



# City of Mountain View

## Minutes - Draft

### Board of Library Trustees

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Monday, January 23, 2023

7:00 PM Video Conference with No Physical Meeting Location

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#### Special Meeting

During this declared state of emergency, the meeting will be conducted in accordance with California Government Code §54953(e) as authorized by resolution. Please contact [city.clerk@mountainview.gov](mailto:city.clerk@mountainview.gov) to obtain a copy of the applicable resolution. All members of the Board of Library Trustees will participate in the meeting by video conference, with no physical meeting location.

#### 1. CALL TO ORDER

Vice Chair Su called the meeting to order at 7:04 p.m.

#### 2. ROLL CALL

**PRESENT:**

Phyllis Bismanovsky, Member

Kristin Higaki, Member

Eric Nehrlich, Member

Nicole Vogt, Member

Sharon Su, Vice Chairperson

**Present** 5 - Member Phyllis Bismanovsky, Member Kristin Higaki, Member Eric Nehrlich, Member Nicole Vogt, and Vice Chair Sharon Su

#### 3. MINUTES APPROVAL

##### 3.1 Approval of Minutes from December 12, 2022 meeting

MOTION - Vogt/Nehrlich (M/S) To approve the Minutes from the December 12, 2022 Board of Library Trustees Meeting as presented. Motion carried. Votes taken by roll call.

**Yes:** 3 - Member Bismanovsky, Member Vogt, and Vice Chair Su

**Abstain:** 2 - Member Higaki, and Member Nehrlich

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC

No public comments.

#### 5. DONATIONS

##### 5.1 Library Donations

Accepted Library Donations from:

\$400 - Cecily Chang  
\$1,000 - Rebecca Galiotto

Vice Chair Su thanked and appreciated the donors for their donation.  
Library Director Gray confirmed donations were made towards the Youth Programs.

MOTION - Bismanovsky/Vogt (M/S) To accept donations. Motion carried. Votes taken by roll call.

**Yes:** 5 - Member Bismanovsky, Member Higaki, Member Nehrlich, Member Vogt, and Vice Chair Su

## 6. PRESENTATIONS

### 6.1 Adult Programs Presentation

Librarian, Kyle Hval presented on Adult Programs about their goals to entertain, educate and celebrate the diverse community of Mountain View. The Adult division coordinates a variety of programs which are free to members of the public. Programs are coordinated to support lifelong learning, strengthen the community by being inclusive and reflective of the cultural, racial, and social diversity. Thanked the Friends of the Mountain View Library for their generosity with sponsoring most events, supplying program materials and paying for presenters or guest speakers. Adult and Youth divisions adapted to virtual programs which began in early May 2020. In fiscal year 2021-2022, the Adult division offered 207 programs with a combined attendance of 3,974 with 1,326 of those programs being in-person.

Questions from Board Members:

Member Vogt asked about the time availability for the two program rooms for the adult programs and if the City Council will return to utilize the space for their Q&A group session. Commenting it was nice to see the free tax help back in person, a valuable resource for the community.

Member Nehrlich asked how public input is obtained and how are new programs created.

Vice Chair Su asked about virtual programs. How is the interest of local author gauged compared to the interest of national online programs such as the Author Series. Shared appreciation for staff's efforts with program flexibility, innovation, patience and thoughtfulness. Enjoyed hearing about the library's effort to support vulnerable populations and asked about how the human library is recruited.

Member Higaki asked if there was a minimum number of programs set every year and are there limitations in reaching those goals.

Librarian Hval shared it was great to have both program rooms available for in-person programs. There are two to four programs per week, which have been working out well. Programs are coordinated based on categories, successful programs that have been done in the past with good feedback, review if there are gaps with variety of programs, take suggestions from the community and considers current initiatives from the City Council for the fiscal year. Having programs to promote local authors and also being a venue for the community to join in on national online programs such as the online Author Series is a great opportunity as we may not have the funds to afford those types of platforms. Recruitment for the Human Library are vetted and trained by the Human Library Organization before being available at programs.

Assistant Library Director Yabut shared details on how programs are created based on the goals or projects for the current fiscal year, which most fall into the City Council initiatives. Shared how Librarian Hval connects with authors by cold calling to ask if they're interested in doing a program. Continually conduct program surveys on satisfaction and what the public wants more of. Making sure there is a balance with the programs that are being offered and noting how staff was able to pivot from in-person programs to virtual programs during the pandemic. Learning to embrace the situation which resulted in keeping the virtual programs. Ongoing programs are not based on a number goal for the fiscal year, rather based on variety, interest, diversity and initiatives from the Library and City Council.

Library Director Gray clarified it would be up to the City Manager's and the City Clerk's office on selecting the venue to hold Q&A City Council group sessions. Performance measures are based on satisfaction and not the quantity but quality of the program. Library Board will review the six months and annual review for those performance measures.

## 7. UNFINISHED BUSINESS

None.

## 8. NEW BUSINESS

### 8.1 Elect Chair and Vice-Chair

Elect Chairperson

MOTION - Vogt/Nehrlich (M/S) To elect Sharon Su as Chair. Motion carried. Votes taken by roll call.

**Yes:** 5 - Member Bismanovsky, Member Higaki, Member Nehrlich, Member Vogt, and Vice Chair Su

Elect Vice-Chairperson.

MOTION - Bismanovsky/Su/Vogt (M/S) To elect Eric Nehrlich as Vice Chair. Motion carried. Votes taken by roll call.

**Yes:** 5 - Member Bismanovsky, Member Higaki, Member Nehrlich, Member Vogt, and Vice Chair Su

## 9. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

### 9.1 Library Director's Report

Library Director Gray gave an update about current recruitment for the Library Manager position while there are four vacant Librarian positions. Beginning in February, Boards and Commission will be in-person meetings. Noting, due to the holiday in February with only three weeks until the next meeting in March, it's likely to be canceled.

Performance measures are usually done in February or March, every two years the City Council will do their goal setting and will ask Boards and Commissions for their input.

### 9.2 Agenda Setting

- Mid-year Performance Measures.
- Input on City Council goals
- Staff presentation.

## 10. ADJOURNMENT

Having no further business, Chairperson Su adjourned the meeting at 8:17 p.m.

The next Board of Library Trustees meeting will be on Monday, February 27, 2023 at 7:00 p.m.

Submitted for approval by Joy Phaphakdy.