



MEMORANDUM

City Manager's Office

DATE: October 7, 2021

TO: Human Relations Commission

FROM: Christina Gilmore, Assistant to the City Manager
Audrey Seymour Ramberg, Assistant City Manager/
Chief Operating Officer

SUBJECT: Fiscal Year 2021-22 Work Plan

RECOMMENDATION

Review the City Council-adopted Fiscal Year 2021-22 Work Plan.

BACKGROUND AND ANALYSIS

At its September 28, 2021 meeting, the City Council approved the Council Advisory Body Work Plans for Fiscal Year 2021-22 and provided direction for the modification to the Human Relations Commission (HRC) Fiscal Year 2021-22 Work Plan as summarized below:

- Under Ongoing Work Items, Item B, make the following change:
 - Respond to City Council referrals and/or inquiries. ~~from other City advisory bodies regarding topics and issues of mutual interest.~~
- For the Fiscal Year 2021-22 Work Items:
 - Of the three Civility Roundtable work items listed, two work items will be conducted in Fiscal Year 2021-22 and one will be conducted in Fiscal Year 2022-23.
 - The HRC can prioritize which of the three work items to conduct in Fiscal Year 2021-22 or carry forward to Fiscal Year 2022-23.

CG-ASR/2/MGR/608-10-07-21M-1

Attachment: 1. Fiscal Year 2021-22 Work Plan

HUMAN RELATIONS COMMISSION WORK PLAN
Fiscal Year 2021-22

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
<i>Ongoing Work Items</i>			
A. Participate in and provide recommendations to the City Council regarding funding allocations for FY 2022 -23 CDBG and HOME Capital Project funding requests.	CDBG/HOME process discussion. HRC hearing on CDBG/HOME capital projects. Council hearing – TBD.	February 2022 March 2022 Spring 2022	
B. Respond to City Council referrals and/or inquiries.	As assigned.	TBD	
C. Distribute HRC activity funding relevant to the annual budget allocation (\$2,750).	The HRC recommends that FY 2021-22 funding be used for the CRT events and/or community event as needed.	Fall 2021 – Spring 2022	
D. Attend events put on by the Santa Clara County HRC, CAHRO, and other HRCs.	Attend the CAHRO Human Rights Conference and/or events. Other events as scheduled.	TBD	
E. Attend, participate in, and observe the Council Neighborhoods Committee meetings.	Attend as scheduled.	Central Neighborhoods – September 2, 2021 Springer/Cuesta/Phyllis – October 21, 2021 CNC Meeting – November 18, 2021	

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
F. Commissioners will join a neighborhood association contact list to receive updates on neighborhood happenings.	Ongoing.	Ongoing	
G. Participate in the annual Spring Family Parade.	Attend event in April.	Spring 2022	
H. Commit to doing personal community outreach.	Ongoing.	Ongoing	
I. Act as a resource, as needed, for human relations-related needs for any City department and community efforts.	Ongoing.	Ongoing	
J. Receive an informational update from the Multilingual Engagement Program (MEP) to learn about current programs and services.	Update to be scheduled.	Spring 2022	
<i>Fiscal Year 2021-22 Work Items (Of the three CRT work items listed, two CRTs will be conducted in Fiscal Year 2021-22, and the third will carry forward to Fiscal Year 2022-23.)</i>			
1. Conduct Homeless storytelling, including focusing on all types of homelessness and possibly culminating in a Civility Roundtable (CRT) with housing-challenged people speaking.	A subcommittee will be formed to work on developing a work plan for the proposed activity.	Fall 2021 – Spring 2022	
2. Organize a Civility Roundtable (CRT) about the Color of Law focusing on historical issues related to housing and race.	A subcommittee will be formed to work on identifying a date and developing the program content for the event. The subcommittee will provide a report that summarizes the event and event outcomes.	Fall 2021 – Spring 2022	

Title and Description	Key Milestones	Date (per milestone)	Current Status Notes
3. Organize a CRT or other type of opportunity for facilitated community dialogue among members of diverse groups about Racial Reconciliation and why it matters.	<p>A subcommittee will be formed to work on identifying a date and developing the program content for the event.</p> <p>The subcommittee will provide a report that summarizes the event and event outcomes.</p>	Fall 2021 – Spring 2022	
4. As identified by the Race, Equity and Inclusion (REI) Council Subcommittee, support and promote bystander training that community partners provide.	A subcommittee will be formed to identify upcoming bystander trainings and promote the events to the community.	Fall 2021 – Spring 2022	