



# City of Mountain View

## Agenda

### Rental Housing Committee

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Monday, June 14, 2021

7:00 PM

Video Conference with No Physical Meeting  
Location

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This meeting will be conducted in accordance with State of California Executive Order N-29-20, dated March 17, 2020. All members of the Rental Housing Committee will participate in the meeting by video conference, with no physical meeting location.

Members of the public wishing to observe the meeting may do so at <https://mountainview.legistar.com>, on YouTube at [www.MountainView.gov/YouTube](http://www.MountainView.gov/YouTube) and on Comcast Channel 26.

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to [RHC@mountainview.gov](mailto:RHC@mountainview.gov) by 5:00 p.m. on the meeting date. Emails will be forwarded to the RHC. Please identify the Agenda Item number in the subject line of your email. All emails received will be entered into the record for the meeting.
2. Provide oral public comments during the meeting: Online - Register in advance to access the meeting via Zoom Webinar: [https://mountainview.gov/RHC\\_speakers](https://mountainview.gov/RHC_speakers)

You will be asked to enter an email address and a name. Your email address will not be disclosed to the public. After registering, you will receive an email with instructions on how to connect to the meeting.

When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified of their turn shortly before they are called on to speak.

#### 1. CALL TO ORDER

#### 2. ROLL CALL

**Chair Susyn Almond, Vice-Chair Nicole Haines-Livesay, Committee Members Emily Ramos, Guadalupe Rosas, Julian Pardo de Zela and Matthew Grunewald (Alternate)**

#### 3. MINUTES APPROVAL

**3.1 Approve the Minutes for May 17, 2021 RHC Meeting**

**Recommendation:** Copies of the minutes for the above noted meetings have been delivered to Committee Members and copies are available at City Hall. If there are no corrections or additions, a motion is in order to approve these minutes.

**Attachments:** [Minutes RHC Meeting, May 17, 2021](#)

**4. CONSENT CALENDAR - None****5. ORAL COMMUNICATIONS FROM THE PUBLIC**

*This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are allowed to speak on any topic for one three-minute period during this section. State law prohibits the Committee from acting on non-agenda items.*

**6. APPEAL HEARINGS - None****7. PUBLIC HEARINGS - None****8. NEW BUSINESS****8.1 CSFRA Fiscal Year 2021-22 Budget and Rental Housing Fee**

**Recommendation:** Adopt a Resolution of the Rental Housing Committee of the City of Mountain View Adopting the Fiscal Year 2021-22 Budget and Establishing a Rental Housing Fee Sufficient to Support the Fiscal Year 2021-22 Budget, to be read in title only, further reading waived (Attachment 1 to the RHC report).

**Attachments:** [Staff Report](#)  
[ATT 1 - Resolution Adopting the Fiscal Year 2021-22 Budget](#)  
[ATT 2 - May 17, 2021 RHC Staff Report](#)

**8.2** Contract for Administrative and Hearing Process Services for Fiscal Year 2021-22

**Recommendation:** To authorize the Program Manager or other designee to execute an agreement with Project Sentinel to provide administrative and hearing process services for Fiscal Year 2021-22 for a total amount not to exceed \$230,000 as follows:

1. Administrative support services in an amount not to exceed \$125,000;
2. Deploy and reimburse Facilitators for the Prehearing Settlement Conference Process in an amount not to exceed \$5,000; and
3. Deploy and reimburse Hearing Officers for the Petition Hearing Process in an amount not to exceed \$100,000.

**Attachments:** [Staff Report](#)

**8.3** Contract with Goldfarb & Lipman LLP for Fiscal Year 2021-22

**Recommendation:** To authorize the Program Manager, or other designee, to execute an agreement with Goldfarb & Lipman LLP for legal services related to the Community Stabilization and Fair Rent Act for Fiscal Year 2021-22 in an amount not to exceed \$175,000 and to represent the Rental Housing Committee and the City of Mountain View in pending litigation related to the Community Stabilization and Fair Rent Act for Fiscal Year 2021-22 in an amount not to exceed \$50,000.

**Attachments:** [Staff Report](#)

**8.4** COVID-19 Housing Relief Outreach Overview

**Recommendation:** Receive a presentation from staff updating the Rental Housing Committee on community outreach and education efforts for COVID-19 Housing Relief Programs.

**Attachments:** [Staff Report](#)  
[ATT 1 - April 2020-May 2021 COVID-19 Housing Relief Programs Overview](#)  
[ATT 2 - Fiscal Year 2019-20 COVID-19 Relief Programs Overview](#)

**8.5 Draft Regulations Amending Chapter 5: Hearing Procedures**

**Recommendation:** Amend CSFRA Regulations Chapter 5: Hearing Procedures to address an error in the Timeline to Process Individual Rent Adjustment Petitions Chart on Page 17.

**Attachments:** [Staff Report](#)  
[ATT 1 - Draft Amended Regulations Chapter 5: Hearing Procedures](#)  
[ATT 2- Draft Resolution Adopting Amendment to Regulations Chapter 5](#)

**9. COMMITTEE/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE**

*No action will be taken on any questions raised by the Committee at this time.*

**9.1 Monthly Status Report May 2021**

**Attachments:** [Monthly Status Report May 2021](#)

**9.2 Update on City's COVID-19 Landlord/Tenant Programs****9.3 Upcoming Monthly Workshops, Clinics and Office Hours****10. ADJOURNMENT - At 8:59 p.m., Chair Almond adjourned the meeting to the next RHC meeting to be held on Monday June 28, 2021 at 7:00 p.m. via video conference.**

## NOTICE TO THE PUBLIC

The agenda and staff reports are available online at <https://mountainview.legistar.com>.

Questions and comments regarding the agenda may be directed to the Rental Housing Committee at (650) 903-6125 or [RHC@mountainview.gov](mailto:RHC@mountainview.gov).

The Committee may consider and act on items listed on the agenda in any order. Consideration of the matters noticed herein is not limited by the recommendations indicated herein.

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance in this meeting, please contact the Community Services Department at (650) 903-6400. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))