



**MEMORANDUM**

CSFRA, Community Development Department

**DATE:** November 4, 2019

**TO:** Rental Housing Committee

**FROM:** Anky van Deursen, CSFRA Program Manager  
Karen M. Tiedemann, Special Counsel to the Rental Housing Committee  
Justin D. Bigelow, Special Counsel to the Rental Housing Committee

**SUBJECT: Request to Place Regulations Applicable to Mobile Homes and/or Parks on a Future Agenda**

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**RECOMMENDATION**

That the Rental Housing Committee (RHC) determine whether to place an item on a future RHC agenda to discuss regulations applicable to mobile homes and/or parks.

**BACKGROUND**

At the October 7, 2019 meeting, RHC Vice Chair Ramos requested that an item be placed on the agenda of the next meeting for the RHC to decide whether to place an item on a future agenda to discuss regulations related to mobile homes.

**ANALYSIS**

The RHC adopted Rules of Conduct (Chapter 3 of the RHC regulations), which provide at Section C that Committee member requests to place items on an RHC agenda will be put on an agenda to ask the RHC if the item shall be placed on a future agenda. The request from Vice Chair Ramos constitutes a request to place an item on an RHC agenda.

The RHC is being asked to determine whether to place an item on a future RHC agenda regarding mobile home regulations. The item before the RHC is not a substantive discussion regarding the policy issues related to mobile homes but, rather, a procedural discussion regarding whether the RHC will discuss mobile home regulations at a future date. Only if the RHC votes affirmatively to place the item on a future agenda would a substantive discussion of the policy issues related to mobile home regulation be appropriate.

**FISCAL IMPACT**

Determining whether to add an item on mobile home regulations to a future RHC agenda does not have a fiscal impact for the RHC.

**PUBLIC NOTICING** – Agenda posting.

AvD-KMT-JDB/DJ/6/RHC

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