



High School One-Act Play Mentor General Guidelines

Important Dates

Directors' application deadline: September 6, 2019.

Finalists will likely be chosen at September 18, 2019 PAC meeting.

Kickoff meeting: October 6, 2019, 12pm – 4pm, at SecondStage, Mountain View Center for Performing Arts. Rehearsals to be determined by directors.

Tech rehearsal at SecondStage: February 5 - 6, 2020.

Shows: February 7 - 8, 2020 at 7:30 pm

1. Schedule for mentor participation. The initial mentor/mentee meeting could take place at the October 6, 2019 kickoff at SecondStage or at a more informal setting earlier in October.

2. Audition advisement. Mentors should advise directors on casting early on, in person or by phone, and should attend a casting event in person or via a virtual meeting platform. Mentors should attend an off-book rehearsal (perhaps around two weeks before opening).

3. Regular check-ins. Mentors and directors should talk about how the process is going at least twice a month in October, November, December, and January.

4. Handouts. Directors should be given a checklist and 'how to' articles to give them something tangible for reference.

5. Time log. The Performing Arts Committee would appreciate receiving a report from mentors of total number of hours spent mentoring. Be prepared to report on the process.