



DATE: March 21, 2017

CATEGORY: Consent

DEPT.: Public Works

TITLE: **Authorization to Execute Funding Agreement with Caltrans, Approval of Project Scope of Work, and Authorization to Execute Consultant Services Agreement for the El Camino Real Streetscape Plan, Project 16-67**

RECOMMENDATION

1. Adopt a Resolution Authorizing the City Manager to Execute a Master Administrating Agency-State Agreement (04-5124F15) and a Program Supplement (No. F024) with the California Department of Transportation (Caltrans) for the El Camino Real Streetscape Plan, Project 16-67, to be read in title only, further reading waived (Attachment 1 to the Council report).
2. Approve the Project Scope of Work for the El Camino Real Streetscape Plan.
3. Authorize the City Manager to execute a consultant services agreement in an amount not to exceed \$300,000.

BACKGROUND

On February 23, 2016, the City Council adopted a resolution authorizing the filing of a grant application with the Metropolitan Transportation Commission (MTC) for development of an El Camino Real Streetscape Plan. Adoption of this resolution was required to secure \$260,000 in Regional Discretionary Funds from the Santa Clara Valley Transportation Authority (VTA) through its Priority Development Area (PDA) Planning Grant Program. Staff indicated at that time that a final project scope would be developed and returned to the City Council for approval in early 2017.

The City has received a Master Administrating Agreement and a Program Supplement from the California Department of Transportation (Caltrans) which must be executed and returned to Caltrans no later than May 1, 2017 in order for the City to receive the grant funds. Caltrans requires that the City Council adopt a resolution that clearly identifies the project and the official authorized to execute the documents and that a certified copy of this resolution be submitted with the executed agreements as part of

the grant administration process. The City has adopted similar resolutions in the past, as this is a standard requirement for receipt of Federal funds administered by Caltrans.

ANALYSIS

The El Camino Real Streetscape Plan will develop engineering and design standards and details necessary to implement the streetscape guidelines set forth in the El Camino Real Precise Plan (ECRPP). The streetscape guidelines in the ECRPP, while sufficient to set forth a vision for El Camino Real and compliment the Plan's private development design guidelines and standards, were not developed to a level of specificity needed to ensure that a cohesive public streetscape can be successfully implemented by individual private developments and phased City capital improvement projects.

The El Camino Real Streetscape Plan will take the Precise Plan's streetscape design guidelines and develop them to a greater level of detail. This will ensure that public frontage improvements required of private development, as well as any future public capital improvement projects, will be designed and constructed to the plan's intent, and that a coherent and consistent streetscape for El Camino will emerge over time.

The scope of work for the project, which will be set forth in detail in a Request for Proposals for a landscape architecture, urban design, or transportation engineering firm with experience in streetscape design, will include the following items:

- Conduct a detailed review of the streetscape guidelines contained in the adopted ECRPP.
- Prepare streetscape design standards, specifications, and details for all streetscape elements necessary for the City to provide clear direction to private development and guidance for capital improvement projects in order to implement the ECRPP streetscape vision for El Camino Real.
- Prepare specific design standards, specifications, and details for the following elements at a minimum:
 - Sidewalks, including surface treatment, scoring pattern, use of special pavers or colored concrete, dimensions, easement requirements, etc.
 - Street tree recommendations, including species, size, staking detail, grates, spacing, planting and irrigation recommendations, or other features.

- Lighting, including spacing, electrolier and luminaire recommendations, lighting level and color temperature, etc.
 - Planter strip details, including planting and irrigation requirements.
 - Street furniture, including garbage and recycling containers, benches, or other features.
 - Enhancement details for signalized intersections, including crosswalk treatments, curb ramps, bulb-outs and median refuges, safety lighting, etc.
 - Enhancement details for intersecting unsignalized side streets, including any curb radii reductions, paving treatments, crosswalk enhancements, etc.
 - Details for pedestrian crossings of El Camino Real, including location, enhancements (e.g., flashing beacons, median refuges, pedestrian signalization), crosswalk treatments, signage, lighting, etc.
 - Median enhancements and/or new median design details.
 - Coordination with VTA on bus stop and shelter design.
 - Bicycle lanes, including details (e.g., green bike lanes, pavement legends, etc.) for any buffered bicycle lane (Class II) or protected bicycle lane (Class IV).
- Develop location-specific criteria for Village Centers, Neighborhood Corners, or portions of El Camino Real where constrained right-of-way would limit installing the full complement of streetscape elements.
 - Identify locations for any new median installation.
 - Ensure that the use of any trade names or proprietary elements (e.g., street furniture, lighting, special pavers, etc.) are specified in a manner that complies with Federal funding requirements yet ensures uniformity of design along El Camino Real.
 - Develop a phasing plan for installation of Class II bicycle lanes and Class IV protected bicycle lanes (cycle tracks).
 - Coordinate with Caltrans, Sunnyvale, Los Altos, and Palo Alto on improvements.

- Develop an implementation plan identifying which improvements by location would be likely candidates for installation with redevelopment versus public improvement capital projects.

The anticipated process and schedule for developing the El Camino Real Streetscape Plan is as follows:

Issue RFP	April 3, 2017
Proposals Due	May 3, 2017
Rate Proposals and Conduct Interviews	May, 2017
Consultant Selection and Contract Negotiation	June, 2017
Notice to Proceed	July, 2017
Existing Conditions Analysis	July-Sep 2017
Alternatives Analysis	Oct 2017-Dec 2017
Council Study Session	January, 2018
B/PAC Meeting I	February, 2018
Community Outreach	April, 2018
B/PAC Meeting II	May, 2018
Council Approval of Final Plan	July, 2018

Staff recommends that the Council authorize the City Manager to execute a consultant services agreement with the selected firm in an amount not to exceed the allocation for Consultant Design Services of \$300,000 as set forth in the project budget. This will enable the development of the El Camino Real Streetscape to proceed in a timely manner during the summer Council meeting recess.

FISCAL IMPACT

The El Camino Streetscape Plan, Project 16-67, is funded with \$260,000 of PDA Grant funds, \$47,000 from the Construction/Conveyance Tax Fund, and \$40,000 from the Development Services Fund.

The estimated project cost is as follows:

Consultant Design Services	\$300,000
Project Management	25,000
City Administration @ 6.5%	<u>22,000</u>
 TOTAL	 <u>\$347,000</u>

There are sufficient funds to support the recommended actions.

ALTERNATIVES

1. The City Council could elect not to adopt the attached resolution and seek project funding from other sources or not proceed with the project.
2. The City Council may wish to modify the recommended project scope before an RFP is issued.
3. The City Council could direct staff to return to the Council for approval of the consultant services agreement.

PUBLIC NOTICING – Agenda posting.

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BK/TS/7/CAM
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Attachment: 1. Resolution