

RENTAL HOUSING COMMITTEE
RESOLUTION NO. RHC-
SERIES 2022

A RESOLUTION OF THE RENTAL HOUSING COMMITTEE OF MOUNTAIN VIEW ADOPTING THE FISCAL YEAR 2021-22 AND 2022-23 BUDGET FOR THE ADMINISTRATION OF THE MOBILE HOME RENT STABILIZATION PROGRAM AND ESTABLISHING A SPACE RENTAL FEE SUFFICIENT TO SUPPORT THE FISCAL YEAR 2021-22 AND 2022-23 BUDGET

WHEREAS, Section 46.9.8 of the Mobile Home Rent Stabilization Ordinance (MHRSO) authorizes and requires the Rental Housing Committee (RHC) to establish a budget for the reasonable and necessary implementation of the provisions of the MHRSO, including, without limitation, the hiring of necessary staff, and charging fees as set forth in the MHRSO in an amount sufficient to support that budget, and reimbursement of all funds advanced by the City of Mountain View for costs; and

WHEREAS, Section 46.9.c requires all Park Owners and Mobile Home Landlords subject to the MHRSO to pay a per-unit Space Rental Fee on an annual basis, and requires the RHC to determine the amount of the Space Rental Fee; and

WHEREAS, the RHC publicly noticed meetings and solicited input on the Fiscal Year 2021-22 and 2022-23 Recommended Budget on March 28, 2022 and April 25, 2022, respectively; and

WHEREAS, the RHC adopts a Space Rental Fee as part of its annual budget process, and as the RHC is an integral part of the City government, the Space Rental Fee shall be listed and incorporated into the City's Master Fee Schedule; and

WHEREAS, City departments provide administrative and management services to the RHC in connection with the Fiscal Year 2021-22 and 2022-23 Budget and Space Rental Fee; and

WHEREAS, minor adjustments and corrections to the Fiscal Year 2021-22 and 2022-23 Budget and Space Rental Fee may be required to ensure orderly administration and, therefore, the RHC desires to provide authority to the City's Finance and Administrative Services Director to perform such adjustments;

NOW, THEREFORE, BE IT RESOLVED by the RHC as follows:

1. The Fiscal Year 2021-22 and 2022-23 Statement of Revenues, Expenditures, and Balances, attached as Exhibit A, plus any amendments approved by the RHC on April 25, 2022 is hereby adopted as the Fiscal Year 2021-22 and 2022-23 Budget of for the MHRSO.

2. The Space Rental Fee is hereby adopted as set forth in Exhibit B.

3. The Finance and Administrative Services Director is hereby authorized to make adjustments and corrections to budgeted amounts for reasons such as: (a) amendments adopted by the RHC; (b) adjustments for internal service charges and administrative overhead reimbursements; (c) final employee compensation and benefit costs, including final employee compensation packages; and (d) other corrections as necessary. The Finance and Administrative Services Director is hereby

authorized to determine the budgeted amounts for implementation of the decisions made at the public meeting and will report the final Adopted Budget and any reconciling changes in the compilation of the budget to the RHC by an informational memorandum and will file said final Adopted Budget with the City Clerk's Office.

- Exhibits: A. Fiscal Year 2021-22 and 2022-23 MHRSO Statement of Revenues, Expenditures, and Balances
B. Fiscal Year 2021-22 and 2022-23 MHRSO Recommended Space Rental Fee

MOBILE HOME RENT STABILIZATION ORDINANCE (MHRSO)

Statement of Revenues, Expenditures and Balances

| | Adjusted Budget <u>2021-22</u> | Estimated <u>2021-22</u> | Recom. Budget <u>2022-23</u> |
|--|--------------------------------------|-----------------------------|------------------------------------|
| Revenues and Sources of Funds: | | | |
| Investment Earnings | \$ 0 | 500 | 500 |
| Space Rental Fees | 0 | 0 | 346,910 |
| Prior Year Space Rental Fees | 0 | 0 | 292,003 |
| Transfer from General Non-Op Fund | 399,000 | 399,000 | 0 |
| Total | <u>399,000</u> | <u>399,500</u> | <u>639,413</u> |
| Expenditures and Uses of Funds: | | | |
| Operations | 355,200 | 155,990 | 295,400 |
| General Fund Administration | 43,800 | 43,800 | 51,010 |
| Transfer to General Non Oper Fund | 0 | 0 | 292,000 |
| Total | <u>399,000</u> | <u>199,790</u> | <u>638,410</u> |
| Revenues and Sources Over (Under) Expenditures and Uses | 0 | 199,710 | 1,003 |
| Beginning Balance, July 1 | 0 | 0 | 199,710 |
| Reserve/Rebudget Items | <u>0</u> | <u>0</u> | <u>0</u> |
| Ending Balance, June 30 | <u>\$ 0</u> | <u>199,710</u> | <u>200,713</u> |

On September 28, 2021, the City Council adopted an Ordinance of the City of Mountain View enacting Mobile Home Rent Stabilization (MHRSO). This Ordinance went into effect on October 28, 2021. The MHRSO creates a second rent stabilization program in the City comparable to the Community Stabilization and Fair Rent Act (CSFRA). The MRHSO in Section 46.9(8) assigns the Rental Housing Committee (RHC) powers to administer the MHRSO which RHC to establish a budget for the reasonable and necessary expenses as necessary to ensure implementation of MHRSO by charging rental space fee for Mobile Home Owners.

MHRSO SPACE RENTAL FEE

| Fiscal Year | MVCC §§/CP/ Other | Title of Fee | Amount | Fee Basis | Effective Date |
|-------------|-------------------------------|------------------|----------|-----------------------------|----------------|
| 2021-22 | Ordinance 8.21 SEC46.9 b. | Space Rental Fee | \$258.40 | Mobile Home Rental Space | 10/28/2021 |
| 2022-23 | Ordinance 8.21 SEC 46.9 b. | Space Rental Fee | \$307.00 | Mobile Home Rental Space | 7/1/2022 |