

CITY OF MOUNTAIN VIEW
RESOLUTION NO.
SERIES 2020

A RESOLUTION UPDATING THE LIST OF DESIGNATED POSITIONS
REQUIRED TO FILE STATEMENTS OF ECONOMIC INTEREST

WHEREAS, under State law, the City of Mountain View is required to adopt a list of specified positions which involve decision-making or the exercise of discretion to make certain disclosures regarding their sources of income, such as investments, interest in real properties, and any business positions held outside of their employment with the City, in order to avoid potential conflicts of interest; and

WHEREAS, the City Council has determined it is appropriate to amend Appendix A, the list of designated positions, to reflect the addition, elimination, renaming, reclassification, and new designation of positions and officials in the City, in order to bring the City's Conflict of Interest Code up-to-date for those positions and officials required to file a Statement of Economic Interest;

NOW, THEREFORE, BE IT RESOLVED that Appendix A, the list of designated positions required to file financial disclosure statements, shall be amended to reflect the changes noted on Appendix A, attached hereto and incorporated herein by reference.

MJR-SCR/1/RESO
018-09-22-20r

- Exhibits:
- A. Appendix A: Updated List of Designated Positions
 - B. 2018 List of Designated Positions (red-line to reflect update)
 - C. Appendix B: Disclosure Categories

Appendix A

CITY OF MOUNTAIN VIEW
 CONFLICT OF INTEREST CODE
 2020
LIST OF DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Category</u>
Accounting Manager	3
Advanced Planning Manager	1
Assistant Building Inspector	3
Assistant City Attorney	1
Assistant City Manager	1
Assistant Community Development Director/Planning Manager	1
Assistant Community Services Director	1
Assistant Finance and Administrative Services Director	1
Assistant Public Works Director – Engineering	1
Assistant Public Works Director – Public Services	1
Assistant Public Works Director – Transportation and Business Services	1
Assistant to the City Manager	1
Battalion Chief	3
Building Inspector I/II	3
Business Development Specialist	1
Chief Building Official	3
Chief Communications Officer	1
Chief Sustainability and Resilience Officer	1
City Attorney	1
City Clerk	1
City Manager	1
Code Enforcement Officer I/II	3
Community Services Director	1
Contract Coordinator	2
Deputy Building Official	1
Deputy City Attorney	1
Deputy City Manager	1
Deputy Fire Chief	1
Deputy Fire Marshal	3
Deputy Police Chief	1
Deputy Zoning Administrator	1
Development Services Coordinator	3
Digital Engagement and Marketing Strategist	1
Economic Development Manager	1
Emergency Communications Manager	3
Finance and Administrative Services Director/City Auditor	1

Designated PositionsDisclosure Category

Financial Analyst I/II	2
Fire Chief	1
Fire Marshal	3
Fire Protection Engineer	3
Fleet and Facilities Manager	3
Forestry and Roadway Manager	3
Hazardous Materials Specialist	3
Housing and Neighborhood Services Manager	1
Human Resources Director	1
Information Technology Director/Chief Information Officer	1
Information Technology Manager	2
Information Technology Operations Manager	2
Library Services Director	3
Library Services Manager	3
Parks and Open Space Manager	3
Performing Arts Manager	3
Plan Check Engineer	3
Plan Check Examiner	3
Planning Manager/Zoning Administrator	1
Police Captain	3
Police Chief	1
Principal Civil Engineer	3
Principal Financial Analyst	1
Principal Information Technology Analyst	3
Principal Planner	1
Project Manager	3
Public Safety Support Services Manager	3
Public Works Director	1
Purchasing and Support Services Manager	1
Real Property Program Administrator	1
Recreation Manager	3
Risk Manager	3
Senior Assistant City Attorney	1
Senior Building Inspector	3
Senior Code Enforcement Officer	3
Senior Civil Engineer	3
Senior Deputy City Attorney	1
Senior Financial Analyst	2
Senior Management Analyst	2
Senior Payroll Accountant	3
Senior Project Manager	3
Senior Public Works Inspector	3
Senior Systems Specialist	3
Shoreline Manager	3

<u>Designated Positions</u>	<u>Disclosure Category</u>
Solid Waste Program Manager	1
Streets and Landfill Closure Manager	1
Supervising Buyer	2
Traffic Engineer	3
Transportation Manager	3
Transportation Planner	3
Utilities Services Manager	3
Water Resources Manager	3

<u>Designated Officials</u>	<u>Disclosure Category</u>
Bicycle/Pedestrian Advisory Committee	1
City Councilmembers and Mayor	1
Environmental Planning Commissioners	1
Parks and Recreation Commissioners	1
Rental Housing Committee	1

* Consultants, as required under Government Code Sections 82019 and 82048, and as defined under California Code of Regulations, 2 CCR § 18700.3, are included in the list of designated positions and shall disclose pursuant to Category 1, subject to the following limitation:

The City Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and, thus, is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code § 81008.)

Appendix A

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Assistant to the City Manager	1
Battalion Chief	3
Building Inspector I/II	3
Business Development Specialist	1
Chief Building Official	3
Chief Communications Officer	1
Chief Sustainability and Resilience Officer	1
City Attorney	1
City Clerk	1
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Deputy Fire Chief	1
Deputy Fire Marshal	3
Deputy Police Chief	1
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Principal Financial Analyst	1
Principal Information Technology Analyst	3
Principal Planner	1
Project Manager	3
Public Safety Support Services Manager	3
Public Works Director	1
Purchasing and Support Services Manager	1
Real Property Program Administrator	1
Recreation Manager	3
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Senior Code Enforcement Officer	3
Senior Civil Engineer	3
Senior Deputy City Attorney	1
Senior Financial Analyst	2
Senior Management Analyst	2
Senior Payroll Accountant	3
Senior Project Manager	3
Senior Public Works Inspector	3
Senior Systems Specialist	3
Shoreline Manager	3
Solid Waste Program Manager	1

<u>Designated Positions</u>	<u>Disclosure Category</u>
Streets and Landfill Closure Manager	1
Supervising Buyer	2
Traffic Engineer	3
Transportation Manager	3
Transportation Planner	3
Utilities Services Manager	3
Water Resources Manager	3

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Appendix B

GENERAL PROVISION

An employee holding a designated position is required to disclose any financial interests which include some or all of the following: investments, real property interests, and other sources of income. An employee need only disclose investments of business entities and sources of income which do business in the City, plan to do business here, or have done business in the City within the past two years, unless otherwise specifically changed in the disclosure categories specified below. Income from the City need not be disclosed. In addition to other activities, a business entity is doing business with the City if it owns real property here. Business position disclosure includes businesses in which the employee is a director, officer, partner, trustee, employee, or holds any position of management. When an employee holding a designated position is required to disclose interests in real property, that employee need only disclose real property which is located in whole or in part, within or not more than, two miles outside the boundary for the City or within two miles of any land owned by the City of Mountain View. The principal residence, or any other property used as a personal residence, of the employee need not be disclosed. Employees holding a designated position shall disclose their financial interests pursuant to the appropriate disclosure categories, as described in Appendix A.

DISCLOSURE CATEGORIES

- Category 1 – All investments and sources of income, including personal and business entity income, all interests in real property, and all business positions.
- Category 2 – All investments in business entities, sources of business entity income, and business positions of the type which, within the past two years, have contracted with the City or which may reasonably be expected to contract with the City or which may reasonably be expected to contract with the City within one year from the date of the latest Statement of Economic Interest to provide services, supplies, materials, machinery, or equipment.
- Category 3 – All investments in business entities, sources of business entity income, and business positions of the type which, within the past two years, have contracted with the City or where it is reasonably foreseeable that the business entity or source will contract with the City within one year from the date of the latest Statement of Economic Interest to provide services, supplies, materials, machinery, or equipment to the designated employee's department.