



# City of Mountain View

## Minutes

### Rental Housing Committee

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Monday, June 14, 2021

7:00 PM Video Conference with No Physical Meeting Location

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#### 1. CALL TO ORDER

This meeting was called to order at 7:00 p.m.

#### 2. ROLL CALL

**Present** 6 - Committee Member Julian Pardo de Zela, Vice Chair Emily Ramos, Committee Member Guadalupe Rosas, Chair Nicole Haines-Livesay, Committee Member Susyn Almond, and Alternate Matthew Grunewald

#### 3. MINUTES APPROVAL

##### 3.1 Approve the Minutes for May 17, 2021 RHC Meeting

MOTION: M/S - Ramos / Haines-Livesay - To approve the minutes for the May 17, 2021 RHC meeting.

**Yes:** 4 - Vice Chair Ramos, Committee Member Rosas, Chair Haines-Livesay, and Committee Member Almond

**Abstain:** 1 - Committee Member Pardo de Zela

#### 4. CONSENT CALENDAR - None

#### 5. ORAL COMMUNICATIONS FROM THE PUBLIC

Steven Goldstein expressed that he was not able to find data that supports the claim that there was a 10% vacancy in rental units during the pandemic.

#### 6. APPEAL HEARINGS - None

#### 7. PUBLIC HEARINGS - None

#### 8. NEW BUSINESS

##### 8.1 CSFRA Fiscal Year 2021-22 Budget and Rental Housing Fee

Program Manager van Deursen presented a report and responded to questions.

**SPEAKING FROM THE FLOOR WITH COMMENTS:**

Edie Keating

Jeff Zell

Steven Goldstein

MOTION: M/S - Ramos / Rosas - To adopt a resolution adopting the Fiscal Year 2021-22 CSFRA Budget and establishing a Rental Housing Fee of \$102 for Fiscal Year 2021-22.

**Yes:** 4 - Vice Chair Ramos, Committee Member Rosas, Chair Haines-Livesay, and Committee Member Almond

**Abstain:** 1 - Committee Member Pardo de Zela

**8.2** Contract for Administrative and Hearing Process Services for Fiscal Year 2021-22

Analyst Black presented a report and responded to questions.

**SPEAKING FROM THE FLOOR WITH COMMENTS:**

No public comments were received.

MOTION: M/S - Ramos / Haines-Livesay - To authorize the Program Manager or other designee to execute an agreement with Project Sentinel to provide administrative and hearing process services for Fiscal Year 2021-22 for a total amount not to exceed \$230,000 as follows:

1. Administrative support services in an amount not to exceed \$125,000;
2. Deploy and reimburse Facilitators for the Prehearing Settlement Conference Process in an amount not to exceed \$5,000; and
3. Deploy and reimburse Hearing Officers for the Petition Hearing Process in an amount not to exceed \$100,000.

**Yes:** 5 - Committee Member Pardo de Zela, Vice Chair Ramos, Committee Member Rosas, Chair Haines-Livesay, and Committee Member Almond

**8.3** Contract with Goldfarb & Lipman LLP for Fiscal Year 2021-22

Analyst Kennedy presented a report and responded to questions.

**SPEAKING FROM THE FLOOR WITH COMMENTS:**

No public comments were received.

MOTION: M / S - Haines-Livesay / Ramos - To authorize the Program Manager, or other designee, to execute an agreement with Goldfarb & Lipman LLP for legal services related to the Community Stabilization and Fair Rent Act for Fiscal Year 2021-22 in an amount not to exceed \$175,000 and to represent the Rental Housing Committee and the City of Mountain View in pending litigation related to the Community Stabilization and Fair Rent Act for Fiscal Year 2021-22 in an amount not to exceed \$50,000.

**Yes:** 5 - Committee Member Pardo de Zela, Vice Chair Ramos, Committee Member Rosas, Chair Haines-Livesay, and Committee Member Almond

#### **8.4 COVID-19 Housing Relief Outreach Overview**

Analyst Black presented a report and responded to questions.

##### **SPEAKING FROM THE FLOOR WITH COMMENTS:**

Jeff Zell

Edie Keating

Steven Goldstein

The RHC received a presentation from staff updating the Rental Housing Committee on community outreach and education efforts for COVID-19 Housing Relief Programs.

#### **8.5 Draft Regulations Amending Chapter 5: Hearing Procedures**

Amend CSFRA Regulations Chapter 5: Hearing Procedures to address an error in the Timeline to Process Individual Rent Adjustment Petitions Chart on Page 17.

Analyst Black presented a report and responded to questions.

##### **SPEAKING FROM THE FLOOR WITH COMMENTS:**

No public comments were received.

**MOTION:** M /S - Ramos / Haines-Livesay - To amend CSFRA Regulations Chapter 5: Hearing Procedures to address an error in the Timeline to Process Individual Rent Adjustment Petitions Chart on Page 17.

**Yes:** 5 - Committee Member Pardo de Zela, Vice Chair Ramos, Committee Member Rosas, Chair Haines-Livesay, and Committee Member Almond

### **9. COMMITTEE/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE**

#### **9.1 Monthly Status Report May 2021**

Analyst Black presented the monthly status reports for May 2021.

#### **9.2 Update on City's COVID-19 Landlord/Tenant Programs**

Analyst Kennedy and presented an update on the City's landlord and tenant COVID19 programs.

#### **9.3 Upcoming Monthly Workshops, Clinics and Office Hours**

Analyst Kennedy presented the upcoming workshop, clinic and office hours.

**10. ADJOURNMENT - At 8:59 p.m., Chair Almond adjourned the meeting to the next RHC meeting to be held on Monday June 28, 2021 at 7:00 p.m. via video conference.**