



DATE: October 12, 2021

CATEGORY: Consent

DEPT.: Public Works

TITLE: **Master Agreement Administering Agency – State Agreement for State-Funded Projects No. 04-5124S21**

RECOMMENDATION

Adopt a Resolution of the City Council of the City of Mountain View Approving Master Agreement Administering Agency – State Agreement for State-Funded Projects No. 04-5124S21, to be read in title only, further reading waived (Attachment 1 to the Council report).

BACKGROUND AND ANALYSIS

On [October 23, 2018](#), the City Council adopted a resolution approving the updated Master Agreement Administering Agency – State Agreement for Federal-Aid Projects No. 04-5124R (Federal-Aid Master Agreement). This agreement governs the City’s use of Federal transportation grants administered by the California Department of Transportation (Caltrans). The resolution authorized the Public Works Director to execute the Federal-Aid Master Agreement. In order to receive State-funded transportation grants for projects receiving no Federal funding, a Master Agreement for State-Funded Projects (State Master Agreement) needs to be executed between the City and Caltrans.

The State Master Agreement specifies the process for receiving the funds and the City’s responsibilities and obligations. Provisions include eligible costs related to design and construction, project delivery and invoicing requirements, the City’s responsibility for maintenance and operation upon project completion, and City adherence to applicable Federal and State laws (including the California Environmental Quality Act (CEQA), Americans with Disabilities Act (ADA), California Government Code, California Public Contract Code, etc.). These provisions are consistent with the requirements of the Federal-Aid Master Agreement executed in 2018.

After the State Master Agreement is executed, project-specific Program Supplement Agreements that establish the terms and funding limits for approved projects are prepared and executed.

The City recently received notice of a State grant award for \$62,000 toward developing a Local Road Safety Plan (LRSP). LRSPs are compatible with and can help advance Vision Zero Action Plans. Vision Zero Action Plans typically use a multi-pronged hotspot approach to transportation safety by addressing key crash factors and improving corridors on the High-Injury Network. By comparison, LRSPs use a systemic infrastructure approach to transportation safety by identifying locations with similar characteristics or movements to those of fatal or severe injury collisions and treating these locations with engineering countermeasures. Integrating these two approaches allows the City to consider transportation safety issues and strategies within a holistic, proactive framework. A valid LRSP will also be an eligibility requirement for cities to compete for Highway Safety Improvement Program Federal grants beginning in 2022.

Staff initiated development of an LRSP in 2020 funded by Sustainability Project 20-99, using the funding allocated to Task T5.1 – Adopt Vision Zero Policy and Develop and Implement Action Plan. Staff anticipates completing the LRSP in 2022. Although all expenses occurred prior to execution of the State Master Agreement and LRSP Program Supplement Agreement are ineligible for the State funds, the City may use the \$62,000 grant award for expenses incurred after the agreements are executed.

In order to receive the grant for the LRSP and future State-funded projects, the State requires the local agency to submit a certified copy of the City Council resolution approving and authorizing the Public Works Director to execute the State Master Agreement.

FISCAL IMPACT

There is no fiscal impact associated with adopting the resolution approving and authorizing the Public Works Director to execute the State Master Agreement. Approval of the State Master Agreement and subsequent Program Supplement Agreements enables Caltrans to release State funds to the City for transportation projects, including \$62,000 for preparation of LRSP.

ALTERNATIVES

1. Do not approve the agreement.
2. Provide other direction.

PUBLIC NOTICING – Agenda posting.

Prepared by:

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Approved by:

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AB/EP/6/CAM
903-10-12-21CR
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Attachment: 1. Resolution

cc: AFASD, SACA – Wright, PCE – Gonzalez, TE, TM – Lo, SMA – Goedicke, PA – Li,
APWD – Skinner, PWD