

DATE: June 29, 2022

TO: Parks and Recreation Commission

FROM: Allison Flynn, Executive Assistant
John R. Marchant, Community Services Director

SUBJECT: Fiscal Year 2022-23 Parks and Recreation and Urban Forestry Board Work Plan

RECOMMENDATION

Review and approve the Fiscal Year 2022-23 Parks and Recreation and Urban Forestry Board Work Plan to be forwarded to the City Council for approval (Attachment 1 to the memorandum).

BACKGROUND

City Council Policy A-23, “Work Item Referral Process for Council Advisory Bodies and Councilmember Committees,” requires the Parks and Recreation Commission (Commission) and Urban Forestry Board to prepare an annual work plan and submit it to the City Council for review and approval.

ANALYSIS

The Commission’s work plan is comprised of two types of work items: recurring items and one-time items that are specific to the fiscal year.

The only change to recurring items is moving the Canopy Annual Report from February to May/June.

Staff recommends the Commission roll over two one-time items from the Fiscal Year 2021-22 Work Plan:

- Wildlife Management Plan—Review and Approval
- Parks and Recreation Strategic Plan—Intro/Scope

The Shoreline Wildlife Management Plan Review and Approval item was moved to fall 2022 so the consultant and staff can further engage the public and stakeholders in the process of creating the Shoreline Wildlife Management Plan (SWMP) over the summer.

The start of the Parks and Recreation Strategic Plan has been delayed due to the staff time needed to provide resources to the community and adapt City programs and services in response to the COVID-19 pandemic, including opening and helping operate the first mass-vaccination site in the North County at the City's Community Center.

Staff also recommends including the following capital improvement projects that are scheduled for next year in the five-year CIP plan:

- Rengstorff Park Maintenance and Tennis Building Replacement;
- Evelyn Park;
- Shoreline Pathway Project Tree Mitigation;
- Plymouth/Space Park Realignment Project Tree Mitigation; and
- Villa Park.

Finally, staff recommends including the following one-time items on the Fiscal Year 2022-23 Work Plan:

- Dedicated Pickleball Court Feasibility Study Report
- Cuesta Pollinator Habitat Update; and
- Biodiversity Strategy Update.

NEXT STEPS

The Commission's proposed work plan will be presented to the City Council in September 2022.

PUBLIC NOTICING—Agenda posting.

AF-JRM/1/CSD
224-06-29-22M

- Attachments:
1. Fiscal Year 2022-23 Draft Work Plan
 2. Council Policy A-23—Work Item Referral Process for Council Advisory Bodies and Councilmember Committees