

## **MINUTES**

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SPECIAL MEETING – TUESDAY, NOVEMBER 30, 2021  
VIDEO CONFERENCE WITH NO PHYSICAL MEETING LOCATION  
5:00 P.M.

1. **CALL TO ORDER**

The meeting was called to order at 5:03 p.m. with Chair Matchak presiding.

2. **ROLL CALL**

**Present:** Committee members Hicks, Ramirez, and Chair Matchak.

**Absent:** None.

**Also Present:** Kimberly S. Thomas, Assistant to the City Manager; Heather Glaser, City Clerk; Kimbra McCarthy, City Manager; Dawn S. Cameron, Public Works Director; Rey Rodriguez, Senior Project Manager; John Lang, Economic Vitality Manager; Robert Gonzales, Principal Civil Engineer; and Tiffany Chew, Business Development Specialist.

3. **MINUTES APPROVAL**

(time stamp—5:06 p.m.)

**Motion—M/S** Hicks/Ramirez—Carried 3-0—To approve the minutes for the June 2, 2021 meeting without modification.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

(time stamp—5:07 p.m.)

**Comment/Request—**Bruce England commented that the packets for this meeting were still being posted on the old Laserfiche and requested that these be moved to the new Laserfiche so that everything is in the same place.

5. **DISCUSSION/ACTION ITEMS**

5.1 **COUNCIL POLICIES A-13, CITY COUNCIL MEETINGS, AND K-2, COUNCIL ADVISORY BODIES**

(time stamp—5:08 p.m.)

City Clerk Heather Glaser presented the item, gave context, and opened the floor for questions. Committee members discussed it with input from Ms. Glaser and City Manager Kimbra McCarthy.

(time stamp—5:16 p.m.)

Chair Matichak opened the floor to public input.

Bruce England voiced in support.

(time stamp—5:17 p.m.)

Chair Matichak closed the public input and opened the floor for comments from the Committee members. Committee members discussed the item and asked Ms. Glaser to make a one-word change.

(time stamp—5:24 p.m.)

**Motion**—M/S Ramirez/Hicks—Carried 3-0—To approve Item 5.1 with a one-word change.

5.2 **COUNCIL POLICY K-5, PUBLIC ART AND CAPITAL IMPROVEMENT PROGRAM PROJECTS**

(time stamp—5:25 p.m.)

Public Works Director Dawn S. Cameron introduced Senior Project Manager Rey Rodriguez, who gave a PowerPoint presentation on the item.

(time stamp—5:35 p.m.)

Chair Matichak asked for questions from Committee members, and the Committee discussed the item with input from Economic Vitality Manager John Lang, Principal Civil Engineer Robert Gonzales, Public Works Director Dawn S. Cameron, and Business Development Specialist Tiffany Chew.

(time stamp—6:05 p.m.)

Chair Matichak opened the floor to public comment.

Bruce England voiced comments about competing priorities related to this item.

Jesse Cupp made suggestions related to the item.

(time stamp—6:10 p.m.)

Chair Matichak closed the public input and opened the floor for comments from the Committee members. The Committee discussed the item with input from Ms. Cameron and Mr. Gonzales.

(time stamp—6:29 p.m.)

**Motion**—M/S Hicks/Ramirez—Carried 3-0—To approve Item 5.2 with a couple of amendments (the financial cap adjusted, a plan to adjust for inflation every five years, and added “Council discretion” for other projects).

## 6. COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS

(time stamp—6:30 p.m.)

Assistant to the City Manager Kimberly S. Thomas thanked the Committee members and noted the pending items that will be carried into 2022: Council Policy D-9, Council Policy A-10, and Council Policy K-2.

Committee member Lucas Ramirez requested that pending items be noted in each meeting. Staff confirmed.

Committee member Alison Hicks asked for the title of each pending item be read as well. Staff read each.

7. **ADJOURNMENT**

The meeting was adjourned at 6:34 p.m.

These Minutes are hereby submitted for approval by Michal Schultz, Recording Secretary.

Approved on September 28, 2022.

MS/6/MGR  
625-11-30-21mn