senior Deputy City Attorney Position (0.50) (limited-period): \$101,600

Provides funding for a new half-time, limited-term Senior Deputy City Attorney position. This position will assist with the increase in workload.

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
City Attorney's Office:					
1. Total cost of legal services, in-house and outside counsel, as a percent of General Operating Fund expenditures	1.3%	1.3%	<2%	1.2%	<2%
2. Percent of claims entered into the claim reporting system, reported to ACCEL, and directed to appropriate departments for response within 5 working days of receipt of the claim	100%	100%	>90%	100%	>90%
3. Percent of standard contracts reviewed within 2 working days	100%	100%	>85%	100%	>85%
4. Percent of complex contracts reviewed within 20 working days	100%	100%	>80%	100%	>80%
5. Percent of code enforcement cases responded to within 5 working days of receipt of complaint or observation of violation	99%	99%	>95%	98%	>95%

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**CITY ATTORNEY'S OFFICE
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
City Attorney	1	1	1
Sr Assist City Attorney	2	2	2
Assistant City Attorney	1	1	1
Senior Code Enforcement Officer	1	1	1
Code Enforcement Officer I/II	1	1	1
Exec Asst to the City Attorney	1	1	1
Legal Secretary	1	1	1
TOTAL REGULAR	8	8	8
TOTAL PART-TIME HOURLY	0	0	0
TOTAL POSITIONS	8	8	8 *1

*1 In addition there is a half-time limited-period Senior Deputy City Attorney position.

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 1,532,146	1,689,403	1,962,227
Supplies and Other Services	786,622	204,690	139,690
Capital Outlay	0	0	0
Interfund Expenditures	51,526	5,000	5,200
TOTAL EXPENDITURES	\$ 2,370,294	1,899,093	2,107,117

FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 1,627,538	1,784,093	1,965,517
General Non-Operating	0	75,000	101,600
Shoreline Regional Park Community	0	10,000	10,000
Liability Self-Insurance	742,756	30,000	30,000
TOTAL FUNDING	\$ 2,370,294	1,899,093	2,107,117

REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Fines and Forfeitures	\$ 18,358	43,750	23,750 *1
General Service Charge	204	150	150
Miscellaneous Revenue	32,562	2,000	2,000
TOTAL REVENUES	\$ 51,124	45,900	25,900

*1 Includes a \$20,000 decrease in revenue from Code Enforcement fines and forfeitures.

**CITY ATTORNEY'S OFFICE
DEPARTMENT SUMMARY**

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 1,052,487	1,190,367	1,396,453 *4
Wages	40,766	0	0
Benefits	438,893	499,036	565,774
TOTAL PERSONNEL	<u>1,532,146</u>	<u>1,689,403</u>	<u>1,962,227</u>
Materials and Supplies	27,752	32,560	32,560
Maintenance and Operations	142	1,200 *2	1,200
Utilities	3,218	3,350	3,350
Professional/Technical Srvcs	553,914 *1	145,900 *3	80,900 *5
Other Expenses	201,596 *1	21,680	21,680
TOTAL SUPPLIES AND SERVICES	<u>786,622</u>	<u>204,690</u>	<u>139,690</u>
Capital Outlay	0	0	0
Interfund Expenditures	51,526	5,000	5,200
TOTAL EXPENDITURES	<u><u>\$ 2,370,294</u></u>	<u><u>1,899,093</u></u>	<u><u>2,107,117</u></u>

*1 Includes costs for litigation cases, funding approved mid-year or carried over from prior fiscal years.

*2 Includes increased funding of \$1,200 for Core Logic/MetroScan annual license fee.

*3 Includes limited-period funding of \$75,000 for legal services.

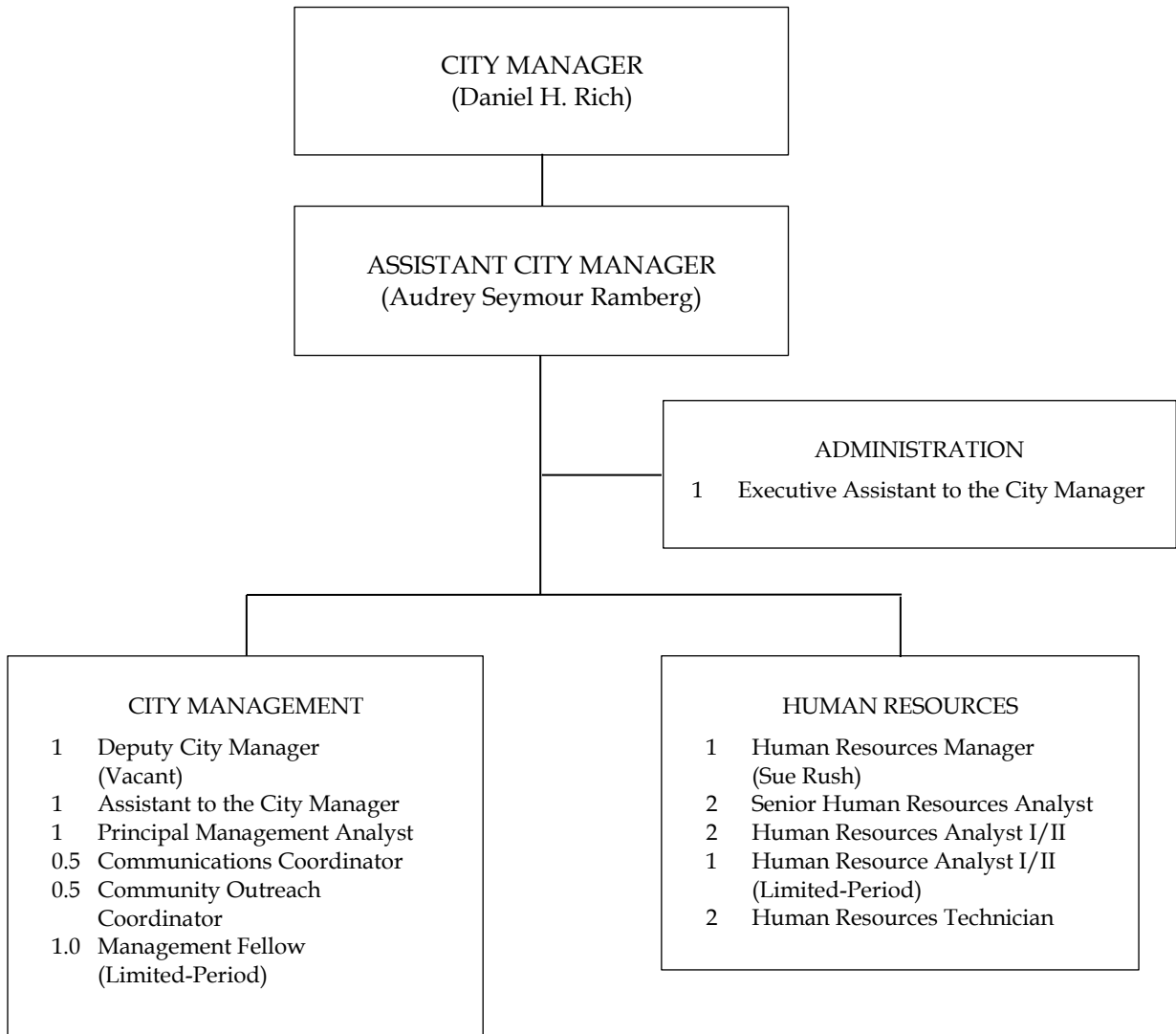
*4 Includes limited-period funding of \$101,600 for a 0.50 FTE Senior Deputy City Attorney position.

*5 Includes increased funding of \$10,000 for legal services.

NOTES

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CITY MANAGER'S OFFICE



FISCAL YEAR 2017-18 POSITION TOTALS: 13.0 Full-Time
 1.0 Regular Part-Time
 2.0 Limited-Period

NOTES

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CITY MANAGER'S OFFICE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – CITY MANAGER

DEPARTMENT MISSION STATEMENT

To support the City Council in the development and execution of their goals and policies and to provide leadership and guidance to City departments in the delivery of City services and to attract and retain the most appropriately qualified employees.

DEPARTMENT OVERVIEW

The City Manager is appointed by the City Council. The City Manager's Office provides professional leadership in the administration of all City services, activities, and facilities and directs the execution of policies and objectives formulated by the City Council; develops and presents to the City Council recommendations and strategies in response to community issues; plans and executes programs to meet the current and future needs of the City of Mountain View; and strives to provide the highest quality of human resource services to City departments, employees, and prospective employees.

DEPARTMENT FUNCTIONS

- Develop and present to the City Council solutions and strategies in response to community issues.
- Provide leadership to City departments in the execution of policies, objectives, and programs adopted by the City Council. (M 1)
- Respond to all City Council and citizen inquiries received by the City Manager's Office in a timely manner.
- Assist the City Council in its biannual setting of major City goals and track departments' progress in achieving Citywide goals.
- Develop and submit an annual balanced City budget to the City Council and support City Council efforts in long-term financial planning.
- Support the City Council's legislative advocacy and intergovernmental relations efforts. (M 3)
- Manage the City's Community Relations Program by providing information to the community through public forums, City publications *The View* and *Annual Report*, and government access programming. (M 4, 5)
- Manage the Multilingual Community Outreach Program. (M 2, 5)
- Provide staff support to the Human Relations Commission.
- Provide City liaison to various community groups and nonprofit organizations.
- Coordinate intergovernmental issues related to the Moffett Complex/NASA Ames issues.
- Coordinate specific interdepartmental and intergovernmental compliance issues.

CITY MANAGER'S OFFICE DEPARTMENT SUMMARY

- Support capital project funding priorities and the feasibility of a voter-approved revenue measure, or other funding mechanism, to fund priority projects in conjunction with the Finance and Administrative Services Department.
- Manage customer/citizen relationship management (CRM) “*Ask Mountain View*” web- and mobile-based systems. (M 4, 5)
- Serve as the focal point in the City organization for the coordinated delivery of youth services by internal and external youth services providers, and coordinate ongoing implementation of the Youth Action Plan.
- Provide staff support to the Council Procedures Committee (CPC), Council Youth Services Committee (CYSC), and in conjunction with the Information Technology Department – the Council Technology Committee (CXC).
- Manage the Human Resources Division, including day-to-day functions, training, succession planning, and labor negotiations.
- Develop and maintain infrastructure for administering effective personnel/employee relations functions. (M 6)
- Manage and coordinate the City’s grievance and appeals process and assist departments with all disciplinary actions. (M 6)
- Manage and maintain positive employee/labor relations with unrepresented and represented employee groups through negotiations and administration of Memorandums of Understanding and resolutions governing unrepresented compensation. (M 6, 7)
- Plan, conduct, and continually evaluate employee training and organizational development opportunities, and succession planning efforts. (M 7)
- Fill vacant positions as quickly and cost-effectively as possible while adhering to equal employment principles. (M 7)
- Orient all new employees to the City and conduct interviews with all employees who separate from City service. (M 8, 9)
- Evaluate, update, and maintain the City’s classification plan through periodic salary surveys and classification/reclassification studies, and implement changes to the City’s compensation plan as needed.
- Manage and administer the City’s comprehensive benefits program for employees and retirees, including the wellness program. (M 10)

**CITY MANAGER'S OFFICE
DEPARTMENT SUMMARY**

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR
FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Develop a pilot to apply a Human Rights City analysis framework to selected projects, in conjunction with all departments.**
- **Study and provide policy recommendations on an anti-registry policy, becoming a sanctuary city, and a Freedom City Policy, in conjunction with the City Attorney's Office and the Police Department.**
- **Develop recommendations on Short-Term Residential Rental Regulations (e.g., Airbnb, etc.), in conjunction with the City Attorney's Office, the Finance and Administrative Services Department, and the Community Development Department.**
- **Review Employee Housing Assistance Program, in conjunction with the Finance and Administrative Services Department and the Community Development Department.**
- **Develop and implement a housing strategy for the homeless, in conjunction with the Community Development Department.**
- **Enhance community policing services related to homelessness and mental health issues, in conjunction with the Community Development Department and the Police Department.**
- **Collaborate with regional partners to fund and/or improve awareness of and access to information and referral resources for immigrants, particularly for mixed-status families, in conjunction with the Community Services Department and the Library Services Department.**
- **Collaborate with regional partners and explore opportunities to advocate for Federal policies that protect immigrant rights and vulnerable populations.**
- **Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the Community Development Department, the Public Works Department, the Community Services Department, the Fire Department, and the Police Department.**
- **Continue to solicit input and collaborate with neighbors to develop a regional bike route from Redwood City to the City of Mountain View, in conjunction with the Public Works Department.**
- **Hold a Council Study Session on Public Service Levels, in conjunction with all departments.**
- **Develop Options for Marijuana Regulations, in conjunction with the City Attorney's Office, the Finance and Administrative Services Department, the Community Development Department, and the Police Department.**
- **Continue to implement Purchasing Study priority recommendations, in conjunction with the Finance and Administrative Services Department.**
- **Complete implementation of labor agreements.**

**CITY MANAGER'S OFFICE
DEPARTMENT SUMMARY**

- Evaluate the pilot and explore continuation of the Multilingual Civic Academy.
- Monitor, analyze, and implement change in current and pending State and Federal laws.
- Develop and implement Employee Leadership Academy to support succession planning.
- Continue to implement action items related to the employee engagement survey results.

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
City Management Division:					
1. Percentage of City Manager's Office cost as a percent of the General Operating Fund expenditures ^(A)	1.5%	1.4%	<2%	1%	<2%
2. Number of in-person outreach activities the Multilingual Community Outreach Program conducted to support City initiatives (attendance at special events, community and resident meetings).	New for FY15-16	59 ^(B)	50 ^(B)	30	60
3. Number of communications regarding the City's position on legislation or legislative issues made annually to the State Legislature, Congress, and other branches of government	9	14	9	5	9
4. Number of topics initiated via Online Community Engagement Feedback with Open City Hall	New for FY15-16	5	5	3	5
5. Number of Community Information and Outreach Program products provided (newsletters, press releases, Internet postings, media contacts, etc.)	882	829 ^(C)	400	281	400
Human Resources Division:					
6. Employee turnover rate	6%	8%	<10%	7%	<10%
7. Percent of recruitments/vacant positions filled by existing personnel (excludes promoting within positions classified as I/II)	26% ^(D)	38%	>30%	48%	>30%
8. Percent of new employee orientations conducted within seven days of hire	100%	100%	>98%	97%	>98%
9. Percent of retirement planning informational meetings conducted with retiring employees	100%	100%	>90%	97%	>90%
10. Percent of employee benefit inquiries responded to within two working days	99%	96%	>90%	99%	>90%

**CITY MANAGER'S OFFICE
DEPARTMENT SUMMARY**

- (A) Percentage is for the City Management Division only.
- (B) Outreach targets were exceeded due to enhanced outreach. The Fiscal Year 2016-17 target has been updated.
- (C) This number includes data by topic area. It does not include 3,027 various Internet postings and thousands of social channel posts. This measure will be modified to count unique topics and outreach only; it will no longer include multi-channel distributions.
- (D) For Fiscal Year 2014-15, there were more entry-level position recruitments which are not typically filled by existing personnel.

BUD/LHP-614-01 FY2017-18

**CITY MANAGER'S OFFICE
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
City Manager	1	1	1
Assistant City Manager	1	1	1
Deputy City Manager	1	1	1
Assistant to the City Manager	1	1	1
Human Resources Manager	1	1	1
Principal Management Analyst	1	1	1
Senior Human Resources Analyst	2	2	2
Human Resources Analyst I/II	2	2	2
Human Resources Technician	1.50	1.50	2 *4
Communications Coordinator	0	0.50 *2	0.50
Community Outreach Coordinator	0.50	0.50	0.50
Exec Asst to the City Manager	1	1	1
TOTAL REGULAR	13	13.50	14
TOTAL PART-TIME HOURLY	0	0	0
TOTAL POSITIONS	13 *1	13.50 *3	14 *5

*1 In addition there is a limited-period half-time Communications Coordinator position.

*2 Added a half-time Communications Coordinator position.

*3 In addition there is a limited-period ICMA Fellow position and a limited-period Human Resources Analyst I/II position.

*4 Added 0.50 FTE to a 0.50 FTE Human Resources Technician position.

*5 In addition there is a limited-period Management Fellow position and a limited-period Human Resources Analyst I/II position.

DEPARTMENT PROGRAMS	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
City Management	\$ 1,651,856	2,150,643	2,244,593
Human Resources	1,788,859	2,342,656	2,682,910
TOTAL EXPENDITURES	\$ 3,440,715	4,493,299	4,927,503

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 2,610,342	3,299,191	3,685,595
Supplies and Other Services	826,312	1,194,108	1,241,908
Capital Outlay	4,061	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 3,440,715	4,493,299	4,927,503

**CITY MANAGER'S OFFICE
DEPARTMENT SUMMARY**

FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 3,131,105	3,675,599	3,821,736
General Non-Operating	107,243	541,200	871,767
Cable Television	196,681	262,500	220,000
Employee Benefits	5,686	14,000	14,000
TOTAL FUNDING	\$ 3,440,715	4,493,299	4,927,503
REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Miscellaneous Revenue	\$ 258,946	264,950	257,750
TOTAL REVENUES	\$ 258,946	264,950	257,750

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CITY MANAGER'S OFFICE – CITY MANAGEMENT PROGRAM SUMMARY

PROGRAM MANAGER – CITY MANAGER

PROGRAM OVERVIEW

The City Management Division supports the City Council in the preparation of City Council meeting and Study Session agendas and reports; administers the City's cable television franchise and contract with KMVT; serves as a liaison for intergovernmental relations and coordinates the delivery of youth services in the community; manages issues relating to NASA Ames Research Center and Moffett Federal Airfield; coordinates the City's Customer Relations Management (CRM) software system; disseminates information about City services and issues to the community through a public information program, including a multi-language community outreach component; coordinates the City's environmental compliance issues; provides staff support to the Human Relations Commission; coordinates child-care issues; and promotes the City's best interests in interactions with other levels of government.

MAJOR PROGRAM CHANGES

- General Operating Fund:

KMVT Contract: \$25,000

Provides funding for professional contract video services to cover City meetings.

Intern Wages: \$3,400

Provides increased funding for intern wages. This funding will increase throughput to allow the City to continue to participate in the Regional Intern Program, which supports the development of the local government profession.

- General Non-Operating Fund:

Management Fellow Position (limited-period): \$134,600

Provides continuation funding for a limited-period Management Fellow position. The objective of this position is to provide increased capacity and an increased level of analytical rigor for important department and Citywide projects.

Placeholder for New City Council Goal Related to Vulnerable Populations (limited-period): \$25,000

Provides placeholder funding for the new City Council Major Goal of addressing the need to protect vulnerable populations and preserve the socioeconomic and cultural diversity of the community. As the projects associated with this goal are defined, the use of these funds will also be identified.

Hourly Support Staff (limited-period): \$23,000

Provides funding for limited clerical hourly support to the City Manager's Office. The additional funds will support five managers and assist with the increasing workload of the department.

**CITY MANAGER’S OFFICE – CITY MANAGEMENT
PROGRAM SUMMARY**

Innovation Lab Grant (rebudget): \$20,000

Rebudgets “start-up” funding for the “Innovation Lab” program. The City Manager launched the program, at the suggestion of employees, to encourage managers to “pitch” ideas to improve operations or services. The intent is to foster a proactive culture of innovation in the organization.

Multilingual Community Outreach Program (MCOP) Support (limited-period) (\$4,700 rebudget balance): \$ 12,700

Provides \$8,000 new funding and rebudgets the balance for additional resources to the MCOP due to increased demand for translation, interpretation, outreach, and referral assistance. These funds will provide additional wages, supplies, and translation equipment.

Civica Software Training (limited-period): \$12,400

Provides funding for continued web software training and custom website development.

Multilingual Civic Leadership Academy (limited-period) (\$2,800 rebudget balance): \$ 8,300

Provides \$5,500 continued funding and rebudgets the balance for staff time and supplies to continue the foreign language speakers Civic Leadership Academy. The intent of the Academy is to improve non-native English-speaking residents’ understanding of government and City services, increase civic engagement, leadership, and volunteerism in the City. The first academy was held during spring 2017 with 29 Spanish-speaking participants.

Minimum Wage Mailer (limited-period): \$ 4,000

Provides funding for copying and mailing services to notice the next minimum wage increase effective January 1, 2018.

Assorted Digital Communications Technical Needs (rebudget balance): \$ 1,700

Rebudgets the balance of funding for social advertisement through various outlets.

The View Newsletter & Print Products (rebudget balance): \$ 1,400

Rebudgets the balance of funding for increased bulk postage costs and redesign of Citywide products.

**CITY MANAGEMENT
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	6	6.50 *2	6.50
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	6 *1	6.50 *3	6.50 *4

*1 In addition there is a limited-period half-time Communications Coordinator position.

*2 Added a half-time Communications Coordinator position.

*3 In addition there is a limited-period ICMA Fellow position.

*4 In addition there is a limited-period Management Fellow position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 937,264 *1	1,197,326 *2	1,229,570 *8
Wages	27,687	46,100 *3	80,713 *9
Benefits	391,094 *1	458,711	467,476
TOTAL PERSONNEL	1,356,045	1,702,137	1,777,759
Materials and Supplies	38,193	78,960 *4/5	85,388 *9
Maintenance and Operations	0	0	0
Utilities	220	720	720
Professional/Technical Svcs	235,618	303,696 *4/6	361,096 *10
Other Expenses	21,780 *1	65,130 *7	19,630
TOTAL SUPPLIES AND SERVICES	295,811	448,506	466,834
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 1,651,856	2,150,643	2,244,593

*1 Includes limited-period expenditures for Communications Coordinator position and Civica website training/technical support.

*2 Includes limited-period funding of \$132,700 for a ICMA Fellow position.

*3 Includes limited-period fundings of \$5,000 for Multilingual Community Outreach Program (MCOP) wages and \$2,800 for Citizen Leadership Academy wages.

*4 Includes a transfer of \$17,000 to the Community Services Department for the Recreation Activity Guide.

*5 Includes limited-period fundings of \$20,000 for Innovation Lab Grant (rebudget), \$2,000 for assorted digital communications technical needs (rebudget), \$1,500 for The View newsletter and print products (rebudget), \$1,200 for Citizen Leadership Academy, and \$1,000 for materials for MCOP.

*6 Includes increased fundings of \$33,700 for contract services and \$10,000 for the minimum wage contract. Also includes limited-period funding of \$5,000 for telecommunications legal services.

*7 Includes limited-period fundings of \$42,500 for Cable TV broadcasting equipment and \$3,000 for training for an ICMA Fellow position.

*8 Includes limited-period funding of \$134,600 for a Management Fellow position.

*9 Includes increased funding of \$3,400 for intern wages. Also includes limited-period fundings of \$23,000 for additional support staff, \$20,000 Innovation Lab Grant (rebudget), \$12,700 for MCOP translation support (\$4,700 rebudget balance), \$8,300 for Multilingual Civic Leadership Academy (\$2,800 rebudget balance), \$4,000 for minimum wage mailer, \$1,700 for assorted digital communications technical needs (rebudget balance) and \$1,400 for The View newsletter and print products (rebudget balance).

*10 Includes increased fundings of \$25,000 for KMVT contact. Also includes limited-period fundings of \$25,000 as a placeholder for new City Council goal related to vulnerable populations and \$12,400 for Civica software training.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Miscellaneous Revenue	\$ 258,129	264,700	257,500
TOTAL REVENUES	\$ 258,129	264,700	257,500

NOTES

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CITY MANAGER'S OFFICE – HUMAN RESOURCES PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT CITY MANAGER

PROGRAM OVERVIEW

The Human Resources Division recruits and tests personnel; manages labor relations, equal employment opportunity, and employment development activities; coordinates organizational development efforts, including new employee orientations and training programs; administers the City's compensation and benefits program; and conducts special studies and programs to improve the quality of service to employees and the public.

The City strives to hire and retain excellent employees throughout the organization. To do this, the division recruits the best people and monitors the City's salary and benefits plan for competitiveness. The City values its employees and provides numerous mechanisms to encourage professional growth. The City provides the necessary on-the-job training and designs and implements supervisory and other management training programs for recently promoted employees, as well as existing employees.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Human Resources Technician Position (0.50): \$59,000

Converts a regular ongoing 0.50 FTE Human Resources Technician position to full-time. The additional resources will better manage the increased volume and complexity of entering detailed personnel and benefit changes into the HR/Payroll system, thus improving current operation processes and accuracy, reducing impacts to the Payroll Section, and freeing up capacity of HR Analysts.

- General Non-Operating Fund:

Employee Transportation Program (limited-period) (\$77,400 rebudget balance): \$ 157,400

Provides \$80,000 new funding and rebudgets the balance of funding for a pilot program to provide incentives to reduce drive-alone rates to aid congestion management and reduce employee commute costs and stress.

Human Resources Analyst I/II Position (limited-period): \$ 156,800

Provides continuation funding for a limited-term Human Resources Analyst I/II position. This position will assist with the high volume of recruitments, provide support in administering the benefits program, and special event planning.

Employee Engagement and Appreciation Program (limited-period) (\$21,500 rebudget balance): \$ 96,500

Provides \$75,000 new funding and rebudgets the balance of funding for Employee Engagement and Appreciation Programs. The funding will allow staff to continue

**CITY MANAGER'S OFFICE – HUMAN RESOURCES
PROGRAM SUMMARY**

to develop programs and activities that fulfills the initiatives identified in the 2015 Employee Engagement survey.

Human Resources Analyst Wages (limited-period): \$ 80,000

Provides continuation funding for the Human Resources Analyst hourly wages. The funding will provide dedicated resources for recruitments.

Workplace Investigations (limited-period) (\$3,000 rebudget balance): \$ 48,000

Provides \$45,000 new funding and rebudgets the balance of funding for professional consultant services to conduct workplace investigations.

Labor Negotiations (limited-period): \$ 35,000

Provides funding for a Labor Negotiations Attorney and other costs to assist with post-contract implementation items. All four represented employee groups' current agreements will expire June 30, 2017.

Wellness Program (limited-period): \$ 35,000

Provides funding for the purchase and delivery of healthy snacks to City offices to expand on the initiatives of the Wellness Committee.

Succession Planning (limited-period): \$ 20,000

Provides placeholder funding for Citywide Succession Planning efforts to implement a Leadership Academy and provide other resources to develop staff and prepare the organization for potential retirements.

BUD/LHP-614-03 FY2017-18

HUMAN RESOURCES PROGRAM SUMMARY

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	7	7	7.50 *2
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	7 *1	7 *1	7.50 *1

*1 In addition there is a limited-period Human Resources Analyst I/II position.

*2 Added 0.50 FTE to a 0.50 FTE Human Resources Technician position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 737,774 *1	1,091,610 *2	1,188,229 *8
Wages	63,318	18,840 *3	83,840 *9
Benefits	453,205 *1	486,604 *4	635,767 *10
TOTAL PERSONNEL	1,254,297	1,597,054	1,907,836
Materials and Supplies	57,098	118,810 *5	38,810
Maintenance and Operations	0	122	122
Utilities	222	0	0
Professional/Technical Svcs	136,614	272,450 *6	346,922 *11
Other Expenses	336,567 *1	354,220 *7	389,220 *12
TOTAL SUPPLIES AND SERVICES	530,501	745,602	775,074
Capital Outlay	4,061	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 1,788,859	2,342,656	2,682,910

*1 Includes limited-period expenditures for a Human Resources Analyst I/II position and an employee survey.

*2 Includes increased funding of \$100,000 for the Referral Incentive and Signing Bonus Programs. Also includes limited-period funding of \$147,000 for a Human Resources Analyst I/II position.

*3 Includes limited-period funding of \$15,000 for a paid internship (rebudget).

*4 Includes increased funding of \$4,000 for PERS replacement benefits.

*5 Includes increased funding of \$500 for CalOpps annual fee. Also includes limited-period funding of \$80,000 for employee transportation program.

*6 Includes increased funding of \$5,000 for preemployment physicals. Also includes limited-period fundings of \$60,000 for labor negotiations, \$50,000 for employee engagement initiatives, and \$15,000 for workplace investigations.

*7 Includes increased funding of \$1,000 for Mountain View Employees' Association.

*8 Includes limited-period funding of \$156,800 for a Human Resources Analyst I/II position.

*9 Includes limited-period funding of \$80,000 for a Human Resources Analyst wages.

*10 Includes limited-period funding of \$157,400 for an employee transportation program (\$77,400 rebudget balance).

*11 Includes limited-period fundings of \$96,500 for employee engagement and appreciation program (\$21,500 rebudget balance), \$48,000 for workplace investigations (\$3,000 rebudget balance), \$35,000 for labor negotiations, and \$20,000 for succession planning.

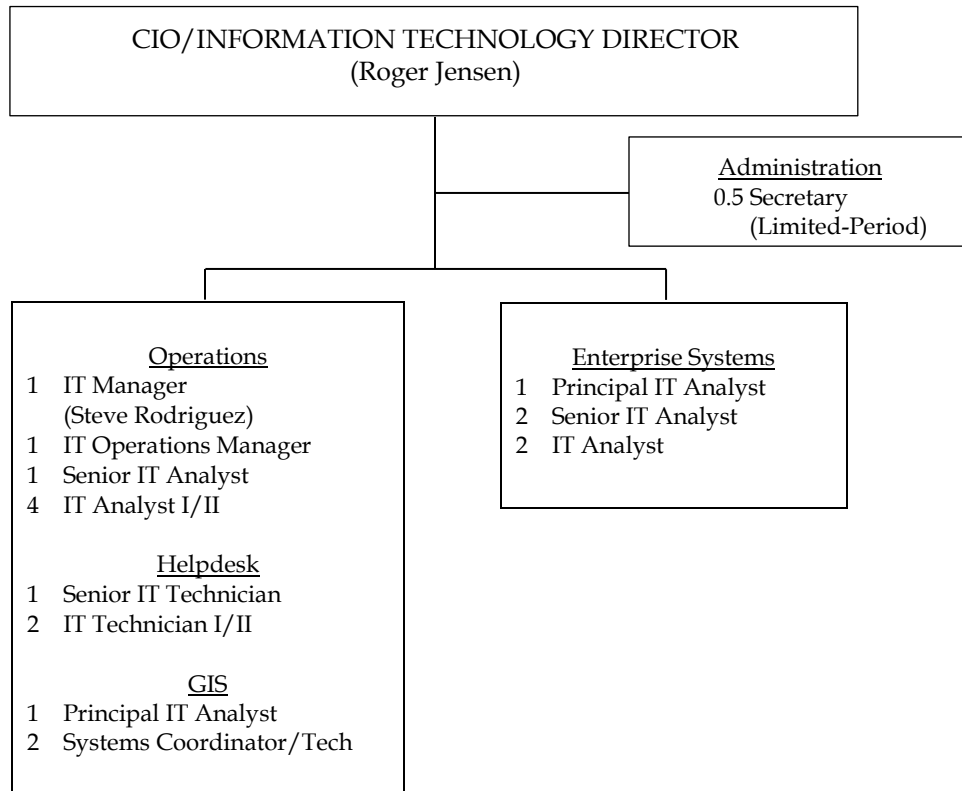
*12 Includes limited-period funding of \$35,000 for wellness program.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Miscellaneous Revenue	\$ 817	250	250
TOTAL REVENUES	\$ 817	250	250

NOTES

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INFORMATION TECHNOLOGY DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 19.0 Full-Time
0.5 Limited-Period

INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

DEPARTMENT MANAGER – INFORMATION TECHNOLOGY DIRECTOR

DEPARTMENT MISSION STATEMENT

To support and implement the use of technology to enhance customer service, efficiency, and advance the mission of the organization.

DEPARTMENT OVERVIEW

The Information Technology Department plans, maintains, and manages the City's computerized information systems, communication networks, and telecommunications system. Services include systems analysis and design, project management, computer operations, computer equipment maintenance, software selection, vendor management, and website development and support.

DEPARTMENT FUNCTIONS

- Manage and support the planning, implementation, operation, and maintenance of information technology, providing a reliable City-wide network, electronic mail, public access, City Internet and Intranet website, and technical support of computer applications in City departments. (M 1, 2)
- Coordinate cost-effective telephone services, including long distance, voice mail applications, and cellular phone services.
- Provide support to the Council Technology Committee in conjunction with the City Manager's Office.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Support the Finance and Administrative Services Department with Phase II of the implementation of ONESolution.
- Update the utility system base maps (701 maps) to support a water, sewer, and storm drainage operations modeling system and a Computerized Work Order Management System, in conjunction with the Public Works Department.
- Complete rollout of free WiFi to the Municipal Operations Center and Police/Fire Administration.
- Install permanent monitors and computer systems in City conference rooms to replace laptops and portable projectors.
- Upgrade of core network switches and perimeter firewall equipment to protect the City from outside security attacks.
- Deploy a public Wi-Fi system for Downtown Mountain View.
- Deploy a public Wi-Fi system for Shoreline Park area.

INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

- Replace the IT and Facilities Helpdesk system.
- Deploy new Closed Circuit Television system in the Safety Administrative Building.
- Replace core computer storage hardware (SANs) used by City Hall and Public Safety systems.
- Update an aerial imagery in use by all City departments.
- Implement a new accounting module to directly transfer financial information from the Sierra Library System to the ONESolution Financial System, in conjunction with the Finance and Administrative Services Department and the Library Department.
- Support the preparation of a Request for Proposals for the replacement or upgrade to the Utility Billing System.
- Support network and telephone systems for remodeling projects in the Library, Community Center and the Fire Administration area, in conjunction with the Public Works Department.
- Support the construction phase of the project to enhance Children's area improvements at the Library, in conjunction with the Public Works Department and the Library Department.
- Pending the award of grants and CIP funding, implement CENIC high speed connectivity for public Internet access, in conjunction with the Library Department.
- Continue to implement action items related to the employee engagement survey results.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Microsoft Office/Email Licensing: \$220,000

Provides funding for Microsoft subscription licensing of Office, Windows, and Exchange. Microsoft changed from a purchase to subscription model.

Information Technology Analyst I/II Position: \$169,000

Provides funding for an ongoing IT Analyst I/II position. This position will support the increase in technology initiatives, including additional support to the phone system and the increasing demand for mobile device support.

Microsoft Windows/SQL Server Licensing: \$80,000

Provides funding for the annual subscription licensing for Windows server and SQL servers.

INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

Geographic Information System (GIS) Data Conversion Services: (offset by reduction in revenue of \$50,000) (\$50,000)

Reduces funding for contracting services to convert developer's plans to GIS data to keep the City's GIS up-to-date. These funds were initially appropriated in Fiscal Year 2016-17 with offsetting revenues based on a new fee, but the program launch was delayed. This program will be revisited in the future with a fee recommendation and possibility of performing services by staff.

Information Technology Licenses and Maintenance: \$42,600

Provides funding for the annual maintenance charges for agency services (campaign finance filings), Library sorting machine, Serena Business Manager increases in licenses, Granicus Software maintenance for VoteCast software and high-definition streaming, Cogent increase in internet bandwidth from 100 megabits per second (Mbs) to 250Mbs, and Smartsheet Project Management software.

Network Switch Maintenance: \$10,000

Provides increased funding for Network Switch maintenance as a result of additional equipment and higher costs.

Training, Conference, and Travel: \$10,000

Provides increased funding for training, conference, and travel budget to allow IT personnel to attend one IT skill course per fiscal year.

ICS Consulting Services: \$8,000

Provides funding for the new A/V maintenance agreement for the Chambers and Plaza Conference Room. The funding includes one annual visit for system check/tuning and on-call services.

- General Non-Operating Fund:

Secretary Position (0.50): \$67,900

Provides continuation funding for a half-time, limited-term Secretary position to provide administrative support to the IT Department.

Office 365 Migration Consultant: \$20,000

Provides funding for consultant services for the migration to Office 365.

Open City Hall Subscription: \$12,000

Provides funding for the Open City Hall Subscription. This software allows the City to post questions and collect feedback from the community.

INFORMATION TECHNOLOGY DEPARTMENT SUMMARY

Microsoft Software (MS) Licenses for Temporary Employees: \$10,000

Provides funding for MS licensing for seasonal employees.

Smart Cities Membership: \$10,000

Provides funding for the Smart Region Initiative Program of Joint Venture Silicon Valley. The goal of the program is to drive a regional alignment effort for smart cities. Activities in 2017 will include convening a Steering Committee, curating and sharing best practices and ideas, and defining strategies for initial engagement.

Training, Conference, and Travel: \$1,500

Provides funding for training, conference, and travel to allow one additional IT staff to attend the Municipal Information Systems Association of Californian (MISAC) conference.

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
Information Technology:					
1. Cost of information technology as a percent of total City department expenditures	2.1%	2.2%	<3%	1.9%	<3%
2. Percent of time network is up	99.6%	99.5%	>98%	99.5%	>98%

BUD/LHP-450-01 FY2017-18

**INFORMATION TECHNOLOGY
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
CIO/Information Technology Director	1	1	1
Information Technology Manager	1	1	1
Information Technology Operations Manager	1	1	1
Principal Information Technology Analyst	2	2	2
Senior Information Technology Analyst	3	3	3
Information Technology Analyst I/II	4	5 *1	6 *1
Senior Information Technology Technician	1	1	1
System Coordinator /Technician	1	2 *2	2
Information Technology Technician I/II	2	2	2
TOTAL REGULAR	16	18	19
TOTAL PART-TIME HOURLY	0	0	0
TOTAL POSITIONS	16	18 *3	19 *3

*1 Added an IT Analyst I/II position.

*2 Transferred a System Coordinator/Technician position from the Public Works Department.

*3 In addition, there is a limited-period half-time Secretary position.

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 2,757,352	3,376,509	3,707,470
Supplies and Other Services	911,391	1,245,305	1,596,960
Capital Outlay	1,326	76,500	3,000
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 3,670,069	4,698,314	5,307,430

FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 3,125,556	3,748,163	4,365,870
General Non-Operating	12,000	159,200	121,400
Water	532,513	790,951	820,160
TOTAL FUNDING	\$ 3,670,069	4,698,314	5,307,430

REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Service Charges	\$ 3	50,000 *1	0 *2
TOTAL REVENUES	\$ 3	50,000	0

*1 Includes increased revenue of \$50,000 for GIS data conversion fee.

*2 Removes the revenue of \$50,000 for GIS data conversion fee.

**INFORMATION TECHNOLOGY
DEPARTMENT SUMMARY**

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 1,873,179	2,306,747 *2	2,505,806 *2
Wages	25,275	6,000	6,000
Benefits	858,898	1,063,762	1,195,664
TOTAL PERSONNEL	<u>2,757,352</u>	<u>3,376,509</u>	<u>3,707,470</u>
Materials and Supplies	24,305	22,250	22,250
Maintenance and Operations	528,835	731,585 *3	1,077,140 *5
Utilities	137,064	197,500	197,500
Professional/Technical Srvcs	189,017	263,470 *4	258,070 *5/*6
Other Expenses	32,170 *1	30,500	42,000 *7
TOTAL SUPPLIES AND SERVICES	<u>911,391</u>	<u>1,245,305</u>	<u>1,596,960</u>
Capital Outlay	1,326	76,500	3,000
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	<u><u>\$ 3,670,069</u></u>	<u><u>4,698,314</u></u>	<u><u>5,307,430</u></u>

*1 Includes limited-period expenditures for Open City Hall subscription.

*2 Includes limited-period funding for a half-time Secretary position.

*3 Includes increased fundings of \$15,000 for Granicus votecast system and \$6,400 for SQL server software assurance contract. Also includes limited-period funding of \$22,400 for SQL server licensing. Also includes reduction of \$7,100 for the CPA ticketing system maintenance and an \$800 transfer to the Community Services Department for credit card processing fees for ShoWare.

*4 Includes increased funding of \$50,000 for Geographic Information System (GIS) data conversion services. Also includes a \$6,000 transfer from the Public Works Department for GIS maintenance and contract services as part of the GIS consolidation to the Information Technology Department.

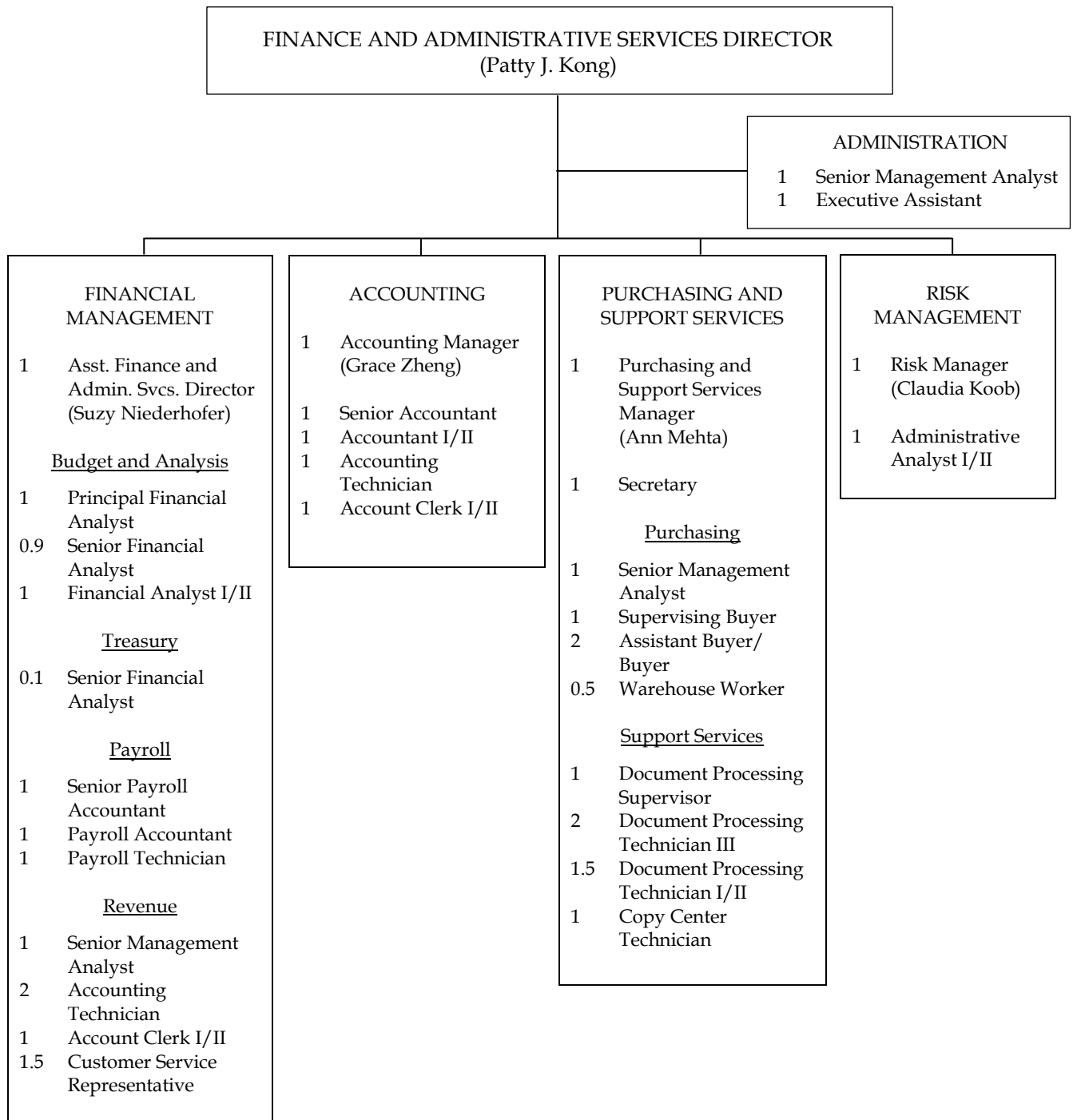
*5 Includes increased fundings of \$220,000 for Microsoft office/email licensing, \$80,000 for Microsoft windows/SQL server licensing, \$42,600 for Information Technology Licenses and Maintenance and \$10,000 for network switch maintenance. Also includes limited-period fundings of \$12,000 for Open City Hall Subscription and \$10,000 for Microsoft software licenses for temporary employees.

*6 Includes increased funding of \$8,000 for ICS consulting services and a reduction of \$50,000 for Geographic Information System (GIS) data conversion services. Also includes limited-period fundings of \$20,000 for Office 365 migration consultant and \$10,000 for Smart Cities membership.

*7 Includes increased funding of \$10,000 for training, conference and travel. Also includes limited-period funding of \$1,500 for training, conference and travel.

NOTES
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FINANCE & ADMINISTRATIVE SERVICES DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 33.0 Full-Time
1.5 Regular Part-Time

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

DEPARTMENT MANAGER – FINANCE AND ADMINISTRATIVE SERVICES DIRECTOR

DEPARTMENT MISSION STATEMENT

To support the planning and management of the City's fiscal affairs and to provide internal administrative services to all City departments.

DEPARTMENT OVERVIEW

The Finance and Administrative Services Department is responsible for administration of the financial affairs and internal support activities of the City; provision of financial/analytical, purchasing and document processing, and Workers' Compensation and liability support to all City departments and programs; managing the City's investment portfolio; and coordinating the City's budget process and annual independent audit. Specifically, the department processes payroll, accounts receivable, utility billings, all City revenues, accounting entries, accounts payable, financial reporting, purchase orders, Council reports and other documents, and Workers' Compensation and property loss claims. The department is also responsible for warehousing, copying, and mail for internal support functions and manages the City's general liability, property insurance, industrial disability, and unemployment programs. In addition, the department provides staff support to the Council Finance Committee and Investment Review Committee.

DEPARTMENT FUNCTIONS

- Plan, monitor, and report in a timely and accurate manner the City's financial and budgetary position; provide financial analysis and recommendations on major financial issues facing the City. (M 1)
- Manage the City budget process and produce the annual City budget.
- Provide staff support to the Council Finance Committee (CFC) and Investment Review Committee (IRC).
- Manage investment of City funds with the objectives of minimizing risk and meeting cash flow requirements while earning market rates of return. (M 2)
- Manage the City's debt obligations, including special assessment debt; monitor the City's credit rating; recommend and manage issuance of new debt as appropriate.
- Provide timely, accurate, and cost-efficient payroll processing. (M 3, 4, 5)
- Process billing and collection of charges for utility and miscellaneous services, providing a high level of accuracy and customer service to residents and businesses. (M 6, 7)
- Manage the City's centralized financial, budgetary control, and Payroll/HR systems, delivering accurate and timely processing of financial transactions and on-time information. (M 1, 8, 9, 10)

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

- Coordinate and assist with the City's annual independent audit; prepare the Comprehensive Annual Financial Report, required State reports, and other reports as necessary.
- Provide efficient and effective centralized purchasing services as required by the City Charter and City Code, and the sale of surplus equipment. (M 11, 12)
- Provide cost-beneficial, centralized document processing, document reproduction, and mail distribution services. (M 13, 14)
- Manage the City's comprehensive general liability, property, loss control, Workers' Compensation, industrial disability, and unemployment insurance programs, including self-insurance programs and excess insurances for catastrophic loss. (M 15, 16, 17)

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Develop recommendations on Short-Term Residential Rental Regulations (e.g., Airbnb, etc.), in conjunction with the City Attorney's Office, the City Manager's Office, and the Community Development Department.**
- **Begin marketing and establish the RFP process for Lot 12, in conjunction with the City Attorney's Office and the Community Development Department.**
- **Implement the Transit Center Master Plan, in conjunction with the City Attorney's Office, the Community Development Department, and the Public Works Department.**
- **Review Employee Housing Assistance Program, in conjunction with the City Manager's Office and the Community Development Department.**
- **Conduct a Community Benefit Financial Study for Gatekeeper Applications, in conjunction with the Community Development Department.**
- **Develop a comprehensive modal plan that would involve the VTA, Caltrans, major employers, etc., and include a funding mechanism, in conjunction with the Public Works Department.**
- **Continue to implement the Community Stabilization and Fair Rent Act, in conjunction with the City Attorney's Office and the Community Development Department.**
- **Continue the East Whisman Precise Plan, in conjunction with the Community Development Department.**
- **Continue the Downtown Parking Pilot Programs (Ridesharing/Valet Attendant Assist), in conjunction with the Community Development Department.**
- **Continue the North Bayshore Precise Plan (Update) Multi-Modal Improvements and Improvement Fee, in conjunction with the Community Development Department and the Public Works Department.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT SUMMARY

- Develop Options for Marijuana Regulations, in conjunction with the City Attorney’s Office, City Manager’s Office, the Community Development Department, and the Police Department.
- Implement a new accounting module to directly transfer financial information from the Sierra Library System to the ONESolution Financial System, in conjunction with the Information Technology Department and the Library Department.
- Complete Phase II of the implementation of ONESolution.
- Continue to implement Purchasing Study priority recommendations, in conjunction with the City Manager’s Office.
- Implement new Governmental Accounting Standards Board Statements related to Other Post-Employment Benefits (OPEB).
- Develop work plan for potential bond issuance to fund infrastructure improvements.
- Update the City’s Retirees’ Health Actuarial Valuation.
- Perform a cost of services study for development related fees in conjunction with the Community Development Department and the Public Works Department.
- Prepare a Request for Proposals for the replacement or upgrade of the Utility Billing System.
- Continue to implement action items related to the employee engagement survey results.

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
Financial Management:					
1. Accuracy of final budget numbers – percent of budget corrections needed due to error	0.2%	0.2%	<2%	0.1%	<2%
2. Percent of time portfolio’s market-risk target (modified duration) is within:					
– 3.0 percent of the benchmark (policy requires 25.0 percent of time within 3.0 percent)	100%	83%	>50%	83%	>50%
– 15.0 percent of the benchmark (policy requires 100.0 percent of time within 15.0 percent)	100%	100%	100%	100%	100%
3. Cost per payroll check issued (cost of payroll operation to total paychecks issued)	\$16.55 ^(A)	\$19.32	<\$20.00	\$17.95	<\$21.00
4. Percent of reissued payroll checks versus total issued	0.5%	0.1%	<1%	0.1%	<1%

**FINANCE AND ADMINISTRATIVE SERVICES
DEPARTMENT SUMMARY**

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
5. Payroll checks issued	20,486	20,126	21,500	11,741	21,500
6. Percent of utility bills processed and mailed 10 working days from last meter reading date	98%	98%	>95%	93% ^(B)	>95%
7. Percent of utility accounts and accounts receivables written off as a percent of total receivables	0.5%	0.5%	<2%	0.1%	<2%
Accounting:					
8. Percent of correcting accounting entries to total accounting entries	6.7%	5.7%	<10%	4.6%	<10%
9. Percent of month-end closes completed within 10 working days (target assumes June and July will not close within 10 working days due to year-end workload)	92%	92%	83%	100%	83%
10. Cost of Accounts Payable processing as a percent of total dollars spent	0.2%	0.3%	<1%	0.2%	<1%
Purchasing and Support Services:					
11. Cost of procurement services as a percent of total dollars spent	3.2%	3.5%	<4%	3.1%	<4%
12. Percent of time purchase orders issued timely	96%	92%	>90%	91%	>90%
13. Percent of time Document Processing documents are completed timely	96%	93% ^(C)	>90% ^(C)	91% ^(C)	>90%
14. Percent of time Copy Center documents are completed timely	96%	92%	>90%	94%	>90%
Risk Management:					
15. Percent of Workers' Compensation program costs to total payroll	2.7%	2.3%	<5%	Reported Annually	<5%
16. Percent of hours lost to occupational injury compared to total hours worked	0.6%	0.5%	<2.5%	Reported Annually	<2.5%
17. Percent of dollars recovered compared to expenditures paid to repair damage to City property	99%	96%	>85%	Reported Annually	>85%

^(A) The cost per check is lower due to vacancies in payroll.

^(B) Public Works changed their meter reading schedule due to staffing levels which resulted in some read dates to be more than 10 working days ahead of the billing dates.

^(C) Due to system change, this measure is under evaluation.

**FINANCE AND ADMINISTRATIVE SERVICES
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Finance and Administrative Svcs Director	1	1	1
Assistant Finance and Admin Svcs Director	1	1	1
Purchasing and Support Services Manager	1	1	1
Risk Manager	1	1	1
Accounting Manager	1	1	1
Principal Financial Analyst	1	1	1
Senior Payroll Accountant	0	0	1 *4
Senior Management Analyst	1	3 *2	3
Senior Financial Analyst	1	1	1
Senior Accountant	1	1	1 *4
Payroll Accountant I/II	0	0	1 *4
Financial Analyst I/II	1	1	1
Administrative Analyst I/II	1	1	1
Accountant I/II	3	3	1 *4
Supervising Buyer	1	1	1
Document Processing Supervisor	1	1	1
Assistant Buyer/Buyer	1.75	2 *3	2
Payroll Technician	0	0	1 *4
Accounting Technician	4	4	3 *4
Account Clerk I/II	2	2	2
Document Processing Technician III	2	2	2
Document Processing Technician I/II	1.50	1.50	1.50
Warehouse Worker	0.50	0.50	0.50
Executive Assistant	1	1	1
Copy Center Technician	1	1	1
Copy Center Assistant	0.50	0 *3	0
Customer Service Representative	1	1	1.50 *5
Secretary	1	1	1
TOTAL REGULAR	32.25	34	34.50
TOTAL PART-TIME HOURLY	0	0.30 *3	0.30
TOTAL POSITIONS	32.25 *1	34.30	34.80

*1 In addition there is a limited-period Senior Management Analyst position.

*2 Added two Senior Management Analyst positions.

*3 Added 0.25 FTE Buyer position, eliminated a 0.50 Copy Center Assistant position, and added Copy Center Assistant hours.

*4 Reclassified a Senior Accountant position to Senior Payroll Accountant, an Accountant I/II position to Payroll Accountant I/II, an Accounting Technician position to Payroll Technician, and an Accountant I/II to Senior Accountant.

*5 Added 0.50 FTE Customer Service Representative position.

DEPARTMENT PROGRAMS	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Finance and Admin. Services Administration	\$ 1,212,608	1,557,094	1,613,998
Financial Management	1,603,637	2,041,912	2,303,914
Accounting	702,200	756,190	810,806
Purchasing and Support Services	1,478,736	2,012,634	1,959,166
Risk Management	3,668,048	4,289,388	4,401,870
TOTAL EXPENDITURES	\$ 8,665,229	10,657,218	11,089,754

**FINANCE AND ADMINISTRATIVE SERVICES
DEPARTMENT SUMMARY**

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 4,411,955	5,638,531	5,867,587
Supplies and Other Services	4,237,357	4,927,187	5,161,467
Capital Outlay	0	66,500	35,000
Interfund Expenditures	15,917	25,000	25,700
TOTAL EXPENDITURES	\$ 8,665,229	10,657,218	11,089,754

FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 4,807,781	6,068,816	6,332,388
General Non-Operating	63,903	166,100	161,900
Building/Development Services	0	0	40,000
Water	478,761	551,052	610,216
Workers Compensation Insurance	1,733,949	2,318,500	2,372,500
Unemployment Self-Insurance	42,397	127,250	127,250
Liability Self-Insurance	1,538,438	1,425,500	1,425,500
Retirees' Health Program Insurance	0	0	20,000
TOTAL FUNDING	\$ 8,665,229	10,657,218	11,089,754

REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses and Permits	\$ 13,625	8,410	8,410
General Service Charge	675	1,000	3,000
Miscellaneous Revenue	267,552	45,610	45,610
TOTAL REVENUES	\$ 281,852	55,020	57,020

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FINANCE AND ADMINISTRATIVE SERVICES – ADMINISTRATION PROGRAM SUMMARY

PROGRAM MANAGER – FINANCE AND ADMINISTRATIVE SERVICES DIRECTOR

PROGRAM OVERVIEW

Administration is responsible for the management of the Finance and Administrative Services Department. This division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Community Health Awareness Council (CHAC) Funding: \$9,500

Provides increased funding to CHAC. The City is a joint powers authority member of CHAC. This provides for a 10.0 percent increase as requested by CHAC and directed by Council.

Citywide Memberships: \$5,000

Provides increased funding to cover the fee increases of nine Citywide memberships.

Training, Conference, and Travel: \$5,000

Provides increased funding for additional staff training.

- General Non-Operating Fund:

Nonprofit Agency Funding (limited-period): \$49,600

Provides funding for nonprofit agencies as identified by Council at the CDBG hearing on May 2, 2017.

Purchase Card Transaction Review (rebudget): \$20,000

Rebudgets funding for an outside consultant to review departments' compliance with purchasing card policies.

**FINANCE AND ADMINISTRATIVE SERVICES – ADMINISTRATION
PROGRAM SUMMARY**

- Retirees' Health:

Retirees' Health Actuarial Valuation (limited-period): \$20,000

Provides funding to update the valuation of retiree's health (OPEB) which is required to be updated every two years.

BUD/LHP-546-02 FY2017-18

**FINANCE AND ADMINISTRATIVE SERVICES - ADMINISTRATION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	3	4 *1	4
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	3	4	4
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 523,788	651,297	670,083
Wages	0	0	0
Benefits	272,694	344,320 *2	325,958
TOTAL PERSONNEL	796,482	995,617	996,041
Materials and Supplies	13,381	20,910	20,910
Maintenance and Operations	0	0	0
Utilities	0	0	0
Professional/Technical Srvcs	77,118	135,100 *3	135,100 *5
Other Expenses	325,627 *1	403,967 *4	461,947 *6
TOTAL SUPPLIES AND SERVICES	416,126	559,977	617,957
Capital Outlay	0	1,500	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 1,212,608	1,557,094	1,613,998

*1 Added a Senior Management Analyst position.

*1 Includes limited-period expenditures for non-profit agencies.

*2 Includes increased funding of \$3,500 for PERS replacement benefits.

*3 Includes increased funding of \$5,000 for audit services. Also includes limited-period funding of \$20,000 for purchase card transaction review.

*4 Includes increased fundings of \$10,000 for Project Sentinel and \$2,500 for 2-1-1 Santa Clara County United Way Silicon Valley. Also includes limited-period fundings 21,100 for non-profit funding (2nd year) and \$10,000 for non-profit funding for the Community Services Agency and LifeMoves (2nd year).

*5 Includes limited-period funding of \$20,000 for purchase card transaction review (rebudget).

*6 Includes increased fundings of \$9,500 for CHAC, \$5,000 for citywide memberships and \$5,000 for training, conferences, and travel. Also includes limited-period fundings of \$49,600 for nonprofit agency funding and \$20,000 for Retirees' Health actuarial valuation.

NOTES

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FINANCE AND ADMINISTRATIVE SERVICES – FINANCIAL MANAGEMENT PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT FINANCE AND ADMINISTRATIVE SERVICES DIRECTOR

PROGRAM OVERVIEW

The Financial Management Division consists of the Budget and Analysis, Treasury, Payroll, and Revenue Sections.

The Budget and Analysis Section provides information and analytical support to the City Council and other City departments as requested. This section analyzes economic trends, forecasts revenues, and monitors expenditures and balances for the current fiscal year as well as future fiscal years. In addition, Budget and Analysis manages the budget system and produces periodic financial status reports, including the Narrative, Proposed, and Adopted Budget documents.

The Treasury Section is responsible for cash flow and management of the City's investment portfolio.

The Payroll Section processes timecards; payroll documents and biweekly payroll for all City employees; and prepares reports relating to retirement, insurance benefits, deferred compensation, and payroll taxes.

The Revenue Section processes billing and collection for the City's water, wastewater, and solid waste utilities; business licenses; and miscellaneous accounts receivable. All moneys due to, or collected by, other City departments are forwarded to this section for deposit and tracking in the City's financial system. In addition, this section is the Finance and Administrative Services Department's primary customer service contact point.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Customer Service Representative Position (0.50): \$57,600

Provides funding for an ongoing 0.50 FTE Customer Service Representative position. This converts the limited-period hourly wages to regular ongoing, will provide essential support to the daily operations of the Revenue Section and will allow for coverage at the front counter without interruptions to other staff.

Reclassification of Payroll Positions: \$20,400

Provides funding for the reclassification of a Senior Accountant Position to Senior Payroll Accountant, Accountant I/II Position to Payroll Accountant I/II, and Account Technician Position to Payroll Technician position based on an analysis showing a higher level of duties performed.

- General Non-Operating Fund:

Credit Card Fee Consultation/Outside Assistance (rebudget): \$25,000

Rebudgets funding approved by Council on February 14, 2017 for outside assistance with establishing a fee to recover credit card service charges. Total \$50,000 is allocated between the General Non-Operating and Water Funds.

FINANCE AND ADMINISTRATIVE SERVICES – FINANCIAL MANAGEMENT PROGRAM SUMMARY

- Development Services Fund:

Cost of Service Study (limited-period):	\$40,000
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Provides funding for contractual services to conduct a cost of services study for the Development Services Fund. Fees have not been reviewed since the consolidation of all development services into the Development Services Fund in Fiscal Year 2014-15.

- Water Fund:

Utility Online Payment Processing:	\$50,000
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Provides increased funding for credit card payment processing costs associated with an increase in usage of online Utility Services payments.

Credit Card Fee Consultation/Outside Assistance (rebudget):	\$25,000
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Rebudgets funding approved by Council on February 14, 2017 for outside assistance with establishing a fee to recover credit card service charges. Total \$50,000 is allocated between the General Non-Operating and Water Funds.

BUD/LHP-546-03 FY2017-18

**FINANCE AND ADMINISTRATIVE SERVICES - FINANCIAL MANAGEMENT
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	11	11	11.50 *1
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	11.00	11	12

*1 Added 0.50 FTE Customer Service Representative position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 887,256	1,053,172	1,156,673 *3
Wages	9,173	30,900 *1	900
Benefits	410,216	499,360	582,861
TOTAL PERSONNEL	1,306,645	1,583,432	1,740,434
Materials and Supplies	81,148	93,080	92,280
Maintenance and Operations	4,332	3,950	3,950
Utilities	0	0	0
Professional/Technical Svcs	207,674	334,750 *2	375,550 *4
Other Expenses	3,838 *1	6,700	71,700 *4
TOTAL SUPPLIES AND SERVICES	296,992	438,480	543,480
Capital Outlay	0	20,000	20,000
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 1,603,637	2,041,912	2,303,914

*1 Includes limited-period funding of \$30,000 for a Customer Service Representative (Hourly).

*2 Includes increased fundings of \$99,000 for online payment processing and \$15,000 for utility online payment processing fees. Also includes limited-period funding of \$35,000 for Transient Occupancy Tax compliance audit.

*3 Includes increased funding of \$20,400 for the reclassification of Payroll positions.

*4 Includes increased funding of \$50,000 for utility online payment processing. Also includes limited-period fundings of \$50,000 for credit card fee consultation/outside assistance (rebudget) and \$40,000 for cost of service study.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses and Permits	\$ 13,625	8,410 *1	8,410
General Service Charge	675	1,000	3,000
TOTAL REVENUES	\$ 14,300	9,410	11,410

*1 Includes a decrease in revenue related to a decline in the number of taxi companies and taxicabs renewing their permit to provide service in the City.

**FINANCE AND ADMINISTRATIVE SERVICES – ACCOUNTING
PROGRAM SUMMARY**

PROGRAM MANAGER – ACCOUNTING MANAGER

PROGRAM OVERVIEW

The Accounting Division manages and maintains the general accounting and financial records of the City. This division is also primarily responsible for coordinating the independent audit of the City's financial records and preparation of the Comprehensive Annual Financial Report and other required State reports. The Accounts Payable Section of this division matches and reconciles all invoices, purchase requisitions, purchase orders, contracts, and agreements prior to processing payments for City obligations.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Reclassification of Accountant I/II Position to Senior Accountant: \$12,900

Provides funding for the reclassification of an Accountant I/II to a Senior Accountant position based on an analysis showing a higher level of duties performed.

BUD/LHP-546-04 FY2017-18

**FINANCE AND ADMINISTRATIVE SERVICES - ACCOUNTING
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	5	5	5
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	5	5	5
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 429,586	484,503	504,979 *1
Wages	0	0	0
Benefits	223,465	257,637	276,777
TOTAL PERSONNEL	653,051	742,140	781,756
Materials and Supplies	4,810	4,500	4,500
Maintenance and Operations	591	500	500
Utilities	0	0	0
Professional/Technical Svcs	36,134	0	0
Other Expenses	7,614	9,050	9,050
TOTAL SUPPLIES AND SERVICES	49,149	14,050	14,050
Capital Outlay	0	0	15,000
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 702,200	756,190	810,806

*1 Includes increased funding of \$12,900 for the reclassification of an Accountant I/II position to a Senior Accountant.

**FINANCE AND ADMINISTRATIVE SERVICES – PURCHASING AND SUPPORT
SERVICES PROGRAM SUMMARY**

PROGRAM MANAGER – PURCHASING AND SUPPORT SERVICES MANAGER

PROGRAM OVERVIEW

The Purchasing and Support Services Division manages purchasing and support services activities of the City.

The Purchasing Section assures acquisition of price-competitive equipment, services, and supplies for City departments. Other services include issuing requests for bid; vendor selection; equipment, supplies, and mail delivery; warehousing of operating inventories; and sale of surplus equipment.

The Support Services Section provides building management, document processing, graphic design, printing, document reproduction, mail distribution, and other support services to City departments.

BUD/LHP-546-05 FY2017-18

**FINANCE AND ADMINISTRATIVE SERVICES - PURCHASING AND SUPPORT SERVICES
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	11.25	12 *2	12
Total Part-Time Hourly	0	0.30 *2	0.30
TOTAL POSITIONS	11.25 *1	12.30	12.30

*1 In addition there is a limited-period Senior Management Analyst position.

*2 Added a Senior Management Analyst position, 0.25 FTE Buyer position, eliminated a 0.50 FTE Copy Center Assistant position, and added Copy Center Assistant hours.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 840,991 *1	1,131,209	1,109,635
Wages	45,853	18,250	18,738
Benefits	422,299	600,725	612,643
TOTAL PERSONNEL	1,309,143	1,750,184	1,741,016
Materials and Supplies	38,984	50,450	50,450
Maintenance and Operations	9,334	57,200	57,200
Utilities	0	0	0
Professional/Technical Svcs	40,045 *1	6,200	6,200
Other Expenses	65,313	78,600	78,600
TOTAL SUPPLIES AND SERVICES	153,676	192,450	192,450
Capital Outlay	0	45,000	0
Interfund Expenditures	15,917	25,000	25,700
TOTAL EXPENDITURES	\$ 1,478,736	2,012,634	1,959,166

*1 Includes limited-period expenditures for a Senior Management Analyst position (hourly and temporary help).

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Miscellaneous Revenue	\$ 34,831	20,000	20,000
TOTAL REVENUES	\$ 34,831	20,000	20,000

FINANCE AND ADMINISTRATIVE SERVICES – RISK MANAGEMENT PROGRAM SUMMARY

PROGRAM MANAGER – RISK MANAGER

PROGRAM OVERVIEW

Risk Management is responsible for managing the City's loss control and risk reduction programs. The City's risk exposures are managed by self-insuring or acquiring insurance, requiring vendors to have insurance and assisting in the maintenance of a safe workplace. This program encompasses the City's comprehensive general liability; property; property loss recovery; loss control; Workers' Compensation; industrial disability retirement; and unemployment programs, including the City's self-insurance reserves and excess catastrophic insurance coverage. Risk Management is also responsible for State and OSHA reports and provides guidance to City departments in determining insurance requirements for contracts.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Safety Training Study Implementation (limited-period) (rebudget balance \$37,300): \$57,300

Provides \$20,000 new funding, combined with the rebudget of funding, to implement components recommended from a Citywide Safety Training Study. Consultant services can provide certain components recommended due to limited staff resources.

- Workers' Compensation Fund:

Workers' Compensation Excess Insurance: \$54,000

Provides increased funding for Workers' Compensation excess insurance. The increased cost is related to increased overtime, payroll, and loss experience.

BUD/LHP-546-06 FY2017-18

**FINANCE AND ADMINISTRATIVE SERVICES - RISK MANAGEMENT
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	2	2	2
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	2	2	2
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 245,292	456,442 *1	486,221 *1
Wages	0	1,500	1,500
Benefits	101,342	109,216	120,619
TOTAL PERSONNEL	346,634	567,158	608,340
Materials and Supplies	840	6,000	6,000
Maintenance and Operations	0	0	0
Utilities	0	0	0
Professional/Technical Svcs	226,618	371,950 *2	389,250 *4
Other Expenses	3,093,956	3,344,280 *3	3,398,280 *5
TOTAL SUPPLIES AND SERVICES	3,321,414	3,722,230	3,793,530
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 3,668,048	4,289,388	4,401,870

*1 Includes \$200,000 for backfilling for employees out on workers' compensation.

*2 Includes limited-period funding of \$40,000 for a safety training study.

*3 Includes increased funding of \$83,000 for workers' compensation excess insurance.

*4 Includes limited-period funding of \$57,300 for safety training study implementation (\$37,300 rebudget balance).

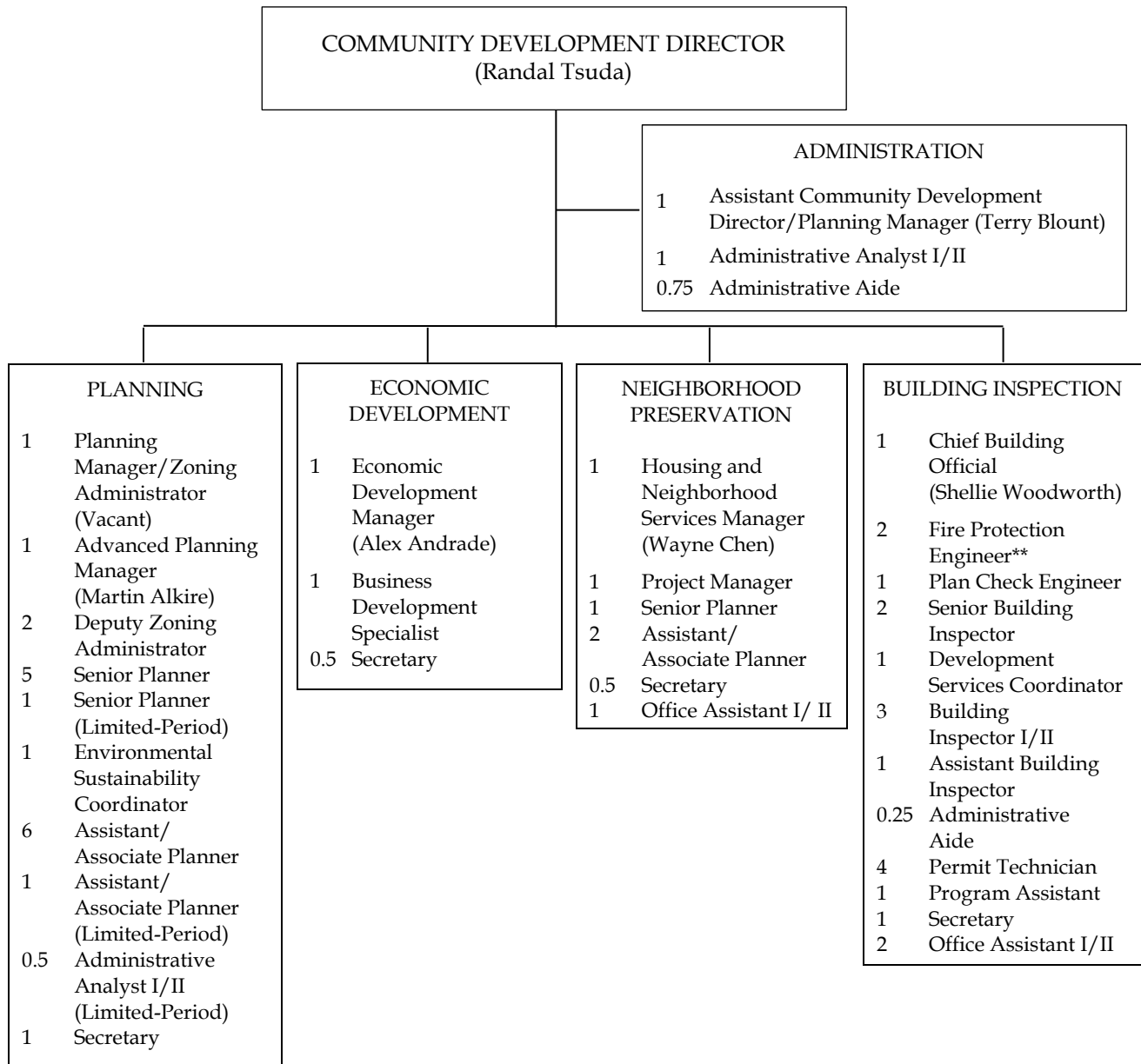
*5 Includes increased funding of \$54,000 for workers' compensation excess insurance.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Miscellaneous Revenue	\$ 232,721	25,610	25,610
TOTAL REVENUES	\$ 232,721	25,610	25,610

NOTES

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COMMUNITY DEVELOPMENT DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 47.0 Full-Time
2.5 Limited-Period

* One limited-period Senior Planner position has been approved for the duration of the Google Reimbursement Agreement.

** Located in Community Development Department but budgeted in Fire Department.

NOTES

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COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

DEPARTMENT MANAGER – COMMUNITY DEVELOPMENT DIRECTOR

DEPARTMENT MISSION STATEMENT

To provide land use, building development, neighborhood protection, economic development, and environmental policy services.

DEPARTMENT OVERVIEW

The Community Development Department is responsible for the review of development and building activity to ensure compliance with zoning and building codes, the achievement of economic development goals, General Plan policies, the California Environmental Quality Act (CEQA), housing policies, and community values. The department assists the community in establishing land use and neighborhood plans and ensures the quality of new projects through the design and development review process. The department staffs the Environmental Planning Commission (EPC), the Council Neighborhoods Committee, the Downtown Committee, and the Visual Arts Committee in addition to establishing and maintaining communications with citizens, developers, businesses, other governmental agencies, and City departments. The department also provides technical and policy support to the City Manager and other departments.

DEPARTMENT FUNCTIONS

- Ensure quality development that is sensitive to community goals and consistent with City standards.
- Respond promptly to individual applications or Environmental Planning Commission-/City Council-initiated General Plan and Zoning Ordinance amendments and Precise Plan changes. (M 1)
- Provide support for the comprehensive planning efforts of citizens, City Council, and the Environmental Planning Commission. (M 1)
- Provide timely, professional assistance with the review of proposed subdivision applications and development applications for Administrative Zoning and Subdivision Committee hearings.
- Provide zoning and planning information to the public in a timely, complete, accurate, and courteous manner. (M 1)
- Provide a foundation for long-range planning activities by maintaining comprehensive databases on land use, demographics, and economics.
- Retain existing businesses and attract new businesses throughout the City. (M 2)
- Provide staff support to the Downtown Committee and the Visual Arts Committee.
- Implement economic development strategies. (M 2)
- Manage affordable housing programs that include the Below-Market-Rate (BMR) program and new affordable housing projects, and oversight of Federally subsidized units. (M 3)

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

- Provide staff support to the Council Neighborhoods Committee and neighborhood programs.
- Continue to implement the Neighborhood Preservation Strategy by managing the Council Neighborhoods Committee's Neighborhood Grant Program, neighborhood meetings, and neighborhood networking events.
- Assist the City Council in allocating CDBG/HOME funding and monitor the use of these funds in compliance with Federal regulations. (M 3)
- Maintain the efficiency of the City's plan review and permit system, and building fire life safety inspection elements of the City's development review process, while integrating the requirements of City departments and other public agencies with community service goals. (M 4, 5)
- Coordinate development from design review through construction.
- Support code enforcement efforts.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2016-17

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Develop recommendations on Short-Term Residential Rental Regulations (e.g., Airbnb, etc.), in conjunction with the City Attorney's Office, the City Manager's Office, and the Finance and Administrative Services Department.**
- Explore strategies to increase ownership opportunities, in conjunction with the City Attorney's Office.
- Update the BMR Ordinance – Condo Mapping, in conjunction with the City Attorney's Office.
- Begin marketing and establish the RFP process for Lot 12, in conjunction with the City Attorney's Office and the Finance and Administrative Services Department.
- Implement the Transit Center Master Plan, in conjunction with the City Attorney's Office, the Finance and Administrative Services Department, and the Public Works Department.
- Review existing park land acquisition policies and explore new and alternative strategies for acquiring park land, in conjunction with the City Attorney's Office, the Public Works Department, and the Community Services Department.
- Review Employee Housing Assistance Program, in conjunction with the City Manager's Office and the Finance and Administrative Services Department.
- Develop and implement a housing strategy for the homeless, in conjunction with the City Manager's Office.
- Enhance community policing services related to homelessness and mental health issues, in conjunction with the City Manager's Office and the Police Department.
- Conduct a Community Benefit Financial Study for Gatekeeper Applications, in conjunction with the Finance and Administrative Services Department.

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

- Establish Terra Bella Visioning and Development Principles.
- Hold a Council Study Session on affordable housing priorities and framework.
- Develop the 2019-24 Affirmatively Furthering Fair Housing Plan.
- Develop Downtown Parking Long Term Solutions – Shared and Paid Parking Study.
- Develop North Bayshore – Residential TDM Guidelines.
- Reestablish the environmental sustainability task force to provide volunteer resources to support sustainability initiatives.
- Establish North Bayshore Precise Plan EIR GHG Mitigation Measures.
- Establish North Bayshore – District Sustainability Performance Measurements.
- Continue to implement the Community Stabilization and Fair Rent Act, in conjunction with the City Attorney’s Office and the Finance and Administrative Services Department.
- Continue Soft Story Seismic Retrofit Program, in conjunction with the City Attorney’s Office.
- Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the City Manager’s Office, the Public Works Department, the Community Services Department, the Fire Department, and the Police Department.
- Continue the East Whisman Precise Plan, in conjunction with the Finance and Administrative Services Department.
- Continue the Downtown Parking Pilot Programs (Ridesharing/Valet Attendant Assist), in conjunction with the Finance and Administrative Services Department.
- Continue the North Bayshore Precise Plan (Update) Multi-Modal Improvements and Improvement Fee, in conjunction with the Finance and Administrative Services Department and the Public Works Department.
- Continue to enhance existing partnerships and develop new partnerships and funding opportunities to meet housing priorities.
- Continue facilitating development of affordable housing.
- Continue to process the ten authorized gatekeeper projects.
- Continue to develop housing policies (including affordable housing) for Precise Plans.
- Continue the City-Wide-SB 743 Implementation (CEQA LOS-VMT Change), in conjunction with the Public Works Department.
- Continue the Multi-Modal Improvement Plan, in conjunction with the Public Works Department.

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

- **Continue El Camino Real Streetscape Guidelines, in conjunction with the Public Works Department.**
- **Continue the Community Choice Energy (Silicon Valley Clean Energy) Rollout.**
- **Continue the Environmental Sustainability Action Plan (ESAP-3) Implementation, in conjunction with the Public Works Department.**
- **Continue the Greenhouse Gas Reduction Program (GGRP) and Citywide Traffic Model Update.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Develop Options for Marijuana Regulations, in conjunction with the City Attorney’s Office, City Manager’s Office, the Finance and Administrative Services Department, and the Police Department.
- Perform a cost of services study for development related fees in conjunction with the Finance and Administrative Services Department and the Public Works Department.
- Work with the Virtual Arts committee to develop a strategy to encourage public art in private development projects.
- Complete assessment of downtown retail assistance program.
- Continue to provide business retention, attraction, and expansion services.
- Continue implementation of the El Camino Real, North Bayshore, and San Antonio Precise Plans.
- Continue to expand one-stop plan check services.
- Continue to implement action items related to the employee engagement survey results.

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
Planning:					
1. Percentage of on-time response rates by Project Coordinating Committee members	65% ^(A)	56% ^(A)	>75%	56% ^(B)	>75%
Economic Development:					
2. Number of contacts with businesses interested in relocating or expanding in Mountain View	60	62	50	33	50
Neighborhood Preservation:					
3. Percent of Federally funded contracts carried out in compliance with City and Federal requirements	100%	100%	100%	100%	100%

**COMMUNITY DEVELOPMENT
DEPARTMENT SUMMARY**

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
Building Inspection:					
4. Percent of time where City provides 24-hour building inspection response for those inspection requests received by 3:00 p.m. on weekdays	100%	100%	>95%	100%	>95%
5. Percent of time that City meets five-day turnaround plan check for all Fast Track submittals that meet building inspection criteria	91%	79%(C)	>90%	96%	>90%

(A) Lower due to high volume of submittals and staffing vacancies. For Fiscal Year 2015-16, Planning received 949 on-time comments out of 1,683 items. Target reduced for Fiscal Year 2016-17.

(B) Lower due to high volume of submittals and staffing vacancies. For the first half of Fiscal Year 2016-17, Planning received 477 on-time comments out of 845 items.

(C) Lower due to high volume of submittals and staffing vacancies, in addition to the expansion of the Fast Track process, which now requires coordination with other divisions and departments.

BUD/LHP-820-01 FY2017-18

**COMMUNITY DEVELOPMENT
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED	
Community Development Director	1	1	1	
Asst. Comm. Dev. Dir/ Planning Manager	1	1	1	
Economic Development Manager	1	1	1	
Housing & Neighborhood Srvcs Mgr.	1	1	1	
Chief Building Official	1	1	1	
Planning Manager/Zoning Administrator	1	1	1	*6
Advanced Planning Manager	0	0	1	*7
Principal Planner	1	1	0	*7
Deputy Zoning Administrator	1	1	2	*8
Business Development Specialist	1	1	1	
Plan Check Engineer	1	1	1	
Senior Building Inspector	2	2	2	
Project Manager	1	1	1	
Senior Planner	4.75	5.75	6	*8
Development Services Coordinator	1	1	1	
Environmental Sustainability Coordinator	1	1	1	
Building Inspector I/II	3	3	3	
Asst/ Associate Planner	5	5	8	*9
Assistant Building Inspector	1	1	1	
Administrative Analyst I/II	1	1	1	
Administrative Aide	1	1	1	
Permit Technician	3	4	4	*3
Program Assistant	1	1	1	
Secretary	3	3	3	
Office Assistant I/II	1	2	3	*4 *9
TOTAL REGULAR	<u>38.75</u>	<u>41.75</u>	<u>47</u>	
TOTAL PART-TIME HOURLY	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL POSITIONS	<u><u>38.75</u></u> *1	<u><u>41.75</u></u> *5	<u><u>47</u></u> *10	

- *1 In addition there are two limited-period Senior Planner positions (one for the duration of the Google Reimbursement Agreement), one limited-period Asst/ Associate Planner position and one limited-period Office Assistant I/II position.
- *2 Added a Senior Planner position.
- *3 Added a Permit Technician position.
- *4 Added a Office Assistant I/II position.
- *5 In addition there is a limited-period Senior Planner position (for the duration of the Google Reimbursement Agreement), and one limited-period Asst/ Associate Planner position.
- *6 Midyear reclassification of the Zoning Administrator position to Planning Manager/Zoning Administrator.
- *7 Reclassified a Principal Planner position to an Advanced Planning Manager.
- *8 Reclassified a Senior Planner position to Deputy Zoning Administrator and added a Senior Planner position and 0.25 FTE to an existing 0.75 FTE Senior Planner position.
- *9 Midyear addition of an Asst/ Associate Planner position and an Office Assistant I/II position for CSFRA and added two Asst/ Associate Planner positions.
- *10 In addition there is a limited-period Senior Planner position (for the duration of the Google Reimbursement Agreement), a limited-period Asst/ Associate Planner position, and a 0.5 FTE Administrative Analyst I/II position.

**COMMUNITY DEVELOPMENT
DEPARTMENT SUMMARY**

DEPARTMENT PROGRAMS	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Community Development Administration	\$ 513,848	691,410	727,376
Planning	2,972,033	3,725,093	4,386,503
Economic Development	849,412	1,166,234	1,314,474
Neighborhood Preservation	1,927,693	11,653,801	4,414,393
Building Inspection	3,901,946	5,032,979	5,234,476
TOTAL EXPENDITURES	\$ 10,164,932	22,269,517	16,077,222

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 5,680,391	7,231,314	8,169,270
Supplies and Other Services	4,014,047	14,866,503	7,738,352
Capital Outlay	0	40,800	38,000
Interfund Expenditures	470,494	130,900	131,600
TOTAL EXPENDITURES	\$ 10,164,932	22,269,517	16,077,222

FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 1,397,273	1,739,303	1,801,407
General Non-Operating	543,923	547,836	687,333
Building/Development Services	5,823,746	7,665,709	8,426,501
Below Market Rate Housing	654,429	4,630,945	2,207,753
Housing Impact	98,340	4,379,163	331,093
Rental Housing Impact	0	1,000,000	0
Community Stabilization and Fair Rent Act	0	0	476,000
Parking District No.2	420,176	620,200	733,935
Grants	862,114	1,174,310	930,524
Shoreline Reg Park Community	364,931	512,051	482,676
TOTAL FUNDING	\$ 10,164,932	22,269,517	16,077,222

REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses & Permits	\$ 6,127,388	6,839,600	5,596,750
Federal Intergovernmental Revenue	1,286,503	690,920	700,000
General Service Charges	5,269,366	3,428,856	5,076,256
Miscellaneous Revenue	5,324	50,000	100,000
Interfund Revenue Transfer	105,500	0	0
TOTAL REVENUES	\$ 12,794,081	11,009,376	11,473,006

**COMMUNITY DEVELOPMENT – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – COMMUNITY DEVELOPMENT DIRECTOR

PROGRAM OVERVIEW

Administration is responsible for the management of the Community Development Department. This division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Visual Arts Committee (limited-period): \$10,000

Provides funding for youth projects and paint utility boxes.

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**COMMUNITY DEVELOPMENT - ADMINISTRATION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	2.75	2.75	2.75
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	2.75	2.75	2.75
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 302,166	416,854	429,799
Wages	49	0	0
Benefits	137,669	193,597	206,618
TOTAL PERSONNEL	439,884	610,451	636,417
Materials and Supplies	52,801	43,748	53,748 *1
Maintenance and Operations	162	286	286
Utilities	0	0	0
Professional/Technical Srvcs	0	5,060	5,060
Other Expenses	21,001	31,865	31,865
TOTAL SUPPLIES AND SERVICES	73,964	80,959	90,959
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 513,848	691,410	727,376
REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Miscellaneous Revenue	\$ 180	0	0
TOTAL REVENUES	\$ 180	0	0

*1 Includes limited-period funding of \$10,000 for the Visual Arts Committee.

COMMUNITY DEVELOPMENT – PLANNING PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT COMMUNITY DEVELOPMENT DIRECTOR/PLANNING MANAGER

PROGRAM OVERVIEW

Planning participates in long-range local and regional planning activities and is responsible for all matters concerning the implementation of the Zoning Ordinance, including the issuance of use permits, variance requests, and planned-unit development permits. This division assembles community data; develops and maintains the City’s General Plan, precise plans, and Zoning Ordinance; reviews and administers zone change proposals; provides primary staffing to the EPC; reviews private development projects for design and compliance with the Zoning Ordinance; is responsible for CEQA review and subdivision design; and provides information to the public on regulations, zoning codes, and development projects. This division provides information for private-sector businesses, investors, and developers considering locations in Mountain View, and participates in early discussions with people considering new development or uses in the City. The division also holds hearings on proposed projects through the Development Review Committee and the Zoning Administrator.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Reclassification of Senior Planner to Deputy Zoning Administrator: \$1,900

Provides funding for the reclassification of a Senior Planner to a Deputy Zoning Administrator position based on a reorganization and an analysis showing a higher level of duties performed. There is an additional \$16,900 proposed in the Development Services Fund.

- General Non-Operating Fund:

Soft-Story Building Study (rebudget): \$175,000

Rebudgets funding for a study on soft-story buildings that could be at risk of collapse from an earthquake in the City and propose potential programs and incentives that could be adopted to retrofit these structures. The total funding of \$350,000 is allocated between the General Non-Operating, Development Services, and Below-Market-Rate Housing Funds.

Sustainability Outreach and Engagement Program (\$98,900 rebudget): \$128,900

Provides \$30,000 new funding and rebudgets the balance to expand the implementation of the Sustainability Outreach and Engagement Program. These resources will fund a communitywide “green challenge” program and provide outreach for the second-half launch of the Silicon Valley Clean Energy (SVCE) program.

COMMUNITY DEVELOPMENT – PLANNING PROGRAM SUMMARY

<p>Environmental Sustainability Action Plan (rebudget):</p> <p>Rebudgets funding approved by Council on September 13, 2016 for the Environmental Sustainability Action Plan.</p>	<p>\$100,000</p>
<p>Administrative Analyst I/II Position-Environmental Sustainability (0.50):</p> <p>Provides continued funding for a half-time, limited-term Administrative Analyst I/II position. This converts the limited-period hourly wages to a 0.50 FTE position to support the implementation of the City’s Climate Protection Roadmap (CPR), the Municipal Operations Climate Action Plan (MOCAP), Environmental Sustainability Action Plan 3 (ESAP-3), as well as provide assistance with ongoing projects and grant opportunities.</p>	<p>\$76,600</p>
<p>Housing Element Update (rebudget balance):</p> <p>Rebudgets the balance available to implement action items required by the mandated Housing Element adopted October 2014.</p>	<p>\$56,500</p>
<p>Explore Solar Hot Water Heaters:</p> <p>Provides funding for consultant services to explore the installation of solar hot water heaters on City properties.</p>	<p>\$20,000</p>
<p>2015 Greenhouse Gas (GHG) Inventory (rebudget balance):</p> <p>Rebudgets the balance of funding for consultant services to conduct the 2015 municipal operations and communitywide GHG inventory in order to report on the GHG reduction targets.</p>	<p>\$12,700</p>
<ul style="list-style-type: none"> • Development Services Fund: 	
<p>Senior Planner Position:</p> <p>Converts a limited-term Senior Planner position to ongoing to minimize turnover for this difficult to fill position and to support the high level of development activity.</p>	<p>\$176,500</p>
<p>Associate Planner Position:</p> <p>Converts a limited-term Associate Planner position to ongoing to support the high level of development activity and provide additional support at the Development Services Counter.</p>	<p>\$163,000</p>
<p>Associate Planner Position:</p> <p>Provides funding for an additional ongoing Associate Planner position to support the ongoing high level of development activity and provide additional support at the Development Services Counter.</p>	<p>\$163,000</p>

COMMUNITY DEVELOPMENT – PLANNING PROGRAM SUMMARY

Associate Planner Position (limited-period):	\$163,000
Provides funding for a new limited-term Associate Planner position to support the ongoing high level of development activity and provide additional support at the Development Services Counter.	
SB 743 – Transit-Oriented Infill Projects (rebudget):	\$50,000
Rebudgets funding for consultant services to assist the City with developing thresholds of significance related to the implementation of California Environmental Quality Act (CEQA)'s new vehicle miles travelled (VMT) standards. SB 743 requires CEQA analysis of transportation impacts to move from level of service (LOS) to VMT standards.	
Reclassification of a Senior Planner to a Deputy Zoning Administrator:	\$16,900
Provides funding for the allocation to the Development Services Fund for this reclassification as mentioned in the General Fund section above.	
Legal Retainer (rebudget balance):	\$15,000
Rebudgets the balance for legal consultation on land use law and CEQA issues associated with State Density Bonus Law, implementation of the Precise Plan, and regional efforts such as the Valley Habitat. The total funding of \$20,000 is allocated between the Development Services and Shoreline Community Funds.	
Precise Plan Noticings (rebudget):	\$12,000
Rebudgets funding for noticing the East Whisman Precise Plan. The notices are mailed to the Precise Plan areas to notify residents of Study Sessions, public hearings, and neighborhood meetings.	
Reclassification of Principal Planner to Advanced Planning Manager:	\$4,300
Provides funding for the reclassification of a Principal Planner to an Advanced Planning Manger position based on an analysis showing a higher level of duties performed.	
<ul style="list-style-type: none"> • Shoreline Regional Park Community Fund: 	
Precise Plan Implementation – District Utilities Feasibility Study (rebudget balance):	\$46,500
Rebudgets the balance to conduct a study involving cost/benefit analysis for a district-scale utility system. This item is part of the North Bayshore Precise Plan Implementation.	

**COMMUNITY DEVELOPMENT – PLANNING
PROGRAM SUMMARY**

Legal Retainer (rebudget balance): \$5,000

Rebudgets the balance for legal consultation on land use law and CEQA issues associated with State Density Bonus Law, implementation of the Precise Plan, and regional efforts such as the Valley Habitat. The total funding of \$20,000 is allocated between the Development Services and Shoreline Community Funds.

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**COMMUNITY DEVELOPMENT - PLANNING
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	14	15 *2	18 *4
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	14 *1	15 *3	18 *5

*1 In addition, there are two limited-period Senior Planner positions (one for the duration of the Google Reimbursement Agreement), one limited-period Asst/ Associate Planner position, and 0.25 of a limited-period Office Assistant I/II position.

*2 Added a Senior Planner position.

*3 In addition, there is a limited-period Senior Planner position and one limited-period Asst/ Associate Planner position.

*4 Added a Senior Planner position and two Asst/ Associate Planner positions.

*5 In addition, there is a limited-period Senior Planner position, a limited-period Asst/ Associate Planner position, and a 0.5 FTE Administrative Analyst I/II position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 1,519,197	1,971,761 *2	2,350,510 *6
Wages	31,126 *1	82,300 *3	76,600
Benefits	689,162	818,979	1,060,820
TOTAL PERSONNEL	2,239,485	2,873,040	3,487,930
Materials and Supplies	2,100	10,515	10,515
Maintenance and Operations	0	0	0
Utilities	0	0	0
Professional/Technical Srvcs	131,475	672,238 *4	755,058 *7
Other Expenses	598,973 *1	163,500 *5	130,000 *8
TOTAL SUPPLIES AND SERVICES	732,548	846,253	895,573
Capital Outlay	0	5,800	3,000
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 2,972,033	3,725,093	4,386,503

*1 Includes limited-period expenditures for a CivicSpark Intern, Community Choice Energy Program, environmental sustainability supplies, Housing Element, Silicon Valley Clean Energy Authority, El Camino Real Precise Plan implementation, Congestion Management Agency Multimodal Plan and legal retainer.

*2 Includes limited-period fundings of \$153,000 for an Asst/ Associate Planner position and \$9,900 for Housing Element (rebudget balance).

*3 Includes limited-period fundings of \$42,300 for Document Processing support (rebudget) and \$40,000 for Environmental Sustainability Analyst (Hourly).

*4 Includes limited-period fundings of \$175,000 for soft story building study, \$100,400 for the Housing Element (rebudget balance), \$100,000 for Silicon Valley Clean Energy Authority (rebudget balance), and \$35,000 for 2015 Greenhouse Gas (GHG) Inventory.

*5 Includes limited-period fundings of \$50,000 for Precise Plan District Utilities Feasibility Study, \$50,000 for SB 743 - Transit Oriented Infill Projects, \$30,000 for Precise Plan consulting arborist (rebudget), \$20,000 for legal retainer (rebudget balance) and \$12,000 for precise plan noticings (rebudget).

*6 Includes increased fundings of \$18,800 for the reclassification of a Senior Planner position to Deputy Zoning Administrator and \$4,300 for the reclassification of a Principal Planner position to Advanced Planning Manager. Also includes limited-period fundings of \$163,000 for an Associate Planner position, and \$76,600 for a 0.50 FTE Administrative Analyst I/II position.

*7 Includes limited-period fundings of \$175,000 for soft story building study (rebudget), \$128,900 for sustainability outreach and engagement program (\$98,900 rebudget), \$100,000 for Environmental Sustainability Action Plan (rebudget), \$56,500 for the Housing Element (rebudget balance), \$20,000 to explore solar hot water heaters, and \$12,700 for 2015 Greenhouse Gas (GHG) Inventory (rebudget balance).

*8 Includes limited-period fundings of \$50,000 for SB 743 - Transit Oriented Infill Projects (rebudget), \$46,500 for Precise Plan District Utilities Feasibility Study (rebudget balance), \$20,000 for legal retainer (rebudget balance), and \$12,000 for precise plan noticings (rebudget).

**COMMUNITY DEVELOPMENT - PLANNING
PROGRAM SUMMARY**

<u>REVENUES</u>	2015-16 <u>ACTUAL</u>	2016-17 <u>ADOPTED</u>	2017-18 <u>PROPOSED</u>
General Licenses & Permits	\$ 18,045	0	0
General Service Charges	1,193,945	1,082,750	1,343,950
TOTAL REVENUES	\$ 1,211,990	1,082,750	1,343,950

NOTES

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COMMUNITY DEVELOPMENT – ECONOMIC DEVELOPMENT PROGRAM SUMMARY

PROGRAM MANAGER – ECONOMIC DEVELOPMENT MANAGER

PROGRAM OVERVIEW

Economic Development is responsible for the Citywide economic development program. Economic Development staff serves as a primary contact and liaison with prospective new businesses that may need assistance in finding and developing an appropriate site. Another key function is retaining existing businesses by responding to situations where a business may need to expand or relocate. The program includes outreach efforts such as the corporate visitation program and regional economic development programs.

The Economic Development Division is also responsible for staffing the Downtown Committee and works closely with downtown businesses, property owners, and developers. The division is responsible for recruitment and retention of downtown businesses, the review of public and private projects in the downtown, coordination for the continued improvement and maintenance of the downtown, and for implementation of the Downtown Precise Plan.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

El Camino Real Light Pole Banners (rebudget): \$40,000

Rebudgets funding to create and install new City banners on El Camino Real. The banners will create a consistent look that will identify the City's boundaries and promote the City.

Technology Showcase (limited-period): \$20,000

Provides funding for consultant services and event operations for the third Technology Showcase. More companies and attendees are expected for the third annual showcase, impacting limited staff resources.

Parking Coordinator Consultant (rebudget): \$20,000

Rebudgets funding for a Parking Coordinator Consultant to help manage a number of Citywide parking initiatives. The total funding of \$70,000 is allocated between the General Non-Operating and Downtown Benefit Assessment Districts Funds.

- Downtown Benefit Assessment Districts Fund:

Redirect Third Parking Structure Feasibility Study to Paid Parking Program (limited-period): \$ 75,000

Redirects funding from the Third Parking Garage Feasibility Study to begin a study on paid parking per City Council direction on October 18, 2016 and to evaluate other alternatives to increase available parking in the downtown. The

COMMUNITY DEVELOPMENT – ECONOMIC DEVELOPMENT PROGRAM SUMMARY

Third Parking Structure Feasibility Study is on hold due to the Hope Street Lots (Lots 4 and 8) development projects, which is expected to result in increased public parking.

Parking Technology Enhancement (rebudget): \$75,000

Rebudgets funding for the third phase of the Downtown Parking Technology Study recommendations. The funding will be used to expand the real-time wayfinding signs to parking lots and parking enforcement technology to assist with the Police Department's parking enforcement efforts.

Parking Coordinator Consultant (rebudget): \$ 50,000

Rebudgets funding for consultation services on parking programs and policies associated with the Parking District. The consultant will assist with designing and implementing programs that increase parking availability and convenience by managing the different parking user groups more efficiently. In addition, consultant support is needed for the possible expansion of the Parking District and changes to the Parking In-Lieu Fee.

Consultant Services (limited-period): \$45,000

Provides funding for consultant services to assist the Economic Development Division during a staff member's extended absence.

Parking Structure-Interior Signage Improvements (limited-period): \$25,000

Provides funding for interior signage improvements at the two downtown parking structures.

PG&E Cost Increase (offset by \$20,000 in revenues from charging stations): \$20,000

Provides increased funding for PG&E costs for charging stations. This funding does not include the additional \$80,000 annual cost increase for clean energy as a result of SVCE.

Downtown Parking Loading Zones (limited-period): \$20,000

Provides funding for restriping and signing in the downtown core to allow for loading zones. There is an ongoing demand from businesses to have designated loading zones.

**COMMUNITY DEVELOPMENT - ECONOMIC DEVELOPMENT
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	2.50	2.50	2.50
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	2.50	2.50	2.50
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 279,940	304,441	317,926
Wages	25,601	32,000	32,000
Benefits	145,692	155,913	160,668
TOTAL PERSONNEL	451,233	492,354	510,594
Materials and Supplies	9,528	11,610	11,610
Maintenance and Operations	72,142	72,000	72,000
Utilities	79,294	92,000 *2	112,000 *5
Professional/Technical Srvcs	59,395	184,500 *3	204,500 *6
Other Expenses	69,420 *1	205,370 *4	295,370 *7
TOTAL SUPPLIES AND SERVICES	289,779	565,480	695,480
Capital Outlay	0	0	0
Interfund Expenditures	108,400	108,400	108,400
TOTAL EXPENDITURES	\$ 849,412	1,166,234	1,314,474

*1 Includes limited-period expenditures for the residential parking permit program, downtown parking technology improvements and a parking coordinator consultant.

*2 Includes increased funding of \$3,500 for PG&E cost increases.

*3 Includes limited-period fundings \$40,000 for El Camino Real light pole banners and \$20,000 for parking coordinator consultant (rebudget).

*4 Includes limited-period fundings of \$75,000 for parking technology enhancements, \$75,000 for third parking structure feasibility study (rebudget), and \$50,000 for parking coordinator consultant.

*5 Includes increased funding of \$20,000 for PG&E cost increases.

*6 Includes limited-period fundings \$40,000 for El Camino Real light pole banners (rebudget), \$20,000 for technology showcase, and \$20,000 for parking coordinator consultant (rebudget).

*7 Includes limited-period fundings of \$75,000 for paid parking program, \$75,000 for parking technology enhancement (rebudget), \$50,000 for parking coordinator consultant (rebudget), \$45,000 for consultant services, \$25,000 for parking structure-interior signage improvements, and \$20,000 for downtown parking loading zones.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses & Permits	\$ 515,604	316,100	500,000 *1
General Service Charges	157,270	158,606	178,606 *2
Miscellaneous Revenue	300	0	0
Interfund Revenue Transfer	2,500	0	0
TOTAL REVENUES	\$ 675,674	474,706	678,606

*1 Includes increased revenue of \$183,900 for parking permits.

*2 Includes increased revenue of \$20,000 for charging stations.

COMMUNITY DEVELOPMENT – NEIGHBORHOOD PRESERVATION PROGRAM SUMMARY

PROGRAM MANAGER – HOUSING AND NEIGHBORHOOD SERVICES MANAGER

PROGRAM OVERVIEW

Neighborhood Preservation handles a variety of neighborhood and housing-related issues, including affordable housing information, the Below-Market-Rate Housing Program, a volunteer mediation program for neighborhood and tenant/landlord disputes, and other activities that support a variety of housing opportunities and promote quality neighborhoods. It is also responsible for staffing the Council Neighborhoods Committee that holds neighborhood meetings throughout the City.

This division also administers the Community Development Block Grant (CDBG) and HOME Federal funds allocated to the City by the U.S. Department of Housing and Urban Development (HUD). These grant funds benefit primarily low- and moderate-income citizens by funding affordable housing projects and community services and improvements.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Rent Relief Strategies (rebudget balance): \$22,600

Rebudgets the balance of funding approved by Council on February 9, 2016 for noticing and outreach of rent relief strategies.

Employee Homebuyers Program Administration (rebudget): \$5,000

Rebudgets funding for materials and services related to the Employee Homebuyers Program.

- Below-Market-Rate (BMR) Fund:

Employee Homebuyers Program Loans (rebudget): \$1,000,000

Rebudgets funding for the Employee Homebuyers Program approved by Council during Fiscal Year 2008-09. This funding will only be available to employees that meet the median household income requirement.

Rent Assistance Program (rebudget): \$200,000

Rebudgets funding for a rent increase gap assistance program to be administered by the Community Services Agency (CSA). On December 1, 2015, Council approved an appropriation of \$150,000 to fund this program for Fiscal Year 2015-16. The City currently funds \$70,000 annually for a volunteer mediation program. The additional funding will allow CSA to provide a higher level of service and assistance to Mountain View renters who are having difficulties due to high rent increases over the past few years.

COMMUNITY DEVELOPMENT – NEIGHBORHOOD PRESERVATION PROGRAM SUMMARY

Soft-Story Building Study (rebudget):	\$87,500
<p>Rebudgets funding for a study on soft-story buildings that could be at risk of collapse from an earthquake in the City and propose potential programs and incentives that could be adopted to retrofit these structures. The total funding of \$350,000 is allocated between the General Non-Operating, Development Services, and Below-Market-Rate Housing Funds.</p>	
Fair Housing Assessment (rebudget \$30,000):	\$60,000
<p>Provides \$30,000 new funding and rebudget of \$30,000 for Fair Housing Assessment as required by HUD as a condition of CDBG and HOME funding.</p>	
Contract Services (\$30,000 limited-period):	\$60,000
<p>Provides \$30,000 ongoing and \$30,000 limited-period funding for outside professional contract services for the administration of BMR ownership and rental housing programs.</p>	
Senior Planner Position (0.25):	\$37,300
<p>Converts a regular ongoing 0.75 FTE Senior Planner position to full-time. The actual volume of work has been greater than 0.75 FTE and there is increased workload expected related to the requirement to update the City's fair housing plan and to assist with the implementation of the homeless housing response.</p>	
Employee Homebuyers Program Administration (rebudget):	\$20,000
<p>Rebudgets funding for materials and services related to the Employee Homebuyers Program.</p>	
Notices and Advertisement:	\$18,500
<p>Provides increased funding for notices and advertisements of affordable housing opportunities.</p>	
Homeless Census Count (rebudget):	\$6,000
<p>Rebudgets funding for a Countywide homeless census count. Every other year, the City contributes funds toward the homeless census count performed by the County.</p>	
Memberships and Dues:	\$3,500
<p>Provides increased funding for memberships and dues to a variety of housing related organizations.</p>	

COMMUNITY DEVELOPMENT – NEIGHBORHOOD PRESERVATION PROGRAM SUMMARY

- Housing Impact Fund:

779 East Evelyn Avenue NOFA Predevelopment (rebudget balance): \$100,700

Rebudgets the balance of funding for predevelopment costs related to the 779 East Evelyn Avenue NOFA project.

Notice of Funding Availability (NOFA) Administration (\$15,000 limited-period and rebudget \$40,000): \$80,000

Provides \$25,000 ongoing funding, \$15,000 limited-period, and rebudgets \$40,000 for a variety of tasks associated with affordable housing projects, including facilitators at neighborhood meetings, financial consultants for budget analysis of NOFA proposals, and studies on unique site issues.

- Community Stabilization and Fair Rent Act Fund:

Computer Equipment and Software (rebudget \$75,000): \$125,000

Provides \$50,000 new funding and rebudget of \$75,000 for computer equipment and software to develop and implement a database registry for CSFRA.

Associate Planner Position (1/2-year funding): \$81,500

Provides funding for a new Associate Planner position to support the implementation of CSFRA and the Housing Rental Committee (HRC).

General Office and Noticings (rebudget balance \$20,000): \$60,000

Provides \$40,000 new funding and rebudgets the balance for the costs associated with noticing landlords and tenants of updates to CSFRA.

Project Sentinel (limited-period): \$60,000

Provides funding for six months of services by Project Sentinel as “first point of contact” for both tenants and landlords for inquiries regarding the CSFRA through a dedicated phone line/e-mail/online access as well as walk-in office hours at City Hall, Community Services Agency, Senior Center and Project Sentinel, with services in English and Spanish. Project Sentinel provides counseling and education regarding rights and responsibilities under the CSFRA, and engages landlords and tenants in conciliatory efforts.

Office Assistant II Position (1/2-year funding): \$54,500

Provides funding for a new Office Assistant II position to support the implementation of CSFRA and HRC.

Miscellaneous Contracts (rebudget balance): \$35,000

Rebudgets the balance of initial funding approved by Council on February 14, 2017 for the CSFRA.

**COMMUNITY DEVELOPMENT – NEIGHBORHOOD PRESERVATION
PROGRAM SUMMARY**

Hearing Officer (limited-period): \$30,000

Provides initial funding for Hearing Officers in order to fulfill the petition hearing process as part to the CSFRA.

Hearing Officer Training (limited-period): \$20,000

Provides funding for training and orientation of Hearing Officers to address the specific elements and the responsibilities of Hearing Officers under the CSFRA.

Tenant Eligibility Assessment & Landlord Compliance (limited-period): \$10,000

Provides funding for tenant eligibility and landlord compliance verification for tenant relocation assistance under just cause evictions, including preparation of forms for implementation, reporting, and maintain records of number of cases and payments made.

BUD/LHP-820-06 FY2017-18

**COMMUNITY DEVELOPMENT - NEIGHBORHOOD PRESERVATION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	4.25	4.25	6.50 *1
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	4.25	4.25	6.50

*1 Midyear addition of an Asst/ Associate Planner position and an Office Assistant I/II position for CSFRA. Also added 0.25 FTE to an existing 0.75 FTE Senior Planner position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 460,407	523,209	717,457
Wages	6,127	0	0
Benefits	228,178	262,651	266,466
TOTAL PERSONNEL	694,712	785,860	983,923
Materials and Supplies	40,000 *1	47,637 *2	66,137 *5
Maintenance and Operations	0	16,065	16,065
Utilities	0	0	
Professional/Technical Svcs	716,071 *1	1,616,874 *3	1,410,617 *6
Other Expenses	126,910 *1	9,187,365 *4	1,937,651 *7/*8
TOTAL SUPPLIES AND SERVICES	882,981	10,867,941	3,430,470
Capital Outlay	0	0	0
Interfund Expenditures	350,000	0	0
TOTAL EXPENDITURES	\$ 1,927,693	11,653,801	4,414,393

- *1 Includes limited-period expenditures for the rent relief strategies, NOFA pre-development funds, 1701 West El Camino Real NOFA predevelopment and 779 East Evelyn Avenue NOFA predevelopment.
- *2 Includes limited-period funding of \$22,600 for rent relief strategies (rebudget balance).
- *3 Includes increased fundings of \$110,000 for Rental Housing Dispute Resolution Program and \$3,000 for noticing of housing projects and programs.
- *4 Includes limited-period fundings of \$7.0 million for 1701 West El Camino Real NOFA project, \$1.0 million for the employee homebuyer program (rebudget), \$550,000 for 779 East Evelyn Avenue NOFA Project (rebudget balance), \$200,000 for Rent Assistance Programs, \$117,800 for 1701 West El Camino Real NOFA Predevelopment (rebudget balance), \$102,700 for 779 East Evelyn Avenue NOFA predevelopment (rebudget balance), \$87,500 for soft story building study, \$50,000 for monitoring of federally funded subsidized housing (rebudget), \$40,000 for NOFA Administration, \$25,000 for the employee homebuyer program administration (rebudget), and \$6,000 for homeless Census count.
- *5 Includes increased funding of \$18,500 for notices and advertisements. Also includes limited-period funding of \$22,600 for rent relief strategies (rebudget balance).
- *6 Includes increased fundings of \$30,000 for consultant services and \$25,000 for NOFA administration.
- *7 Includes increased funding of \$3,500 for memberships and dues. Also includes limited-period fundings of \$1.0 million for the employee homebuyer program (rebudget), \$200,000 for Rent Assistance Programs (rebudget), \$100,700 for 779 East Evelyn Avenue NOFA predevelopment (rebudget balance), \$87,500 for soft story building study (rebudget), \$60,000 for fair housing assessment (\$30,000 rebudget), \$55,000 for NOFA administration (\$40,000 rebudget), \$30,000 for contract services, \$25,000 for the employee homebuyer program administration (rebudget), and \$6,000 for homeless Census count.
- *8 Includes limited-period fundings for half-year for CSFRA: \$125,000 for computer equipment and software (\$75,000 rebudget), \$60,000 for general office and notices (rebudget balance \$20,000), \$60,000 for Project Sentinel, \$35,000 for miscellaneous contracts (rebudget balance), \$30,000 for hearing officer, \$20,000 for hearing officer training, and \$10,000 for tenant eligibility assessment and landlord compliance.

**COMMUNITY DEVELOPMENT - NEIGHBORHOOD PRESERVATION
PROGRAM SUMMARY**

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Federal Intergovernmental Revenue	\$ 1,286,503	690,920	700,000
General Service Charges	0	110,000 *1	110,000
Miscellaneous Revenue	0	50,000	100,000
Interfund Revenue Transfer	103,000	0	0
TOTAL REVENUES	\$ 1,389,503	850,920	910,000

*1 Includes increased revenue of \$110,000 for cost recovery of the Rental Housing Dispute Resolution Program.

NOTES

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COMMUNITY DEVELOPMENT – BUILDING INSPECTION PROGRAM SUMMARY

PROGRAM MANAGER – CHIEF BUILDING OFFICIAL

PROGRAM OVERVIEW

The Building Inspection Division, which includes new construction fire prevention functions, along with the Planning Division, helps provide the community a true “one-stop” service for development-related activities. The division is primarily responsible for the review of all building construction-related applications for conformance to the adopted Uniform Building Code and Municipal Code to ensure safe and habitable structures within the City. The Building Inspection Division inspection services help to ensure conformance to the adopted codes and adherence to the approved construction plans. Building staff is also a valuable resource to the community and City staff for building, fire, plumbing, electrical, mechanical, State, and Federal-related code questions, interpretations, and guidance.

MAJOR PROGRAM CHANGES

- Development Services Fund:

Web Enable Mountain View Permitting System (MVPS) (rebudget): \$110,000

Rebudgets funding for the web enabling of the current building database. This will allow inspectors to log inspections on a smart phone or other mobile device while in the field and update the database as their day progresses. Other departments and divisions will also have access to information on existing building and fire permits, and plan checks.

Digital Imaging of Building and Fire Permits: (offset by \$50,000 in revenues, \$60,000 limited-period) \$110,000

Provides \$50,000 ongoing and \$60,000 limited-period funding for the digital imaging of final and expired projects for both building and fire permits. The limited-period funding will assist with the backlog of permits to be digitized.

Soft-Story Building Study (rebudget): \$87,500

Rebudgets funding for the allocation to the Development Services Fund for a study on soft-story buildings that could be at risk of collapse from an earthquake in the City and propose potential programs and incentives that could be adopted to retrofit these structures. The total funding of \$350,000 is allocated between the General Non-Operating, Development Services, and Below-Market-Rate Housing Funds.

One-Stop Permit Center Architectural Study (rebudget): \$75,000

Rebudgets funding for an architectural study of the feasibility of a one-stop permit center.

**COMMUNITY DEVELOPMENT – BUILDING INSPECTION
PROGRAM SUMMARY**

New Code Adoption Materials (rebudget): \$17,000

Rebudgets funding to purchase new sets of code books for staff and a set for the City Library. On a triannual basis, the State of California adopts a new series of codes that the Building Inspection Division is required to learn and apply during plan check and inspections. Additional funds are needed to purchase both the hard copy and electronic versions of the new code books. Electronic versions are needed to enable access via smart phones or other mobile devices.

Training, Conference, and Travel (limited-period): \$10,000

Provides funding for training to allow Building and Fire staff to attend the required training to maintain their mandatory certifications. Every three years, new California Building and Fire Codes are adopted which require extensive training.

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**COMMUNITY DEVELOPMENT - BUILDING INSPECTION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	15.25	17.25 *1	17.25
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	15.25	17.25	17.25

*1 Added a Permit Technician position and an Office Assistant I/II position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 1,209,520	1,656,124	1,692,512
Wages	61,094	0	0
Benefits	584,463	813,485	857,894
TOTAL PERSONNEL	1,855,077	2,469,609	2,550,406
Materials and Supplies	24,812	35,515	35,515
Maintenance and Operations	980	42,000	42,000
Utilities	1,241	20,000	20,000
Professional/Technical Srvcs	1,994,760	2,105,000	2,155,000 *2
Other Expenses	12,982	303,355 *1	373,355 *3
TOTAL SUPPLIES AND SERVICES	2,034,775	2,505,870	2,625,870
Capital Outlay	0	35,000	35,000
Interfund Expenditures	12,094	22,500	23,200
TOTAL EXPENDITURES	\$ 3,901,946	5,032,979	5,234,476

*1 Includes limited-period fundings of \$110,000 for Web Enable Mountain View Permitting System (MPVS), \$87,500 for soft story building study (rebudget), \$75,000 for a One Stop Permit Center architectural study (rebudget), and \$17,000 for new code adoption materials.

*2 Includes increased funding of \$50,000 for digital imaging of Building and Fire permits.

*3 Includes limited-period fundings of \$110,000 for Web Enable Mountain View Permitting System (MPVS), \$87,500 for soft story building study (rebudget), \$75,000 for a One Stop Permit Center architectural study (rebudget), \$60,000 for digital imaging of Building permits, \$17,000 for new code adoption materials (rebudget), and \$10,000 for training, conference, and travel.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses & Permits	\$ 5,593,739	5,440,750	5,096,750
General Service Charges	3,918,151	3,160,250	3,443,700 *1
Miscellaneous Revenue	4,844	0	0
TOTAL REVENUES	\$ 9,516,734	8,601,000	8,540,450

*1 Includes increased revenues of \$50,000 for fees related to the digital imaging of Building and Fire permits.

NOTES

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PUBLIC WORKS DEPARTMENT

PUBLIC WORKS DIRECTOR*
(Michael A. Fuller)

TRANSPORTATION AND BUSINESS SERVICES	ENGINEERING	FLEET AND FACILITIES	PUBLIC SERVICES
1 Assistant Public Works Director (Vacant)	1 Assistant Public Works Director (Jacqueline Andrews Solomon)	1 Fleet and Facilities Manager (Scott Estes)	1 Asst. Public Works Director (Gregg Hosfeldt)
<u>Administration</u>	1 Program Assistant (Limited-Period)	<u>Facilities Maintenance</u>	<u>Safety / Administration</u>
1 Administrative Analyst I/II	<u>Construction Engineering</u>	1 Facilities Maintenance Supervisor	1 Safety & Training Admin.
1 Secretary	1 Principal Civil Engineer	1 Facilities Contract Coordinator	1 Senior Management Analyst
1 Office Assistant III	1 Senior Civil Engineer	2 Facilities Maintenance Worker III	0.5 Streets Technician
0.5 Office Assistant I/II	3 Junior/Assistant/Associate Engineer	2 Facilities Maintenance Worker I/II	1 Secretary
<u>Transportation Management</u>	1 Junior/Assistant/Associate Engineer (Limited-Period)	1 Program Assistant	3 Office Assistant III
1 Transportation Manager	1 Senior PW Inspector	<u>Fleet Services</u>	<u>Engineering & Envir. Compliance</u>
2 Transportation Planner	1 PW Inspector I/II	1 Equipment Maintenance Supervisor	1 Principal Civil Engineer
<u>Property Management</u>	<u>Capital Projects</u>	2 Equipment Mechanic III	2 Senior Civil Engineer
1 Real Property Program Administrator	1 Principal Civil Engineer	3 Equipment Mechanic I/II	1 Junior/Assistant/Associate Engineer (Limited-Period)
<u>Solid Waste</u>	2.5 Senior Civil Engineer	1 Equipment Service Worker	1 Facilities Project Manager
1 Solid Waste Program Manager	3 Senior Project Mgr.	1 Program Assistant	1 Environ. Compliance Spec.
1 Senior Management Analyst	3 Junior/Assistant/Associate Engineer		<u>Utilities Management</u>
1 Administrative Analyst I/II	1 Junior/Assistant/Associate Engineer (Limited-Period)		1 Utilities Svcs. Manager
	<u>Traffic Engineering</u>		<u>Utility Systems</u>
	1 Traffic Engineer		1 Utilities Systems Supervisor
	1 Senior Civil Engineer		1 Utilities Systems Specialist
	1 Junior/Assistant/Associate Engineer		1 Utilities Electrician
	1 Junior/Assistant/Associate Engineer (Limited-Period)		2 Sr. Utilities Systems Tech.
	<u>Land Development</u>		<u>Water Operations</u>
	1 Principal Civil Engineer		1 Water Quality Supervisor
	3 Senior Civil Engineer		1 Cross-Connection Ctrl. Spec.
	1 Senior Civil Engineer (Limited-Period)**		1 Water Utility Worker III
	4 Junior/Assistant/Associate Engineer		3 Water Utility Worker I/II
	2 Junior/Assistant/Associate Engineer (Limited-Period)		<u>Water Distribution</u>
	1 Engineering Asst I/II		1 Water Superintendent
			1 Water Resources Manager
			1 Water Resources Tech.
			1 Water Quality Technician
			1 Water Operations Specialist
			3 Sr. Water System Operator
			1 Utilities Inspector/Locator
			1 Heavy Equipment Operator
			2 Water Utility Worker III
			3 Water Utility Worker I/II
			<u>Wastewater</u>
			1 Wastewater Supervisor
			2 Wastewater Utility Wrkr. III
			5 Wastewater Utility Wrkr. I/II
			<u>Streets Maintenance</u>
			0.5 Streets & Landfill Closure Mgr.
			1 Streets Supervisor
			1 Street Lighting Technician
			1 Heavy Equipment Operator
			3 Streets Maint. Worker III
			4 Streets Maint. Worker I/II
			2 Street Sweeper Operator
			<u>Landfill Maintenance</u>
			0.5 Streets & Landfill Closure Mgr.
			1 Postclosure Supervisor
			2 Postclosure Envir Sys Spec
			2 Sr. Postclosure Envir Sys Tech
			1 Heavy Equipment Specialist

FISCAL YEAR 2017-18 POSITION TOTALS: 123.0 Full-Time
1.5 Regular Part-Time
8.0 Limited-Period

* This position also acts in the capacity of City Engineer.
** One limited-period Senior Civil Engineer position has been approved for the duration of the Google Reimbursement Agreement.

PUBLIC WORKS DEPARTMENT SUMMARY

DEPARTMENT MANAGER – PUBLIC WORKS DIRECTOR

DEPARTMENT MISSION STATEMENT

Plan, design, review, construct, operate, maintain, and improve the City's infrastructure, facilities, utilities, fleet, property, and equipment.

DEPARTMENT OVERVIEW

The Public Works Department plans, designs, reviews, constructs, operates, maintains, and improves the City's infrastructure, facilities, utilities, fleet, property, and equipment; administers the City's Solid Waste Management, Real Estate Management, and Grant programs; provides traffic engineering and transportation planning services; and permits private developments in the public right-of-way.

DEPARTMENT FUNCTIONS

- Represent the City's interest in local and regional public works studies and projects, and encourage the highest design and environmental quality in public and private improvements.
- Manage the City's participation in the National Flood Insurance Program.
- Manage the acquisition, lease, and disposal of City real property.
- Meet State-mandated solid waste landfill diversion goals by maximizing commercial and residential recycling. (M 1)
- Represent the City in matters relating to, and provide for, solid waste collection and disposal.
- Manage and implement the City's annual Capital Improvement Program. (M 2, 3)
- Ensure the design and construction of programmed capital projects remain on schedule and within budget. (M 3)
- Review, evaluate, and regulate private and public development and construction in the public right-of-way in conformance with the City's General Plan, ordinances, and policies. (M 4, 5)
- Review maps and plans of proposed private developments and assist developers, consultants, engineers, and the public in complying with the City's conditions of approval for private developments. (M 4, 5)
- Manage the processing of private developments, utility company projects, and encroachment and excavation permits.
- Provide for safe, efficient, and convenient circulation of vehicle, bicycle, and pedestrian traffic within the community.
- Maintain traffic-related records, conduct surveys, and perform studies as necessary for analysis of traffic problems, and develop and implement mitigation measures when appropriate.

PUBLIC WORKS DEPARTMENT SUMMARY

- Maintain public streets, sidewalks, parking lots, streetlight systems, and traffic-control measures, including traffic signals. (M 6)
- Manage the City's facilities maintenance and improvement efforts to ensure safe and aesthetically pleasing facilities, and provide project management and contract administration services. (M 7)
- Maintain and assist in the procurement of the City's vehicle and equipment fleet. (M 8, 9)
- Manage occupational safety programs and practices in the Public Works and Community Services Departments.
- Operate and maintain the recycled water supply and distribution system.
- Operate and maintain wastewater collection and discharge systems. (M 10, 11)
- Operate and maintain the City's potable water supply and distribution system. (M 12, 13)
- Monitor water quality and ensure compliance with all regulations. (M 13)
- Manage the City's water purchases and consumption to meet State water conservation goals and supply contract minimum purchase requirements.
- Represent the City in regional transportation issues and congestion management planning.
- Continue to monitor regional transportation projects and coordinate with local, regional, and State transportation agencies.
- Operate and maintain the landfill cap, gas and leachate collection systems, gas wells, flare station, and landfill gas-fueled microturbines. (M 14)
- Manage shopping cart collection and graffiti abatement activities.
- Continue providing landscaping selection assistance, irrigation Best Management Practices guidance, and on-site support to recycled water system customers.
- Continue to implement bicycle and pedestrian mobility improvements that are low-cost and easily implementable.
- Manage the recycled water program to improve water quality, maximize water use, expand the City's distribution system, and participate in efforts to develop a regional distribution system.

PUBLIC WORKS DEPARTMENT SUMMARY

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Implement the Transit Center Master Plan, in conjunction with the City Attorney's Office, the Finance and Administrative Services Department, and the Community Development Department.**
- Review existing park land acquisition policies and explore new and alternative strategies for acquiring park land, in conjunction with the City Attorney's Office, the Community Development Department, and the Community Services Department.
- Develop a comprehensive modal plan that would involve the VTA, Caltrans, major employers, etc., and include a funding mechanism, in conjunction with the Finance and Administrative Services Department.
- Adopt and implement a Vision Zero Policy/Program, in conjunction with the Police Department.
- Participate in South Bay Salt Ponds project in conjunction with California State Coastal Commission.
- Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the City Manager's Office, the Community Development Department, the Community Services Department, the Fire Department, and the Police Department.
- Continue to solicit input and collaborate with neighbors to develop a regional bike route from Redwood City to the City of Mountain View, in conjunction with the City Manager's Office.
- Continue the North Bayshore Precise Plan (Update) Multi-Modal Improvements and Improvement Fee, in conjunction with the Finance and Administrative Services Department and the Community Development Department.
- Continue the Citywide SB 743 Implementation (CEQA LOS-VMT Change), in conjunction with the Community Development Department.
- Continue the Multi-Modal Improvement Plan, in conjunction with the Community Development Department.
- Continue El Camino Real Streetscape Guidelines, in conjunction with the Community Development Department.
- Continue the Environmental Sustainability Action Plan (ESAP-3) Implementation, in conjunction with the Community Development Department.
- Continue to administer an Office of Traffic Safety grant to enhance comprehensive traffic safety and education programs, in conjunction with the Police Department.
- Continue East Whisman Area Transportation Oriented Development Improvements.
- Continue Feasibility Study of Automated Guideway Transportation System.

PUBLIC WORKS DEPARTMENT SUMMARY

- Continue the design, permit and construction of Castro Street/Moffett Boulevard/Central Expressway near-term improvements.
- Continue the design and construction of Shoreline Boulevard interim bus lane and utility improvements.
- Continue the preliminary design of Shoreline Boulevard bicycle/pedestrian bridge over Highway 101.
- Continue to develop the Castro Street Bicycle Lane Study.
- Continue to explore bike share program options and solutions.
- Continue to design the reconstruction of Hackett and Wagner Streets.
- Continue the Shoreline at Mountain View Master Plan Project, in conjunction with the Community Services Department.
- Continue the construction of the Community Garden at Shoreline Boulevard and Latham Street, in conjunction with the Community Services Department.
- Continue to coordinate with the City of Palo Alto, the Santa Clara Valley Water District (SCVWD), and others on possible improvements/expansion of recycled water.
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Support efforts to implement recycled water advanced treatment, and review options for regional water purification projects.
- Manage the construction of the Community Center renovation and expansion, in conjunction with the Community Services Department.
- Update the utility system base maps (701 maps) to support a water, sewer, and storm drainage operations modeling system and a Computerized Work Order Management System, in conjunction with the Information Technology Department.
- Continue to monitor and participate in the Santa Clara Valley Water District's Permanente Creek flood protection project (including the construction of McKelvey Park/Ball Field and Schaefer Park), in conjunction with the Community Services Department.
- Design trash capture improvement in City storm drain system to meet regulatory requirements of 70 percent trash reduction by 2017.
- Perform a cost of services study for development related fees in conjunction with the Finance and Administrative Services Department and the Community Development Department.
- Continue to implement action items related to the employee engagement survey results.

**PUBLIC WORKS
DEPARTMENT SUMMARY**

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
Transportation and Business Services:					
1. Pounds of disposed waste per person per day	3.7	3.8	<7.8	3.6	<7.8
Engineering:					
2. Percent of construction projects completed with less than 10.0 percent time increase over the original contract award	100%	92%	>85%	88%	>85%
3. For capital improvement projects, the percentage of times the low bid is within 25.0 percent of the Engineer's Estimate	90%	58%(A)	>75%	83%	>75%
4. Percent of time all tentative maps and private development applications are reviewed within the departmental standard review time	78%(B)	74%(C)	>85%	56%(D)	>85%
5. Percent of time building plans are reviewed within the departmental standard review time	87%(B)	90%(E)	>90%	93%	>90%
6. Pavement condition index (PCI) for asphalt (Metropolitan Transportation Commission rating scale of 0-100, 70-100 being very good)	69(F)	68(F)	>75	75(G)	>75
Fleet and Facilities:					
7. Percent of Facilities Division work orders completed in 30 days or less	96%	92%	>95%	85%(H)	>95%
8. Percent of Fleet Division work orders completed in 30 days or less.	New for FY15-16	99%	>95%	96%	>95%
9. Percent of time frontline fleet units are available (Public Services and Community Services field vehicles)	98%	98%	>95%	97%	>95%
Public Services:					
10. Number of feet of sewer mains cleaned	600,630	766,426	>500,000	281,979	>500,000
11. Total number of sanitary sewer overflows	10(I)	1	<6	0	<6
12. Total number of water main breaks	9(J)	4	<6	8(K)	<6

**PUBLIC WORKS
DEPARTMENT SUMMARY**

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
13. Total number of water quality reportable events	1	1	<10	0	0
14. Total number of air and/or water quality reportable events at the closed landfills	1	0	<4	0	<4

-
- (A) In Fiscal Year 2015-16, 7 out of 12 projects were within 25 percent of Engineer's Estimate. For the remaining 5 projects, the low bid was more than 25 percent lower than Engineer's Estimate.
- (B) Two hundred nine (209) out of 327 excavation permits, and 285 out of 303 planning commentaries were reviewed within the standard time. Four hundred twenty-four (424) out of 487 building plan sets were reviewed within the standard time. The increase in review time was due to an increase in the amount and complexity of the workload performed by existing staff resources. For Fiscal Year 2015-16, the Land Development on-call professional services contract was increased and one additional Land Development City staff position was added to address the workload increase.
- (C) Two hundred nineteen (219) out of 324 excavation permits, and 272 out of 343 planning commentaries were reviewed within the standard time. The increase in review time was due to an increase in the amount and complexity of the workload performed by existing staff resources. The additional staffing resources added for Fiscal Year 2015-16 have not been fully filled.
- (D) Ninety-two (92) out of 209 excavation permits, and 109 out of 149 planning commentaries were reviewed within the standard time. The increase in review time is due to an increase in the amount and complexity of the workload performed by existing staff resources. Additionally, staff retention has not been consistent to maintain and provide the expected level of service. Four positions in the Land Development Section have turned over in the last eight months of 2016. This turnover has resulted in reduced resources and a training burden that has created an increased workload for the remaining employees.
- (E) Four hundred fifty-five (455) out of 505 building plan sets were reviewed within the standard time.
- (F) Staff is evaluating the PCI report and will likely request additional street maintenance funding in future Capital Improvement Programs. For Fiscal Year 2015-16, additional funds of approximately \$500,000 per year have been added to the Annual Resurfacing and Slurry Seal capital improvement project over the next five years to address the recent drop in PCI.
- (G) The Metropolitan Transportation Commission updated the street rating system in 2015. The new system gives higher ratings for streets that are wearing due to weathering on the surface as opposed to raveling (when large base rocks start to appear on streets). The streets in Mountain View have more weathering, and as such, the City's PCI has risen due to the new rating system and due to recent street reconstruction projects.
- (H) There was a position vacancy during the reporting period.
- (I) The increase in sanitary sewer overflow during Fiscal Year 2014-15 is a result of aging pipe infrastructure as well as limited staff resources due to vacancies.
- (J) The water main breaks occurred on aging pipes.

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**PUBLIC WORKS
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED	
Public Works Director	1	1	1	
Assistant Public Works Director	2	2	3	*4
Transportation and Business Manager	1	1	0	*4
Transportation Manager	0	0	1	*5
Fleet and Facilities Manager	1	1	1	
Utilities Services Manager	1	1	1	
Streets and Landfill Closure Manager	1	1	1	
Solid Waste Program Manager	1	1	1	
Principal Civil Engineer	4	4	4	
Senior Civil Engineer	8.50	8.50	9.50	*6
Senior Project Manager	3	3	3	
Transportation Planner	2	2	2	
Traffic Engineer	1	1	1	
Facilities Project Manager	1	1	1	
Water Resources Manager	0	0	1	*7
Water Conservation Coordinator	1	1	0	*7
Real Property Program Administrator	1	1	1	
Safety and Training Administrator	1	1	1	
Senior Management Analyst	2	2	2	
Postclosure Supervisor	1	1	1	
Utilities Systems Supervisor	1	1	1	
Water Quality Supervisor	0	0	1	*8
Water Meters Supervisor	1	1	0	*8
Water Superintendent	0	0	1	*9
Water Supervisor	1	1	0	*9
Wastewater Supervisor	1	1	1	
Streets Supervisor	1	1	1	
Equipment Maintenance Supervisor	1	1	1	
Facilities Maintenance Supervisor	1	1	1	
Facilities Contract Coordinator	1	1	1	
Jr/Asst/Associate Engineer (Civil)	8	8	11	*10
Administrative Analyst I/II	2	2	2	
Environmental Compliance Specialist	1	1	1	
Utility Systems Specialist	1	1	1	
Postclosure Environmental Systems Specialist	2	2	2	
Utilities Electrician	1	1	1	
Water Quality Technician	1	1	1	
Senior Public Works Inspector	1	1	1	
Water Operations Specialist	0	0	1	*11
Senior Water System Operator	4	4	3	*11
Senior Utilities Systems Technician	2	2	2	
Senior Postclosure Environmental Systems Tech	2	2	2	
Street Lighting Technician	1	1	1	
Engineering Assistant I/II	1	1	1	
Heavy Equipment Specialist	1	1	1	
SUBTOTAL REGULAR	69.50	69.50	74.50	

**PUBLIC WORKS
DEPARTMENT SUMMARY**

POSITIONS CONTINUED	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Balance Forward	69.50	69.50	74.50
Water Resource Technician	1	1	1
Cross-Connection Cntrl Specialist	1	1	1
Public Works Inspector I/II	1	1	1
Utilities Inspector/Locator	1	1	1
Heavy Equipment Operator	2	2	2
Facilities Maintenance III	2	2	2
Facilities Maintenance I/II	2	2	2
Equipment Mechanic III	2	2	2
Equipment Mechanic I/II	3	3	3
Equipment Service Worker	1	1	1
Streets Maintenance Worker III	3	3	3
Streets Maintenance Worker I/II	4	4	4
Streetsweeper Operator	2	2	2
Water Utility Worker III	3	3	3
Water Utility Worker I/II	6	6	6
Wastewater Utility Worker III	2	2	2
Wastewater Utility Worker I/II	5	5	5
Systems Coordinator/Technician	1	0 *2	0
Streets Technician	0.50	0.50	0.50
Program Assistant	2	2	2
Secretary	2	2	2
Office Assistant III	4	4	4
Office Assistant I/II	0.50	0.50	0.50
TOTAL REGULAR	<u>120.50</u>	<u>119.50</u>	<u>124.50</u>
TOTAL PART-TIME HOURLY	<u>1.12</u>	<u>1.12</u>	<u>1.12</u>
TOTAL POSITIONS	<u>121.62</u> *1	<u>120.62</u> *3	<u>125.62</u> *12

*1 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, four limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period 0.25 FTE Project Manager position.

*2 Transferred a Systems Coordinator/Technician position to the Information Technology Department.

*3 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, seven limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period 0.50 FTE Program Assistant position.

*4 Midyear reclassification of the Transportation and Business Manager position to Assistant Public Works Director.

*5 Added a Transportation Manager position.

*6 Added a Senior Civil Engineer position.

*7 Reclassified a Water Conservation Coordinator position to a Water Resources Manager.

*8 Midyear reclassification of a Water Meter Supervisor position to a Water Quality Supervisor.

*9 Reclassified a Water Supervisor position to a Water Superintendent.

*10 Added three Jr/Asst/Associate Civil Engineer positions.

*11 Reclassified a Senior Water Systems Operator position to a Water Operations Specialist.

*12 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, six limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period Program Assistant position.

**PUBLIC WORKS
DEPARTMENT SUMMARY**

DEPARTMENT PROGRAMS	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Public Works Administration	\$ 915,483	971,694	994,706
Transportation and Business	9,251,586	9,715,455	9,946,099
Engineering	4,456,685	5,049,839	6,475,165
Fleet and Facilities	5,514,006	6,016,841	6,329,140
Public Services	37,472,875	44,019,778	46,693,757
TOTAL EXPENDITURES	\$ 57,610,635	65,773,607	70,438,867

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 16,882,143	19,900,118	21,666,617
Supplies and Other Services	39,930,191	44,903,989	47,480,550
Capital Outlay	81,677	141,000	438,000
Interfund Expenditures	716,624	828,500	853,700
TOTAL EXPENDITURES	\$ 57,610,635	65,773,607	70,438,867

FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 7,837,441	9,037,074	9,763,328
General Non-Operating	15,936	355,000	618,427
Building/Development Services	2,471,464	2,461,111	3,217,579
Shoreline Regional Park Community	747,054	1,000,882	1,076,986
Water	21,279,253	25,210,460	27,741,768
Wastewater	12,686,009	14,118,507	14,238,067
Solid Waste	10,505,703	11,265,679	11,443,514
Equipment Maintenance and Replacement	2,067,775	2,324,894	2,339,198
TOTAL FUNDING	\$ 57,610,635	65,773,607	70,438,867

**PUBLIC WORKS
DEPARTMENT SUMMARY**

REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses & Permits	\$ 798,006	659,250	524,250
Rents & Leases	132,998	133,880	136,850
State Intergovernmental Revenue	187,908	135,000	135,000
General Service Charges	2,440,697	1,181,100	1,615,350
Water Service Charges	24,018,266 *1	26,106,277 *4	30,454,186 *7
Wastewater Service Charges	16,388,636 *2	19,171,624 *5	20,518,783 *8
Recycled Water Charges	525,582 *1	600,000 *4	600,000 *7
Refuse Service Charges	10,296,609 *3	12,742,052 *6	13,874,248 *9
Wastewater Main Extensions	3,581	0	0
Miscellaneous Revenue	931,353	476,000	446,000
Equipment Maintenance Charges	2,141,322	2,504,500	2,580,100
Interfund Revenue Transfers	58,185	53,400	53,400
TOTAL REVENUE	\$ 57,923,143	63,763,083	70,938,167

*1 Includes rate increase of 14% for average cost of water and meter rates and 2.5% increase for recycled water.

*2 Includes rate increase of 6%.

*3 Includes an average rate increase of 5% and implementation of cost of service study results.

*4 Includes rate increase of 10% for average cost of water and meter rates and 3% increase for recycled water.

*5 Includes rate increase of 19%.

*6 Includes rate increase of 10% for carts only (year 2 of 3 year implementation of cost of service study results).

*7 Includes rate increase of 7% for average cost of water and meter rates and 3% increase for recycled water.

*8 Includes rate increase of 10%.

*9 Includes rate increase of 10% for carts (year 3 of 3 year implementation of cost of service study results) and 2% all other services.

**PUBLIC WORKS – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – PUBLIC WORKS DIRECTOR

PROGRAM OVERVIEW

Administration is responsible for management of the department. This division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

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**PUBLIC WORKS - ADMINISTRATION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	3	3	3
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	3	3	3
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 619,723	670,267	690,519
Wages	7,387	0	0
Benefits	245,968	268,807 *1	271,567
TOTAL PERSONNEL	873,078	939,074	962,086
Materials and Supplies	30,672	23,590	23,590
Maintenance and Operations	713	850	850
Utilities	0	345	345
Professional/Technical Svcs	1,745	2,500	2,500
Other Expenses	9,275	5,335	5,335
TOTAL SUPPLIES AND SERVICES	42,405	32,620	32,620
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 915,483	971,694	994,706
REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Service Charges	\$ 580	0	0
Interfund Revenue Transfers	4,785	0	0
TOTAL REVENUES	\$ 5,365	0	0

*1 Includes increased funding of \$4,600 for PERS replacement benefits.

NOTES

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PUBLIC WORKS – TRANSPORTATION AND BUSINESS SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT PUBLIC WORKS DIRECTOR

PROGRAM OVERVIEW

Transportation Management reviews, analyzes, and evaluates City and regional transportation issues, studies, programs, and policies that impact the City, developing recommendations for improvements. Transportation Management is the liaison and advocate for City positions with County, regional, and State agencies involved in transportation planning and provides support to the Council Transportation Committee, Council Rail Corridor Committee, and the Bicycle/Pedestrian Advisory Committee. This division is also responsible for developing, updating, and promoting City programs, policies, and projects to improve pedestrian and bicycle mobility. Other responsibilities include developing the department's operating budget and financial reports, contract management, grant applications and monitoring, and providing clerical support to Public Works Department operations at City Hall.

Property Management manages appraisals, sales, and acquisitions of City property and monitors the department's grant compliance.

Solid Waste Management develops and implements residential/commercial waste reduction and recycling programs and manages waste disposal and SMaRT[®] Station recycling contracts.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Transportation Manager Position (0.75): \$162,500

Provides funding for 0.75 FTE of a Transportation Manager ongoing position (the other 0.25 FTE is funded from the Shoreline Regional Park Community Fund). This position will provide additional resources to assist with the increased number and complexity of transportation projects and studies.

Training, Conference, and Travel: \$5,000

Provides funding for training and conferences for Transportation Staff.

- General Non-Operating Fund:

Bay Area Bike Share Program (rebudget balance): \$72,600

Rebudgets the balance of funding approved by Council on May 24, 2016 for the Bay Area Bike Share Program.

- Shoreline Regional Park Community Fund:

Transportation Manager (0.25): \$54,200

Provides funding for the allocation to the Shoreline Community Fund for this position as mentioned in the General Fund section above.

**PUBLIC WORKS – TRANSPORTATION AND BUSINESS SERVICES
PROGRAM SUMMARY**

- Solid Waste Fund:

Commercial Composting Processing Fee: \$35,000

Provides increased funding for the City's Commercial Composting Processing Program. Additional funds are needed to cover the increase in cost due to CPI and an increase in the amount of materials collected.

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**PUBLIC WORKS - TRANSPORTATION AND BUSINESS
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	10.50	10.50	11.50 *1
Total Part-Time Hourly	0.50	0.50	0.50
TOTAL POSITIONS	11	11	12

*1 Added a Transportation Manager position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 1,101,246	1,281,551	1,463,468
Wages	1,757	32,937	33,925
Benefits	551,478	683,233	748,215
TOTAL PERSONNEL	1,654,481	1,997,721	2,245,608
Materials and Supplies	7,848	31,045	31,045
Maintenance and Operations	26	0	0
Utilities	7,372,017	7,248,484 *2	7,245,614 *4
Professional/Technical Svcs	178,222	405,200 *3	384,327 *5
Other Expenses	38,992 *1	32,505	37,505 *6
TOTAL SUPPLIES AND SERVICES	7,597,105	7,717,234	7,698,491
Capital Outlay	0	0	1,500
Interfund Expenditures	0	500	500
TOTAL EXPENDITURES	\$ 9,251,586	9,715,455	9,946,099

*1 Includes limited-period expenditures for residential food waste pilot program.

*2 Includes increased funding of \$50,000 for commercial composting processing.

*3 Includes increased funding of \$20,000 for The Resource newsletter. Also includes limited-period funding of \$93,500 for the Bay Area Bike Share Program (rebudget balance).

*4 Includes increased funding of \$35,000 for commercial composting processing.

*5 Includes limited-period funding of \$72,600 for the Bay Area Bike Share Program (rebudget balance).

*6 Includes increased funding of \$5,000 for training, conference, and travel.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Rents & Leases	\$ 132,998	133,880	136,850
State Intergovernmental Revenue	187,908	135,000	135,000
General Service Charges	50	0	0
Refuse Service Charges	10,296,609 *1	12,742,052 *2	13,874,248 *3
Miscellaneous Revenue	98,898	6,000	6,000
TOTAL REVENUES	\$ 10,716,463	13,016,932	14,152,098

*1 Includes an average rate increase of 5% and implementation of cost of service study results.

*2 Includes rate increase of 10% for carts only (year 2 of 3 year implementation of cost of service study results).

*3 Includes rate increase of 10% for carts (year 3 of 3 year implementation of cost of service study results) and 2% all other services.

NOTES

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PUBLIC WORKS – ENGINEERING PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT PUBLIC WORKS DIRECTOR

PROGRAM OVERVIEW

Construction Engineering performs inspections for compliance with plans, specifications, regulations, ordinances, and policies pertaining to capital projects and private developments/improvements in the public right-of-way.

Capital Projects Engineering plans, directs, and coordinates the design and management of capital improvement projects, including preparing or reviewing engineering studies, surveys, designs, specifications, and contract documents.

Traffic Engineering plans, designs, and implements traffic operational improvements for the safe and convenient movement and circulation of vehicles, bicycles, and pedestrians within the City. Traffic Engineering also maintains traffic-related records, such as accidents, counts, and speeds, and conducts surveys and studies necessary to analyze traffic situations.

Land Development Engineering establishes development conditions for approval and reviews the accuracy and completeness of private development plans, specifications, plats, maps, property descriptions, and engineering calculations submitted for City approval. Land Development Engineering also assists developers, consultants, engineers, and the public in complying with Public Works Department conditions.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Associate Civil Engineer-Capital Projects Section Position: (\$183,700 offset by charges to CIPs) \$18,400

Provides funding for an Associate Civil Engineer position. The position will provide project management and design services for small and large capital projects.

- General Non-Operating Fund:

Associate Civil Engineer-Capital Projects Section Position (limited-period): \$183,700

Provides funding for a new limited-term Associate Civil Engineer position. The position will support the heavy workload in the Capital Improvement Program.

Associate Civil Engineer-Traffic Section Position (0.45) (limited-period): \$82,700

Provides continuation funding for a limited-term Associate Civil Engineer position (the other 0.55 FTE is funded from the Development Services and Shoreline Community Funds) in Traffic to assist with heavy workload.

PUBLIC WORKS – ENGINEERING PROGRAM SUMMARY

Program Assistant – Engineering Division Position (0.50) (limited-period):	\$64,900
<p>Provides continuation funding for a limited-term Program Assistant position (the other 0.50 FTE is funded from the Development Services Fund). The position will support the Engineering Division with organization of paper and electronic files, plans and specifications, AutoCAD files, reports, and other work products from capital improvement and land development projects, and report on various program activities.</p>	
Hourly Staff to Support the Traffic Section (limited-period):	\$60,000
<p>Provides continuation funding for hourly staff to support the Traffic Section. The increase in workload is mainly attributable to the high level of development activity.</p>	
Hourly Staff to Support the Capital Projects Section (limited-period):	\$40,000
<p>Provides continuation funding for hourly staff to support the Capital Projects Section. The increase in workload is mainly attributable to the large number of capital projects.</p>	
Residential Parking Permit Program (rebudget balance):	\$1,000
<p>Rebudgets the balance of funding approved by Council on October 4, 2016 for the Residential Parking Permit Program.</p>	
<ul style="list-style-type: none">• Development Services Fund:	
Consultants to Support Land Development Section (limited-period):	\$300,000
<p>Provides continuation funding for consultants to support the Land Development Section. Additional resources are necessary to process the additional workload created by the high level of development activity.</p>	
Consultants to Support Construction Section (limited-period):	\$200,000
<p>Provides continuation funding for consultants to support the Construction Section. Additional resources are necessary to process the additional workload created by the high level of development activity.</p>	
Senior Civil Engineer-Land Development Section Position:	\$199,400
<p>Converts a limited-term Senior Civil Engineer position to ongoing to enhance retention and to support the high level of development activity.</p>	
Associate Civil Engineer-Construction Section Position:	\$183,700
<p>Converts a limited-term Associate Civil Engineer position to ongoing to support the high level of development activity.</p>	

PUBLIC WORKS – ENGINEERING PROGRAM SUMMARY

Associate Civil Engineer-Construction Section Position (limited-period):	\$183,700
Provides continuation funding for a limited-term Associate Civil Engineer position. The position will support the increased workload in the Construction Section due to the high level of private development and related excavation permits activity.	
Consultants to Support Traffic Engineering Section (limited-period):	\$100,000
Provides continuation funding for consultants to support the Traffic Engineering Section. The increase in activity is mainly attributable to the approval of the three Precise Plans.	
Associate Civil Engineer-Land Development Section Position (0.50):	\$91,900
Converts a limited-term 0.50 FTE of an Associate Civil Engineer to ongoing (the other 0.50 FTE is funded from the Shoreline Community, Water, Wastewater, and Solid Waste Funds) to support the high level of development activity.	
Two Associate Civil Engineer-Land Development Section Positions (0.40) (limited-period):	\$73,500
Provides funding for 0.40 FTE of two new limited-term Associate Civil Engineer positions (the other 0.60 FTE is funded from the Shoreline Community, Water, Wastewater, and Solid Waste Funds). These positions will support the increased workload in the Land Development Section due to the high levels of development activity and higher complexity of projects.	
Program Assistant – Engineering Division Position (0.50) (limited-period):	\$64,900
Provides continuation funding for the allocation to the Development Services Fund for this limited-term position as mentioned in the General Fund section above.	
Associate Civil Engineer-Traffic Section Position (0.30) (limited-period):	\$55,100
Provides continuation funding for the allocation to the Development Services Fund for this limited-term position as mentioned in the General Fund section above.	
Hourly Staff to Support the Land Development Section (limited-period):	\$40,000
Provides continuation funding for hourly staff to support the Land Development Section. The increase in workload is mainly attributable to the high level of development activity.	
Hourly Staff to Support the Construction Section (limited-period):	\$40,000
Provides continuation funding for hourly staff to support the Construction Section. The increase in workload is mainly attributable to the high level of development activity.	

PUBLIC WORKS – ENGINEERING PROGRAM SUMMARY

- Shoreline Regional Park Community Fund:

Two Associate Civil Engineer-Land Development Section Positions (0.40) (limited-period): \$73,500

Provides funding for the allocation to the Shoreline Community Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Associate Civil Engineer-Traffic Section Position (0.25) (limited-period): \$45,900

Provides continuation funding for the allocation to the Shoreline Community Fund for this limited-term position as mentioned in the General Fund section above.

Associate Civil Engineer-Land Development Section Position (0.20): \$36,700

Provides funding for the allocation to the Shoreline Community Fund for this position as mentioned in the Development Services Fund section above.

- Water Fund:

Two Associate Civil Engineer-Land Development Section Positions (0.40) (limited-period): \$73,500

Provides funding for the allocation to the Water Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Associate Civil Engineer-Land Development Section Position (0.10): \$18,400

Provides funding for the allocation to the Water Fund for this position as mentioned in the Development Services Fund section above.

- Wastewater Fund:

Two Associate Civil Engineer-Land Development Section Positions (0.40) (limited-period): \$73,500

Provides funding for the allocation to the Wastewater Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Associate Civil Engineer-Land Development Section Position (0.10): \$18,400

Provides funding for the allocation to the Wastewater Fund for this position as mentioned in the Development Services Fund section above.

**PUBLIC WORKS – ENGINEERING
PROGRAM SUMMARY**

- Solid Waste Fund:

Two Associate Civil Engineer-Land Development Section Positions (0.40) (limited-period): \$73,500

Provides funding for the allocation to the Solid Waste Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Associate Civil Engineer-Land Development Section Position (0.10): \$18,400

Provides funding for the allocation to the Solid Waste Fund for this position as mentioned in the Development Services Fund section above.

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**PUBLIC WORKS - ENGINEERING
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	24.50	24.50	28.50 *3
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	24.50 *1	24.50 *2	28.50 *4

*1 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, three limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period 0.25 FTE Senior Project Manager position.

*2 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, six limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period 0.50 FTE Program Assistant position.

*3 Added a Senior Civil Engineer position and three Jr/Asst/Associate Civil Engineer positions.

*4 In addition there is a limited-period Senior Civil Engineer position for the duration of the Google Reimbursement Agreement, five limited-period Jr/Asst/Associate Civil Engineer positions, and a limited-period Program Assistant position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Labor Chargeback	\$ 0 *1	(1,774,910)	(2,000,850)
Salaries	2,129,847 *1/*2	4,265,255 *3	5,175,970 *7
Wages	203,816	180,800 *4	240,800 *8
Benefits	934,845 *2	1,545,114	1,948,965
TOTAL PERSONNEL	3,268,508	4,216,259	5,364,885
Materials and Supplies	23,896	20,270	21,270 *9
Maintenance and Operations	54,267	79,265	79,265
Utilities	67,493	76,000 *5	76,000
Professional/Technical Srvcs	905,096	235,000	235,000
Other Expenses	116,966 *2	365,545 *6	613,745 *10
TOTAL SUPPLIES AND SERVICES	1,167,718	776,080	1,025,280
Capital Outlay	7,417	41,000	68,000
Interfund Expenditures	13,042	16,500	17,000
TOTAL EXPENDITURES	\$ 4,456,685	5,049,839	6,475,165

*1 Actual Labor Chargeback is accounted for net of salaries.

*2 Includes limited-period expenditures for an Associate Civil Engineer position and consulting/hourly staff.

*3 Includes limited-period fundings of \$721,400 for six Jr/Asst/Associate Civil Engineer positions and \$61,000 for 0.50 FTE Program Assistant position.

*4 Includes limited-period fundings of \$30,000 for hourly staff to support the Capital Projects section, \$30,000 for the Construction section, \$30,000 for the Traffic Engineering section, and \$30,000 for the Land Development section.

*5 Includes increased funding of \$5,000 for PG&E cost increases.

*6 Includes limited-period fundings of \$250,000 for consultants to support the Land Development section and \$100,000 for the Traffic Engineering section, and \$1,800 for chairs and desks for two limited-period positions.

*7 Includes limited-period fundings of \$918,600 for five Jr/Asst/Associate Civil Engineer positions and \$129,800 for a Program Assistant position.

*8 Includes limited-period fundings for hourly staff support of \$60,000 for the Traffic Engineering section, \$40,000 for the Capital Projects section, \$40,000 for the Construction section, and \$40,000 for the Land Development section.

*9 Includes limited-period funding of \$1,000 for the Residential Parking Permit Program (rebudget balance).

*10 Includes limited-period fundings for consultant support of \$300,000 for the Land Development section, \$200,000 for the Construction Engineering section and \$100,000 for Traffic Engineering section.

**PUBLIC WORKS - ENGINEERING
PROGRAM SUMMARY**

<u>REVENUES</u>	<u>2015-16 ACTUAL</u>	<u>2016-17 ADOPTED</u>	<u>2017-18 PROPOSED</u>
General Licenses & Permits	\$ 798,006	659,250	524,250
General Service Charges	2,439,045	1,181,100	1,615,350
Miscellaneous Revenue	42,247	50,000	20,000
TOTAL REVENUES	\$ <u>3,279,298</u>	<u>1,890,350</u>	<u>2,159,600</u>

PUBLIC WORKS – FLEET AND FACILITIES PROGRAM SUMMARY

PROGRAM MANAGER – FLEET AND FACILITIES MANAGER

PROGRAM OVERVIEW

Fleet Services provides safe, reliable, economical, and high-quality vehicles and equipment to City departments. This program performs vehicle and equipment services to comply with environmental and safety regulations, minimize operational and ownership costs, and maximize safety and equipment life. Fleet Services also maintains the City's inventory of alternative-fuel vehicles.

Facilities provides safe, clean, and reliable facilities for employees and their clients. The program maintains, inspects, and improves buildings to comply with environmental and safety regulations, minimize operational and ownership costs, and maximize building life.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Janitorial Cost Increases for City Facilities: \$91,200

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

Silicon Valley Clean Energy (SVCE) 100 percent Renewable Energy: \$80,000

Provides increased funding for the annual cost of clean, 100 percent renewable, energy to City facilities. This funding is in addition to the PG&E cost increase.

PG&E Cost Increase: \$66,200

Provides increased funding for PG&E's rate increase. This funding does not include the additional \$80,000 annual cost increase for clean energy as a result of Silicon Valley Clean Energy (SVCE).

City Utility Cost Increase: \$10,000

Provides increased funding for City utility services used by City departments based on the proposed utility rate adjustments.

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**PUBLIC WORKS - FLEET AND FACILITIES
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	16	16	16
Total Part-Time Hourly	0.12	0.12	0.12
TOTAL POSITIONS	16.12	16.12	16.12
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 1,279,519	1,471,530	1,489,467
Wages	11,161	10,073	10,375
Benefits	736,963	813,989	858,049
TOTAL PERSONNEL	2,027,643	2,295,592	2,357,891
Materials and Supplies	126,248	60,980	60,980
Maintenance and Operations	1,507,654	1,888,874 *1	1,980,074 *4
Utilities	1,360,716	1,427,500 *2	1,583,700 *5
Professional/Technical Svcs	323,689	231,200 *3	231,200
Other Expenses	33,448	26,695	26,695
TOTAL SUPPLIES AND SERVICES	3,351,755	3,635,249	3,882,649
Capital Outlay	73,076	0	0
Interfund Expenditures	61,532	86,000	88,600
TOTAL EXPENDITURES	\$ 5,514,006	6,016,841	6,329,140

*1 Includes increased fundings of \$15,000 for janitorial cost increases.

*2 Includes increased fundings of \$100,000 for PG&E cost increases and \$10,000 for city utility increases.

*3 Includes increased funding of \$45,000 for generator maintenance.

*4 Includes increased fundings of \$91,200 for janitorial cost increases.

*5 Includes increased fundings of \$80,000 for SVCE renewable energy, \$66,200 for PG&E cost increases, and \$10,000 for city utility increases.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Miscellaneous Revenue	\$ 56,473	0	0
Equipment Maintenance Charges	2,141,322	2,504,500	2,580,100
Interfund Revenue Transfers	21,000	21,000	21,000
TOTAL REVENUES	\$ 2,218,795	2,525,500	2,601,100

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PUBLIC WORKS – PUBLIC SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – ASSISTANT PUBLIC WORKS DIRECTOR

PROGRAM OPERATIONS

Safety and Administration manages the occupational safety program for the Public Works and Community Services Departments, including accident and illness prevention, workplace safety training, and Public Works emergency response planning. Administration manages customer service programs, including graffiti abatement and abandoned shopping cart retrieval.

Engineering and Environmental Compliance is responsible for the design and permitting of all landfill postclosure systems and meeting regulatory guidelines for landfill maintenance and other Public Services programs. This section also administers capital improvement and miscellaneous engineering projects.

Utilities Maintenance manages the City's water and wastewater systems. The Water Operation installs, operates, and maintains the equipment and facilities to distribute approximately 10 million gallons of water per day to approximately 17,500 customers in the Mountain View service area. The Water Operation also operates and maintains the City's recycled water system. The Wastewater Operation installs, operates, and maintains the sanitary sewer and storm drain systems. Sanitary sewer activities include installing sewer laterals, cleanouts and connections, clearing sewer blockages, and pumping sewage to the Palo Alto Regional Water Quality Control Plant. Storm drain activities include cleaning storm lines and catch basins, maintaining City retention basins, and operating pump stations.

The Streets and Landfill Postclosure Maintenance Section maintains and repairs the City's improved and unimproved streets, sidewalks, curbs and gutters, bikeways, public parking lots, and parking lots at City facilities. Street Maintenance also maintains the striping and markings on streets, curbs, and public parking lots and installs, maintains, and repairs City street signs and streetlights. Landfill Maintenance operates the Flare Station, microturbines, and leachate and gas extraction system, and maintains the landfill cap.

MAJOR PROGRAM CHANGES

- General Operating Fund:
 - Contract Services: \$20,000
Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.
- General Non-Operating Fund:
 - Residential Parking Permit Program (rebudget balance): \$67,500
Rebudgets the balance of funding approved by Council on October 4, 2016 for the Residential Parking Permit Program.
 - Pilot Program for Sidewalk Ramping and Grinding (limited-period): \$46,000
Provides continuation funding for a two-year pilot program to hire two hourly seasonal workers to perform sidewalk ramping and grinding operations. These additional resources will allow the Streets Section to complete an additional 1,000 locations and dedicate more resources to maintain the City's Pavement Condition

**PUBLIC WORKS – PUBLIC SERVICES
PROGRAM SUMMARY**

Index. The program started in November 2016 and at the current pace, approximately 1,700 grinding location will be completed over a 12-month period with the additional resources.

- Water Fund:

Associate Civil Engineer – Engineering and Environmental Compliance Section Position (limited-period): \$169,600

Provides continuation funding for a limited-term Assistant Civil Engineer position. Additional staff resources are needed to comply with recycled water regulations and the increase in recycled water usage.

Bay Area Water Supply and Conservation Agency (BAWSCA) Dues: \$18,000

Provides funding for the increase in dues to the City’s membership in BAWSCA, which represents the interest of 24 agencies and 2 private water companies that purchase wholesale water from the San Francisco regional (Hetch Hetchy) water system operated by the San Francisco Public Utilities Commission (SFPUC).

Reclassification of Water Supervisor Position to Water Superintendent: \$15,800

Provides funding for the reclassification of a Water Supervisor position to a Water Superintendent position based on an analysis showing a higher level of duties performed.

Reclassification of Water Conservation Coordinator Position to Water Resources Manager: \$14,100

Provides funding for the reclassification of a Water Conservation Coordinator position to a Water Resources Manager position based on an analysis performed showing a new, broader and higher level of duties performed.

Reclassification of Senior Water Systems Operator Position to Water Operations Specialist: \$2,200

Provides funding for the reclassification of a Senior Water Systems Operator position to a Water Operations Specialist position based on an analysis performed showing a higher level of duties performed.

- Wastewater Fund:

Contract Services: \$1,000

Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.

**PUBLIC WORKS – PUBLIC SERVICES
PROGRAM SUMMARY**

- Solid Waste Fund:

Contract Services: \$3,300

Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.

BUD/LHP-905-06 FY2017-18

**PUBLIC WORKS - PUBLIC SERVICES
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	66.50	65.50 *2	65.50
Total Part-Time Hourly	0.50	0.50	0.50
TOTAL POSITIONS	67 *1	66 *1	66 *1

*1 In addition there is a limited-period Jr/ Asst/ Associate Civil Engineer position.

*2 Transferred a Systems Coordinator/ Technician position to the Information Technology Department.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 5,673,063	6,860,100 *2	6,935,900 *7
Wages	200,518	89,735 *3	90,452 *8
Benefits	3,184,852	3,501,637	3,709,795
TOTAL PERSONNEL	9,058,433	10,451,472	10,736,147
Materials and Supplies	590,501	650,310	717,810 *9
Maintenance and Operations	50,505	58,890	58,890
Utilities	25,831,626	30,573,428 *4	32,562,332
Professional/Technical Svcs	888,778	1,079,250 *5	1,103,550 *10
Other Expenses	409,798	380,928 *6	398,928 *11
TOTAL SUPPLIES AND SERVICES	27,771,208	32,742,806	34,841,510
Capital Outlay	1,184	100,000	368,500
Interfund Expenditures	642,050	725,500	747,600
TOTAL EXPENDITURES	\$ 37,472,875	44,019,778	46,693,757

*1 Includes limited-period funding of \$170,000 for a Jr/ Asst/ Associate Civil Engineer position.

*2 Includes limited-period funding of \$169,500 for a Jr/ Asst/ Associate Civil Engineer position.

*3 Includes limited-period funding of \$46,000 for a pilot program for sidewalk ramping and grinding.

*4 Includes increased funding of \$15,000 for PG&E cost increases.

*5 Includes increased funding of \$46,000 for generator maintenance. Also includes a transfer of \$6,000 for GIS maintenance and contract services as part of the GIS consolidation to the Information Technology Department.

*6 Includes increased funding of \$9,800 for BAWSCA dues.

*7 Includes increased fundings for the following reclassifications: \$15,800 for a Water Supervisor position to a Water Superintendent, \$14,100 for a Water Conservation Coordinator position to a Water Resources Manager, and \$2,200 for a Senior Water Systems Operator position to a Water Operations Specialist. Also includes limited-period funding of \$169,600 for a Jr/ Asst/ Associate Civil Engineer position.

*8 Includes limited-period funding of \$46,000 for pilot program for sidewalk ramping and grinding.

*9 Includes limited-period funding of \$67,500 for Residential Parking Permit Program (rebudget balance).

*10 Includes increased funding of \$24,300 for contract services.

*11 Includes increased funding of \$18,000 for BAWSCA dues.

**PUBLIC WORKS - PUBLIC SERVICES
PROGRAM SUMMARY**

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Service Charges	\$ 1,022		
Water Service Charges	24,018,266 *1	26,106,277 *3	30,454,186 *5
Wastewater Service Charges	16,388,636 *2	19,171,624 *4	20,518,783 *6
Recycled Water Charges	525,582 *1	600,000 *3	600,000 *5
Water Main Extensions	0	0	0
Wastewater Main Extensions	3,581	0	0
Miscellaneous Revenue	733,735	420,000	420,000
Interfund Revenue Transfers	32,400	32,400	32,400
TOTAL REVENUES	\$ 41,703,222	46,330,301	52,025,369

*1 Includes rate increase of 14% for average cost of water and meter rates and 2.5% increase for recycled water.

*2 Includes rate increase of 6%.

*3 Includes rate increase of 10% for average cost of water and meter rates and 3% increase for recycled water.

*4 Includes rate increase of 19%.

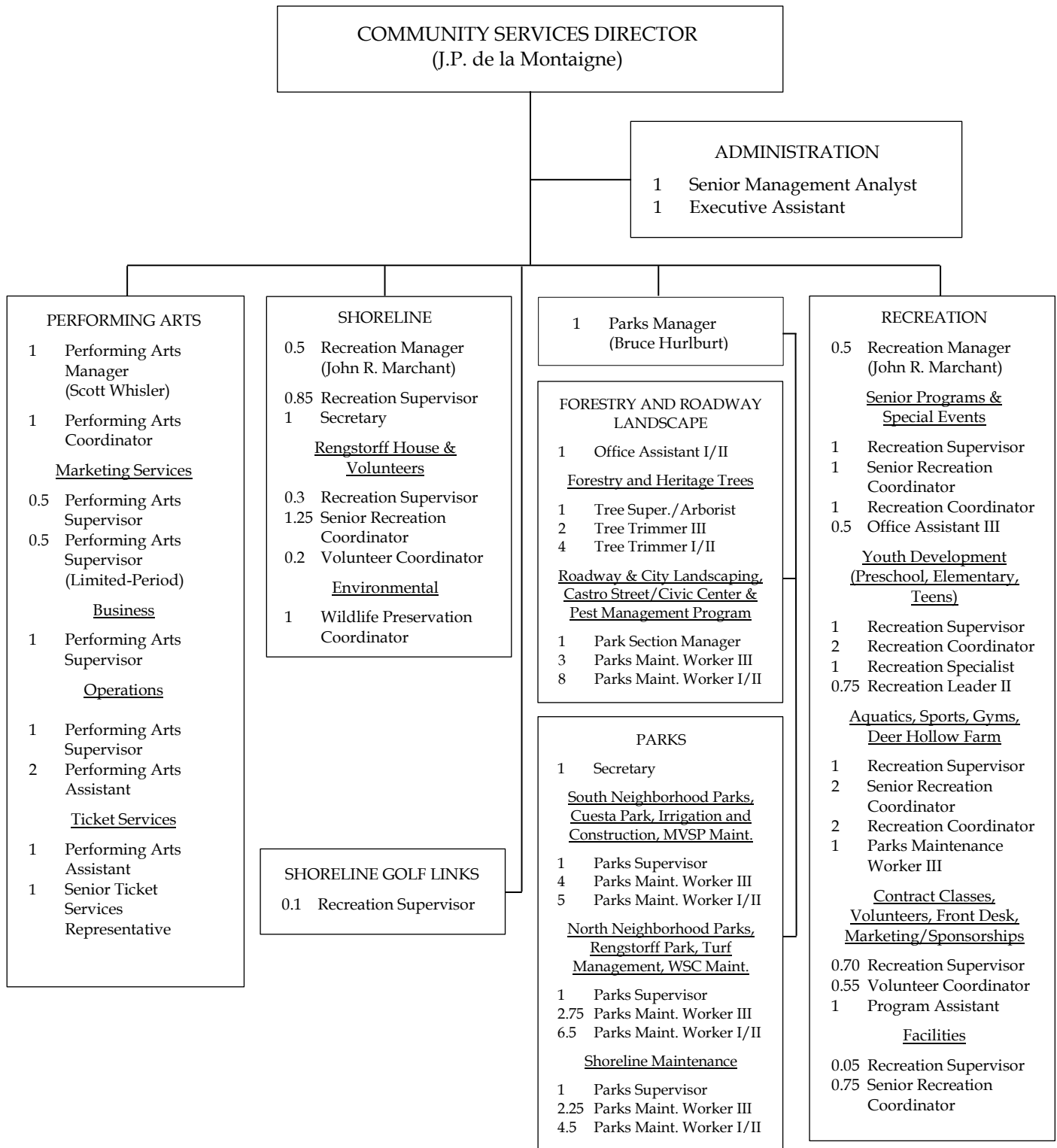
*5 Includes rate increase of 7% for average cost of water and meter rates and 3% increase for recycled water.

*6 Includes rate increase of 10%.

NOTES

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COMMUNITY SERVICES DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 80.0 Full-Time
 4.5 Regular Part-Time
 0.5 Limited-Period

NOTES

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COMMUNITY SERVICES DEPARTMENT SUMMARY

DEPARTMENT MANAGER – COMMUNITY SERVICES DIRECTOR

DEPARTMENT MISSION STATEMENT

To create community through people, parks, and programs; provide recreational experiences; promote health and wellness; foster human development; protect environmental and open space resources; strengthen security and safety; support economic growth; facilitate community problem-solving; and strengthen community image and sense of place.

DEPARTMENT OVERVIEW

The Community Services Department is responsible for the programming and operation of the Mountain View Center for the Performing Arts; for the continued development and operation of commercial and recreational activities at the City's 750-acre Shoreline at Mountain View Regional Park; for the maintenance and operation of Shoreline Golf Links and of Stevens Creek Trail; for the maintenance of City-owned parks, roadway landscaping, and street trees; and for delivery of recreation programs and services that make Mountain View a better place to live now and in the future.

DEPARTMENT FUNCTIONS

- Assure that services provided are responsive to community needs. (M 1, 2, 3, 4, 5, 6, 7, 8, 15, 16, 17, 19, 20, 21, 22, 23, 24, 25)
- Analyze the department's services to assure they are provided in a cost-effective manner.
- Continue to monitor and evaluate use of recycled water and maintain current aesthetics and plant health.
- Provide access to performing arts facilities and provide quality service for clients/licensees. (M 2, 3, 4, 5)
- Provide entertainment opportunities for Center for the Performing Arts patrons. (M 2, 3)
- Provide education and outreach opportunities to the community.
- Comply with various regulatory agency requirements as they relate to wetlands, wildlife, and land use in the Shoreline area.
- Provide the community and visitors a safe and secure outdoor recreation experience by proper maintenance and supervision of trails, pathways, roadway/landscaped areas, turf areas, and facilities in the Shoreline and North Bayshore areas. (M 6, 10, 11, 12)
- Manage and operate the golf course in such a manner as to maximize operating revenues and control operating expenses. (M 7, 8, 9)
- Provide golfing customers an enjoyable golfing experience, including enhanced playing conditions and high levels of customer service. (M 7, 8, 9)

COMMUNITY SERVICES DEPARTMENT SUMMARY

- Manage the Urban Forestry Program, including maintenance of street, median, and park trees, and enforcement of the Heritage Tree Ordinance. (M 10, 11, 12)
- Maintain all City landscaped areas, including parks, Stevens Creek Trail, medians, roadways, vacant land, and public facilities. (M 10, 11, 12, 13, 14)
- Conduct safety inspections of all park and playground areas and equipment.
- Monitor and evaluate Recreation Cost-Recovery Policy goals as approved by the City Council.
- Continue to implement positive and constructive activities for youth.
- Provide or facilitate scheduling of youth, adult, and older adult recreation activities, sports, classes, events, and facility rentals at the Community Center, Senior Center, Teen Center, Mountain View Sports Pavilion, Whisman Sports Center, Graham Sports Complex, Shoreline Athletic Fields, Cuesta Tennis Center, historic Adobe Building and Rengstorff House, as well as various park areas and school sites. (M 15, 16, 17, 18, 22, 23, 24, 25, 26, 27)
- Provide environmental education classes and camps at Deer Hollow Farm.
- Coordinate the City-wide volunteer program and establish effective partnerships with community-based organizations. (M 19)
- Provide a comprehensive aquatics program using Eagle and Rengstorff Pools. (M 20, 21)
- Plan, implement, and review Citywide special events.

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Review existing park land acquisition policies and explore new and alternative strategies for acquiring park land, in conjunction with the City Attorney's Office, the Community Development Department, and the Public Works Department.**
- **Collaborate with regional partners to fund and/or improve awareness of and access to information and referral resources for immigrants, particularly for mixed-status families, in conjunction with the City Manager's Office and the Library Services Department.**
- **Implement initiatives that come with being a designated Age-Friendly City by the World Health Organization.**
- **Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the City Manager's Office, the Community Development Department, the Public Works Department, the Fire Department, and the Police Department.**
- **Continue the Shoreline at Mountain View Master Plan Project, in conjunction with the Public Works Department.**

COMMUNITY SERVICES DEPARTMENT SUMMARY

- **Continue the construction of the Community Garden at Shoreline Boulevard and Latham Street, in conjunction with the Public Works Department.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Coordinate with the Mountain View Whisman School District on the construction of Permanente Creek Trail, Rock Street to Middlefield Road, and the Crittenden Field improvements, in conjunction with the Public Works Department.
- Continue to support the park irrigation improvement projects, including replacements at Shoreline Park, in conjunction with the Public Works Department.
- Continue to support the park restroom projects including new restrooms at Huff, Landels, and Castro, and renovations at Whisman, Stevenson, Crittenden, and Monta Loma, in conjunction with the Mountain View Whisman School District and the Public Works Department.
- Support the construction of the Community Center renovation and expansion, in conjunction with the Public Works Department.
- Continue to monitor and participate in the Santa Clara Valley Water District's Permanente Creek flood protection project (including the construction of McKelvey Park/Ball Field and Schaefer Park), in conjunction with the Public Works Department.
- Complete renovations on the Shoreline Golf Links Driving Range.
- Continue to collaborate with Sunnyvale, Cupertino, and Los Altos to build upon the 4 Cities Feasibility Study to share costs, leverage support for grants, and continue to support the extension of the Stevens Creek Trail.
- Continue to support the park improvements, including the Graham Athletic Field Synthetic Turf Replacement project, in conjunction with the Public Works Department.
- Develop an outreach program to residents in order to reduce the number of vacant street tree openings and educate residents how to best maintain their tree.
- Develop and implement plans to maintain operations and programming during Community Center renovations by reallocating space, program usage, and rentals at other facilities.
- Implement new Ranger services program.
- Support the completion of improvements to facilities, including a new restroom at Deer Hollow Farm, in conjunction with the Public Works Department and Midpeninsula Regional Open Space District (MROSD).
- Perform safety and efficiency improvements at the Center for the Performing Arts.
- Work collaboratively with Youth Sports Organizations (YSOs) to provide adequate field space during construction at school district sites affecting field availability.

COMMUNITY SERVICES DEPARTMENT SUMMARY

- Support the resurface of tennis courts at Cuesta Tennis Center and Stevenson Park, in conjunction with the Public Works Department.
- Complete the tee leveling project on six holes at Shoreline Golf Links.
- Support design and construction of Fayette Park and Wyandotte Park, in conjunction with the Public Works Department.
- Continue to implement action items related to the employee engagement survey results.

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
Administration:					
1. Number of open space acres per 1,000/population:					
Including North Bayshore Area ^(A)	13.4	13.4	>3	13.4	>3
Excluding North Bayshore Area ^(A)	2.6	2.6	>3	2.6	>3
Center for the Performing Arts:					
2. Number of use days ^(B)	459	472	>410	215	>430
3. Number of performances	394	399	>350	199	>365
4. Percent of clients surveyed who rate the theatre experience as "very good" or "outstanding"	94%	94%	>90%	100%	>90%
5. Percent of patrons surveyed who say they enjoyed their experience at the MVCPA	98%	98%	>90%	N/A ^(C)	>90%
Shoreline:					
6. Number of Rengstorff House rentals	50	47	>375 ^(D)	357	>500 ^(D)
Shoreline Golf Links:					
7. Number of paid rounds of golf	78,433	70,951	74,000	37,183	74,000
8. Number of tournament rounds	5,453	5,043	>5,250	2,475	>5,000
9. Number of memberships	738	731	>825	760	>775
Forestry:					
10. Average maintenance cost per landscaped median acre	\$8,995	\$8,625	<\$10,000	\$4,817	<\$10,000
				Reported	
11. Number of trees planted	270	272	>256	Annually	>256
12. Number of trees trimmed	2,394 ^(E)	3,213	>2,700	1,574	>2,700
Parks:					
13. Average maintenance cost per park acre (not including Shoreline park)	\$20,476	\$15,441	<\$22,000	\$10,475	<\$22,000
14. Average water consumption per park acre	634 units	539 units	<820 units	271 units	<820 units

**COMMUNITY SERVICES
DEPARTMENT SUMMARY**

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
Recreation:					
15. Percentage of class registrations completed online (net, not including golf, tennis, drop-in or lap swim)	29%	56%	>50%	65%	>60%
16. Number of participants registered in Recreation classes	9,438	8,697	>7,500	Reported Annually	>8,000
17. Number of facility rental bookings:					
Community Center	1,781	1,945	>480 ^(D)	2,546	N/A ^(F)
Senior Center	56	63	>220 ^(D)	311	>500 ^(G)
Adobe Building	181	192	>470 ^(D)	367	>600 ^(G)
Gyms	2,788 ^(H)	4,310 ^(D)	>5,940 ^(D)	2,888	>5,940 ^(G)
Athletic Fields	5,402	23,446 ^(D)	>18,700 ^(D)	16,798	>18,700 ^(G)
18. Barbecue Rentals	1,181	1,230	>1,000	664	>1,000
19. Annual Citywide volunteer hours	40,325	46,876	>40,000	22,986	>40,000
20. Number of Lap Swim participants	28,652	26,294	>26,000	13,065	>26,000
21. Number of swim lesson participants	2,604	2,133	>2,100	2,164	>2,100
22. Number of meals served through the Senior Center Nutrition Program	30,352	30,461	>30,000	15,174	>30,000
23. Number of summer camp participants	1,862	1,800	>1,500	1,153	>1,500
24. Number of preschool participants	76	87	>65	87	>75
25. Number of participants in contract classes	3,064	3,337	>2,600	2,349	>2,600
26. Number of attendees participating at teen programs and events	8,950	8,940	>8,000	3,984	>8,000
27. Number of permits issued for special events and activities	New for FY15-16	129	>95	92	>125

(A) Citywide target set at three acres per 1,000 population as defined by the City's Park Land Dedication Ordinance.

(B) Total includes rental of the rehearsal studio.

(C) Due to changes in staff, this data was not collected in the first six months of this fiscal year. This has been corrected and will be tracked for the remainder of the fiscal year.

(D) Due to the Recreation Division upgraded software during Fiscal Year 2015-16, this actual represents hours reserved, instead of number of bookings, starting in Q2 and continuing forward. For Fiscal Year 2016-17, the Performance Measures for Community Center, Senior Center, Adobe Building, and Rengstorff House changed from number of bookings to number of private rental hours in order to better track the use of facilities. Using these new performance measures, targets are being adjusted to better reflect goals for facility usage.

(E) Due to drought conditions, tree removals increased, diverting time from tree-trimming and tree-planting activities.

(F) The Community Center will be closed for renovation and expansion.

(G) Starting July 1, 2016, the Performance Measures for the Community Center, Senior Center, Adobe Building, and Rengstorff House will be private rental hours.

(H) Increased youth sports programming at the gyms reduced private rental availability.

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**COMMUNITY SERVICES
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Community Services Director	1	1	1
Performing Arts Manager	1	1	1
Parks Manager	1	1	1
Recreation Manager	1	1	1
Performing Arts Supervisor	2.50	2.50	2.50
Parks Section Manager	1	1	1
Tree Supervisor/Arborist	1	1	1
Parks Supervisor	3	3	3
Performing Arts Coordinator	0.75	0.75	1 *4
Recreation Supervisor	5	5	5
Senior Recreation Coordinator	5	5	5
Volunteer Coordinator	0.75	0.75	0.75
Recreation Coordinator	5	5	5
Tree Trimmer III	1	1	2 *5
Tree Trimmer I/II	4	4	4
Parks Maintenance Worker III	13	13	13
Parks Maintenance Worker I/II	23.50	24 *1	24
Senior Management Analyst	1	1	1
Executive Assistant	1	1	1
Program Assistant	1	1	1
Secretary	2	2	2
Office Assistant III	0.50	0.50	0.50
Office Assistant I/II	1	1	1
Performing Arts Assistant	3	3	3
Recreation Specialist	1	1	1
Shoreline Preservation Coordinator	1	1	1
Senior Stagehand	1	1	0 *4
Senior Ticket Service Representative	1	1	1
Recreation Leader II	0.75	0.75	0.75
TOTAL REGULAR	83.75	84.25	84.50
TOTAL PART-TIME HOURLY	44.05	44.40 *2	45.80 *4/*6
TOTAL POSITIONS	127.80	128.65 *3	130.30 *3

*1 Added two 0.25 FTEs to two 0.75 FTE Park Maintenance Worker I/II positions.

*2 Increased hours for after school programs.

*3 In addition there is a limited-period 0.50 FTE Performing Arts Supervisor position.

*4 Eliminated a Senior Stagehand position, added 0.25 FTE to an existing 0.75 FTE Performing Arts Coordinator, and added hours for Stagehand I/II.

*5 Added a Tree Trimmer III position.

*6 Increased hours to cover the front desk at the Community Center.

**COMMUNITY SERVICES
DEPARTMENT SUMMARY**

DEPARTMENT PROGRAMS	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Community Services Administration	\$ 460,492	529,809	553,141
Performing Arts	1,358,861	1,603,583	1,726,926
Shoreline	1,316,129	1,558,501	1,756,911
Shoreline Golf Links	1,945,733	2,215,965	2,119,907
Forestry and Roadway Landscape	3,096,587	3,795,094	3,965,563
Parks	5,320,610	6,369,338	6,519,597
Recreation	4,341,943	4,797,405	5,085,636
TOTAL EXPENDITURES	\$ 17,840,355	20,869,695	21,727,681

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 11,750,369	13,213,675	14,020,911
Supplies and Other Services	5,635,635	6,990,148	7,048,726
Capital Outlay	24,990	178,372	160,944
Interfund Expenditures	429,361	487,500	497,100
TOTAL EXPENDITURES	\$ 17,840,355	20,869,695	21,727,681

FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 13,047,521	15,046,817	15,821,110
General Non-Operating	36,750	153,364	161,444
Shoreline Golf Links	1,945,733	2,215,965	2,119,907
Shoreline Regional Park Community	2,810,351	3,453,549	3,625,220
TOTAL FUNDING	\$ 17,840,355	20,869,695	21,727,681

REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Fines & Forfeitures	\$ 2,100	1,300	1,300
Rents & Leases	1,167,082	984,350	946,590
Local Intergovernmental Revenue	111,254	111,000	111,000
Recreation Service Charges	1,906,519	1,592,960	1,633,510
Golf Course Service Charges	2,315,814	2,637,000	2,514,000
General Service Charges	428,199	363,750	383,460
Miscellaneous Revenue	687,085	552,140	549,940
Interfund Revenue Transfers	55,000	55,000	55,000
TOTAL REVENUES	\$ 6,673,053	6,297,500	6,194,800

**COMMUNITY SERVICES – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – COMMUNITY SERVICES DIRECTOR

PROGRAM OVERVIEW

Administration is responsible for the management of the Community Services Department. This division provides leadership, policy development, administrative and technical support, career development, and training opportunities.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Training, Conference, and Travel: \$700

Provides increased funding for a greater number of staff to participate in training and conferences.

Membership and Dues: \$500

Provides increased funding for a variety of staff's memberships and dues.

BUD/LHP-209-02 FY2017-18

**COMMUNITY SERVICES - ADMINISTRATION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	2.30	2.30	2.30
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	2.30	2.30	2.30
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 264,914	287,775	302,472
Wages	0	0	0
Benefits	128,595	137,921	145,416
TOTAL PERSONNEL	393,509	425,696	447,888
Materials and Supplies	1,750	8,283	8,283
Maintenance and Operations	0	0	0
Utilities	0	250	250
Professional/Technical Svcs	54,719	81,735	81,735
Other Expenses	3,737	13,845	14,985 *1
TOTAL SUPPLIES AND SERVICES	60,206	104,113	105,253
Capital Outlay	6,777	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 460,492	529,809	553,141

*1 Includes increased fundings of \$700 for training, conference, and travel and \$500 for membership and dues.

COMMUNITY SERVICES – PERFORMING ARTS PROGRAM SUMMARY

PROGRAM MANAGER – PERFORMING ARTS MANAGER

PROGRAM OPERATIONS

Performing Arts is responsible for the management and operation of the Mountain View Center for the Performing Arts—a three-theatre performing arts complex owned and managed by the City. The Center and its staff service an active schedule of performances with a mix of community and regional artists. The Center provides a well-maintained and equipped facility; technical service support; computerized ticket sales operation; marketing and publication support; house management; and a volunteer usher corps for all performances.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Performing Arts (Booking) Coordinator Position (0.25) and hours for Stagehand I/II: (offset by the elimination of a Senior Stagehand Position) (\$4,800)

Provides savings from the elimination of a Senior Stagehand position and the addition of a 0.25 FTE Performing Arts (Booking) Coordinator Position to an existing 0.75 FTE position for a full-time ongoing position. To offset the elimination of the Senior Stagehand position, Stagehand hours will be added and the salary adjusted as appropriate.

- General Non-Operating Fund:

Performing Arts Supervisor Position (0.50) (limited-period): \$69,500

Provides continuation funding for a 0.50 FTE of a limited-term Performing Arts Supervisor position to add to an existing half-time position. The additional resources will help to maximize ticket sales and revenue at the Center for the Performing Arts.

Audio and Visual Consultant (limited-period): \$10,000

Provides funding for consultant services to upgrade the audio-video (A/V) infrastructure of the Center of Performing Arts. The majority of the A/V infrastructure has not been upgraded since the initial construction of the building over 25 years ago.

BUD/LHP-209-03 FY2017-18

**COMMUNITY SERVICES - PERFORMING ARTS
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	9.25	9.25	8.50 *2
Total Part-Time Hourly	0.95	0.95	1.67 *2
TOTAL POSITIONS	10.20	10.20 *1	10.17 *1

*1 In addition there is a limited-period 0.50 FTE Performing Arts Supervisor position.

*2 Eliminated a Senior Stagehand position, added 0.25 FTE to an existing 0.75 FTE Performing Arts Coordinator, and added hours for Stagehand I/II.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 703,073	897,403 *2	898,929 *2
Wages	178,798	95,249	145,543
Benefits	364,136	461,090	501,163
TOTAL PERSONNEL	1,246,007	1,453,742	1,545,635
Materials and Supplies	25,835	37,939 *3	35,217
Maintenance and Operations	14,477	38,350 *4	38,350
Utilities	250	650	650
Professional/Technical Svcs	48,831	38,300 *5	48,300 *6
Other Expenses	22,734 *1	11,330	11,330
TOTAL SUPPLIES AND SERVICES	112,127	126,569	133,847
Capital Outlay	727	23,272	47,444
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 1,358,861	1,603,583	1,726,926

*1 Includes limited-period expenditures for CPA's 25th anniversary, the marquee warranty extension, CPA holiday decorations and High School One-Act play.

*2 Includes limited-period fundings for a 0.50 FTE Performing Arts Supervisor position.

*3 Includes limited-period funding of \$2,700 for the CPA's 25th anniversary (rebudget balance).

*4 Includes increased funding of \$25,000 for ticket, technical and marketing services offset by a reduction of \$7,100 in the Information Technology Department.

*5 Includes increased funding of \$2,400 for ticket services - fee coverage. Also includes an \$800 transfer from the Information Technology Department for credit card processing fees for ShoWare.

*6 Includes limited-period funding of \$10,000 for audio and visual consultant.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Rents & Leases	\$ 561,963	521,960	523,420
General Service Charges	347,839	329,300 *1	329,300
Miscellaneous Revenue	290,222	211,030	211,040
TOTAL REVENUES	\$ 1,200,024	1,062,290	1,063,760

*1 Includes increased revenues of \$25,000 for ticket services fee.

COMMUNITY SERVICES – SHORELINE PROGRAM SUMMARY

PROGRAM MANAGER – RECREATION MANAGER

PROGRAM OPERATIONS

The Shoreline Division is responsible for the operations, maintenance, preservation, and enhancement of environmental areas within Shoreline at Mountain View; rental and operations of the historic Rengstorff House; regulatory permits relating to open space and marsh restoration; management of commercial leases (including Shoreline Amphitheatre); park-related capital improvement projects; and oversight of the Citywide Park Ranger Program, including patrol of Stevens Creek Trail.

MAJOR PROGRAM CHANGES

- Shoreline Regional Park Community Fund:

Ranger Service Contract:	\$82,000
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Provides increased funding for costs associated with modifications to the Ranger Services Program. The costs provided by long time service provider California Land Management (CLM) have increased significantly. Staff is evaluating alternative cost models, including services provided by City employees or a combination of a limited CLM contract and City employees.

Minimum Wage Impact 1/2-year:	\$14,000
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Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018.

Janitorial Cost Increase: (offset with \$3,700 in fees)	\$3,700
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Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

BUD/LHP-209-04 FY2017-18

**COMMUNITY SERVICES - SHORELINE
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	5.59	5.59	5.59
Total Part-Time Hourly	2.53	2.53	2.53
TOTAL POSITIONS	8.12	8.12	8.12
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 477,073	498,796	523,008
Wages	84,529	101,533	115,408 *4
Benefits	255,252	278,663	296,086
TOTAL PERSONNEL	816,854	878,992	934,502
Materials and Supplies	44,136	52,600	52,600
Maintenance and Operations	17,758	34,400 *1	38,100 *5
Utilities	30,027	40,800 *2	67,300 *6
Professional/Technical Svcs	383,302	540,819 *3	622,819 *7
Other Expenses	21,286	6,390	6,390
TOTAL SUPPLIES AND SERVICES	496,509	675,009	787,209
Capital Outlay	0	0	30,600
Interfund Expenditures	2,766	4,500	4,600
TOTAL EXPENDITURES	\$ 1,316,129	1,558,501	1,756,911

*1 Includes increased funding of \$300 for maintenance contract increases.

*2 Includes increased funding of \$25,000 for PG&E cost increases.

*3 Includes increased fundings of \$25,000 for Park Ranger contract and \$3,000 for maintenance contract increases.

*4 Includes increased funding of \$14,000 for minimum wage impact (1/2-year).

*5 Includes increased funding of \$3,700 for janitorial cost increases.

*6 Includes a transfer of \$26,500 from the Parks Division for utility expenses related to the Athletic Fields.

*7 Includes increased funding of \$82,000 for ranger service contract.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Rents & Leases	\$ 364,057	295,000	300,000
Recreation Service Charges	0	20,900	10,000 *1
General Service Charges	45,252	4,500	8,200 *2
Miscellaneous Revenue	15,080	0	0
TOTAL REVENUES	\$ 424,389	320,400	318,200

*1 Includes a \$10,900 decrease in revenue due to the delay of an adult sports day program. The program is anticipated to start in April 2018.

*2 Includes a \$3,700 increase in revenue for janitorial fees.

**COMMUNITY SERVICES – SHORELINE GOLF LINKS
PROGRAM SUMMARY**

PROGRAM MANAGER – COMMUNITY SERVICES DIRECTOR

PROGRAM OVERVIEW

Shoreline Golf Links is the City's 18-hole golf course, open for group and individual play 364 days a year. The Shoreline Golf Links Division is responsible for overseeing the management services contract for the operation and maintenance of the course.

MAJOR PROGRAM CHANGES

- Shoreline Golf Links Fund:

Minimum Wage Impact 1/2-year: \$64,900

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018.

Net Miscellaneous: (\$185,600)

Provides savings from reductions in Utilities (\$161,900), primarily Water, Materials and Supplies (\$12,700), other net Maintenance and Operations (\$6,700), and Personnel related costs (\$4,300).

BUD/LHP-209-08 FY2017-18

**COMMUNITY SERVICES - SHORELINE GOLF LINKS
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	0.30	0.30	0.30
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	0.30	0.30	0.30
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 48,559	51,678	53,760
Wages	0	0	0
Benefits	21,209	23,092	24,632
TOTAL PERSONNEL	69,768	74,770	78,392
Materials and Supplies	175,139	210,764 *4	198,024 *6
Maintenance and Operations	119,737	132,577	125,737 *6
Utilities	393,032	481,750 *4	319,900 *6
Professional/Technical Svcs	1,025,257	1,156,104 *5	1,218,854 *6
Other Expenses	162,597	155,000 *4	158,000 *6
TOTAL SUPPLIES AND SERVICES	1,875,762	2,136,195	2,020,515
Capital Outlay	0	0	21,000
Interfund Expenditures	203	5,000	0 *6
TOTAL EXPENDITURES	\$ 1,945,733	2,215,965	2,119,907

*1 Includes increased funding of \$5,600 for net miscellaneous.

*2 Includes increased funding of \$3,000 for janitorial cost increases.

*3 Includes increased funding of \$6,000 for minimum wage costs.

*4 Includes decreased funding of \$53,100 for net miscellaneous.

*5 Includes increased funding of \$34,300 for personnel costs.

*6 Includes increased funding of \$64,900 for minimum wage impact (1/2-year) and decreased funding of (\$185,600) for net miscellaneous.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Golf Course Service Charges	\$ 2,315,814	2,637,000	2,514,000
Miscellaneous Revenue	23,454	20,000	20,000
TOTAL REVENUES	\$ 2,339,268	2,657,000	2,534,000

COMMUNITY SERVICES – FORESTRY AND ROADWAY LANDSCAPE PROGRAM SUMMARY

PROGRAM MANAGER – PARKS MANAGER

PROGRAM OVERVIEW

The Forestry and Roadway Landscape Division is responsible for maintaining the landscape on roadways, medians, overpasses, and all nonpark City-owned lands; managing the Urban Forestry Program, which includes maintenance of street trees (including those in parks and medians); and administering the City's Heritage Tree Ordinance. This division is responsible for maintenance of 120.25 acres of roadway landscape and 28,000 trees and maintains 12 acres in the downtown area consisting of Castro Street, Civic Center, Centennial Plaza, and Transit Center, and administers an Integrated Pest Management Program.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Tree Trimmer III Position: \$139,800

Provides funding for an ongoing Tree Trimmer III position. The additional resources will improve operational efficiencies and assist the Urban Forestry crew to achieve the goals of the Community Tree Master Plan (CTMP), as well as inspections and programming demands of residents.

City Utility Cost Increase: \$40,000

Provides increased funding for City utility services used by City departments based on the proposed utility rate adjustments.

- General Non-Operating Fund:

Homeless Encampment Cleanups (rebudget): \$20,000

Rebudgets funding to establish a contract with an organization to manage cleanups of homeless encampments within the City. Homeless encampments have increased significantly and the City work crews and work furlough participants are not trained to manage the potentially dangerous situations these cleanups require. In addition, the cleanup of encampments has resulted in time taken away from performing their regular assignments.

BUD/LHP-209-05 FY2017-18

**COMMUNITY SERVICES - FORESTRY AND ROADWAY LANDSCAPE
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	18.75	19 *1	20 *2
Total Part-Time Hourly	1.05	1.05	1.05
TOTAL POSITIONS	19.80	20.05	21.05

*1 Added 0.25 FTE to a 0.75 FTE Park Maintenance Worker I/II position.

*2 Added a Tree Trimmer III position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 1,367,624	1,535,213 *2	1,645,890
Wages	68,545	49,982	51,482
Benefits	813,111	932,699	1,071,291
TOTAL PERSONNEL	2,249,280	2,517,894	2,768,663
Materials and Supplies	75,757	90,761 *3	80,761
Maintenance and Operations	9,232	2,500	2,500
Utilities	492,119	717,700 *4	757,700 *6
Professional/Technical Svcs	95,375	147,914 *5	147,914 *7
Other Expenses	7,099 *1	18,325	18,325
TOTAL SUPPLIES AND SERVICES	679,582	977,200	1,007,200
Capital Outlay	0	116,000	0
Interfund Expenditures	167,725	184,000	189,700
TOTAL EXPENDITURES	\$ 3,096,587	3,795,094	3,965,563

*1 Includes limited-period expenditures for an urban forestry consultant.

*2 Includes increased funding of \$6,000 for overtime budget for Furlough and Urban Forest programs.

*3 Includes increased fundings of \$7,000 for materials and supplies for pesticide control and \$2,500 for materials and supplies for the Weekend Furlough program. Also includes limited-period funding of \$10,000 for maintenance and supplies for roadway landscaping.

*4 Includes increased funding of \$1,000 for PG&E cost increase.

*5 Includes increased funding of \$1,700 for contract increases. Also includes limited-period funding of \$20,000 for homeless encampment cleanups.

*6 Includes increased funding of \$40,000 for City utility cost increase.

*7 Includes limited-period funding of \$20,000 for homeless encampment cleanups (rebudget).

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Fines and Forfeitures	\$ 2,100	1,300	1,300
Local Intergovernmental Revenue	36,254	36,000	36,000
General Service Charges	24,230	22,640	22,680
Miscellaneous Revenue	190	4,000	4,000
Interfund Revenue Transfers	55,000	55,000	55,000
TOTAL REVENUES	\$ 117,774	118,940	118,980

COMMUNITY SERVICES – PARKS PROGRAM SUMMARY

PROGRAM MANAGER – PARKS MANAGER

PROGRAM OVERVIEW

The Parks Division is responsible for maintaining the City’s landscape investment at City facilities; at 37 urban parks (195.7 acres); and 9.35 miles of pedestrian trail along the Bay, Permanente Creek, Stevens Creek, Hetch Hetchy, and Whisman Trails.

MAJOR PROGRAM CHANGES

- General Operating Fund:
 - Heritage Park Maintenance: \$9,500
Provides funding for the maintenance of the City’s Heritage Park and additional supplies needed to maintain the park.
 - City Utility Increase: \$5,000
Provides increased funding for City utility services used by City departments based on the proposed utility rate adjustments.
 - Membership and Dues: \$1,600
Provides increased funding for a variety of staff’s memberships and dues.
 - Training, Conference, and Travel: \$500
Provides increased funding for a greater number of staff to participate in training and conferences.
- General Non-Operating Fund:
 - Automatic Locks and Installation for Park Restrooms (limited-period): \$28,000
Provides funding to install automatic locks on all park restrooms. This will reduce scheduling conflicts for staff as a result of the change in Ranger services from outside contractors to an in-house operation.
- Shoreline Regional Park Community Fund:
 - Training, Conference, Travel, and Memberships: \$2,000
Provides increased funding for more staff to participate in training, conferences, travel and subscription to memberships.

**COMMUNITY SERVICES - PARKS
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	29.75	30 *1	30
Total Part-Time Hourly	5.21	5.21	5.21
TOTAL POSITIONS	34.96	35.21	35.21
*1 Added 0.25 FTE to a 0.75 FTE Park Maintenance Worker I/II position.			
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 2,327,814	2,553,877	2,579,669
Wages	144,303	249,315	256,793
Benefits	1,410,038	1,548,494	1,601,943
TOTAL PERSONNEL	3,882,155	4,351,686	4,438,405
Materials and Supplies	182,937	211,475 *1/2	242,475 *6
Maintenance and Operations	10,542	3,850	3,850
Utilities	966,692	1,421,332 *2/3	1,406,332 *6
Professional/Technical Svcs	37,840	44,998 *4	44,998
Other Expenses	4,630	36,997 *5	41,137 *7
TOTAL SUPPLIES AND SERVICES	1,202,641	1,718,652	1,738,792
Capital Outlay	0	20,000	55,000
Interfund Expenditures	235,814	279,000	287,400
TOTAL EXPENDITURES	\$ 5,320,610	6,369,338	6,519,597

*1 Includes increased fundings of \$5,000 for maintenance and supplies for North Neighborhood Facilities and Rengstorff Park, \$3,000 for turf management and maintenance, and \$1,300 for materials and supplies for ongoing park maintenance.

*2 Includes increased funding of \$12,000 for the Shoreline Athletic Field maintenance.

*3 Includes increased funding of \$3,000 for PG&E cost increase.

*4 Includes increased funding of \$800 for maintenance contract increases.

*5 Includes increased funding of \$1,500 for Qualified Applicators Certificate (QAC) for pesticides.

*6 Includes increased fundings of \$9,500 for Heritage Park maintenance, \$5,000 for City utility increases, and a transfer of \$26,500 to the Shoreline Division for utility expenses related to the Athletic Fields. Also includes limited-period funding of \$28,000 for automatic locks and installation for park restrooms.

*7 Includes increased fundings of \$2,500 for training, conference, and travel and \$1,600 for memberships and dues.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Miscellaneous Revenue	\$ 139,208	133,720	140,150
TOTAL REVENUES	\$ 139,208	133,720	140,150

COMMUNITY SERVICES – RECREATION PROGRAM SUMMARY

PROGRAM MANAGER – RECREATION MANAGER

PROGRAM OPERATIONS

Recreation provides activities to facilitate social/community connections, advance lifelong learning, and promote healthy lifestyles.

Activities, classes, and events are held at Cuesta and Rengstorff Community Parks, Crittenden and McKelvey Athletic Fields, Deer Hollow Farm, Mountain View Sports Pavilion, Whisman Sports Center, Cuesta Tennis Center, Graham Sports Complex, Community Center, Senior Center, Teen Center, Eagle and Rengstorff Pools, historic Adobe Building, and various other park areas and school sites.

Program areas include: aquatics; adult and youth sports; seniors; cultural arts; preschool; elementary and teens; youth development; environmental education; community gardens; volunteers; coordination of special events and summer concerts; and reservations of buildings, facilities, and barbecue areas.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Minimum Wage Impact 1/2-year: \$170,000

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018 (the total cost increase for all funds Citywide for a full year is \$557,800).

Office Assistant Wages: \$36,800

Provides additional funding in order to maintain adequate staffing levels year round at the front desk of the Community Center.

Janitorial Cost Increase: (offset with \$14,100 in fees) \$14,100

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

Training, Conference, and Travel: \$4,100

Provides increased funding for a greater number of staff to participate in training and conferences.

Membership and Dues: \$200

Provides increased funding for a variety of staff's memberships and dues.

**COMMUNITY SERVICES – RECREATION
PROGRAM SUMMARY**

- General Non-Operating Fund:

Special Events and Plaza Activation: \$11,500

Provides funding to purchase supplies for games and unstructured play activities in order to offer additional activities at special events such as Concerts on the Plaza.

BUD/LHP-209-07 FY2017-18

**COMMUNITY SERVICES - RECREATION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	17.81	17.81	17.81
Total Part-Time Hourly	34.31	34.66 *1	35.34 *2
TOTAL POSITIONS	52.12	52.47	53.15

*1 Increased hours for after school programs.

*2 Increased hours to cover the front desk at the Community Center .

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 1,321,075	1,493,916	1,538,004
Wages	1,012,615	1,174,512 *2	1,372,669 *6
Benefits	759,106	842,467	896,753
TOTAL PERSONNEL	3,092,796	3,510,895	3,807,426
Materials and Supplies	209,078	287,677 *3	276,857 *7
Maintenance and Operations	129,875	139,439 *4	152,839 *8
Utilities	213,090	266,283	267,083
Professional/Technical Svcs	537,004	531,274 *5	533,274
Other Expenses	119,761 *1	27,737	25,857 *9
TOTAL SUPPLIES AND SERVICES	1,208,808	1,252,410	1,255,910
Capital Outlay	17,486	19,100	6,900
Interfund Expenditures	22,853	15,000	15,400
TOTAL EXPENDITURES	\$ 4,341,943	4,797,405	5,085,636

*1 Includes limited-period expenditures for Senior Center Equipment, Aquatics safety equipment and for Senior Center garden

*2 Includes increased funding of \$11,900 for Afterschool Program wage increases.

*3 Includes increased funding of \$10,500 (and a transfer of \$17,000 from the City Manager's Office) for the Recreation Activity Guide. Also includes limited-period fundings of \$18,400 for the milk room/goat barn remodel, \$5,000 for tennis equipment and maintenance, and \$3,000 for the Senior Center ten year anniversary.

*4 Includes increased fundings of \$10,000 for Aquatics operations and \$6,000 for Senior Center Operations.

*5 Includes increased fundings of \$10,000 for Aquatics Fitness classes and \$2,400 for Aquatics slide inspection and permit.

*6 Includes increased fundings of \$170,000 for minimum wage impact (1/2-year) and \$36,800 for Office Assistant wages.

*7 Includes limited-period funding of \$11,500 for special events and plaza activation.

*8 Includes increased funding of \$14,100 for janitorial cost increases.

*9 Includes increased fundings of \$4,100 for training, conference, and travel and \$200 for memberships and dues.

**COMMUNITY SERVICES - RECREATION
PROGRAM SUMMARY**

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Rents & Leases	\$ 241,062	167,390	123,170
Local Intergovernmental Revenue	75,000	75,000 *1	75,000
Recreation Service Charges	1,906,519	1,572,060 *2	1,623,510
General Service Charges	10,878	7,310	23,280 *3
Miscellaneous Revenue	218,931	183,390	174,750
TOTAL REVENUES	\$ 2,452,390	2,005,150	2,019,710

*1 Includes increased revenue of \$25,000 for Deer Hollow Farm annual grant from Santa Clara County.

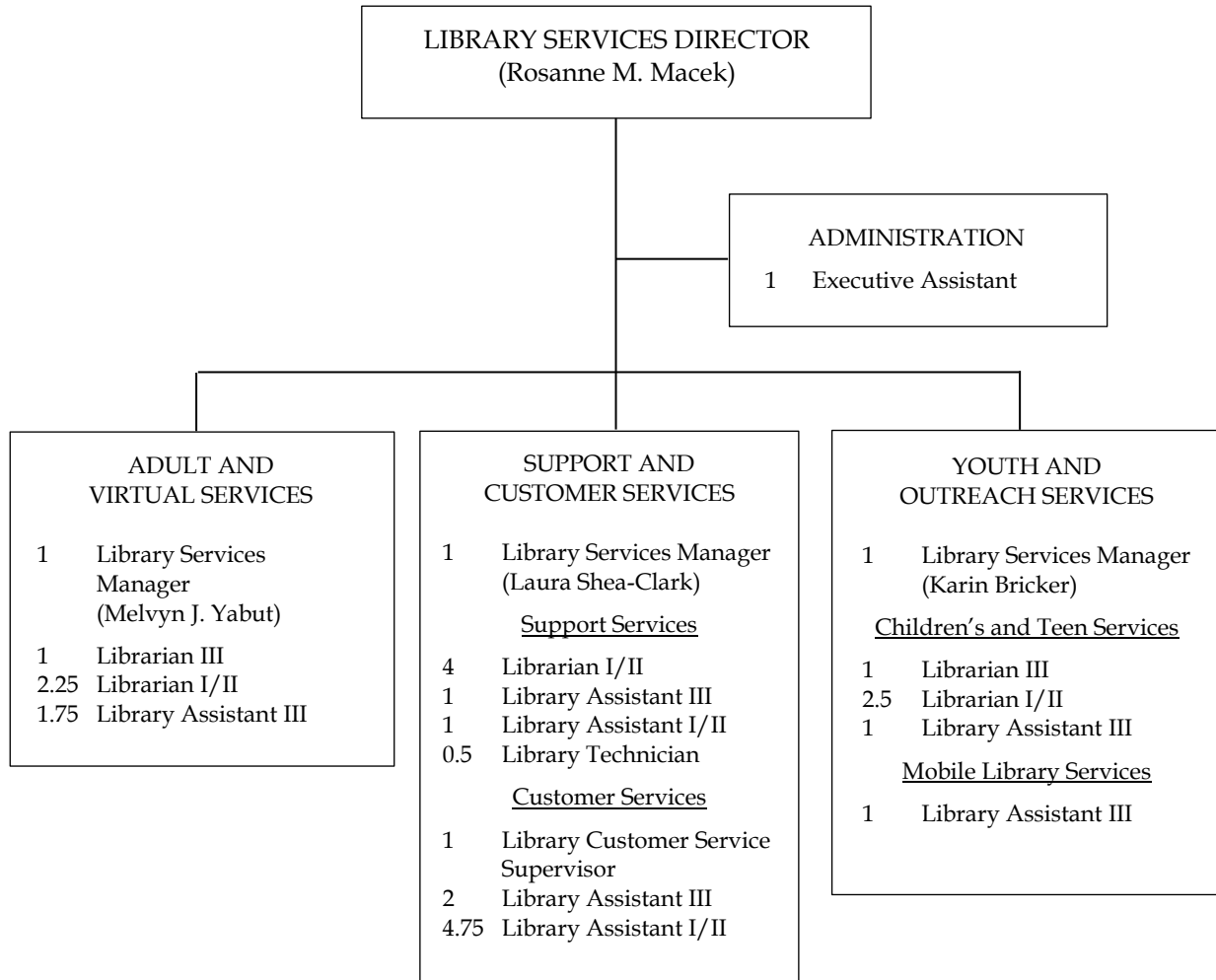
*2 Includes increased revenue of \$14,500 for Aquatics fitness classes.

*3 Includes a \$14,100 increase in revenue for janitorial fees.

NOTES

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LIBRARY SERVICES DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 23.0 Full-Time
6.75 Regular Part-Time

NOTES

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LIBRARY SERVICES DEPARTMENT SUMMARY

DEPARTMENT MANAGER – LIBRARY SERVICES DIRECTOR

DEPARTMENT MISSION STATEMENT

The Library Services Department is responsible for the planning and provision of library services. The Library's mission is to be "the information center for our diverse community, providing a dynamic place to share resources and ideas, to find joy in reading, and to experience the power of lifelong learning."

DEPARTMENT OVERVIEW

Library resources are made easily accessible to the community in a variety of formats, including print, media, and electronic. The Library Services Department participates in cooperative regional services and resource-sharing to meet the needs of all residents in the area.

DEPARTMENT FUNCTIONS

- Provide quality services, programs, and systems that enhance the quality of community life. (M 1, 2, 3, 4, 5, 6, 7, 10)
- Provide a welcoming, comfortable, well-maintained, and safe facility and environment for all customers to use and enjoy. (M 1)
- Offer a variety of library materials, technology resources and references, and readers' assistance to help customers meet their information, educational, and recreational reading needs. (M 1, 2, 3, 4, 7, 8, 10)
- Provide a quality collection of popular and enduring materials for customers to use and borrow. (M 2, 3, 7, 9)
- Provide ongoing library services to support lifelong learning in the community, including physical and virtual collections, and programs for all ages.
- Promote library services to ensure that all residents are aware of the breadth of library services and how to better use those services. (M 11)

LIBRARY SERVICES DEPARTMENT SUMMARY

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- Collaborate with regional partners to fund and/or improve awareness of and access to information and referral resources for immigrants; particularly for mixed status families, in conjunction with the City Manager's Office and the Community Services Department.
- Continue the weekly ESL Conversation Club.
- Continue the weekly language swap meetings.
- Continue the 24 weeks of children's story times in Japanese, Spanish, and Chinese.
- Continue the drop-in bike clinics.
- Continue the Safe Moves bike safety booth.
- Continue to provide Mobile Library Services to reduce trips to the Library.
- Continue to partner with BAWSCA, Master Gardeners, and other organizations to offer educational classes on environmentally friendly gardening and environmental sustainability.
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Implement a new accounting module to directly transfer financial information from the Sierra Library System to the OneSolution Financial System, in conjunction with the Information Technology Department and the Finance and Administrative Services Department.
- Support the construction phase of the project to enhance Children's area improvements at the Library, in conjunction with the Information Technology Department and the Public Works Department.
- Pending the award of grants and CIP funding, implement CENIC high-speed connectivity for public Internet access, in conjunction with the Information Technology Department.
- Develop educational programs based on outcome of City Council goal-setting meeting.
- Develop an outreach program to have more of a library presence in the community to promote Library services.
- Continue to implement action items related to the employee engagement survey results.

**LIBRARY SERVICES
DEPARTMENT SUMMARY**

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
1. Number of visits to the Library	678,030	624,421	>600,000	336,079	>600,000
2. Total circulation	1,563,487	1,416,360	>1,400,000	675,617	>1,300,000
3. Number of items circulated per capita	20	18.2	>18	8.7	>17
4. Questions answered per capita	1.2	1 ^(A)	>1	0.5	>1
5. Total attendees at Library programs	55,872	53,709	>50,000	29,280	>50,000
6. Satisfaction rate for Library programs		New for FY16-17	>80%	91%	>80%
7. Percent of circulation that is customer self-check	97%	96%	>92%	96%	>92%
8. Percent of materials returned at automated returns	91%	91%	>85%	87%	>85%
9. Average number of calendar days between receipt of new item and availability to check out	7	7	<12	7	<12
10. New book and media items processed	29,062 ^(B)	27,401	>24,000	12,784	>24,000
11. Number of public computer sessions in the Library	63,418	57,778	>55,000	27,580	>50,000

^(A) The volume of reference questions has declined with more information available on the Internet. However, staff is spending more time on complex and technology-related questions. Neighboring Silicon Valley libraries are also reporting a decline in reference activity of up to 21.0 percent.

^(B) New books and media titles cataloged is up dramatically due to the acquisition of a large eBook collection, based on limited-period funding.

BUD/LHP-026-01 FY2017-18

**LIBRARY SERVICES
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Library Services Director	1	1	1
Library Services Manager	3	3	3
Library Customer Service Supervisor	1	1	1
Librarian III	0	2 *2	2
Librarian I/II	9.50	7.75 *2/3	8.75 *5
Executive Assistant	1	1	1
Library Assistant III	7.75	7.25 *4	6.75 *6
Library Assistant I/II	6.75	6.75	5.75 *5
Library Technician	0	0	0.50 *6
TOTAL REGULAR	30	29.75	29.75
TOTAL PART-TIME HOURLY	11.90	12.52 *4	12.27 *5/*6
TOTAL POSITIONS	41.90 *1	42.27	42.02

- *1 In addition there is a limited-period 0.50 FTE Library Assistant I/II position funded by the Google mobile library grant.
- *2 Reclassified two Librarian I/II positions to Librarian III.
- *3 Added 0.25 FTE to a 0.75 FTE Librarian I/II position and converted two 0.50 FTE Librarian I/II positions to one Librarian I/II position.
- *4 Converts a 0.50 FTE Library Assistant III position to hours.
- *5 Midyear reclassification of one Library Assistant I/II position to Librarian I/II with an offsetting reduction in hours.
- *6 Midyear reclassification of two 0.75 FTE Library Assistant III positions to a 1.0 and 0.50 FTE Library Assistant III positions. Eliminated a 0.50 FTE Library Assistant III position and eliminated hours to add a 0.50 FTE Library Technician position. Also added wages to the Police Assistant role.

DEPARTMENT PROGRAMS	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Library Services Administration	\$ 610,775	688,862	725,032
Adult and Virtual Services	1,393,203	1,554,413	1,501,298
Support and Customer Services	2,121,359	2,283,425	2,502,705
Youth and Outreach Services	1,015,360	1,124,633	1,075,994
TOTAL EXPENDITURES	\$ 5,140,697	5,651,333	5,805,029

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 4,297,203	4,706,793	4,790,415
Supplies and Other Services	825,401	852,666	909,866
Capital Outlay	8,070	82,374	94,948
Interfund Expenditures	10,023	9,500	9,800
TOTAL EXPENDITURES	\$ 5,140,697	5,651,333	5,805,029

FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 5,117,219	5,573,759	5,715,481
General Non-Operating	23,478	77,574	89,548
TOTAL FUNDING	\$ 5,140,697	5,651,333	5,805,029

**LIBRARY SERVICES
DEPARTMENT SUMMARY**

REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Fines and Forfeitures	\$ 0	0	125,000
Rents & Leases	1,350	1,520	0
General Service Charges	146,420	148,130	15,000
Miscellaneous Revenue	40,413	200	200
TOTAL REVENUES	\$ 188,183	149,850	140,200

**LIBRARY SERVICES – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – LIBRARY SERVICES DIRECTOR

PROGRAM OVERVIEW

Administration is responsible for the management of the Library Services Department. General administration of the Library includes: strategic planning, budget, personnel, facility management, and community relations. Administration also supports the Library Board of Trustees.

MAJOR PROGRAM CHANGES

- General Operating Fund:
 - Police Assistant Wages: \$15,600
Provides increased funding to expand the role of the Police Assistants to include City Hall, areas surrounding the Library, and other duties as directed by the Police Department.
 - Training, Conference, and Travel: \$3,000
Provides increased funding to allow staff to attend additional training and conferences.
- General Non-Operating Fund:
 - Library Logo (limited-period): \$5,000
Provides funding for consultant services to develop a new library logo that is easily recognizable and quickly communicates the Library’s value to the community.

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**LIBRARY SERVICES - ADMINISTRATION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	2	2	2
Total Part-Time Hourly	0.83	0.85 *1	1.14 *2
TOTAL POSITIONS	2.83	2.85	3.14

*1 Increased hours for Sunday operation.

*2 Increased hours for expansion of Police Assistant role.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 277,877	290,295	300,981
Wages	38,478	44,075 *2	61,157 *4
Benefits	114,193	120,710	119,938
TOTAL PERSONNEL	430,548	455,080	482,076
Materials and Supplies	10,897	30,030 *3	30,030
Maintenance and Operations	56,444	62,167	62,167
Utilities	3,389	7,000	7,000
Professional/Technical Srvcs	29,727	28,311	25,000
Other Expenses	71,700 *1	22,900	34,211 *5
TOTAL SUPPLIES AND SERVICES	172,157	150,408	158,408
Capital Outlay	8,070	82,374	83,548
Interfund Expenditures	0	1,000	1,000
TOTAL EXPENDITURES	\$ 610,775	688,862	725,032

*1 Includes limited-period expenditures for materials displays, barcode scanners, electrical upgrades and conference room equipment.

*2 Includes increased funding of \$700 for wages for Sunday hours.

*3 Includes increased funding of \$1,600 for cartridges and paper for the poster printer.

*4 Includes increased funding of \$15,600 for Police Assistant wages.

*5 Includes increased funding of \$3,000 for training, conference, and travel. Also includes limited-period funding of \$5,000 for a Library logo.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Rents & Leases	\$ 1,350	1,520	0 *1
General Service Charges	17,977	16,300	15,000
Miscellaneous Revenue	40,413	200	200
TOTAL REVENUES	\$ 59,740	18,020	15,200

*1 Includes a reduction of \$1,520 in revenue as a result of the elimination of the Monarch Room facility rental fee.

NOTES

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LIBRARY SERVICES – ADULT AND VIRTUAL SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – LIBRARY SERVICES MANAGER

PROGRAM OVERVIEW

Adult and Virtual Services includes all services for adults, including an extensive collection of print and electronic information as well as programs and workshops on a variety of topics. Activities include selecting Library materials and providing instruction and assistance in their use. Staff provides individual assistance as well as training to use Library resources and the Internet and coordinates programs on topics of interest to the community. The division cooperates with community education programs and maintains a local history collection in cooperation with the Mountain View Historical Association. It also provides literacy services through a contract with the Reading Program.

An important focus is on 24/7 virtual access to Library information and services. This division maintains the Library's website, manages the selection and deployment of electronic databases, and provides access to and training for eBooks.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Library Materials: \$40,000

Provides increased funding for books and other Library materials loaned to the public. Preliminary data indicates that Mountain View's materials budget is approximately 16.0 percent below certain benchmark libraries. This funding also includes \$10,000 for the Library's eBook collection.

Contract Services for Reading Program: \$3,700

Provides increased contract services funding for the Reading Program which teaches adults basic reading, writing, math, and computer skills.

Microfilming Project: \$1,500

Provides funding for the annual hosting fee to preserve historical microfilm copies of local newspapers. There is an additional \$14,000 proposed in limited period to cover the one-time cost to digitize the microfilm copies.

Support Services Reorganization: No Cost

Eliminates a 0.50 FTE Library Assistant III position and hours and creates a new Library Technician 0.50 FTE position.

**LIBRARY SERVICES – ADULT AND VIRTUAL SERVICES
PROGRAM SUMMARY**

- General Non-Operating Fund:

Microfilming Projects (limited-period): \$14,000

Provides funding for professional services to digitize and preserve historical local newspapers. There is an additional \$1,500 proposed as ongoing to fund the annual hosting fee to preserve the microfilm copies.

BUD/LHP-026-03 FY2017-18

**LIBRARY SERVICES - ADULT AND VIRTUAL SERVICES
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	6.50	6.50 *1	6 *3
Total Part-Time Hourly	1.66	1.36 *2	1.36
TOTAL POSITIONS	8.16	7.86	7.36

*1 Reclassified a Librarian I/II positions to a Librarian III and converted two 0.50 FTE Librarian I/II positions to one Librarian I/II position.

*2 Increased hours for Sunday operation and moved hours to the Support and Customer Services Program.

*3 Eliminated 0.50 FTE Library Assistant III position (addition of 0.50 FTE Library Technician position in Support and Customer Services).

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 520,573	583,641 *2	543,565
Wages	69,917	72,812 *3	76,003
Benefits	271,195	343,402	277,972
TOTAL PERSONNEL	861,685	999,855	897,540
Materials and Supplies	493,192	537,560 *4	567,560 *5
Maintenance and Operations	0	0	0
Utilities	0	0	0
Professional/Technical Srvcs	19,384	16,998	36,198 *6
Other Expenses	18,942 *1	0	0
TOTAL SUPPLIES AND SERVICES	531,518	554,558	603,758
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 1,393,203	1,554,413	1,501,298

*1 Includes limited-period expenditures for ebooks.

*2 Includes increased funding of \$10,300 for the reclassification of a Librarian I/II position to a Librarian III.

*3 Includes increased funding of \$2,700 for wages for Sunday hours.

*4 Includes increased funding of \$40,000 for library materials. Also includes limited-period funding of \$10,000 for eBooks.

*5 Includes increased funding of \$40,000 for library materials.

*6 Includes increased fundings of \$3,700 for contract services for Reading Program and \$15,500 for microfilming project (\$14,000 limited-period).

**LIBRARY SERVICES – SUPPORT AND CUSTOMER SERVICES
PROGRAM SUMMARY**

PROGRAM MANAGER – LIBRARY SERVICES MANAGER

PROGRAM OVERVIEW

Support Services provides support and maintenance of the Library’s automation and catalog systems and automated check-in and check-out systems. It also includes the purchasing, physical processing, and maintenance of all materials in the Library’s collection.

Customer Service is responsible for the lending and tracking of Library materials loaned to the public, registering customers, issuing Library cards, and collecting overdue fines and damage costs. Materials located outside the Library’s collection are made available to the public through the Link+ service, which is a consortium of academic and public libraries. This section also provides the timely return of Library materials to the shelves and maintains the orderliness of the Library’s materials collection.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Minimum Wage Impact 1/2-year:	\$30,000
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Provides additional funding to cover the impact of the City’s Minimum Wage Ordinance for a half year beginning January 2018.

Support Services Reorganization:	No Cost
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Eliminates a 0.50 FTE Library Assistant III position and hours and creates a new Library Technician 0.50 FTE position.

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**LIBRARY SERVICES - SUPPORT AND CUSTOMER SERVICES
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	14.75	14.25 *1	15.25 *2
Total Part-Time Hourly	8.14	9 *1	8.46 *2
TOTAL POSITIONS	22.89	23.25	23.71

*1 Converts a 0.50 FTE Library Assistant III position to hours, increased hours for Sunday operation and transferred hours from the Adult and Virtual Services Program.

*2 Added a 0.50 FTE Library Technician position (elimination of 0.50 FTE Library Assistant III position from Adult and Virtual Services). Also includes transfer of 0.50 FTE Librarian I/II position from Youth and Outreach Services.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 1,042,049	1,113,814	1,229,089
Wages	354,690	360,291 *1	363,569 *2
Benefits	631,042	664,370	765,097
TOTAL PERSONNEL	2,027,781	2,138,475	2,357,755
Materials and Supplies	38,651	52,000	52,000
Maintenance and Operations	0	0	0
Utilities	0	0	0
Professional/Technical Svcs	54,927	90,950	90,950
Other Expenses	0	2,000	2,000
TOTAL SUPPLIES AND SERVICES	93,578	144,950	144,950
Capital Outlay	0	0	0
Interfund Expenditures	0	0	0
TOTAL EXPENDITURES	\$ 2,121,359	2,283,425	2,502,705

*1 Includes increased funding of \$5,100 for wages for Sunday hours.

*2 Includes increased funding of \$30,000 for minimum wage impact (1/2-year).

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Fines and Forfeitures	\$ 0	0	125,000 *1
General Service Charges	128,443	131,830	0 *1
TOTAL REVENUES	\$ 128,443	131,830	125,000

*1 Reclassified revenue to Fines and Forfeitures.

LIBRARY SERVICES – YOUTH AND OUTREACH SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – LIBRARY SUPERVISOR

PROGRAM OVERVIEW

Youth Services provides a full range of materials, services, and programs to children, teens, parents, adults working with youth, and agencies and organizations serving youth and educational institutions. Children's Services provides a carefully selected collection of materials; arranges for classes to visit the Library; promotes reading and communication skills through storytelling, book talks, musical, and other special programs; reading readiness programs; and prepares special reading lists. Teen Services provides materials and services to meet the special interests and needs of teens, including a group study area; textbook collection; a collection of popular books; music CDs; and after-school tutoring services.

Outreach Services provides access to Library services outside the Main Library via a Mobile Library (Bookmobile) and Special Outreach Services (SOS). Mobile Library Services provides materials and services to day-care centers, senior living facilities, and local businesses. With the assistance of volunteers, SOS provides home delivery of materials to homebound residents.

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**LIBRARY SERVICES - YOUTH AND OUTREACH SERVICES
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	6.75	7 *2	6.50 *4
Total Part-Time Hourly	1.27	1.31 *3	1.31
TOTAL POSITIONS	8.02 *1	8.31	7.81

*1 In addition there is a limited-period 0.50 FTE Library Assistant I/II position funded by the Google mobile library grant.

*2 Reclassified a Librarian I/II positions to a Librarian III and added 0.25 FTE to a Librarian I/II position.

*3 Increased hours for Sunday operation.

*4 Transferred 0.50 FTE Librarian I/II position to Support and Customer Services.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 604,053	660,009 *1	618,001
Wages	86,825	98,678 *2	102,047
Benefits	286,311	354,696	332,996
TOTAL PERSONNEL	977,189	1,113,383	1,053,044
Materials and Supplies	2,195	2,750	2,750
Maintenance and Operations	0	0	0
Utilities	0	0	0
Professional/Technical Svcs	0	0	0
Other Expenses	25,953	0	0
TOTAL SUPPLIES AND SERVICES	28,148	2,750	2,750
Capital Outlay	0	0	11,400
Interfund Expenditures	10,023	8,500	8,800
TOTAL EXPENDITURES	\$ 1,015,360	1,124,633	1,075,994

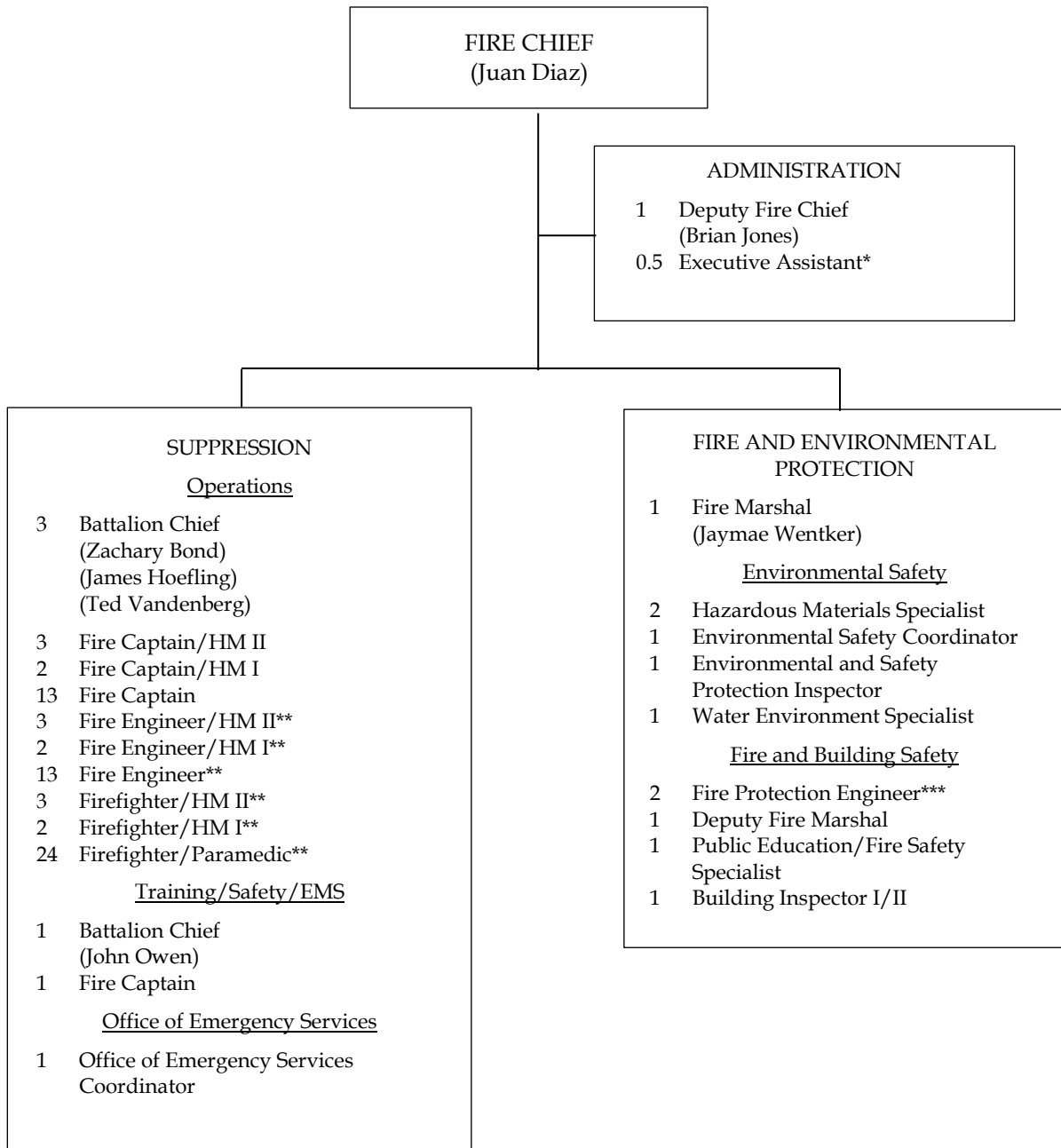
*1 Includes increased funding of \$10,200 for the reclassification of a Librarian I/II position to a Librarian III.

*2 Includes increased funding of \$3,300 for wages for Sunday hours.

NOTES

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FIRE DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 84.5 Full-Time

* Position directly reports to the Police Department but supports the Fire Department.

** Authorization of 27 Paramedics includes Engineer, Engineer/Hazardous Materials I and II, and Firefighter/Hazardous Materials I and II levels.

*** Located in Community Development Department but budgeted in Fire Department.

NOTES

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FIRE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – FIRE CHIEF

DEPARTMENT MISSION STATEMENT

The Mountain View Fire Department exists to save lives and property, protect the environment, and minimize the risk of fire and natural disaster by investing in education, training, and prevention.

DEPARTMENT OVERVIEW

The Fire Department's personnel and equipment are strategically deployed throughout the City to rapidly assist citizens when emergencies occur, such as emergency medical services, fire suppression, technical rescue, and hazardous materials response, along with community emergency preparedness and recovery training. In addition to emergency response, the Fire Department focuses on community safety and education through fire prevention, housing code enforcement, public education, waste discharge and general surface water pollution prevention, and other services to the community.

DEPARTMENT FUNCTIONS

- Respond quickly to all emergencies and take appropriate actions thereby reducing loss of life, property, and environmental damage while ensuring the safety of all Fire personnel involved. (M 4, 5)
- Maintain a professional level of operational readiness as Firefighters, Paramedics, Emergency Medical Technicians, Hazardous Materials First-Responders, Hazardous Materials Technicians, Specialists, and Rescuers.
- Provide annual training and coordination for City staff, and residential and business community volunteers on disaster preparedness, response, and recovery.
- Provide management and oversight for the Santa Clara County Regional Command Training Center located in Mountain View.
- Ensure that facilities using or storing hazardous materials, or discharging wastewater into the sanitary or storm sewers, comply with applicable Federal, State, and local requirements. (M 6, 7)
- Maintain an ongoing fire prevention program, hazardous materials, and underground storage tank inspection program. (M 6)
- Maintain a rental housing inspection program.

FIRE DEPARTMENT SUMMARY

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the City Manager's Office, the Community Development Department, the Public Works Department, the Community Services Department, and the Police Department.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Work with stakeholders, including businesses, and County and State officials, to explore options to develop an on-site fueling ordinance that meets safety requirements, in conjunction with the City Attorney's Office.
- Participate as an active member of the Trash Capture Feasibility Study work group in development and review of long-term trash load reduction planning.
- Continue to collaborate with the fire agencies within Santa Clara County to develop community-focused and sustainable initiatives that improve service quality, create operational efficiencies, eliminate redundancy, and leverage existing emergency response resources. This is inclusive of:
 - a. Consider the options available from the Feasibility Study on Consolidation of Dispatch Center for Fire/EMS between Mountain View, Palo Alto, San Jose Fire, and Santa Clara County Fire. Collaborate with all agencies involved in the study to understand the level of commitment towards a Fire Dispatch consolidation. In addition, determine which Fire Dispatch model is most desirable for the City of Mountain View.
 - b. Full boundary drops implementation between Los Altos and Mountain View.
- Enhance community outreach efforts to teach safety and risk reduction curriculum to local elementary schools.
- Establish a "Special Operations" program to centralize the disciplines of Technical Rescue, Tactical Paramedics/Active Shooter, and Hazmat Operations into one program.
- During Fiscal Year 2017-18, the fire department will embark on developing our strategic plan. The plan will orient the organization toward optimizing our service delivery in alignment with our vision: "A progressive Fire Department that treats everyone with respect and dignity and applies Best Practices in innovative emergency response, fire prevention, training, environmental protection, and public education." The Strategic Plan will identify approaches that will increase operational efficiency and effectiveness.
- Modernize and expand the Office of Emergency Services to include known Best Practices in alignment with regional collaboration efforts to address current emerging threats.
- Continue to implement action items related to the employee engagement survey results.

**FIRE
DEPARTMENT SUMMARY**

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
Suppression:					
1. Percent of time first-in fire engine arrives on a structure fire scene within six minutes of dispatch	100%	100%	100%	100%	Discontinue
2. Percent of time the second due fire engine arrives on a structure fire scene within eight minutes of dispatch	100%	100%	100%	100%	Discontinue
3. Percent of emergency medical Code 3 calls where responding unit arrived within six minutes of dispatch	93%	94%	>90%	96%	Discontinue
4. For all structure fires, 60 seconds turn-out, 4 minutes for the first engine company to arrive and 8 minutes for the complete full first-alarm assignment.				New for FY17-18	>90%
5. For all EMS calls, 60 seconds turn-out time and 6 minutes 59 seconds for the first ALS apparatus to arrive.				New for FY17-18	>95%
Fire and Environmental Protection:					
6. Percent of plans checked within 15 working days of receipt by division	100%	100%	100%	100%	100%
7. Number of inspections conducted by Environment Safety Section	1,769 ^(A)	1,641	1,600	976	1,600

^(A) Higher due to the Environmental Protection unit being fully staffed.

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**FIRE
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED	
Fire Chief	1	1	1	
Deputy Fire Chief	1	1	1	
Battalion Chief	4	4	4	
Fire Marshal	1	1	1	
Office of Emergency Services Coordinator	1	1	1	
Fire Protection Engineer	2	2	2	
Deputy Fire Marshal	1	1	1	
Public Education/Fire Safety Specialist	1	1	1	
Fire Captain/HM II	3	3	3	
Fire Captain/HM I	2	2	2	
Fire Captain	14	14	14	
Fire Engineer/HM II	3	3	3	*2
Fire Engineer/HM I	2	2	2	*2
Fire Engineer	13	13	13	*2
Firefighter/HM II	3	3	3	*2
Firefighter/HM I	2	2	2	*2
Firefighter/Paramedic	21 *1	21 *1	24 *2	*2
Firefighter	3	3	0	*2
Haz Mat Specialist	2	2	2	
Environmental Safety Coordinator	1	1	1	
Environmental & Safety Protection Inspector	1	1	1	
Water Environment Specialist	1	1	1	
Building Inspector I/II	1	1	1	
Executive Assistant	0.50	0.50	0.50	
TOTAL REGULAR	84.50	84.50	84.50	
TOTAL PART-TIME HOURLY	0	0	0	
TOTAL POSITIONS	84.50	84.50	84.50	

*1 Authorization of 21 Paramedics includes Engineer level and Firefighter/HM II level.

*2 Reclassified three Firefighter positions to Firefighter/Paramedics and changes the authorization from 21 to 27 Paramedics including Engineer, Engineer/HM I and II, and Firefighter/HM I and II levels.

DEPARTMENT PROGRAMS	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Fire Administration	\$ 707,548	938,284	955,697
Fire Suppression	19,628,004	20,424,094	22,831,268
Fire and Environmental Protection	2,556,796	2,844,802	2,904,672
TOTAL EXPENDITURES	\$ 22,892,348	24,207,180	26,691,637

**FIRE
DEPARTMENT SUMMARY**

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 21,363,074	22,522,583	24,306,228
Supplies and Other Services	979,835	1,105,413	1,354,099
Capital Outlay	196,579	196,184	636,810
Interfund Expenditures	352,860	383,000	394,500
TOTAL EXPENDITURES	\$ 22,892,348	24,207,180	26,691,637
FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 20,650,908	21,213,886	22,713,163
General Non-Operating	135,704	695,407	1,625,719
Building/Development Services	516,340	517,615	532,415
Shoreline Regional Park Community	100,188	133,178	135,078
Wastewater	1,489,208	1,647,094	1,685,262
TOTAL FUNDING	\$ 22,892,348	24,207,180	26,691,637
REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses & Permits	\$ 530,605	465,000	465,000
Fines and Forfeitures	28,148	0	0
General Service Charges	245,189	232,070	226,120
Miscellaneous Revenue	877,192	334,760	337,000
TOTAL REVENUES	\$ 1,711,010	1,031,830	1,028,120

**FIRE – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – FIRE CHIEF

PROGRAM OVERVIEW

Administration is responsible for management of the Fire Department. The division provides strategic planning, leading, managing, and supporting for Fire Department personnel and programs in the accomplishment of the department's mission.

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**FIRE - ADMINISTRATION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	2.50	2.50	2.50
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	2.50	2.50	2.50
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 346,607	561,409	568,360
Wages	6,250	0	0
Benefits	180,031	303,817	315,963
TOTAL PERSONNEL	532,888	865,226	884,323
Materials and Supplies	27,027	40,844	40,844
Maintenance and Operations	901	1,000	1,000
Utilities	0	0	0
Professional/Technical Srvcs	60,350	0	0
Other Expenses	14,746	8,930	8,930
TOTAL SUPPLIES AND SERVICES	103,024	50,774	50,774
Capital Outlay	56,492	2,284	0
Interfund Expenditures	15,144	20,000	20,600
TOTAL EXPENDITURES	\$ 707,548	938,284	955,697

FIRE – SUPPRESSION PROGRAM SUMMARY

PROGRAM MANAGER – FIRE CHIEF

PROGRAM OVERVIEW

The Suppression Division consists of the Operations, the Personnel and Training, and the Office of Emergency Services/Public Information Sections.

The Operations Section provides firefighting, hazardous materials incident, paramedic, and rescue response services from five fire stations strategically located throughout the City. Firefighters also conduct fire prevention inspections, public education, equipment and facilities maintenance, as well as ongoing training activities. Paramedic Firefighters are assigned to every fire station.

The Training Safety Section plans, schedules, and provides training to Firefighters. The section also coordinates the Firefighter recruitment and selection process.

The Office of Emergency Services Section is responsible for disaster preparedness and coordinates disaster response.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Overtime – Hiring Retention and Training: \$140,000

Provides increased funding for overtime backfill associated with hiring, retention, and training while new Firefighters are in the Academy. This provides funding to backfill two positions annually. There is an additional \$150,000 proposed in limited-period for the Firefighter Recruit Academy.

Reclassification of Six Firefighter Positions to Paramedic Level, changing the Authorized Level of Paramedics from 21 to 27: \$116,100

Provides funding for the reclassification of three Firefighter Hazmat II to Firefighter/ Paramedic/Hazmat II positions and three Firefighter positions to Firefighter/ Paramedic positions. The reclassifications will increase the authorized level of paramedics from 21 to 27 based on adding a paramedic for the rescue and ladder truck for each shift.

Annual Medical Surveillance Exams: \$36,000

Provides increased funding for annual required medical exams.

Promotional Recruitment Exams: \$20,000

Provides increased funding for required promotional recruitment exams.

FIRE – SUPPRESSION PROGRAM SUMMARY

City Utility Cost Increase:	\$5,000
Provides increased funding for City utility services used by City departments based on the proposed utility rate adjustments.	
Rowing Machines (5):	\$1,000
Provides funding for the maintenance and replacement of five rowing machines located at the fire stations. This would allow one to be purchased each year, on a five-year replacement schedule. There is an additional \$5,000 being recommended in limited-period to fund the one-time cost of purchasing five rowing machines.	
• General Non-Operating Fund:	
Special Operations Program (limited-period):	\$500,000
Provides funding for the formalization of a Special Operations Program. The funding will provide training and equipment for Technical Rescue and Tactical Medic Programs over a three year period.	
Firefighter Recruit Academy (rebudget balance \$300,000):	\$450,000
Provides \$150,000 new funding and rebudgets the balance for Firefighter recruits to attend the Firefighter Academy for three months and for an approximately one month transition-to-shift period. The level of recruitments will continue to be high due to the number of current and expected vacancies. There is an additional \$140,000 proposed as ongoing to fund overtime backfill associated with hiring, retention, and training for two positions annually.	
Overtime Training (rebudget balance):	\$78,700
Rebudgets the balance of funding for overtime related to attending training or completing required certified courses.	
HazMat Program Training (rebudget):	\$45,000
Rebudgets funding for the HazMat Training program. The MOU with Local 1965 specifies that up to nine employees per shift should be Hazmat Technicians.	
Training and Education (rebudget balance):	\$23,400
Rebudgets the balance of funding for Training and Education. Additional funds are needed to meet the changes in State and national training standards. There are also a significant number of expected retirements and promotions over the next couple of years that will increase the demand for education and other specialized training.	

FIRE – SUPPRESSION PROGRAM SUMMARY

Consolidated Dispatch Consultant (rebudget): \$20,000

Rebudgets funding for a regional consolidation of dispatch services feasibility study. Several fire departments within Santa Clara County have identified regional fire dispatch as an area of opportunity for regional collaboration to increase efficiencies.

City's Antique Fire Apparatus (limited-period): \$10,000

Provides funding to assist with the maintenance and restoration of the City's Antique Fire Apparatus and other historical Mountain View Fire Department memorabilia.

Multipurpose Devices (MPD) (rebudget): \$8,700

Rebudgets funding for the purchase of 11 MPDs—one for each engine and two each for the truck and rescue. The MPD is an NFPA-compliant pulley, descent control device, and belay device built into one. These devices will simplify the rigging of the main line and also increase the safety of the belay line.

Structure Firefighter Hoods (68) (limited-period): \$8,100

Provides funding to purchase 68 Personal Protective Equipment (PPE) Halo multilayer hoods that meet the NFPA 1971 Standards on protective ensembles for structural firefighting.

Vetter Air Bags (2) (limited-period): \$5,800

Provides funding to purchase two Vetter Air Bags to improve the department's ability to respond and mitigate recognized technical rescue hazards in the City.

Rowing Machines (5) (limited-period): \$5,000

Provides funding to purchase five rowing machines. The rowing machines are a cardiovascular fitness alternative to treadmills. There is an additional \$1,000 proposed in ongoing to fund the replacement of one machine every five years.

Hard Suction Hose and Strainer Replacement (rebudget balance): \$3,000

Rebudgets the balance of funding to replace a hard suction hose. The replacement is needed due to the poor conditions of the existing inventory.

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**FIRE - SUPPRESSION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	71	71	71
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	71	71	71
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 12,964,433	12,642,620 *2	13,615,285 *7
Wages	0	0	0
Benefits	5,685,345	6,536,693	7,260,256
TOTAL PERSONNEL	<u>18,649,778</u>	<u>19,179,313</u>	<u>20,875,541</u>
Materials and Supplies	220,815	272,979 *3	434,038 *7/*8
Maintenance and Operations	73,616	61,186	61,186
Utilities	77,435	97,870 *4	102,870 *9
Professional/Technical Svcs	64,454	156,513 *5	180,590 *10
Other Expenses	104,933 *1	141,333 *6	209,533 *7/*11
TOTAL SUPPLIES AND SERVICES	<u>541,253</u>	<u>729,881</u>	<u>988,217</u>
Capital Outlay	140,087	193,900	636,810
Interfund Expenditures	296,886	321,000	330,700
TOTAL EXPENDITURES	\$ <u>19,628,004</u>	<u>20,424,094</u>	<u>22,831,268</u>

- *1 Includes limited-period expenditures for firefighter recruitment and for the EMS First Responder project.
- *2 Includes limited-period fundings of \$375,000 for firefighter recruits (rebudget) and \$100,000 for overtime training.
- *3 Includes increased fundings of \$10,000 for firefighter clothing laundering services, \$6,000 for medical oxygen charges, and \$3,500 for emergency medical supplies. Also includes limited-period fundings of \$8,700 for multi-purpose devices and \$5,000 for hard suction hose and strainer replacement (rebudget).
- *4 Includes increased funding of \$5,500 for cellular data monthly services.
- *5 Includes limited-period fundings of \$22,100 for firefighter recruitments (rebudget balance), \$20,000 for a consolidated dispatch consultant (rebudget), and \$9,900 for promotional exams (rebudget).
- *6 Includes limited-period fundings of \$45,000 for HazMat program training (rebudget) and \$30,000 for training and education.
- *7 Includes increased fundings of \$140,000 for overtime - hiring and retention and \$116,100 for the reclassification of six Firefighter positions to Paramedic level. Also includes limited-period fundings of \$500,000 for the Special Operations Program, \$450,000 for Firefighter recruits (\$300,000 rebudget balance), and \$78,700 overtime training (rebudget balance).
- *8 Includes increased funding of \$6,000 for rowing machines (\$5,000 limited-period). Also includes limited-period fundings of \$10,000 for City's antique fire apparatus, \$8,700 for multi-purpose devices (rebudget), \$8,100 for structure Firefighter hoods, \$5,800 for vetter air bags, and \$3,000 for hard suction hose and strainer replacement.
- *9 Includes increased funding of \$5,000 for City utility increases.
- *10 Includes increased fundings of \$36,000 for annual medical surveillance exams and \$20,000 for promotional recruitment exams. Also includes limited-period funding of \$20,000 for a consolidated dispatch consultant (rebudget).
- *11 Includes limited-period fundings of \$45,000 for HazMat program training (rebudget) and \$23,400 for training and education (rebudget balance).

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Local Intergovernmental Revenue	\$ 29,876	0	0
Miscellaneous Revenue	875,584	315,760	318,000
TOTAL REVENUES	\$ <u>905,460</u>	<u>315,760</u>	<u>318,000</u>

FIRE – FIRE AND ENVIRONMENTAL PROTECTION PROGRAM SUMMARY

PROGRAM MANAGER – FIRE MARSHAL

PROGRAM OVERVIEW

The Fire and Environmental Protection Division consists of the Environmental Safety and the Fire and Building Safety Sections.

The Environmental Safety Section is responsible for the enforcement of local hazardous materials storage codes, State underground chemical storage tank regulations, industrial waste discharge, and Federal and State regulations related to the control of industrial waste and stormwater runoff. Efforts are aimed at preventing uncontrolled releases and movement of hazardous and toxic substances.

The Fire and Building Safety Section is responsible for conducting the City's fire and housing code enforcement programs, fire cause investigations, and technical support to the Suppression Division.

MAJOR PROGRAM CHANGES

- Development Services Fund:
 - Strong Motion Instrumentation Program (SMIP) (rebudget balance): \$5,700
 - Rebudgets the balance of funding for SMIP funds to be used for a Community Emergency Response Team (CERT) grant program.

- Wastewater Fund:
 - Consultant Services for Web-Based Reporting (rebudget): \$20,000
 - Rebudgets funding to create an electronic reporting system. The State requires all local government agencies to electronically report a hazardous materials business plan, inspection, and enforcement information.

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**FIRE - FIRE AND ENVIRONMENTAL PROTECTION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	11	11	11
Total Part-Time Hourly	0	0	0
TOTAL POSITIONS	11	11	11
EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 1,409,067	1,596,316	1,654,612
Wages	0	0	0
Benefits	771,341	881,728	891,752
TOTAL PERSONNEL	<u>2,180,408</u>	<u>2,478,044</u>	<u>2,546,364</u>
Materials and Supplies	12,135	25,515	25,515
Maintenance and Operations	184	4,375	4,375
Utilities	647	800	800
Professional/Technical Svcs	223,747	243,400 *2	243,400
Other Expenses	98,845 *1	50,668 *3	41,018 *4
TOTAL SUPPLIES AND SERVICES	<u>335,558</u>	<u>324,758</u>	<u>315,108</u>
Capital Outlay	0	0	0
Interfund Expenditures	40,830	42,000	43,200
TOTAL EXPENDITURES	\$ <u>2,556,796</u>	<u>2,844,802</u>	<u>2,904,672</u>

*1 Includes limited-period expenditures for multi-family housing.

*2 Includes increased fundings of \$8,200 for Hazardous materials electronic portal and \$7,000 for SCVURPPP and NPDES permit fees.

*3 Includes limited-period fundings of \$20,000 for consultant services for web-based reporting (rebudget) and \$15,300 for Strong Motion Instrumentation Program (SMIP) (rebudget balance).

*4 Includes limited-period fundings of \$20,000 for consultant services for web-based reporting (rebudget) and \$5,700 for Strong Motion Instrumentation Program (SMIP) (rebudget balance).

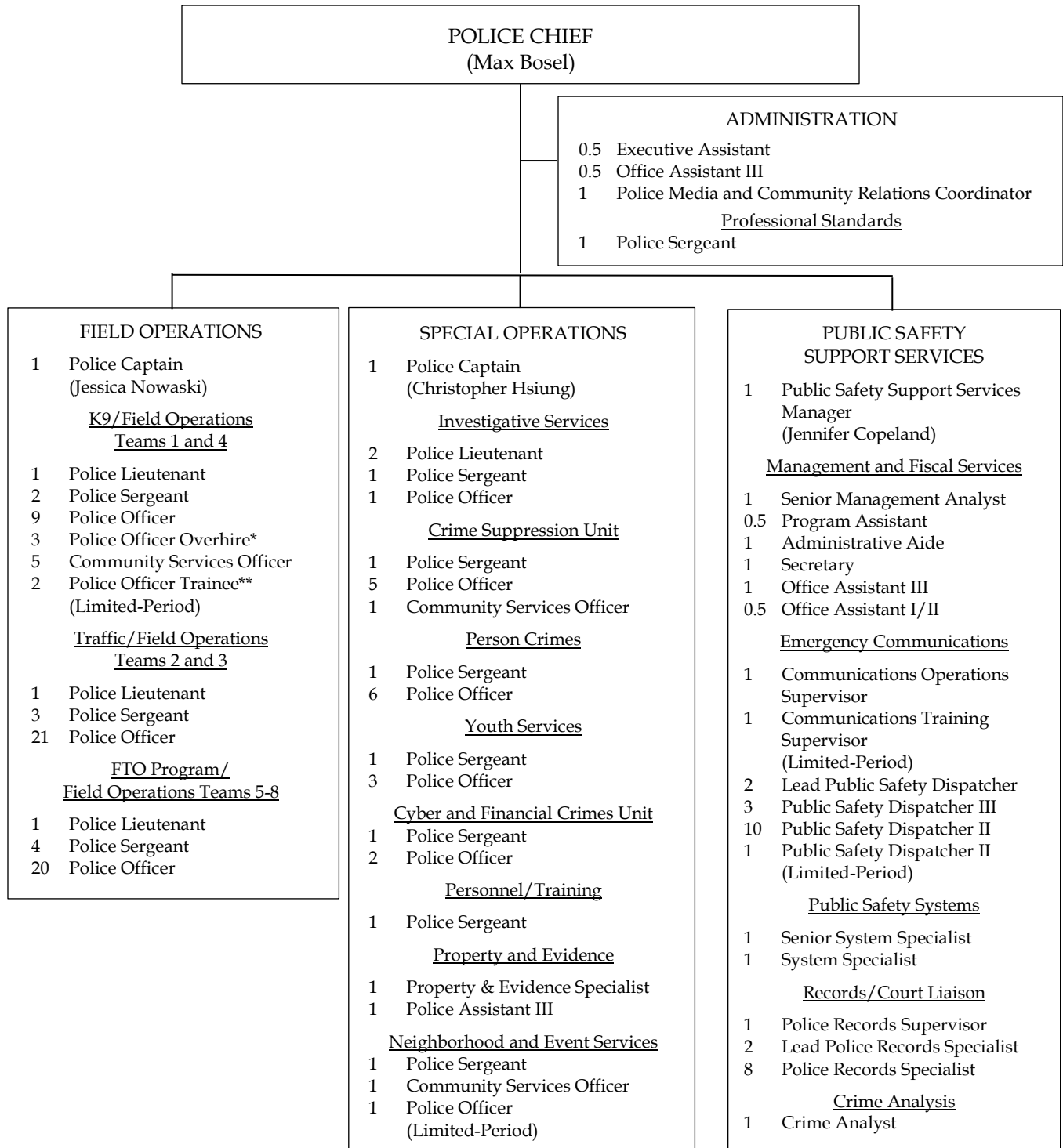
REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses & Permits	\$ 530,605	465,000	465,000
Fines and Forfeitures	28,148	0	0
General Service Charges	245,189	232,070	226,120
Miscellaneous Revenue	1,608	19,000 *1	19,000
TOTAL REVENUES	\$ <u>805,550</u>	<u>716,070</u>	<u>710,120</u>

*1 Includes increase of \$4,000 for County reimbursement related to the Hazardous Materials Electronic Portal maintenance.

NOTES

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POLICE DEPARTMENT



FISCAL YEAR 2017-18 POSITION TOTALS: 140.5 Full-Time
1.5 Regular Part-Time
5.0 Limited-Period

* The three Police Officer overhire positions are funded at 50 percent.
** The two limited-period Police Officer Trainee positions are funded at 50 percent.

NOTES

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POLICE DEPARTMENT SUMMARY

DEPARTMENT MANAGER – POLICE CHIEF

DEPARTMENT MISSION STATEMENT

The Police Department keeps Mountain View safe and tackles crime through quality policing that secures the trust and support of the people it serves and protects.

DEPARTMENT OVERVIEW

Through people, community collaboration, technology, and regional cooperation, the Police Department fulfills its mission through comprehensive programs that makes safety a priority, focuses on effectively working with people, and obtains fair and impartial results through education, prevention, intervention, suppression, and enforcement efforts. The department provides a visible presence, effective and timely response to calls for service, innovative community engagement activities, and comprehensive services for investigations, community-focused policing initiatives, and emergency preparedness. The department is also responsible for Police and Fire support services, emergency communications, and ensuring professional standards and accountability.

DEPARTMENT FUNCTIONS

- Promote a sense of safety and security in the community, keep the peace, provide public assistance, prevent and detect criminal activity, assist crime victims, apprehend offenders, and facilitate due process through the response to requests for police service, conducting investigations, and enforcing of the spirit of the law. (M 1, 2, 3, 4, 6, 7)
- Promote safety on the roadways through comprehensive and proactive education and enforcement initiatives that prevent fatal and injury traffic collisions. (M 3)
- Continue to enhance outreach and engagement programs with neighborhoods, schools, small businesses, corporations, and other stakeholders to promote community safety, prevention of crime, and secure communitywide trust and support. (M 5)
- Continually develop staff and implement solutions that enhance workplace and community safety, the ability to work effectively with people, and deliver fair and impartial results.
- Prevent juvenile delinquency, underage and illegal substance abuse, and gang activity.
- Work collaboratively with the community, City, and other criminal justice agencies in order to protect life, safeguard property, and enhance policing legitimacy and community support for the Police Department. (M 3, 4, 6)
- Provide support services functions to fulfill responsibilities related to public safety systems, technologies, records, warrants, and property and evidence.
- Recruit, retain, develop, and empower a broad range of talents at all levels of the organization who represent the diversity of the Mountain View community.
- Provide communication services for Police, Fire, medical emergencies, and contract agencies. (M 7, 8)
- Prepare for, respond to, mitigate, and recover from all-hazard critical incidents and disasters.

POLICE DEPARTMENT SUMMARY

MAJOR DEPARTMENTAL GOALS/PROJECTS/INITIATIVES FOR FISCAL YEAR 2017-18

*(Items in **bold** are tied to Fiscal Years 2017-18 and 2018-19 Major Council Goals)*

- **Study and provide policy recommendations on an anti-registry policy, becoming a sanctuary city, and a Freedom City Policy, in conjunction with the City Manager's Office and the City Attorney's Office.**
- **Enhance community policing services related to homelessness and mental health issues, in conjunction with the City Manager's Office and the Community Development Department.**
- **Adopt and implement a Vision Zero Policy/Program, in conjunction with the Public Works Department.**
- **Continue implementing initiatives to address homelessness, including residents unstably housed in vehicles, with both short-term and long-term actions, in conjunction with the City Manager's Office, the Community Development Department, the Public Works Department, the Community Services Department, and the Fire Department.**
- **Continue to administer an Office of Traffic Safety grant to enhance comprehensive traffic safety and education programs, in conjunction with the Public Works Department.**
- **Continue to utilize multiple methods and platforms to build strong community partnerships, to include online communication and hosting events that promote in-person community/police engagement, that improve public trust and support.**
- **Continue implementation, training, and evaluation of officer-worn cameras while ensuring that camera use and procedures address both departmental and community interests.**
- Hold a Council Study Session on Public Service Levels, in conjunction with all departments.
- Develop Options for Marijuana Regulations, in conjunction with the City Attorney's Office, City Manager's Office, the Finance and Administrative Services Department, and the Community Development Department.
- Implement programs that enhance Police Department employee safety and wellness.
- Complete the implementation of the records management system.
- Complete migration of the public safety radio infrastructure to the Silicon Valley Regional Interoperability Authority's regional communications system.
- Continue to implement action items related to the employee engagement survey results.

**POLICE
DEPARTMENT SUMMARY**

PERFORMANCE/WORKLOAD MEASURES

	2014-15 Actual	2015-16 Actual	2016-17 Target	2016-17 6 Months	2017-18 Target
Field Operations:					
1. Sustain a violent crime rate below the rate most recently reported by the California Department of Justice for Santa Clara County.		New for FY16-17	<242 ^(A)	90	<249
2. Sustain a property crime rate below the rate most recently reported by the California Department of Justice for Santa Clara County.		New for FY16-17	<2,292 ^(A)	693	<2,292
3. Sustain a fatal and injury traffic collision rate that is below the rate most recently reported by the California Highway Patrol for Santa Clara County.		New for FY16-17	<375.6 ^(A)	144	<375.6
4. Maintain an average response time (dispatch to on-scene) of 5 minutes or less to emergency (Priority 0) calls for service.		New for FY16-17	<5	2.2	<5
Special Operations:					
5. Continue an opt-in growth of 20% per year across digital media platforms.		New for FY16-17	20%	65% ^(B)	20%
6. Sustain a violent and property crime clearance rate above the rate most recently reported by the California Department of Justice for Santa Clara County.		New for FY16-17	>14.4% ^(A)	50%	>14.4%
Public Safety Support Services:					
7. Answer incoming calls to 9-1-1 within 9 seconds.		New for FY16-17	95%	98%	>95%
8. Dispatch emergency (Priority 0) and urgent (Priority 1) calls in less than two minutes.		New for FY16-17	95%	96%	>95%

^(A) The Fiscal Year 2016-17 Targets were misreported in the Fiscal Year 2016-17 Adopted Budget; they are now corrected for Fiscal Year 2016-17 Target. The targets reported were the following: 1. <2,292, 2. >14.4%, 3. <354.8, and 6. 95%.

^(B) Social media personnel have employed new engagement methods resulting in an increase in opt-in.

**POLICE
DEPARTMENT SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED	
Police Chief	1	1	1	
Police Captain	2	2	2	
Public Safety Support Services Manager	1	1	1	
Police Lieutenant	5	5	5	
Police Sergeant	17	17	17	
Police Officer	67	67	67	
Police Officer (Overhire)	3	3	3	
Police Media and Community Relations Coord.	1	1	1	
Senior Systems Specialist	1	1	1	
Crime Analyst	1	1	1	
Systems Specialist	1	1	1	
Communications Operations Supervisor	1	1	1	
Lead Public Safety Dispatcher	2.50	2.50	2	*3
Public Safety Dispatcher III	2	2	3	*3
Public Safety Dispatcher II	10	10	10	
Police Records Supervisor	1	1	1	
Lead Police Records Specialist	2	2	2	
Police Records Specialist	8	8	8	
Community Services Officer	7	7	7	
Property & Evidence Specialist	1	1	1	
Police Assistant III	1	1	1	
Senior Management Analyst	1	1	1	
Program Assistant	0.50	0.50	0.50	
Administrative Aide	1	1	1	
Executive Assistant	0.50	0.50	0.50	
Secretary	1	1	1	
Office Assistant III	1	1.50	1.50	*1
Office Assistant I/II	0.50	0.50	0.50	
TOTAL REGULAR	141	141.50	142	
TOTAL PART-TIME HOURLY	3.05	3.05	3.05	
TOTAL POSITIONS	144.05	144.55	145.05	*4

*1 Added a 0.50 FTE Office Assistant III position.

*2 In addition there is a limited-period Communications Training Supervisor position, a limited-period Public Safety Dispatch overhire position, and two limited-period Police Officer Trainee positions at 50 percent funding.

*3 Midyear reclassification of a Lead Public Safety Dispatcher position to Public Safety Dispatch III. Also added a 0.50 FTE to an existing 0.50 FTE Lead Public Safety Dispatcher position.

*4 In addition there is a limited-period Communications Training Supervisor position, a limited-period Public Safety Dispatch overhire position, two limited-period Police Officer Trainee positions at 50 percent funding, and a Police Officer - Community Outreach Position.

DEPARTMENT PROGRAMS	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Police Administration	\$ 1,333,304	1,137,843	1,156,016
Field Operations	17,228,044	18,641,955	19,764,909
Special Operations	7,974,726	8,862,103	9,454,871
Public Safety Support Services	6,465,734	7,652,725	7,829,994
TOTAL EXPENDITURES	\$ 33,001,808	36,294,626	38,205,790

**POLICE
DEPARTMENT SUMMARY**

EXPENDITURE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries Wages and Benefits	\$ 30,016,303	32,911,123	34,606,112
Supplies and Other Services	2,271,440	2,433,362	2,470,162
Capital Outlay	113,410	206,641	363,616
Interfund Expenditures	600,655	743,500	765,900
TOTAL EXPENDITURES	\$ 33,001,808	36,294,626	38,205,790
FUNDING SOURCES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Operating	\$ 32,746,100	35,313,826	36,651,700
General Non-Operating	830	694,228	1,204,116
Police Asset Forfeitures	8,680	0	0
Supplemental Law Enforcement Services	116,599	110,500	175,000
Shoreline Regional Park Community	39,717	40,000	40,000
Wastewater	89,882	136,072	134,974
TOTAL FUNDING	\$ 33,001,808	36,294,626	38,205,790
REVENUE SUMMARY	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses & Permits	\$ 109,113	104,000	104,500
Fines & Forfeitures	670,502	656,950	621,400
Local Intergovernmental Revenue	238,320	195,000	175,000
State Intergovernmental Revenue	271,131	150,500	215,000
Federal Intergovernmental Revenue	33,790	0	0
General Service Charges	152,792	132,990	142,740
Miscellaneous Revenue	1,120,846	704,430	707,820
TOTAL REVENUES	\$ 2,596,494	1,943,870	1,966,460

**POLICE – ADMINISTRATION
PROGRAM SUMMARY**

PROGRAM MANAGER – POLICE CHIEF

PROGRAM OVERVIEW

Administration is responsible for managing the Police Department. This division is responsible for maintaining the integrity of the department and investigating all complaints against Police employees, for tracking all major community policing actions, coordinating and implementing crime prevention activities, crime analysis, and relaying public information by maintaining open communications and relationships with local media personnel.

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**POLICE - ADMINISTRATION
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	5.50	4 *1	4
Total Part-Time Hourly	1.02	0.57 *2	0.57
TOTAL POSITIONS	6.52	4.57	4.57

*1 Added a 0.5 FTE Office Assistant III position and transferred one Community Services Officer position to the Field Operations Program and the Crime Analyst position to the Public Safety Support Services Program.

*2 Moved hours to Public Safety Support Services Program.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 735,234	646,159	650,128
Wages	38,602	22,015	22,676
Benefits	391,262	369,708	384,251
TOTAL PERSONNEL	1,165,098	1,037,882	1,057,055
Materials and Supplies	13,963	11,949	11,949
Maintenance and Operations	78	0	0
Utilities	0	0	0
Professional/Technical Svcs	108,924	28,500	28,500
Other Expenses	37,113	43,012	43,012
TOTAL SUPPLIES AND SERVICES	160,078	83,461	83,461
Capital Outlay	0	1,500	0
Interfund Expenditures	8,128	15,000	15,500
TOTAL EXPENDITURES	\$ 1,333,304	1,137,843	1,156,016

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses and Permits	\$ 96,015	93,500	94,000
Fines & Forfeitures	158,900	157,000	121,100 *1
Federal Intergovernmental Revenue	5,702	0	0
General Service Charges	50,340	51,740	56,870
Miscellaneous Revenue	4,231	500	500
TOTAL REVENUES	\$ 315,188	302,740	272,470

*1 Includes reduced revenues as a result of lower incidents of false alarms.

POLICE – FIELD OPERATIONS PROGRAM SUMMARY

PROGRAM MANAGER – FIELD OPERATIONS CAPTAIN

PROGRAM OVERVIEW

The Field Operations Division is responsible for providing all uniform police services to the community. Its primary function includes responding to criminal activity and calls for service in an effective and timely manner and providing crime suppression and prevention activities. Within this division resides Patrol, Traffic Safety, Canine, SWAT, Crisis Negotiations, and Bicycle Patrol. In addition, this division is responsible for coordinating the Field Training Officer Program and training all newly hired Police Officers and Reserve Officers in the field.

MAJOR PROGRAM CHANGES

- General Non-Operating Fund:

Two Police Officer Trainee Positions (limited-period): \$157,900

Provides continued funding for two Police Officer Trainee positions at 50 percent funding. Police Officer Trainees provide flexibility for current and anticipated vacancies. There are multiple vacant Police Officer positions and additional vacancies anticipated in the next 12 months. Includes \$10,000 for hiring background checks, training, and uniform costs.

Residential Parking Permit Program (rebudget): \$117,600

Rebudgets funding approved by Council October 4, 2016 for a Residential Parking Permit Program.

BUD/LHP-312-03 FY2017-18

**POLICE - FIELD OPERATIONS
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	73	71 *1	71
Total Part-Time Hourly	1.17	1.17	1.17
TOTAL POSITIONS	74.17	72.17 *2	72.17 *2

*1 Transferred one Police Sergeant and one Police Officer positions to the Special Operations Program.

*2 In addition there are two limited-period Police Officer Trainee positions at 50 percent funding.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 10,019,155	10,728,519 *1	11,185,383 *3
Wages	64,485	79,955	81,304
Benefits	5,856,532	6,394,437	6,950,776
TOTAL PERSONNEL	15,940,172	17,202,911	18,217,463
Materials and Supplies	32,079	42,880	42,880
Maintenance and Operations	40,223	26,047	26,047
Utilities	343	0	0
Professional/Technical Svcs	599,607	599,975 *2	589,975
Other Expenses	81,456	79,754	79,754
TOTAL SUPPLIES AND SERVICES	753,708	748,656	738,656
Capital Outlay	46,765	89,388	189,790
Interfund Expenditures	487,399	601,000	619,000
TOTAL EXPENDITURES	\$ 17,228,044	18,641,955	19,764,909

*1 Includes limited-period funding of \$145,700 for two Police Officer Trainee positions at 50 percent funding.

*2 Includes limited-period funding of \$10,000 for hiring background checks, training and uniforms for two limited-period Police Officer Trainee positions.

*3 Includes limited-period fundings of \$157,900 for two Police Officer Trainee positions at 50 percent funding and \$117,600 for Residential Parking Permit Program (rebudget).

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Fines & Forfeitures	\$ 511,602	499,950 *1	500,300
Local Intergovernmental Revenue	43,970	5,000	5,000
State Intergovernmental Revenue	167,331	140,500	205,000
Federal Intergovernmental Revenue	26,588	0	0
General Service Charges	73,802	55,000	60,320
Miscellaneous Revenue	105,393	30,000	30,000
TOTAL REVENUES	\$ 928,686	730,450	800,620

*1 Decrease in revenue related to a combination of position vacancies and focus on higher priorities.

POLICE – SPECIAL OPERATIONS PROGRAM SUMMARY

PROGRAM MANAGER – SPECIAL OPERATIONS CAPTAIN

PROGRAM OVERVIEW

The Special Operations Division is responsible for reducing and solving crime through prevention, intervention, investigation, and suppression activities; supporting patrol; providing Police services for schools and special events; coordination of personnel and functions; coordinating victim services; and providing technical support services. Within this division resides Investigations, which includes: Specialized Suppression, which addresses narcotic, vice, burglary, fraud, auto theft, and high-tech crimes; and Person Crimes, which addresses violent crimes, sexual predators, crimes against children, and missing persons. Also residing in this division is Special Services, which includes: Youth Services, which provides school resources, juvenile diversion, and gang-suppression activities; Operational Services, which manages special events, training, permits, and Reserve Officers; Personnel Services; and Property and Evidence, which is responsible for the collection and safekeeping of property and evidence taken into department custody.

MAJOR PROGRAM CHANGES

- General Operating Fund:
 - Chaplaincy Program: \$19,400

Provides funding for the reinstatement of the Police Chaplaincy Program which assists employees coping with professional or personal difficulties or critical incident stress, as well as responding to significant incidents impacting the community, victims, and victim's families. There is an additional \$14,900 proposed as limited-period to reactivate the program.
- General Non-Operating Fund:
 - Police Officer Position (two-year) – Community Outreach (offset by \$116,400 State grant) (limited-period): \$221,300

Provides funding for the first year of a two-year Police Officer over-hire position. This position will focus on improving the effectiveness of the Police Department's handling of community concerns and issues related to vulnerable populations, to include homeless and the mentally ill. In addition, the officer would coordinate and expand the Department's Crisis Intervention Training (CIT) efforts.
 - Chaplaincy Program (limited-period): \$19,400

Provides funding for the one-time startup costs of the Police Chaplaincy Program. This program assists employees coping with professional or personal difficulties or critical incident stress, as well as responding to significant incidents impacting the community, victims, and victim's families. There is an additional \$19,400 proposed as ongoing.
 - Uniform and Equipment for New Police Officer (limited-period): \$11,800

Provides funding for the uniform and equipment required for the new Police Officer Community Outreach position.

**POLICE - SPECIAL OPERATIONS
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	28	31 *1	31
Total Part-Time Hourly	0.45	0.45	0.45
TOTAL POSITIONS	28.45	31.45	31.45 *2

*1 Transferred one Police Sergeant and one Police Officer positions from the Field Operations Program and one Community Services Officer position from the Administrative Program.

*2 In addition there is a limited-period Police Officer - Community Outreach Position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 4,979,499	5,159,723	5,470,143 *2
Wages	58,712	79,305	118,622 *3
Benefits	2,397,691	2,914,943	3,112,806
TOTAL PERSONNEL	7,435,902	8,153,971	8,701,571
Materials and Supplies	107,232	150,498	162,298 *4
Maintenance and Operations	685	5,830	5,830
Utilities	1,000	0	0
Professional/Technical Svcs	181,185	170,523	170,523
Other Expenses	125,852	173,202 *1	173,202
TOTAL SUPPLIES AND SERVICES	415,954	500,053	511,853
Capital Outlay	18,254	84,079	113,647
Interfund Expenditures	104,616	124,000	127,800
TOTAL EXPENDITURES	\$ 7,974,726	8,862,103	9,454,871

*1 Includes increased funding of \$14,400 for unmarked leased vehicles.

*2 Includes limited-period funding of \$221,300 for a Police Officer - Community Outreach position.

*3 Includes increased funding of \$38,800 (\$19,400 limited-period) for the Chaplaincy Program.

*4 Includes limited-period funding of \$11,800 for uniform and equipment for new Police Officer.

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Local Intergovernmental Revenue	\$ 194,350	190,000	170,000
State Intergovernmental Revenue	103,697	10,000	10,000
Federal Intergovernmental Revenue	1,500	0	0
Miscellaneous Revenue	694,127	505,000	505,000
TOTAL REVENUES	\$ 993,674	705,000	685,000

NOTES

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POLICE – PUBLIC SAFETY SUPPORT SERVICES PROGRAM SUMMARY

PROGRAM MANAGER – PUBLIC SAFETY SUPPORT SERVICES MANAGER

PROGRAM OVERVIEW

The Public Safety Support Services Division is responsible for providing essential administrative and technical services to the Police and Fire Departments. Within this division resides Management and Fiscal Services which is responsible for providing appropriate, accurate, and effective fiscal analyses and administrative support for the Police and Fire Departments; Emergency Communications which answers 9-1-1 and nonemergency calls for public safety, dispatching the most appropriate response of Police, Fire, or ambulances and emergency medical dispatch services; Public Safety Systems which manages the City's various radio systems; and Records which is responsible for record-keeping activities such as filing, indexing, and collecting of records and statistical information, and processing of arrest warrants.

MAJOR PROGRAM CHANGES

- General Operating Fund:

Lead Public Safety Dispatcher Position (0.50): \$98,900

Converts a regular 0.50 FTE Lead Public Safety Dispatch position to a full-time ongoing position. The additional resources will improve the Emergency Communications Center's capacity to manage the Computer Aided Dispatch (CAD) System and support the Communications Operations Supervisor with a variety of management and administrative duties.

Lease of Officer-Worn Cameras (44): \$35,000

Provides funding to lease an additional 44 cameras to outfit all 95 sworn and 15 reserve officers with officer worn cameras.

- General Non-Operating Fund:

Communications Training Supervisor Position (limited-period): \$189,700

Provides continued funding for a Communications Training Supervisor position. The position will work in conjunction with the Communications Operations Supervisor to plan, coordinate, implement, and direct all training programs for Emergency Communications staff.

Public Safety Dispatch Overhire Position (limited-period): \$172,100

Provides continued funding for a Public Safety Dispatch Overhire position. The position is requested due to anticipated vacancies and the lengthy selection and training process. Includes \$2,000 for hiring background checks.

**POLICE – PUBLIC SAFETY SUPPORT SERVICES
PROGRAM SUMMARY**

Public Safety Network Design (rebudget): \$60,000

Rebudgets funding for third-party consulting and technical services related to public safety computer network design, implementation of all-IP 9-1-1 and radio networks, and industry expertise with respect to Federal information security policies and standards compliance.

Technology Training (rebudget): \$20,000

Rebudgets funding for formal training courses for Police staff responsible for the ongoing configuration, troubleshooting, and management of the City's public safety systems.

BUD/LHP-312-05 FY2017-18

**POLICE - PUBLIC SAFETY SUPPORT SERVICES
PROGRAM SUMMARY**

POSITIONS	2015-16 ADJUSTED	2016-17 ADOPTED	2017-18 PROPOSED
Total Regular	34.50	35.50 *1	36 *4
Total Part-Time Hourly	0.41	0.86 *2	0.86
TOTAL POSITIONS	34.91	36.36 *3	36.86 *3

*1 Transferred a Crime Analyst position from the Administration Program.

*2 Hours moved from the Administration Program.

*3 In addition there is a limited-period Communications Training Supervisor position and a Public Safety Dispatch overhire position.

*4 Added a 0.50 FTE to an existing 0.50 FTE Lead Public Safety Dispatcher position.

EXPENDITURES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
Salaries	\$ 3,552,868	4,269,734 *2	4,279,664 *6
Wages	91,671	63,081	72,035
Benefits	1,830,592	2,183,544	2,278,324
TOTAL PERSONNEL	5,475,131	6,516,359	6,630,023
Materials and Supplies	92,097	91,301	91,301
Maintenance and Operations	481,099	423,223 *3	423,223
Utilities	191,573	226,448	226,448
Professional/Technical Svcs	82,574	247,205 *4	247,205 *7
Other Expenses	94,357 *1	113,015 *5	148,015 *8
TOTAL SUPPLIES AND SERVICES	941,700	1,101,192	1,136,192
Capital Outlay	48,391	31,674	60,179
Interfund Expenditures	512	3,500	3,600
TOTAL EXPENDITURES	\$ 6,465,734	7,652,725	7,829,994

*1 Includes limited-period expenditures for GIS mapping services.

*2 Includes limited-period fundings of \$188,700 for a Communications Training Supervisor position and \$167,300 for a Public Safety Dispatch overhire position.

*3 Includes increased funding of \$19,000 for officer worn camera data storage system.

*4 Includes increased funding of \$71,800 for Wireless Data/South Bay Information Sharing System (SBISSS)/CopLink. Also includes limited-period fundings of \$60,000 for public safety network design and \$2,000 for hiring background checks for a Public Safety Dispatch position.

*5 Includes limited-period funding of \$20,000 for technology training.

*6 Includes limited-period fundings of \$189,700 for a Communications Training Supervisor position and \$170,100 for a Public Safety Dispatch overhire position.

*7 Includes limited-period fundings of \$60,000 for public safety network design (rebudget) and \$2,000 for hiring background checks for a Public Safety Dispatch position (rebudget).

*8 Includes increased funding of \$35,000 for the lease of officer-worn cameras. Also includes limited-period funding of \$20,000 for technology training (rebudget).

REVENUES	2015-16 ACTUAL	2016-17 ADOPTED	2017-18 PROPOSED
General Licenses & Permits	\$ 13,098	10,500	10,500
State Intergovernmental Revenue	103	0	0
General Service Charges	28,650	26,250	25,550
Miscellaneous Revenue	317,095	168,930	172,320
TOTAL REVENUES	\$ 358,946	205,680	208,370

NOTES

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FUND SCHEDULES

CITY OF MOUNTAIN VIEW
FUND STRUCTURE OUTLINE AND DESCRIPTION OF FUNDS

GOVERNMENTAL FUNDS:

GENERAL FUND

General Operating (101000)
 Development Services (101102)
 Shoreline Golf Links (213000)

Operations of the City which are not recorded in other funds.
 City's operation of development services.
 City's operation of the municipal golf course.

GENERAL FUND RESERVES

Reserves (101103-101135)

Committed for specific purposes or to fund liabilities.

SPECIAL REVENUE

Gas Tax (201000)

Expenditures restricted to specific purposes as prescribed by law, primarily road construction, maintenance and certain administrative costs.

Vehicle Registration Fee (VRF) (202000)
 Construction/Conveyance Tax (204000)

Voter approved fee to fund local road improvements and repairs.
 Revenues derived from fees authorized by Mountain View City Code restricted for implementation of the Capital Improvement Program.

Public Benefit In Lieu (206000)
 Transit-Oriented Development (207001)

Developer fees in-lieu of providing improvements necessitated by their development.
 Developer fees in-lieu of providing certain transit related improvements for an increased development intensity permit.

Housing - Below Market Rate Housing (207000)/
 Housing Impact (207002)/Rental Housing
 Impact (207003)/General Fund Housing (207005)
 Community Stabilization and Fair Rent Act
 (CSFRA) 208000

Developer fees in-lieu of providing affordable housing and nonresidential development fees restricted to increase/improve the supply of very low to moderate income housing. GOF contribution for low and moderate-income housing.
 Measure V funds related to stabilization of rents and provision of just cause eviction protections.

Successor Housing Agency (210001)
 Downtown Benefit Assessment Districts
 (214000, 214001, 214002)

City designated as Housing Successor Agency to dissolved RDA.
 Operations of a Maintenance Assessment District, a Business Improvement District created for specific areas downtown, and collection of Parking in-lieu fees (restricted for construction of new parking spaces).

Tree Mitigation (215001)
 Supplemental Law Enforcement Services (221000)

Fees paid for replacement trees when developer is unable to plant required trees.
 State Supplemental Law Enforcement Services (COPS) grant restricted to fund law enforcement services.

CDBG (222001, 222003)

Federal Community Development Block Grant and Home Investment Partnership Program funds.

Cable Television (231001)

Cable Public, Education and Government (PEG) funds restricted for related expenditures.

Shoreline Regional Park Community
 (258000, 258001, 258002, 258003, 258005)

Created by State legislation. Tax increment and other revenue generated by the activities of the Shoreline Community are restricted to the development and support of the Shoreline Community and surrounding North Bayshore Area.

CAPITAL PROJECTS

Storm Drain (412000)

Revenues derived from off-site drainage fees authorized by Mountain View City Code Section 28.51 and restricted for storm drainage capital improvements.

Park Land Dedication (413000)

Revenues derived from fees authorized by Chapter 41 of the Mountain View City Code restricted for park and recreation projects.

PROPRIETARY FUNDS:

ENTERPRISE

Water (601000, 601001, 601003, 601004)

Operation and maintenance of all facilities required to supply, distribute and meter potable and recycled water.

Wastewater
 (602000, 602001, 602003, 602004, 602005, 602006)

Operation and maintenance of all facilities required to transport and process wastewater.

Solid Waste Management
 (610000, 610001, 610004, 610005)

Collection, transportation, recycling and disposal services of the City and two of the City's landfill postclosure maintenance activities.

INTERNAL SERVICE

Equipment Maintenance &
 Replacement (701000, 701001)

Centralized fleet maintenance services and certain equipment replacement.

Workers' Compensation (751000)

City's workers' compensation self insurance program.

Unemployment (752000)

City's unemployment self insurance program.

Liability (754000)

City's liability self insurance program.

Retirees' Health (756000)

City's retirees' health insurance program.

Employee Benefits (759000)

City's employee benefits self insurance program (vision and other misc benefits).

PROPOSED FISCAL YEAR 2017-18 BUDGET - FUND GROUP SUMMARIES

		BEGINNING <u>BALANCE</u>	REVENUES	TOTAL <u>AVAILABLE</u>	EXPENDI- <u>TURES</u>
<u>GENERAL FUND</u>					
General Operating	\$	0	128,022,060	128,022,060	115,836,186
Development Services		14,956,440	13,050,000	28,006,440	14,592,805
Shoreline Golf Links		32,841	2,538,000	2,570,841	2,197,487
TOTAL	\$	14,989,281	143,610,060	158,599,341	132,626,478
<u>SPECIAL REVENUE</u>					
Gas Tax	\$	1,694,501	2,227,540	3,922,041	0
Vehicle Registration Fee (VRF)		498,932	472,000	970,932	0
Construction/Conveyance Tax		13,505,935	6,322,300	19,828,235	0
Public Benefit In Lieu		17,034,413	192,000	17,226,413	477,000
Transit-Oriented Development		960,132	49,050	1,009,182	0
Housing		29,383,532	382,550	29,766,082	2,771,056
Community Stabilization & Fair Rent		180,270	346,000	526,270	476,000
Successor Housing Agency		1,003,370	0	1,003,370	250,000
Downtown Benefit Assmt Districts		12,238,720	1,770,966	14,009,686	721,055
Tree Mitigation		42,030	50,620	92,650	50,000
Supplemental Law Enforcement Serv		97,688	175,000	272,688	175,000
Community Dev Block Grant		6,630	800,000	806,630	930,524
Cable Television		759,500	257,500	1,017,000	220,000
Shoreline Community		60,186,610	40,527,800	100,714,410	23,363,840
TOTAL	\$	137,592,263	53,573,326	191,165,589	29,434,475
<u>CAPITAL PROJECTS</u>					
Storm Drain Construction	\$	267,085	26,920	294,005	0
Park Land Dedication		26,700,540	688,200	27,388,740	0
TOTAL	\$	26,967,625	715,120	27,682,745	0
<u>ENTERPRISE</u>					
Water	\$	19,083,010	34,950,604	54,033,614	35,611,173
Wastewater		8,347,731	25,317,948	33,665,679	19,668,076
Solid Waste Management		8,823,797	14,171,383	22,995,180	12,941,748
TOTAL	\$	36,254,538	74,439,935	110,694,473	68,220,997
<u>INTERNAL SERVICE</u>					
Equipment Maint & Replacmnt	\$	25,805,017	6,811,735	32,616,752	8,416,864
Workers' Compensation		10,757,175	2,697,045	13,454,220	2,372,500
Unemployment		495,458	111,299	606,757	127,250
Liability		4,558,017	1,588,670	6,146,687	1,455,500
Retirees' Health		377,244	12,184,647	12,561,891	12,138,157
Employee Benefits		363,928	72,660	436,588	100,500
TOTAL	\$	42,356,839	23,466,056	65,822,895	24,610,771
<u>GENERAL FUND RESERVES</u>					
TOTAL	\$	91,165,747	16,565,176	107,730,923	12,106,205
GRAND TOTAL	\$	349,326,293	312,369,673	661,695,966	266,998,926

<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>	<u>INTRFD TRANSFERS</u>	<u>TOTAL EXPENDITURES</u>	<u>OTHER</u>	<u>ENDING BALANCE</u>
0	0	9,456,428	125,292,614	0	2,729,446
0	40,000	110,143	14,742,948	(5,296,769)	7,966,723
0	0	340,375	2,537,862	0	32,979
0	40,000	9,906,946	142,573,424	(5,296,769)	10,729,148
0	596,000	1,294,200	1,890,200	0	2,031,841
0	394,000	0	394,000	0	576,932
0	6,762,000	0	6,762,000	0	13,066,235
0	6,935,000	0	7,412,000	0	9,814,413
0	0	0	0	0	1,009,182
0	0	3,449	2,774,505	(16,613,226)	10,378,351
0	0	0	476,000	0	50,270
0	0	0	250,000	0	753,370
0	0	108,783	829,838	(6,636,452)	6,543,396
0	0	0	50,000	0	42,650
0	0	0	175,000	0	97,688
0	0	0	930,524	130,524	6,630
0	0	0	220,000	0	797,000
4,980,083	28,175,000	1,131,271	57,650,194	(17,136,318)	25,927,898
4,980,083	42,862,000	2,537,703	79,814,261	(40,255,472)	71,095,856
0	30,000	0	30,000	0	264,005
0	7,130,000	0	7,130,000	(16,082,775)	4,175,965
0	7,160,000	0	7,160,000	(16,082,775)	4,439,970
634,450	5,229,000	745,553	42,220,176	(8,645,405)	3,168,033
0	2,730,000	486,956	22,885,032	(8,630,334)	2,150,313
0	338,000	1,043,850	14,323,598	(2,856,109)	5,815,473
634,450	8,297,000	2,276,359	79,428,806	(20,131,848)	11,133,819
0	0	73,694	8,490,558	(23,802,879)	323,315
0	0	0	2,372,500	(7,646,227)	3,435,493
0	0	0	127,250	0	479,507
0	0	0	1,455,500	(2,462,354)	2,228,833
0	0	0	12,138,157	0	423,734
0	0	0	100,500	0	336,088
0	0	73,694	24,684,465	(33,911,460)	7,226,970
0	3,807,000	9,858,979	25,772,184	(10,625,671)	71,333,068
5,614,533	62,166,000	24,653,681	359,433,140	(126,303,995)	175,958,831

GENERAL OPERATING FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Property Taxes	\$ 39,460,578	40,208,100	44,079,640	45,285,200
Sales Tax	21,401,425	20,090,800	22,050,700	21,194,100
Other Local Taxes	15,136,673	16,082,310	15,550,550	15,589,450
Use of Money & Property	12,219,286	16,402,680	16,607,030	19,832,860
Licenses, Permits & Franchise Fees/ Fines & Forfeitures	5,565,590	5,666,330	5,537,460	5,839,300
Intergovernmental	1,158,289	595,670	798,850	573,010
Charges for Services	2,962,178	2,671,750	2,743,350	2,632,080
Miscellaneous Revenue	2,756,945	1,629,730	2,259,235	1,602,660
Interfund Revenues & Transfers	15,250,215	15,370,860	15,390,860	15,473,400
Total	115,911,179	118,718,230	125,017,675	128,022,060
Expenditures and Uses of Funds:				
Operations:				
Salaries and Benefits	80,073,480	87,629,474	83,496,418	92,582,760
Supplies and Services	13,968,861	16,175,394	16,032,218	17,096,329
Capital Outlay	253,785	405,200	556,730	500,000
Self Insurance	2,851,576	3,353,334	3,353,334	3,457,097
Transfer to Budget Contingency Res	0	0	0	755,400
Transfer to CIP Reserve	0	0	0	1,922,200
Transfer to Housing Fund	0	51,000	51,000	51,000
Transfer to Equip Replace Res	2,442,586	2,618,344	2,618,344	2,727,828
Projected Oper Budget Savings	0	(1,800,000)	0	(1,800,000)
Total	99,590,288	108,432,746	106,108,044	117,292,614
Revenues and Sources Over (Under)				
Expenditures and Uses	16,320,891	10,285,484	18,909,631	10,729,446
Transfer to General Non-Oper Fund	(6,994,938)	(500,000)	(12,909,631)	0
Transfer to General Fund Reserve	(2,248,000) ⁽¹⁾	0	0	0
CalPERS Contribution	(2,000,000)	(2,000,000)	(2,000,000)	(4,000,000)
OPEB Contribution	(1,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
Transfer to SPAR	0	(2,000,000)	(2,000,000)	(2,000,000)
Change in Assets, Liabilities and				
Reserve for Enc, Grants & Donations	(4,077,953)	0	0	0
Beginning Balance, July 1	0	0	0	0
Ending Balance, June 30 ⁽²⁾	\$ 0	3,785,484	0	2,729,446

(1) Funding to bring the General Fund Reserve to the policy level of 25% of adopted expenditures.

(2) Balance less any reserves for encumbrances, grants, donations, and changes in assets and liabilities, is transferred to various reserves after the end of the fiscal year.

The General Operating Fund accounts for the operations of the City which are not recorded in other funds.

GENERAL FUND: DEVELOPMENT SERVICES

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 177,888	200,900	190,500	206,000
Licenses & Permits	6,409,790	6,100,000	6,428,340	5,621,000
Charges for Services	7,551,361	5,424,100	8,662,778	6,403,000
Land Use Documents	522,769	840,000	818,000	800,000
Other Revenues	46,232	50,000	26,900	20,000
Total	<u>14,708,040</u>	<u>12,615,000</u>	<u>16,126,518</u>	<u>13,050,000</u>
Expenditures and Uses of Funds:				
Operations	8,988,550	10,883,435	11,999,345	12,905,495
Capital Projects	1,870,000	552,000	552,000	40,000
General Fund Administration	1,560,850	1,576,460	1,576,460	1,592,200
Other Funds Administration	2,677	0	0	0
Self Insurance	77,340	86,460	86,460	95,110
Retirees' Health Unfunded Liability	2,748,495	1,753,651	753,651	0
Transfer to Comp Absences Res	12,000	66,000	66,000	22,000
Transfer to Equip Replace Res	75,188	82,248	82,248	88,143
Transfer to Workers' Compensation	15,000	0	0	0
Total	<u>15,350,100</u>	<u>15,000,254</u>	<u>15,116,164</u>	<u>14,742,948</u>
Revenues and Sources Over (Under) Expenditures and Uses	(642,060)	(2,385,254)	1,010,354	(1,692,948)
Beginning Balance, July 1	14,588,146	13,946,086	13,946,086	14,956,440
Reserve for Land Use Documents	<u>(3,678,769)</u>	<u>(4,518,769)</u>	<u>(4,496,769)</u>	<u>(5,296,769)</u>
Ending Balance, June 30	<u>\$ 10,267,317</u>	<u>7,042,063</u>	<u>10,459,671</u>	<u>7,966,723</u>

All development related activities are consolidated into the Development Services Fund to more accurately align all development related revenues and expenditures. The City Council has committed the revenues generated from these permits and charges to fund these expenditures.

GENERAL FUND: SHORELINE GOLF LINKS

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Green Fees	\$ 1,533,832	1,758,000	1,555,000	1,665,000
Golf Cart/Other Rentals	353,652	377,000	360,000	395,000
Range Revenue	236,612	277,000	250,000	249,000
Retail Sales	167,359	200,000	185,000	181,000
Golf Lessons/Club Repair	21,000	21,000	21,000	21,000
Concessions	3,360	4,000	3,200	3,000
Other Revenues	26,362	23,000	14,200	24,000
	<u>2,342,177</u>	<u>2,660,000</u>	<u>2,388,400</u>	<u>2,538,000</u>
Expenditures and Uses of Funds:				
Operations	1,846,733	2,116,965	1,823,000	2,017,907
Management Fee to Touchstone	102,000	102,000	102,000	102,000
General Fund Administration	75,200	76,000	76,000	76,800
Self Insurance	730	710	710	780
Transfer to Comp Absences Res	0	1,000	1,000	0
Transfer to Equip Replace Res	208,665	210,026	210,026	215,375
	<u>2,233,328</u>	<u>2,506,701</u>	<u>2,212,736</u>	<u>2,412,862</u>
Revenues and Sources Over (Under) Expenditures and Uses	108,849	153,299	175,664	125,138
Transfer to General Operating Fund	(108,414)	(150,000)	(150,000)	(125,000)
Beginning Balance, July 1	<u>6,742</u>	<u>7,177</u>	<u>7,177</u>	<u>32,841</u>
Ending Balance, June 30*	\$ <u><u>7,177</u></u>	<u><u>10,476</u></u>	<u><u>32,841</u></u>	<u><u>32,979</u></u>

Shoreline Golf Links includes revenues and expenditures related to the operation of the golf course. Effective January 8, 2012 the City entered into an Operating Management Agreement with Touchstone Golf, LLC.

* Balance remaining for cash and encumbrances set aside for Touchstone Golf operations.

GAS TAX FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 41,632	47,080	40,300	53,130
2103 Funds	400,241	340,000	188,220	312,000
2105 Funds	437,448	433,000	458,490	452,920
2106 Funds	284,395	282,000	281,690	278,350
2107 Funds	569,617	554,000	592,240	585,110
2107.5 Funds	7,500	7,500	7,500	7,500
State Loan Repayment	0	0	0	89,160
Road Repair & Accountability Act 2017	0	0	0	449,370
Capital Projects Refunds	62,781	0	0	0
Total	<u>1,803,614</u>	<u>1,663,580</u>	<u>1,568,440</u>	<u>2,227,540</u>
Expenditures and Uses of Funds:				
Capital Projects	827,000	585,000	585,000	596,000
General Fund Administration	17,375	0	0	0
Transfer to General Oper Fund	1,268,700	1,281,400	1,281,400	1,294,200
Total	<u>2,113,075</u>	<u>1,866,400</u>	<u>1,866,400</u>	<u>1,890,200</u>
Revenues and Sources Over (Under) Expenditures and Uses	(309,461)	(202,820)	(297,960)	337,340
Beginning Balance, July 1	<u>2,301,922</u>	<u>1,992,461</u>	<u>1,992,461</u>	<u>1,694,501</u>
Ending Balance, June 30	<u>\$ 1,992,461</u>	<u>1,789,641</u>	<u>1,694,501</u>	<u>2,031,841</u>

1. Section 2103 Funds: Expenditure of apportioned funds may be made for any street purpose (including debt service). Funds are apportioned to the City based on population.
2. Section 2105 Funds: Expenditure of apportioned funds may be made for any street purpose and funds are apportioned to the City on a per capita basis.
3. Section 2106 and 2107 Funds: Expenditure of apportioned funds may be made for any street purpose. This includes construction, purchase of right-of-way, or maintenance. Funds are apportioned as follows: (a) 2106: \$4,800 fixed amount and a per capita distribution; (b) 2107: a per capita distribution and interest earnings.
4. Section 2107.5 Funds-Engineering: Funds are required to be used exclusively for engineering and administrative costs associated with streets and roads. The amount of \$7,500 is apportioned to the City based on population.
5. State Loan Repayment: One time funds for transportation loan repayments repaid over three years (ends June 30, 2020).
6. Road Repair and Accountability Act (RRAA) 2017: SB 1 is an increase in deisel excise and sales taxes, gasoline excise tax, the assessment of an annual Transportation Improvement fee based on the value of the vehicle and an annual \$100 Zero Emissions Vehicle fee, all for a ten year term.

Expenditures of this fund, including RRAA are restricted for specific purposes as prescribed by law; primarily road construction, maintenance/repair of roads, highways, bridges and culverts, improvement of public transportation, trade corridors, and infrastructure promoting walking and bicycling, reduction of congestion on major corridors, and certain administrative costs. All expenditures are audited by the State Controller's Office and RRAA expenditures are to be reported to the California Transportation Commission.

VEHICLE REGISTRATION FEES (VRF) FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 17,376	19,500	17,210	22,000
Vehicle Registration Fees	<u>472,640</u>	<u>400,000</u>	<u>471,750</u>	<u>450,000</u>
Total	<u>490,016</u>	<u>419,500</u>	<u>488,960</u>	<u>472,000</u>
Expenditures and Uses of Funds:				
Capital Projects	<u>480,000</u>	<u>489,000</u>	<u>489,000</u>	<u>394,000</u>
Total	<u>480,000</u>	<u>489,000</u>	<u>489,000</u>	<u>394,000</u>
Revenues and Sources Over (Under) Expenditures and Uses	10,016	(69,500)	(40)	78,000
Beginning Balance, July 1	<u>488,956</u>	<u>498,972</u>	<u>498,972</u>	<u>498,932</u>
Ending Balance, June 30	<u>\$ 498,972</u>	<u>429,472</u>	<u>498,932</u>	<u>576,932</u>

In November 2010 the voters of Santa Clara County approved a measure to increase the Vehicle Registration Fee (VRF) by \$10.00 annually for transportation related projects. These funds will be managed by the Santa Clara County Valley Transportation Authority (VTA) and allocated based on city population and County of Santa Clara road and expressway lane mileage.

CONSTRUCTION TAX - REAL PROPERTY CONVEYANCE TAX FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Real Property Conveyance Tax	\$ 6,995,575	3,500,000	7,456,727	6,000,000
Construction Tax - Other	85,159	4,000	33,024	25,000
Investment Earnings	248,922	265,400	286,400	297,300
Capital Projects Refunds	216,728	0	0	0
Total	<u>7,546,384</u>	<u>3,769,400</u>	<u>7,776,151</u>	<u>6,322,300</u>
Expenditures and Uses of Funds:				
Capital Projects	5,583,000	5,226,000	5,840,000	6,762,000
General Fund Administration	109,800	0	0	0
Debt Service	1,008,595	0	0	0
Total	<u>6,701,395</u>	<u>5,226,000</u>	<u>5,840,000</u>	<u>6,762,000</u>
Revenues and Sources Over (Under)				
Expenditures and Uses	844,989	(1,456,600)	1,936,151	(439,700)
Beginning Balance, July 1	<u>10,724,795</u>	<u>11,569,784</u>	<u>11,569,784</u>	<u>13,505,935</u>
Ending Balance, June 30	<u>\$ 11,569,784</u>	<u>10,113,184</u>	<u>13,505,935</u>	<u>13,066,235</u>

The Construction Tax and Real Property Conveyance Tax Fund revenues are derived from fees authorized by Mountain View City Code, Sections 29.56 and 29.63 respectively. When a transfer of ownership occurs the Real Property Conveyance Tax is assessed at \$3.30 for each \$1,000 of real property located in the City. All revenues of this fund are restricted for implementation of the City's Capital Improvements Program, including servicing bonds issued in connection with said improvements.

PUBLIC BENEFIT IN LIEU FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 10,771	33,600	82,470	192,000
PB In Lieu Contributions*	<u>2,658,000</u>	<u>0</u>	<u>15,283,172</u>	<u>0</u>
Total	<u>2,668,771</u>	<u>33,600</u>	<u>15,365,642</u>	<u>192,000</u>
Expenditures and Uses of Funds:				
Expenditures	0	0	0	477,000
Capital Projects	<u>0</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>6,935,000</u>
Total	<u>0</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>7,412,000</u>
Revenues and Sources Over (Under) Expenditures and Uses	2,668,771	(966,400)	14,365,642	(7,220,000)
Beginning Balance, July 1	<u>0</u>	<u>2,668,771</u>	<u>2,668,771</u>	<u>17,034,413</u>
Ending Balance, June 30	<u>\$ 2,668,771</u>	<u>1,702,371</u>	<u>17,034,413</u>	<u>9,814,413</u>

A developer may be required to provide public benefits, such as area improvements or affordable housing, as a result of their development project. A developer may pay a fee in lieu of providing these public benefits which will then be used by the City to provide improvements in the general area of the development as approved by the City Council.

* As revenues are dependent upon the level and type of development, future fee revenues are not budgeted and projected in advance.

TRANSIT-ORIENTED DEVELOPMENT FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 44,374	48,930	45,600	49,050
Transit-Oriented Development Fees*	0	0	0	0
Capital Project Refunds	50,360	0	0	0
Total	<u>94,734</u>	<u>48,930</u>	<u>45,600</u>	<u>49,050</u>
Expenditures and Uses of Funds:				
General Fund Administration	220	0	0	0
Capital Projects	3,000,000	0	0	0
Total	<u>3,000,220</u>	<u>0</u>	<u>0</u>	<u>0</u>
Revenues and Sources Over (Under)				
Expenditures and Uses	(2,905,486)	48,930	45,600	49,050
Beginning Balance, July 1	<u>3,820,018</u>	<u>914,532</u>	<u>914,532</u>	<u>960,132</u>
Ending Balance, June 30	<u>\$ 914,532</u>	<u>963,462</u>	<u>960,132</u>	<u>1,009,182</u>

As authorized by Mountain View City Code, Chapter 36, Article XVI, Division 8, a developer may apply for a Transit (T) Overlay Zone and a Transit-Oriented Development permit to increase the development density. A condition of the permit would require the provision of certain transit related improvements. A developer may pay the City in-lieu of providing these improvements.

* As revenues are dependent upon the conditions described above, future fee revenues are not budgeted and projected in advance.

HOUSING FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 429,704	455,820	350,280	331,550
BMR Housing in Lieu Fees*	4,079,230	0	1,604,530	0
Housing Impact Fees*	4,592,939	0	7,606,460	0
Rental Housing Impact Fees*	0	0	148,370	0
Transfer from General Oper Fund	0	51,000	51,000	51,000
Transfer from General Non-Op Fund	0	210,300	210,300	0
Other Revenue	1,000	0	0	0
	<u>9,102,873</u>	<u>717,120</u>	<u>9,970,940</u>	<u>382,550</u>
Expenditures and Uses of Funds:				
Operations	767,769	10,288,408	869,870	2,763,846
Loan-1701 W El Camino Real	286,108	0	1,805,076	0
Loan-779 East Evelyn Ave	12,332,895	0	4,797,632	0
Loan-SR Fountains	0	0	99,165	0
Self Insurance	4,850	6,550	6,550	7,210
Retirees' Health Unfunded Liability	0	190,830	190,830	0
Transfer to Comp Absences Res	2,000	5,000	5,000	0
Transfer to Equip Replace Res	2,760	3,304	3,304	3,449
	<u>13,396,382</u>	<u>10,494,092</u>	<u>7,777,427</u>	<u>2,774,505</u>
Revenues and Sources Over (Under) Expenditures and Uses	(4,293,509)	(9,776,972)	2,193,513	(2,391,955)
Beginning Balance, July 1	31,483,528	27,190,019	27,190,019	29,383,532
Reserved for Low-Mod Housing**	<u>(16,566,584)</u>	<u>(9,817,719)</u>	<u>(16,713,877)</u>	<u>(16,613,226)</u>
Ending Balance, June 30	\$ <u><u>10,623,435</u></u>	<u><u>7,595,328</u></u>	<u><u>12,669,655</u></u>	<u><u>10,378,351</u></u>

As authorized by Mountain View City Code section 36.82 the Below Market Rate (BMR) Housing Program requires that 10.0% of all new ownership residential units or parcels within a development be affordable to low and moderate income households. Alternatively, a developer may pay a fee in-lieu of providing these units which will then be used to provide affordable housing approved by the City Council. These revenues are restricted for expenditures related to the provision of low and moderate income housing. The City contracts with the Palo Alto Housing Corporation for administrative support for this program.

In accordance with the Mountain View City Code section 36.91, the Housing Impact Program requires a fee to be imposed on all nonresidential developments. Resolution No. 17748 adopted by the City Council on December 11, 2012 allows for a fee to be imposed on all residential rental developments. Expenditures are restricted for increasing and improving the supply of very low to moderate income housing and rental housing.

* As revenues are dependent upon the type and timing of development, future fee revenues are not budgeted or projected in advance.

** Represents the balance of funds committed by Council for Notice of Funding Availability (NOFA) Projects taking into account funds expended, encumbered, and budgeted.

COMMUNITY STABILIZATION AND FAIR RENT ACT (CSFRA) FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Transfer from General Fund Reserve \$	0	0	362,000	0
Transfer from General Non-Op Fund	0	0	0	346,000
Total	<u>0</u>	<u>0</u>	<u>362,000</u>	<u>346,000</u>
Expenditures and Uses of Funds:				
Expenditures	<u>0</u>	<u>0</u>	<u>181,730</u>	<u>476,000</u>
Total	<u>0</u>	<u>0</u>	<u>181,730</u>	<u>476,000</u>
Revenues and Sources Over (Under)				
Expenditures and Uses	0	0	180,270	(130,000)
Beginning Balance, July 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>180,270</u>
Ending Balance, June 30	<u><u>\$ 0</u></u>	<u><u>0</u></u>	<u><u>180,270</u></u>	<u><u>50,270</u></u>

On November 8, 2016 the the residents of the City of Mountain View voted to adopt Measure V, also known as the Community Stabilization and Fair Rent Act (CSFRA), to stabilize rents and provide just cause eviction protections for certain rental units in Mountain View. A lawsuit was filed challenging the CSFRA. A temporary restraining order stayed the effective date of the CSFRA and remained in place until the motion for a preliminary injunction was denied. The CSFRA is now effective and the lawsuit has been dismissed. The City is required to implement the CSFRA until the Housing Rental Committee (HRC) sets the budget and fee for the CSFRA. Until this occurs, the CSFRA is proposed to be funded from the General Non-Operating Fund for a six month period.

SUCCESSOR HOUSING AGENCY FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 46,642	0	25,230	0
Loan Payment	<u>357,260</u>	<u>0</u>	<u>207,769</u>	<u>0</u>
Total	<u>403,902</u>	<u>0</u>	<u>232,999</u>	<u>0</u>
Expenditures and Uses of Funds:				
Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>250,000</u>
Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>250,000</u>
Revenues and Sources Over (Under)				
Expenditures and Uses	403,902	0	232,999	(250,000)
Beginning Balance, July 1	<u>366,469</u>	<u>770,371</u>	<u>770,371</u>	<u>1,003,370</u>
Ending Balance, June 30	<u>\$ 770,371</u>	<u>770,371</u>	<u>1,003,370</u>	<u>753,370</u>

Effective February 1, 2012 all California redevelopment agencies, including the Mountain View Revitalization Authority (Authority), were dissolved pursuant to the Dissolution Act. On January 10, 2012 the City Council adopted resolution 17668 expressing the intent to serve as the Successor Housing Agency of the Authority pursuant to Health and Safety Code sections 34171(j), 34173 and 34176. The housing assets (e.g. long-term loans and bonds) were transferred to the Successor Housing Agency. Effective January 1, 2014, SB 341 required housing successors to follow new expenditure and accounting rules. If a housing successor has fulfilled all replacement, affordable housing production, and monitoring, database compilation and web site publication requirements, it may spend up to \$250,000 annually on homelessness prevention and rapid rehousing services.

DOWNTOWN BENEFIT ASSESSMENT DISTRICTS FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Property Taxes	\$ 798,193	648,500	868,630	880,500
Permit Revenues	515,604	316,100	547,240	500,000
Investment Earnings	117,933	125,650	131,040	164,030
Homeowner's Tax Exemption	3,865	3,900	3,820	3,830
Maintenance Assessment District	157,270	158,606	158,606	158,606
Parking In Lieu Fees	26,000	0	286,000	0
Business Improvement Districts	55,700	44,000	44,000	44,000
Other Revenues	3,135	0	18,460	20,000
	<hr/>	<hr/>	<hr/>	<hr/>
Total	1,677,700	1,296,756	2,057,796	1,770,966
Expenditures and Uses of Funds:				
Operations	314,776	514,800	333,104	632,535
Business Improvement Districts	55,700	44,000	44,000	44,000
General Fund Administration	42,815	43,200	43,200	43,600
Self Insurance	850	840	840	920
Transfer to General Oper Fund	108,400	108,400	108,400	108,400
Transfer to Equip Replace Res	345	367	367	383
	<hr/>	<hr/>	<hr/>	<hr/>
Total	522,886	711,607	529,911	829,838
Revenues and Sources Over (Under)				
Expenditures and Uses	1,154,814	585,149	1,527,885	941,128
Beginning Balance, July 1				
	9,556,021	10,710,835	10,710,835	12,238,720
Reserve for Future Parking				
	(5,820,455)	(5,893,125)	(6,175,072)	(6,261,452)
Reserve for Future Parking Maint*				
	<u>(300,000)</u>	<u>(337,500)</u>	<u>(337,500)</u>	<u>(375,000)</u>
Ending Balance, June 30				
	<u>\$ 4,590,380</u>	<u>5,065,359</u>	<u>5,726,148</u>	<u>6,543,396</u>

The Parking District (District) is a maintenance assessment district in the downtown Castro Street area created to provide and maintain parking lots and structures. In addition to property taxes, an annual assessment is levied on properties in the District. The Mountain View City Code requires that as a condition of approval for any development within the District, the developer or owner shall provide the required off-street parking, pay the parking in-lieu fee or a combination of both. These funds are restricted for the construction of new parking spaces and are accounted for in the Reserve for Future Parking.

The Business Improvement Districts (BID) were created for specific areas of the downtown and are an assessment to the business owners based on the type and size of the business. These funds are utilized for staffing dedicated to the promotion and support of downtown businesses.

* The Reserve for Future Parking Maintenance was recommended in a previous Parking Study for long term maintenance and improvements of the parking structures and lots not funded in the operating budget (e.g. janitorial services, elevator maintenance, etc.). The District contributes \$37,500 annually and it is anticipated these funds will be utilized when major improvements are needed (e.g. steam cleaning the entire parking structure, repaving a parking lot, replacing signage inside the parking structure, etc.).

TREE MITIGATION FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 0	0	830	620
Fines & Forfeitures	0	0	41,200	50,000
Total	<u>0</u>	<u>0</u>	<u>42,030</u>	<u>50,620</u>
Expenditures and Uses of Funds:				
Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
Total	<u>0</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
Revenues and Sources Over (Under) Expenditures and Uses	0	0	42,030	620
Beginning Balance, July 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>42,030</u>
Ending Balance, June 30	<u>\$ 0</u>	<u>0</u>	<u>42,030</u>	<u>42,650</u>

The Community Tree Master Plan (CTMP) was adopted by City Council September 15, 2015 and includes objectives and strategies to improve and enhance the City's urban forest and canopy over the following 15 years and to respond to environmental and safety issues that can impact community trees and wildlife habitat. The CTMP established implementation measures to achieve the objectives, including establishing a Tree Mitigation Fund and a Tree Replacement fee. For any trees that cannot be replaced on site, the fee will be assessed to provide funding for tree planting at other sites within the community.

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
COPs Grant	\$ 152,074	110,500	166,040	175,000
Total	<u>152,074</u>	<u>110,500</u>	<u>166,040</u>	<u>175,000</u>
Expenditures and Uses of Funds:				
Operations	116,600	110,500	166,040	175,000
Transfer to Comp Absences Res	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
Total	<u>116,600</u>	<u>111,500</u>	<u>167,040</u>	<u>175,000</u>
Revenues and Sources Over (Under)				
Expenditures and Uses	35,474	(1,000)	(1,000)	0
Beginning Balance, July 1	<u>63,214</u>	<u>98,688</u>	<u>98,688</u>	<u>97,688</u>
Ending Balance, June 30	<u>\$ 98,688</u>	<u>97,688</u>	<u>97,688</u>	<u>97,688</u>

The Supplemental Law Enforcement Services Fund receives revenues from a state grant to counties and cities which is restricted for funding additional front-line law enforcement services. Each city is required to report periodically to an oversight committee in their county.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 110,000	0	6,630	0
Federal Grant	662,512	486,827	463,426	500,000
Home Program	623,991	204,093	241,413	200,000
Loan Repayments	<u>75,000</u>	<u>50,000</u>	<u>0</u>	<u>100,000</u>
Total	<u>1,471,503</u>	<u>740,920</u>	<u>711,469</u>	<u>800,000</u>
Expenditures and Uses of Funds:				
Operations	512,114	1,174,310	596,917	930,524
Capital Projects	350,000	0	0	0
Loans	<u>625,243</u>	<u>0</u>	<u>217,922</u>	<u>0</u>
Total	<u>1,487,357</u>	<u>1,174,310</u>	<u>814,839</u>	<u>930,524</u>
Revenues and Sources Over (Under)				
Expenditures and Uses	(15,854)	(433,390)	(103,370)	(130,524)
Reprogrammed Revenue	0	483,390	0	130,524
Beginning Balance, July 1	<u>125,854</u>	<u>110,000</u>	<u>110,000</u>	<u>6,630</u>
Ending Balance, June 30	<u><u>\$ 110,000</u></u>	<u><u>160,000</u></u>	<u><u>6,630</u></u>	<u><u>6,630</u></u>

The Community Development Block Grant Fund derives its revenues from grants received from the Department of Housing and Urban Development. The intent of the program is to enhance the physical development of the community. Public services are also eligible to a limited extent.

CABLE TELEVISION FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
PEG Fees	\$ 258,129	264,700	250,828	257,500
Total	<u>258,129</u>	<u>264,700</u>	<u>250,828</u>	<u>257,500</u>
Expenditures and Uses of Funds:				
Expenditures	196,681	262,500	247,500	220,000
Capital Projects	<u>0</u>	<u>85,000</u>	<u>85,000</u>	<u>0</u>
Total	<u>196,681</u>	<u>347,500</u>	<u>332,500</u>	<u>220,000</u>
Revenues and Sources Over (Under)				
Expenditures and Uses	61,448	(82,800)	(81,672)	37,500
Beginning Balance, July 1	<u>779,724</u>	<u>841,172</u>	<u>841,172</u>	<u>759,500</u>
Ending Balance, June 30	<u>\$ 841,172</u>	<u>758,372</u>	<u>759,500</u>	<u>797,000</u>

Ordinance No. 4.08, adopted on May 13, 2008 amended Chapter 37 of the Mountain View City Code relating to Cable Television franchise regulations in its entirety. Public, Education and Government (PEG) fees collected by the cable providers are restricted for PEG channel support and are not for general use by the City. The City passes a portion of these funds through to the non-profit KMVT for government and public access television services per contractual agreement.

SHORELINE REGIONAL PARK COMMUNITY FUND

Statement of Revenues, Expenditures and Balances

	Audited	Adopted	Estimated	Proposed
	Actual	Budget	Budget	Budget
	<u>2015-16</u>	<u>2016-17</u>	<u>2016-17</u>	<u>2017-18</u>
Revenues and Sources of Funds:				
Property Taxes	\$ 31,304,493	36,886,000	40,762,119	39,305,500
Investment Earnings	689,719	706,200	680,128	859,100
Rents & Leases	364,057	295,000	388,643	300,000
Development Impact Fees	578,033	0	5,051,430	0
Other Revenues	107,244	64,900	236,114	63,200
Capital Projects Refunds	51,487	0	214	0
	<hr/>	<hr/>	<hr/>	<hr/>
Total	33,095,033	37,952,100	47,118,648	40,527,800
Expenditures and Uses of Funds:				
Operations	4,155,651	5,271,710	4,800,300	5,682,010
Intergovernmental Payments	7,659,524	8,493,000	8,563,224	9,994,000
Capital Projects	9,138,500	2,762,000	5,062,000	28,175,000
General Fund Administration	7,497,287	7,496,600	7,496,600	7,571,600
Water Fund Administration	96,765	62,000	62,000	62,600
2011 Revenue Bonds	3,249,250	3,358,532	3,356,742	3,360,532
2014 Bank Loan	3,156,354	3,155,979	3,155,979	1,619,551
General Fund Loan Repayment	1,471,902	0	0	0
Self Insurance	46,230	48,750	48,750	53,630
Retirees' Health Unfunded Liability	17,658	923,598	923,598	994,770
Transfer to Comp Absences Res	26,000	52,000	52,000	20,000
Transfer to Equip Replace Res	105,884	111,989	111,989	116,501
Transfer to Workers' Compensation	7,000	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
Total	36,628,005	31,736,158	33,633,182	57,650,194
Revenues and Sources Over (Under)				
Expenditures and Uses	(3,532,972)	6,215,942	13,485,466	(17,122,394)
Beginning Balance, July 1	50,234,116	46,701,144	46,701,144	60,186,610
Reserve	(5,200,000)	(4,900,000)	(4,900,000)	(4,600,000)
Reserve for Landfill	(4,000,000)	(5,000,000)	(5,000,000)	(6,000,000)
Reserve for Dev Impact Fees	(1,472,216)	(1,472,216)	(6,440,991)	(6,536,318)
	<hr/>	<hr/>	<hr/>	<hr/>
Ending Balance, June 30	\$ 36,028,928	41,544,870	43,845,619	25,927,898
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The State legislature created the Shoreline Regional Park Community (Shoreline Community). Tax increment derived on the difference between the frozen base year value and the current fiscal year assessed value and other revenues generated from the activities of the Shoreline Community are to be utilized to develop and support the Shoreline Community and surrounding North Bayshore Area. Reserves are for general purposes, a catastrophic landfill event and tracking of development impact fees.

Assessed values are as follows (in thousands):

		<u>Total Assessed Value</u>	<u>Frozen Base</u>	<u>Tax Increment Value</u>
Actual (Revised)	2013-14	\$3,094,673	\$33,888	\$3,060,785
Actual	2014-15	\$3,263,434	\$33,888	\$3,229,546
Actual (Revised)	2015-16	\$3,379,348	\$33,888	\$3,345,460
Actual	2016-17	\$3,913,665	\$33,888	\$3,879,777
Proposed	2017-18	\$3,547,241	\$33,888	\$3,513,353

STORM DRAIN CONSTRUCTION FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 13,187	14,450	15,350	16,920
Existing Facilities & Front Footage	<u>267,553</u>	<u>10,000</u>	<u>61,550</u>	<u>10,000</u>
Total	<u>280,740</u>	<u>24,450</u>	<u>76,900</u>	<u>26,920</u>
Expenditures and Uses of Funds:				
Capital Projects	29,000	30,000	245,000	30,000
General Fund Administration	<u>1,555</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>30,555</u>	<u>30,000</u>	<u>245,000</u>	<u>30,000</u>
Revenues and Sources Over (Under) Expenditures and Uses	250,185	(5,550)	(168,100)	(3,080)
Beginning Balance, July 1	<u>185,000</u>	<u>435,185</u>	<u>435,185</u>	<u>267,085</u>
Ending Balance, June 30	<u>\$ 435,185</u>	<u>429,635</u>	<u>267,085</u>	<u>264,005</u>

The Storm Drain Construction Fund revenues are derived from off-site drainage fees authorized by Mountain View Code Section 28.51. These revenues are restricted for storm drainage projects in the Capital Improvements Program.

PARK LAND DEDICATION FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 650,106	683,500	671,580	688,200
Construction Fees*	7,641,136	0	1,590,880	0
Capital Projects Refunds	392	0	0	0
Total	<u>8,291,634</u>	<u>683,500</u>	<u>2,262,460</u>	<u>688,200</u>
Expenditures and Uses of Funds:				
Expenditures	5,513	0	7,117	0
Capital Projects	4,670,500	22,581,000	22,581,000	7,130,000
General Fund Administration	14,617	0	0	0
Total	<u>4,690,630</u>	<u>22,581,000</u>	<u>22,588,117</u>	<u>7,130,000</u>
Revenues and Sources Over (Under)				
Expenditures and Uses	3,601,004	(21,897,500)	(20,325,657)	(6,441,800)
Beginning Balance, July 1	43,425,193	47,026,197	47,026,197	26,700,540
Committed for Future CIP's**	<u>(34,218,267)</u>	<u>(17,511,643)</u>	<u>(17,511,643)</u>	<u>(16,082,775)</u>
Ending Balance, June 30	<u>\$ 12,807,930</u>	<u>7,617,054</u>	<u>9,188,897</u>	<u>4,175,965</u>

The Park Land Dedication Fund revenues are derived from fees authorized by Chapter 41 of the Mountain View City Code. These revenues are restricted for expenditures for park and recreation projects. Effective in Fiscal Year 1997-98, fees are approved and committed by City Council after receipt.

* As this fee is dependent upon subdivision and single lot development, future fee revenues are not budgeted and projected in advance.

** The Five-Year CIP identifies additional projects where funds have not yet been committed.

WATER FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 337,579	245,807	344,802	397,571
Water Sales	24,018,266	26,106,277	28,461,856	30,454,186
Recycled Water Sales	525,582	600,000	465,710	600,000
Capacity/Development Impact Fees	1,899,516	2,369,000	2,836,419	2,303,000
Other Revenues	893,586	456,547	804,971	456,547
Interfund Revenues	782,331	732,000	732,000	739,300
Total	<u>28,456,860</u>	<u>30,509,631</u>	<u>33,645,758</u>	<u>34,950,604</u>
Expenditures and Uses of Funds:				
Operations	7,620,035	8,378,473	7,809,892	9,014,060
Water Purchased	14,861,755	18,410,990	16,977,399	20,768,084
Capital Projects	3,180,000	2,079,000	2,079,000	2,942,000
Capital Projects from Fees	1,848,000	1,079,000	1,079,000	2,287,000
General Fund Administration	1,433,872	1,410,370	1,410,370	1,419,070
Depreciation	4,009,749	3,989,697	4,009,749	4,009,749
2004 Water Revenue Bonds	629,193	634,050	634,050	634,450
Recycled Water System Loan Repymt	300,000	300,000	300,000	300,000
Self Insurance	90,920	91,100	91,100	100,210
Retirees' Health Unfunded Liability	0	635,209	635,209	294,466
Transfer to Graham School Site Maint Res	220,000	220,000	220,000	220,000
Transfer to Equip Replace Res	212,804	223,244	223,244	231,087
Transfer to Workers' Compensation	16,000	0	0	0
Total	<u>34,422,328</u>	<u>37,451,133</u>	<u>35,469,013</u>	<u>42,220,176</u>
Revenues and Sources Over (Under) Expenditures and Uses	(5,965,468)	(6,941,502)	(1,823,255)	(7,269,572)
Net Change In Non Current Assets	3,930,418	3,989,697	4,009,749	4,009,749
Beginning Balance, July 1	18,931,566	16,896,516	16,896,516	19,083,010
Reserve for Capacity/Dev Impact Fees	(45,099)	(1,335,099)	(1,831,526)	(1,847,526)
Reserve	<u>(9,706,337)</u>	<u>(9,946,294)</u>	<u>(9,946,294)</u>	<u>(10,807,628)</u>
Ending Balance, June 30	<u>\$ 7,145,080</u>	<u>2,663,318</u>	<u>7,305,190</u>	<u>3,168,033</u>

The Water Fund accounts for the cost, operation and maintenance of all facilities required to supply, distribute and meter the water used by consumers in the City's service area. A separate reserve is used to account for the capacity and development impact fees collected to fund capital projects. A general Reserve is used for emergencies, contingencies and rate stabilization.

WASTEWATER FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Hazardous Materials Permits	\$ 495,796	425,000	446,014	425,000
Investment Earnings	188,115	151,482	216,538	290,165
Wastewater Charges	16,388,636	19,171,624	18,653,439	20,518,783
Capacity/Development Impact Fees	2,796,867	2,054,000	2,023,305	4,050,000
Other Revenues	267,886	34,000	32,966	34,000
Total	<u>20,137,300</u>	<u>21,836,106</u>	<u>21,372,262</u>	<u>25,317,948</u>
Expenditures and Uses of Funds:				
Operations	4,289,928	5,013,605	4,646,587	5,759,425
Water Quality Control Plant	10,100,435	11,036,068	10,385,028	10,667,878
Capital Projects	4,342,000	1,759,000	1,759,000	2,103,000
Capital Projects from Fees	4,271,000	1,520,000	1,520,000	627,000
General Fund Administration	1,210,302	1,205,430	1,205,430	1,214,330
Water Fund Administration	354,270	351,000	351,000	354,500
Depreciation	1,615,363	1,597,518	1,615,363	1,615,363
Self Insurance	52,000	51,440	51,440	56,580
Retirees' Health Unfunded Liability	0	387,225	387,225	246,288
Transfer to Equip Replace Res	216,943	229,486	229,486	240,668
Transfer to Workers' Compensation	37,000	0	0	0
Total	<u>26,489,241</u>	<u>23,150,772</u>	<u>22,150,559</u>	<u>22,885,032</u>
Revenues and Sources Over (Under) Expenditures and Uses	(6,351,941)	(1,314,666)	(778,297)	2,432,916
Net Change In Non Current Assets	1,793,032	1,597,518	1,615,363	1,615,363
Beginning Balance, July 1	12,069,574	7,510,665	7,510,665	8,347,731
Reserve for Capacity/Dev Impact Fees	1,450,964	916,964	908,405	(2,514,595)
Reserve for Treatment Plant	(891,473)	(891,473)	(891,473)	(2,077,226)
Reserve	<u>(5,983,620)</u>	<u>(5,596,806)</u>	<u>(5,596,806)</u>	<u>(5,653,876)</u>
Ending Balance, June 30	<u>\$ 2,086,536</u>	<u>2,222,202</u>	<u>2,767,857</u>	<u>2,150,313</u>

This fund accounts for the operation and maintenance of all facilities, including Mountain View's share of operation costs of the Palo Alto Regional Water Quality Control Plant (Treatment Plant), required to transport and process wastewater. Chapter 35 of the Mountain View City Code authorizes the collection of a wastewater service charge. The fund has several reserves, one accounts for the capacity and development impact fees collected to fund capital projects and is projected with a negative balance for Fiscal Years 2015-16 and 2016-17 as the CIP's are scheduled prior to the timeframe the fees are projected to be collected. The Reserve for Treatment Plant is for long term capital costs. A general reserve is used for emergencies, contingencies and rate stabilization.

SOLID WASTE MANAGEMENT FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 61,032	61,858	83,955	102,135
Intergovernmental	187,908	135,000	184,688	135,000
Waste Disposal Charges	12,841,429	12,742,052	13,631,515	13,874,248
Other Revenues	94,524	60,000	39,661	60,000
City Revenues	<u>13,184,893</u>	<u>12,998,910</u>	<u>13,939,819</u>	<u>14,171,383</u>
Recology Revenues	<u>14,152,387</u>	<u>14,683,280</u>	<u>14,341,669</u>	<u>15,051,581</u>
Total	<u>27,337,280</u>	<u>27,682,190</u>	<u>28,281,488</u>	<u>29,222,964</u>
Expenditures and Uses of Funds:				
Operations	3,224,270	4,185,495	3,898,168	4,516,200
Disposal	7,777,183	7,655,977	7,247,228	7,245,314
Capital Projects	323,000	279,000	279,000	338,000
General Fund Administration	522,136	523,000	523,000	528,200
Water Fund Administration	279,178	281,000	281,000	283,800
Depreciation	329,724	304,013	329,724	329,724
Self Insurance	35,520	35,010	35,010	38,510
Retirees' Health Unfunded Liability	0	0	0	875,995
Transfer to Equip Replace Res	146,238	153,848	153,848	167,855
Transfer to Workers' Compensation	8,000	0	0	0
City Expenditures	<u>12,645,249</u>	<u>13,417,343</u>	<u>12,746,978</u>	<u>14,323,598</u>
Payments to Recology	<u>14,152,387</u>	<u>14,683,280</u>	<u>14,341,669</u>	<u>15,051,581</u>
Total	<u>26,797,636</u>	<u>28,100,623</u>	<u>27,088,647</u>	<u>29,375,179</u>
Revenues and Sources Over (Under) Expenditures and Uses	539,644	(418,433)	1,192,841	(152,215)
Net Change In Non Current Assets	343,565	304,013	329,724	329,724
Beginning Balance, July 1	6,418,023	7,301,232	7,301,232	8,823,797
Reserve	<u>(3,161,720)</u>	<u>(3,185,833)</u>	<u>(3,185,833)</u>	<u>(3,185,833)</u>
Ending Balance, June 30	<u>\$ 4,139,512</u>	<u>4,000,979</u>	<u>5,637,964</u>	<u>5,815,473</u>

The Solid Waste Management Fund accounts for the collection, transportation, recycling and disposal services of the City. It also funds two of the City's landfill post closure maintenance activities. Revenues for payments to Recology are included for informational purposes only, a budget is not adopted for Recology. A general reserve is used for emergencies, contingencies, rate stabilization and required Financial Assurance Mechanisms (FAMs) if applicable.

EQUIPMENT MAINTENANCE AND REPLACEMENT FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 295,463	319,390	318,909	399,340
Interfund Service Charges	2,141,322	2,504,500	2,504,500	2,580,100
Other Revenues	411,641	0	251,756	0
Transfer from General Oper Fund	2,442,586	2,618,344	2,618,344	2,727,828
Transfer from Other General Funds	584,053	292,274	292,274	303,518
Transfer from Other Funds	722,568	761,159	761,159	800,949
Total	<u>6,597,633</u>	<u>6,495,667</u>	<u>6,746,942</u>	<u>6,811,735</u>
Expenditures and Uses of Funds:				
Operations	2,106,775	2,368,894	2,254,005	2,458,198
Equipment Purchases	1,779,414	5,032,388	4,699,339	5,898,006
Capital Projects	700,000	0	0	0
Water Fund Administration	40,144	38,000	38,000	38,400
Self Insurance	20,610	20,240	20,240	22,260
Retirees' Health Unfunded Liability	0	0	0	32,688
Transfer to Equip Replace Res	37,594	38,921	38,921	41,006
Transfer to Workers' Compensation	4,000	0	0	0
Total	<u>4,688,537</u>	<u>7,498,443</u>	<u>7,050,505</u>	<u>8,490,558</u>
Revenues and Sources Over (Under) Expenditures and Uses	1,909,096	(1,002,776)	(303,563)	(1,678,823)
Net Change In Non Current Assets	(291,805)	11,000	11,000	11,000
Beginning Balance, July 1	24,480,289	26,097,580	26,097,580	25,805,017
Reserve for Equipment Replacement	<u>(25,949,386)</u>	<u>(24,898,655)</u>	<u>(25,487,030)</u>	<u>(23,813,879)</u>
Ending Balance, June 30	<u>\$ 148,194</u>	<u>207,149</u>	<u>317,987</u>	<u>323,315</u>

The purpose of this fund is to account for centralized fleet maintenance costs and to charge a proportionate share to all funds utilizing maintenance services. In addition, this fund accounts for certain equipment replacement requirements of the City.

WORKERS' COMPENSATION SELF-INSURANCE FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 107,046	111,490	120,220	149,980
Interfund Service Charges	2,050,677	2,309,349	2,149,800	2,547,065
Other Revenues	127,547	0	37,190	0
Transfer from Other General Funds	913,000	0	0	0
Transfer from Other Funds	87,000	0	0	0
Total	<u>3,285,270</u>	<u>2,420,839</u>	<u>2,307,210</u>	<u>2,697,045</u>
Expenditures and Uses of Funds:				
Expenditures	<u>1,669,743</u>	<u>2,318,500</u>	<u>1,758,180</u>	<u>2,372,500</u>
Total	<u>1,669,743</u>	<u>2,318,500</u>	<u>1,758,180</u>	<u>2,372,500</u>
Revenues and Sources Over (Under)				
Expenditures and Uses	1,615,527	102,339	549,030	324,545
Beginning Balance, July 1	8,592,618	10,208,145	10,208,145	10,757,175
Reserve for Future Claims	<u>(7,646,227)</u>	<u>(7,646,227)</u>	<u>(7,646,227)</u>	<u>(7,646,227)</u>
Ending Balance, June 30	<u>\$ 2,561,918</u>	<u>2,664,257</u>	<u>3,110,948</u>	<u>3,435,493</u>

The City implemented a self-insurance program for Workers' Compensation benefits on September 7, 1975 as authorized by Council Resolution No. 10581. This program provides for State mandated insurance benefits (salary and medical costs) for employees who are injured on the job.

This fund accounts for current operating expenditures, future costs of previously incurred injury claims and reserves for catastrophic losses. This fund also provides for the administration of safety and loss prevention programs throughout the City to reduce the probability of incurring future catastrophic claims against the City.

UNEMPLOYMENT SELF-INSURANCE FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 4,971	4,940	5,650	6,360
Interfund Service Charges	<u>142,805</u>	<u>97,266</u>	<u>86,700</u>	<u>104,939</u>
Total	<u>147,776</u>	<u>102,206</u>	<u>92,350</u>	<u>111,299</u>
Expenditures and Uses of Funds:				
Expenditures	<u>42,397</u>	<u>127,250</u>	<u>52,250</u>	<u>127,250</u>
Total	<u>42,397</u>	<u>127,250</u>	<u>52,250</u>	<u>127,250</u>
Revenues and Sources Over (Under) Expenditures and Uses	105,379	(25,044)	40,100	(15,951)
Beginning Balance, July 1	<u>349,979</u>	<u>455,358</u>	<u>455,358</u>	<u>495,458</u>
Ending Balance, June 30	<u>\$ 455,358</u>	<u>430,314</u>	<u>495,458</u>	<u>479,507</u>

The City implemented a self-insurance program for unemployment benefits on March 13, 1978 as authorized by Council Resolution No. 11975. This program provides for State and Federal mandated unemployment insurance benefits for employees separated from service with the City.

LIABILITY INSURANCE FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 50,349	52,700	47,090	47,850
Other Revenues	134,173	25,610	70,930	25,610
Interfund Service Charges	1,376,490	1,377,190	1,377,190	1,515,210
Total	<u>1,561,012</u>	<u>1,455,500</u>	<u>1,495,210</u>	<u>1,588,670</u>
Expenditures and Uses of Funds:				
Expenditures	1,668,477	1,455,500	2,454,890	1,455,500
Transfer to General Fund Reserve	47,740	0	0	0
Total	<u>1,716,217</u>	<u>1,455,500</u>	<u>2,454,890</u>	<u>1,455,500</u>
Revenues and Sources Over (Under) Expenditures and Uses	(155,205)	0	(959,680)	133,170
Beginning Balance, July 1	5,672,902	5,517,697	5,517,697	4,558,017
Reserve for Future Claims	<u>(2,462,354)</u>	<u>(2,462,354)</u>	<u>(2,462,354)</u>	<u>(2,462,354)</u>
Ending Balance, June 30	<u>\$ 3,055,343</u>	<u>3,055,343</u>	<u>2,095,663</u>	<u>2,228,833</u>

On August 11, 1980, Council approved a self-insurance program for liability insurance effective September 1, 1980. Existing provisions include claims approval authority to \$30,000 and any claims exceeding \$30,000 require City Council approval.

The City acts as its own agent and controls risk to limit liability loss exposure. There is a \$1.0 million self-insurance retention for each liability incident. The minimum reserve and balance for future claims of \$2.0 million is maintained in accordance with Council policy. Other insurance such as property, flood, earthquake and other coverages are not self-insured as the City purchases insurance policies.

RETIREES' HEALTH PROGRAM INSURANCE FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ (10,648)	1,720	43,190	46,490
Other Revenues	31,044	11,400	10,860	11,240
Interfund Service Charges	4,615,643	5,576,917	5,576,917	5,682,710
Transfer from General Oper Fund	1,000,000	2,000,000	2,000,000	2,000,000
Transfer from General Non-Op Fund	500,000	1,000,000	1,000,000	2,000,000
Transfer from Other Funds	2,766,153	3,890,513	2,890,513	2,444,207
Total	<u>8,902,192</u>	<u>12,480,550</u>	<u>11,521,480</u>	<u>12,184,647</u>
Expenditures and Uses of Funds:				
Expenditures	5,313,657	4,086,470	4,080,643	4,536,970
CERBT	3,681,345	8,392,360	7,397,647	7,601,187
Total	<u>8,995,002</u>	<u>12,478,830</u>	<u>11,478,290</u>	<u>12,138,157</u>
Revenues and Sources Over (Under)				
Expenditures and Uses	(92,810)	1,720	43,190	46,490
Beginning Balance, July 1	<u>426,864</u>	<u>334,054</u>	<u>334,054</u>	<u>377,244</u>
Ending Balance, June 30	<u>\$ 334,054</u>	<u>335,774</u>	<u>377,244</u>	<u>423,734</u>
Balance in CERBT	<u>\$ 96,277,300</u>	<u>104,669,660</u>	<u>107,912,548</u>	<u>115,513,735</u>

This fund was established in Fiscal Year 1985-86 as a self-insurance fund to pay the health insurance premiums of employees retired from the City. Governmental Accounting Standards Board (GASB) issued Statement No. 45, which requires an actuarial valuation be performed bi-ennially to calculate the City's other post employment benefits (OPEB) liabilities. The City implemented GASB Statement No. 45 in Fiscal Year 2007-08 and has chosen to budget the Annual Required Contribution (ARC). The most recent actuarial valuation calculated a liability of \$123.8 million as if July 1, 2015. The reserve is supplemented as funds become available.

On February 26, 2008 Council approved joining the California Employers Retiree Benefit Trust (CERBT), managed by the California Public Employees Retirement System (PERS) and the City began transferring funds in Fiscal Year 2008-09 and intends to, at a minimum, annually transfer the ARC less Retirees' Health premiums.

EMPLOYEE BENEFITS SELF-INSURANCE FUND

Statement of Revenues, Expenditures and Balances

	Audited Actual <u>2015-16</u>	Adopted Budget <u>2016-17</u>	Estimated <u>2016-17</u>	Proposed Budget <u>2017-18</u>
Revenues and Sources of Funds:				
Investment Earnings	\$ 3,991	4,480	4,280	4,660
Interfund Service Charges	<u>57,530</u>	<u>60,240</u>	<u>56,080</u>	<u>68,000</u>
Total	<u>61,521</u>	<u>64,720</u>	<u>60,360</u>	<u>72,660</u>
Expenditures and Uses of Funds:				
Expenditures	<u>53,671</u>	<u>100,500</u>	<u>51,630</u>	<u>100,500</u>
Total	<u>53,671</u>	<u>100,500</u>	<u>51,630</u>	<u>100,500</u>
Revenues and Sources Over (Under) Expenditures and Uses	7,850	(35,780)	8,730	(27,840)
Beginning Balance, July 1	<u>347,348</u>	<u>355,198</u>	<u>355,198</u>	<u>363,928</u>
Ending Balance, June 30	<u>\$ 355,198</u>	<u>319,418</u>	<u>363,928</u>	<u>336,088</u>

The Employee Benefits Self-Insurance Fund accounts for the City's self-insured vision and other miscellaneous benefits.

PROPOSED 2017-18 BUDGET - GENERAL FUND RESERVES (1)

Statement of Revenues, Expenditures and Balances

	Unassigned		Committed		
	General Non-Operating Fund	General Fund Reserve	Budget Contingency Reserve	Earned Lease Revenue Reserve	Property Management Reserve
Revenues and Sources of Funds:					
GOF Carryover	\$ 2,729,446	0	0	0	0
Revenue	100,000	0	0	580,900	0
Transfers	3,171,174	0	755,400	0	0
Investment Earnings	0	0	0	442,500	0
Total	6,000,620	0	755,400	1,023,400	0
Expenditures and Uses of Funds:					
Expenditures	11,648,592	0	0	0	0
CIP	0	0	0	0	0
Transfers	6,687,805	3,171,174	0	0	0
Total	18,336,397	3,171,174	0	0	0
Revenues and Sources Over (under) Expenditures and Uses	(12,335,777)	(3,171,174)	755,400	1,023,400	0
Beginning Balance, July 1	18,228,942	26,696,449	5,208,588	3,576,342	1,560,000
Reserves	(2,190,169)	0	0	0	0
Ending Balance, June 30	\$ 3,702,996	23,525,275 (5)	5,963,988	4,599,742	1,560,000

- (1) Governmental fund balances are reported based on the reporting hierarchy established by GASB Statement No. 54 (Fund Balance Reporting and Governmental Fund Type Definitions) that is based on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in a fund can be spent.
- Restricted - Constraints on expenditures are externally imposed by creditors, grantors, or laws/regulations of other governments or by enabling legislation.
 - Committed - Formal action by the City Council (Council) places the constraint on how the funds can be spent and may only be altered by the same type of Council action. Contractual obligations are included in this category.
 - Assigned - The City's intent to use funds for a specific purpose as expressed by Council or a delegated authority.
 - Unassigned - This is the residual classification for the General Fund.
- (2) Appropriations for Compensated Absences Reserve are on an as needed basis up to the amount of the balance. Reflects proposed policy modifications.
- (3) Comprised of a \$5.0 million reserve policy balance plus \$3.2 million prepaid lease for the Downtown Family Housing project.
- (4) Reserves \$277,280 for a property lease (\$125,000 per year for Fiscal Years 2018-19 through 2019-20 including a 3.0% annual CPI adjustment from Fiscal Year 2015-16).
- (5) Up to \$1.0 million to be used for the Mountain View Employee Homebuyer Program. Reflects proposed policy modifications.

Committed

Graham School Site Maint Reserve	Capital Improvement Reserve	Open Space Acquisition Reserve	Strategic Property Acquisition Reserve	Child Care Commitment Reserve	Compensated Absences (2)
0	0	0	0	0	0
0	58,667	0	0	201,084	0
220,000	5,714,005	0	2,000,000	0	592,000
0	0	0	0	0	0
<u>220,000</u>	<u>5,772,672</u>	<u>0</u>	<u>2,000,000</u>	<u>201,084</u>	<u>592,000</u>
220,000	0	0	132,613	105,000	0
0	3,807,000	0	0	0	0
0	0	0	0	0	0
<u>220,000</u>	<u>3,807,000</u>	<u>0</u>	<u>132,613</u>	<u>105,000</u>	<u>0</u>
0	1,965,672	0	1,867,387	96,084	592,000
805,038	14,702,060	3,455,956	9,625,029	406,736	6,900,607
0	(8,158,222) (3)	0	(277,280) (4)	0	0
<u>805,038</u>	<u>8,509,510</u>	<u>3,455,956</u>	<u>11,215,136</u>	<u>502,820</u>	<u>7,492,607</u>

PROPOSED 2017-18 BUDGET - SCHEDULE OF INTERFUND TRANSFERS

EXPENDITURES	REVENUES							TOTAL
	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Reserve Funds	
General Operating/ Development Services/ Shoreline Golf Links	125,000	51,000		40,000		5,031,346	4,699,600	\$9,946,946
Special Revenue Funds	1,402,600		4,980,083	42,862,000		1,115,103	20,000	50,379,786
Capital Projects Funds				7,160,000				7,160,000
Enterprise Funds			634,450	8,297,000		2,056,359	220,000	11,207,809
Internal Service Funds						73,694		73,694
Reserve Funds		346,000		3,807,000		2,000,000	7,512,979	13,665,979
TOTAL	\$1,527,600	397,000	5,614,533	62,166,000	0	10,276,502	12,452,579	\$92,434,214

**CAPITAL
IMPROVEMENT
PROJECTS**

FISCAL YEAR 2017-18
Proposed Capital Improvement Program

Capital Improvement Program (CIP) projects include, but are not limited to, facilities, mobility-related infrastructure, park development/rehabilitation, and utilities projects. These projects are usually multi-year and, thus, extend beyond the annual budget. The CIP is a five-year expenditure plan detailing funding sources and expenditure amounts.

The emphasis for the Fiscal Year 2017-18 CIP is on the:

- Review, refinement and funding of Fiscal Year 2017-18 projects identified in the Five-Year Capital Plan adopted by the City Council last June.
- Identification and funding of additional new projects for Fiscal Year 2017-18 given anticipated financial and staffing resources, that support City Council goals and priorities, address health and safety concerns, are needed to comply with regulatory requirements, and/or generate operational savings or revenues.

The CIP is funded from a variety of sources. Some funding sources, such as the CIP Reserve and Construction/Conveyance Tax (C/C Tax) Funds, have no restrictions on their use. Other CIP funding sources must be used for specific purposes (e.g., Water Fund – water system infrastructure and maintenance; Wastewater Fund – sewer system infrastructure and maintenance; Shoreline Regional Park Community Fund – projects that facilitate development in the City's North Bayshore Area and/or support Shoreline Regional Park operations; and Gas Tax Fund – design and construction of roadway improvements).

The Fiscal Year 2017-18 Proposed CIP is balanced and maintains all fund reserves as required by Council policy. There is an estimated total of \$17,000 of increased annual future operating costs associated with Wyandotte Park (\$15,000) and New Pickleball Courts (\$2,000).

Projects included in the Fiscal Year 2017-18 Proposed CIP are listed on the following pages in three separate categories: (1) Non-Discretionary, (2) Discretionary, and (3) Amendments to Existing Projects

These projects were discussed at the March 28, 2017 and April 27, 2017 CIP Study Sessions and the following pages include changes as directed by Council at these meetings. The Bicycle/Pedestrian Advisory Committee (B/PAC) and the Parks and Recreation Commission (PRC) also reviewed these projects and were supportive of the projects and the proposed scheduling.

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Proposed FY 2017-18 and Planned FY 2018-19 through FY 2021-22
Non-Discretionary Projects
(in thousands of dollars)

Proj. No.	Non-Discretionary Projects	Budget				
		2017-18	2018-19	2019-20	2020-21	2021-22
xx-01	Street Resurfacing and Slurry Seal Program	\$ 1,569	\$ 1,600	\$ 1,632	\$ 1,665	\$ 1,698
xx-02	Traffic Infrastructure - Miscellaneous Replacements and Modifications	239	244	248	253	258
xx-03	Street Light Pole Replacements	232	236	242	246	251
xx-04	Water System Improvements and Recycled Water System Improvements	846	627	639	652	665
xx-05	Wastewater System Improvements	158	162	165	168	172
xx-06	Concrete Sidewalk/Curb Repairs	649	663	676	690	704
xx-07	Parks Pathway Resurfacing	82	84	86	87	89
xx-08	Shoreline Pathway, Roadway, Parking Improvements	195	199	203	207	211
xx-09	Forestry Maintenance Program and Street Tree Replanting	447	456	465	474	484
xx-10	Shoreline Landfill Cap Maintenance and Repairs	134	137	140	142	145
xx-11	Developer Reimbursements	120	124	128	128	132
xx-12	Street Lane Line and Legend Repainting	56	378	59	393	61
xx-13	Landfill Gas/Leachate System Repairs & Improvements	134	137	140	142	145
xx-14	Facilities Maintenance Plan	704	718	733	747	763
xx-15	Annual Traffic Studies/NTMP Improvements/Bicycle Counts	239	157	160	163	166
xx-16	Maintenance Agreement for JPB/VTA Transit Center	61	62	63	65	66
xx-17	Shoreline Infrastructure Maintenance	244	249	254	259	264
xx-18	Planned and Emergency Facilities Projects	550	561	572	584	595
xx-19	Biennial Park Renovations/Improvements		112		116	
xx-19	Biennial Median Renovations and Roadway Landscape Renovations	340		76		79
xx-20	Biennial Good Neighbor Fence Replacements		37		39	
xx-20	Biennial Real Estate Technical and Legal Services	73		76		79
xx-21	Miscellaneous Water Main/Service Line Replacement	2,533	2,584	2,636	2,688	2,742
xx-22	Miscellaneous Storm/Sanitary Sewer Main Replacement	1,585	1,616	1,649	1,682	1,715
xx-23	TDA Projects	60	60	60	60	60
xx-24	Biennial ADA Improvements to City Facilities		93		97	
xx-24	Biennial Installation of ADA Curb Ramps	64		67		69
xx-25	Annual New Energy Conservation Measures	91	187	95	194	99
xx-26	Biennial Tennis Court Resurfacing		87		91	
xx-26	Biennial PMP Recertification	72		75		78
xx-27	Intersection Traffic Signal System - Major Replacements and Upgrades (Intersection TBD)	394	402	410	418	427
xx-28	North Bayshore Semi-Annual Traffic Counts	156	159	162	166	169
xx-29	Annual Regional Public Safety	150	150	150	150	150
xx-30	Information Technology Projects (1-5 Separate Projects Per Fiscal Year)	445	500	500	500	500
Total: Non-Discretionary Projects		\$ 12,622	\$ 12,781	\$ 12,561	\$ 13,266	\$ 13,036

Non-Discretionary Projects

(in thousands of dollars)

<p>Project xx-01 Street Resurfacing and Slurry Seal Program Install asphalt concrete and fog seal overlays, raise utilities and monuments. Apply slurry seal to selected street surfaces and City facility parking lots as required.</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																						
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-01</th> <th>19-01</th> <th>20-01</th> <th>21-01</th> <th>22-01</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 973</td> <td>\$ 992</td> <td>\$ 1,012</td> <td>\$ 1,032</td> <td>\$ 1,053</td> <td>\$ 5,062</td> </tr> <tr> <td>Gas Tax</td> <td>596</td> <td>608</td> <td>620</td> <td>633</td> <td>645</td> <td>3,102</td> </tr> <tr> <td>Total</td> <td>\$ 1,569</td> <td>\$ 1,600</td> <td>\$ 1,632</td> <td>\$ 1,665</td> <td>\$ 1,698</td> <td>\$ 8,164</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-01	19-01	20-01	21-01	22-01	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 973	\$ 992	\$ 1,012	\$ 1,032	\$ 1,053	\$ 5,062	Gas Tax	596	608	620	633	645	3,102	Total	\$ 1,569	\$ 1,600	\$ 1,632	\$ 1,665	\$ 1,698	\$ 8,164
Project Number and Fiscal Year					Total																																		
18-01	19-01	20-01	21-01	22-01																																			
2017-18	2018-19	2019-20	2020-21	2021-22																																			
C/C Tax	\$ 973	\$ 992	\$ 1,012	\$ 1,032	\$ 1,053	\$ 5,062																																	
Gas Tax	596	608	620	633	645	3,102																																	
Total	\$ 1,569	\$ 1,600	\$ 1,632	\$ 1,665	\$ 1,698	\$ 8,164																																	

<p>Project xx-02 Traffic Infrastructure - Miscellaneous Replacements and Modifications Replace traffic signal controllers, traffic detector loops, back-up batteries, LED traffic signal lights, and radar speed signs. Includes minor modifications to existing traffic signals to improve traffic safety.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																						
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-02</th> <th>19-02</th> <th>20-02</th> <th>21-02</th> <th>22-02</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 218</td> <td>\$ 223</td> <td>\$ 227</td> <td>\$ 232</td> <td>\$ 236</td> <td>\$ 1,136</td> </tr> <tr> <td>Shoreline Community</td> <td>21</td> <td>21</td> <td>21</td> <td>21</td> <td>22</td> <td>106</td> </tr> <tr> <td>Total</td> <td>\$ 239</td> <td>\$ 244</td> <td>\$ 248</td> <td>\$ 253</td> <td>\$ 258</td> <td>\$ 1,242</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-02	19-02	20-02	21-02	22-02	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 218	\$ 223	\$ 227	\$ 232	\$ 236	\$ 1,136	Shoreline Community	21	21	21	21	22	106	Total	\$ 239	\$ 244	\$ 248	\$ 253	\$ 258	\$ 1,242
Project Number and Fiscal Year					Total																																		
18-02	19-02	20-02	21-02	22-02																																			
2017-18	2018-19	2019-20	2020-21	2021-22																																			
C/C Tax	\$ 218	\$ 223	\$ 227	\$ 232	\$ 236	\$ 1,136																																	
Shoreline Community	21	21	21	21	22	106																																	
Total	\$ 239	\$ 244	\$ 248	\$ 253	\$ 258	\$ 1,242																																	

<p>Project xx-03 Street Light Pole Replacements Replace end-of-life street light poles throughout the City.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																						
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-03</th> <th>19-03</th> <th>20-03</th> <th>21-03</th> <th>22-03</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 212</td> <td>\$ 216</td> <td>\$ 221</td> <td>\$ 225</td> <td>\$ 230</td> <td>\$ 1,104</td> </tr> <tr> <td>Shoreline Community</td> <td>\$ 20</td> <td>\$ 20</td> <td>\$ 21</td> <td>\$ 21</td> <td>\$ 21</td> <td>\$ 103</td> </tr> <tr> <td>Total</td> <td>\$ 232</td> <td>\$ 236</td> <td>\$ 242</td> <td>\$ 246</td> <td>\$ 251</td> <td>\$ 1,207</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-03	19-03	20-03	21-03	22-03	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 212	\$ 216	\$ 221	\$ 225	\$ 230	\$ 1,104	Shoreline Community	\$ 20	\$ 20	\$ 21	\$ 21	\$ 21	\$ 103	Total	\$ 232	\$ 236	\$ 242	\$ 246	\$ 251	\$ 1,207
Project Number and Fiscal Year					Total																																		
18-03	19-03	20-03	21-03	22-03																																			
2017-18	2018-19	2019-20	2020-21	2021-22																																			
C/C Tax	\$ 212	\$ 216	\$ 221	\$ 225	\$ 230	\$ 1,104																																	
Shoreline Community	\$ 20	\$ 20	\$ 21	\$ 21	\$ 21	\$ 103																																	
Total	\$ 232	\$ 236	\$ 242	\$ 246	\$ 251	\$ 1,207																																	

Non-Discretionary Projects

(in thousands of dollars)

<p>Project xx-04 Water System Improvements and Recycled Water System Improvements Scheduled replacement of water and recycled water system components and minor unscheduled improvements to the City's water system. For FY 2017-18 - \$230k onetime funding to replace 5 water transmission main magmeters as well as legacy variable frequency drives in water pump</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD																													
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-04</th> <th>19-04</th> <th>20-04</th> <th>21-04</th> <th>22-04</th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>2018-19</td> <td>2019-20</td> <td>2020-21</td> <td>2021-22</td> <td></td> </tr> <tr> <td style="text-align: right;">\$ 846</td> <td style="text-align: right;">\$ 627</td> <td style="text-align: right;">\$ 639</td> <td style="text-align: right;">\$ 652</td> <td style="text-align: right;">\$ 665</td> <td style="text-align: right;">\$ 3,429</td> </tr> <tr> <td>Total</td> <td>\$ 846</td> <td>\$ 627</td> <td>\$ 639</td> <td>\$ 652</td> <td>\$ 3,429</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-04	19-04	20-04	21-04	22-04	2017-18	2018-19	2019-20	2020-21	2021-22		\$ 846	\$ 627	\$ 639	\$ 652	\$ 665	\$ 3,429	Total	\$ 846	\$ 627	\$ 639	\$ 652	\$ 3,429
Project Number and Fiscal Year					Total																									
18-04	19-04	20-04	21-04	22-04																										
2017-18	2018-19	2019-20	2020-21	2021-22																										
\$ 846	\$ 627	\$ 639	\$ 652	\$ 665	\$ 3,429																									
Total	\$ 846	\$ 627	\$ 639	\$ 652	\$ 3,429																									
Water (Includes Water Capacity Charges)	\$ 846 \$ 627 \$ 639 \$ 652 \$ 665 \$ 3,429																													
Total	\$ 846 \$ 627 \$ 639 \$ 652 \$ 665 \$ 3,429																													

<p>Project xx-05 Wastewater System Improvements Unscheduled improvements/repairs to the City's wastewater collection and pumping system.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD																													
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-05</th> <th>19-05</th> <th>20-05</th> <th>21-05</th> <th>22-05</th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>2018-19</td> <td>2019-20</td> <td>2020-21</td> <td>2021-22</td> <td></td> </tr> <tr> <td style="text-align: right;">\$ 158</td> <td style="text-align: right;">\$ 162</td> <td style="text-align: right;">\$ 165</td> <td style="text-align: right;">\$ 168</td> <td style="text-align: right;">\$ 172</td> <td style="text-align: right;">\$ 825</td> </tr> <tr> <td>Total</td> <td>\$ 158</td> <td>\$ 162</td> <td>\$ 165</td> <td>\$ 168</td> <td>\$ 825</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-05	19-05	20-05	21-05	22-05	2017-18	2018-19	2019-20	2020-21	2021-22		\$ 158	\$ 162	\$ 165	\$ 168	\$ 172	\$ 825	Total	\$ 158	\$ 162	\$ 165	\$ 168	\$ 825
Project Number and Fiscal Year					Total																									
18-05	19-05	20-05	21-05	22-05																										
2017-18	2018-19	2019-20	2020-21	2021-22																										
\$ 158	\$ 162	\$ 165	\$ 168	\$ 172	\$ 825																									
Total	\$ 158	\$ 162	\$ 165	\$ 168	\$ 825																									
Wastewater (Includes Sewer Capacity Charges)	\$ 158 \$ 162 \$ 165 \$ 168 \$ 172 \$ 825																													
Total	\$ 158 \$ 162 \$ 165 \$ 168 \$ 172 \$ 825																													

<p>Project xx-06 Concrete Sidewalk/Curb Repairs Replace deteriorated sidewalks and repair concrete curbs, gutters, and sidewalks displaced by street tree growth, and/or failure of City-owned utilities. Improve concrete curb and gutter, median curb and valley gutter within the limits of annual street resurfacing and slurry seal program.</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes																													
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-06</th> <th>19-06</th> <th>20-06</th> <th>21-06</th> <th>22-06</th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>2018-19</td> <td>2019-20</td> <td>2020-21</td> <td>2021-22</td> <td></td> </tr> <tr> <td style="text-align: right;">\$ 649</td> <td style="text-align: right;">\$ 663</td> <td style="text-align: right;">\$ 676</td> <td style="text-align: right;">\$ 690</td> <td style="text-align: right;">\$ 704</td> <td style="text-align: right;">\$ 3,382</td> </tr> <tr> <td>Total</td> <td>\$ 649</td> <td>\$ 663</td> <td>\$ 676</td> <td>\$ 690</td> <td>\$ 3,382</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-06	19-06	20-06	21-06	22-06	2017-18	2018-19	2019-20	2020-21	2021-22		\$ 649	\$ 663	\$ 676	\$ 690	\$ 704	\$ 3,382	Total	\$ 649	\$ 663	\$ 676	\$ 690	\$ 3,382
Project Number and Fiscal Year					Total																									
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Total	\$ 649 \$ 663 \$ 676 \$ 690 \$ 704 \$ 3,382																													

Non-Discretionary Projects

(in thousands of dollars)

<p>Project xx-07 Parks Pathway Resurfacing Renovate various park pathways within City parks.</p>	<p>Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? TBD</p>																															
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-07</th> <th>19-07</th> <th>20-07</th> <th>21-07</th> <th>22-07</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 82</td> <td style="text-align: right;">\$ 84</td> <td style="text-align: right;">\$ 86</td> <td style="text-align: right;">\$ 87</td> <td style="text-align: right;">\$ 89</td> <td style="text-align: right;">\$ 428</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 82</td> <td style="text-align: right;">\$ 84</td> <td style="text-align: right;">\$ 86</td> <td style="text-align: right;">\$ 87</td> <td style="text-align: right;">\$ 89</td> <td style="text-align: right;">\$ 428</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-07	19-07	20-07	21-07	22-07	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 82	\$ 84	\$ 86	\$ 87	\$ 89	\$ 428	Total	\$ 82	\$ 84	\$ 86	\$ 87	\$ 89	\$ 428
Project Number and Fiscal Year					Total																											
18-07	19-07	20-07	21-07	22-07																												
2017-18	2018-19	2019-20	2020-21	2021-22																												
C/C Tax	\$ 82	\$ 84	\$ 86	\$ 87	\$ 89	\$ 428																										
Total	\$ 82	\$ 84	\$ 86	\$ 87	\$ 89	\$ 428																										

<p>Project xx-08 Shoreline Pathway, Roadway, Parking Improvements Correct drainage problems and damage due to differential settlement; provide pathway, roadway and parking related improvements.</p>	<p>Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? TBD</p>																															
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-08</th> <th>19-08</th> <th>20-08</th> <th>21-08</th> <th>22-08</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 195</td> <td style="text-align: right;">\$ 199</td> <td style="text-align: right;">\$ 203</td> <td style="text-align: right;">\$ 207</td> <td style="text-align: right;">\$ 211</td> <td style="text-align: right;">\$ 1,015</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 195</td> <td style="text-align: right;">\$ 199</td> <td style="text-align: right;">\$ 203</td> <td style="text-align: right;">\$ 207</td> <td style="text-align: right;">\$ 211</td> <td style="text-align: right;">\$ 1,015</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-08	19-08	20-08	21-08	22-08	2017-18	2018-19	2019-20	2020-21	2021-22		Shoreline Community	\$ 195	\$ 199	\$ 203	\$ 207	\$ 211	\$ 1,015	Total	\$ 195	\$ 199	\$ 203	\$ 207	\$ 211	\$ 1,015
Project Number and Fiscal Year					Total																											
18-08	19-08	20-08	21-08	22-08																												
2017-18	2018-19	2019-20	2020-21	2021-22																												
Shoreline Community	\$ 195	\$ 199	\$ 203	\$ 207	\$ 211	\$ 1,015																										
Total	\$ 195	\$ 199	\$ 203	\$ 207	\$ 211	\$ 1,015																										

<p>Project xx-09 Forestry Maintenance Program and Street Tree Replanting Contract to prune, remove, stump, purchase and plant approximately 800 to 1,000 medium to large trees within the City. Maintain trees damaged by freezing, disease, drought and other natural causes. Additional Shoreline Community funding will replace 105 trees annually over a 4-year period that are dead or dying due to high salt content in recycled water or other causes.</p>	<p>Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? TBD</p>																																						
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Total	\$ 447	\$ 456	\$ 465	\$ 474	\$ 484	\$ 2,326																																	

Non-Discretionary Projects

(in thousands of dollars)

<p>Project xx-10 Shoreline Landfill Cap Maintenance and Repairs Regulatory mandates of the Bay Area Air Quality Management District and the Regional Water Quality Control Board require the City to protect the integrity of the landfill cap and prevent surface emissions by regrading, filling, recompacting, and making other improvements.</p>	Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? TBD																															
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-10</th> <th>19-10</th> <th>20-10</th> <th>21-10</th> <th>22-10</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>Solid Waste</td> <td style="text-align: right;">\$ 134</td> <td style="text-align: right;">\$ 137</td> <td style="text-align: right;">\$ 140</td> <td style="text-align: right;">\$ 142</td> <td style="text-align: right;">\$ 145</td> <td style="text-align: right;">\$ 698</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 134</td> <td style="text-align: right;">\$ 137</td> <td style="text-align: right;">\$ 140</td> <td style="text-align: right;">\$ 142</td> <td style="text-align: right;">\$ 145</td> <td style="text-align: right;">\$ 698</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-10	19-10	20-10	21-10	22-10	2017-18	2018-19	2019-20	2020-21	2021-22		Solid Waste	\$ 134	\$ 137	\$ 140	\$ 142	\$ 145	\$ 698	Total	\$ 134	\$ 137	\$ 140	\$ 142	\$ 145	\$ 698
Project Number and Fiscal Year					Total																											
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Total	\$ 134	\$ 137	\$ 140	\$ 142	\$ 145	\$ 698																										

<p>Project xx-11 Developer Reimbursements Construction of street and utility improvements concurrent with private development. Adjacent properties benefiting from street and utility improvements will be required to reimburse the City for the improvements.</p>	Sponsor Department: Public Works Department Category: Miscellaneous Additional Annual O&M Costs: None Prevailing Wage Project? No																																																				
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-11</th> <th>19-11</th> <th>20-11</th> <th>21-11</th> <th>22-11</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 30</td> <td style="text-align: right;">\$ 31</td> <td style="text-align: right;">\$ 32</td> <td style="text-align: right;">\$ 32</td> <td style="text-align: right;">\$ 33</td> <td style="text-align: right;">\$ 158</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">30</td> <td style="text-align: right;">31</td> <td style="text-align: right;">32</td> <td style="text-align: right;">32</td> <td style="text-align: right;">33</td> <td style="text-align: right;">158</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">30</td> <td style="text-align: right;">31</td> <td style="text-align: right;">32</td> <td style="text-align: right;">32</td> <td style="text-align: right;">33</td> <td style="text-align: right;">158</td> </tr> <tr> <td>Storm Water Fund</td> <td style="text-align: right;">30</td> <td style="text-align: right;">31</td> <td style="text-align: right;">32</td> <td style="text-align: right;">32</td> <td style="text-align: right;">33</td> <td style="text-align: right;">158</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 120</td> <td style="text-align: right;">\$ 124</td> <td style="text-align: right;">\$ 128</td> <td style="text-align: right;">\$ 128</td> <td style="text-align: right;">\$ 132</td> <td style="text-align: right;">\$ 632</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-11	19-11	20-11	21-11	22-11	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 30	\$ 31	\$ 32	\$ 32	\$ 33	\$ 158	Water (Includes Water Capacity Charges)	30	31	32	32	33	158	Wastewater (Includes Sewer Capacity Charges)	30	31	32	32	33	158	Storm Water Fund	30	31	32	32	33	158	Total	\$ 120	\$ 124	\$ 128	\$ 128	\$ 132	\$ 632
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Storm Water Fund	30	31	32	32	33	158																																															
Total	\$ 120	\$ 124	\$ 128	\$ 128	\$ 132	\$ 632																																															

<p>Project xx-12 Street Lane Line and Legend Repainting Annual repainting of City street lane lines and legends.</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes																															
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-12</th> <th>19-12</th> <th>20-12</th> <th>21-12</th> <th>22-12</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 56</td> <td style="text-align: right;">\$ 378</td> <td style="text-align: right;">\$ 59</td> <td style="text-align: right;">\$ 393</td> <td style="text-align: right;">\$ 61</td> <td style="text-align: right;">\$ 947</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 56</td> <td style="text-align: right;">\$ 378</td> <td style="text-align: right;">\$ 59</td> <td style="text-align: right;">\$ 393</td> <td style="text-align: right;">\$ 61</td> <td style="text-align: right;">\$ 947</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-12	19-12	20-12	21-12	22-12	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 56	\$ 378	\$ 59	\$ 393	\$ 61	\$ 947	Total	\$ 56	\$ 378	\$ 59	\$ 393	\$ 61	\$ 947
Project Number and Fiscal Year					Total																											
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Total	\$ 56	\$ 378	\$ 59	\$ 393	\$ 61	\$ 947																										

Non-Discretionary Projects

(in thousands of dollars)

<p>Project xx-13 Landfill Gas/Leachate System Repairs and Improvements Annual repairs and improvements to large components of the landfill gas and leachate system.</p>	Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? TBD																															
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-13</th> <th>19-13</th> <th>20-13</th> <th>21-13</th> <th>22-13</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>Solid Waste</td> <td>\$ 134</td> <td>\$ 137</td> <td>\$ 140</td> <td>\$ 142</td> <td>\$ 145</td> <td>\$ 698</td> </tr> <tr> <td>Total</td> <td>\$ 134</td> <td>\$ 137</td> <td>\$ 140</td> <td>\$ 142</td> <td>\$ 145</td> <td>\$ 698</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-13	19-13	20-13	21-13	22-13	2017-18	2018-19	2019-20	2020-21	2021-22		Solid Waste	\$ 134	\$ 137	\$ 140	\$ 142	\$ 145	\$ 698	Total	\$ 134	\$ 137	\$ 140	\$ 142	\$ 145	\$ 698
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Solid Waste	\$ 134	\$ 137	\$ 140	\$ 142	\$ 145	\$ 698																										
Total	\$ 134	\$ 137	\$ 140	\$ 142	\$ 145	\$ 698																										

<p>Project xx-14 Facilities Maintenance Plan Repair, replace, or maintain City facilities (HVAC, roofs, carpets, plumbing, etc.).</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD																																						
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-14</th> <th>19-14</th> <th>20-14</th> <th>21-14</th> <th>22-14</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 549</td> <td>\$ 560</td> <td>\$ 572</td> <td>\$ 583</td> <td>\$ 595</td> <td>\$ 2,859</td> </tr> <tr> <td>Shoreline Community</td> <td>155</td> <td>158</td> <td>161</td> <td>164</td> <td>168</td> <td>806</td> </tr> <tr> <td>Total</td> <td>\$ 704</td> <td>\$ 718</td> <td>\$ 733</td> <td>\$ 747</td> <td>\$ 763</td> <td>\$ 3,665</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-14	19-14	20-14	21-14	22-14	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 549	\$ 560	\$ 572	\$ 583	\$ 595	\$ 2,859	Shoreline Community	155	158	161	164	168	806	Total	\$ 704	\$ 718	\$ 733	\$ 747	\$ 763	\$ 3,665
Project Number and Fiscal Year					Total																																		
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Total	\$ 704	\$ 718	\$ 733	\$ 747	\$ 763	\$ 3,665																																	

<p>Project xx-15 Annual Traffic Studies/NTMP Improvements/Bicycle Counts Funding for traffic calming devices on neighborhood, local, and residential streets in conformance with the Neighborhood Traffic Management Program, as well as annual bicycle counts and contracts with consultants regarding improving traffic flow. For FY 2017-18 - \$90k one time funding to update the traffic signal timing records.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes																															
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-15</th> <th>19-15</th> <th>20-15</th> <th>21-15</th> <th>22-15</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 239</td> <td>\$ 157</td> <td>\$ 160</td> <td>\$ 163</td> <td>\$ 166</td> <td>\$ 885</td> </tr> <tr> <td>Total</td> <td>\$ 239</td> <td>\$ 157</td> <td>\$ 160</td> <td>\$ 163</td> <td>\$ 166</td> <td>\$ 885</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-15	19-15	20-15	21-15	22-15	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 239	\$ 157	\$ 160	\$ 163	\$ 166	\$ 885	Total	\$ 239	\$ 157	\$ 160	\$ 163	\$ 166	\$ 885
Project Number and Fiscal Year					Total																											
18-15	19-15	20-15	21-15	22-15																												
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Total	\$ 239	\$ 157	\$ 160	\$ 163	\$ 166	\$ 885																										

Non-Discretionary Projects

(in thousands of dollars)

<p>Project xx-16 Maintenance Agreement for JPB/VTA Transit Center Reimbursement of City expenses by JPB/VTA.</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? No																															
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-16</th> <th>19-16</th> <th>20-16</th> <th>21-16</th> <th>22-16</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>Other (Reimbursement)</td> <td style="text-align: right;">\$ 61</td> <td style="text-align: right;">\$ 62</td> <td style="text-align: right;">\$ 63</td> <td style="text-align: right;">\$ 65</td> <td style="text-align: right;">\$ 66</td> <td style="text-align: right;">\$ 317</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 61</td> <td style="text-align: right;">\$ 62</td> <td style="text-align: right;">\$ 63</td> <td style="text-align: right;">\$ 65</td> <td style="text-align: right;">\$ 66</td> <td style="text-align: right;">\$ 317</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-16	19-16	20-16	21-16	22-16	2017-18	2018-19	2019-20	2020-21	2021-22		Other (Reimbursement)	\$ 61	\$ 62	\$ 63	\$ 65	\$ 66	\$ 317	Total	\$ 61	\$ 62	\$ 63	\$ 65	\$ 66	\$ 317
Project Number and Fiscal Year					Total																											
18-16	19-16	20-16	21-16	22-16																												
2017-18	2018-19	2019-20	2020-21	2021-22																												
Other (Reimbursement)	\$ 61	\$ 62	\$ 63	\$ 65	\$ 66	\$ 317																										
Total	\$ 61	\$ 62	\$ 63	\$ 65	\$ 66	\$ 317																										

<p>Project xx-17 Shoreline Infrastructure Maintenance Maintenance of water lines, sewer lines, storm drainage system, and water system supplying the sailing lake.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD																															
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-17</th> <th>19-17</th> <th>20-17</th> <th>21-17</th> <th>22-17</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 244</td> <td style="text-align: right;">\$ 249</td> <td style="text-align: right;">\$ 254</td> <td style="text-align: right;">\$ 259</td> <td style="text-align: right;">\$ 264</td> <td style="text-align: right;">\$ 1,270</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 244</td> <td style="text-align: right;">\$ 249</td> <td style="text-align: right;">\$ 254</td> <td style="text-align: right;">\$ 259</td> <td style="text-align: right;">\$ 264</td> <td style="text-align: right;">\$ 1,270</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-17	19-17	20-17	21-17	22-17	2017-18	2018-19	2019-20	2020-21	2021-22		Shoreline Community	\$ 244	\$ 249	\$ 254	\$ 259	\$ 264	\$ 1,270	Total	\$ 244	\$ 249	\$ 254	\$ 259	\$ 264	\$ 1,270
Project Number and Fiscal Year					Total																											
18-17	19-17	20-17	21-17	22-17																												
2017-18	2018-19	2019-20	2020-21	2021-22																												
Shoreline Community	\$ 244	\$ 249	\$ 254	\$ 259	\$ 264	\$ 1,270																										
Total	\$ 244	\$ 249	\$ 254	\$ 259	\$ 264	\$ 1,270																										

<p>Project xx-18 Planned and Emergency Facilities Projects Emergency and Planned Facilities Projects that are currently not covered by xx-14, but are vital to the City's infrastructure.</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD																																						
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-18</th> <th>19-18</th> <th>20-18</th> <th>21-18</th> <th>22-18</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 550</td> <td style="text-align: right;">\$ 561</td> <td style="text-align: right;">\$ 572</td> <td style="text-align: right;">\$ 584</td> <td style="text-align: right;">\$ 250</td> <td style="text-align: right;">\$ 2,517</td> </tr> <tr> <td>GF Reserve-At Risk Lease Evaluation Fund</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 345</td> <td style="text-align: right;">\$ 345</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 550</td> <td style="text-align: right;">\$ 561</td> <td style="text-align: right;">\$ 572</td> <td style="text-align: right;">\$ 584</td> <td style="text-align: right;">\$ 595</td> <td style="text-align: right;">\$ 2,862</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-18	19-18	20-18	21-18	22-18	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 550	\$ 561	\$ 572	\$ 584	\$ 250	\$ 2,517	GF Reserve-At Risk Lease Evaluation Fund	\$ -	\$ -	\$ -	\$ -	\$ 345	\$ 345	Total	\$ 550	\$ 561	\$ 572	\$ 584	\$ 595	\$ 2,862
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Non-Discretionary Projects

(in thousands of dollars)

<p>Projects 19-19 & 21-19 Biennial Park Renovations/Improvements Biennial repairs and improvements to City parks.</p> <p>Projects 18-19, 20-19 & 22-19 Biennial Median Renovations and Roadway Landscape Renovations Biennial repairs and improvements to City landscaped medians and roadway landscaping. For FY 2017-18 - \$250k one time funding for Castro Medians and Plaza Center construction items.</p>	<p>Sponsor Department: Community Services Department</p> <p>Category: Parks and Recreation</p> <p>Additional Annual O&M Costs: None Prevailing Wage Project? TBD</p>																															
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-19</th> <th>19-19</th> <th>20-19</th> <th>21-19</th> <th>22-19</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 340</td> <td style="text-align: right;">\$ 112</td> <td style="text-align: right;">\$ 76</td> <td style="text-align: right;">\$ 116</td> <td style="text-align: right;">\$ 79</td> <td style="text-align: right;">\$ 723</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 340</td> <td style="text-align: right;">\$ 112</td> <td style="text-align: right;">\$ 76</td> <td style="text-align: right;">\$ 116</td> <td style="text-align: right;">\$ 79</td> <td style="text-align: right;">\$ 723</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-19	19-19	20-19	21-19	22-19	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 340	\$ 112	\$ 76	\$ 116	\$ 79	\$ 723	Total	\$ 340	\$ 112	\$ 76	\$ 116	\$ 79	\$ 723
Project Number and Fiscal Year					Total																											
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Total	\$ 340	\$ 112	\$ 76	\$ 116	\$ 79	\$ 723																										

<p>Projects 19-20 & 21-20 Biennial Good Neighbor Fence (GNF) Replacements Funding to replace fencing between City parks and private property.</p>	<p>Sponsor Department: Community Services Department</p> <p>Category: Parks and Recreation</p> <p>Additional Annual O&M Costs: None Prevailing Wage Project? No</p>																															
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>19-20</th> <th>21-20</th> <th colspan="3"></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 37</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 39</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 76</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 37</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 39</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 76</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	19-20	21-20				2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ -	\$ 37	\$ -	\$ 39	\$ -	\$ 76	Total	\$ -	\$ 37	\$ -	\$ 39	\$ -	\$ 76
Project Number and Fiscal Year					Total																											
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Total	\$ -	\$ 37	\$ -	\$ 39	\$ -	\$ 76																										

<p>Projects 18-20 , 20-20 & 22-20 Biennial Real Estate Technical and Legal Services Funding for appraisals, environmental reports, surveys, and lease preparation/review services for City Real Estate activity.</p>	<p>Sponsor Department: Public Works Department</p> <p>Category: Miscellaneous</p> <p>Additional Annual O&M Costs: None Prevailing Wage Project? No</p>																																													
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-20</th> <th>20-20</th> <th>22-20</th> <th colspan="2"></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 18</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 19</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20</td> <td style="text-align: right;">\$ 57</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 9</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 9</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 9</td> <td style="text-align: right;">\$ 27</td> </tr> <tr> <td>Park Land</td> <td style="text-align: right;">\$ 46</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 48</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 50</td> <td style="text-align: right;">\$ 144</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 73</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 76</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 79</td> <td style="text-align: right;">\$ 228</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-20	20-20	22-20			2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 18	\$ -	\$ 19	\$ -	\$ 20	\$ 57	Shoreline Community	\$ 9	\$ -	\$ 9	\$ -	\$ 9	\$ 27	Park Land	\$ 46	\$ -	\$ 48	\$ -	\$ 50	\$ 144	Total	\$ 73	\$ -	\$ 76	\$ -	\$ 79	\$ 228
Project Number and Fiscal Year					Total																																									
18-20	20-20	22-20																																												
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Shoreline Community	\$ 9	\$ -	\$ 9	\$ -	\$ 9	\$ 27																																								
Park Land	\$ 46	\$ -	\$ 48	\$ -	\$ 50	\$ 144																																								
Total	\$ 73	\$ -	\$ 76	\$ -	\$ 79	\$ 228																																								

Non-Discretionary Projects

(in thousands of dollars)

Project xx-21 Miscellaneous Water Main/Service Line Replacement Replace corroded and/or undersized water main pipes on various streets. The replacements include water services, fire hydrants and saddle replacements.	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs:		None		Prevailing Wage Project?	
Project Number and Fiscal Year						
Funding Sources						
	18-21	19-21	20-21	21-21	22-21	
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Water (Includes Water Capacity Charges)	\$ 2,533	\$ 2,584	\$ 2,636	\$ 2,688	\$ 2,742	\$ 13,183
Total	\$ 2,533	\$ 2,584	\$ 2,636	\$ 2,688	\$ 2,742	\$ 13,183

Project xx-22 Miscellaneous Storm/Sanitary Sewer Main Replacement Repair and replace storm and sanitary sewer pipes, manholes and systems identified by the City's annual line televising program.	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs:		None		Prevailing Wage Project?	
Project Number and Fiscal Year						
Funding Sources						
	18-22	19-22	20-22	21-22	22-22	
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Wastewater (Includes Sewer Capacity Charges)	\$ 1,585	\$ 1,616	\$ 1,649	\$ 1,682	\$ 1,715	\$ 8,247
Total	\$ 1,585	\$ 1,616	\$ 1,649	\$ 1,682	\$ 1,715	\$ 8,247

Projects xx-23 TDA Projects Various bike and pedestrian related projects.	Sponsor Department: Public Works Department					
	Category: Traffic, Parking and Transportation					
	Additional Annual O&M Costs:		None		Prevailing Wage Project?	
Project Number and Fiscal Year						
Funding Sources						
	18-23	19-23	20-23	21-23	22-23	
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
C/C Tax	\$ 10	\$ 10	\$ 10	\$ 10	\$ 10	\$ 50
Transportation Development Act (TDA) Funding	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 250
Total	\$ 60	\$ 60	\$ 60	\$ 60	\$ 60	\$ 300

Non-Discretionary Projects

(in thousands of dollars)

<p>Projects 19-24 & 21-24 Biennial ADA Improvements to City Facilities Continuation of efforts to implement ADA improvements at City facilities. Project is now funded every other year.</p>	Sponsor Department: Public Works Department/City Manager's Office Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? Yes/TBD																	
<p>Projects 18-24, 20-24 & 22-24 Biennial Installation of ADA Curb Ramps Install approximately 10 ADA-compliant curb ramps throughout the City.</p>																		
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-24</th> <th>19-24</th> <th>20-24</th> <th>21-24</th> <th>22-24</th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>2018-19</td> <td>2019-20</td> <td>2020-21</td> <td>2021-22</td> <td></td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-24	19-24	20-24	21-24	22-24	2017-18	2018-19	2019-20	2020-21	2021-22	
Project Number and Fiscal Year					Total													
18-24	19-24	20-24	21-24	22-24														
2017-18	2018-19	2019-20	2020-21	2021-22														
C/C Tax	\$ 64 \$ 93 \$ 67 \$ 97 \$ 69 \$ 390																	
Total	\$ 64 \$ 93 \$ 67 \$ 97 \$ 69 \$ 390																	

<p>Project xx-25 Annual New Energy Conservation Measures Fund energy conservation efforts in City facilities.</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD																	
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-25</th> <th>19-25</th> <th>20-25</th> <th>21-25</th> <th>22-25</th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>2018-19</td> <td>2019-20</td> <td>2020-21</td> <td>2021-22</td> <td></td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-25	19-25	20-25	21-25	22-25	2017-18	2018-19	2019-20	2020-21	2021-22	
Project Number and Fiscal Year					Total													
18-25	19-25	20-25	21-25	22-25														
2017-18	2018-19	2019-20	2020-21	2021-22														
C/C Tax	\$ 91 \$ 187 \$ 95 \$ 194 \$ 99 \$ 666																	
Total	\$ 91 \$ 187 \$ 95 \$ 194 \$ 99 \$ 666																	

<p>Projects 19-26 & 21-26 Biennial Tennis Court Resurfacing Periodic routine resurfacing of tennis courts at the following parks: Cuesta, Rengstorff, Cooper, Stevenson, Sylvan and Whisman.</p>	Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? Yes																	
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th></th> <th>19-26</th> <th></th> <th>21-26</th> <th></th> </tr> </thead> <tbody> <tr> <td>2017-18</td> <td>2018-19</td> <td>2019-20</td> <td>2020-21</td> <td>2021-22</td> <td></td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total		19-26		21-26		2017-18	2018-19	2019-20	2020-21	2021-22	
Project Number and Fiscal Year					Total													
	19-26		21-26															
2017-18	2018-19	2019-20	2020-21	2021-22														
C/C Tax	\$ - \$ 87 \$ - \$ 91 \$ - \$ 178																	
Total	\$ - \$ 87 \$ - \$ 91 \$ - \$ 178																	

Non-Discretionary Projects

(in thousands of dollars)

<p>Projects 18-26, 20-26 & 22-26 Biennial PMP Recertification Field inspection of all arterial and collector streets as required by the Metropolitan Transportation Commission (MTC).</p>	<p>Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? No</p>																														
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-26</th> <th></th> <th>20-26</th> <th></th> <th>22-26</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 72</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 75</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 78</td> <td style="text-align: right;">\$ 225</td> </tr> <tr> <td style="text-align: right;">\$ 72</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 75</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 78</td> <td style="text-align: right;">\$ 225</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-26		20-26		22-26		2017-18	2018-19	2019-20	2020-21	2021-22	Total	\$ 72	\$ -	\$ 75	\$ -	\$ 78	\$ 225	\$ 72	\$ -	\$ 75	\$ -	\$ 78	\$ 225
Project Number and Fiscal Year																															
18-26		20-26		22-26																											
2017-18	2018-19	2019-20	2020-21	2021-22	Total																										
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\$ 72	\$ -	\$ 75	\$ -	\$ 78	\$ 225																										
C/C Tax																															
Total																															

<p>Project xx-27 Intersection Traffic Signal System - Major Replacements and Upgrades (Intersection TBD) Annual project to replace/upgrade one existing traffic signal and controller that are at the end of their useful lives.</p>	<p>Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes</p>																														
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-27</th> <th>19-27</th> <th>20-27</th> <th>21-27</th> <th>22-27</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">394</td> <td style="text-align: right;">402</td> <td style="text-align: right;">410</td> <td style="text-align: right;">418</td> <td style="text-align: right;">427</td> <td style="text-align: right;">2,051</td> </tr> <tr> <td style="text-align: right;">\$ 394</td> <td style="text-align: right;">\$ 402</td> <td style="text-align: right;">\$ 410</td> <td style="text-align: right;">\$ 418</td> <td style="text-align: right;">\$ 427</td> <td style="text-align: right;">\$ 2,051</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-27	19-27	20-27	21-27	22-27		2017-18	2018-19	2019-20	2020-21	2021-22	Total	394	402	410	418	427	2,051	\$ 394	\$ 402	\$ 410	\$ 418	\$ 427	\$ 2,051
Project Number and Fiscal Year																															
18-27	19-27	20-27	21-27	22-27																											
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\$ 394	\$ 402	\$ 410	\$ 418	\$ 427	\$ 2,051																										
Vehicle Registration Fee (VRF) - Measure B Funding																															
Total																															

<p>Project xx-28 North Bayshore Semi-Annual Traffic Counts Perform traffic counts in the North Bayshore area to support the Transportation Demand Management (TDM) goals.</p>	<p>Sponsor Department: Community Development Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No</p>																														
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-28</th> <th>19-28</th> <th>20-28</th> <th>21-28</th> <th>22-28</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 156</td> <td style="text-align: right;">\$ 159</td> <td style="text-align: right;">\$ 162</td> <td style="text-align: right;">\$ 166</td> <td style="text-align: right;">\$ 169</td> <td style="text-align: right;">\$ 812</td> </tr> <tr> <td style="text-align: right;">\$ 156</td> <td style="text-align: right;">\$ 159</td> <td style="text-align: right;">\$ 162</td> <td style="text-align: right;">\$ 166</td> <td style="text-align: right;">\$ 169</td> <td style="text-align: right;">\$ 812</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-28	19-28	20-28	21-28	22-28		2017-18	2018-19	2019-20	2020-21	2021-22	Total	\$ 156	\$ 159	\$ 162	\$ 166	\$ 169	\$ 812	\$ 156	\$ 159	\$ 162	\$ 166	\$ 169	\$ 812
Project Number and Fiscal Year																															
18-28	19-28	20-28	21-28	22-28																											
2017-18	2018-19	2019-20	2020-21	2021-22	Total																										
\$ 156	\$ 159	\$ 162	\$ 166	\$ 169	\$ 812																										
\$ 156	\$ 159	\$ 162	\$ 166	\$ 169	\$ 812																										
Shoreline Community																															
Total																															

Non-Discretionary Projects

(in thousands of dollars)

<p>Project xx-29 Annual Regional Public Safety Conversion of the City's Public Safety radio infrastructure in support of the Silicon Valley Regional Interoperability Authority's (SVRIA's) Regional Communications System (RCS) project.</p>	Sponsor Department: Police Department Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No																															
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-29</th> <th>19-29</th> <th>20-29</th> <th>21-29</th> <th>22-29</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ 750</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ 750</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-29	19-29	20-29	21-29	22-29	2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 750	Total	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 750
Project Number and Fiscal Year					Total																											
18-29	19-29	20-29	21-29	22-29																												
2017-18	2018-19	2019-20	2020-21	2021-22																												
C/C Tax	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 750																										
Total	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 750																										

<p>Project xx-30 (18-31 and 18-32) Information Technology Projects (1-5 Separate Projects Per Fiscal Year) For descriptions of the various information technology projects, please see the information technology memorandum in Attachment 1.</p>	Sponsor Department: Information Technology Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No																																																																									
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Project Number and Fiscal Year					Total																																																																					
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**Proposed FY 2017-18 and Planned FY 2018-19 through FY 2021-22
Discretionary Projects**
(in thousands of dollars)

Proj. No.	Discretionary Projects	Budget				
		2017-18	2018-19	2019-20	2020-21	2021-22
18-33	CPA MainStage Sound System	232				
18-34	Wyandotte Park, Construction	2,580				
18-35	Pickleball Courts	75				
18-36	All-Inclusive Playground	1,000				
18-37	Shoreline Golf Turf Improvements	125				
18-38	Rengstorff Park - Aquatics Center Replacement, Design	2,800				
18-39	Stevens Creek Trail Extension from Dale/Heatherstone Way to West Remington Drive, 4 City Discussion	250				
18-40	CPA MainStage Catwalk & Balcony Rail Fall Protection	64				
18-41	Fire/Police Training and Classroom Facility at Fire Station 5, Design	644				
18-42	Shorebird Way & Charleston Road Recycled Water Extension & Water System Improvements, Design	150				
18-43	Shoreline Boulevard Interim Bus Lane and Utility Improvements, Phase I Construction	12,164				
18-44	Rengstorff Ave and Leghorn St Traffic Signal and Geometric Modifications	565				
18-45	San Antonio and Bayshore Traffic Signal and Geometric Modifications	805				
18-46	Streetlighting from California/Escuela/Shoreline Study	120				
18-47	Shoreline Bus Lane Property Acquisition	4,260				
18-48	Colony Connection to Permanente Creek Trail	1,156				
18-49	2017/18 City Bridges and Culverts Structural Inspection and Repairs	350				
18-50	FS #4 Fire Training Tower Rehabilitation	365				
18-51	MOC Security Upgrades	320				
18-52	Lower Stevens Creek Levee Improvements	2,940				
18-53	South Bay Salt Pond Restoration Project - Mountain View Ponds Components	4,975				
18-54	Charleston Slough Improvement - Environmental Clearance	277				
18-55	San Ramon and San Marcos Inflow and Infiltration Study	150				
18-56	Water and Sewer Capacity Analysis	190				
18-57	Solid Waste Agreement, Phase I	70				
18-58	Library Automated Materials Handling System Upgrade	106				
18-59	Library CENIC Network Implementation	145				
18-60	Library Space Modifications, Construction	3,820				
18-61	IT Project: Microwave Backup Network	164				
18-62	IT Project: Business Continuity Planning and Disaster Recovery Plan	57				
18-63	IT Project: Elec Rec Mgmt System	215				
18-64	IT Project: Application Pool	54				
18-65	Transit Center Master Plan Next Steps/Implementation Items	1,000				
18-66	City Hall Remodel - 4th Floor IT and Fire	1,800				
18-67	Bike Lane Improvement Project (Location TBD)	300				
18-68	Grant Road and Sleeper Intersection Study	50				

**Proposed FY 2017-18 and Planned FY 2018-19 through FY 2021-22
Discretionary Projects**
(in thousands of dollars)

Proj. No.	Discretionary Projects	Budget				
		2017-18	2018-19	2019-20	2020-21	2021-22
19-31	Stierlin Road Bicycle and Pedestrian Improvements, Construction		1,405			
19-32	Charleston Road Improvements, Design		2,365			
19-33	Middlefield Road Improvements, between Rengstorff Avenue to Shoreline Boulevard		1,550			
19-34	Mayfield/San Antonio Ped/Bike Tunnel, Preliminary Design		3,200			
19-35	Latham/Church Bike Boulevard, Castro St/Highway 237 AND Showers Dr/Escuela Ave, Design and Construction (Phase I)		645			
19-36	Shoreline Boulevard Interim Bus Lane and Utility Improvements, Phase II Construction		350			
19-37	Police/Fire Administration Building Expansion, Design		2,000			
19-38	City Hall Remodel - 2nd Floor		600			
19-39	Interceptor Force Trunk Main Rehabilitation, Construction, Phase II (PS to MH)		1,500			
19-40	Shorebird Way & Charleston Road Recycled Water Extension & Water System Improvements, Construction		850			
19-41	Water & Sewer Main Replacement Crossing Hwy 101 at Three Locations, Construction (1 Water Main)		1,600			
19-42	Well Abandonment (10 and 17) and Well Siting Study		620			
19-43	2018/19 City Bridges and Culverts Structural Inspection and Repairs		230			
19-44	Leong Drive Water and Sewer Main Replacement, Construction		9,020			
19-45	Solid Waste Agreement, Phase II		280			
19-46	Upgrades to Irrigation Pump Station, Phase I		130			
19-47	Amphitheatre Pump Station, Evaluation and Repair		1,200			
19-48	Long Term Sewage Pump Station Repairs		1,500			
19-49	San Antonio Area Sewer Improvements, Construction		1,350			
19-50	Water System Operations Study and Transmission Main Condition Assessment		170			
19-51	Police Parking Lot Expansion		235			
19-52	Street Reconstruction Project (Street TBD)		1,000			
19-53	Cross Culvert Removal and Storm Drain Extensions		500			
19-54	Crosswalk Improvements		300			
19-55	Citywide Trash Capture, Phase II		3,000			
19-56	Stevens Creek Trail Extension from Dale/Heatherstone Way to West Remington Drive, Design		2,000			
19-57	400 San Antonio Road - New Mini Park		3,000			
19-58	South Whisman Area Park, Construction		4,670			
19-59	Traffic Operations Center Feasibility Study		130			
19-60	El Monte Corridor Study		100			
19-61	Mountain View Center for the Performing Arts SecondStage Addition and Seating Improvements, Design		400			

**Proposed FY 2017-18 and Planned FY 2018-19 through FY 2021-22
Discretionary Projects**
(in thousands of dollars)

Proj. No.	Discretionary Projects	Budget				
		2017-18	2018-19	2019-20	2020-21	2021-22
20-31	Fire/Police Training and Classroom Facility at Fire Station 5, Construction			2,510		
20-32	Ellis Street to Light Rail Trail			304		
20-33	Calderon Avenue Bike Lane - Phase II (from Mercy St to El Camino Real)			500		
20-34	NB Shoreline Blvd/101 Off-Ramp Realignment and Construction			20,500		
20-35	Shoreline Blvd at 101 Ped/Bike Overcrossing, Construction			20,000		
20-36	Project Management Database			245		
20-37	Water & Sewer Main Replacement Crossing Hwy 101 at Three Locations, Construction (2 Water Mains and 1 Sewer Main)			5,032		
20-38	Middlefield Road Sewer Replacement			5,750		
20-39	Sewer Master Plan Update			235		
20-40	Upgrades to Irrigation Pump Station, Phase II			1,065		
20-41	Potable Water Well Construction (New Well at Rengstorff)			2,000		
20-42	Water Master Plan Update			300		
20-43	Charleston Pump Station, Evaluation and Repair			1,000		
20-44	Rengstorff Park - Maintenance and Tennis Buildings Replacement - Design			1,300		
20-45	Signage Program for Shoreline at Mountain View - Implementation of Shoreline Master Plan			100		
20-46	Street Reconstruction Project (Street TBD)			1,000		
20-47	Cross Culvert Removal and Storm Drain Extensions			510		
20-48	Citywide Trash Capture, Phase III			4,000		
20-49	Bike Lane Improvement Project (Location TBD)			300		
20-50	Mountain View Center for the Performing Arts SecondStage Addition and Seating Improvements, Construction			3,110		
21-31	Zone 3 Well Replacement				2,400	
21-32	Coast Casey Pump Station, Evaluation and Repair				1,000	
21-33	Moffett Blvd - Sewer Main Flow Reversal				5,410	
21-34	Central Sewage Trunk Main Rehabilitation				3,600	
21-35	Shoreline Blvd. Pathway (Villa St to Wright Ave), Construction				3,200	
21-36	Pedestrian Master Plan Update				320	
21-37	Charleston Road Improvements, Construction				16,110	
21-38	2020/21 City Bridges and Culverts Structural Inspection and				350	
21-39	Rengstorff Park - Aquatics Center Replacement - Construction				15,300	
21-40	Street Reconstruction Project (Street TBD)				1,000	
21-41	Cross Culvert Removal and Storm Drain Extensions				520	
21-42	Crosswalk Improvements				400	

**Proposed FY 2017-18 and Planned FY 2018-19 through FY 2021-22
Discretionary Projects**
(in thousands of dollars)

Proj. No.	Discretionary Projects	Budget				
		2017-18	2018-19	2019-20	2020-21	2021-22
22-31	Rengstorff Park - Maintenance and Tennis Buildings					5,000
22-32	Ada and Sylvan Avenue Sewer Main Replacement					1,000
22-33	High Level Ditch, Evaluation and Repair					230
22-34	Citywide Trash Capture, Phase IV					3,550
22-35	Street Reconstruction Project (Street TBD)					1,000
22-36	Cross Culvert Removal and Storm Drain Extensions					531
22-37	Bike Lane Improvement Project (Location TBD)					300
	Total: Discretionary Projects	44,338	45,900	69,761	49,610	11,611

Discretionary Projects

(in thousands of dollars)

<p>Project 18-33 CPA MainStage Sound System Upgrade of wiring, replacement of patch bays with a digital console, and replacement of speakers, amplifiers, and processors.</p>	<p>Sponsor Department: Community Services Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes</p>																														
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-33</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 232</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 232</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 232</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-33						2017-18	2018-19	2019-20	2020-21	2021-22	Total	\$ 232	\$ -	\$ -	\$ -	\$ -	\$ 232	Total	\$ -	\$ -	\$ -	\$ -	\$ 232
Project Number and Fiscal Year																															
18-33																															
2017-18	2018-19	2019-20	2020-21	2021-22	Total																										
\$ 232	\$ -	\$ -	\$ -	\$ -	\$ 232																										
Total	\$ -	\$ -	\$ -	\$ -	\$ 232																										

<p>Project 18-34 Wyandotte Park, Construction Construction of a new park at 2254 Wyandotte Street.</p>	<p>Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: \$15,000 Prevailing Wage Project? Yes</p>																														
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-34</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 2,580</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,580</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,580</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-34						2017-18	2018-19	2019-20	2020-21	2021-22	Total	\$ 2,580	\$ -	\$ -	\$ -	\$ -	\$ 2,580	Total	\$ -	\$ -	\$ -	\$ -	\$ 2,580
Project Number and Fiscal Year																															
18-34																															
2017-18	2018-19	2019-20	2020-21	2021-22	Total																										
\$ 2,580	\$ -	\$ -	\$ -	\$ -	\$ 2,580																										
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,580																										

<p>Project 18-35 Pickleball Courts Construction of three dedicated Pickleball Courts. Preferred site is adjacent to the practice tennis wall at Rengstorff Park. Staff propose expanding the wall ball and tennis warm up area at Rengstorff Park. This will allow for 2-3 dedicated Pickleball Courts.</p>	<p>Sponsor Department: Community Services Department Category: Parks and Recreation Additional Annual O&M Costs: \$2,000 Prevailing Wage Project? Yes</p>																														
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-35</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 75</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 75</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 75</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-35						2017-18	2018-19	2019-20	2020-21	2021-22	Total	\$ 75	\$ -	\$ -	\$ -	\$ -	\$ 75	Total	\$ -	\$ -	\$ -	\$ -	\$ 75
Project Number and Fiscal Year																															
18-35																															
2017-18	2018-19	2019-20	2020-21	2021-22	Total																										
\$ 75	\$ -	\$ -	\$ -	\$ -	\$ 75																										
Total	\$ -	\$ -	\$ -	\$ -	\$ 75																										

Discretionary Projects

(in thousands of dollars)

<p>Project 18-36 All-Inclusive Playground Partner with the outside agency to build a playground that goes above and beyond ADA compliance to accommodate those with physical, mental, and developmental challenges.</p>	Sponsor Department: Community Services Department					
	Category: Parks and Recreation					
	Additional Annual O&M Costs: TBD				Prevailing Wage Project? Yes	
Project Number and Fiscal Year						
18-36						
Funding Sources	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Park Land	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Total	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000

<p>Project 18-37 Shoreline Golf Turf Improvements Level 5 tee boxes, refurbish bunkers, make irrigation and drainage improvements, and connect the existing weather station to the central irrigation computer.</p>	Sponsor Department: Community Services Department					
	Category: Parks and Recreation					
	Additional Annual O&M Costs: None				Prevailing Wage Project? Yes	
Project Number and Fiscal Year						
18-37						
Funding Sources	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Shoreline Community	\$ 125	\$ -	\$ -	\$ -	\$ -	\$ 125
Total	\$ 125	\$ -	\$ -	\$ -	\$ -	\$ 125

<p>Project 18-38 and 21-39 Rengstorff Park - Aquatics Center Replacement, Design and Construction Design and construct the replacement of the existing Rengstorff Park Aquatics Center building and pool. This project includes a construction of the replacement for the existing Aquatics building and pools to provide a modern, energy efficient and code compliant facility that will provide greater aquatic program services to the public. It also includes a new electrical service to the building. The project includes the construction of a shade structure and various amenities on the pool deck. The proposed replacement building will continue to include public restrooms that are accessed from the outside of the Aquatics building.</p>	Sponsor Department: Public Works Department					
	Category: Facilities					
	Additional Annual O&M Costs: None				Prevailing Wage Project? Yes	
Project Number and Fiscal Year						
18-38						
21-39						
Funding Sources	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Park Land	\$ 2,800	\$ -	\$ -	\$ 15,300	\$ -	\$ 18,100
Total	\$ 2,800	\$ -	\$ -	\$ 15,300	\$ -	\$ 18,100

Discretionary Projects

(in thousands of dollars)

<p>Project 18-39 Stevens Creek Trail Extension from Dale/Heatherstone Way to West Remington Drive, 4 City Discussion Make introductions to neighboring 4 cities to set up a funding study and design plan for the new extension.</p>	Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? No																															
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-39</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ 250</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 250</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 250</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 250</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-39					2017-18	2018-19	2019-20	2020-21	2021-22		Park Land	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250	Total	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250
Project Number and Fiscal Year					Total																											
18-39																																
2017-18	2018-19	2019-20	2020-21	2021-22																												
Park Land	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250																										
Total	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250																										

<p>Project 18-40 CPA MainStage Catwalk & Balcony Rail Fall Protection Improve handrails and fall protection in overhead work areas at Center for the Performing Arts MainStage in order to meet OSHA requirements. The improvements were indicated by a third party, SRI, as part of an annual inspection of the facility.</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes																															
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-40</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 64</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 64</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 64</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 64</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-40					2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 64	\$ -	\$ -	\$ -	\$ -	\$ 64	Total	\$ 64	\$ -	\$ -	\$ -	\$ -	\$ 64
Project Number and Fiscal Year					Total																											
18-40																																
2017-18	2018-19	2019-20	2020-21	2021-22																												
C/C Tax	\$ 64	\$ -	\$ -	\$ -	\$ -	\$ 64																										
Total	\$ 64	\$ -	\$ -	\$ -	\$ -	\$ 64																										

<p>Project 18-41 and 20-31 Fire/Police Training and Classroom Facility at Fire Station 5, Design and Construction Design and construct a new stand-alone modular training and classroom facility at the back of FS #5 in Shoreline.</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes																															
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-41</th> <th></th> <th>20-31</th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 644</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,510</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,154</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 644</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,510</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,154</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-41		20-31			2017-18	2018-19	2019-20	2020-21	2021-22		Shoreline Community	\$ 644	\$ -	\$ 2,510	\$ -	\$ -	\$ 3,154	Total	\$ 644	\$ -	\$ 2,510	\$ -	\$ -	\$ 3,154
Project Number and Fiscal Year					Total																											
18-41		20-31																														
2017-18	2018-19	2019-20	2020-21	2021-22																												
Shoreline Community	\$ 644	\$ -	\$ 2,510	\$ -	\$ -	\$ 3,154																										
Total	\$ 644	\$ -	\$ 2,510	\$ -	\$ -	\$ 3,154																										

Discretionary Projects

(in thousands of dollars)

<p>Project 18-42 and 19-40 Shorebird Way & Charleston Road Recycled Water Extension & Water System Improvements, Design and Construction Per the Recycled Water System Expansion Feasibility Study, extend recycled water on Shorebird and Charleston Road. Construct a new water main between Shorebird Way & Charleston Rd to provide looping of the water system.</p>	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs: TBD	Prevailing Wage Project? Yes				
Funding Sources	Project Number and Fiscal Year					
	18-42	19-40				
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Shoreline Community	\$ 150	\$ 850	\$ -	\$ -	\$ -	\$ 1,000
Total	\$ 150	\$ 850	\$ -	\$ -	\$ -	\$ 1,000

<p>Projects 18-43 and 19-36 Shoreline Boulevard Interim Bus Lane and Utility Improvements, Construction Construct the interim reversible bus lane along Shoreline Boulevard from Middlefield Road to Space Park Way, including improvements to replace water and sewer mains along Shoreline Blvd from Middlefield Road (except freeway crossing) to Space Park Way. The reversible bus lane project is a proposal in the North Bayshore Precise Plan to reduce single occupancy vehicles commuting to work in North Bayshore.</p>	Sponsor Department: Public Works Department					
	Category: Traffic, Parking and Transportation					
	Additional Annual O&M Costs: None	Prevailing Wage Project? Yes				
Funding Sources	Project Number and Fiscal Year					
	18-43	19-36				
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Water (Includes Water Capacity Charges)	\$ 86	\$ 350	\$ -	\$ -	\$ -	\$ 436
Water - NBS Development Impact Fees	\$ 1,414	\$ -	\$ -	\$ -	\$ -	\$ 1,414
Wastewater (Includes Sewer Capacity Charges)	\$ 358	\$ -	\$ -	\$ -	\$ -	\$ 358
Sewer - NBS Development Impact Fees	\$ 269	\$ -	\$ -	\$ -	\$ -	\$ 269
Shoreline Community	\$ 10,037	\$ -	\$ -	\$ -	\$ -	\$ 10,037
Total	\$ 12,164	\$ 350	\$ -	\$ -	\$ -	\$ 12,514

<p>Project 18-44 Rengstorff Ave and Leghorn St Traffic Signal and Geometric Modifications Intersection improvements at Rengstorff and Leghorn; geometric and signal modifications required per North Bayshore Precise Plan mitigation measures.</p>	Sponsor Department: Public Works Department					
	Category: Traffic, Parking and Transportation					
	Additional Annual O&M Costs: None	Prevailing Wage Project? Yes				
Funding Sources	Project Number and Fiscal Year					
	18-44					
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Shoreline Community	\$ 565	\$ -	\$ -	\$ -	\$ -	\$ 565
Total	\$ 565	\$ -	\$ -	\$ -	\$ -	\$ 565

Discretionary Projects

(in thousands of dollars)

<p>Project 18-45 San Antonio and Bayshore Traffic Signal and Geometric Modifications Intersection improvements at San Antonio Road and Bayshore Parkway; geometric and signal modifications required per North Bayshore Precise Plan mitigation measures.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes																										
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-45</th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 805</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 805</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 805</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 805</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-45	2017-18	2018-19	2019-20	2020-21	2021-22	Shoreline Community	\$ 805	\$ -	\$ -	\$ -	\$ -	\$ 805	Total	\$ 805	\$ -	\$ -	\$ -	\$ -	\$ 805
Project Number and Fiscal Year					Total																						
18-45	2017-18	2018-19	2019-20	2020-21		2021-22																					
Shoreline Community	\$ 805	\$ -	\$ -	\$ -	\$ -	\$ 805																					
Total	\$ 805	\$ -	\$ -	\$ -	\$ -	\$ 805																					

<p>Project 18-46 Streetlighting from California/Escuela/Shoreline Study Install additional streetlighting along California Street, Escuela Avenue and Shoreline Blvd. as identified in California/Escuela/Shoreline Complete Streets Study. These lights were recommended to improve visibility for pedestrians and bicycles in this area.</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes																										
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-46</th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ 120</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 120</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 120</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 120</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-46	2017-18	2018-19	2019-20	2020-21	2021-22	CIP Reserve	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ 120	Total	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ 120
Project Number and Fiscal Year					Total																						
18-46	2017-18	2018-19	2019-20	2020-21		2021-22																					
CIP Reserve	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ 120																					
Total	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ 120																					

<p>Project 18-47 Shoreline Bus Lane Property Acquisition Funds for property acquisition and other costs associated with acquiring right-of-way to construct the reversible bus lane project on Shoreline Blvd between Middlefield Rd and Pear Ave.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No																										
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-47</th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 4,260</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,260</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 4,260</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,260</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-47	2017-18	2018-19	2019-20	2020-21	2021-22	Shoreline Community	\$ 4,260	\$ -	\$ -	\$ -	\$ -	\$ 4,260	Total	\$ 4,260	\$ -	\$ -	\$ -	\$ -	\$ 4,260
Project Number and Fiscal Year					Total																						
18-47	2017-18	2018-19	2019-20	2020-21		2021-22																					
Shoreline Community	\$ 4,260	\$ -	\$ -	\$ -	\$ -	\$ 4,260																					
Total	\$ 4,260	\$ -	\$ -	\$ -	\$ -	\$ 4,260																					

Discretionary Projects

(in thousands of dollars)

<p>Project 18-48 Colony Connection to Permanente Creek Trail Construct a 300 foot Caltrans Class 1 trail connection between existing Permanente Creek Trail north of Old Middlefield Road to eastern terminus of Colony Street. Trail would be 10 feet wide with 2 by 2 foot wide shoulders.</p>	Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																			
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-48</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ 578</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 578</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 578</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 578</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 1,156</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,156</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-48					2017-18	2018-19	2019-20	2020-21	2021-22		CIP Reserve	\$ 578	\$ -	\$ -	\$ -	\$ 578	Shoreline Community	\$ 578	\$ -	\$ -	\$ -	\$ 578	Total	\$ 1,156	\$ -	\$ -	\$ -	\$ 1,156
Project Number and Fiscal Year					Total																															
18-48																																				
2017-18	2018-19	2019-20	2020-21	2021-22																																
CIP Reserve	\$ 578	\$ -	\$ -	\$ -	\$ 578																															
Shoreline Community	\$ 578	\$ -	\$ -	\$ -	\$ 578																															
Total	\$ 1,156	\$ -	\$ -	\$ -	\$ 1,156																															

<p>Project 18-49 and 19-43 and 21-38 City Bridges and Culverts Structural Inspection and Repairs Funding for structural inspections of City-owned vehicular and pedestrian bridges, culverts, tunnels and observation decks that are not inspected through the Caltrans Bridge Inspection Program. These facilities were last inspected in 2013. National Bridge Inspection Standards allow inspections at intervals not to exceed 48 months.</p>	Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? Yes																													
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-49</th> <th>19-43</th> <th></th> <th>21-38</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 350</td> <td style="text-align: right;">\$ 230</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 350</td> <td style="text-align: right;">\$ 930</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 350</td> <td style="text-align: right;">\$ 230</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 350</td> <td style="text-align: right;">\$ 930</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-49	19-43		21-38		2017-18	2018-19	2019-20	2020-21	2021-22		C/C Tax	\$ 350	\$ 230	\$ -	\$ 350	\$ 930	Total	\$ 350	\$ 230	\$ -	\$ 350	\$ 930
Project Number and Fiscal Year					Total																									
18-49	19-43		21-38																											
2017-18	2018-19	2019-20	2020-21	2021-22																										
C/C Tax	\$ 350	\$ 230	\$ -	\$ 350	\$ 930																									
Total	\$ 350	\$ 230	\$ -	\$ 350	\$ 930																									

<p>Project 18-50 Fire Station #4 Fire Training Tower Rehabilitation The Fire Training Tower located at Fire Station 4 is in need of major repairs in order to maintain its functionality to provide practical training to firefighters.</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD																													
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>18-50</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th></th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ 365</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 365</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 365</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 365</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	18-50					2017-18	2018-19	2019-20	2020-21	2021-22		CIP Reserve	\$ 365	\$ -	\$ -	\$ -	\$ 365	Total	\$ 365	\$ -	\$ -	\$ -	\$ 365
Project Number and Fiscal Year					Total																									
18-50																														
2017-18	2018-19	2019-20	2020-21	2021-22																										
CIP Reserve	\$ 365	\$ -	\$ -	\$ -	\$ 365																									
Total	\$ 365	\$ -	\$ -	\$ -	\$ 365																									

Discretionary Projects

(in thousands of dollars)

<p>Project 18-51 MOC Security Upgrades Review MOC security for potential upgrades, including improved perimeter fencing, additional security for the Whisman Reservoir, and enhanced security for the front entrance and administration building.</p>	Sponsor Department: Public Works Department Category: Miscellaneous Additional Annual O&M Costs: None Prevailing Wage Project? No																																														
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-51</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 120</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 120</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td>\$ 150</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 150</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td>\$ 50</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 50</td> </tr> <tr> <td>Total</td> <td>\$ 320</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 320</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-51						2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ 120	Water (Includes Water Capacity Charges)	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 150	Wastewater (Includes Sewer Capacity Charges)	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 50	Total	\$ 320	\$ -	\$ -	\$ -	\$ -	\$ 320
Project Number and Fiscal Year																																															
18-51																																															
2017-18	2018-19	2019-20	2020-21	2021-22	Total																																										
C/C Tax	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ 120																																									
Water (Includes Water Capacity Charges)	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 150																																									
Wastewater (Includes Sewer Capacity Charges)	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 50																																									
Total	\$ 320	\$ -	\$ -	\$ -	\$ -	\$ 320																																									

<p>Project 18-52 Lower Stevens Creek Levee Improvements This project improves the existing levee segments at the north of Crittenden Lane. The levee is not FEMA certified. The project will provide flood protection needed for the area under the existing condition and the future sea level rise condition.</p>	Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-52</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td>\$ 2,940</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 2,940</td> </tr> <tr> <td>Total</td> <td>\$ 2,940</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 2,940</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-52						2017-18	2018-19	2019-20	2020-21	2021-22	Total	Shoreline Community	\$ 2,940	\$ -	\$ -	\$ -	\$ -	\$ 2,940	Total	\$ 2,940	\$ -	\$ -	\$ -	\$ -	\$ 2,940
Project Number and Fiscal Year																																	
18-52																																	
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Shoreline Community	\$ 2,940	\$ -	\$ -	\$ -	\$ -	\$ 2,940																											
Total	\$ 2,940	\$ -	\$ -	\$ -	\$ -	\$ 2,940																											

<p>Project 18-53 South Bay Salt Pond Restoration Project - Mountain View Ponds Components This project funds the City's planning, coordination, design, and management tasks to support the Mountain View Ponds components of the South Bay Salt Pond Restoration project. It also includes the budget to cost share with the US Fish and Wildcat services for this project.</p>	Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-53</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td>\$ 4,975</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 4,975</td> </tr> <tr> <td>Total</td> <td>\$ 4,975</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 4,975</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-53						2017-18	2018-19	2019-20	2020-21	2021-22	Total	Shoreline Community	\$ 4,975	\$ -	\$ -	\$ -	\$ -	\$ 4,975	Total	\$ 4,975	\$ -	\$ -	\$ -	\$ -	\$ 4,975
Project Number and Fiscal Year																																	
18-53																																	
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Shoreline Community	\$ 4,975	\$ -	\$ -	\$ -	\$ -	\$ 4,975																											
Total	\$ 4,975	\$ -	\$ -	\$ -	\$ -	\$ 4,975																											

Discretionary Projects

(in thousands of dollars)

<p>Project 18-54 Charleston Slough Improvement - Environmental Clearance Contract with consultant to prepare documents to meet environmental clearance for City project to restore 53 acres of tidal marsh at Charleston Slough.</p>	Sponsor Department: Public Works Department Category: Regulatory Requirements Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-54</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 277</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 277</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 277</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 277</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-54						2017-18	2018-19	2019-20	2020-21	2021-22	Total	Shoreline Community	\$ 277	\$ -	\$ -	\$ -	\$ -	\$ 277	Total	\$ 277	\$ -	\$ -	\$ -	\$ -	\$ 277
Project Number and Fiscal Year																																	
18-54																																	
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Shoreline Community	\$ 277	\$ -	\$ -	\$ -	\$ -	\$ 277																											
Total	\$ 277	\$ -	\$ -	\$ -	\$ -	\$ 277																											

<p>Project 18-55 San Ramon and San Marcos Inflow and Infiltration Study Examine existing system to determine source of existing inflow/infiltration issue and develop recommended alternatives for reduction.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-55</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 150</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 150</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 150</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-55						2017-18	2018-19	2019-20	2020-21	2021-22	Total	Wastewater (Includes Sewer Capacity Charges)	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 150	Total	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 150
Project Number and Fiscal Year																																	
18-55																																	
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Wastewater (Includes Sewer Capacity Charges)	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 150																											
Total	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ 150																											

<p>Project 18-56 Water and Sewer Capacity Analysis Funding to perform various hydraulic modeling of the water and sewer systems to analyze impacts from development.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No																																							
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-56</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ 95</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 95</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ 95</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 95</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 190</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 190</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-56						2017-18	2018-19	2019-20	2020-21	2021-22	Total	Water (Includes Water Capacity Charges)	\$ 95	\$ -	\$ -	\$ -	\$ -	\$ 95	Wastewater (Includes Sewer Capacity Charges)	\$ 95	\$ -	\$ -	\$ -	\$ -	\$ 95	Total	\$ 190	\$ -	\$ -	\$ -	\$ -	\$ 190
Project Number and Fiscal Year																																								
18-56																																								
2017-18	2018-19	2019-20	2020-21	2021-22	Total																																			
Water (Includes Water Capacity Charges)	\$ 95	\$ -	\$ -	\$ -	\$ -	\$ 95																																		
Wastewater (Includes Sewer Capacity Charges)	\$ 95	\$ -	\$ -	\$ -	\$ -	\$ 95																																		
Total	\$ 190	\$ -	\$ -	\$ -	\$ -	\$ 190																																		

Discretionary Projects

(in thousands of dollars)

<p>Project 18-57 and 19-45 Solid Waste Agreement, Phase I and II Develop new hauling, processing and landfill agreements for all solid waste and recycling activities. All current agreements expire at the end of 2021. Consultant assistance will be needed to develop new agreements.</p>	Sponsor Department: Public Works Department Category: Miscellaneous Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-57</th> <th>19-45</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Solid Waste</td> <td>\$ 70</td> <td>\$ 280</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 350</td> </tr> <tr> <td>Total</td> <td>\$ 70</td> <td>\$ 280</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 350</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-57	19-45					2017-18	2018-19	2019-20	2020-21	2021-22	Total	Solid Waste	\$ 70	\$ 280	\$ -	\$ -	\$ -	\$ 350	Total	\$ 70	\$ 280	\$ -	\$ -	\$ -	\$ 350
Project Number and Fiscal Year																																	
18-57	19-45																																
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Solid Waste	\$ 70	\$ 280	\$ -	\$ -	\$ -	\$ 350																											
Total	\$ 70	\$ 280	\$ -	\$ -	\$ -	\$ 350																											

<p>Project 18-58 Library Automated Materials Handling System Upgrade Project would be a major upgrade to the library's automated materials handling system provided by MK Solutions Inc.</p>	Sponsor Department: Library/IT Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-58</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 106</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 106</td> </tr> <tr> <td>Total</td> <td>\$ 106</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 106</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-58						2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ 106	\$ -	\$ -	\$ -	\$ -	\$ 106	Total	\$ 106	\$ -	\$ -	\$ -	\$ -	\$ 106
Project Number and Fiscal Year																																	
18-58																																	
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
C/C Tax	\$ 106	\$ -	\$ -	\$ -	\$ -	\$ 106																											
Total	\$ 106	\$ -	\$ -	\$ -	\$ -	\$ 106																											

<p>Project 18-59 Library CENIC Network Implementation Funds for the library to join CENIC (Corporation for Education Network Initiatives in California), a non-profit California corporation that provides a world-class network to over 20 million users in K-12 schools, community colleges, the California State University system, and public libraries.</p>	Sponsor Department: Library/IT Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No																																							
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-59</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 121</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 121</td> </tr> <tr> <td>Grant Funding</td> <td>\$ 24</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 24</td> </tr> <tr> <td>Total</td> <td>\$ 145</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 145</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-59						2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ 121	\$ -	\$ -	\$ -	\$ -	\$ 121	Grant Funding	\$ 24	\$ -	\$ -	\$ -	\$ -	\$ 24	Total	\$ 145	\$ -	\$ -	\$ -	\$ -	\$ 145
Project Number and Fiscal Year																																								
18-59																																								
2017-18	2018-19	2019-20	2020-21	2021-22	Total																																			
C/C Tax	\$ 121	\$ -	\$ -	\$ -	\$ -	\$ 121																																		
Grant Funding	\$ 24	\$ -	\$ -	\$ -	\$ -	\$ 24																																		
Total	\$ 145	\$ -	\$ -	\$ -	\$ -	\$ 145																																		

Discretionary Projects

(in thousands of dollars)

<p>Project 18-60 Library Space Modifications, Construction Construction phase to implement modifications in the Children's Service Area, enclosure of the open ceiling between first floor and second floor, relocation of Children's Services staff, and addition of study rooms and meeting space on the second floor.</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: TBD Prevailing Wage Project? TBD																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-60</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community Public Benefit</td> <td style="text-align: right;">\$ 3,820</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,820</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 3,820</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,820</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-60						2017-18	2018-19	2019-20	2020-21	2021-22	Total	Shoreline Community Public Benefit	\$ 3,820	\$ -	\$ -	\$ -	\$ -	\$ 3,820	Total	\$ 3,820	\$ -	\$ -	\$ -	\$ -	\$ 3,820
Project Number and Fiscal Year																																	
18-60																																	
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Shoreline Community Public Benefit	\$ 3,820	\$ -	\$ -	\$ -	\$ -	\$ 3,820																											
Total	\$ 3,820	\$ -	\$ -	\$ -	\$ -	\$ 3,820																											

<p>Project 18-61 IT Project: Microwave Backup Network Transfer from CIP 10-18: Project will fund the installation of a wireless, microwave network between the three major facilities used by City staff.</p>	Sponsor Department: Information Technology Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No																																																												
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-61</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 50</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 50</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ 44</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 44</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ 44</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 44</td> </tr> <tr> <td>Solid Waste</td> <td style="text-align: right;">\$ 13</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 13</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 13</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 13</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 164</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 164</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-61						2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 50	Water (Includes Water Capacity Charges)	\$ 44	\$ -	\$ -	\$ -	\$ -	\$ 44	Wastewater (Includes Sewer Capacity Charges)	\$ 44	\$ -	\$ -	\$ -	\$ -	\$ 44	Solid Waste	\$ 13	\$ -	\$ -	\$ -	\$ -	\$ 13	Shoreline Community	\$ 13	\$ -	\$ -	\$ -	\$ -	\$ 13	Total	\$ 164	\$ -	\$ -	\$ -	\$ -	\$ 164
Project Number and Fiscal Year																																																													
18-61																																																													
2017-18	2018-19	2019-20	2020-21	2021-22	Total																																																								
C/C Tax	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 50																																																							
Water (Includes Water Capacity Charges)	\$ 44	\$ -	\$ -	\$ -	\$ -	\$ 44																																																							
Wastewater (Includes Sewer Capacity Charges)	\$ 44	\$ -	\$ -	\$ -	\$ -	\$ 44																																																							
Solid Waste	\$ 13	\$ -	\$ -	\$ -	\$ -	\$ 13																																																							
Shoreline Community	\$ 13	\$ -	\$ -	\$ -	\$ -	\$ 13																																																							
Total	\$ 164	\$ -	\$ -	\$ -	\$ -	\$ 164																																																							

<p>Project 18-62 IT Project: Business Continuity Planning and Disaster Recovery Plan Transfer from CIP 10-18: Project will include minimizing interruptions to the City's ability to provide its services, ensuring the health and safety of all personnel, minimizing financial loss and being able to resume critical operations within a specified time after a disaster.</p>	Sponsor Department: Information Technology Category: Information Technology and Communication Additional Annual O&M Costs: None Prevailing Wage Project? No																																																												
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-62</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 17</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 17</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ 15</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 15</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ 15</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 15</td> </tr> <tr> <td>Solid Waste</td> <td style="text-align: right;">\$ 5</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 5</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 57</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 57</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-62						2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ 17	\$ -	\$ -	\$ -	\$ -	\$ 17	Water (Includes Water Capacity Charges)	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ 15	Wastewater (Includes Sewer Capacity Charges)	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ 15	Solid Waste	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ 5	Shoreline Community	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ 5	Total	\$ 57	\$ -	\$ -	\$ -	\$ -	\$ 57
Project Number and Fiscal Year																																																													
18-62																																																													
2017-18	2018-19	2019-20	2020-21	2021-22	Total																																																								
C/C Tax	\$ 17	\$ -	\$ -	\$ -	\$ -	\$ 17																																																							
Water (Includes Water Capacity Charges)	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ 15																																																							
Wastewater (Includes Sewer Capacity Charges)	\$ 15	\$ -	\$ -	\$ -	\$ -	\$ 15																																																							
Solid Waste	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ 5																																																							
Shoreline Community	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ 5																																																							
Total	\$ 57	\$ -	\$ -	\$ -	\$ -	\$ 57																																																							

Discretionary Projects

(in thousands of dollars)

<p>Project 18-63 IT Project: Electronic Records Mgmt System Transfer from CIP 12-18: This project will lay the foundation for a City-wide Electronic Records Management System (ERMS) that will include an agenda processing system module. This will give the City a solid foundation to migrate all documents and other data into the new system as a replacement for the various file storage</p>	<p>Sponsor Department: Information Technology</p> <p>Category: Information Technology and Communication</p> <p>Additional Annual O&M Costs: None</p> <p>Prevailing Wage Project? No</p>																																																												
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-63</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 120</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 120</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td>\$ 30</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 30</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td>\$ 30</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 30</td> </tr> <tr> <td>Solid Waste</td> <td>\$ 11</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 11</td> </tr> <tr> <td>Shoreline Community</td> <td>\$ 24</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 24</td> </tr> <tr> <td>Total</td> <td>\$ 215</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 215</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-63						2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ 120	Water (Includes Water Capacity Charges)	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ 30	Wastewater (Includes Sewer Capacity Charges)	\$ 30	\$ -	\$ -	\$ -	\$ -	\$ 30	Solid Waste	\$ 11	\$ -	\$ -	\$ -	\$ -	\$ 11	Shoreline Community	\$ 24	\$ -	\$ -	\$ -	\$ -	\$ 24	Total	\$ 215	\$ -	\$ -	\$ -	\$ -	\$ 215
Project Number and Fiscal Year																																																													
18-63																																																													
2017-18	2018-19	2019-20	2020-21	2021-22	Total																																																								
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Solid Waste	\$ 11	\$ -	\$ -	\$ -	\$ -	\$ 11																																																							
Shoreline Community	\$ 24	\$ -	\$ -	\$ -	\$ -	\$ 24																																																							
Total	\$ 215	\$ -	\$ -	\$ -	\$ -	\$ 215																																																							

<p>Project 18-64 IT Project: Application Pool Transfer from CIP 14-18: Funding for development of various applications used for interdepartmental workflows or other services.</p>	<p>Sponsor Department: Information Technology</p> <p>Category: Information Technology and Communication</p> <p>Additional Annual O&M Costs: None</p> <p>Prevailing Wage Project? No</p>																																														
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-64</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td>\$ 49</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 49</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td>\$ 3</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 3</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td>\$ 2</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 2</td> </tr> <tr> <td>Total</td> <td>\$ 54</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 54</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-64						2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ 49	\$ -	\$ -	\$ -	\$ -	\$ 49	Water (Includes Water Capacity Charges)	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ 3	Wastewater (Includes Sewer Capacity Charges)	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ 2	Total	\$ 54	\$ -	\$ -	\$ -	\$ -	\$ 54
Project Number and Fiscal Year																																															
18-64																																															
2017-18	2018-19	2019-20	2020-21	2021-22	Total																																										
C/C Tax	\$ 49	\$ -	\$ -	\$ -	\$ -	\$ 49																																									
Water (Includes Water Capacity Charges)	\$ 3	\$ -	\$ -	\$ -	\$ -	\$ 3																																									
Wastewater (Includes Sewer Capacity Charges)	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ 2																																									
Total	\$ 54	\$ -	\$ -	\$ -	\$ -	\$ 54																																									

<p>Project 18-65 Transit Center Master Plan Next Steps/Implementation Items Coordinate with development community on the potential for a public/private partnership regarding parking and to begin environmental clearance for Evelyn Street ramp and ped/bike undercrossing at Castro Street.</p>	<p>Sponsor Department: Public Works Department</p> <p>Category: Traffic, Parking and Transportation</p> <p>Additional Annual O&M Costs: None</p> <p>Prevailing Wage Project? No</p>																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th>18-65</th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community Public Benefit</td> <td>\$ 1,000</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 1,000</td> </tr> <tr> <td>Total</td> <td>\$ 1,000</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 1,000</td> </tr> </tbody> </table>	Project Number and Fiscal Year						18-65						2017-18	2018-19	2019-20	2020-21	2021-22	Total	Shoreline Community Public Benefit	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	Total	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000
Project Number and Fiscal Year																																	
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2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Shoreline Community Public Benefit	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000																											
Total	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000																											

Discretionary Projects

(in thousands of dollars)

Project 18-66 City Hall Remodel - 4th Floor IT and Fire Remodel existing storage and training areas of 4th Floor to be used by IT for new staff areas. Remodel existing Fire Dept areas of 4th Floor to include new conference room.	Sponsor Department: Public Works Department					
	Category: Facilities					
	Additional Annual O&M Costs: None		Prevailing Wage Project?		Yes	
Funding Sources	Project Number and Fiscal Year					
	18-66					
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
CIP Reserve	\$ 1,800		\$ -	\$ -	\$ -	\$ 1,800
Total	\$ 1,800	\$ -	\$ -	\$ -	\$ -	\$ 1,800

Project 18-67, 20-49 and 22-37 Bike Lane Improvement Project (Location TBD) Review, design and construction of bicycle improvements in various locations highlighted in the Bicycle Transportation Plan.	Sponsor Department: Public Works Department					
	Category: Traffic, Parking and Transportation					
	Additional Annual O&M Costs: None		Prevailing Wage Project?		Yes	
Funding Sources	Project Number and Fiscal Year					
	18-67		20-49		22-37	
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
C/C Tax	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ 300
GF Reserve-At Risk Lease Evaluation Fund	\$ -	\$ -	\$ 100	\$ -	\$ 75	\$ 175
GF Reserve-Parking Lot Sublease Fund	\$ -	\$ -	\$ 200	\$ -	\$ 225	\$ 425
Total	\$ 300	\$ -	\$ 300	\$ -	\$ 300	\$ 900

Project 18-68 Grant Road and Sleeper Intersection Study Study would evaluate all options with the goal to increase pedestrian crossing safety in the area.	Sponsor Department: Public Works Department					
	Category: Traffic, Parking and Transportation					
	Additional Annual O&M Costs: None		Prevailing Wage Project?		No	
Funding Sources	Project Number and Fiscal Year					
	18-68					
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
C/C Tax	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 50
Total	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ 50

Discretionary Projects

(in thousands of dollars)

<p>Project 19-31 Stierlin Road Bicycle and Pedestrian Improvements, Construction Construction of bicycle and pedestrian improvements along Stierlin Road between the Transit Center and Montecito Avenue, including improvements to the Castro/Moffett/Central intersection. Construction of the improvements should coincide with the completion of the 100 Moffett Boulevard private development project.</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																	
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-31</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,405</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,405</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,405</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,405</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-31						2017-18	2018-19	2019-20	2020-21	2021-22	Total	Shoreline Community	\$ -	\$ 1,405	\$ -	\$ -	\$ -	\$ 1,405	Total	\$ -	\$ 1,405	\$ -	\$ -	\$ -	\$ 1,405
Project Number and Fiscal Year																																		
	19-31																																	
	2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Shoreline Community	\$ -	\$ 1,405	\$ -	\$ -	\$ -	\$ 1,405																												
Total	\$ -	\$ 1,405	\$ -	\$ -	\$ -	\$ 1,405																												

<p>Project 19-32 and 21-37 Charleston Road Improvements, Design and Construction Design and construct road and surface improvements along Charleston Rd from Shoreline Blvd to Amphitheatre Pkwy as described in the North Bayshore Precise Plan and analyzed in the Charleston Road Improvements Feasibility Study.</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																								
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-32</th> <th></th> <th>21-37</th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,365</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 14,110</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 16,475</td> </tr> <tr> <td>Unidentified Funding</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,365</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 16,110</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 18,475</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-32		21-37				2017-18	2018-19	2019-20	2020-21	2021-22	Total	Shoreline Community	\$ -	\$ 2,365	\$ -	\$ 14,110	\$ -	\$ 16,475	Unidentified Funding	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000	Total	\$ -	\$ 2,365	\$ -	\$ 16,110	\$ -	\$ 18,475
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Shoreline Community	\$ -	\$ 2,365	\$ -	\$ 14,110	\$ -	\$ 16,475																																			
Unidentified Funding	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000																																			
Total	\$ -	\$ 2,365	\$ -	\$ 16,110	\$ -	\$ 18,475																																			

<p>Project 19-33 Middlefield Road Improvements, between Rengstorff Avenue to Shoreline Boulevard The Middlefield Road Improvements project would resurface the road and reconstruct the median island curbs on Middlefield Road from Rengstorff Avenue to Shoreline Boulevard. This roadway segment has a Pavement Condition Index (PCI) rating of 43 out of 100.</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																								
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-33</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 414</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 414</td> </tr> <tr> <td>OBAG (One Bay Area Grant) Funding</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,136</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,136</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,550</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,550</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-33						2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ -	\$ 414	\$ -	\$ -	\$ -	\$ 414	OBAG (One Bay Area Grant) Funding	\$ -	\$ 1,136	\$ -	\$ -	\$ -	\$ 1,136	Total	\$ -	\$ 1,550	\$ -	\$ -	\$ -	\$ 1,550
Project Number and Fiscal Year																																									
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C/C Tax	\$ -	\$ 414	\$ -	\$ -	\$ -	\$ 414																																			
OBAG (One Bay Area Grant) Funding	\$ -	\$ 1,136	\$ -	\$ -	\$ -	\$ 1,136																																			
Total	\$ -	\$ 1,550	\$ -	\$ -	\$ -	\$ 1,550																																			

Discretionary Projects

(in thousands of dollars)

<p>Project 19-34 Mayfield/San Antonio Ped/Bike Tunnel, Preliminary Design Prepare preliminary design and perform environmental studies for a pedestrian and bicycle tunnel under Central Expressway at Mayfield Ave to align with existing tunnel under the Caltrain Tracks at San Antonio Station per the</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No																																														
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-34</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 367</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 367</td> </tr> <tr> <td>Other Funding</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 633</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 633</td> </tr> <tr> <td>San Antonio Public Benefit</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,200</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,200</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,200</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,200</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-34					2017-18	2018-19	2019-20	2020-21	2021-22	Total	CIP Reserve	\$ -	\$ 367	\$ -	\$ -	\$ -	\$ 367	Other Funding	\$ -	\$ 633	\$ -	\$ -	\$ -	\$ 633	San Antonio Public Benefit	\$ -	\$ 2,200	\$ -	\$ -	\$ -	\$ 2,200	Total	\$ -	\$ 3,200	\$ -	\$ -	\$ -	\$ 3,200
Project Number and Fiscal Year																																															
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Other Funding	\$ -	\$ 633	\$ -	\$ -	\$ -	\$ 633																																									
San Antonio Public Benefit	\$ -	\$ 2,200	\$ -	\$ -	\$ -	\$ 2,200																																									
Total	\$ -	\$ 3,200	\$ -	\$ -	\$ -	\$ 3,200																																									

<p>Project 19-35 Latham/Church Bike Boulevard, Castro St/Highway 237 AND Showers Dr/Escuela Ave, Design and Construction (Phase I) Design and construct bike boulevard on Latham Street between Showers Drive and Escuela Ave. and between Castro and Highway 237. Design will be based on concept for entire length of Latham Street and Church Street, approved by Council.</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-35</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 645</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 645</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 645</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 645</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-35					2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ -	\$ 645	\$ -	\$ -	\$ -	\$ 645	Total	\$ -	\$ 645	\$ -	\$ -	\$ -	\$ 645
Project Number and Fiscal Year																																	
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2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
C/C Tax	\$ -	\$ 645	\$ -	\$ -	\$ -	\$ 645																											
Total	\$ -	\$ 645	\$ -	\$ -	\$ -	\$ 645																											

<p>Project 19-37 Police/Fire Administration Building Expansion, Design Placeholder funding for design of the expansion/renovations of the City's Police/Fire Administration Building.</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-37</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-37					2017-18	2018-19	2019-20	2020-21	2021-22	Total	CIP Reserve	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000	Total	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Project Number and Fiscal Year																																	
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CIP Reserve	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000																											
Total	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000																											

Discretionary Projects

(in thousands of dollars)

<p>Project 19-38 City Hall Remodel - 2nd Floor This project will remodel the Document Processing and Purchasing Manager work areas.</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: None Prevailing Wage Project? TBD																																	
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-38</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 600</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 600</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 600</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 600</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-38						2017-18	2018-19	2019-20	2020-21	2021-22	Total	CIP Reserve	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ 600	Total	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ 600
Project Number and Fiscal Year																																		
	19-38																																	
	2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
CIP Reserve	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ 600																												
Total	\$ -	\$ 600	\$ -	\$ -	\$ -	\$ 600																												

<p>Project 19-39 Interceptor Force Trunk Main Rehabilitation, Construction, Phase II (PS to MH) Funding for Phase II to rehabilitate 4,000 feet of the Interceptor Force Trunk Main between the Sewage Pump Station and the Palo Alto Interceptor Line.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																	
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-39</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,500</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-39						2017-18	2018-19	2019-20	2020-21	2021-22	Total	Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500	Total	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
Project Number and Fiscal Year																																		
	19-39																																	
	2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500																												
Total	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500																												

<p>Project 19-41 and 20-37 Water & Sewer Main Replacement Crossing Hwy 101 at Three Locations, Construction Construct the replacement of a new water and sewer main to cross under US 101 via bore and jack south of Shoreline Boulevard and a new water main that crosses US 101 at Rengstorff Avenue. The construction of a new 12 inch water main is also proposed to cross under US 101 via bore and jack from Macon Street to San Rafael Ave to improve reliability of providing water to the North Bayshore since all water sources are located south of US 101.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																															
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-41</th> <th>20-37</th> <th></th> <th></th> <th></th> </tr> <tr> <th></th> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,600</td> <td style="text-align: right;">\$ 3,374</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,974</td> </tr> <tr> <td>Water - NBS Development Impact Fees</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,658</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,658</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,600</td> <td style="text-align: right;">\$ 5,032</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 6,632</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-41	20-37					2017-18	2018-19	2019-20	2020-21	2021-22	Total	Water (Includes Water Capacity Charges)	\$ -	\$ 1,600	\$ 3,374	\$ -	\$ -	\$ 4,974	Water - NBS Development Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ 1,658	\$ -	\$ -	\$ 1,658	Total	\$ -	\$ 1,600	\$ 5,032	\$ -	\$ -	\$ 6,632
Project Number and Fiscal Year																																																
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Water (Includes Water Capacity Charges)	\$ -	\$ 1,600	\$ 3,374	\$ -	\$ -	\$ 4,974																																										
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Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ 1,658	\$ -	\$ -	\$ 1,658																																										
Total	\$ -	\$ 1,600	\$ 5,032	\$ -	\$ -	\$ 6,632																																										

Discretionary Projects

(in thousands of dollars)

<p>Project 19-42 Well Abandonment (10 and 17) and Well Siting Study Well 10 (Central Expwy and Rengstorff, constructed in 1956) is out of service due to water quality and mechanical issues. Well 17 (Rengstorff Park, constructed in 1960) is out of service due to mechanical issues and low production. Staff is recommending abandoning both wells. Well siting study for placement of new well at Rengstorff Park and additional Zone 3 Area Well.</p>	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs: None	Prevailing Wage Project? No				
Funding Sources	Project Number and Fiscal Year					
	19-42					
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Water (Includes Water Capacity Charges)	\$ -	\$ 620	\$ -	\$ -	\$ -	\$ 620
Total	\$ -	\$ 620	\$ -	\$ -	\$ -	\$ 620

<p>Project 19-44 Leong Drive Water and Sewer Main Replacement, Construction Replace water and sewer main, water services, sewer laterals, meters and cleanouts, and associated appurtenances on Leong Drive from Walker Drive to Fairchild Drive.</p>	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs: None	Prevailing Wage Project? Yes				
Funding Sources	Project Number and Fiscal Year					
	19-44					
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Water (Includes Water Capacity Charges)	\$ -	\$ 2,185	\$ -	\$ -	\$ -	\$ 2,185
Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ 6,835	\$ -	\$ -	\$ -	\$ 6,835
Total	\$ -	\$ 9,020	\$ -	\$ -	\$ -	\$ 9,020

<p>Project 19-46 and 20-40 Upgrades to Irrigation Pump Station, Phase I and II The Recycled Water Feasibility Study identified Phase I and Phase II improvements. Phase I: Replace pump 2 and 3 with VFD. Phase II: 325 HP upgrade to the IPS.</p>	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs: None	Prevailing Wage Project? Yes				
Funding Sources	Project Number and Fiscal Year					
	19-46	20-40				
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Water (Includes Water Capacity Charges)	\$ -	\$ 65	\$ 532	\$ -	\$ -	\$ 597
Shoreline Community	\$ -	\$ 65	\$ 533	\$ -	\$ -	\$ 598
Total	\$ -	\$ 130	\$ 1,065	\$ -	\$ -	\$ 1,195

Discretionary Projects

(in thousands of dollars)

<p>Project 19-47 Amphitheatre Pump Station, Evaluation and Repair The 2008 Storm Drain Pump Station Evaluation indicated deficiencies beginning 2018. New evaluation and repairs are needed to update the Amphitheatre Pump Station.</p>	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs: None		Prevailing Wage Project?		Yes	
	Project Number and Fiscal Year					
Funding Sources		19-47				
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Shoreline Community	\$ -	\$ 1,200	\$ -	\$ -	\$ -	\$ 1,200
Total	\$ -	\$ 1,200	\$ -	\$ -	\$ -	\$ 1,200

<p>Project 19-48 Long Term Sewage Pump Station Repairs Shoreline Sewer Pump Station Condition Assessment Project 14-32 recommended immediate and long term repairs for compliance and operational continuity. The immediate repairs were handled in CIP 17-48.</p>	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs: None		Prevailing Wage Project?		Yes	
	Project Number and Fiscal Year					
Funding Sources		19-48				
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500
Total	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500

<p>Project 19-49 San Antonio Area Sewer Improvements, Construction Project will address capacity deficiency in the existing sewer pipeline in the San Antonio area, and at the Alma Recorder adjacent to San Antonio Road and Showers Drive. The project includes increasing the capacity of the existing pipeline and sewer flow routing at Sondgroth Way, improvements to the Alma Recorder and the adjacent pipelines to improve data recording accuracy, and eliminating sewer back up from the downstream system.</p>	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs: None		Prevailing Wage Project?		Yes	
	Project Number and Fiscal Year					
Funding Sources		19-49				
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ 1,350	\$ -	\$ -	\$ -	\$ 1,350
Total	\$ -	\$ 1,350	\$ -	\$ -	\$ -	\$ 1,350

Discretionary Projects

(in thousands of dollars)

<p>Project 19-50 Water System Operations Study and Transmission Main Condition Assessment Study to respond/evaluate new demands on the water system due to NBS Precise Plan development including engineer's report to implement recommended installation of the Whisman Inter-zonal Improvements. Perform condition assessment of 21-inch CCP and Steel transmission water mains. Requires specialized equipment and consultant assistance. Inceptions involve taking mains out of service so there is operational risk planning that is required.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-50</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 170</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 170</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 170</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 170</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-50					2017-18	2018-19	2019-20	2020-21	2021-22	Total	Water (Includes Water Capacity Charges)	\$ -	\$ 170	\$ -	\$ -	\$ -	\$ 170	Total	\$ -	\$ 170	\$ -	\$ -	\$ -	\$ 170
Project Number and Fiscal Year																																	
	19-50																																
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Water (Includes Water Capacity Charges)	\$ -	\$ 170	\$ -	\$ -	\$ -	\$ 170																											
Total	\$ -	\$ 170	\$ -	\$ -	\$ -	\$ 170																											

<p>Project 19-51 Police Parking Lot Expansion Excavate and create additional paved surface in the southwest corner of the Police Department's parking lot adjacent to Oak Court and provide additional parking and storage capacity for property and equipment.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-51</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>GF Reserve-At Risk Lease Evaluation Fund</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-51					2017-18	2018-19	2019-20	2020-21	2021-22	Total	GF Reserve-At Risk Lease Evaluation Fund	\$ -	\$ 235	\$ -	\$ -	\$ -	\$ 235	Total	\$ -	\$ 235	\$ -	\$ -	\$ -	\$ 235
Project Number and Fiscal Year																																	
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2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
GF Reserve-At Risk Lease Evaluation Fund	\$ -	\$ 235	\$ -	\$ -	\$ -	\$ 235																											
Total	\$ -	\$ 235	\$ -	\$ -	\$ -	\$ 235																											

<p>Project 19-52, 20-46, 21-40 and 22-35 Street Reconstruction Project (Street TBD) Scope of the project includes removal of existing roadway pavement and construction of new sidewalk, curb, gutter, roadway pavement, and storm drainage system.</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-52</th> <th>20-46</th> <th>21-40</th> <th>22-35</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Gas Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 4,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 4,000</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-52	20-46	21-40	22-35		2017-18	2018-19	2019-20	2020-21	2021-22	Total	Gas Tax	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000	Total	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000
Project Number and Fiscal Year																																	
	19-52	20-46	21-40	22-35																													
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Gas Tax	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000																											
Total	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000																											

Discretionary Projects

(in thousands of dollars)

<p>Project 19-53, 20-47, 21-41 and 22-36 Cross Culvert Removal and Storm Drain Extensions Project scope includes removal of cross culverts, construction of new curb ramps, curb, gutter, roadway pavement and storm drainage.</p>	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs: None		Prevailing Wage Project?		Yes	
Project Number and Fiscal Year						
Funding Sources						
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Storm Drain Fund	\$ -	\$ 500	\$ 510	\$ 520	\$ 531	\$ 2,061
Total	\$ -	\$ 500	\$ 510	\$ 520	\$ 531	\$ 2,061

<p>Project 19-54 and 21-42 Crosswalk Improvements This project will enhance intersections to improve pedestrian and/or bicycle safety.</p>	Sponsor Department: Public Works Department					
	Category: Traffic, Parking and Transportation					
	Additional Annual O&M Costs: None		Prevailing Wage Project?		Yes	
Project Number and Fiscal Year						
Funding Sources						
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
GF Reserve-At Risk Lease Evaluation Fund	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ 200
GF Reserve-Parking Lot Sublease Fund	\$ -	\$ 100	\$ -	\$ 200	\$ -	\$ 300
C/C Tax	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ 200
Total	\$ -	\$ 300	\$ -	\$ 400	\$ -	\$ 700

<p>Project 19-55, 20-48 and 22-34 Citywide Trash Capture, Phase II, III and IV Provision C.10 of the NPDES permit requires the City of Mountain View to implement control measures and actions to reduce trash load from municipal separate storm sewer systems by 40% by 2014, 70% by 2017, 80% by 2019, and the equivalent of 100% by 2022. The installation of approved trash capturing devices in the City's storm drain system at Villa St. and Latham St. would help towards meeting these goals. Trash capture unit options include CDS, NSBB, or inlet</p>	Sponsor Department: Public Works Department					
	Category: Regulatory Requirements					
	Additional Annual O&M Costs: TBD		Prevailing Wage Project?		No	
Project Number and Fiscal Year						
Funding Sources						
	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Storm Drain Fund	\$ -	\$ 3,000	\$ 4,000	\$ -	\$ 3,550	\$ 10,550
Total	\$ -	\$ 3,000	\$ 4,000	\$ -	\$ 3,550	\$ 10,550

Discretionary Projects

(in thousands of dollars)

<p>Project 19-56 Stevens Creek Trail Extension from Dale/Heatherstone Way to West Remington Drive, Design</p> <p>This project will design the alignment determined feasible by the Four Cities Coordinated Stevens Creek Trail Feasibility Study from Dale/Heatherstone Way to West Remington Drive. This will be Mountain View's portion of the design.</p>	<p>Sponsor Department: Public Works Department</p> <p>Category: Parks and Recreation</p> <p>Additional Annual O&M Costs: None</p> <p>Prevailing Wage Project? No</p>																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-56</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-56					2017-18	2018-19	2019-20	2020-21	2021-22	Total	Park Land	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000	Total	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Project Number and Fiscal Year																																	
	19-56																																
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Park Land	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000																											
Total	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000																											

<p>Project 19-57 400 San Antonio Road - New Mini Park</p> <p>The project at 400 San Antonio Road is dedicating a park to the City. The park will be a mini-park located along the north side Fayette Drive immediately west of the SFPUC Hetch-Hetchy parcel, which is not included in the</p>	<p>Sponsor Department: Public Works Department</p> <p>Category: Parks and Recreation</p> <p>Additional Annual O&M Costs: TBD</p> <p>Prevailing Wage Project? Yes</p>																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-57</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,000</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-57					2017-18	2018-19	2019-20	2020-21	2021-22	Total	Park Land	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	Total	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000
Project Number and Fiscal Year																																	
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Park Land	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000																											
Total	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000																											

<p>Project 19-58 South Whisman Area Park, Construction</p> <p>Construction of a new park in the South Whisman Precise Plan Area.</p>	<p>Sponsor Department: Public Works Department</p> <p>Category: Parks and Recreation</p> <p>Additional Annual O&M Costs: TBD</p> <p>Prevailing Wage Project? Yes</p>																																							
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-58</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,456</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,456</td> </tr> <tr> <td>Unidentified Funding</td> <td></td> <td style="text-align: right;">\$ 2,214</td> <td></td> <td></td> <td></td> <td style="text-align: right;">\$ 2,214</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,670</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 4,670</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-58					2017-18	2018-19	2019-20	2020-21	2021-22	Total	Park Land	\$ -	\$ 2,456	\$ -	\$ -	\$ -	\$ 2,456	Unidentified Funding		\$ 2,214				\$ 2,214	Total	\$ -	\$ 4,670	\$ -	\$ -	\$ -	\$ 4,670
Project Number and Fiscal Year																																								
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Unidentified Funding		\$ 2,214				\$ 2,214																																		
Total	\$ -	\$ 4,670	\$ -	\$ -	\$ -	\$ 4,670																																		

Discretionary Projects

(in thousands of dollars)

<p>Project 19-59 Traffic Operations Center Feasibility Study The City's existing traffic signals, traffic signal infrastructure and traffic signal communications will be evaluated to determine what would be necessary to build a Traffic Operations Center (TOC) that would satisfy the need to communicate from a central location with all traffic signals within the City and to create a system that operates efficiently and is well</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-59</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 130</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 130</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 130</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 130</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-59					2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ -	\$ 130	\$ -	\$ -	\$ -	\$ 130	Total	\$ -	\$ 130	\$ -	\$ -	\$ -	\$ 130
Project Number and Fiscal Year																																	
	19-59																																
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
C/C Tax	\$ -	\$ 130	\$ -	\$ -	\$ -	\$ 130																											
Total	\$ -	\$ 130	\$ -	\$ -	\$ -	\$ 130																											

<p>Project 19-60 El Monte Corridor Study Study would evaluate all options with the goal to increase safety in the area.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-60</th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 100</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 100</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 100</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 100</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-60					2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 100	Total	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 100
Project Number and Fiscal Year																																	
	19-60																																
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
C/C Tax	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 100																											
Total	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ 100																											

<p>Project 19-61 and 20-50 Mountain View Center for the Performing Arts SecondStage Addition and Seating Improvements, Design and Construction Redesign and Construction of a 1,800 square foot addition to allow concurrent use of the Main Stage and SecondStage and increase marketability and use of the CPA. Design and construct moveable risers to improve capacity and use of space.</p>	Sponsor Department: Public Works Department Category: Facilities Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th>19-61</th> <th>20-50</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>GF Reserve-At Risk Lease Evaluation Fund</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 400</td> <td style="text-align: right;">\$ 3,110</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,510</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 400</td> <td style="text-align: right;">\$ 3,110</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,510</td> </tr> </tbody> </table>	Project Number and Fiscal Year							19-61	20-50				2017-18	2018-19	2019-20	2020-21	2021-22	Total	GF Reserve-At Risk Lease Evaluation Fund	\$ -	\$ 400	\$ 3,110	\$ -	\$ -	\$ 3,510	Total	\$ -	\$ 400	\$ 3,110	\$ -	\$ -	\$ 3,510
Project Number and Fiscal Year																																	
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Total	\$ -	\$ 400	\$ 3,110	\$ -	\$ -	\$ 3,510																											

Discretionary Projects

(in thousands of dollars)

<p>Project 20-32 Ellis Street to Light Rail Trail Design and construct a Caltrans Class 1 trail (approximately 400 LF) along the San Francisco Public Utilities Commission Hetch Hetchy right-of-way connecting Ellis Street to the light rail tracks.</p>	Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th colspan="3">20-32</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Transportation Oriented Development (TOD)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 304</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 304</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 304</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 304</td> </tr> </tbody> </table>	Project Number and Fiscal Year								20-32				2017-18	2018-19	2019-20	2020-21	2021-22	Total	Transportation Oriented Development (TOD)	\$ -	\$ -	\$ 304	\$ -	\$ -	\$ 304	Total	\$ -	\$ -	\$ 304	\$ -	\$ -	\$ 304
Project Number and Fiscal Year																																	
		20-32																															
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Transportation Oriented Development (TOD)	\$ -	\$ -	\$ 304	\$ -	\$ -	\$ 304																											
Total	\$ -	\$ -	\$ 304	\$ -	\$ -	\$ 304																											

<p>Project 20-33 Calderon Avenue Bike Lane - Phase II (from Mercy Street to El Camino Real) Provide a designated bicycle path on Calderon Avenue that will conform to the Calderon Street Master Plan from Mercy Street to El Camino.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th colspan="3">20-33</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> </tr> </tbody> </table>	Project Number and Fiscal Year								20-33				2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500	Total	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500
Project Number and Fiscal Year																																	
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2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
C/C Tax	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500																											
Total	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500																											

<p>Project 20-34 NB Shoreline Blvd/101 Off-Ramp Realignment and Construction Realignment of NB Shoreline Blvd offramp from intersecting with Shoreline Blvd instead to La Avenida to provide for more efficient operations and increased capacity to support North Bayshore Precise Plan development.</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																							
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th colspan="3">20-34</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 14,100</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 14,100</td> </tr> <tr> <td>Transportation - NBS Development Impact Fees</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 6,400</td> <td></td> <td></td> <td style="text-align: right;">\$ 6,400</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,500</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,500</td> </tr> </tbody> </table>	Project Number and Fiscal Year								20-34				2017-18	2018-19	2019-20	2020-21	2021-22	Total	Shoreline Community	\$ -	\$ -	\$ 14,100	\$ -	\$ -	\$ 14,100	Transportation - NBS Development Impact Fees	\$ -	\$ -	\$ 6,400			\$ 6,400	Total	\$ -	\$ -	\$ 20,500	\$ -	\$ -	\$ 20,500
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Transportation - NBS Development Impact Fees	\$ -	\$ -	\$ 6,400			\$ 6,400																																		
Total	\$ -	\$ -	\$ 20,500	\$ -	\$ -	\$ 20,500																																		

Discretionary Projects

(in thousands of dollars)

<p>Project 20-35 Shoreline Blvd at 101 Ped/Bike Overcrossing, Construction Construction of a bicycle and pedestrian bridge parallel and adjacent to Shoreline Boulevard over Highway 101 as described in the Shoreline Corridor Study.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th colspan="3">20-35</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 20,000</td> </tr> </tbody> </table>	Project Number and Fiscal Year								20-35				2017-18	2018-19	2019-20	2020-21	2021-22	Total	Shoreline Community	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	Total	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
Project Number and Fiscal Year																																	
		20-35																															
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Shoreline Community	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000																											
Total	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000																											

<p>Project 20-36 Project Management Database Purchase a shelf-ready software program to assist Public Works Department in managing CIP projects. The software would include capabilities to assist in the planning, design and construction of projects and include such features.</p>	Sponsor Department: Public Works Department Category: Information Technology and Communication Additional Annual O&M Costs: TBD Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th colspan="3">20-36</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 245</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 245</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 245</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 245</td> </tr> </tbody> </table>	Project Number and Fiscal Year								20-36				2017-18	2018-19	2019-20	2020-21	2021-22	Total	C/C Tax	\$ -	\$ -	\$ 245	\$ -	\$ -	\$ 245	Total	\$ -	\$ -	\$ 245	\$ -	\$ -	\$ 245
Project Number and Fiscal Year																																	
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2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
C/C Tax	\$ -	\$ -	\$ 245	\$ -	\$ -	\$ 245																											
Total	\$ -	\$ -	\$ 245	\$ -	\$ -	\$ 245																											

<p>Project 20-38 Middlefield Road Sewer Replacement As part of the sewer system plan to eliminate the sewer crossing of Stevens Creek and Highway 85, sewage flow is being reversed to flow south on Moffett Blvd and then connecting to Middlefield Rd. This project follows the Moffett Blvd Sewer Main Flow Reversal Project and enlarges the sewer main on Middlefield Rd between south of San Veron Dr to Shoreline Blvd from an 8 to 15 inch sewer.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																
Funding Sources	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th colspan="3">20-38</th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,750</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,750</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,750</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,750</td> </tr> </tbody> </table>	Project Number and Fiscal Year								20-38				2017-18	2018-19	2019-20	2020-21	2021-22	Total	Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ 5,750	\$ -	\$ -	\$ 5,750	Total	\$ -	\$ -	\$ 5,750	\$ -	\$ -	\$ 5,750
Project Number and Fiscal Year																																	
		20-38																															
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ 5,750	\$ -	\$ -	\$ 5,750																											
Total	\$ -	\$ -	\$ 5,750	\$ -	\$ -	\$ 5,750																											

Discretionary Projects

(in thousands of dollars)

<p>Project 20-39 Sewer Master Plan Update Update the 2010 Sewer Master Plan following the adoption of precise plan amendments.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-39</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 235</td> </tr> </tbody> </table>	Project Number and Fiscal Year								20-39				2017-18	2018-19	2019-20	2020-21	2021-22	Total	Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ 235	\$ -	\$ -	\$ 235	Total	\$ -	\$ -	\$ 235	\$ -	\$ -	\$ 235
Project Number and Fiscal Year																																	
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2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ 235	\$ -	\$ -	\$ 235																											
Total	\$ -	\$ -	\$ 235	\$ -	\$ -	\$ 235																											

<p>Project 20-41 Potable Water Well Construction (New Well at Rengstorff) Drilling new potable water well at Rengstorff Park to provide groundwater for ongoing and emergency needs.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-41</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,000</td> </tr> </tbody> </table>	Project Number and Fiscal Year								20-41				2017-18	2018-19	2019-20	2020-21	2021-22	Total	Water (Includes Water Capacity Charges)	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	Total	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000
Project Number and Fiscal Year																																	
		20-41																															
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Water (Includes Water Capacity Charges)	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000																											
Total	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000																											

<p>Project 20-42 Water Master Plan Update Update the 2010 Water Master Plan following the adoption of precise plan amendments.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="6">Project Number and Fiscal Year</th> </tr> <tr> <th></th> <th></th> <th>20-42</th> <th></th> <th></th> <th></th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 300</td> </tr> </tbody> </table>	Project Number and Fiscal Year								20-42				2017-18	2018-19	2019-20	2020-21	2021-22	Total	Water (Includes Water Capacity Charges)	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300	Total	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300
Project Number and Fiscal Year																																	
		20-42																															
2017-18	2018-19	2019-20	2020-21	2021-22	Total																												
Water (Includes Water Capacity Charges)	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300																											
Total	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ 300																											

Discretionary Projects

(in thousands of dollars)

<p>Project 20-43 Charleston Pump Station, Evaluation and Repair The 2008 Storm Drain Pump Station Evaluation indicated deficiencies beginning 2018. New evaluation and repairs are needed to update the Charleston Pump Station.</p>	Sponsor Department: Public Works Department					
	Category: Utilities					
	Additional Annual O&M Costs: None		Prevailing Wage Project?		Yes	
Project Number and Fiscal Year						Total
Funding Sources						
	2017-18	2018-19	20-43 2019-20	2020-21	2021-22	
Shoreline Community	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
Total	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000

<p>Project 20-44 and 22-31 Rengstorff Park - Maintenance and Tennis Buildings Replacement, Design and Construction Design for the replacement of two existing buildings on the Rengstorff Park site. The construction phase of the demolition and relocation of the existing Maintenance building and the demolition and rebuilding of the Tennis building. This relocated building will have office, storage and restroom facilities as well as be adjoined by a small corporation yard and equipment storage area similar to the existing facility. The tennis building will include storage as well as restrooms serving the tennis court and other patrons in the southerly portion of Rengstorff Park. Both new buildings will require</p>	Sponsor Department: Public Works Department					
	Category: Parks and Recreation					
	Additional Annual O&M Costs: TBD		Prevailing Wage Project?		No	
Project Number and Fiscal Year						Total
Funding Sources						
	2017-18	2018-19	20-44 2019-20	2020-21	22-31 2021-22	
Park Land	\$ -	\$ -	\$ 1,300	\$ -	\$ 5,000	\$ 6,300
Total	\$ -	\$ -	\$ 1,300	\$ -	\$ 5,000	\$ 6,300

<p>Project 20-45 Signage Program for Shoreline at Mountain View - Implementation of Shoreline Master Plan This project will update the signage at Shoreline Regional Park based on the recommendations in the new Shoreline Master Plan.</p>	Sponsor Department: Community Services Department					
	Category: Parks and Recreation					
	Additional Annual O&M Costs: None		Prevailing Wage Project?		No	
Project Number and Fiscal Year						Total
Funding Sources						
	2017-18	2018-19	20-45 2019-20	2020-21	2021-22	
Shoreline Community	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ 100
Total	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ 100

Discretionary Projects

(in thousands of dollars)

<p>Project 21-31 Zone 3 Well Replacement Work with SCVWD to install a well at the Miramonte Reservoir site that could provide an alternative source to the West Pipeline.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes																							
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,400</td> <td style="text-align: right;">\$ 2,400</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,400</td> <td style="text-align: right;">\$ 2,400</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	2017-18	2018-19	2019-20	2020-21	2021-22	Water (Includes Water Capacity Charges)	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400	Total	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400
Project Number and Fiscal Year					Total																			
2017-18	2018-19	2019-20	2020-21	2021-22																				
Water (Includes Water Capacity Charges)	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400																			
Total	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400																			

<p>Project 21-32 Coast Casey Pump Station, Evaluation and Repair The 2008 Storm Drain Pump Station Evaluation indicated deficiencies beginning 2018. New evaluation and repairs are needed to update the Coast Casey Pump Station.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes																													
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>Storm Drain</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> <td style="text-align: right;">\$ 500</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 500</td> <td style="text-align: right;">\$ 500</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 1,000</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	2017-18	2018-19	2019-20	2020-21	2021-22	Storm Drain	\$ -	\$ -	\$ -	\$ 500	\$ 500	Shoreline Community	\$ -	\$ -	\$ -	\$ 500	\$ 500	Total	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
Project Number and Fiscal Year					Total																									
2017-18	2018-19	2019-20	2020-21	2021-22																										
Storm Drain	\$ -	\$ -	\$ -	\$ 500	\$ 500																									
Shoreline Community	\$ -	\$ -	\$ -	\$ 500	\$ 500																									
Total	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000																									

<p>Project 21-33 Moffett Blvd - Sewer Main Flow Reversal As part of the sewer system plan to eliminate the crossing of Stevens Creek and Highway 85, the existing sewer main on Moffett Blvd (south of Highway 85 to Middlefield Rd) is proposed to reverse flow going south and be replaced. A new connection is proposed to run through the Shenandoah property and connect to the sewer main on Middlefield Rd.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes																							
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,410</td> <td style="text-align: right;">\$ 5,410</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 5,410</td> <td style="text-align: right;">\$ 5,410</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	2017-18	2018-19	2019-20	2020-21	2021-22	Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ -	\$ 5,410	\$ 5,410	Total	\$ -	\$ -	\$ -	\$ 5,410	\$ 5,410
Project Number and Fiscal Year					Total																			
2017-18	2018-19	2019-20	2020-21	2021-22																				
Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ -	\$ 5,410	\$ 5,410																			
Total	\$ -	\$ -	\$ -	\$ 5,410	\$ 5,410																			

Discretionary Projects

(in thousands of dollars)

<p>Project 21-34 Central Sewage Trunk Main Rehabilitation Rehabilitate 2,500 feet of the Central Sewage Trunk Main between the Sewage Pump Station and Highway 101.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes																									
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,600</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,600</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,600</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,600</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	2017-18	2018-19	2019-20	2020-21	2021-22	Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ -	\$ 3,600	\$ -	\$ 3,600	Total	\$ -	\$ -	\$ -	\$ 3,600	\$ -	\$ 3,600
Project Number and Fiscal Year					Total																					
2017-18	2018-19	2019-20	2020-21	2021-22																						
Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ -	\$ 3,600	\$ -	\$ 3,600																				
Total	\$ -	\$ -	\$ -	\$ 3,600	\$ -	\$ 3,600																				

<p>Project 21-35 Shoreline Blvd. Pathway (Villa St to Wright Ave.), Construction Reconstruct the pathway on the eastern side of Shoreline Boulevard from Wright Avenue to Villa Street and install new pathway connections to Jackson Street and the newly constructed</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? Yes																																
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 750</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 750</td> </tr> <tr> <td>GF Reserve-At Risk Lease Evaluation Fund</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,450</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,450</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,200</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 3,200</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	2017-18	2018-19	2019-20	2020-21	2021-22	C/C Tax	\$ -	\$ -	\$ -	\$ 750	\$ -	\$ 750	GF Reserve-At Risk Lease Evaluation Fund	\$ -	\$ -	\$ -	\$ 2,450	\$ -	\$ 2,450	Total	\$ -	\$ -	\$ -	\$ 3,200	\$ -	\$ 3,200
Project Number and Fiscal Year					Total																												
2017-18	2018-19	2019-20	2020-21	2021-22																													
C/C Tax	\$ -	\$ -	\$ -	\$ 750	\$ -	\$ 750																											
GF Reserve-At Risk Lease Evaluation Fund	\$ -	\$ -	\$ -	\$ 2,450	\$ -	\$ 2,450																											
Total	\$ -	\$ -	\$ -	\$ 3,200	\$ -	\$ 3,200																											

<p>Project 21-36 Pedestrian Master Plan Update Update the 2014 Pedestrian Master Plan.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No																									
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">Total</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 320</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 320</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 320</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 320</td> </tr> </tbody> </table>	Project Number and Fiscal Year					Total	2017-18	2018-19	2019-20	2020-21	2021-22	C/C Tax	\$ -	\$ -	\$ -	\$ 320	\$ -	\$ 320	Total	\$ -	\$ -	\$ -	\$ 320	\$ -	\$ 320
Project Number and Fiscal Year					Total																					
2017-18	2018-19	2019-20	2020-21	2021-22																						
C/C Tax	\$ -	\$ -	\$ -	\$ 320	\$ -	\$ 320																				
Total	\$ -	\$ -	\$ -	\$ 320	\$ -	\$ 320																				

Discretionary Projects

(in thousands of dollars)

<p>Project 22-32 Ada and Sylvan Avenue Sewer Main Replacement Replace Ada and Sylvan Avenue sewer mains that is currently under capacity.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes																										
Funding Sources	<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">22-32</th> <th rowspan="2">Total</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ 1,000</td> <td style="text-align: center;">\$ 1,000</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ 1,000</td> <td style="text-align: center;">\$ 1,000</td> </tr> </tbody> </table>	Project Number and Fiscal Year					22-32	Total	2017-18	2018-19	2019-20	2020-21	2021-22	Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	Total	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000
Project Number and Fiscal Year					22-32	Total																					
2017-18	2018-19	2019-20	2020-21	2021-22																							
Wastewater (Includes Sewer Capacity Charges)	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000																					
Total	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000																					

<p>Project 22-33 High Level Ditch, Evaluation and Repair The 2008 Storm Drain Pump Station Evaluation indicated deficiencies beginning 2018. New evaluation and repairs are needed to update the High Level Ditch Pump Station.</p>	Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? Yes																										
Funding Sources	<table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th colspan="5">Project Number and Fiscal Year</th> <th rowspan="2">22-33</th> <th rowspan="2">Total</th> </tr> <tr> <th>2017-18</th> <th>2018-19</th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Shoreline Community</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ 230</td> <td style="text-align: center;">\$ 230</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ -</td> <td style="text-align: center;">\$ 230</td> <td style="text-align: center;">\$ 230</td> </tr> </tbody> </table>	Project Number and Fiscal Year					22-33	Total	2017-18	2018-19	2019-20	2020-21	2021-22	Shoreline Community	\$ -	\$ -	\$ -	\$ -	\$ 230	\$ 230	Total	\$ -	\$ -	\$ -	\$ -	\$ 230	\$ 230
Project Number and Fiscal Year					22-33	Total																					
2017-18	2018-19	2019-20	2020-21	2021-22																							
Shoreline Community	\$ -	\$ -	\$ -	\$ -	\$ 230	\$ 230																					
Total	\$ -	\$ -	\$ -	\$ -	\$ 230	\$ 230																					

Proposed FY 2017-18 Amendments to Existing Projects

(in thousands of dollars)

Project No.	Amendments to Existing Projects	Budget
17-34	South Whisman Area Park, Design	\$ 148
17-45	Evandale Mini Park	106
15-54	Drought Response	30
17-33	Wagner Avenue Reconstruction	426
14-50	Fire Station Alerting System	165
16-44	Capital Improvement Program Development	75
15-49	Police Department/Library CCTV Replacement	\$ 107
04-29	Bubb Park & Huff Park Restrooms	207
11-36	Improvements to Open Space at Bonnie and Beatrice Streets	59
13-34	Landels Park Restroom	113
17-42	Stevens Creek Trail Bridge Improvement Feasibility Study	87
16-34	Regional Public Safety Communication System	120
15-38	Sailing Lake Access Road	\$ 375
16-60	Shoreline Boulevard at Highway 101 Bicycle/Pedestrian Bridge, Preliminary Design	1,467
07-43	Information Technology Computer Projects	(16)
08-18	Information Technology Computer Projects	(63)
15-18	Information Technology Computer Projects	79
10-18	Information Technology Computer Projects	(164)
10-18	Information Technology Computer Projects	\$ (57)
12-18	Information Technology Computer Projects	(215)
14-18	Information Technology Computer Projects	(54)
16-18	Information Technology Computer Projects	50
17-37	Rengstorff Grade Separation Environmental Clearance	2,500
17-18	Information Technology Computer Projects	50
Total: Amendments to Existing Projects		\$ 5,595

Amendments to Existing Projects
(in thousands of dollars)

<p>Project 17-34 South Whisman Area Park, Design Design of a new park in the South Whisman Precise Plan Area.</p>	<p>Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? No</p>												
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 835</td> </tr> <tr> <td>Unearned Revenue</td> <td style="text-align: right;">\$ 148</td> <td style="text-align: right;">\$ 148</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 148</td> <td style="text-align: right;">\$ 983</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	Park Land	\$ -	\$ 835	Unearned Revenue	\$ 148	\$ 148	Total	\$ 148	\$ 983
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>											
Park Land	\$ -	\$ 835											
Unearned Revenue	\$ 148	\$ 148											
Total	\$ 148	\$ 983											

<p>Project 17-45 Evandale Mini Park Design and construction of a new park at a developer-dedicated 0.35 acre-parcel on Evandale Avenue and Piazza Drive.</p>	<p>Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: \$5,000 Prevailing Wage Project? Yes</p>												
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>Park Land</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,605</td> </tr> <tr> <td>Unearned Revenue</td> <td style="text-align: right;">\$ 106</td> <td style="text-align: right;">\$ 106</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 106</td> <td style="text-align: right;">\$ 1,711</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	Park Land	\$ -	\$ 1,605	Unearned Revenue	\$ 106	\$ 106	Total	\$ 106	\$ 1,711
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>											
Park Land	\$ -	\$ 1,605											
Unearned Revenue	\$ 106	\$ 106											
Total	\$ 106	\$ 1,711											

<p>Project 15-54 Drought Response On May 19, 2015, the Mountain View City Council adopted a Drought Response CIP (Project 15-54) to fund new smart-metering and outreach programs related to water conservation. Included in the CIP was a program to send Home Water Reports to single-family homes in Mountain View for Fiscal Year 2015-16. Additional funding of \$30,000 is required to continue sending Home Water Reports for Fiscal Year 2017-18.</p>	<p>Sponsor Department: Public Works Department Category: Utilities Additional Annual O&M Costs: None Prevailing Wage Project? No</p>									
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ 30</td> <td style="text-align: right;">\$ 477</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 30</td> <td style="text-align: right;">\$ 477</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	Water (Includes Water Capacity Charges)	\$ 30	\$ 477	Total	\$ 30	\$ 477
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>								
Water (Includes Water Capacity Charges)	\$ 30	\$ 477								
Total	\$ 30	\$ 477								

Amendments to Existing Projects

(in thousands of dollars)

<p>Project 17-33 Wagner Avenue Reconstruction Additional funding needed as the costs have increased from the original project budget which was established 6-7 years ago. Wagner is longer than previous streets and material costs have risen significantly (i.e., concrete has increased by 30%).</p>	Sponsor Department: Public Works Department Category: Streets and Sidewalks Additional Annual O&M Costs: None Prevailing Wage Project? Yes												
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 155</td> <td style="text-align: right;">\$ 426</td> </tr> <tr> <td>Vehicle Registration Fee (VRF) - Measure B Funding</td> <td style="text-align: right;">\$ 489</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 644</td> <td style="text-align: right;">\$ 1,070</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	C/C Tax	\$ 155	\$ 426	Vehicle Registration Fee (VRF) - Measure B Funding	\$ 489	\$ -	Total	\$ 644	\$ 1,070
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>											
C/C Tax	\$ 155	\$ 426											
Vehicle Registration Fee (VRF) - Measure B Funding	\$ 489	\$ -											
Total	\$ 644	\$ 1,070											

<p>Project 14-50 Fire Station Alerting System Additional funding needed for purchase, installation and integration of Phoenix G2 Station Alerting System. The current station alerting system is outdated, necessitating pre-emptive replacement before a critical failure takes place.</p>	Sponsor Department: Fire Department Category: Information Technology and Communications Additional Annual O&M Costs: TBD Prevailing Wage Project? No																		
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 165</td> </tr> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 160</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 40</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Equipment Replacement Fund</td> <td style="text-align: right;">\$ 53</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 253</td> <td style="text-align: right;">\$ 418</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	CIP Reserve	\$ -	\$ 165	C/C Tax	\$ 160	\$ -	Shoreline Community	\$ 40	\$ -	Equipment Replacement Fund	\$ 53	\$ -	Total	\$ 253	\$ 418
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>																	
CIP Reserve	\$ -	\$ 165																	
C/C Tax	\$ 160	\$ -																	
Shoreline Community	\$ 40	\$ -																	
Equipment Replacement Fund	\$ 53	\$ -																	
Total	\$ 253	\$ 418																	

<p>Project 16-44 Capital Improvement Program Development Additional funding for Capital Projects staff to develop capital project budget proposals. Tasks could include meeting with client departments to develop scope of work, researching codes and regulations, reaching out to consultants and vendors for concepts and design costs, developing and conducting Requests for Proposals.</p>	Sponsor Department: Public Works Department Category: Miscellaneous Additional Annual O&M Costs: None Prevailing Wage Project? No																		
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 15</td> <td style="text-align: right;">\$ 25</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ 10</td> <td style="text-align: right;">\$ 15</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ 10</td> <td style="text-align: right;">\$ 15</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 15</td> <td style="text-align: right;">\$ 20</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 50</td> <td style="text-align: right;">\$ 125</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	C/C Tax	\$ 15	\$ 25	Water (Includes Water Capacity Charges)	\$ 10	\$ 15	Wastewater (Includes Sewer Capacity Charges)	\$ 10	\$ 15	Shoreline Community	\$ 15	\$ 20	Total	\$ 50	\$ 125
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>																	
C/C Tax	\$ 15	\$ 25																	
Water (Includes Water Capacity Charges)	\$ 10	\$ 15																	
Wastewater (Includes Sewer Capacity Charges)	\$ 10	\$ 15																	
Shoreline Community	\$ 15	\$ 20																	
Total	\$ 50	\$ 125																	

Amendments to Existing Projects

(in thousands of dollars)

<p>Project 15-49 Police Department/Library CCTV Replacement Additional funding needed to implement a cloud based solution CCTV system for PD and Library. The existing CIP is significantly underfunded to implement new software, replace cameras, implement storage solution, and expand coverage.</p>	Sponsor Department: Police Department/Library Category: Information Technology and Communications Additional Annual O&M Costs: TBD Prevailing Wage Project? No		
	Funding Sources	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18
CIP Reserve	\$ 130	\$ 107	\$ 237
C/C Tax	\$ 137	\$ -	\$ 137
Total	\$ 267	\$ 107	\$ 374

<p>Project 04-29 Bubb Park & Huff Park Restrooms The Huff restrooms are in need of being redone, but the City has been waiting for the School District to be ready to renovate. As a result, the cost of renovating the restrooms has increased.</p>	Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes		
	Funding Sources	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18
Park Land	\$ 525	\$ 207	\$ 732
State Grant	\$ 108	\$ -	\$ 108
Total	\$ 633	\$ 207	\$ 840

<p>Project 11-36 Improvements to Open Space at Bonnie and Beatrice Streets The original project scope has been significantly changed with comments from the San Francisco Public Utilities Commission to develop a pathway between Bonnie and Beatrice Streets. Staff is proposing to reconstruct sidewalks and driveway approaches to the pathway since the City is seeking an encroachment permit from SFPUC to perform the work.</p>	Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: TBD Prevailing Wage Project? Yes		
	Funding Sources	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18
Park Land	\$ 32	\$ 59	\$ 91
Total	\$ 32	\$ 59	\$ 91

Amendments to Existing Projects

(in thousands of dollars)

<p>Project 13-34 Landels Park Restroom Add funding in order to cover the cost of Landels Restrooms renovations. Landels restrooms renovation has been on hold until the School District is ready. They are performing other renovations at the school.</p>	Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: \$4,000 Prevailing Wage Project? Yes									
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 360</td> <td style="text-align: right;">\$ 113</td> <td style="text-align: right;">\$ 473</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 113</td> <td style="text-align: right;">\$ 473</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	\$ 360	\$ 113	\$ 473	Total	\$ 113	\$ 473
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>								
\$ 360	\$ 113	\$ 473								
Total	\$ 113	\$ 473								

<p>Project 17-42 Stevens Creek Trail Bridge Improvement Feasibility Study Staff received a proposal from Mark Thomas dated January 2016, to conduct the feasibility study. The work scope of the proposal will need to be amended to include property boundary resolution to determine right-of-way need, design engineering cost of the preferred alternative, and public outreach.</p>	Sponsor Department: Public Works Department Category: Parks and Recreation Additional Annual O&M Costs: None Prevailing Wage Project? No												
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 45</td> <td style="text-align: right;">\$ 43</td> <td style="text-align: right;">\$ 88</td> </tr> <tr> <td style="text-align: right;">\$ 15</td> <td style="text-align: right;">\$ 44</td> <td style="text-align: right;">\$ 59</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 87</td> <td style="text-align: right;">\$ 147</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	\$ 45	\$ 43	\$ 88	\$ 15	\$ 44	\$ 59	Total	\$ 87	\$ 147
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>											
\$ 45	\$ 43	\$ 88											
\$ 15	\$ 44	\$ 59											
Total	\$ 87	\$ 147											

<p>Project 16-34 Regional Public Safety Communication System Due to the increase in equipment for RCS and our existing capacity of our Emergency Communications Center console furniture, new furniture is requested.</p>	Sponsor Department: Police Department Category: Information Technology and Communications Additional Annual O&M Costs: \$90,000 Prevailing Wage Project? No												
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">\$ 1,680</td> <td style="text-align: right;">\$ 120</td> <td style="text-align: right;">\$ 1,800</td> </tr> <tr> <td style="text-align: right;">\$ 700</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 700</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 120</td> <td style="text-align: right;">\$ 2,500</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	\$ 1,680	\$ 120	\$ 1,800	\$ 700	\$ -	\$ 700	Total	\$ 120	\$ 2,500
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>											
\$ 1,680	\$ 120	\$ 1,800											
\$ 700	\$ -	\$ 700											
Total	\$ 120	\$ 2,500											

Amendments to Existing Projects

(in thousands of dollars)

<p>Project 15-38 Sailing Lake Access Road Design, permit and construct drainage and slope stability improvements to Access Road to limit seepage and improve the levee's structural capacity. The project will require review and approval by Division of Dam Safety.</p>	Sponsor Department: Public Works Department Category: Miscellaneous Additional Annual O&M Costs: \$3,000 Prevailing Wage Project? Yes									
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">Shoreline Community</td> <td style="text-align: right;">\$ 225</td> <td style="text-align: right;">\$ 375</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 225</td> <td style="text-align: right;">\$ 375</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	Shoreline Community	\$ 225	\$ 375	Total	\$ 225	\$ 375
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>								
Shoreline Community	\$ 225	\$ 375								
Total	\$ 225	\$ 375								

<p>Project 16-60 Shoreline Boulevard at Highway 101 Bicycle/Pedestrian Bridge, Preliminary Design Design of a bicycle/pedestrian bridge over 101 north of Shoreline Boulevard, as recommended by the 2014 North Bayshore Precise Plan as a mitigation for traffic impacts associated with future development.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No									
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">Shoreline Community</td> <td style="text-align: right;">\$ 533</td> <td style="text-align: right;">\$ 1,467</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 533</td> <td style="text-align: right;">\$ 1,467</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	Shoreline Community	\$ 533	\$ 1,467	Total	\$ 533	\$ 1,467
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>								
Shoreline Community	\$ 533	\$ 1,467								
Total	\$ 533	\$ 1,467								

<p>Project 07-43 Information Technology Computer Projects Transfer Council Chambers Technology project funding to existing CIP 4151806.</p>	Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No												
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">(Decreased) Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">C/C Tax</td> <td style="text-align: right;">\$ 599</td> <td style="text-align: right;">\$ (16)</td> </tr> <tr> <td style="text-align: right;">Other (General Non Operating and Cable TV)</td> <td style="text-align: right;">\$ 56</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$ 655</td> <td style="text-align: right;">\$ (16)</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	C/C Tax	\$ 599	\$ (16)	Other (General Non Operating and Cable TV)	\$ 56	\$ -	Total	\$ 655	\$ (16)
<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>											
C/C Tax	\$ 599	\$ (16)											
Other (General Non Operating and Cable TV)	\$ 56	\$ -											
Total	\$ 655	\$ (16)											

Amendments to Existing Projects

(in thousands of dollars)

<p>Project 08-18 Information Technology Computer Projects Transfer Purchasing IT project funding to existing CIP 4151802.</p>	Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No																								
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">(Decreased) Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ 85</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 163</td> <td style="text-align: right;">\$ (63)</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ 162</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ 159</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Solid Waste Fund</td> <td style="text-align: right;">\$ 25</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 16</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 610</td> <td style="text-align: right;">\$ (63)</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	CIP Reserve	\$ 85	\$ -	C/C Tax	\$ 163	\$ (63)	Water (Includes Water Capacity Charges)	\$ 162	\$ -	Wastewater (Includes Sewer Capacity Charges)	\$ 159	\$ -	Solid Waste Fund	\$ 25	\$ -	Shoreline Community	\$ 16	\$ -	Total	\$ 610	\$ (63)
<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>																							
CIP Reserve	\$ 85	\$ -																							
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Wastewater (Includes Sewer Capacity Charges)	\$ 159	\$ -																							
Solid Waste Fund	\$ 25	\$ -																							
Shoreline Community	\$ 16	\$ -																							
Total	\$ 610	\$ (63)																							

<p>Project 15-18 Information Technology Computer Projects Funds from 07-43 and 08-18 transferred to similar projects in 15-18.</p>	Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No																																	
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">(Decreased) Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ 120</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 613</td> <td style="text-align: right;">\$ 79</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ 141</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ 117</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Solid Waste Fund</td> <td style="text-align: right;">\$ 25</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 123</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Equipment Replacement Fund</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Development Services Fund</td> <td style="text-align: right;">\$ 18</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Cable TV</td> <td style="text-align: right;">\$ 169</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 1,326</td> <td style="text-align: right;">\$ 79</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	CIP Reserve	\$ 120	\$ -	C/C Tax	\$ 613	\$ 79	Water (Includes Water Capacity Charges)	\$ 141	\$ -	Wastewater (Includes Sewer Capacity Charges)	\$ 117	\$ -	Solid Waste Fund	\$ 25	\$ -	Shoreline Community	\$ 123	\$ -	Equipment Replacement Fund	\$ -	\$ -	Development Services Fund	\$ 18	\$ -	Cable TV	\$ 169	\$ -	Total	\$ 1,326	\$ 79
<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>																																
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Shoreline Community	\$ 123	\$ -																																
Equipment Replacement Fund	\$ -	\$ -																																
Development Services Fund	\$ 18	\$ -																																
Cable TV	\$ 169	\$ -																																
Total	\$ 1,326	\$ 79																																

Amendments to Existing Projects

(in thousands of dollars)

<p>Project 10-18 Information Technology Computer Projects Transfer funds into new CIP 18-61 for IT Project: Microwave Backup Network.</p>	Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No																					
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">(Decreased) Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ (50)</td> <td style="text-align: right;">\$ 65</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ (44)</td> <td style="text-align: right;">\$ 61</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ (44)</td> <td style="text-align: right;">\$ 61</td> </tr> <tr> <td>Solid Waste Fund</td> <td style="text-align: right;">\$ (13)</td> <td style="text-align: right;">\$ 20</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ (13)</td> <td style="text-align: right;">\$ 20</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ (164)</td> <td style="text-align: right;">\$ 227</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	C/C Tax	\$ (50)	\$ 65	Water (Includes Water Capacity Charges)	\$ (44)	\$ 61	Wastewater (Includes Sewer Capacity Charges)	\$ (44)	\$ 61	Solid Waste Fund	\$ (13)	\$ 20	Shoreline Community	\$ (13)	\$ 20	Total	\$ (164)	\$ 227
<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>																				
C/C Tax	\$ (50)	\$ 65																				
Water (Includes Water Capacity Charges)	\$ (44)	\$ 61																				
Wastewater (Includes Sewer Capacity Charges)	\$ (44)	\$ 61																				
Solid Waste Fund	\$ (13)	\$ 20																				
Shoreline Community	\$ (13)	\$ 20																				
Total	\$ (164)	\$ 227																				

<p>Project 10-18 Information Technology Computer Projects Transfer funds into new CIP 18-62 for IT Project: Business Continuity Planning and Disaster Recovery Plan.</p>	Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No																					
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">(Decreased) Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ (17)</td> <td style="text-align: right;">\$ 98</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ (15)</td> <td style="text-align: right;">\$ 90</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ (15)</td> <td style="text-align: right;">\$ 90</td> </tr> <tr> <td>Solid Waste Fund</td> <td style="text-align: right;">\$ (5)</td> <td style="text-align: right;">\$ 28</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ (5)</td> <td style="text-align: right;">\$ 28</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ (57)</td> <td style="text-align: right;">\$ 334</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	C/C Tax	\$ (17)	\$ 98	Water (Includes Water Capacity Charges)	\$ (15)	\$ 90	Wastewater (Includes Sewer Capacity Charges)	\$ (15)	\$ 90	Solid Waste Fund	\$ (5)	\$ 28	Shoreline Community	\$ (5)	\$ 28	Total	\$ (57)	\$ 334
<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>																				
C/C Tax	\$ (17)	\$ 98																				
Water (Includes Water Capacity Charges)	\$ (15)	\$ 90																				
Wastewater (Includes Sewer Capacity Charges)	\$ (15)	\$ 90																				
Solid Waste Fund	\$ (5)	\$ 28																				
Shoreline Community	\$ (5)	\$ 28																				
Total	\$ (57)	\$ 334																				

Amendments to Existing Projects

(in thousands of dollars)

<p>Project 12-18 Information Technology Computer Projects Transfer funds into new CIP 18-63 for IT Project: Electronic Records Management System.</p>	Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No		
Funding Sources	<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>
C/C Tax	\$ 451	\$ (120)	\$ 331
Water (Includes Water Capacity Charges)	\$ 108	\$ (30)	\$ 78
Wastewater (Includes Sewer Capacity Charges)	\$ 99	\$ (30)	\$ 69
Solid Waste	\$ 44	\$ (11)	\$ 33
Shoreline Community	\$ 94	\$ (24)	\$ 70
Development Services Fund	\$ 56	\$ -	\$ 56
General Fund Reserve	\$ 15	\$ -	\$ 15
Revitalization Authority	\$ 8	\$ -	\$ 8
Total	\$ 875	\$ (215)	\$ 660

<p>Project 14-18 Information Technology Computer Projects Transfer funds into new CIP 18-64 for IT Project: Application Pool.</p>	Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No		
Funding Sources	<i>FY 2016-17 Total Project Funding</i>	(Decreased) Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>
C/C Tax	\$ 288	\$ (49)	\$ 239
Water (Includes Water Capacity Charges)	\$ 11	\$ (3)	\$ 8
Wastewater (Includes Sewer Capacity Charges)	\$ 6	\$ (2)	\$ 4
Solid Waste	\$ 5	\$ -	\$ 5
Shoreline Community	\$ 18	\$ -	\$ 18
Development Services Fund	\$ 2	\$ -	\$ 2
Total	\$ 330	\$ (54)	\$ 276

Amendments to Existing Projects

(in thousands of dollars)

<p>Project 16-18 Information Technology Computer Projects Additional funding will continue the development of the GIS platform by expanding the application pool to include advanced web-based mapping solutions and establish an ongoing data maintenance framework to ensure the GIS remains accurate and up to date.</p>	Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No																								
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>C/C Tax</td> <td style="text-align: right;">\$ 236</td> <td style="text-align: right;">\$ 50</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ 79</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ 72</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Solid Waste</td> <td style="text-align: right;">\$ 19</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 32</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Development Services Fund</td> <td style="text-align: right;">\$ 17</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 455</td> <td style="text-align: right;">\$ 50</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	C/C Tax	\$ 236	\$ 50	Water (Includes Water Capacity Charges)	\$ 79	\$ -	Wastewater (Includes Sewer Capacity Charges)	\$ 72	\$ -	Solid Waste	\$ 19	\$ -	Shoreline Community	\$ 32	\$ -	Development Services Fund	\$ 17	\$ -	Total	\$ 455	\$ 50
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>																							
C/C Tax	\$ 236	\$ 50																							
Water (Includes Water Capacity Charges)	\$ 79	\$ -																							
Wastewater (Includes Sewer Capacity Charges)	\$ 72	\$ -																							
Solid Waste	\$ 19	\$ -																							
Shoreline Community	\$ 32	\$ -																							
Development Services Fund	\$ 17	\$ -																							
Total	\$ 455	\$ 50																							

<p>Project 17-37 Rengstorff Grade Separation Environmental Clearance Additional funding for environmental clearance for a proposed grade separation project at Rengstorff and Central Expressway.</p>	Sponsor Department: Public Works Department Category: Traffic, Parking and Transportation Additional Annual O&M Costs: None Prevailing Wage Project? No															
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>Other Funding</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>C/C Tax</td> <td></td> <td style="text-align: right;">\$ 385</td> </tr> <tr> <td>San Antonio Public Benefit</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,115</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 1,000</td> <td style="text-align: right;">\$ 2,500</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	Other Funding	\$ 1,000	\$ -	C/C Tax		\$ 385	San Antonio Public Benefit	\$ -	\$ 2,115	Total	\$ 1,000	\$ 2,500
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>														
Other Funding	\$ 1,000	\$ -														
C/C Tax		\$ 385														
San Antonio Public Benefit	\$ -	\$ 2,115														
Total	\$ 1,000	\$ 2,500														

<p>Project 17-18 Information Technology Computer Projects Funding for City Hall and MOC conference rooms was approved in last year's CIP projects. The Library Services Department would like to add their conference rooms to the project.</p>	Sponsor Department: Information Technology Category: Information Technology and Communications Additional Annual O&M Costs: None Prevailing Wage Project? No																								
Funding Sources	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"><i>FY 2016-17 Total Project Funding</i></th> <th style="width: 33%;">Increased Funding for FY 2017-18</th> <th style="width: 33%;"><i>FY 2017-18 Total Project Funding</i></th> </tr> </thead> <tbody> <tr> <td>CIP Reserve</td> <td style="text-align: right;">\$ 122</td> <td style="text-align: right;">\$ 50</td> </tr> <tr> <td>Water (Includes Water Capacity Charges)</td> <td style="text-align: right;">\$ 14</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Wastewater (Includes Sewer Capacity Charges)</td> <td style="text-align: right;">\$ 11</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Solid Waste</td> <td style="text-align: right;">\$ 10</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Shoreline Community</td> <td style="text-align: right;">\$ 13</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Development Services Fund</td> <td style="text-align: right;">\$ 15</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$ 185</td> <td style="text-align: right;">\$ 50</td> </tr> </tbody> </table>	<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>	CIP Reserve	\$ 122	\$ 50	Water (Includes Water Capacity Charges)	\$ 14	\$ -	Wastewater (Includes Sewer Capacity Charges)	\$ 11	\$ -	Solid Waste	\$ 10	\$ -	Shoreline Community	\$ 13	\$ -	Development Services Fund	\$ 15	\$ -	Total	\$ 185	\$ 50
<i>FY 2016-17 Total Project Funding</i>	Increased Funding for FY 2017-18	<i>FY 2017-18 Total Project Funding</i>																							
CIP Reserve	\$ 122	\$ 50																							
Water (Includes Water Capacity Charges)	\$ 14	\$ -																							
Wastewater (Includes Sewer Capacity Charges)	\$ 11	\$ -																							
Solid Waste	\$ 10	\$ -																							
Shoreline Community	\$ 13	\$ -																							
Development Services Fund	\$ 15	\$ -																							
Total	\$ 185	\$ 50																							

MISCELLANEOUS INFORMATION

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7. MISCELLANEOUS INFORMATION

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Regular Full-Time and Part-Time Position Allocation

	2015-16 <u>ADJUSTED</u>	2016-17 <u>ADOPTED</u>	2017-18 <u>PROPOSED</u>	<u>CHANGE</u>
<u>GENERAL OPERATING FUND</u>				
CITY COUNCIL	7.00	7.00	7.00	
CITY CLERK	4.00	4.00	4.00	
CITY ATTORNEY	8.00	8.00	8.00	
CITY MANAGER	13.00	13.50	14.00	+0.50 (a)
INFORMATION TECHNOLOGY	13.40	14.40	15.40	+1.00 (b)
FINANCE AND ADMIN SRVCS	30.00	31.75	32.25	+0.50 (c)
COMMUNITY DEVELOPMENT	6.65	6.65	6.65	
PUBLIC WORKS	37.42	37.42	39.17	+1.75 (d)
COMMUNITY SERVICES	68.76	69.26	69.51	+0.25 (e)
LIBRARY SERVICES	30.00	29.75	29.75	
FIRE	76.60	76.60	76.60	
POLICE	140.00	140.50	141.00	+0.50 (f)
	<u>434.83</u>	<u>438.83</u>	<u>443.33</u>	<u>4.50</u>
<u>OTHER FUNDS</u>				
INFORMATION TECHNOLOGY				
WATER	2.60	3.60	3.60	
FINANCE AND ADMIN SRVCS				
WATER	2.25	2.25	2.25	
COMMUNITY DEVELOPMENT				
DEVELOPMENT SERVICES	26.70	29.70	32.70	+3.00 (g)
BELOW MARKET RATE HOUSING	2.05	2.11	2.36	+0.25 (h)
HOUSING IMPACT FEE	0.70	0.68	0.68	
COMMUNITY STABILIZATION & FAIR RENT ACT	0.00	0.00	2.00	+2.00 (i)
PARKING DISTRICT	0.35	0.35	0.35	
COMMUNITY DEVELOPMENT BLOCK GRANT	0.70	0.66	0.66	
SHORELINE REGIONAL PARK COMMUNITY	1.60	1.60	1.60	
PUBLIC WORKS				
DEVELOPMENT SERVICES	7.60	7.60	10.10	+2.50 (j)
SHORELINE REGIONAL PARK COMMUNITY	4.18	4.18	4.63	+0.45 (k)
WATER	33.40	32.40	32.50	+0.10 (l)
WASTEWATER	14.70	14.70	14.80	+0.10 (l)
SOLID WASTE MANAGEMENT	14.70	14.70	14.80	+0.10 (l)
EQUIPMENT MAINTENANCE	8.50	8.50	8.50	
COMMUNITY SERVICES				
SHORELINE GOLF LINKS	0.30	0.30	0.30	
SHORELINE REGIONAL PARK COMMUNITY	14.69	14.69	14.69	
FIRE				
DEVELOPMENT SERVICES	2.00	2.00	2.00	
WASTEWATER	5.90	5.90	5.90	
POLICE				
WASTEWATER	1.00	1.00	1.00	
	<u>143.92</u>	<u>146.92</u>	<u>155.42</u>	<u>8.50</u>
TOTAL REGULAR POSITIONS	<u>578.75</u>	<u>585.75</u>	<u>598.75</u>	<u>13.00</u>
Total Limited-Period Positions	<u>11.25</u>	<u>17.50</u>	<u>19.00</u>	<u>+1.50 (m)</u>
NET FUNDED POSITIONS	<u>590.00</u>	<u>603.25</u>	<u>617.75</u>	
CHANGE FROM PRIOR FISCAL YEAR	10.75	13.25	14.50	

Regular Full-Time and Part-Time Position Allocation
(Continued)

Notes:

- a. Includes the addition of 0.50 FTE Human Resources Technician position.
- b. Includes the addition of an Information Technology Analyst I/II position.
- c. Includes the addition of 0.50 FTE Customer Service Representative position.
- d. Includes the addition of an Associate Civil Engineer position and 0.75 FTE Transportation Manager position.
- e. Includes the addition of a Tree Trimmer III position, the elimination of a Senior Stagehand position, and the addition of 0.25 FTE Performing Arts Coordinator position.
- f. Includes the addition of a 0.50 FTE Lead Public Safety Dispatcher.
- g. Includes the addition of a Senior Planner position and two Associate Planner positions.
- h. Includes the addition of 0.25 FTE Senior Planner position.
- i. Includes the midyear addition of an Associate Planner position and an Office Assistant I/II position.
- j. Includes the addition of a Senior Civil Engineer position, an Associate Civil Engineer position, and 0.50 FTE of an Associate Civil Engineer position.
- k. Includes the addition of 0.25 FTE Transportation Manager position and 0.20 FTE Associate Civil Engineer position.
- l. Includes the addition of 0.10 FTE Associate Civil Engineer position.
- m. Includes the following limited-period positions:

City Attorney's Office

Senior Deputy City Attorney (0.50) (new)

City Manager's Office

Human Resources Analyst I/II (1.00) (continuation)

Management Fellow (1.00) (continuation)

Information Technology Department

Secretary (0.50) (continuation)

Community Development Department

Senior Planner (1.0 for the duration of the Google Agreement) (continuation)

Associate Planner (1.0) (new)

Administrative Analyst I/II (0.50) (new)

Public Works Department

Sr. Civil Engineer (1.0 for the duration of the Google Agreement) (continuation)

Jr/Asst/Associate Civil Engineer (6.0) (4 continuation and 2 new)

Program Assistant (1.0) (continuation)

Community Services Department

Performing Arts Supervisor (0.5) (continuation)

Police Department

Police Officer (1.0) (new)

Communications Training Supervisor (1.0) (continuation)

Public Safety Dispatcher II (1.0) (continuation)

Police Officer Trainee (2.0) (continuation)

FISCAL YEAR 2017-18
Funding of Nonprofit Agencies

<u>AGENCY</u>	<u>2016-17 Adopted</u>	<u>2017-18 Requested</u>	<u>2017-18 Proposed (a)</u>
<u>General Fund Funded</u>			
Catholic Charities- Long-Term Care Ombudsman Program	\$ 8,000	10,000	8,000
Community School of Music & Arts- Art & Music Programs for Youth	15,490	28,000	15,490
CSA- Homelessness Prevention/Homeless Services	5,000 (b)	5,000	5,000 (b)
CSA- Senior Nutrition Program	33,054	34,330	33,054
Day Worker Center- Services for Day Workers	20,000 (c)	20,000	20,000 (c)
Healthier Kids Foundation- Community Outreach Program	12,180	12,180	12,180
Junior Achievement- Vision Screenings for Low-Income Children	5,000	7,500	5,000
LifeMoves- Shelter & Outreach Services for Homeless	5,000 (b)	5,000	5,000 (b)
MayView Community Health Center- Healthcare for Low-Income Households	41,500 (c)	50,000	50,000 (c)
Parents Helping Parents, Inc.- Services for Families with Special Needs Children	5,000	5,000	5,000
The Health Trust- Meals on Wheels Program	5,000 (c)	50,000	25,000 (c)
YWCA/Maitri- Housing and Services for Domestic Violence Victims	<u>37,000 (c)</u>	<u>40,000</u>	<u>37,000 (c)</u>
General Fund Total	<u>\$ 192,224</u>	<u>267,010</u>	<u>220,724</u>
<u>CDBG Funded:</u>			
	(d)		
Child Advocates of Silicon Valley	\$ 9,249	15,000	14,832
CSA- Homelessness Prevention/Homeless Services	5,474	28,112	27,798
CSA - Emergency Assistance	24,019	0 (e)	0 (e)
CSA- Senior Services Program	18,821	20,906	20,672
LifeMoves- Shelter & Outreach Services for Homeless	18,499	20,000	9,776
MayView Community Health Center	7,789	0	0
Senior Adults Legal Assistance	5,549	7,000	6,922
Silicon Valley Independent Living Center (SVILC)- Housing-Related Assistance for the Disabled	0	5,028	5,000
Vista- Support Services for Blind & Visually Impaired Persons	<u>0</u>	<u>15,500</u>	<u>5,000</u>
CDBG Total	<u>\$ 89,400</u>	<u>111,546</u>	<u>90,000</u>

(a) Approved at the May 2, 2017 CDBG Public Hearing, first year of funding cycle.

(b) Funded from General Housing (Boomerang) Fund.

(c) Includes partial limited-period funding.

(d) Funding adjusted from FY15-16 Adopted Budget based on FY16-17 program income.

(e) Combined with Homelessness Prevention/Homeless Service.

FISCAL YEAR 2017-18
Funding of Nonprofit Agencies
(Continued)

<u>AGENCY</u>	<u>2016-17</u> <u>Adopted</u>	<u>2017-18</u> <u>Proposed</u>
<u>Other Non-Profit Agencies - not requested by an agency during CDBG Public Hearing</u>		
211 SCC United Way Silicon Valley	\$ 2,500	2,500
Community Health Awareness Council	94,793	104,273
Community School of Music & Arts		
Art4Schools	52,259	52,259
Music4Schools	24,800	24,800
Friends of Caltrain- Education Services Only	5,000	5,000
Housing Trust	150,000 (f)	150,000 (f)
Joint Venture: Silicon Valley	20,000 (g)	20,000 (g)
Police Activities League (MVPAL)	5,000	5,000
Project Sentinel - Fair Housing Services	25,000	25,000
Project Sentinel - Mediation Program	91,944	91,944
Youth Sports Fee Waiver	<u>2,000</u>	<u>2,000</u>
Total Other Non-Profit Funding	<u>\$ 473,296</u>	<u>482,776</u>

(f) Funded by the Below Market Rate Housing Fund.

(g) Funded by the Shoreline Regional Park Community Fund.

FISCAL YEAR 2017-18

Proposed **Non-Discretionary** On-Going Changes

General Operating Fund

CITY-WIDE

CalPERS Replacement Benefit: \$ 20,000

Provides increased funding for replacement benefits processed by CalPERS for certain retiree payments.

City-Wide Total **\$ 20,000**

CITY MANAGER'S OFFICE

KMVT Contract: \$ 25,000

Provides funding for professional contract video services to cover City meetings.

City Manager's Office Total **\$ 25,000**

INFORMATION TECHNOLOGY DEPARTMENT

Microsoft Office/Email Licensing: \$ 220,000

Provides funding for Microsoft subscription licensing of Office, Windows, and Exchange. Microsoft changed from a purchase to subscription model.

Microsoft Windows/SQL Server Licensing: \$ 80,000

Provides funding for the annual subscription licensing for Windows server and SQL servers.

Information Technology Licenses and Maintenance: \$ 42,600

Provides funding for the annual maintenance charges for agency services (campaign finance filings), Library sorting machine, Serena Business Manager increases in licenses, Granicus Software maintenance for VoteCast software and high-definition streaming, Cogent increase in internet bandwidth from 100 megabits per second (Mbs) to 250Mbs, and Smartsheet Project Management software.

Network Switch Maintenance: \$ 10,000

Provides increased funding for Network Switch maintenance as a result of additional equipment and higher costs.

Information Technology Department Total **\$ 352,600**

FISCAL YEAR 2017-18

Proposed **Non-Discretionary** On-Going Changes

General Operating Fund
(Continued)

PUBLIC WORKS DEPARTMENT

Janitorial Cost Increases for City Facilities: \$ 91,200

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

PG&E Cost Increase: \$ 66,200

Provides increased funding for PG&E's rate increase. This funding does not include the additional \$80,000 annual cost increase for clean energy as a result of Silicon Valley Clean Energy (SVCE).

Contract Services: \$ 20,000

Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.

City Utility Cost Increase: \$ 10,000

Provides increased funding for City utility services used by City departments based on the proposed utility rate adjustments.

Public Works Department Total

\$ 187,400

COMMUNITY SERVICES DEPARTMENT

Minimum Wage Impact 1/2-year: \$ 170,000

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018 (the total cost increase for all funds citywide for a full year is \$557,800).

City Utility Cost Increase: \$ 45,000

Provides increased funding for City utility services used by City departments based on the proposed utility rate adjustments.

Janitorial Cost Increase: \$ 14,100 (offset with \$14,100 in fees)

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

Heritage Park Maintenance: \$ 9,500

Provides funding for the maintenance of the City's Heritage Park and additional supplies needed to maintain the park.

Community Services Department Total

\$ 238,600

FISCAL YEAR 2017-18

Proposed **Non-Discretionary** On-Going Changes

General Operating Fund
(Continued)

LIBRARY SERVICES DEPARTMENT

Minimum Wage Impact ½-year: \$ 30,000

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018.

Library Services Department Total **\$ 30,000**

FIRE DEPARTMENT

Annual Medical Surveillance Exams: \$ 36,000

Provides increased funding for annual required medical exams.

City Utility Cost Increase: \$ 5,000

Provides increased funding for City utility services used by City departments based on the proposed utility rate adjustments.

Fire Department Total **\$ 41,000**

Total Non-Discretionary On-Going for General Fund **\$ 894,600**

FISCAL YEAR 2017-18

Proposed **Non-Discretionary** On-Going Changes

Other Funds

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

Water Fund

Utility Online Payment Processing: \$ 50,000

Provides increased funding for credit card payment processing costs associated with an increase in usage of online Utility Services payments.

Workers' Compensation Fund

Workers' Compensation Excess Insurance: \$ 54,000

Provides increased funding for Workers' Compensation excess insurance. The increased cost is related to increased overtime, payroll, and loss experience.

Finance and Administrative Services Department Total **\$ 104,000**

COMMUNITY DEVELOPMENT DEPARTMENT

Downtown Benefit Assessments District Fund

PG&E Cost Increase: \$ 20,000 (offset by \$20,000 in revenues from charging stations)

Provides increased funding for PG&E costs for charging stations. This funding does not include the additional \$80,000 annual cost increase for clean energy as a result of SVCE.

Community Development Department Total **\$ 20,000**

PUBLIC WORKS DEPARTMENT

Water Fund

Bay Area Water Supply and Conservation Agency (BAWSCA) Dues: \$ 18,000

Provides funding for the increase in dues to the City's membership in BAWSCA, which represents the interest of 24 agencies and 2 private water companies that purchase wholesale water from the San Francisco regional (Hetch Hetchy) water system operated by the San Francisco Public Utilities Commission (SFPUC).

Wastewater Fund

Contract Services: \$ 1,000

Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.

FISCAL YEAR 2017-18

Proposed **Non-Discretionary** On-Going Changes

Other Funds
(Continued)

Solid Waste Fund

Commercial Composting Processing Fee: \$ 35,000

Provides increased funding for the City's Commercial Composting Processing Program. Additional funds are needed to cover the increase in cost due to CPI and an increase in the amount of materials collected.

Contract Services: \$ 3,300

Provides increased funding for contract services for costs related to the increase in prevailing wages and inflationary increases.

Public Works Department Total **\$ 57,300**

COMMUNITY SERVICES DEPARTMENT

Shoreline Golf Links

Minimum Wage Impact 1/2-year: \$ 64,900

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018.

Shoreline Community Fund

Ranger Service Contract: \$ 82,000

Provides increased funding for costs associated with modifications to the Ranger Services Program. The costs provided by long time service provider California Land Management (CLM) have increased significantly. Staff is evaluating alternative cost models, including services provided by City employees or a combination of a limited CLM contract and City employees.

Minimum Wage Impact 1/2-year: \$ 14,000

Provides additional funding to cover the impact of the City's Minimum Wage Ordinance for a half year beginning January 2018.

Janitorial Cost Increase: \$ 3,700 (offset with \$3,700 in fees)

Provides additional funding for contractual increases to janitorial services, to raise the wage level to the current union wage scale.

Community Services Department Total **\$ 164,600**

Total Non-Discretionary On-Going for Other Funds **\$ 345,900**

FISCAL YEAR 2017-18

Proposed **Discretionary** On-Going Changes

General Operating Fund

CITY ATTORNEY'S OFFICE

Legal Services: \$ 10,000

Provides funding for additional legal resources to address fluctuations in workload by assisting with pending high-priority projects (e.g., litigation support, public records request, research projects, drafting ordinances and specialized agreements) requiring legal review and subject matter expertise.

City Attorney's Office Total **\$ 10,000**

CITY MANAGER'S OFFICE

Human Resources Technician Position (0.50): \$ 59,000

Converts a regular ongoing 0.50 FTE Human Resources Technician position to full-time. The additional resources will better manage the increased volume and complexity of entering detailed personnel and benefit changes into the HR/Payroll system, thus improving current operation processes and accuracy, reducing impacts to the Payroll Section, and freeing up capacity of HR Analysts.

Intern Wages: \$ 3,400

Provides increased funding for intern wages. This funding will increase through-put to allow the City to continue to participate in the Regional Intern Program, which supports the development of the local government profession.

City Manager's Office Total **\$ 62,400**

INFORMATION TECHNOLOGY DEPARTMENT

Information Technology Analyst I/II Position: \$ 169,000

Provides funding for an ongoing IT Analyst I/II position. This position will support the increase in technology initiatives, including additional support to the phone system and the increasing demand for mobile device support.

Geographic Information System (GIS) Data Conversion Services: \$ (50,000) (offset by reduction in revenue of \$50,000)

Reduces funding for contracting services to convert developer's plans to GIS data to keep the City's GIS up-to-date. These funds were initially appropriated in Fiscal Year 2016-17 with offsetting revenues based on a new fee, but the program launch was delayed. This program will be revisited in the future with a fee recommendation and possibility of performing services by staff.

FISCAL YEAR 2017-18

Proposed **Discretionary** On-Going Changes

General Operating Fund
(Continued)

Training, Conference, and Travel: \$ 10,000

Provides increased funding for training, conference, and travel budget to allow IT personnel to attend one IT skill course per fiscal year.

ICS Consulting Services: \$ 8,000

Provides funding for the new A/V maintenance agreement for the Chambers and Plaza Conference Room. The funding includes one annual visit for system check/tuning and on-call services.

Information Technology Department Total

\$ 137,000

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

Customer Service Representative Position (0.50): \$ 57,600

Provides funding for an ongoing 0.50 FTE Customer Service Representative position. This converts the limited-period hourly wages to regular ongoing, will provide essential support to the daily operations of the Revenue Section and will allow for coverage at the front counter without interruptions to other staff.

Reclassification of Payroll Positions: \$ 20,400

Provides funding for the reclassification of a Senior Accountant Position to Senior Payroll Accountant, Accountant I/II Position to Payroll Accountant I/II, and Account Technician Position to Payroll Technician position based on an analysis showing a higher level of duties performed.

Reclassification of Accountant I/II Position to Senior Accountant: \$ 12,900

Provides funding for the reclassification of an Accountant I/II to a Senior Accountant position based on an analysis showing a higher level of duties performed.

Community Health Awareness Council (CHAC) Funding: \$ 9,500

Provides increased funding to CHAC. The City is a joint powers authority member of CHAC. This provides for a 10.0 percent increase as request by CHAC and directed by Council.

Citywide Memberships: \$ 5,000

Provides increased funding to cover the fee increases of nine Citywide memberships.

Training, Conference, and Travel: \$ 5,000

Provides increased funding for additional staff training.

Finance and Administrative Services Department Total

\$ 110,400

FISCAL YEAR 2017-18

Proposed **Discretionary** On-Going Changes

General Operating Fund
(Continued)

COMMUNITY DEVELOPMENT DEPARTMENT

Reclassification of Senior Planner to Deputy Zoning Administrator: \$ 1,900

Provides funding for the reclassification of a Senior Planner to a Deputy Zoning Administrator position based on a reorganization and an analysis showing a higher level of duties performed. There is an additional \$16,900 in the Development Services Fund.

Community Development Department Total **\$ 1,900**

PUBLIC WORKS DEPARTMENT

Transportation Manager Position (0.75): \$ 162,500

Provides funding for 0.75 FTE of a Transportation Manager ongoing position (the other 0.25 FTE is funded from the Shoreline Regional Park Community Fund). This position will provide additional resources to assist with the increased number and complexity of transportation projects and studies.

Silicon Valley Clean Energy (SVCE) 100 percent Renewable Energy: \$ 80,000

Provides increased funding for the annual cost of clean, 100 percent renewable, energy to City facilities. This funding is in addition to the PG&E cost increase.

Associate Civil Engineer-Capital Projects Section Position: \$ 18,400 (\$183,700 offset by charges to CIPs)

Provides funding for an Associate Civil Engineer position. The position will provide project management and design services for small and large capital projects.

Training, Conference, and Travel: \$ 5,000

Provides funding for training and conferences for Transportation Staff.

Public Works Department Total **\$ 265,900**

COMMUNITY SERVICES DEPARTMENT

Tree Trimmer III Position: \$ 139,800

Provides funding for an ongoing Tree Trimmer III position. The additional resources will improve operational efficiencies and assist the Urban Forestry crew to achieve the goals of the Community Tree Master Plan (CTMP), as well as inspections and programming demands of residents.

FISCAL YEAR 2017-18

Proposed **Discretionary** On-Going Changes

General Operating Fund
(Continued)

Office Assistant Wages: \$ 36,800

Provides additional funding in order to maintain adequate staffing levels year round at the front desk of the Community Center.

Training, Conference, and Travel: \$ 5,300

Provides increased funding for a greater number of staff to participate in training and conferences.

Memberships and Dues: \$ 2,300

Provides increased funding for a variety of staff's memberships and dues.

Performing Arts (Booking) Coordinator Position (0.25) and hours for Stagehand I/II: \$ (4,800) (offset by the elimination of a Senior Stagehand Position)

Provides savings from the elimination of a Senior Stagehand position and the addition of a 0.25 FTE Performing Arts (Booking) Coordinator Position to an existing 0.75 FTE position for a full-time ongoing position. To offset the elimination of the Senior Stagehand position, Stagehand hours will be added and the salary adjusted as appropriate.

Community Services Department Total

\$ 179,400

LIBRARY SERVICES DEPARTMENT

Library Materials: \$ 40,000

Provides increased funding for books and other Library materials loaned to the public. Preliminary data indicates that Mountain View's materials budget is approximately 16.0 percent below certain benchmark libraries. This funding also includes \$10,000 for the Library's eBook collection.

Police Assistant Wages: \$ 15,600

Provides increased funding to expand the role of the Police Assistants to include City Hall, areas surrounding the Library, and other duties as directed by the Police Department.

Contract Services for Reading Program: \$ 3,700

Provides increased contract services funding for the Reading Program which teaches adults basic reading, writing, math, and computer skills.

Training, Conference, and Travel: \$ 3,000

Provides increased funding to allow staff to attend additional training and conferences.

FISCAL YEAR 2017-18

Proposed **Discretionary** On-Going Changes

General Operating Fund
(Continued)

Microfilming Project: \$ 1,500

Provides funding for the annual hosting fee to preserve historical microfilm copies of local newspapers. There is an additional \$14,000 proposed in limited-period to cover the one-time cost to digitize the microfilm copies.

Support Services Reorganization: No Cost

Eliminates a 0.50 FTE Library Assistant III position and hours and creates a new Library Technician 0.50 FTE position.

Library Services Department Total **\$ 63,800**

FIRE DEPARTMENT

Overtime - Hiring Retention and Training: \$ 140,000

Provides increased funding for overtime backfill associated with hiring, retention and training while new Firefighters are in the Academy. This provides funding to backfill two positions annually. There is an additional \$150,000 proposed in limited-period for the Firefighter Recruit Academy.

Reclassification of Six Firefighter Positions to Paramedic Level, changing the Authorized Level of Paramedics from 21 to 27: \$ 116,100

Provides funding for the reclassification of three Firefighter Hazmat II to Firefighter/Paramedic/Hazmat II positions and three Firefighter positions to Firefighter/Paramedic positions. The reclassifications will increase the authorized level of paramedics from 21 to 27 based on adding a paramedic for the rescue and ladder truck for each shift.

Promotional Recruitment Exams: \$ 20,000

Provides increased funding for required promotional recruitment exams.

Rowing Machines (5): \$ 1,000

Provides funding for the maintenance and replacement of five rowing machines located at the fire stations. This would allow one to be purchased each year, on a five year replacement schedule. There is an additional \$5,000 being recommended in limited-period to fund the one-time cost of purchasing five rowing machines.

Fire Department Total **\$ 277,100**

FISCAL YEAR 2017-18

Proposed **Discretionary** On-Going Changes

General Operating Fund
(Continued)

POLICE DEPARTMENT

Lead Public Safety Dispatcher Position (0.50): \$ 98,900

Converts a regular 0.50 FTE Lead Public Safety Dispatch position to a full-time ongoing position. The additional resources will improve the Emergency Communications Center's capacity to manage the Computer Aided Dispatch (CAD) System and support the Communications Operations Supervisor with a variety of management and administrative duties.

Lease of Officer-Worn Cameras (44): \$ 35,000

Provides funding to lease an additional 44 cameras to outfit all 95 sworn and 15 reserve officers with officer worn cameras.

Chaplaincy Program: \$ 19,400

Provides funding for the reinstatement of the Police Chaplaincy Program which assists employees coping with professional or personal difficulties or critical incident stress, as well as responding to significant incidents impacting the community, victims, and victim's families. There is an additional \$14,900 proposed as limited-period to reactivate the program.

Police Department Total **\$ 153,300**

Total Discretionary On-Going for General Fund **\$ 1,261,200**

FISCAL YEAR 2017-18

Proposed **Discretionary** On-Going Changes

Other Funds

COMMUNITY DEVELOPMENT DEPARTMENT

Development Services Fund

Senior Planner Position: \$ 176,500

Converts a limited-term Senior Planner position to ongoing to minimize turnover for this difficult to fill position and to support the high level of development activity.

Associate Planner Position: \$ 163,000

Converts a limited-term Associate Planner position to ongoing to support the high level of development activity and provide additional support at the Development Services Counter.

Associate Planner Position: \$ 163,000

Provides funding for an additional ongoing Associate Planner position to support the ongoing high level of development activity and provide additional support at the Development Services Counter.

Digital Imaging of Building and Fire Permits: \$ 50,000 (offset by \$50,000 in revenues)

Provides increased funding for the digital imaging of final and expired projects for both building and fire permits. There is an additional \$60,000 proposed in limited-period funds to address the backlog.

Reclassification of a Senior Planner to a Deputy Zoning Administrator: \$ 16,900

Provides funding for the allocation to the Development Services Fund for this reclassification as mentioned in the General Fund section above.

Reclassification of Principal Planner to Advanced Planning Manager: \$ 4,300

Provides funding for the reclassification of a Principal Planner to an Advanced Planning Manger position based on an analysis showing a higher level of duties performed.

Below Market Rate (BMR) Housing Fund

Senior Planner Position (0.25): \$ 37,300

Converts a regular ongoing 0.75 FTE Senior Planner position to full-time. The actual volume of work has been greater than 0.75 FTE and there is increased workload expected related to the requirement to update the City's fair housing plan and to assist with the implementation of the homeless housing response.

FISCAL YEAR 2017-18

Proposed **Discretionary** On-Going Changes

Other Funds
(Continued)

Contract Services: \$ 30,000

Provides increased funding for outside professional contract services for the administration of BMR ownership and rental housing programs. There is an additional \$30,000 proposed in limited-period to fund one-time costs associated with this request.

Notices and Advertisement: \$ 18,500

Provides increased funding for notices and advertisements of affordable housing opportunities.

Memberships and Dues: \$ 3,500

Provides increased funding for memberships and dues to a variety of housing related organizations.

Housing Impact Fund

Notice of Funding Availability (NOFA) Administration: \$ 25,000

Provides increased funding for a variety of tasks associated with affordable housing projects, including facilitators at neighborhood meetings, consultants for financial analysis of NOFA proposals, and studies on unique site issues. There is an additional \$15,000 proposed in limited-period to fund one-time costs associated with this request.

Community Development Department Total

\$ 688,000

PUBLIC WORKS DEPARTMENT

Development Services Fund

Senior Civil Engineer-Land Development Section Position: \$ 199,400

Converts a limited-term Senior Civil Engineer position to ongoing to enhance retention and to support the high level of development activity.

Associate Civil Engineer-Construction Section Position: \$ 183,700

Converts a limited-term Associate Civil Engineer position to ongoing to support the high level of development activity.

Associate Civil Engineer-Land Development Section Position (0.50): \$ 91,900

Converts a limited-term 0.50 FTE of an Associate Civil Engineer to ongoing (the other 0.50 FTE is funded from the Shoreline Community, Water, Wastewater, and Solid Waste Funds) to support the high level of development activity.

FISCAL YEAR 2017-18

Proposed **Discretionary** On-Going Changes

Other Funds
(Continued)

Shoreline Community

Transportation Manager (0.25): \$ 54,200

Provides funding for the allocation to the Shoreline Community Fund for this position as mentioned in the General Fund section above.

Associate Civil Engineer-Land Development Section Position (0.20): \$ 36,700

Provides funding for the allocation to the Shoreline Community Fund for this position as mentioned in the Development Services Fund section above.

Water Fund

Associate Civil Engineer-Land Development Section Position (0.10): \$ 18,400

Provides funding for the allocation to the Water Fund for this position as mentioned in the Development Services Fund section above.

Reclassification of Water Supervisor Position to Water Superintendent: \$ 15,800

Provides funding for the reclassification of a Water Supervisor position to a Water Superintendent position based on an analysis showing a higher level of duties performed.

Reclassification of Water Conservation Coordinator Position to Water Resources Manager: \$ 14,100

Provides funding for the reclassification of a Water Conservation Coordinator position to a Water Resources Manager position based on an analysis performed showing a new, broader and higher level of duties performed.

Reclassification of Senior Water Systems Operator Position to Water Operations Specialist: \$ 2,200

Provides funding for the reclassification of a Senior Water Systems Operator position to a Water Operations Specialist position based on an analysis performed showing a higher level of duties performed.

Wastewater Fund

Associate Civil Engineer-Land Development Section Position (0.10): \$ 18,400

Provides funding for the allocation to the Wastewater Fund for this position as mentioned in the Development Services Fund section above.

FISCAL YEAR 2017-18

Proposed **Discretionary** On-Going Changes

Other Funds
(Continued)

Solid Waste Fund

Associate Civil Engineer-Land Development Section Position (0.10): \$ 18,400

Provides funding for the allocation to the Solid Waste Fund for this position as mentioned in the Development Services Fund section above.

Public Works Department Total **\$ 653,200**

COMMUNITY SERVICES DEPARTMENT

Shoreline Golf Links

Net Miscellaneous: \$ (185,600)

Provides savings from reductions in Utilities (\$161,900) primarily water, Materials and Supplies (\$12,700), other net Maintenance and Operations (\$6,700), and Personnel related costs (\$4,300).

Shoreline Community

Training, Conferences, Travel and Memberships: \$ 2,000

Provides increased funding for more staff to participate in training, conferences, travel and subscription to memberships.

Tree Mitigation Fund

Street Trees and Arbor Days: \$ 50,000 (offset with \$50,000 in revenue)

Provides funding for supplies and materials to work with residents on the planting and maintaining of new street trees. These funds will also allow for the distribution of additional trees to residents on Arbor Day. The Tree Mitigation Fund was created in October 2016 in accordance with the Community Tree Master Plan (CTMP). A new Tree Replacement Fee is being recommended that will offset the costs associated with planting new trees.

Community Services Department Total **\$ (133,600)**

Total Discretionary On-Going for Other Fund **\$ 1,207,600**

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Funded From Fiscal Year 2016-17 Carryover)

General Fund

NON-DEPARTMENT

Transfer to the Community Stabilization and Fair Rent Act (CSFRA) Fund:
\$ 346,000

Provides funding for the implementation of the CSFRA.

Non-Department Total **\$ 346,000**

CITY COUNCIL

Furniture for Committee Room: \$ 3,000

Provides funding for new furniture for the Committee Room.

City Council Total **\$ 3,000**

CITY CLERK'S OFFICE

Microfilm Digitizing Service (rebudget balance): \$ 11,600

Rebudgets the balance of funding to convert existing microfilm to digital format. Digitizing microfilm will allow easier access for the public and increase efficiency in responding to public records requests.

City Clerk's Office Total **\$ 11,600**

CITY ATTORNEY'S OFFICE

Senior Deputy City Attorney Position (0.50): \$ 101,600

Provides funding for a new half-time, limited-term Senior Deputy City Attorney position. This position will assist with the increase in workload.

City Attorney's Office Total **\$ 101,600**

CITY MANAGER'S OFFICE

Employee Transportation Program: \$ 157,400 (\$77,400 rebudget balance)

Provides \$80,000 new funding and rebudgets the balance of funding for a pilot program to provide incentives to reduce drive-alone rates to aid congestion management and reduce employee commute costs and stress.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Human Resources Analyst I/II Position: \$ 156,800

Provides continuation funding for a limited-term Human Resources Analyst I/II position. This position will assist with the high volume of recruitments, provide support in administering the benefits program, and special event planning.

Management Fellow Position: \$ 134,600

Provides continuation funding for a limited-period Management Fellow position. The objective of this position is to provide increased capacity and an increased level of analytical rigor for important department and Citywide projects.

Employee Engagement and Appreciation Program: \$ 96,500 (*\$21,500 rebudget balance*)

Provides \$75,000 new funding and rebudgets the balance of funding for Employee Engagement and Appreciation Programs. The funding will allow staff to continue to develop programs and activities that fulfills the initiatives identified in the 2015 Employee Engagement survey.

Human Resources Analyst Wages: \$ 80,000

Provides continuation funding for the Human Resources Analyst hourly wages. The funding will provide dedicated resources for recruitments.

Workplace Investigations: \$ 48,000 (*\$3,000 rebudget balance*)

Provides \$45,000 new funding and rebudgets the balance of funding for professional consultant services to conduct workplace investigations.

Labor Negotiations: \$ 35,000

Provides funding for a Labor Negotiations Attorney and other costs to assist with post-contract implementation items. All four represented employee groups' current agreements will expire June 30, 2017.

Wellness Program: \$ 35,000

Provides funding for the purchase and delivery of healthy snacks to City offices to expand on the initiatives of the Wellness Committee.

Placeholder for New City Council Goal Related to Vulnerable Populations:
\$ 25,000

Provides placeholder funding for the new City Council Major Goal of addressing the need to protect vulnerable populations and preserve the socioeconomic and cultural diversity of the community. As the projects associated with this goal are defined, the use of these funds will also be identified.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Hourly Support Staff: \$ 23,000

Provides funding for limited clerical hourly support to the City Manager's Office. The additional funds will support five managers and assist with the increasing workload of the department.

Succession Planning: \$ 20,000

Provides placeholder funding for Citywide Succession Planning efforts to implement a Leadership Academy and provide other resources to develop staff and prepare the organization for potential retirements.

Innovation Lab Grant (rebudget): \$ 20,000

Rebudgets "start-up" funding for the "Innovation Lab" program. The City Manager launched the program, at the suggestion of employees, to encourage managers to "pitch" ideas to improve operations or services. The intent is to foster a proactive culture of innovation in the organization.

Multilingual Community Outreach Program (MCOP) Support: \$ 12,700 (\$4,700 rebudget balance)

Provides \$8,000 new funding and rebudgets the balance for additional resources to the MCOP due to increased demand for translation, interpretation, outreach, and referral assistance. These funds will provide additional wages, supplies, and translation equipment.

Civica Software Training: \$ 12,400

Provides funding for continued web software training and custom website development.

Multilingual Civic Leadership Academy: \$ 8,300 (\$2,800 rebudget balance)

Provides \$5,500 continued funding and rebudgets the balance for staff time and supplies to continue the foreign language speakers Civic Leadership Academy. The intent of the Academy is to improve non-native English-speaking residents' understanding of government and City services, increase civic engagement, leadership, and volunteerism in the City. The first academy was held during spring 2017 with 29 Spanish-speaking participants.

Minimum Wage Mailer: \$ 4,000

Provides funding for copying and mailing services to notice the next minimum wage increase effective January 1, 2018.

Assorted Digital Communications Technical Needs (rebudget balance): \$ 1,700

Rebudgets the balance of funding for social advertisement through various outlets.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

The View Newsletter & Print Products (rebudget balance): \$ 1,400

Rebudgets the balance of funding for increased bulk postage costs and redesign of citywide products.

City Manager's Office Total **\$ 871,800**

INFORMATION TECHNOLOGY DEPARTMENT

Secretary Position (0.50): \$ 67,900

Provides continuation funding for a half-time, limited-term Secretary position to provide administrative support to the IT Department.

Office 365 Migration Consultant: \$ 20,000

Provides funding for consultant services for the migration to Office 365.

Open City Hall Subscription: \$ 12,000

Provides funding for the Open City Hall Subscription. This software allows the City to post questions and collect feedback from the community.

Microsoft Software (MS) Licenses for Temporary Employees: \$ 10,000

Provides funding for MS licensing for seasonal employees.

Smart Cities Membership: \$ 10,000

Provides funding for the Smart Region Initiative Program of Joint Venture Silicon Valley. The goal of the program is to drive a regional alignment effort for smart cities. Activities in 2017 will include convening a Steering Committee, curating and sharing best practices and ideas, and defining strategies for initial engagement.

Training, Conference, and Travel: \$ 1,500

Provides funding for training, conference, and travel to allow one additional IT staff to attend the Municipal Information Systems Association of Californian (MISAC) conference.

Information Technology Department Total **\$ 121,400**

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

Safety Training Study Implementation: \$ 57,300 *(rebudget balance \$37,300)*

Provides \$20,000 new funding, combined with the rebudget of funding, to implement components recommended from a Citywide Safety Training Study. Consultant services can provide certain components recommended due to limited staff resources.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Nonprofit Agency Funding: \$ 49,600

Provides funding for nonprofit agencies as identified by Council at the CDBG hearing on May 2, 2017.

Credit Card Fee Consultation/Outside Assistance (rebudget): \$ 25,000

Rebudgets funding approved by Council on February 14, 2017 for outside assistance with establishing a fee to recover credit card service charges. Total \$50,000 is allocated between the General Non-Operating and Water Funds.

Purchase Card Transaction Review (rebudget): \$ 20,000

Rebudgets funding for an outside consultant to review departments' compliance with purchasing card policies.

Finance and Administrative Services Department Total

\$ 151,900

COMMUNITY DEVELOPMENT DEPARTMENT

Soft-Story Building Study (rebudget): \$ 175,000

Rebudgets funding for a study on soft-story buildings that could be at risk of collapse from an earthquake in the City and propose potential programs and incentives that could be adopted to retrofit these structures. The total funding of \$350,000 is allocated between the General Non-Operating, Development Services, and Below-Market-Rate Housing Funds.

Sustainability Outreach and Engagement Program: \$ 128,900 (\$98,900 rebudget)

Provides \$30,000 new funding and rebudgets the balance to expand the implementation of the Sustainability Outreach and Engagement Program. These resources will fund a community-wide "green challenge" program and provide outreach for the second-half launch of the Silicon Valley Clean Energy (SVCE) program.

Environmental Sustainability Action Plan (rebudget): \$ 100,000

Rebudgets funding approved by Council on September 13, 2016 for the Environmental Sustainability Action Plan.

Administrative Analyst I/II Position-Environmental Sustainability (0.50): \$ 76,600

Provides continued funding for a half-time, limited-term Administrative Analyst I/II position. This converts the limited-period hourly wages to a 0.50 FTE position to support the implementation of the City's Climate Protection Roadmap (CPR), the Municipal Operations Climate Action Plan (MOCAP), Environmental Sustainability Action Plan 3 (ESAP-3), as well as provide assistance with ongoing projects and grant opportunities.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Housing Element Update (rebudget balance): \$ 56,500

Rebudgets the balance available to implement action items required by the mandated Housing Element adopted October 2014.

El Camino Real Light Pole Banners (rebudget): \$ 40,000

Rebudgets funding to create and install new City banners on El Camino Real. The banners will create a consistent look that will identify the City's boundaries and promote the City.

Rent Relief Strategies (rebudget balance): \$ 22,600

Rebudgets the balance of funding approved by Council on February 9, 2016 for noticing and outreach of rent relief strategies.

Explore Solar Hot Water Heaters: \$ 20,000

Provides funding for consultant services to explore the installation of solar hot water heaters on City properties.

Technology Showcase: \$ 20,000

Provides funding for consultant services and event operations for the third Technology Showcase. More companies and attendees are expected for the third annual showcase, impacting limited staff resources.

Parking Coordinator Consultant (rebudget): \$ 20,000

Rebudgets funding for a Parking Coordinator Consultant to help manage a number of Citywide parking initiatives. The total funding of \$70,000 is allocated between the General Non-Operating and Downtown Benefit Assessment Districts Funds.

2015 Greenhouse Gas (GHG) Inventory (rebudget balance): \$ 12,700

Rebudgets the balance of funding for consultant services to conduct the 2015 municipal operations and communitywide GHG inventory in order to report on the GHG reduction targets.

Visual Arts Committee: \$ 10,000

Provides funding for youth projects and paint utility boxes.

Employee Homebuyers Program Administration (rebudget): \$ 5,000

Rebudgets funding for materials and services related to the Employee Homebuyers Program.

Community Development Department Total

\$ 687,300

PUBLIC WORKS DEPARTMENT

Associate Civil Engineer-Capital Projects Section Position: \$ 183,700

Provides funding for a new limited-term Associate Civil Engineer position. The position will support the heavy workload in the Capital Improvement Program.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Associate Civil Engineer-Traffic Section Position (0.45): \$ 82,700

Provides continuation funding for a limited-term Associate Civil Engineer position (the other 0.55 FTE is funded from the Development Services and Shoreline Community Funds) in Traffic to assist with heavy workload.

Bay Area Bike Share Program (rebudget balance): \$ 72,600

Rebudgets the balance of funding approved by Council on May 24, 2016 for the Bay Area Bike Share Program.

Residential Parking Permit Program (rebudget balance): \$ 68,500

Rebudgets the balance of funding approved by Council on October 4, 2016 for the Residentail Parking Permit Program.

Program Assistant - Engineering Division Position (0.50): \$ 64,900

Provides continuation funding for a limited-term Program Assistant position (the other 0.50 FTE is funded from the Development Services Fund). The position will support the Engineering Division with organization of paper and electronic files, plans and specifications, AutoCAD files, reports, and other work products from capital improvement and land development projects, and report on various program activities.

Hourly Staff to Support the Traffic Section: \$ 60,000

Provides continuation funding for hourly staff to support the Traffic Section. The increase in workload is mainly attributable to the high level of development activity.

Pilot Program for Sidewalk Ramping and Grinding: \$ 46,000

Provides continuation funding for a two-year pilot program to hire two hourly seasonal workers to perform sidewalk ramping and grinding operations. These additional resources will allow the Streets Section to complete an additional 1,000 locations and dedicate more resources to maintain the City's Pavement Condition Index. The program started in November 2016 and at the current pace, approximately 1,700 grinding location will be completed over a twelve month period with the additional resources.

Hourly Staff to Support the Capital Projects Section: \$ 40,000

Provides continuation funding for hourly staff to support the Capital Projects Section. The increase in workload is mainly attributable to the large number of capital projects.

Public Works Department Total

\$ 618,400

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

COMMUNITY SERVICES DEPARTMENT

Performing Arts Supervisor Position (0.50): \$ 69,500

Provides continuation funding for a 0.50 FTE of a limited-term Performing Arts Supervisor position to add to an existing half-time position. The additional resources will help to maximize ticket sales and revenue at the Center for the Performing Arts.

Automatic Locks and Installation for Park Restrooms: \$ 28,000

Provides funding to install automatic locks on all park restrooms. This will reduce scheduling conflicts for staff as a result of the change in ranger services from outside contractors to an in-house operation.

Homeless Encampment Cleanups (rebudget): \$ 20,000

Rebudgets funding to establish a contract with an organization to manage cleanups of homeless encampments within the City. Homeless encampments have increased significantly and the City work crews and work furlough participants are not trained to manage the potentially dangerous situations these cleanups require. In addition, the cleanup of encampments has resulted in time taken away from performing their regular assignments.

Special Events and Plaza Activation: \$ 11,500

Provides funding to purchase supplies for games and unstructured play activities in order to offer additional activities at special events such as Concerts on the Plaza.

Audio and Visual Consultant: \$ 10,000

Provides funding for consultant services to upgrade the audio-video (A/V) infrastructure of the Center of Performing Arts. The majority of the A/V infrastructure has not been upgraded since the initial construction of the building over 25 years ago.

Community Services Department Total

\$ 139,000

LIBRARY SERVICES DEPARTMENT

Microfilming Project: \$ 14,000

Provides funding for professional services to digitize and preserve historical local newspapers. There is an additional \$1,500 proposed as ongoing to fund the annual hosting fee to preserve the microfilm copies.

Library Logo: \$ 5,000

Provides funding for consultant services to develop a new library logo that is easily recognizable and quickly communicates the Library's value to the community.

Library Services Department Total

\$ 19,000

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

FIRE DEPARTMENT

Special Operations Program: \$ 500,000

Provides funding for the formalization of a Special Operations Program. The funding will provide training and equipment for Technical Rescue and Tactical Medic Programs over a three year period.

Firefighter Recruit Academy: \$ 450,000 (*rebudget balance \$300,000*)

Provides \$150,000 new funding and rebudgets the balance for Firefighter recruits to attend the Firefighter Academy for three months and for an approximately one month transition-to-shift period. The level of recruitments will continue to be high due to the number of current and expected vacancies. There is an additional \$140,000 proposed as ongoing to fund overtime backfill associated with hiring, retention, and training for two positions annually.

Overtime Training (*rebudget balance*): \$ 78,700

Rebudgets the balance of funding for overtime related to attending training or completing required certified courses.

HazMat Program Training (*rebudget*): \$ 45,000

Rebudgets funding for the HazMat Training program. The MOU with Local 1965, specifies that up to nine employees per shift should be Hazmat Technicians.

Training and Education (*rebudget balance*): \$ 23,400

Rebudgets the balance of funding for Training and Education. Additional funds are needed to meet the changes in State and national training standards. There are also a significant number of expected retirements and promotions over the next couple of years that will increase the demand for education and other specialized training.

Consolidated Dispatch Consultant (*rebudget*): \$ 20,000

Rebudgets funding for a regional consolidation of dispatch services feasibility study. Several fire departments within Santa Clara County have identified regional fire dispatch as an area of opportunity for regional collaboration to increase efficiencies.

City's Antique Fire Apparatus: \$ 10,000

Provides funding to assist with the maintenance and restoration of the City's Antique Fire Apparatus and other historical Mountain View Fire Department memorabilia.

Multi-Purpose Devices (MPD) (*rebudget*): \$ 8,700

Rebudgets funding for the purchase of 11 MPDs - one for each engine and two each for the truck and rescue. The MPD is a NFPA-compliant pulley, descent control device, and belay device built in to one. These devices will simplify the rigging of the main line and also increase the safety of the belay line.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Structure Firefighter Hoods (68): \$ 8,100

Provides funding to purchase 68 Personal Protective Equipment (PPE) Halo multilayer hoods that meet the NFPA 1971 Standards on protective ensembles for structural firefighting.

Vetter Air Bags (2): \$ 5,800

Provides funding to purchase two Vetter Air Bags to improve the department's ability to respond and mitigate recognized technical rescue hazards in the City.

Rowing Machines (5): \$ 5,000

Provides funding to purchase five rowing machines. The rowing machines are a cardiovascular fitness alternative to treadmills. There is an additional \$1,000 proposed in ongoing to fund the replacement of one machine every five years.

Hard Suction Hose and Strainer Replacement (rebudget balance): \$ 3,000

Rebudgets the balance of funding to replace a hard suction hose. The replacement is needed due to the poor conditions of the existing inventory.

Fire Department Total

\$ 1,157,700

POLICE DEPARTMENT

Police Officer Position (two-year)-Community Outreach: \$ 221,300 (offset by \$116,400 State grant)

Provides funding for the first year of a two year Police Officer over-hire position. This position will focus on improving the effectiveness of the Police Department's handling of community concerns and issues related to vulnerable populations, to include homeless and the mentally ill. In addition, the officer would coordinate and expand the Department's Crisis Intervention Training (CIT) efforts.

Communications Training Supervisor Position: \$ 189,700

Provides continued funding for a Communications Training Supervisor position. The position will work in conjunction with the Communications Operations Supervisor to plan, coordinate, implement, and direct all training programs for Emergency Communications staff.

Public Safety Dispatch Overhire Position: \$ 172,100

Provides continued funding for a Public Safety Dispatch Overhire position. The position is requested due to anticipated vacancies and the lengthy selection and training process. Includes \$2,000 for hiring background checks.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Two Police Officer Trainee Positions: \$ 157,900

Provides continued funding for two Police Officer Trainee positions at 50 percent funding. Police Officer Trainees provide flexibility for current and anticipated vacancies. There are multiple vacant Police Officer positions and additional vacancies anticipated in the next 12 months. Includes \$10,000 for hiring background checks, training, and uniform costs.

Residential Parking Permit Program (rebudget): \$ 117,600

Rebudgets funding approved by Council October 4, 2016 for a Residential Parking Permit Program.

Public Safety Network Design (rebudget): \$ 60,000

Rebudgets funding for third-party consulting and technical services related to public safety computer network design, implementation of all-IP 9-1-1 and radio networks, and industry expertise with respect to federal information security policies and standards compliance.

Technology Training (rebudget): \$ 20,000

Rebudgets funding for formal training courses for Police staff responsible for the ongoing configuration, troubleshooting and management of the City's public safety systems.

Chaplaincy Program: \$ 19,400

Provides funding for the one-time startup costs of the Police Chaplaincy Program. This program assists employees coping with professional or personal difficulties or critical incident stress, as well as responding to significant incidents impacting the community, victims, and victim's families. There is an additional \$19,400 proposed as ongoing.

Uniform and Equipment for New Police Officer: \$ 11,800

Provides funding for the uniform and equipment required for the new Police Officer Community Outreach position.

Police Department Total **\$ 969,800**

Total General Fund Limited-Period Expenditures **\$ 5,198,500**
(New \$3,603,900; Rebudget \$1,594,600)

Rebudgets are italicized and are Fiscal Year 2016-17 non-operating appropriations that are unspent and approved to be carried over to Fiscal Year 2017-18.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Other Funds

NON-DEPARTMENT

Child-Care Commitment Reserve

Low-Income Child-Care Subsidies: \$ 100,000

Provides funding approved by Council on December 6, 2016 for low-income Child-Care Center enrollment.

Public Benefit Fund

Homelessness Initiatives: \$ 477,000

Provides funding approved by Council on March 7, 2017 for various Homelessness Initiatives.

General Housing Fund

Boomerang Funds (rebudget balance): \$ 125,000

Rebudgets the balance of Boomerang funds.

Successor Agency Fund

Housing and Services for Low-Income Residents: \$ 250,000

Provides funding approved by Council on March 7, 2017 for Housing and Services for Low-Income and Homeless Residents.

Non-Department Total

\$ 952,000

FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT

Development Services Fund

Cost of Service Study: \$ 40,000

Provides funding for contractual services to conduct a cost of services study for the Development Services Fund. Fees have not been reviewed since the consolidation of all development services into the Development Services Fund in Fiscal Year 2014-15.

Water Fund

Credit Card Fee Consultation/Outside Assistance (rebudget): \$ 25,000

Rebudgets funding approved by Council on February 14, 2017 for outside assistance with establishing a fee to recover credit card service charges. Total \$50,000 is allocated between the General Non-Operating and Water Funds.

Retirees' Health

Retirees' Health Actuarial Valuation: \$ 20,000

Provides funding to update the valuation of retiree's health (OPEB) which is required to be updated every two years.

Finance and Administrative Services Department Total

\$ 85,000

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

COMMUNITY DEVELOPMENT DEPARTMENT

Development Services Fund

Associate Planner Position: \$ 163,000

Provides funding for a new limited-term Associate Planner position to support the ongoing high level of development activity and provide additional support at the Development Services Counter.

Web Enable Mountain View Permitting System (MVPS) (rebudget): \$ 110,000

Rebudgets funding for the web enabling of the current building database. This will allow inspectors to log inspections on a smart phone or other mobile device while in the field and update the database as their day progresses. Other departments and divisions will also have access to information on existing building and fire permits, and plan checks.

Soft-Story Building Study (rebudget): \$ 87,500

Rebudgets funding for the allocation to the Development Services Fund as mentioned in the General Fund section above.

One-Stop Permit Center Architectural Study (rebudget): \$ 75,000

Rebudgets funding for an architectural study of the feasibility of a one-stop permit center.

Digital Imaging of Building Permits: \$ 60,000

Provides additional funding for the digital imaging of building and fire permits. This will assist with the backlog of permits to be digitized. There is an additional \$50,000 proposed as ongoing for this purpose.

SB 743 - Transit-Oriented Infill Projects (rebudget): \$ 50,000

Rebudgets funding for consultant services to assist the City with developing thresholds of significance related to the implementation of California Environmental Quality Act (CEQA)'s new vehicle miles travelled (VMT) standards. SB 743 requires CEQA analysis of transportation impacts to move from level of service (LOS) to VMT standards.

New Code Adoption Materials (rebudget): \$ 17,000

Rebudgets funding to purchase new sets of code books for staff and a set for the City Library. On a triannual basis, the State of California adopts a new series of codes that the Building Inspection Division is required to learn and apply during plan check and inspections. Additional funds are needed to purchase both the hard copy and electronic versions of the new code books. Electronic versions are needed to enable access via smart phones or other mobile devices.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Legal Retainer (rebudget balance): \$ 15,000

Rebudgets the balance for legal consultation on land use law and CEQA issues associated with State Density Bonus Law, implementation of the Precise Plan, and regional efforts such as the Valley Habitat. The total funding of \$20,000 is allocated between the Development Services and Shoreline Community Funds.

Precise Plan Noticings (rebudget): \$ 12,000

Rebudgets funding for noticing the East Whisman Precise Plan. The notices are mailed to the Precise Plan areas to notify residents of Study Sessions, Public Hearings, and neighborhood meetings.

Training, Conference, and Travel: \$ 10,000

Provides funding for training to allow Building and Fire staff to attend the required training to maintain their mandatory certifications. Every three years, new California Building and Fire Codes are adopted which require extensive training.

Below Market Rate (BMR) Housing Fund

Employee Homebuyers Program Loans (rebudget): \$ 1,000,000

Rebudgets funding for the Employee Homebuyers Program approved by Council during Fiscal Year 2008-09. This funding will only be available to employees that meet the median household income requirement.

Rent Assistance Program (rebudget): \$ 200,000

Rebudgets funding for a rent increase gap assistance program to be administered by the Community Services Agency (CSA). On December 1, 2015, Council approved an appropriation of \$150,000 to fund this program for Fiscal Year 2015-16. The City currently funds \$70,000 annually for a volunteer mediation program. The additional funding will allow CSA to provide a higher level of service and assistance to Mountain View renters who are having difficulties due to high rent increases over the past few years.

Soft-Story Building Study (rebudget): \$ 87,500

Rebudgets funding for the allocation to the BMR Fund as mentioned in the General Fund section above.

Fair Housing Assessment: \$ 60,000 (rebudget \$30,000)

Provides \$30,000 new funding and rebudget of \$30,000 for Fair Housing Assessment as required by HUD as a condition of CDBG and HOME funding.

Contract Services: \$ 30,000

Provides funding for outside professional contract services for the administration of BMR ownership and rental housing programs. There is an additional \$30,000 proposed as ongoing for reoccurring costs associated with consultant services.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Employee Homebuyers Program Administration (rebudget): \$ 20,000

Rebudgets funding for materials and services related to the Employee Homebuyers Program.

Homeless Census Count (rebudget): \$ 6,000

Rebudgets funding for a Countywide homeless census count. Every other year, the City contributes funds towards the homeless census count performed by the County.

Housing Impact Fund

779 East Evelyn Avenue NOFA Predevelopment (rebudget balance): \$ 100,700

Rebudgets the balance of funding for predevelopment costs related to the 779 East Evelyn Avenue NOFA project.

Notice of Funding Availability (NOFA) Administration: \$ 55,000 *(rebudget \$40,000)*

Provides \$15,000 new funding and rebudgets \$40,000 for a variety of tasks associated with affordable housing projects, including facilitators at neighborhood meetings, financial consultants for budget analysis of NOFA proposals, and studies on unique site issues. There is an additional \$25,000 proposed as ongoing for reoccurring costs associated with the administration of NOFA.

Community Stabilization and Fair Rent Act (CSFRA) Fund (to be initially funded by the General Non-Operating Fund (GNOF))

The CSFRA was approved by voters on November 8, 2016 and became effective on April 5, 2017. The funding is proposed for the implementation until the Housing Rental Committee (HRC) is to establish a budget and fee in accordance with CSFRA. The proposed funding is from the GNOF and will be requested to be reimbursed from CSFRA once a budget and fees are established.

Computer Equipment and Software: \$ 125,000 *(rebudget \$75,000)*

Provides \$50,000 new funding and rebudget of \$75,000 for computer equipment and software to develop and implement a database registry for CSFRA.

Associate Planner Position (1/2-year funding): \$ 81,500

Provides funding for a new Associate Planner position to support the implementation of CSFRA and the HRC.

General Office and Noticings: \$ 60,000 *(rebudget balance \$20,000)*

Provides \$40,000 new funding and rebudgets the balance for the costs associated with noticing landlords and tenants of updates to CSFRA.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Project Sentinel: \$ 60,000

Provides funding for six months of services by Project Sentinel as “first point of contact” for both tenants and landlords for inquiries regarding the CSFRA through a dedicated phone line/e-mail/online access as well as walk-in office hours at City Hall, Community Services Agency, Senior Center and Project Sentinel, with services in English and Spanish. Project Sentinel provides counseling and education regarding rights and responsibilities under the CSFRA, and engages landlords and tenants in conciliatory efforts.

Office Assistant II Position (1/2-year funding): \$ 54,500

Provides funding for a new Office Assistant II position to support the implementation of CSFRA and the HRC.

Miscellaneous Contracts (rebudget balance): \$ 35,000

Rebudgets the balance of initial funding approved by Council on February 14, 2017 for the CSFRA.

Hearing Officer: \$ 30,000

Provides initial funding for Hearing Officers in order to fulfill the petition hearing process as part to the CSFRA.

Hearing Officer Training: \$ 20,000

Provides funding for training and orientation of Hearing Officers to address the specific elements and the responsibilities of Hearing Officers under the CSFRA.

Tenant Eligibility Assessment & Landlord Compliance: \$ 10,000

Provides funding for tenant eligibility and landlord compliance verification for tenant relocation assistance under just cause evictions, including preparation of forms for implementation, reporting, and maintain records of number of cases and payments made.

Downtown Benefit Assessments Districts Fund

Redirect Third Parking Structure Feasibility Study to Paid Parking Program:

\$ 75,000

Redirects funding from the Third Parking Garage Feasibility Study to begin a study on paid parking per City Council direction on October 18, 2016 and to evaluate other alternatives to increase available parking in the downtown. The Third Parking Structure Feasibility Study is on hold due to the Hope Street Lots (Lot 4 and 8) development projects, which is expected to result in increased public parking.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Parking Technology Enhancements (rebudget): \$ 75,000

Rebudgets funding for the third phase of the Downtown Parking Technology Study recommendations. The funding will be used to expand the real-time wayfinding signs to parking lots and parking enforcement technology to assist with the Police Department's parking enforcement efforts.

Parking Coordinator Consultant (rebudget): \$ 50,000

Rebudgets funding for consultation services on parking programs and policies associated with the Parking District. The consultant will assist with designing and implementing programs that increase parking availability and convenience by managing the different parking user groups more efficiently. In addition, consultant support is needed for the possible expansion of the Parking District and changes to the Parking in-lieu Fee.

Consultant Services: \$ 45,000

Provides funding for consultant services to assist the Economic Development Division during a staff member's extended absence.

Parking Structure-Interior Signage Improvements: \$ 25,000

Provides funding for interior signage improvements at the two downtown parking structures.

Downtown Parking Loading Zones: \$ 20,000

Provides funding for restriping and signing in the downtown core to allow for loading zones. There is an ongoing demand from businesses to have designated loading zones.

Shoreline Community Fund

Precise Plan Implementation - District Utilities Feasibility Study (rebudget balance): \$46,500

Rebudgets the balance to conduct a study involving cost/benefit analysis for a district-scale utility system. This item is part of the North Bayshore Precise Plan Implementation.

Legal Retainer (rebudget balance): \$ 5,000

Rebudgets the balance for legal consultation on land use law and CEQA issues associated with State Density Bonus Law, implementation of the Precise Plan, and regional efforts such as the Valley Habitat. The total funding of \$20,000 is allocated between the Development Services and Shoreline Community Funds.

Community Development Department Total

\$ 2,976,200

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**
(Continued)

PUBLIC WORKS DEPARTMENT

Development Services Fund

Consultants to Support Land Development Section: \$ 300,000

Provides continuation funding for consultants to support the Land Development Section. Additional resources are necessary to process the additional workload created by the high level of development activity.

Consultants to Support Construction Section: \$ 200,000

Provides continuation funding for consultants to support the Construction Section. Additional resources are necessary to process the additional workload created by the high level of development activity.

Associate Civil Engineer-Construction Section Position: \$ 183,700

Provides continuation funding for a limited-term Associate Civil Engineer position. The position will support the increased workload in the Construction Section due to the high level of private development and related excavation permits activity.

Consultants to Support Traffic Engineering Section: \$ 100,000

Provides continuation funding for consultants to support the Traffic Engineering Section. The increase in activity is mainly attributable to the approval of the three Precise Plans.

Two Associate Civil Engineer-Land Development Section Positions (0.40): \$ 73,500

Provides funding for 0.40 FTE of two new limited-term Associate Civil Engineer positions (the other 0.60 FTE is funded from the Shoreline Community, Water, Wastewater, and Solid Waste Funds). These positions will support the increased workload in the Land Development Section due to the high levels of development activity and higher complexity of projects.

Program Assistant - Engineering Division Position (0.50): \$ 64,900

Provides continuation funding for the allocation to the Development Services Fund for this limited-term position as mentioned in the General Fund section above.

Associate Civil Engineer-Traffic Section Position (0.30): \$ 55,100

Provides continuation funding for the allocation to the Development Services Fund for this limited-term position as mentioned in the General Fund section above.

Hourly Staff to Support the Land Development Section: \$ 40,000

Provides continuation funding for hourly staff to support the Land Development Section. The increase in workload is mainly attributable to the high level of development activity.

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**

(Continued)

Hourly Staff to Support the Construction Section: \$ 40,000

Provides continuation funding for hourly staff to support the Construction Section. The increase in workload is mainly attributable to the high level of development activity.

Shoreline Community Fund

Two Associate Civil Engineer-Land Development Section Positions (0.40): \$ 73,500

Provides funding for the allocation to the Shoreline Community Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Associate Civil Engineer-Traffic Section Position (0.25): \$ 45,900

Provides continuation funding for the allocation to the Shoreline Community Fund for this limited-term position as mentioned in the General Fund section above.

Water Fund

Associate Civil Engineer-Engineering and Environmental Compliance Section Position: \$ 169,600

Provides continuation funding for a limited-term Associate Civil Engineer position. Additional staff resources are necessary to comply with recycled water regulations and the increase in recycled water usage.

Two Associate Civil Engineer-Land Development Section Positions (0.40): \$ 73,500

Provides funding for the allocation to the Water Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Wastewater Fund

Two Associate Civil Engineer-Land Development Section Positions (0.40): \$ 73,500

Provides funding for the allocation to the Wastewater Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Solid Waste Fund

Two Associate Civil Engineer-Land Development Section Positions (0.40): \$ 73,500

Provides funding for the allocation to the Solid Waste Fund for these new limited-term positions as mentioned in the Development Services Fund section above.

Public Works Department Total

\$ 1,566,700

FISCAL YEAR 2017-18

Proposed **Limited-Period Expenditures**
(Continued)

FIRE DEPARTMENT:

Development Services Fund

Strong Motion Instrumentation Program (SMIP) (rebudget balance): \$ 5,700

Rebudgets the balance of funding for SMIP funds to be used for a Community Emergency Response Team (CERT) grant program.

Wastewater Fund

Consultant Services for Web-Based Reporting (rebudget): \$ 20,000

Rebudgets funding to create an electronic reporting system. The State requires all local government agencies to electronically report a hazardous materials business plan, inspection, and enforcement information.

Fire Department Total **\$ 25,700**

Total Other Funds Limited-Period Expenditures **\$ 5,605,600**

FISCAL YEAR 2017-18
Proposed **Capital Outlay**
General Operating Fund

Information Technology Department:	<u>3,000</u>
MacBook Pro Laptop	1,500
Computer (Tied to new IT Analyst I/II Position)	1,500
Finance and Administrative Services Department:	<u>15,000</u>
Capital Asset Bar Code Scanner	15,000
Public Works Department:	<u>66,500</u>
Total Station Surveying Equipment	65,000
Computer (Tied to new Transportation Manager Position)	1,500
Community Services Department:	<u>86,900</u>
¾ Ton Truck for North Parks	55,000
Fall Prevention Upgrades to the CPA	25,000
Automatic Pool Vacuum (Rengstorff Pool)	6,900
Library Services Department:	<u>24,400</u>
Bookmobile Vinyl Wrap	11,400
ONESolution Interface with Library System Upgrade	10,000
Laptops (2)	3,000
Fire Department:	<u>168,800</u>
Handheld Spectroscopy	57,800
Wildland Personal Protective Equipment	40,900
Technical Rescue Equipment (Trench Kit)	26,000
Wildland Firefighter Webgear	17,900
Washer Extractor for Personal Protective Equipment	16,000
Interoperable Radios (6)	10,200
Police Department:	<u>129,300</u>
Active Shooter Ballistic Vests (100 Police & 25 Fire)	56,300
Utility Task Vehicle	30,000
Interview Room Recording System	25,000
Patrol Bikes and Uniforms (10)	18,000
General Operating Fund Total	<u>\$ 493,900</u>

FISCAL YEAR 2017-18
Proposed **Capital Outlay**
(Continued)

Other Funds

Finance and Administrative Services Department:

<u>General Non-Operating Fund:</u>		<u>10,000</u>
Front Counter Remodel (rebudget)	10,000	

<u>Water Fund:</u>		<u>10,000</u>
Front Counter Remodel (rebudget)	10,000	

Community Development Department:

<u>Development Services Fund:</u>		<u>38,000</u>
Building Inspection Office Remodel (rebudget)	35,000	
Computer (2) (Tied to new Associate Planner Positions)	3,000	

Public Works Department:

<u>Development Services Fund:</u>		<u>3,000</u>
Computer (2) (Tied to new Assoc. Civil Engineer Positions)	3,000	

<u>Water Fund:</u>		<u>14,500</u>
Upgrade to Gate Valve Truck (rebudget balance)	14,500	

<u>Wastewater Fund:</u>		<u>304,000</u>
Additional Funding to Replace Vac-Con Vehicles (2)	304,000	

<u>Solid Waste Fund:</u>		<u>50,000</u>
Additional Funding to Replace Street Sweepers (2)	50,000	

Community Services Department:

<u>General Non-Operating Fund:</u>		<u>22,400</u>
Ticketing Software (rebudget balance)	22,400	

<u>Shoreline Regional Park Community Fund:</u>		<u>30,600</u>
Emergency Call Boxes on Stevens Creek Trail	30,600	

<u>Shoreline Golf Links:</u>		<u>21,000</u>
Greens Roller	21,000	

FISCAL YEAR 2017-18

Proposed **Capital Outlay**

(Continued)

Library Services Department:

<u>General Non-Operating Fund:</u>		<u>70,600</u>
Chairs for 2 nd floor (rebudget balance)	54,400	
Technology Upgrade - Community Room (rebudget balance)	9,300	
Output Accounting Software Module (rebudget balance)	3,600	
Technology Upgrade - Training Room (rebudget balance)	3,300	

Fire Department:

<u>General Non-Operating Fund:</u>		<u>468,000</u>
Self-Contained Breathing Apparatus (SCBA) Replacement (\$350,000 new and \$2,800 rebudget balance)	352,800	
Hand-line Nozzles (55) (rebudget)	60,000	
Pick-up Truck (rebudget balance)	24,500	
Fire Vehicles Upgrades (rebudget balance)	19,900	
Lifepak 15 Monitor (rebudget balance)	10,800	

Police Department:

<u>General Non-Operating Fund:</u>		<u>234,300</u>
Parking Enforcement Vehicles (2) (rebudget)	76,000	
Mobile Responder Software (rebudget balance)	55,600	
Digital Forensic Equipment (rebudget balance)	28,100	
Web RMS Evidence Integration Software and Licenses (rebudget)	28,000	
Police Dog (rebudget balance)	22,400	
Prisoner Transport Van (rebudget balance)	12,800	
Furniture for Records (rebudget balance)	3,600	
Communications Center Furniture (rebudget balance)	3,500	
PD Storage Lockers (rebudget balance)	2,800	
Computer (Tied to new Community Outreach Officer)	1,500	

Total Other Funds \$ 1,276,400

Total Capital Outlay \$ 1,770,300

FISCAL YEAR 2017-18

Proposed **Equipment Replacement**

COMPUTERS:		\$ <u>1,284,500</u>
204 Computers		265,100
1 NetApp Server		250,000
35 Switches (Rebudget)		248,400
5 UPS for Switches (Rebudget)		75,000
3 Library Self Check-out Stations		75,000
30 Printers		69,500
3 Plotter/Scanners		59,000
1 SAN Disk Shelves		51,000
1 VMware Server		50,000
6 Servers (4 Rebudget)		48,000
1 SAN Disk Head/Controller (Rebudget)		30,000
1 CommVault Backup SAN		20,000
2 Library Self Check-in Station		20,000
2 Blades for Switches (Rebudget)		12,000
4 Portable Projectors		6,000
1 Printers-High Capacity with sorter		5,500
COMPUTER AIDED DISPATCH/RECORDS MANAGEMENT SYSTEM:		<u>349,700</u>
28 Mobile Data Computers (Rebudget)		196,000
1 Software		147,700
2 Firewall		6,000
COMMUNICATIONS CENTER:		<u>358,200</u>
11 Bases (7 Rebudget)		99,200
5 Console Furniture (Rebudget)		60,000
7 T-1 Transmitters and Receivers (Rebudget)		50,000
2 Voter/Comparators (Rebudget)		32,000
4 Voting Receivers (Rebudget)		24,000
7 T-1 Routers (Rebudget)		22,000
1 Antenna FD St 4 (Rebudget)		20,000
12 Monitor Receivers (Rebudget)		18,000
1 Digital Access and Cross-Connect System (Rebudget)		15,000
1 UPS (Rebudget)		15,000
1 Encoder (Rebudget)		3,000
FIRE RADIO:		<u>2,400</u>
10 Interoperable Portables (Refurbish to extend life)		2,400

FISCAL YEAR 2017-18

Proposed **Equipment Replacement**

(Continued)

POLICE RADIO:		\$ <u>21,000</u>
6 Motorcycle (Rebudget)		21,000
FLEET:		<u>3,783,000</u>
2 Vac-Con Specialty Truck		496,000
8 ¾ Ton Trucks		440,000
2 Street Sweepers (Rebudget)		400,000
11 Hybrid SUV		391,000
4 2 Ton Truck (1 Rebudget)		304,000
6 Patrol Vehicle (5 Rebudget)		300,000
5 Patrol Tahoe		250,000
6 Police Motorcycle		192,000
1 Dump Truck (Small)		145,000
4 Hybrid Sedans		120,000
1 3-Ton Truck (Rebudget)		100,000
1 Utility Patch Truck (Rebudget)		100,000
1 Riding Mower (Large)		90,000
2 Mini Pick-up Trucks		70,000
1 ¾ Ton 4WD (Rebudget)		50,000
6 Trailers (Medium)		48,000
3 Utility Carts		45,000
1 Sedan/Wagon		39,000
1 ½ Ton Truck		36,000
1 Van - SUV		35,000
1 Turf Sweeper (Medium) (Rebudget)		30,000
1 Stump Cutter with Trailer		27,000
1 Trailer (Heavy Duty)		20,000
1 Undesignated Equipment		20,000
1 Fuel Truck Upfitting (Rebudget Balance)		20,000
1 Trailer (Small)		6,000
1 Turf Sweeper/Vacuum (Small) Upgrade (Rebudget)		5,000
1 Trailer (Mini)		4,000
GOLF EQUIPMENT:		<u>99,200</u>
1 Mower - Triplex Tee		37,000
3 Mowers - Walk Greens		35,200
3 Utility Vehicles (Light Duty)		27,000
TOTAL EQUIPMENT REPLACEMENT		\$ <u>5,898,000</u>

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MEMORANDUM

Finance and Administrative
Services Department

DATE: June 13, 2017

TO: City Council

FROM: Ann Trinh, Financial Analyst
Helen Ansted, Principal Financial Analyst
Patty J. Kong, Finance and Administrative Services Director

SUBJECT: Fiscal Year 2017-18 Proposed Fee Modifications

INTRODUCTION

As part of the annual budget process, departments review their fees and prepare recommendations to modify current fees, add required new fees, and eliminate any fees that are no longer necessary. If there are services provided that specifically benefit a particular individual/household or segment of the population versus more global services that generally benefit the entire community, a fee may be calculated and recommended to Council to recover all or a portion of the cost of providing the service. The Master Fee Schedule, the complete listing of all City fees, will be updated to reflect Council actions on June 20, 2017, pertaining to fees, and then published for Fiscal Year 2017-18.

BACKGROUND AND ANALYSIS

Each fee being modified, added, or eliminated is listed on the attached Exhibits A through J detailing Fiscal Year 2017-18 recommended fees, amounts, fee basis, and effective date and the fee amounts currently in effect for Fiscal Year 2016-17. The significant fee modifications are summarized below, and if the fee is not a General Operating Fund revenue source, the applicable fund is identified. The remaining fees on the attached exhibits are recommended to be adjusted by the appropriate factor (Consumer Price Index, Cost of Living Adjustment, or Engineering News Record Construction Cost Index (ENR-CCI)).

A complete listing of all current City fees can be found in the Fiscal Year 2016-17 Master Fee Schedule located at:

<http://www.mountainview.gov/civicax/filebank/blobdload.aspx?BlobID=20527>.

City Clerk's Office (Exhibit B)General Operating Fund

Staff recommends a name change only for the existing fee, Marriage Officiant, to Marriage Officiant On-Site. A separate Off-Site Fee in the amount of \$192 for 1.5 hours is recommended for Marriage Officiant services provided by the City Clerk off-site.

Community Services Department (Exhibit D)General Operating Fund

Center for the Performing Arts (CPA):

Since the TheatreWorks (TW) ticketing system was implemented, the City's ticketing service and box office revenue has experienced a decline as TW drives patrons to their call centers and website. TW agreed the City would not experience a revenue loss from the use of the new ticketing system. The proposed increase from \$0.50 to \$1.50 per ticket addresses this lost revenue.

Recreation:

To better reflect Council Policy H-7, Athletic Field Use Policy, staff recommends changing Youth Sports Organization (YSO) to Council-Recognized Youth Sports Organization (CRYSO) under Field Rentals as there are both City Council recognized and unrecognized YSOs. The purpose of this change is to distinguish a difference in fees between CRYSOs, other Mountain View YSOs, and non-Mountain View YSOs. To become a CRYSO, a Mountain View youth nonprofit organization must apply for designation through the City Council under Policy H-7. Other Mountain View YSOs, Youth Nonprofits (YNPs), and Schools will pay the youth resident fee and non-Mountain View YSOs, YNPs, and Schools will pay the nonresident fee. With the name change, CRYSOs will continue to be exempt from the Field Rental Application Fee; however, other YSOs will no longer be exempt. The Community Services Department will continue to maintain a list of the CRYSOs which are given priority over other groups.

Graham Field Security Deposit is recommended with a name change to Synthetic Field Security Deposit to be utilized for all rentals of existing and future synthetic fields. Staff is recommending new grass and synthetic rental fees for various types of renters and elimination of the existing fees.

The Gym Cancellation Fee is recommended to be changed from one flat fee of \$50 to \$50 if cancelled more than 10 business days prior to the first reservation date or 50.0 percent of the rental fee if cancelled within 10 business days of the first reservation date.

The tennis lesson, court reservation, and youth camp fees are recommended with a \$0.50 to \$1.00 per hour increase to fund the impact of the City's Minimum Wage Ordinance. This does not require a revision in the Cuesta Tennis Agreement; however, the Agreement requires any fee increases be adopted by City Council.

Tree Mitigation Fund

Parks:

The City's Community Tree Master Plan (CTMP) was adopted by City Council September 15, 2015 and includes objectives and strategies to improve and enhance the City's urban forest and canopy over the following 15 years. The CTMP established implementation measures to achieve the objectives, including establishing a Tree Mitigation Fund and a Tree Replacement Fee. For any trees that cannot be replaced on-site, the fee will be assessed to provide funding for tree planting at other sites within the community. Staff is recommending a new Tree Replacement Fee in the amount of \$750 per tree to fund the \$250 average cost of a 24" box tree plus \$500 for transportation and labor. This fee is projected to generate \$50,000 in revenue which will be deposited to the Tree Mitigation Fund toward the goals the Council set forth in the CTMP.

Shoreline Golf Links Fund

As a result of the impact of the City's Minimum Wage Ordinance, staff is recommending a 3.0 percent increase to quarterly and annual Frequent Player fees, rounded to the nearest \$5 as previously approved by City Council. In addition, a \$1 per player increase to Green fees and Golf Car rentals are recommended. Tournament fees were not increased in previous fiscal years with other Green fees; therefore, a \$1 to \$3 increase to Tournament fees is recommended to bring them in line with other Green fees.

Fire Department (Exhibit F)

Environmental Safety:

Wastewater Fund

Staff recommends consolidating the four Underground Storage Tank Closure/Demolition fees (First Tank 2-hour max., First Tank Add'l Hours>2 Hours, Each Add'l Tank 1-hour each max., and Each Add'l Tank>2 Hours) to two fees, First Tank and Each Additional Tank. Currently, the fees are repetitive since they all have the same hourly rate. Instead of each fee offering a separate fixed and hourly rate, staff recommends adding a two-hour minimum for the First Tank Fee and a one-hour minimum for the Each Additional Tank Fee as part of the hourly fee basis and eliminating the fixed-rate fees.

Library Services Department (Exhibit G)**General Operating Fund**

Staff recommends eliminating the Monarch Room Facility Rental fees. Charging for this conference room was adopted about eight years ago as a way to raise revenue for the City during the last economic downturn. However, last year, this only generated about \$1,300 in revenue and required significant staff time to monitor. Also, now that staff is keeping the double doors to the administration area closed for safety reasons, it is not conducive to have a public meeting room in this space. Staff will refer customers to the study rooms on the second floor. Also, there is a slight expansion to the Customer Service area being planned and this space is needed for staff to support the Link+ service.

Police Department (Exhibit H)

Staff recommends a new Residential Parking Permit Program Violation Fee of \$38, similar to existing parking citation fees.

The penalties related to Vehicle Release have never been utilized and are recommended to be eliminated as the City Attorney's Office has determined the City does not have the authority to assess.

Public Works Department (Exhibits I and J)**General Operating Fund**

The Residential Parking Permit Program (RPP Program) was enacted by the City Council in October 2016 to restore and enhance the quality of life in residential neighborhoods by reducing the impact of long-term parking of vehicles on certain residential streets by nonresidents who are not visiting or conducting business with residents. The intent of the RPP Program is to provide reasonable, available, and convenient parking for residents on impacted streets and/or neighborhoods. Three fees for residential and guest permits were adopted by the City Council on October 4, 2016. Ten (10) additional fees related to this program are recommended and can be found in Exhibit I.

Utility Services (Exhibit J):**Water, Wastewater, and Solid Waste Management Funds**

Utility rates are detailed in the attached Exhibit J and include the following recommended adjustments:

Water—7.0 percent for the average cost of water and meter rates, 3.0 percent for Recycled Water.

Wastewater—10.0 percent.

Solid Waste Management—10.0 percent for carts only; 2.0 percent for all other trash and recycling services.

The fee for Mattress Drop-Off at MVRC is recommended to be eliminated as SB 254 was signed by Governor Brown in 2013 and requires mattress manufacturers and retailers to develop a mattress recycling program to increase the recovery and recycling of used mattresses and reduce illegal dumping.

CONCLUSION

Departments reviewed their fees and recommended the new, modified, or eliminated fees discussed in this memo and detailed in Exhibits A through J. As part of the budget noticing process, the City will comply with all noticing requirements which apply to fees.

AT-HA-PJK/HA/3/FIN

530-06-13-17M-E

- Exhibits:
- A. Fee Schedule – City Attorney’s Office
 - B. Fee Schedule – City Clerk’s Office
 - C. Fee Schedule – Community Development Department
 - D. Fee Schedule – Community Services Department
 - E. Fee Schedule – Finance and Administrative Services Department
 - F. Fee Schedule – Fire Department
 - G. Fee Schedule – Library Services Department
 - H. Fee Schedule – Police Department
 - I. Fee Schedule – Public Works Department
 - J. Fee Schedule – Utility Services

FEE SCHEDULE – CITY ATTORNEY’S OFFICE

Exhibit A

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
	N/A	Code Compliance Inspection	\$96.00	\$101.00	Hour (4-Hour Min)	7/1/17
	N/A	Development Agreement	\$174.00	\$181.00	Hour	7/1/17
		Document Review for CC&Rs, Easements, and Other Documents Related to Permits, Licenses, etc.:				
	36.54.30	Additional Review	\$140.00	\$154.00	Hour	8/20/17
	36.56.15					
	36.54.30	Mixed Product/Use	\$700.00	\$768.00	Initial 5 Hours	8/20/17
	36.56.15					
	36.54.30	Uniform Product/Use	\$350.00	\$384.00	Initial 2.5 Hours	8/20/17
	36.56.15					

FEE SCHEDULE – CITY CLERK’S OFFICE

Exhibit B

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
Family Code 400 <i>et seq.</i>		Marriage Officiant: Off-Site ¹ On-Site²	NA \$50.00	\$192.00 \$50.00	1.5 Hours Fixed	7/1/17 7/1/17

¹ New fee.

² Name change.

FEE SCHEDULE – COMMUNITY DEVELOPMENT DEPARTMENT

Exhibit C

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		<u>PARKING</u>				
	Downtown Precise Plan Downtown Precise Plan Table II-2	Parking In-Lieu New Construction ¹	\$48,000.00	\$49,963.00	Space	8/20/17
	19.92.1; Reso 17820	Change of Use ¹ Parking Permits: ²	\$24,000.00	\$24,981.00	Space	8/20/17
		Annual ³	\$326.00	\$336.00	Space	1/1/18
		Daily ³	\$109.00	\$112.00	25 Daily Permits	1/1/18
		Monthly ³	\$54.00	\$56.00	Space	1/1/18
		Quarterly ³	\$109.00	\$112.00	Space	1/1/18
		<u>PLANNING</u>				
	36.91.b.2 Reso 16666	Housing Fees: Housing Impact ² Commercial/Entertainment /Hotel/Retail				
		First 25,000 square feet	\$1.37	\$1.41	Square Foot	8/20/17
		25,000+ square feet	\$2.74	\$2.81	Square Foot	8/20/17
	36.40.55.b Reso 16666, 17938	High-Tech/Industrial/ Office				
		First 10,000 square feet	\$12.79	\$13.14	Net Square Foot	8/20/17
		10,000+ square feet	\$25.58	\$26.27	Net Square Foot	8/20/17
	Reso 17748, 17937	Rental Housing Impact ²	\$17.39	\$17.86	Net New Habitable Square Foot	8/20/17
GC 66000	Reso 18029	North Bayshore Development Impact: Office/R&D ⁴ Transportation	\$22.47	\$23.26	Per Square Foot Net New Gross Floor Area	8/20/17

FEE SCHEDULE – COMMUNITY DEVELOPMENT DEPARTMENT

Exhibit C

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
GC 66000	Reso 18029	Water	\$6.35	\$6.57	Per Square Foot Net New Gross Floor Area	8/20/17
GC 66000	Reso 18029	Sewer	\$1.18	\$1.22	Per Square Foot Net New Gross Floor Area	8/20/17
GC 66000	Reso 18029	Retail ⁴ Transportation	\$2.35	\$2.43	Per Square Foot Net New Gross Floor Area	8/20/17
GC 66000	Reso 18029	Sewer	\$0.79	\$0.82	Per Square Foot Net New Gross Floor Area	8/20/17
GC 66000	Reso 18029	Hotel ⁴ Transportation	\$2,000.00	\$2,071.00	Per Guest Room	8/20/17
GC 66000	Reso 18029	Water	\$3,929.00	\$4,068.00	Per Guest Room	8/20/17
GC 66000	Reso 18029	Sewer	\$707.00	\$732.00	Per Guest Room	8/20/17

¹ Modified annually by the December 31 Engineering News Record Construction Cost Index (ENR-CCI).

² Previously authorized by Council to be increased by the prior year CPI as part of the annual budget process.

³ Recommended for Fiscal Year 2017-18 for permit cycles beginning on or after January 1, 2018 regardless of payment date.

⁴ Previously authorized by City Council to be modified annually by the June 30 Engineering News Record Construction Cost Index (ENR-CCI).

FEE SCHEDULE – COMMUNITY SERVICES DEPARTMENT

Exhibit D

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		<u>CENTER FOR THE PERFORMING ARTS</u>				
	38.100	Ticket Services: Sales > 50% Capacity	\$0.50	\$1.50	Ticket	7/1/17
		<u>PARKS</u>				
	Community Tree Master Plan	Tree Replacement ^{1,2}	NA	\$750.00	Tree	7/1/17
		<u>RECREATION</u> ³				
		Facility and Field Reservation/Rental:				
		Field Rentals				
	38.3g	Application (R) (does not apply to Council-Recognized Youth Sports Organization (CRYSO) YSO/YNP/school rental) ⁴	\$26.00	\$26.00	Fixed	7/1/17
	38.3g/ CP H-7	CRYSO Youth Sports Organizations/Youth Nonprofit/Schools ⁴	\$2.00	\$2.00	Hour	7/1/17
	38.3g	Grass (R Youth) ²	NA	\$8.00	Hour	7/1/17
	38.3g	Grass (R Adult) ²	NA	\$36.00	Hour	7/1/17
	38.3g	Grass (NR) ²	NA	\$45.00	Hour	7/1/17
	38.3g	Grass Lighted (R Youth) ²	NA	\$10.00	Hour	7/1/17
	38.3g	Grass Lighted (R Adult) ²	NA	\$61.00	Hour	7/1/17
	38.3g	Grass Lighted (NR) ²	NA	\$76.00	Hour	7/1/17
	38.3g	Synthetic (R Youth) ²	NA	\$15.00	Hour	7/1/17
	38.3g	Synthetic (R Adult) ²	NA	\$72.00	Hour	7/1/17
	38.3g	Synthetic (NR) ²	NA	\$90.00	Hour	7/1/17
	38.3g	Synthetic Lighted (R Youth) ²	NA	\$18.00	Hour	7/1/17
	38.3g	Synthetic Lighted (R Adult) ²	NA	\$97.00	Hour	7/1/17
	38.3g	Synthetic Lighted (NR) ²	NA	\$121.00	Hour	7/1/17
	38.3g	Graham Synthetic Field Security Deposit ⁴	\$560.00	\$560.00	Fixed	7/1/17
	38.3g	Lighted (R)	\$72.00	Eliminate		7/1/17
	38.3g	Lighted (NR)	\$90.00	Eliminate		7/1/17
	38.3g	Not Lighted (R)	\$36.00	Eliminate		7/1/17
	38.3g	Not Lighted (NR)	\$45.00	Eliminate		7/1/17
	38.3g	Other (R)	\$26.00	Eliminate		7/1/17
	38.3g	Other (NR)	\$33.00	Eliminate		7/1/17
	38.3g	Synthetic (R)	\$72.00	Eliminate		7/1/17
	38.3g	Synthetic (NR)	\$90.00	Eliminate		7/1/17

FEE SCHEDULE – COMMUNITY SERVICES DEPARTMENT

Exhibit D

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		Gym Rental-(MV Sports Pavilion and Whisman Sports Center)				
	38.3g	Cancellation >10 Business Days Prior to First Reservation Date ⁴	\$50.00	\$50.00	Fixed	7/1/17
	38.3g	Cancellation ≤ 10 Business Days Prior to First Reservation Date ²	NA	50%	of Rental Fee	7/1/17
		Tennis:				
		Cuesta Court Lessons				
Agreement		Adult	\$15.25-\$30.00	\$15.75-\$31.00	Hour	7/1/17
Agreement		Junior	\$13.75-\$30.00	\$13.75-\$31.00	Hour	7/1/17
Agreement		Lights	\$3.50	\$4.00	Hour/Court	7/1/17
Agreement		Cuesta Court Reservations				
Agreement		Resident and MV Business	\$9.00	\$10.00	Hour/Court	7/1/17
Agreement		Nonresident and Non-MV Business	\$13.00	\$14.00	Hour/Court	7/1/17
Agreement		Nonresident Playing with Resident on Walk-On Court	\$4.00	\$5.00	Hour/Court	7/1/17
		Rengstorff Courts				
	38.8/ Agreement	Youth Camp	\$10.00-\$30.00	\$10.00-\$31.00	Hour	7/1/17
		<u>SHORELINE GOLF LINKS</u>				
		Frequent Player:				
	38.8	Junior (≤17) (Annual)	\$380.00	\$390.00	Fixed	7/1/17
	38.8	Regular Play (Annual)	\$2,560.00	\$2,635.00	Fixed	7/1/17
	38.8	Regular Play (Annual Family)	\$3,845.00	\$3,960.00	Fixed	7/1/17
	38.8	Regular (M-Th/ Annual)	\$1,675.00	\$1,725.00	Fixed	7/1/17
	38.8	Regular (M-Th/ Annual Family)	\$2,190.00	\$2,255.00	Fixed	7/1/17
	38.8	Regular (M-Th/Quarterly)	\$560.00	\$575.00	Fixed	7/1/17
	38.8	Senior (M-Th/ Annual)	\$1,285.00	\$1,325.00	Fixed	7/1/17
	38.8	Senior (M-Th/ Annual Family)	\$1,860.00	\$1,915.00	Fixed	7/1/17
	38.8	Senior (M-Th/Quarterly)	\$410.00	\$420.00	Fixed	7/1/17
	38.8	Twilight (Annual)	\$1,015.00	\$1,045.00	Fixed	7/1/17
	38.8	Twilight (Annual Family)	\$1,675.00	\$1,725.00	Fixed	7/1/17

FEE SCHEDULE – COMMUNITY SERVICES DEPARTMENT

Exhibit D

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		Green Fees (18 holes):				
		Weekday M-F:				
	38.11	Afternoon (March-October, 2 hours prior to twilight)	Up to \$27.00	Up to \$28.00	Fixed	7/1/17
	38.11	Junior (≤ 17)	Up to \$16.00	Up to \$17.00	Fixed	7/1/17
	38.11	Regular	Up to \$40.00	Up to \$41.00	Fixed	7/1/17
	38.11	Resident	Up to \$33.00	Up to \$34.00	Fixed	7/1/17
	38.11	Senior (60 and over)	Up to \$30.00	Up to \$31.00	Fixed	7/1/17
	38.11	Senior Resident (60 and over)	Up to \$23.00	Up to \$24.00	Fixed	7/1/17
	38.11	Twilight/Back 9 Regular	Up to \$27.00	Up to \$28.00	Fixed	7/1/17
	38.11	Twilight/Back 9 Resident	Up to \$20.00	Up to \$21.00	Fixed	7/1/17
	38.11	All Others	Up to \$34.00	Up to \$35.00	Fixed	7/1/17
		Super Twilight:				
	38.11	Regular	Up to \$19.00	Up to \$20.00	Fixed	7/1/17
	38.11	Resident	Up to \$12.00	Up to \$13.00	Fixed	7/1/17
		Weekends/Holidays:				
	38.11	Junior (≤17)	Up to \$16.00	Up to \$17.00	Fixed	7/1/17
	38.11	Regular	Up to \$56.00	Up to \$57.00	Fixed	7/1/17
	38.11	Resident	Up to \$49.00	Up to \$50.00	Fixed	7/1/17
	38.11	Twilight/Back 9 Regular	Up to \$30.00	Up to \$31.00	Fixed	7/1/17
	38.11	Twilight/Back 9 Resident	Up to \$23.00	Up to \$24.00	Fixed	7/1/17
		Powered Golf Car: ⁴				
	38.8	18 holes	\$28.00	\$30.00	Day	7/1/17
	38.8	Back Nine	\$20.00	\$22.00	Day	7/1/17
	38.8	Member Clubs	\$14.00	\$15.00	Day	7/1/17
	38.8	Push/Pull Cart	\$8.00	\$9.00	Day	7/1/17
	38.8	Single Rider	\$15.00	\$16.00	Day	7/1/17
		Tournaments:				
		All Day Course Closure (depending on time of year and staff approval)				
	38.8	Friday (per-player minimum)	Up to \$50.00	Up to \$51.00	Fixed/Player Additional	7/1/17
	38.8	Saturday (per-player premium)	Up to \$60.00	Up to \$61.00	Fixed/Player Additional	7/1/17

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		Shotgun Tournaments Nonprofit Organizations Benefitting Local Public School Districts Shotgun Tournament Premium (minimum 60 players)				
	38.8	Friday	Up to \$25.00	Up to \$26.00	Fixed/Player Additional	7/1/17
	38.8	Saturday	Up to \$43.00	Up to \$44.00	Fixed/Player Additional	7/1/17
		Other Tournament				
	38.8	(M-F) Regular	Up to \$38.00	Up to \$41.00	Fixed/Player	7/1/17
	38.8	(M-F) Senior	Up to \$28.00	Up to \$31.00	Fixed/Player	7/1/17
	38.8	Weekend/Holiday	Up to \$54.00	Up to \$57.00	Fixed/Player	7/1/17
	38.8	Golf Car Rental (mandatory)	\$12.00	\$15.00	Fixed/Player	7/1/17
	38.8	Tournament Player Fee	Up to \$7.00	Up to \$8.00	Player	7/1/17

¹ \$750 per tree to offset the costs of purchasing and installing a 24” landscape tree at wholesale value. The average cost of a 24” box tree is \$250 with transportation and labor for planting estimated at \$500.

² New fee.

³ Amend current footnote pertaining to Financial Assistance Program (FAP) as follows:
The City provides financial assistance to eligible low-income residents registering for youth recreation programs (i.e., classes, camps, Deer Hollow Farm). **On December 13, 2016, the City Council revised the FAP to a two-tier system where one tier is a 90 percent subsidy up to \$500 per child if their family’s household income is “extremely low” or “very low” under HUD guidelines. The second tier is a 75 percent subsidy up to \$400 per child if their family’s household income level is “low” under HUD guidelines. On December 13, 2016, City Council gave approval for staff to make future amendments to the FAP through amending the Master Fee Schedule as part of the City’s annual budget process.**

⁴ Name change.

State Code § (if any)	MVCC§§ /CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
GC 6253.9(b)	CP B-3	Business License Report:				
GC 6253.9(b)		Electronic	\$16.50	\$17.00	Fixed	7/1/17
		Hard Copy	\$16.50	\$17.00	Fixed	7/1/17
NA	15.31.b.4	Vendor Permits:				
		Merchant Vendor (downtown)	\$747.00	\$767.00	Annual (rolling)	1/1/18
NA	15.17.b	Mobile Vendor ¹	\$119.00	\$122.00	Annual (calendar)	1/1/18

¹ Recommended for Fiscal Year 2017-18 for permit cycles with an effective date beginning on or after January 1, 2018.

FEE SCHEDULE – FIRE DEPARTMENT

Exhibit F

State Code § (if any)	MVCC§ §/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		<u>ENVIRONMENTAL SAFETY</u>				
	24	Electronic/Computer Entry of Hazardous Materials Management Plan Data	\$93.00	\$95.00 (1-Hour Minimum)	Hour (1-Hour Minimum)	7/1/17
	24	Fire Safety Facility Inspection: 0-5,000	\$32.00	\$33.00	Square Foot	7/1/17
	24	5,001-25,000	\$189.00	\$194.00	Square Foot	7/1/17
	24	25,001-100,000	\$785.00	\$806.00	Square Foot	7/1/17
	24	100,001-250,000	\$2,197.00	\$2,256.00	Square Foot	7/1/17
	24	250,001-500,000	\$4,708.00	\$4,835.00	Square Foot	7/1/17
	24	500,001+	\$6,276.00	\$6,446.00	Square Foot	7/1/17
CFC 105	14	Fire Safety Operational Permits: Hazardous Materials Permitted Occupancy	\$203.00	\$209.00	Annual	7/1/17
	24	Hazardous Materials: Emergency Response (Hazardous Materials Specialist)	\$105.00 Plus equip- ment costs	\$107.00 Plus equip- ment costs	Hour	7/1/17
	24	Hazardous Materials Facility Closure Review/Inspection: >1 Hour	\$103.00	\$105.00	Hour	7/1/17
	24	Hazardous Materials Third and Subsequent Reinspection(s)	\$349.00	\$356.00	Hour	7/1/17
	24	Plan Check or Plan Review/Inspection	\$107.00	\$109.00	Hour (2-Hour Minimum)	7/1/17
		Hazardous Materials Permit for the following hazard classes: Miscellaneous Hazardous Materials – Liquids, Solids				
	24	QR1	\$128.00	\$132.00	Annual	7/1/17
	24	QR2	\$157.00	\$161.00	Annual	7/1/17
	24	QR3	\$192.00	\$197.00	Annual	7/1/17
	24	QR4	\$223.00	\$229.00	Annual	7/1/17
	24	QR5	\$255.00	\$262.00	Annual	7/1/17

FEE SCHEDULE – FIRE DEPARTMENT

Exhibit F

State Code § (if any)	MVCC§ §/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		Combustible Liquids, Flammable (Liquids, Solids), and Nonflammable (Gas)				
	24	QR1	\$128.00	\$132.00	Annual	7/1/17
	24	QR2	\$192.00	\$197.00	Annual	7/1/17
	24	QR3	\$255.00	\$262.00	Annual	7/1/17
	24	QR4	\$320.00	\$329.00	Annual	7/1/17
	24	QR5	\$383.00	\$393.00	Annual	7/1/17
		Corrosive (Gas, Liquids, Solids), Cryogen, Flammable (Gas), Explosives, Infectious Substances, and Oxidizers (Gas, Liquids, Solids)				
	24	QR1	\$128.00	\$132.00	Annual	7/1/17
	24	QR2	\$255.00	\$262.00	Annual	7/1/17
	24	QR3	\$383.00	\$393.00	Annual	7/1/17
	24	QR4	\$447.00	\$459.00	Annual	7/1/17
	24	QR5	\$510.00	\$524.00	Annual	7/1/17
		Poisonous Materials (Gas, Liquids, Solids), Spontaneous Combustible Materials, Dangerous When Wet Materials (Liquids, Solids), and Organic Peroxides				
	24	QR1	\$128.00	\$132.00	Annual	7/1/17
	24	QR2	\$255.00	\$262.00	Annual	7/1/17
	24	QR3	\$383.00	\$393.00	Annual	7/1/17
	24	QR4	\$510.00	\$524.00	Annual	7/1/17
	24	QR5	\$639.00	\$656.00	Annual	7/1/17
	24	Radioactive QR1-QR5	\$158.00	\$162.00	Annual	7/1/17
		Underground Storage Tank Closure/Demolition:				
	24	First Tank (2-Hour max)	\$223.00	Eliminate		7/1/17
	24	First Tank Add'l Hours >2 Hours ¹	\$111.00	\$113.00	Hour (2-hour min)	7/1/17
	24	Each Add'l Tank (1-Hour each max)	\$111.00	Eliminate		7/1/17
	24	Each Add'l Tank >2 Hours ¹	\$111.00	\$113.00	Hour (1-hour min)	7/1/17

FEE SCHEDULE – FIRE DEPARTMENT

Exhibit F

State Code § (if any)	MVCC§ §/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		<u>ENVIRONMENTAL SAFETY/FIRE AND BUILDING SAFETY</u>				
CFC Chapter 9	14	Fire Protection/Public Safety System maintenance Required to be Tested on a Frequency of < 1 Year (waived if test completed within 30 days)	\$112.00	\$115.00	System	7/1/17
CFC Chapter 9	14	Fire Protection/Public Safety System maintenance Required to be Tested on a Frequency of ≥ 1 Year and < 5 Years (waived if test completed within 30 days)	\$227.00	\$233.00	System	7/1/17
CFC Chapter 9	14	Fire Protection/Public Safety System maintenance Required to be Tested on a Frequency of ≥ 5 Years (waived if test completed within 30 days)	\$340.00	\$349.00	System	7/1/17
CFC Chapter 9	14	Deficiencies Failed to be Corrected Within 30 Days	\$173.00	\$178.00	System	7/1/17
		<u>FIRE AND BUILDING SAFETY</u>				
	14	Alarm (Preventable False)	\$144.00	\$148.00	3rd and Subsequent Alarm/180 Days	7/1/17
	14	Extended Consultation/ Preconstruction Conference	\$160.00	\$163.00	Hour	7/1/17
CFC 105	14	Fire Inspections (Temporary Installation/Events):				
		Carnivals	\$168.00	\$171.00	Hour	7/1/17
		Christmas Tree Lot	\$168.00	\$171.00	Hour	7/1/17
		Fairs	\$168.00	\$171.00	Hour	7/1/17
		Fireworks Display	\$168.00	\$171.00	Hour	7/1/17
		Haunted Houses	\$168.00	\$171.00	Hour	7/1/17
		Live Audiences	\$168.00	\$171.00	Hour	7/1/17
		Production Facility	\$168.00	\$171.00	Hour	7/1/17
		Pumpkin Patch	\$168.00	\$171.00	Hour	7/1/17
		Pyrotechnical Special Effects	\$168.00	\$171.00	Hour	7/1/17
		Special Inspection of Temporary Installation	\$168.00	\$171.00	Hour	7/1/17
		Temporary Membrane Structures, Tents, Canopies	\$168.00	\$171.00	Hour	7/1/17
		All Others	\$168.00	\$171.00	Hour	7/1/17

FEE SCHEDULE – FIRE DEPARTMENT

Exhibit F

State Code § (if any)	MVCC§ §/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
CFC 105	14	After Hours or Weekend Duty (only DFM) M-F 5:00 p.m.-6:59 a.m., Sat, Sun, Holidays	\$168.00	\$171.00	Hour (2-Hour Minimum)	7/1/17
	14	Fire Safety Operational Permits: Fire Prevention Bureau (Nonhazardous Materials Permitted Occupancy)	\$170.00	\$175.00	Annual	7/1/17
	14	Reinspections (third and subsequent)	\$170.00	\$173.00	Hour	7/1/17
	25.77	Multi-Housing: Multi-Housing Inspection Fee Serious Violations	\$17.00	\$18.00	Unit	7/1/17
	25.77	Hotels and Motels	\$80.00	\$82.00	Hour (2-Hour Minimum)	7/1/17
	25.79	Reinspections: Multi-Housing	\$101.00	\$104.00	Hour (2-Hour Minimum)	7/1/17
	25.78	Hotels and Motels	\$101.00	\$104.00	Hour (2-Hour Minimum)	7/1/17
	25.81	Valid Service Request	\$101.00	\$103.00	Hour (2-Hour Minimum)	7/1/17
		Reports: Fire Investigation Report Request	\$11.00	\$13.00	Fixed	7/1/17
		Incident Report Request	\$8.00	\$9.00	Fixed	7/1/17
		Patient Care Report	\$8.00	\$9.00	Fixed	7/1/17
		<u>SUPPRESSION</u>				
	53150, 13009.6		Emergency Response Reimbursement: Deputy Fire Marshall	\$149.00	\$152.00	Hour (1/2 Increments)
53150, 13009.6		Public Safety Social Media/Community Coordinator	\$129.00	\$132.00	Hour (1/2 Increments)	7/1/17

¹ Name change.

FEE SCHEDULE – LIBRARY SERVICES DEPARTMENT

Exhibit G

State Code § (if any)	MVCC§ §/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
	CP H-5	Facility Rental: Monarch Room <4 Hours	\$20.00	Eliminate		7/1/17
	CP H-5	≥4 Hours	\$30.00	Eliminate		7/1/17

FEE SCHEDULE – POLICE DEPARTMENT

Exhibit H

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
	26.54	Adult Entertainment: Application	\$740.00	\$801.00	Initial	7/1/17
	26.54	Renewal	\$355.00	\$384.00	Annual	7/1/17
	9.4	Card Rooms: Permit Application	\$1,025.00	\$1,109.00	Initial	7/1/17
	9.14	Dealer Application	\$255.00	\$276.00	Biennial	7/1/17
	9.14	Dealer Renewal	\$120.00	\$137.00	Biennial	7/1/17
	6.7	Going Out of Business: Permit	\$60.00	\$68.00	In Business < 2 years	7/1/17
	6.7	Permit	\$25.00	\$32.00	In Business > 2 years	7/1/17
	6.3	Permit Extension	\$25.00	\$32.00	30-Day Extension	7/1/17
	9.53	Hot Tub: Business Permit Application	\$1,350.00	\$1,539.00	Initial	7/1/17
	9.53	Business Renewal	\$675.00	\$770.00	Annual	7/1/17
	9.57	Manager	\$475.00	\$542.00	Initial	7/1/17
	26.29	Live Entertainment: Permit	\$350.00	\$399.00	Initial	7/1/17
	26.29	Renewal	\$115.00	\$131.00	Annual	7/1/17
	26.29	Permit (w/dance)	\$350.00	\$399.00	Initial	7/1/17
	26.29	Renewal (w/dance)	\$115.00	\$131.00	Annual	7/1/17
BPC §4600 et seq.	9.24	Massage Business: Massage Establishment Permit	\$159.00	\$163.00	Initial	7/1/17
BPC §4600 et seq.	9.32	Massage Establishment Renewal	\$159.00	\$163.00	Annual	7/1/17
	22	Parade Permit	\$175.00	\$200.00	Parade	7/1/17
	19.99.21	Parking Citations: Residential Parking Permit Program Violation ¹	NA	\$38.00	Fixed	7/1/17
CVC 22850.5		Vehicle Release: Misdemeanor Felony (penalty)	\$120.00	Eliminate		7/1/17
CVC 22850.5		Repeat Offender (within 12 months) (penalty)	\$150.00	Eliminate		7/1/17

¹ New fee.

FEE SCHEDULE – PUBLIC WORKS DEPARTMENT

Exhibit I

State Code § (if any)	MVCC§ §/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		Encroachment Permit:				
	27.17	Debris Box	\$123.00	\$125.00	Fixed	7/1/17
	27.17	Nonresidential	\$2,115.00	\$2,157.00	Fixed	7/1/17
	27.17	Residential	\$1,156.00	\$1,179.00	Fixed	7/1/17
	27.17	Temporary	\$909.00	\$927.00	Fixed	7/1/17
	27.43	Excavation Permit: Associated with Inspection Rate	\$228.00 or 15% of construction cost	\$233.00 or 15% of construction cost	Hour (3-hour minimum) or Percentage	7/1/17
	27.43	Full Cost Recovery	\$228.00	\$233.00	Hour	7/1/17
	27.43	Hourly Labor Rate (Research, Plan Check, Inspection)	\$228.00	\$233.00	Hour (2-hour minimum)	7/1/17
66412	28.106	Lot Line Adjustment	\$2,444.00	\$2,493.00	Fixed	7/1/17
		Map Check:				
66451.2.i	28.27(b)	Final Map	\$5,103.00	\$5,205.00	Fixed	7/1/17
			+\$61.00	+\$62.00	Each Lot	7/1/17
66451.2.	28.19(b)	Parcel Map	\$3,024.00	\$3,084.00	Fixed	7/1/17
	19.99.20	Residential Parking Permit Program: Residential Caregiver ¹	NA	\$5.00	Month	7/1/17
			NA	\$60.00	Annual	7/1/17
		One Day Visitor ¹	NA	\$2.00	One-Day Permit (max of 20 permits/ purchase)	7/1/17
		Replacement ¹	NA	\$10.00	Fixed	7/1/17
		Contractor One-Day ^{1,2}	NA	\$109.00	Book of 25 One-Day Permits	7/1/17
			NA	\$112.00	Book of 25 One-Day Permits	1/1/18
		Monthly ^{1,2}	NA	\$54.00	Month	7/1/17
			NA	\$56.00	Month	1/1/18
		Quarterly ^{1,2}	NA	\$109.00	Quarter	7/1/17
			NA	\$112.00	Quarter	1/1/18
8300, <i>et seq.</i>	27.18	Right-of-Way Vacation	\$1,660.00	\$1,693.00	Fixed	8/20/17

FEE SCHEDULE – PUBLIC WORKS DEPARTMENT

Exhibit I

State Code § (if any)	MVCC§ §/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
8740.1	28.6.1	Segregation of Assessment Dist.	\$2,425.00 +\$228.00	\$2,474.00 +\$233.00	First 2 Lots Each Add'l Lot	7/1/17 7/1/17
	27.23	Sidewalk Permit: ³ Nonresidential	\$341.00 +5% of construction cost	\$355.00 +5% of construction cost	Fixed plus Percentage	8/20/17
	27.23	Residential	\$3.93 (\$228.00 minimum)	\$4.09 (\$237.00 minimum)	Linear Foot (or 1-hour minimum)	8/20/17
	28.51(b)	Storm Drainage Connection: ³ First Class Rate	\$0.283	\$0.295	Net Square Foot	8/20/17
	28.51(b)	Second Class Rate	\$0.136	\$0.142	Gross Square Foot	8/20/17
		Street Improvements Reimbursement: ³				
	27.65(c)	Major Structural Street Section	\$10.78	\$11.22	Square Foot	8/20/17
	27.65(c)	R1 and R2 Street Section	\$8.65	\$9.00	Square Foot	8/20/17
	27.65(c)	R3 Structural Street Section	\$9.82	\$10.22	Square Foot	8/20/17
	27.65(c)	Standard and Ornamental Street Lighting	\$27.16	\$28.27	Linear Foot	8/20/17
	27.65(c)	Standard PCC Curb and Gutter	\$31.62	\$32.91	Linear Foot	8/20/17
	27.65(c)	Standard PCC Driveway Approach	\$10.78	\$11.22	Square Foot	8/20/17
	27.65(c)	Standard PCC Sidewalk	\$9.82	\$10.22	Square Foot	8/20/17
	27.65(c)	Street Trees (15-gallon)	\$12.09	\$12.58	Linear Foot	8/20/17

¹ New fee.

² Recommended for Fiscal Year 2017-18 for permit cycles beginning on or after January 1, 2018 regardless of payment date.

³ Modified annually by the December 31 Engineering News Record Construction Cost Index (ENR-CCI).

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		<u>ENTERPRISE FUNDS</u>				
		Labor Rates:				
		Frontline				
		Regular	\$79.00	\$81.00	Hour	7/1/17
		Overtime	\$116.00	\$118.00	Hour	7/1/17
		Manager				
		Regular	\$121.00	\$123.00	Hour	7/1/17
		Supervisor				
		Regular	\$99.00	\$101.00	Hour	7/1/17
		Overtime	\$149.00	\$152.00	Hour	7/1/17
		Sewer Capacity Charges: ¹				
	35.41	Residential Class 1	\$3,003.00	\$3,113.00	Unit	7/1/17
	35.41	Residential Class 2	\$2,703.00	\$2,820.00	Unit	7/1/17
	35.41	Residential Class 3	\$2,102.00	\$2,193.00	Unit	7/1/17
	35.41	Commercial/Retail	\$1,462.00	\$1,525.00	1,000 Sq Ft	7/1/17
	35.41	Office/R&D	\$2,139.00	\$2,232.00	1,000 Sq Ft	7/1/17
	35.41	Restaurant	\$12,313.00	\$12,847.00	1,000 Sq Ft	7/1/17
	35.41	Hotels and Motels	\$1,351.00	\$1,410.00	charge/room/ dwelling unit	7/1/17
	35.41	Industrial/Other (charges based on estimated loadings)	\$13.427	\$14.010	flow/gpd	7/1/17
	35.41		\$1.304	\$1.361	BOD/lb/year	7/1/17
	35.41		\$1.304	\$1.361	SS/lb/year	7/1/17
		Water Capacity Charges: ¹				
	35.41	Residential Class 1	\$3,613.00	\$3,770.00	Unit	7/1/17
	35.41	Residential Class 2	\$3,071.00	\$3,204.00	Unit	7/1/17
	35.41	Residential Class 3	\$2,348.00	\$2,450.00	Unit	7/1/17
	35.41	¾" meter	\$6,021.00	\$6,282.00	Meter	7/1/17
	35.41	1" meter	\$10,035.00	\$10,471.00	Meter	7/1/17
	35.41	1 1/2" meter	\$20,070.00	\$20,941.00	Meter	7/1/17
	35.41	2" meter	\$32,112.00	\$33,506.00	Meter	7/1/17
	35.41	3" meter	\$60,210.00	\$62,823.00	Meter	7/1/17
	35.41	Meters greater than 3"	\$16.056	\$16.753	Per gallons/ day est water demand	7/1/17

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		<u>UTILITY SERVICES</u>				
		<u>Trash Disposal and Recycling Service:</u>				
	16	Bin For a Day	\$232.00	\$237.00	Fixed	7/1/17
		Bin Rental (Trash and Compost):				
	16	1 cubic yard	\$20.40	\$20.85	Container/Month	7/1/17
	16	2 cubic yards	\$30.60	\$31.25	Container/Month	7/1/17
	16	3 cubic yards	\$40.75	\$41.60	Container/Month	7/1/17
	16	4 cubic yards	\$50.90	\$51.95	Container/Month	7/1/17
	16	6 cubic yards	\$61.15	\$62.40	Container/Month	7/1/17
		Bin Service (Compost):				
		One Cubic Yard				
	16	1 Time/Week	\$76.35	\$77.85	Container/Month	7/1/17
	16	2 Times/Week	\$167.95	\$171.30	Container/Month	7/1/17
	16	3 Times/Week	\$259.25	\$264.45	Container/Month	7/1/17
	16	4 Times/Week	\$350.70	\$357.75	Container/Month	7/1/17
	16	5 Times/Week	\$442.10	\$450.95	Container/Month	7/1/17
	16	6 Times/Week ²	NA	\$544.15	Container/Month	7/1/17
		Two Cubic Yards				
	16	1 Time/Week	\$152.40	\$155.50	Container/Month	7/1/17
	16	2 Times/Week	\$320.40	\$326.80	Container/Month	7/1/17
	16	3 Times/Week	\$488.05	\$497.85	Container/Month	7/1/17
	16	4 Times/Week	\$655.65	\$668.75	Container/Month	7/1/17
	16	5 Times/Week	\$823.20	\$839.70	Container/Month	7/1/17
	16	6 Times/Week ²	NA	\$1,010.75	Container/Month	7/1/17
		Three Cubic Yards				
	16	1 Time/Week	\$228.60	\$233.20	Container/Month	7/1/17
	16	2 Times/Week	\$472.65	\$482.15	Container/Month	7/1/17
	16	3 Times/Week	\$716.55	\$730.95	Container/Month	7/1/17
	16	4 Times/Week	\$960.60	\$979.80	Container/Month	7/1/17
	16	5 Times/Week	\$1,204.50	\$1,228.60	Container/Month	7/1/17
	16	6 Times/Week ²	NA	\$1,477.35	Container/Month	7/1/17
		Four Cubic Yards				
	16	1 Time/Week	\$304.80	\$310.95	Container/Month	7/1/17
	16	2 Times/Week	\$625.25	\$637.80	Container/Month	7/1/17
	16	3 Times/Week	\$945.20	\$964.15	Container/Month	7/1/17
	16	4 Times/Week	\$1,265.40	\$1,290.75	Container/Month	7/1/17
	16	5 Times/Week	\$1,585.55	\$1,617.30	Container/Month	7/1/17
	16	6 Times/Week ²	NA	\$1,943.70	Container/Month	7/1/17
		Special-Extra Pickup ³				
	16	1 cubic yard	\$59.45	\$60.65	Container/Month	7/1/17
	16	2 cubic yards	\$74.45	\$75.95	Container/Month	7/1/17
	16	3 cubic yards	\$95.10	\$97.00	Container/Month	7/1/17
	16	4 cubic yards	\$130.05	\$132.70	Container/Month	7/1/17

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		Bin Service (Trash):				
		One Cubic Yard				
16		1 Time/Week	\$101.75	\$103.80	Container/Month	7/1/17
16		2 Times/Week	\$223.90	\$228.40	Container/Month	7/1/17
16		3 Times/Week	\$345.65	\$352.60	Container/Month	7/1/17
16		4 Times/Week	\$467.55	\$476.95	Container/Month	7/1/17
16		5 Times/Week	\$589.45	\$601.25	Container/Month	7/1/17
16		6 Times/Week	\$711.25	\$725.50	Container/Month	7/1/17
		Two Cubic Yards				
16		1 Time/Week	\$203.20	\$207.30	Container/Month	7/1/17
16		2 Times/Week	\$427.15	\$435.70	Container/Month	7/1/17
16		3 Times/Week	\$650.70	\$663.75	Container/Month	7/1/17
16		4 Times/Week	\$874.15	\$891.65	Container/Month	7/1/17
16		5 Times/Week	\$1,097.60	\$1,119.60	Container/Month	7/1/17
16		6 Times/Week	\$1,321.20	\$1,347.65	Container/Month	7/1/17
		Three Cubic Yards				
16		1 Time/Week	\$304.80	\$310.90	Container/Month	7/1/17
16		2 Times/Week	\$630.20	\$642.85	Container/Month	7/1/17
16		3 Times/Week	\$955.40	\$974.55	Container/Month	7/1/17
16		4 Times/Week	\$1,280.75	\$1,306.40	Container/Month	7/1/17
16		5 Times/Week	\$1,605.95	\$1,638.10	Container/Month	7/1/17
16		6 Times/Week	\$1,931.15	\$1,969.80	Container/Month	7/1/17
		Four Cubic Yards				
16		1 Time/Week	\$406.40	\$414.55	Container/Month	7/1/17
16		2 Times/Week	\$833.65	\$850.35	Container/Month	7/1/17
16		3 Times/Week	\$1,260.25	\$1,285.50	Container/Month	7/1/17
16		4 Times/Week	\$1,687.20	\$1,720.95	Container/Month	7/1/17
16		5 Times/Week	\$2,114.05	\$2,156.35	Container/Month	7/1/17
16		6 Times/Week	\$2,540.75	\$2,591.60	Container/Month	7/1/17
		Six Cubic Yards				
16		1 Time/Week	\$609.55	\$621.75	Container/Month	7/1/17
16		2 Times/Week	\$1,239.95	\$1,264.75	Container/Month	7/1/17
16		3 Times/Week	\$1,870.35	\$1,907.80	Container/Month	7/1/17
16		4 Times/Week	\$2,500.45	\$2,550.50	Container/Month	7/1/17
16		5 Times/Week	\$3,130.40	\$3,193.05	Container/Month	7/1/17
16		6 Times/Week	\$3,760.45	\$3,835.70	Container/Month	7/1/17
		Special-Extra Pickup ³				
16		1 cubic yard	\$79.25	\$80.85	Pickup	7/1/17
16		2 cubic yards	\$99.25	\$101.25	Pickup	7/1/17
16		3 cubic yards	\$126.75	\$129.30	Pickup	7/1/17
16		4 cubic yards	\$173.40	\$176.90	Pickup	7/1/17
16		6 cubic yards	\$265.05	\$270.40	Pickup	7/1/17

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		Cart Service (Compost-Commercial Only):				
	16	64-gallon 1 Time/Week	\$43.95	\$48.40	Container/Month	7/1/17
	16	2 Times/Week	\$96.45	\$106.10	Container/Month	7/1/17
	16	3 Times/Week	\$148.50	\$163.35	Container/Month	7/1/17
	16	4 Times/Week	\$201.50	\$221.65	Container/Month	7/1/17
	16	5 Times/Week	\$254.05	\$279.50	Container/Month	7/1/17
	16	Extra Pickup	\$29.10	\$32.05	Pickup	7/1/17
		96-gallon				
	16	1 Time/Week	\$65.95	\$72.60	Container/Month	7/1/17
	16	2 Times/Week	\$144.65	\$159.15	Container/Month	7/1/17
	16	3 Times/Week	\$222.75	\$245.05	Container/Month	7/1/17
	16	4 Times/Week	\$302.30	\$332.55	Container/Month	7/1/17
	16	5 Times/Week	\$381.50	\$419.65	Container/Month	7/1/17
	16	Extra Pickup	\$43.65	\$48.05	Pickup	7/1/17
		Cart Service (Trash):				
	16	20-Gallon (residential only)	\$20.05	\$22.10	Container/Month	7/1/17
	16	32-Gallon	\$29.30	\$32.25	Container/Month	7/1/17
	16	64-Gallon	\$58.60	\$64.50	Container/Month	7/1/17
	16	96-Gallon	\$87.90	\$96.75	Container/Month	7/1/17
		Compactor Service (Cardboard or Mixed Container or Mixed Paper):				
	16	Per Compacted Yard ²	NA	\$16.40	Pickup (on-call and regular service)	7/1/17
	16	10 cubic yards ²	NA	\$163.90	Fixed	7/1/17
	16	20 cubic yards ²	NA	\$327.75	Fixed	7/1/17
	16	25 cubic yards ²	NA	\$409.70	Fixed	7/1/17
	16	30 cubic yards ²	NA	\$491.65	Fixed	7/1/17
	16	35 cubic yards ²	NA	\$573.60	Fixed	7/1/17
	16	40 cubic yards ²	NA	\$655.50	Fixed	7/1/17
		Compactor Service (Compost):				
	16	Per Compacted Yard	\$48.20	\$49.20	Pickup (on-call and regular service)	7/1/17
	16	10 cubic yards	\$481.90	\$491.65	Fixed	7/1/17
	16	20 cubic yards	\$963.75	\$983.25	Fixed	7/1/17
	16	25 cubic yards	\$1,204.70	\$1,229.10	Fixed	7/1/17
	16	30 cubic yards	\$1,445.65	\$1,474.90	Fixed	7/1/17
	16	35 cubic yards	\$1,686.60	\$1,720.70	Fixed	7/1/17
	16	40 cubic yards	\$1,927.50	\$1,966.50	Fixed	7/1/17

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
	16	Compactor Service (Trash): Per Compacted Yard	\$64.25	\$65.55	Pickup (on-call and regular service)	7/1/17
	16	10 cubic yards	\$642.50	\$655.50	Fixed	7/1/17
	16	20 cubic yards	\$1,285.00	\$1,311.00	Fixed	7/1/17
	16	25 cubic yards	\$1,606.25	\$1,638.75	Fixed	7/1/17
	16	30 cubic yards	\$1,927.50	\$1,966.50	Fixed	7/1/17
	16	35 cubic yards	\$2,248.75	\$2,294.25	Fixed	7/1/17
	16	40 cubic yards	\$2,570.00	\$2,622.00	Fixed	7/1/17
	16	Compactor (Roll Off) Turn Around Fee ²	NA	\$35.00	Fixed	7/1/17
		Debris Box: Rental:				
	16	Daily (after 7 days)	\$14.85	\$15.15	Daily	7/1/17
	16	Monthly	\$451.70	\$460.85	Month	7/1/17
		Service: Cardboard				
	16	16 cubic yards	\$171.45	\$174.85	Pickup (on-call and regular service)	7/1/17
	16	20 cubic yards	\$198.20	\$202.20	Pickup (on-call and regular service)	7/1/17
	16	25 cubic yards	\$225.00	\$229.50	Pickup (on-call and regular service)	7/1/17
	16	30 cubic yards	\$254.40	\$259.45	Pickup (on-call and regular service)	7/1/17
	16	40 cubic yards	\$301.35	\$307.40	Pickup (on-call and regular service)	7/1/17
		Compost or Yard Trimmings				
	16	16 cubic yards	\$514.25	\$524.55	Pickup (on-call and regular service)	7/1/17
	16	20 cubic yards	\$594.60	\$606.50	Pickup (on-call and regular service)	7/1/17
	16	25 cubic yards	\$674.90	\$688.40	Pickup (on-call and regular service)	7/1/17
	16	30 cubic yards	\$763.10	\$778.35	Pickup (on-call and regular service)	7/1/17
	16	40 cubic yards	\$904.05	\$922.20	Pickup (on-call and regular service)	7/1/17

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
	16	Trash: 8 cubic yards rock box	\$653.10	\$666.20	Pickup (on-call and regular service)	7/1/17
	16	16 cubic yards	\$685.65	\$699.40	Pickup (on-call and regular service)	7/1/17
	16	20 cubic yards	\$792.75	\$808.65	Pickup (on-call and regular service)	7/1/17
	16	25 cubic yards	\$899.85	\$917.85	Pickup (on-call and regular service)	7/1/17
	16	30 cubic yards	\$1,017.45	\$1,037.80	Pickup (on-call and regular service)	7/1/17
	16	40 cubic yards	\$1,205.40	\$1,229.55	Pickup (on-call and regular service)	7/1/17
	16	Extra Collection Services: Extra Collection-Yard Trimmings or Recycling Cart (nonservice day)	\$12.00	\$13.00	Pickup	7/1/17
	16	Mattress Drop-Off at MVRC	\$18.00	Eliminate		7/1/17
	35.35	<u>Wastewater Service:</u> Base Commercial	\$4.49/unit (748 gallons) or fraction thereof of water consumed (\$31.43 min.)	\$4.94/unit (748 gallons) or fraction thereof of water consumed (\$34.58 min.)	Quantity	7/1/17
	35.35	Commercial/Industrial, Chemical, Groundwater, Liquid Waste	\$7.64/unit (1.7 x base) (748 gallons) or fraction thereof of water consumed (\$53.48 min.)	\$8.40/unit (1.7 x base) (748 gallons) or fraction thereof of water consumed (\$58.80 min.)	Quantity	7/1/17
	35.35	Restaurant	\$8.76/unit (1.95 x base) (748 gallons) or fraction thereof of water consumed (\$61.32 min.)	\$9.64/unit (1.95 x base) (748 gallons) or fraction thereof of water consumed (\$67.48 min.)	Quantity	7/1/17
	35.35	Single-Family Residence, Duplex, Multiple Dwellings, Mobile Homes, and Trailer Courts	\$34.30	\$37.75	Dwelling Unit/Month	7/1/17

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		<u>Water Service:</u>				
		Backflow Prevention Devices (Commercial, Industrial)				
	35.27	5/8" to 1" meter	\$29.55	\$31.65	Monthly	7/1/17
	35.27	1.5" to 2" meter	\$45.10	\$48.30	Monthly	7/1/17
	35.27	3" meter	\$53.05	\$56.80	Monthly	7/1/17
	35.27	4" meter	\$62.70	\$67.10	Monthly	7/1/17
	35.27	6" meter	\$76.10	\$81.45	Monthly	7/1/17
	35.27	8" to 10" meter	\$93.60	\$100.20	Monthly	7/1/17
		<u>Consumption</u>				
	35.26(a)	Commercial/Nonresidential – Uniform	\$6.35	\$6.80	ccf/month	7/1/17
	35.26	Recycled Water	\$2.98	\$3.07	ccf/month	7/1/17
	35.26(a)	Residential – Multi-Family 0 to 2 ccf	\$4.76	\$5.10	ccf/month/ dwelling	7/1/17
	35.26(a)	>2 to 7 ccf	\$6.35	\$6.80	ccf/month/ dwelling	7/1/17
	35.26(a)	>7 ccf	\$10.16	\$10.88	ccf/month/ dwelling	7/1/17
		<u>Residential – Single-Family</u>				
	35.26(a)	0 to 3 ccf	\$4.76	\$5.10	ccf/month/ dwelling	7/1/17
	35.26(a)	>3 to 15 ccf	\$6.35	\$6.80	ccf/month/ dwelling	7/1/17
	35.26(a)	>15 ccf	\$10.16	\$10.88	ccf/month/ dwelling	7/1/17
		<u>Fire Service:</u>				
	35.26(a)	Consumption – Uniform	\$6.35	\$6.80	ccf/month	7/1/17
	35.26(a)	Meter	\$11.87/inch diameter (\$47.48 min.)	\$12.71/inch diameter (\$50.84 min.)	Monthly	7/1/17

FEE SCHEDULE – UTILITY SERVICES

Exhibit J

State Code § (if any)	MVCC §§/CP/ Other	Title of Fee	Fiscal Year 2016-17 Adopted	Fiscal Year 2017-18 Proposed	Fee Basis	Effective Date
		Meter: Residential – Single-Family Residential – Multi-Family/ Commercial/ Recycled Water/ All	\$14.00	\$15.00	Monthly	7/1/17
	35.26(a)	Other: 5/8" and 3/4" meters	\$14.00	\$15.00	Monthly	7/1/17
	35.26(a)	1" meter	\$28.00	\$30.00	Monthly	7/1/17
	35.26(a)	1.5" meter	\$56.00	\$60.00	Monthly	7/1/17
	35.26(a)	2" meter	\$89.60	\$96.00	Monthly	7/1/17
	35.26(a)	3" meter	\$168.00	\$180.00	Monthly	7/1/17
	35.26(a)	4" meter	\$280.00	\$300.00	Monthly	7/1/17
	35.26(a)	6" meter	\$560.00	\$600.00	Monthly	7/1/17
	35.26(a)	8" meter	\$896.00	\$960.00	Monthly	7/1/17
	35.26(a)	10" meter	\$1,344.00	\$1,440.00	Monthly	7/1/17

¹ In accordance with MVCC Section 35.41, the capacity-based charges shall be adjusted annually as part of the City’s annual budget process by the percent change in the Engineering News Record Construction Cost Index (ENR-CCI) for the previous year.

² New fee.

³ Name change.

Comparison of Current and Proposed Utility Rates

Single Family	16-17	17-18	Difference	% Change *
Water (10 units)	\$ 72.73	77.90	5.17	7.1%
Sewer	34.30	37.75	3.45	10.1%
Trash (1 32-gal cart)	<u>29.30</u>	<u>32.25</u>	<u>2.95</u>	10.1%
Total monthly bill:	\$ 136.33	147.90	11.57	8.5%

Multi-Family (4-plex)	16-17	17-18	Difference	% Change *
Water (30 units)	\$ 199.40	213.56	14.16	7.1%
Sewer	137.20	151.00	13.80	10.1%
Trash (4 32-gal carts)	<u>117.20</u>	<u>129.00</u>	<u>11.80</u>	10.1%
Total monthly bill:	\$ 453.80	493.56	39.76	8.8%

Apartment Complex (120 units)	16-17	17-18	Difference	% Change *
Water (830 units)	\$ 5,231.60	5,603.10	371.50	7.1%
Sewer	4,116.00	4,530.00	414.00	10.1%
Trash (ten 3 Yd Bins)	<u>3,780.90</u>	<u>3,856.95</u>	<u>76.05</u>	2.0%
Total monthly bill:	\$ 13,128.50	13,990.05	861.55	6.6%

Commercial	16-17	17-18	Difference	% Change *
Water (60 units)	\$ 470.60	504.00	33.40	7.1%
Sewer	269.40	296.40	27.00	10.0%
Trash (one 3 Yd Bin)	<u>345.55</u>	<u>352.50</u>	<u>6.95</u>	2.0%
Total monthly bill:	\$ 1,085.55	1,152.90	67.35	6.2%

*Note: Due to rounding to the next penny or nickle, actual increase may be slightly higher. These are samples, actual effect is dependant on customer's service level.

Residential Services - Single Family					Sample Monthly Bill
	Water (1)	Sewer	Trash (2)		
Mountain View					
FY 2016-17	\$ 72.73	34.30	29.30		136.33
FY 2017-18	\$ 77.90	37.75	32.25		147.90
% Increase	7.1%	10.1%	10.1%		
Palo Alto					
FY 2016-17	\$ 89.85	34.83	47.69		172.37
FY 2017-18	\$ 93.45	34.83	50.07		178.35
% Increase	4.0%	0.0%	5.0%		
Sunnyvale					
FY 2016-17	\$ 53.66	42.89	38.23		134.78
FY 2017-18	\$ 60.36	47.18	39.38		146.92
% Increase	12.5%	10.0%	3.0%		
Cal Water Rate					
FY 2015-16	\$ 55.87	(3)			
FY 2016-17	\$ 61.88	(4)			
% Increase	10.8%				

- (1) Based on 10 units of water plus meter charge. Mountain View's meter charge for single family is for both 5/8 and 3/4 inch meter sizes. Sunnyvale, Palo Alto and Cal Water have separate rates. This comparison uses the lower 5/8 inch meter rate.
- (2) Mountain View and Palo Alto based on 32-gallon, Sunnyvale based on 35-gallon. Mountain View has biweekly recycling pick-up; Palo Alto and Sunnyvale have weekly recycling pick-up.
- (3) Rate in effect as of 1/1/16.
- (4) Rate in effect as of 1/1/17.

Residential Services - Multi-Family (4-plex)				
	Water (1)	Sewer	Trash (2)	Sample Monthly Bill
Mountain View				
FY 2016-17	\$ 199.40	137.20	117.20	453.80
FY 2017-18	\$ 213.56	151.00	129.00	493.56
% Increase	7.1%	10.1%	10.1%	
Palo Alto				
FY 2016-17	\$ 271.20	139.32	190.76	601.28
FY 2017-18	\$ 282.00	139.32	200.28	621.60
% Increase	4.0%	0.0%	5.0%	
Sunnyvale				
FY 2016-17	\$ 204.68	110.72	147.56	462.96
FY 2017-18	\$ 230.36	121.80	151.99	504.15
% Increase	12.5%	10.0%	3.0%	

(1) Based on 30 units of water plus meter charge.

(2) Mountain View and Palo Alto based on 32-gallon, Sunnyvale based on 35-gallon.
Mountain View has biweekly recycling pick-up; Palo Alto and Sunnyvale have weekly recycling pick-up.

Residential Services - Apartment Complex (120 units)

	Water (1)	Sewer	Trash (2)	Sample Monthly Bill
Mountain View				
FY 2016-17	\$ 5,231.60	4,116.00	3,780.90	13,128.50
FY 2017-18	\$ 5,603.10	4,530.00	3,856.95	13,990.05
% Increase	7.1%	10.1%	2.0%	
Palo Alto				
FY 2016-17	\$ 6,447.91	4,179.60	5,520.11	16,147.62
FY 2017-18	\$ 6,746.71	4,179.60	5,520.11	16,446.42
% Increase	4.6%	0.0%	0.0%	
Sunnyvale				
FY 2016-17	\$ 3,886.77	3,321.60	4,425.93	11,634.30
FY 2017-18	\$ 4,374.69	3,654.00	4,558.68	12,587.37
% Increase	12.6%	10.0%	3.0%	

(1) Based on 830 units of water plus 4" meter charge.

(2) Based on nine 3-yard 1x/week and one 3-yard 2x/week. Mountain View has biweekly recycling pick-up; Palo Alto and Sunnyvale have weekly recycling pick-up.

Commercial Services					
		Water (1)	Sewer	Trash (2)	Sample Monthly Bill
Mountain View					
FY 2016-17	\$	470.60	269.40	345.55	1,085.55
FY 2017-18	\$	504.00	296.40	352.50	1,152.90
% Increase		7.1%	10.0%	2.0%	
Palo Alto					
FY 2016-17	\$	537.57	402.60	504.40	1,444.57
FY 2017-18	\$	559.17	402.60	504.40	1,466.17
% Increase		4.0%	0.0%	0.0%	
Sunnyvale					
FY 2016-17	\$	394.07	253.80	404.09	1,051.96
FY 2017-18	\$	443.48	279.00	416.21	1,138.69
% Increase		12.5%	9.9%	3.0%	

(1) Based on 60 units of water plus 2" meter charge.

(2) Based on one 3-yard 1x/week. Mountain View has biweekly recycling pick-up;
Palo Alto and Sunnyvale have weekly recycling pick-up.

FISCAL YEAR 2017-18
Calculation of Appropriations Limit

The City is required by the State Constitution, Article XIII B, to annually calculate the maximum amount of appropriations subject to limitation. This calculation is intended to limit the annual growth in tax revenues used to fund governmental expenditures in California. Article XIII B was changed with the passage of Proposition 111 on the June 1990 ballot. These changes permit greater flexibility with regard to annually calculating increases in the appropriations limit by allowing additional growth factors to be used. The factors permitting the maximum allowable increase in the appropriations limit are chosen for the calculation each fiscal year.

As can be seen below, the City is substantially under its appropriations limit. The difference between the appropriations limit and the appropriations subject to limitation has grown over time as the limit has been substantially increased by the annual adjustment factors. This, combined with the comparatively slower pace of growth in proceeds of taxes over the same time period, has contributed to the amount under the appropriations limit.

Fiscal Year 2016-17 Limit	\$242,260,201
2017 Change in City of Mountain View Population	1.0113
2017-18 Change in Per Capita Personal Income	<u>1.0369</u>
 Fiscal Year 2017-18 Limit	 254,038,158
 Fiscal Year 2017-18 Budget Amount Subject to Limitation	 <u>90,755,244</u>
 Amount Under Appropriation Limit	 <u>\$163,282,914</u>

Debt Administration

Legal Debt Margin:

The legal debt margin for the City of Mountain View, California, is calculated using a debt limit of 15 percent of the assessed value of property (excluding tax increment) within the City limits. Computation of the City's legal debt margin as of June 30, 2016 is as follows (dollars in thousands):

Assessed value (net) – June 30, 2016 ⁽¹⁾	\$22,425,807,479
Debt limit: 15 percent of assessed value	3,363,871,122
Less total bonded debt, general obligation	<u>-0-</u>
Legal debt margin	<u>\$ 3,363,871,122</u>

In 2001 the City was awarded a AAA issuer credit rating by Standard and Poor's (S & P), one of the nation's top-ranked independent credit rating agencies. S & P upgraded the City from AA to AAA, the highest credit rating possible, because of a solid and diversified local tax base, the City's low debt burden, high property values and personal income levels, and the expectation of continued strong financial operations by the City. At that time, Mountain View was one of only three California cities to receive the AAA rating from S & P. The AAA issuer credit rating was last reaffirmed by S & P in 2015 and has resulted in lower debt costs and savings to the City.

Debt Obligations Outstanding:

As of June 30, 2017, the City is anticipated to have various debt obligations outstanding. These obligations are comprised of the following (dollars in thousands):

City of Mountain View:

Water Revenue Bonds were issued in 2004 to fund the construction of infrastructure to expand the City's water storage capacity.

<u>Type of Indebtedness</u>	<u>Maturity</u>	<u>Interest Rates</u>	<u>Authorized and Issued</u>	<u>Outstanding as of June 30, 2017</u>
2004 Water Revenue Bonds	2029	3.0%-4.5%	\$9,700	\$5,740

⁽¹⁾ Source: California Municipal Statistics Inc.

Debt Administration
(Continued)

Shoreline Regional Park Community:

The 2011 Revenue Bonds were issued to refund the 1996 Tax Allocation Bonds (TABs) (which were originally issued to fund the acquisition of certain land from the City and to fund road, water, sewer, and other public improvements) and to fund the construction of Fire Station No. 5, Permanente Creek Trail improvements, and the Athletic Field projects.

The 2014 Bank Loan was issued to refund the 2001 and 2004 TABs. The 2001 TABs were issued to refinance and retire a portion of the 1992 TABs. The 2004 TA Refunding Bonds were issued to refund the 1993 Series A Bonds (which were originally issued to finance certain landfill closure projects and other public improvements within the Shoreline Community).

<u>Type of Indebtedness</u>	<u>Maturity</u>	<u>Interest Rates</u>	<u>Authorized and Issued</u>	<u>Outstanding as of June 30, 2017</u>
2011 Revenue Refunding Bonds	2040	2.0%-5.75%	\$39,030	\$31,290
2014 Bank Loan	2018	1.65%	\$12,135	\$3,187

Special Assessment:

Special assessment debt consists of various issues to finance property owner improvements within the City. Special assessment revenues are recorded in the Special Assessment Debt Service Fund.

<u>Type of Indebtedness</u>	<u>Maturity</u>	<u>Interest Rates</u>	<u>Authorized and Issued</u>	<u>Outstanding as of June 30, 2017</u>
Special Assessment Debt with Governmental Commitment	Up to 2022	4.1%-7.0%	\$756	\$135

Total long-term debt outstanding is \$40.4 million.

Annual debt service payments by entity for Fiscal Years 2015-16 audited, 2016-17 Adopted and 2017-18 Proposed can be found on the following pages.

Annual Debt Service Payments by Entity

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	<u>AUDITED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
CITY OF MOUNTAIN VIEW			
2001 Refunding Certificates of Participation (COPs)			
Principal	\$ 985,000	0	0
Interest	23,595	0	0
Total 2001 Refunding COPs	<u>1,008,595</u>	<u>0</u>	<u>0</u>
2004 Water Revenue Bonds			
Principal	350,000	365,000	380,000
Interest	279,193	269,050	254,450
Total 2004 Water Revenue Bonds	<u>629,193</u>	<u>634,050</u>	<u>634,450</u>
TOTAL City of Mountain View	<u>\$ 1,637,788</u>	<u>634,050</u>	<u>634,450</u>
SHORELINE REGIONAL PARK COMMUNITY			
2011 Revenue Bonds			
Principal	1,595,000	1,665,000	1,735,000
Interest	1,758,041	1,693,532	1,625,532
Total 2011 Revenue Bonds	<u>3,353,041</u>	<u>3,358,532</u>	<u>3,360,532</u>
2014 Bank Loan			
Principal	3,028,000	3,078,000	1,580,000
Interest	128,354	77,979	39,551
Total 2014 Bank Loan	<u>3,156,354</u>	<u>3,155,979</u>	<u>1,619,551</u>
TOTAL Shoreline Regional Park Community	<u>\$ 6,509,395</u>	<u>6,514,511</u>	<u>4,980,083</u>

Annual Debt Service Payments by Entity
(Continued)

	2015-16	2016-17	2017-18
	<u>AUDITED</u>	<u>ADOPTED</u>	<u>PROPOSED</u>
CAPITAL IMPROVEMENTS FINANCING AUTHORITY			
2008 Child-Care Center Financing			
Principal	\$ 1,545,228	0	0
Interest	<u>15,452</u>	<u>0</u>	<u>0</u>
Total 2008 Child-Care Center Financing	<u>1,560,680</u>	<u>0</u>	<u>0</u>
TOTAL Mountain View Capital Improvement Financing Authority	\$ <u>1,560,680</u>	<u>0</u>	<u>0</u>
TOTAL DEBT SERVICE REQUIREMENTS	\$ <u>9,707,863</u>	<u>7,148,561</u>	<u>5,614,533</u>

Note: Interest payment includes trustee fees, if applicable.

FISCAL YEAR 2017-18
Budget Preparation and Review Process

The budget process typically begins in November of each fiscal year when all City departments begin preparation of their budget proposals for the upcoming fiscal year. Budget requests are reviewed by the City Manager and the Budget Review Team (consisting of the Assistant City Manager and the Finance and Administrative Services Director).

Below is a condensed time line for the entire Fiscal Year 2017-18 budget process:

November 2016 - January 2017	Departments prepare and submit the following for the upcoming fiscal year: (1) transmittal letter, non-discretionary increases, discretionary increases, and limited-period requests to the Budget Review Team; (2) reclassification requests to Human Resources and then to the Budget Review Team; (3) capital outlay and equipment replacement requests to the Capital Outlay Review Committee
November - December 2016	The Capital Outlay Review Committee meets with each department and reviews their capital requests.
December 2016	Develop list of potential fees to be modified and other revenue enhancements and submit for review.
December 2016 - February 2017	Initial forecast for upcoming fiscal year prepared and presented to City Council.*
January 2017	Departments develop and submit preliminary departmental goals.
February 2017	City Manager and Budget Review Team meet with each department to review budget submittals, including capital outlay, preliminary goals and fees. City Council Goal-Setting Study session to identify major goals for Fiscal Years 2017-18 and 2018-19.*
February - May 2017	Departments review and modify goals/initiatives/projects to support City Council Major Goals.
March - April 2017	Five-Year Financial Forecast updated for upcoming fiscal year.

FISCAL YEAR 2017-18
Budget Preparation and Review Process
(Continued)

- April 18, 2017 Second City Council Goal-Setting Study Session. Potential projects to achieve major goals are presented by departments and Council advisory bodies. City Council provides direction to staff on overarching goals for the upcoming two fiscal years.*
- April 27, 2017 City Council study session for presentation and discussion of Fiscal Year 2017-18 General Operating Fund, Other General, Special and Utility Enterprise Funds, Reserves, and Five-Year Financial Forecast.*
- May 2, 2017 Public Hearing for CDBG/HOME funding cycle and General Fund non-profit agency funding.*
- May 16, 2017 City Council adoption of City Council Major Goals and Projects for Fiscal Years 2017-18 and 2018-19.*
- June 6, 2017 Adoption of Proposed Fiscal Years 2017-18 through 2021-22 Capital Improvement Program.*
- June 13, 2017 City Council Public Hearing for presentation and discussion of the Fiscal Year 2017-18 Proposed Budget.*
- June 20, 2017 Public hearing and adoption of Fiscal Year 2017-18 budgets, appropriations limit, fee modification (including rates), and funding for Fiscal Year 2017-18 Capital Improvement Program.*

This process complies with the procedures required in the City Charter for adoption of the annual budget specifying the annual City budget must be adopted prior to July 1, the beginning of each fiscal year.

* The public has the opportunity to comment during study sessions and public hearings.

Budget Awards

For the 24th time, the Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Mountain View for the Fiscal Year 2016-17 annual budget. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, as a financial plan and as a communications device.

In addition, for the Fiscal Year 2016-17 budget documents the California Society of Municipal Finance Officers (CSMFO) has presented the City with the award for Excellence in Operational Budgeting for the 31st year.

The awards are valid for a period of one year only. The Fiscal Year 2017-18 budget documents continue to conform to program requirements and will be submitted to GFOA and CSMFO to determine eligibility for Fiscal Year 2017-18.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Mountain View
California**

For the Fiscal Year Beginning

July 1, 2016

Executive Director

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award Fiscal Year 2016-2017

Presented to the

City of Mountain View

For meeting the criteria established to achieve the Operating Budget Excellence Award.

January 31, 2017



A handwritten signature in black ink, appearing to read "John Adams".

*John Adams
CSMFO President*

A handwritten signature in black ink, appearing to read "Craig Boyer".

*Craig Boyer, Chair
Professional Standards and
Recognition Committee*

Dedicated Excellence in Municipal Financial Reporting

SUMMARY OF FINANCIAL AND BUDGETARY POLICIES

The City Council has established financial and budgetary policies which are reviewed and updated as necessary by approval of the City Council. A comprehensive and consistent set of financial and budgetary policies provides a basis for sound financial planning, identifies appropriate directions for service-level development, aids budgetary decision-making and serves as an overall framework to guide financial management and operations of the City.

A city's adoption of financial policies also promotes public confidence and increases the city's credibility in the eyes of bond rating agencies and potential investors. Such policies also provide the resources to react to potential financial emergencies in a prudent manner. The adopted Financial and Budgetary Policy A-11 can be found at the link below and a summary of this policy is included in this document.

<http://laserfiche.mountainview.gov/WebLink/0/doc/66661/Page1.aspx>

Budget Policies:

All governmental fund-type annual budgets are presented on a modified accrual basis consistent with the general purpose financial statements prepared in accordance with generally accepted accounting principles. Pursuant to Council-adopted financial and budgetary policies, budgets are approved at the fund and department level (legal level of control) and may not be exceeded without City Council approval. Transfers and adjustments between funds, departments and capital projects must be submitted to the City Council for approval. The City Charter requires approval by five votes of the seven-member City Council to amend the budget.

Budget Adjustments:

Budget adjustments are also required for grants and reimbursed services that were not anticipated or budgeted. Council Policy A-10 "Authorization to Execute City Contracts and Agreements and Increase Certain Limited Appropriations" authorizes the Finance and Administrative Services Director and the City Manager to increase appropriations up to \$20,000 and \$100,000 (indexed to 2011 dollars), respectively, when outside grants or reimbursement revenues have been received to offset expenditures that were not anticipated or budgeted. If the grant or reimbursement is not within the City Manager's level of authorization, a request for an appropriation increase must be submitted to the City Council for approval (five votes required).

Department heads are responsible for managing expenditures within their budget and assuring funds are only expended for properly authorized City expenses. Department heads are also responsible for expending funds consistent with the goals and objectives approved by the City Council.

- The adopted budget shall serve as the annual financial plan for the City. This financial plan shall include the goals, projects and initiatives set by the City Council and the level of services determined by the City Council.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- A balanced General Operating Fund budget will be adopted annually, whereby operating expenditures shall not exceed operating revenues.
- The City Council shall adopt an annual operating budget by the first of July of each year.
- The City Manager or designee shall have discretion for budget adjustments within a fund and within a department's operating budget.
- All budget adjustments between funds and departments shall be submitted to the City Council for approval.
- Performance and workload measures which reflect the effectiveness, efficiency or workload of departmental operations will be included in the annual budget. The budget should include comparisons of actual performance to a target goal.

Revenue Policies:

- The development and maintenance of diversified and reliable revenue streams will be the primary revenue policy of the City. The City will focus its efforts to optimize existing revenue sources while periodically reviewing potential new revenue sources.
- Revenues will be forecast for the upcoming budget year and the four subsequent fiscal years.
- Revenues will be estimated conservatively using information provided by State and other governmental agencies, trending of historical information and other relevant information.
- Fees and charges for services will be evaluated and, if necessary, adjusted annually. The City's objective in setting fees and charges for services is to achieve a reasonable level of cost recovery for services that are not provided to, or do not benefit the community as a whole.
- Periodic reviews or audits of significant revenue sources will be conducted to determine the accuracy of amounts paid and to monitor developments in the City's revenue base.

Expenditure Policies:

- City services and operations will be provided in an efficient manner with the objective of delivering the highest level of service possible at the lowest level of expenditure.
- Expenditures will be forecast for the upcoming budget year and the four subsequent fiscal years.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- Expenditures will be estimated conservatively using information provided by State and other governmental agencies, trending of historical information and other relevant information.
- A good internal control structure assuring that only properly authorized expenditures are made will be maintained.
- Expenditures will be controlled at the fund and department level and will not exceed appropriations without City Council authorization. Appropriations lapse at the end of the fiscal year to the extent that they have not been expended or encumbered.
- Obligations of the City will be recognized when incurred. Encumbrances will be used for outstanding commitments. Encumbrances outstanding at fiscal year-end will be carried over to the next fiscal year and are automatically reappropriated for inclusion in the next fiscal year's budget.

Reserve Policies:

- The General Fund Reserve, with a level goal to be equal to approximately 25 percent of the General Operating Fund budgeted expenditures, shall be used: (1) for City Council approved expenditures not appropriated during the annual budget process; (2) to cover unanticipated revenue shortfalls; (3) in situations of extreme physical or financial emergency (with the approval of the City Council); and (4) as a funding source for interfund loans and other loans or advances from the General Fund as approved by Council. Such loans and advances should accrue interest earnings for the General Operating Fund and include principal repayment to the extent possible.
- The Budget Contingency Reserve (sometimes referred to as the "rainy day fund") is a reserve that exists to provide funding during uncertain economic conditions. It is not currently designated in the policy as a permanent City reserve.
- The Capital Improvement Projects Reserve, with a level goal of a minimum of \$5.0 million, shall be used for the funding of capital improvement projects authorized by the City Council. To the extent possible, General Operating Fund carryovers remaining from the end of the fiscal year, not designated for other reserve purposes, may be applied to this Reserve.
- The Open Space Acquisition Reserve shall be used for the purpose of acquiring open space authorized by the City Council. Proceeds from excess City-owned properties shall fund this Reserve as directed by City Council.
- The Strategic Property Acquisition Reserve shall be used for the purpose of setting aside specific funds for the City to use for the acquisition of strategic property(ies).

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- The Property Management Reserve shall be used to provide a source of funds for obligations which could arise from the City's leasing of property in the North Bayshore Area, including legal, environmental testing or other costs normally incurred by a lessor.
- The Graham School Maintenance Reserve shall be used to fund the maintenance obligations, per the agreement with the school district, of the playing field at Graham Middle School beneath which the City has a reservoir.
- The Childcare Commitment Reserve shall be used to fund the future obligation payment of the City-owned building built for and leased to an operator for the purposes of childcare.
- The Compensated Absences Reserve shall fund the disbursements of separated or retired employees for accrued vacation and sick-leave. This reserve shall be funded in an amount sufficient to fund the accrued liabilities of the City for compensated absences such as vacation and vested sick leave.
- The Earned Lease Revenue Reserve was established in June 2011 to accumulate the rent as it is earned, as well as the interest earnings from the \$30.0 million of prepaid rent for the initial lease term (52 years) of the ground lease of the City's Charleston East property by Google Inc. This reserve was endorsed by the City Council but the policy has not yet been amended to include this Reserve.
- The Equipment Replacement Reserve shall be maintained to fund the replacement of capital equipment. The financial objective of this fund is to permit the budgeting of level annual amounts for capital equipment replacement while utilizing this fund's reserves to absorb the cash flow variations caused by the timing of asset replacements. Appropriations for this fund will be requested in the annual budget. It is policy direction that capital assets not be replaced before the end of their useful life unless justified by operating necessity.
- The Workers' Compensation Reserve shall be maintained at a level deemed adequate to meet projected liabilities as determined by an actuarial valuation to be conducted at least once every three years. In addition to projected liabilities, the reserve balance shall include at a minimum the provision for two catastrophic losses at the City's current level of self-insured retention.
- The Liability Self-Insurance Reserve shall be maintained at a minimum level of \$2.0 million plus an amount deemed appropriate to cover expected claim settlements for the current fiscal year.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- The Unemployment Self-Insurance Reserve will be reviewed annually and maintained at a level adequate to meet estimated unemployment liabilities.

- The Employee Benefits Plan (Prescription/Vision) Reserve will be reviewed annually and maintained at a level adequate to meet estimated benefit liabilities.

- The Retirees' Health Insurance Program Reserve will be accounted for in accordance with Generally Accepted Accounting Principles (GAAP) which includes a biennial actuarial valuation of the City's liability and for each fund to contribute, to the extent possible, its Annual Required Contribution (ARC). In addition, to the extent possible, payments toward the Unfunded Actuarial Accrued Liability (UAAL) shall be made. All Annual Required Contributions and UAAL funds received net of actual retiree premiums paid are transferred to the California Employers Retiree Benefit Trust.

- The Water Fund Reserve shall be maintained as follows:

- 1) Minimum 10 percent of operating budget for emergency
- 2) Minimum 5 percent of operating budget for contingency
- 3) Goal of 10 percent of operating budget for rate stabilization *
- 4) Goal for capital improvements which averages the amount budgeted for annual maintenance capital improvement projects over the prior three to five fiscal years

- The Wastewater Fund Reserve shall be maintained as follows:

- 1) Minimum 10 percent of operating budget for emergency
- 2) Minimum 5 percent of operating budget for contingency
- 3) Goals of 10 percent of operating budget for rate stabilization *
- 4) Goal for capital improvements which averages the amount budgeted for annual maintenance capital improvement projects over the prior three to five fiscal years

- The Solid Waste Fund Reserve shall be maintained as follows:

- 1) Minimum 10 percent of operating budget for emergency
- 2) Minimum 5 percent of operating budget for contingency
- 3) Goals of 10 percent of operating budget for rate stabilization *
- 4) Required Financial Assurance Mechanisms (FAMs) if applicable

* The purpose of the rate stabilization funds is to buffer any significant changes in revenues or expenses. Use of the rate stabilization funds is allowed to gradually or incrementally change rates in any fiscal year to lessen the impact of an otherwise significant rate change. The funds are to be adjusted in the following fiscal years to meet the 10 percent guideline

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- The Shoreline Regional Park Community General Reserve is based on 25 percent of the Operating Budget.

- The Shoreline Regional Park Community Landfill Reserve is to rebuild the landfill system in case of a catastrophic event. The landfill reserve is recommended to be increased by \$1.0 million annually until it reaches \$6.0 million and then be adjusted for inflation.

Capital Improvement Policies:

- A five-year comprehensive Capital Improvement Plan (CIP), identifying proposed major construction projects, capital equipment outlays, land acquisition and other capital improvement expenditures, and providing an analysis of the estimated funding available and necessary to fund these projects, shall be prepared and presented to the City Council for approval.

- The plan shall identify all proposed projects to be initiated during the five-year period.

- The first year of the five-year plan shall be appropriated annually. The appropriations for each project are ongoing until project completion, project cancellation or amendment.

- The adopted capital improvement budget shall only include those projects which can reasonably be accomplished or substantially started within the fiscal year.

- Recurring annual projects shall be closed out at the end of the fiscal year or as soon as all related expenditures have been paid.

- Capital projects will be reviewed on an annual basis for amendments or potential closure/cancellation.

- A list of unscheduled projects (projects not included in the plan period) will be identified in the five-year plan as an indication of potential future projects.

- Future potential ongoing operating costs associated with a project will be identified with the project in the five-year plan.

Cash Management and Investment Policies:

- The City will follow modern cash management practices that require active revenue oversight, prompt collection, deposit and investment of all funds and cash flow management which maximizes the amount of invested cash balanced with the timely payment of obligations.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- The City will invest all funds in accordance with the Investment policy based on the following criteria:
 - 1) Safety of investment
 - 2) Maintenance of sufficient liquidity to meet cash flow needs
 - 3) Attainment of a total rate of return consistent with the requirements of the City's Investment Policy

- The City shall conduct all of its investment activities in accordance with the California Government Code Section 53600 and the City's investment policy.

- The City's investment policy shall be updated as necessary and approved by the City Council.

- A complete report on the City's investment portfolio shall be presented to the City Council on a regular basis.

- A cash flow analysis shall be prepared on a monthly basis in order to estimate the amount of funds available for investment.

Accounting Policies:

The City's Comprehensive Annual Financial Report (CAFR) is prepared in accordance with the requirements of Governmental Accounting Standards Board (GASB) Statement No. 34 and provides the government-wide financial statements in addition to the fund financial statements. The accounting and financial reporting treatment applied to the fund financial statements is determined by the measurement focus of the individual fund.

- A financial accounting system adequate to provide management information and meet reporting requirements shall be maintained.

- A system of effective internal controls will be maintained that assures only properly authorized expenditures, recordings of financial transactions and accounting entries are executed.

- The City's financial records will be audited annually by an independent accounting firm as required by the City Charter.

- A Comprehensive Annual Financial Report (CAFR) shall be prepared each year within six months of the close of the previous fiscal year. The CAFR will be presented to the City Council in a Study Session in accordance with Council Policy B-6.

- The CAFR shall be prepared in accordance with generally accepted accounting principles applicable to local governments.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- The "Management Letter" presented by the City's independent accounting firm will be presented, with City staff's comments if applicable, to the City Council.

Basis of Accounting:

Governmental fund types are accounted for using the modified accrual basis of accounting. Revenues are recorded as received or accrued if they are both measurable and available to finance expenditures of the current period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, which are recorded when paid.

Proprietary fund types are accounted for using the accrual basis of accounting wherein revenues, unbilled or billed, are recognized in the accounting period in which they are earned, and expenses are recognized in the period liabilities are incurred. For budgetary purposes, capital projects are appropriated for the estimated cost of the total project. These financial uses of funds are not reflected as expenses in the City's financial statements but are capitalized and depreciated in accordance with generally accepted accounting principles.

Cost Allocation Plan:

The City prepares a cost allocation plan, to identify the costs associated with providing certain services. These indirect charges, noted as General Fund Administration on the fund schedules, reimburses the General Operating Fund for services such as those provided by the City Manager, Human Resources, City Attorney, Payroll, Purchasing, Accounts Payable and Information Technology. The full cost allocation plan delineates the basis of allocation by department which may include the total operating budget, the number of full-time equivalent positions per department, the number of work requests, square footage occupied, number of items processed, number of applicable devices, etc. The City also prepares a cost allocation plan for the Water Fund similar to the General Fund plan.

Internal Service Funds:

The City also has six internal service funds that provide service to all major funds within the City and, in turn, charge these funds for the cost of providing services. Revenues received for providing services are noted as interfund service charges in the fund schedules.

Debt Management Policies:

- Long-term borrowing will be restricted to the funding of capital improvement projects and equipment. The use of long-term borrowing for ongoing operations shall be avoided.

- The term of the debt shall not exceed the expected useful life of the capital improvement project or equipment.

**SUMMARY OF
FINANCIAL AND BUDGETARY POLICIES
(Continued)**

- Debt obligations will be met in a timely and efficient manner.
- The City will comply with all debt covenants.
- Good communications with bond rating agencies about its financial condition will be maintained.
- The City will not exceed its legal debt margin limit of 15 percent of assessed value of property within the City limits.
- Refunding techniques will be used where appropriate to allow for the restructuring of its current outstanding debt, to remove or change restrictive covenants, and/or to reduce annual debt service in an amount sufficient to justify the costs of the refunding/reissuance.

Risk Management Policies:

- The City will maintain an appropriate level of funding or insurance coverage for exposure to risks of financial loss through self-insurance, partial self-insurance, commercial insurance, or pooled insurance with other agencies, whichever form is the most cost effective in the long term. If self-insuring, stop loss insurance or pooled insurance should be acquired in order to minimize the amount of self-insured retention, or financial responsibility, at the lowest level that is cost effective. The form of insurance employed for different risks shall be periodically evaluated.
- City property shall be appropriately insured or self-insured to cover the City's losses through theft, destruction, fire and other insurable perils.
- All liability-type losses and claims that occur with predictable frequency and which will not have a significant adverse impact on the City's financial position shall be self-insured to an appropriate level.
- An annual survey shall be made of all insurance and self-insurance to monitor and compare costs.
- The City shall be appropriately insured or self-insured for unemployment insurance.
- Workers' Compensation shall be insured or self-insured to an appropriate level and the program carried out according to State laws with the intent to care for the injured and preclude abuse to the extent allowable by law.
- A safe work environment shall be provided for employees.

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**SHORELINE
REGIONAL PARK
COMMUNITY**

Shoreline Regional Park Community

The Shoreline Regional Park Community (Shoreline Community) was created in 1969 by the Shoreline Regional Park Community Act (Act) for the development and support of the Shoreline Regional Park (Shoreline park) and to economically and environmentally enhance the surrounding North Bayshore Area. The Act prescribes the powers of the Shoreline Community, including the construction and replacement of the infrastructure needed to serve the Shoreline Community such as streets, curbs, gutters, parking lots, sidewalks, water and sewer services, lighting, waste disposal, levees, power and communications, and housing, as well as operations and maintenance of the Shoreline park.

The Shoreline Community is a separate legal entity but is a component unit of the City for accounting purposes and is, therefore, included within the City's budget. A separate budget for the Shoreline Community is adopted by the Board of the Shoreline Community.

The primary source of revenues for the Shoreline Community is property taxes, which include the revenue generated from the Shoreline Community's 1.0 percent levy assessed on the incremental taxable value of real and personal property located within the Shoreline Community. The assessed value of secured real property that does not experience a change in ownership or is not subject to new construction is adjusted annually at a rate not to exceed the California Consumer Price Index (CCPI) or 2.0 percent, whichever is lower. However, if a property changes ownership, it is reassessed at the current market value and new construction is initially valued at the cost of the construction. Unsecured tax on personal property, such as computers and other equipment, is assessed on the value of the property as reported annually to the County by the owning business.

Operating revenues for the 2017-18 fiscal year are proposed at \$40.5 million, \$2.6 million higher than the Fiscal Year 2016-17 Adopted. This is primarily resulting from the projected growth in secured assessed value. Operating expenditures are proposed at \$28.2 million, \$272,000 higher than Fiscal Year 2016-17 Adopted. In addition, there are capital projects of \$28.2 million (including \$15.8 million for transportation-related projects), a \$1.0 million contribution to Retirees' Health unfunded actuarial accrued liability (UAAL), \$302,000 contribution to the CalPERS liability, proportionate to the General Fund contributions, and \$20,000 to the Compensated Absences Reserve. The General Reserve, based on 25.0 percent of expenditures (similar to other reserves), is decreasing to \$4.6 million, the Landfill Reserve is increasing from \$5.0 million to \$6.0 million (in order to have funding for a catastrophic event), and the Development Impact Fee Reserve is estimated at \$6.5 million. The remaining balance available is projected to be \$25.9 million. Additional future transportation projects are proposed in the Five-

Year Capital Improvement Program. Funding for these future projects is under review for potential debt financing.

As of June 30, 2017, the Shoreline Community is anticipated to have the following debt obligations outstanding (dollars in thousands):

The 2011 Revenue Bonds were issued to refund the 1996 Tax Allocation Bonds (TABs) (which were originally issued to fund the acquisition of certain land from the City and to fund road, water, sewer, and other public improvements) and to fund the construction of Fire Station No. 5, Permanente Creek Trail improvements, and the Athletic Field projects.

The 2014 Bank Loan was issued to refund the 2001 and 2004 TABs. The 2001 TABs were issued to refinance and retire a portion of the 1992 TABs. The 2004 TA Refunding Bonds were issued to refund the 1993 Series A Bonds (which were originally issued to finance certain landfill closure projects and other public improvements within the Shoreline Community).

<u>Type of Indebtedness</u>	<u>Maturity</u>	<u>Interest Rates</u>	<u>Authorized and Issued</u>	<u>Outstanding as of June 30, 2017</u>
2011 Revenue Refunding Bonds	2040	2.0%-5.75%	\$39,030	\$31,290
2014 Bank Loan	2018	1.65%	\$12,135	\$3,187

SN/3/FIN
541-05-31-17S-E

SHORELINE REGIONAL PARK COMMUNITY FUND

Statement of Revenues, Expenditures and Balances

	Audited	Adopted	Estimated	Proposed
	Actual	Budget	Budget	Budget
	<u>2015-16</u>	<u>2016-17</u>	<u>2016-17</u>	<u>2017-18</u>
Revenues and Sources of Funds:				
Property Taxes	\$ 31,304,493	36,886,000	40,762,119	39,305,500
Investment Earnings	689,719	706,200	680,128	859,100
Rents & Leases	364,057	295,000	388,643	300,000
Development Impact Fees	578,033	0	5,051,430	0
Other Revenues	107,244	64,900	236,114	63,200
Capital Projects Refunds	51,487	0	214	0
	<hr/>	<hr/>	<hr/>	<hr/>
Total	33,095,033	37,952,100	47,118,648	40,527,800
Expenditures and Uses of Funds:				
Operations	4,155,651	5,271,710	4,800,300	5,682,010
Intergovernmental Payments	7,659,524	8,493,000	8,563,224	9,994,000
Capital Projects	9,138,500	2,762,000	5,062,000	28,175,000
General Fund Administration	7,497,287	7,496,600	7,496,600	7,571,600
Water Fund Administration	96,765	62,000	62,000	62,600
2011 Revenue Bonds	3,249,250	3,358,532	3,356,742	3,360,532
2014 Bank Loan	3,156,354	3,155,979	3,155,979	1,619,551
General Fund Loan Repayment	1,471,902	0	0	0
Self Insurance	46,230	48,750	48,750	53,630
Retirees' Health Unfunded Liability	17,658	923,598	923,598	994,770
Transfer to Comp Absences Res	26,000	52,000	52,000	20,000
Transfer to Equip Replace Res	105,884	111,989	111,989	116,501
Transfer to Workers' Compensation	7,000	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>
Total	36,628,005	31,736,158	33,633,182	57,650,194
Revenues and Sources Over (Under)				
Expenditures and Uses	(3,532,972)	6,215,942	13,485,466	(17,122,394)
Beginning Balance, July 1	50,234,116	46,701,144	46,701,144	60,186,610
Reserve	(5,200,000)	(4,900,000)	(4,900,000)	(4,600,000)
Reserve for Landfill	(4,000,000)	(5,000,000)	(5,000,000)	(6,000,000)
Reserve for Dev Impact Fees	(1,472,216)	(1,472,216)	(6,440,991)	(6,536,318)
	<hr/>	<hr/>	<hr/>	<hr/>
Ending Balance, June 30	\$ 36,028,928	41,544,870	43,845,619	25,927,898
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The State legislature created the Shoreline Regional Park Community (Shoreline Community). Tax increment derived on the difference between the frozen base year value and the current fiscal year assessed value and other revenues generated from the activities of the Shoreline Community are to be utilized to develop and support the Shoreline Community and surrounding North Bayshore Area. Reserves are for general purposes, a catastrophic landfill event and tracking of development impact fees.

Assessed values are as follows (in thousands):

		<u>Total Assessed Value</u>	<u>Frozen Base</u>	<u>Tax Increment Value</u>
Actual (Revised)	2013-14	\$3,094,673	\$33,888	\$3,060,785
Actual	2014-15	\$3,263,434	\$33,888	\$3,229,546
Actual (Revised)	2015-16	\$3,379,348	\$33,888	\$3,345,460
Actual	2016-17	\$3,913,665	\$33,888	\$3,879,777
Proposed	2017-18	\$3,547,241	\$33,888	\$3,513,353

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GLOSSARY AND INDEX

GLOSSARY

Accounting System—The total structure of records and procedures which identify, record, classify, summarize and report information on the financial position and results of operations of a government.

Accrual Basis of Accounting—A method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

Actual/Audited Actual—The amount of expenditures, positions or revenues for the fiscal year as verified by the auditors.

Actuarial Accrued Liability (AAL)—The amount calculated by an actuary related to an incurred liability.

ADA—Americans with Disabilities Act.

Adjusted—Adopted plus/minus any midyear Council action.

Adopted—Formal action is taken by the City Council to set the financial plan (expenditures, revenues, positions) for the fiscal year.

Adoption—Formal action by the City Council to accept a plan, action or strategy, etc.

Annual Budget—The total budget for a given fiscal year as approved by City Council.

Annual Required Contribution (ARC)—Equal to the sum of the Normal Cost (NC) and Amortization of the Unfunded Actuarial Accrued Liability (UAAL). Used when discussing the Public Employees Retirement System (PERS) and Retirees' Health Insurance Program.

Appropriation—A legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.

Assessed Value (AV)—A value established by the County Assessor which approximates fair-market value of real or personal property or fair-market value at the time of sale, change in ownership or completion of construction adjusted by the annual California Consumer Price Index not to exceed 2.0% annually. By State law, 100 percent of the property value is used for determining the basis for levying property taxes.

Bonds—A legal promise to pay a sum of money on a specific date at a specified interest rate.

GLOSSARY (Continued)

Budget—A financial plan identifying projected revenues, planned expenditures and levels of service.

Budget Adjustment— Any lawful change after the formal adoption of the budget.

Capital Improvement Program or Project (CIP)—Capital projects such as City buildings, General Plan update, park renovations, etc. These projects are usually multi-year and, thus, extend beyond the annual budget. The CIPs are supported by a five-year expenditure plan detailing funding sources and expenditure amounts.

Capital Outlay (also referred to as Capital Equipment)—Expenditures that result in the acquisition of assets with an estimated useful life of two or more years and a unit cost of \$5,000 or more (account classification 56100s).

Capital Projects Fund—Used to account for financial resources for the construction or acquisition of major capital facilities (other than those financed by Enterprise Funds). For the annual budget, only the Capital Project Funds that have annual budgets are included.

Carryover Balance—The difference between actual General Operating Fund (GOF) revenues received and actual GOF expenditures (operating balance), plus any other GOF one-time revenues or expenditures in a given fiscal year.

CCPI—California Consumer Price Index

Certificates of Participation (COPs)—Provides long-term financing through a lease, installment of sale agreement or loan agreement.

COLA—Cost-of-living adjustment.

Community Development Block Grant (CDBG)—A grant received by the Department of Housing and Urban Development.

Community Stabilization and Fair Rent Act (CSFRA)—On November 8, 2017 voters adopted Measure V, or CSFRA, to stabilize rents and provide just cause eviction protections for certain rental units in Mountain View.

Component Units—Legally separate organizations for which the elected officials of the primary government are financially accountable.

Consumer Price Index (CPI)—A statistical measure of price levels provided by the U.S. Department of Labor signifying the cost-of-living and economic inflation.

GLOSSARY (Continued)

Contingency—An amount set aside for emergency or unanticipated expenditure and revenue shortfall.

Cost Recovery Program—Service provided to a specific group or population where the fee is established to partially or fully offset the expenditures incurred for the program or service.

Debt Retirement Costs—Costs associated with the retirement of debt.

Debt Service—The payment of principal and interest on borrowed funds such as bonds.

Debt Service Fund—Government fund type used to account for the accumulation of resources for and the payment of interest and principal on a debt issue.

Department—The highest organizational unit with the City which is responsible for managing divisions or activities within a functional area.

Depreciation— The cost of an asset divided by its expected useful life in years.

Discretionary Expenditure— An expenditure that is avoidable.

Division— An organizational unit within a department that provides a specific service.

Educational Revenue Augmentation Fund (ERAF)—The mechanism used by the State to shift local taxes for the State's education funding commitments. This mechanism has been used three different times, thus the terms ERAF I, ERAF II and ERAF III.

EIR— Environmental Impact Report.

Encumbrances— Expenditure obligations of the City established when an agreement for services or goods is entered into. An encumbrance crosses fiscal years until the obligation is fully paid.

Ending Balance— A fund's accumulation of revenues over its expenditures available for appropriation.

Enterprise Funds— Used to account for an activity for which a fee or fees is charged to external users for goods or services. The City has three Enterprise (or Utility) Funds, Water, Wastewater and Solid Waste Management, that account for the water services, wastewater or sewer services, and refuse or trash services provided to residents and businesses in the City.

GLOSSARY (Continued)

Estimated Expenditures—The amount of expenditures expected in the current fiscal year.

Estimated Revenue—The amount of revenue expected to be received in the current fiscal year.

Expenditures—The use of financial resources typically spent for goods or services.

Fiscal Year—A 12-month period specified for recording financial transactions. The City of Mountain View's fiscal year starts on July 1 and ends on the following June 30.

Full-Time Equivalent (FTE)—Part-time and hourly positions expressed as a fraction of full-time positions (2,080 hours per year). Example: 3 positions working 1/2 time equal 1-1/2 FTEs.

Functions—long-term goals of a department which are tied to performance measures.

Fund—A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance—The difference between assets and liabilities reported in a government fund.

General Fund—Accounts for the operations of the City which are not recorded in other funds.

General Fund Budget Contingency Reserve—A reserve set aside when uncertain economic conditions are anticipated to provide for financial flexibility.

General Fund Reserve—The reserve that provides a source of funding for necessary, but unanticipated, expenditures during the fiscal year, unanticipated revenue shortfalls, sources for interfund loans, emergencies and to generate ongoing interest earnings for the General Operating Fund.

General Fund Reserves—The combination of all General Fund Reserves.

General Government—A grouping of departments that support those which give direct service to the public.

GLOSSARY (Continued)

General Non-Operating Fund—A "sub" fund of the General Fund which accounts for the limited-period revenues and expenditures of the General Fund.

General Obligation Debt—Debt issued by a government for the acquisition or improvement of real property. This debt must be approved by the voting community with a two-thirds vote in favor and is to be repaid from general taxes collected.

General Operating Fund—A "sub" fund of the General Fund which accounts for the ongoing annual operations of the City which are not recorded in other funds.

Goals/Projects/Initiatives—A set of criteria to be achieved within a certain time period.

Governmental Funds—Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the General Fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

Grant Funds—Moneys received from another government, such as the State or Federal government, usually restricted to a specific purpose.

Gross—Amount prior to any deductions.

IFAS—The accounting and budgetary system used by the City of Mountain View until March 2016.

Infrastructure—A substructure or underlying foundation on which the continuance or growth of a community depends: roads, schools, transportation systems, etc.

Initiative Process—A system designed to put lawmaking power in the hands of people. Allows voters to collect signatures to put a new law or change on the ballot.

Interdepartmental Charges—Charges from one department or fund to another department or fund within the governmental entity.

Interfund Expenditure—An expenditure reported in one department or fund that is generated by another department or fund within the governmental entity.

Interfund Transfers—Movement of money from one fund to another within the City of Mountain View or component units of the City of Mountain View.

Intergovernmental Revenue—Grants, entitlements and cost reimbursements from another Federal, State or local governmental unit.

GLOSSARY (Continued)

Internal Service Fund—Used to account for any activity that provides goods or services to other funds or departments on a cost reimbursement basis. The City uses Internal Service Funds for fleet maintenance, equipment replacement, Workers' Compensation, unemployment, liability risk exposure, retirees' health and employee benefits, etc.

Investment Portfolio—The accumulation of all cash and investments regardless of source or ownership, placed in securities or vehicles for purposes of generating interest income.

Labor Chargeback—An account used to credit salaries and benefits when time is charged to a capital improvement project or another fund or department for services provided.

Limited-Period Expenditure—An expenditure that is of one-time or limited duration and not considered ongoing in nature.

Maintenance and Operations—Cost of upkeep and running of property or equipment (account classification 55200s).

Major Fund—Comprised of several individual governmental funds organized according to their type (governmental and proprietary funds).

Materials and Supplies—Expenditures for goods used to support operations (account classification 55100s).

Measurement Focus—Types of balances (and related changes) reported in a given set of financial statements (e.g., economic resources, current financial resources, assets and liabilities resulting from cash transactions).

Mission Statement—A broad direction based on the needs of the community. A mission is general and timeless; it is not concerned with a specific achievement in a given time period.

Modified Accrual Basis of Accounting—Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable; and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations which should be recognized when due. (NCGA Statement 1)

Net—Amount after consideration of any adjustments.

GLOSSARY (Continued)

Non-Discretionary Expenditure – Unavoidable expenditure

Normal Cost (NC) – Represents the annual cost estimated for retirees' health benefits in the future for current employees.

Objective – Something aimed at or strived for.

OneSolution – The accounting and budgetary system implemented by the City of Mountain View in March 2016.

Operating Balance – The balance of ongoing revenues and expenditures before one-time revenues or expenditures such as capital projects.

Operating Budget – Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled.

Operations – Includes salaries, benefits, supplies and services, and capital outlay expenditures.

Other Expenses – All expenditures not recorded in other major account classifications (account classification 55500s).

Other Funds – The reference used for funds other than the General Fund (i.e., Special Revenue, Debt Service, Capital Projects, etc.).

Overhire Position – A position created for temporary use above the approved budgeted number of positions. This is used as an overlap when someone is retiring, out on disability, etc.

Oversight Board – Approves and directs certain actions of the Successor Agency to the Mountain View Revitalization Authority (SARA)

Performance/Workload Measures – Number or percentage of work category completed or performed. The performance/workload measures provide an indicator of the amount of work performed or measures the quality of effectiveness of work performed by a department or program from year to year.

PERS – Public Employees Retirement System.

GLOSSARY (Continued)

Personnel Services—Salaries and benefits paid to City employees (account classification 54100-54300s).

Position Classification—Includes job titles, job grades and job families for an overall job level.

Primary Government —Any state government or general purpose local government (municipality or county).

Professional/Technical Services—Expertise purchased from external sources (account classification 55400s).

Projected Revenue—The amount of revenue projected for the future fiscal year's budget.

Property Tax Apportionment—The allotment of direct taxes on the basis of population.

Proposed Budget—The initial plan for the fiscal year presented to the City Council before adoption.

Proposition 4/GANN Initiative Limit—The City is required, under Article XIII B of the State Constitution, to limit appropriations from proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI and nonresidential construction changes.

Proprietary Funds—Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

Rebudget—Funding for limited-period (one-time), capital outlay or equipment replacement items carried over from the current fiscal year to the next fiscal year with Council approval.

Recognized Obligation Payment Schedule (ROPS)—Schedule of financial obligations of the former redevelopment agency for each six month period.

Recommended Budget—The preliminary spending plan for the fiscal year presented to the City Council in the Narrative Budget Report.

Reserves—Used to indicate that resources are not available for appropriation and subsequent spending, but is either for a specific purpose or to fund a liability.

GLOSSARY (Continued)

Revenue Enhancements—Any action that increases current revenue sources or creates new ones.

Salaries and Benefits—The set of all City-related operating costs for personnel (e.g., salaries, wages, retirement, health, dental, etc.).

Section 1103 of City Charter—Mandates that the City Manager will send a careful estimate, in writing, detailing the amount of expenditures required to ensure the proper conduct of business at all levels the City Manager has control of and an estimate of incomes expected.

Secured Debt—Debt guaranteed by the pledge of assets or other collateral.

Services and Supplies—The set of all nonpersonnel-related operating costs (e.g., supplies, maintenance, utilities, services, etc.).

Services to Other Departments—Includes interdepartmental charges and credits received for work performed for another department or fund (account classification 54100).

Shoreline Community—The Shoreline Regional Park Community.

Significant Changes—Any increase above the base budget that is discretionary.

SMaRT® Station—The copyright protected acronym used for the Sunnyvale Materials and Recovery Transfer Station.

Special Assessment—Compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

Special Revenue Funds—Governmental fund type used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted for specified purposes.

Structural Deficit—The deficit that occurs when there is an imbalance between ongoing revenues and ongoing expenditures.

Structurally Balanced Budget—Ongoing revenues are greater than or equal to ongoing expenditures.

Successor Agency to the Mountain View Revitalization Authority (SARA)—The agency responsible for making all enforceable obligation payments.

GLOSSARY (Continued)

Supplemental Educational Revenue Augmentation Fund (SERAF)—A one-time (two year) State mandated shift of local taxes from redevelopment agencies for the State's education funding commitments.

TABs—Tax Allocation Bonds. Bonds issued by a government agency secured by the agency's pledge of tax revenues.

Taxes—Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

Unfunded Actuarial Accrued Liability (UAAL)—The portion of the AAL that does not have funds set aside toward this liability. Used in reference to the PERS system and Retirees' Health Insurance Program.

Unsecured Debt—Obligation not backed by the pledge of specific collateral.

Utilities—A public service such as gas, electricity or water. Also used to account for expenditures for services such as gas, electricity, water, refuse collection, etc. (account classification 55300s).

Utility Funds—See Enterprise Funds.

Utility Rolls—Utility property assessed by the State Board of Equalization.

Vehicle License Fee (VLF)—Established in 1953 as a uniform statewide tax, the VLF is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property. By law, all revenues from the VLF fund city and county services, but the state legislature controls the tax rate and the allocation among local governments. In 2004, the Legislature permanently reduced the VLF tax rate and eliminated state general fund backfill to cities and counties. Instead, cities and counties now receive additional transfers of property tax revenues in lieu of VLF. In 2011 the legislature eliminated all VLF allocations to local agencies in order to fund COP's grant, booking fee subvention and other safety related grants.

VTA—Valley Transportation Authority.

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