



City of Mountain View

Agenda

Performing Arts Committee

Committee Members Brewster, Mirza, Roy, Vice Chair Wise and Chair Donahue

Wednesday, November 20, 2019

6:15 PM

Atrium Conference Room

1. CALL TO ORDER

2. ROLL CALL

3. MINUTES APPROVAL

3.1 Approval of Minutes.

Recommendation: The Performing Arts Committee approve the minutes of the DATE, 2019 meeting.

Attachments: [2019-10-16 PAC Minutes](#)

4. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on non-agenda items.

5. UNFINISHED BUSINESS

5.1 SecondStage Fee Waiver Program.

Recommendation: Background: At the December 11, 2016 PAC meeting, the PAC approved a SecondStage Fee Waiver Program. The PAC provided their first fee waiver under this program at the November 10, 2015 meeting.

Review all currently received fee waiver applications.

Attachments: [American Youth Shakespeare](#)

5.2 One-Act Play Festival Subcommittee Report.

Recommendation: Background: The One-Act Play Festival Subcommittee was first formed in June 2013 and has had several successful years of productions. The Performing Arts Committee (PAC) will be working on plans for the 2020 Festival.

Hear an update from the Subcommittee.

5.3 Grant and Fundraising Opportunities.

Recommendation: Background: At the February 20, 2019 PAC meeting, Committee members requested exploring options for possible grant or fundraising opportunities the Committee could take part in.

Hear an update from Committee members.

Attachments: [2019-11-20 PAC Fundraising One-Sheet](#)

5.4 Collaborating for Arts and Humanities Month October 2020.

Recommendation: Background: At the May 15, 2019 PAC meeting Chair Donahue suggested PAC explore ways to collaborate with other Boards, Commissions, or Committees in organizing or sponsoring events.

Hear an update from Committee members and form a Subcommittee to discuss further if necessary.

5.5 Art for Younger Children.

Recommendation: Background: At the May 15, 2019 PAC meeting Committee member Roy requested to discuss ways to explore art and its language as used for younger audiences. Committee member Roy suggested collaborating with the Youth Advisory Committee if applicable.

Hear an update from Committee members and form a Subcommittee to discuss further if necessary.

6. NEW BUSINESS

6.1 Upstage Theater Annual Review.

Recommendation: Background: As part of Upstage Theater's Home Company contract, Staff will present a summary of performance use days, sales and expenses, and open up for discussion for opportunities to improve service and/or relations. Upstage Theater will provide a report on their outreach activities and discuss their past theatrical season.

Hear Staff and Upstage Theater's recap of annual reports.

Attachments: [2019-11-20 Upstage Theater Annual Review FY18-19](#)
[2019-11-20 Upstage Annual Audit FY 2018-19](#)

7. COMMITTEE/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS AND COMMITTEE REPORTS

No action will be taken on questions raised by the Committee at this time.

7.1 PAC Revenue and Expense Spreadsheet.

Recommendation: Informational Item.

Attachments: [2019-11-20 PAC Revenue Expenses](#)

8. ADJOURNMENT

The next Performing Arts Committee meeting will be held on Wednesday, January 15, 2020 at 6:15 p.m. in the Atrium Conference Room, 500 Castro Street.

NOTICE TO THE PUBLIC:

The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.

Questions and comments regarding the agenda may be directed to Jenn Poret at 650-903-6556.

Interested persons may review the agenda and staff reports at the Mountain View Center for the Performing Arts beginning the Friday before each regular meeting. Staff reports are also available during each meeting.

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance in this meeting, please contact the Mountain View Center for the Performing Arts office at 650-903-6565. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1)).

The Committee may take action on any matter noticed herein in any manner deemed appropriate by the Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

SPECIAL NOTICE: Any writings or documents provided to a majority of the Performing Arts Committee regarding any item on this agenda will be made available for public inspection in the Center for the Performing Arts office, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE COMMITTEE

Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

Anyone wishing to address the Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.

Anyone requiring interpretation services will be afforded twice the allotted speaking time allowed for each specific item.