



DATE: June 22, 2021

CATEGORY: Consent

DEPT.: Public Works

TITLE: **Amend Professional Design Services Contract with Aetypic, Inc., for Planned and Emergency Facilities, Project 19-18**

RECOMMENDATION

1. Appropriate and transfer \$65,000 from Planned and Emergency Facilities, Project 20-18, to Planned and Emergency Facilities, Project 19-18. (Five votes required)
2. Authorize the City Manager to amend the as-needed design services contract with Aetypic, Inc., for Planned and Emergency Facilities, Project 19-18, increasing compensation by \$205,000 for a total contract not-to-exceed amount of \$305,000.

BACKGROUND

In 2019, the City Manager executed a \$100,000 contract with Aetypic, Inc. (Aetypic), to provide professional design services in support of Capital Improvement Program (CIP) Non-Discretionary Annual Planned and Emergency Facilities, Project 19-18. Since that time, the contract amount has been expended in completing designs for the City Hall Locker Room, Shoreline Boathouse Sidewalk Improvements, and the Center for the Performing Arts (CPA) Stair Railing projects.

ANALYSIS

One of the facilities improvements included in Project 19-18 was to retrofit Fire Station Nos. 1, 2, 3, and 4 with proper Firefighter personal protective equipment (PPE) storage facilities. Firefighter PPE includes protective clothing, boots, and headgear worn while on duty. Currently, the PPE is stored on open shelving in the apparatus bay (fire station garages) or in adjacent small rooms with no doors and ventilation systems. This allows diesel exhaust from fire engines and vehicles to settle onto the PPE. A separate storage space will protect the Firefighter PPE from diesel exhaust. It will also provide protections from direct/indirect ultraviolet (UV) light that is known to cause irreversible photo-oxidative damage and structural breakdown to Firefighter PPE.

Fire Station No. 5 was constructed with a PPE storage area and, therefore, was not included in the project scope. Fire Station No. 2 already has a PPE storage room, which needed to be retrofitted with additional storage shelves, a hanging rack, and a new door. The construction was handled by an on-call general contractor and was funded from Planned and Emergency Facilities, Project 19-18.

Retrofitting Fire Station Nos. 1, 3, and 4, however, will require more extensive building modifications. Aetypic developed some preliminary design concepts, and additional funding is required to complete the design for these three fire stations.

FISCAL IMPACT

Planned and Emergency Facilities, Project 19-18, has \$140,000 in the Construction/Conveyance Tax Fund remaining available for allocation to the design of the fire station PPE storage areas. Staff recommends transferring \$65,000 from Planned and Emergency Facilities, Project 20-18, to Project 19-18 to provide sufficient funding for the recommended \$205,000 increase to the Aetypic contract. With the amendment, the total Aetypic agreement not-to-exceed amount will be \$305,000.

The five-year CIP for Fiscal Year 2021-22 through Fiscal Year 2025-26 includes funding allocations in the amounts of \$1,000,000 and \$500,000 in Fiscal Years 2023-24 and 2024-25, respectively, to fund construction of the PPE storage areas at Fire Station Nos. 1, 3, and 4.

ALTERNATIVES

1. Reduce the scope of the project to design PPE storage facilities for two fire stations to be funded with the existing remaining balance of \$140,000 in Project 19-18.
2. Provide other direction.

PUBLIC NOTICING – Agenda posting.

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