



City of Mountain View

Agenda

Board of Library Trustees

Monday, September 20, 2021

7:00 PM

Video Conference with No Physical Meeting

Location

This meeting will be conducted in accordance with State of California Executive Order N-29-20, dated March 17, 2020 and State of California Executive Order N-08-21, dated June 11, 2021. All members of the Board of Library Trustees will participate in the meeting by video conference, with no physical meeting location.

Members of the public wishing to comment on an item may do so in the following ways:

1. Email comments to lb@mountainview.gov by 5:00 p.m. on the meeting date. Emails will be forwarded to the Board of Library Trustees. Please identify the Agenda Item number in the subject line of your email. All emails received will be entered into the record for the meeting.

2. Provide oral public comments during the meeting:

Online:

You may join the Zoom Webinar using this link: https://mountainview.gov/lb_speakers

You will be asked to enter an email address and a name. Your email address will not be disclosed to the public.

When the Chair announces the item on which you wish to speak, click the "raise hand" feature in Zoom. Speakers will be notified of their turn shortly before they are called on to speak.

By phone:

Dial: (669) 900-9128 and enter Webinar ID: 831 4070 0297

When the Chair announces the item on which you wish to speak, dial *9. Phone participants will be called on by the last two digits of their phone number.

When called to speak, please limit your comments to the time allotted (up to 3 minutes, at the discretion of the Chair).

For instructions on using the "raise hand" feature in Zoom, visit https://mountainview.gov/raise_hand.

1. CALL TO ORDER**2. ROLL CALL****3. MINUTES APPROVAL****3.1** Approval of Minutes from the August 16, 2021 Meeting

Recommendation: Approve Minutes from the August 16, 2021 meeting.

Attachments: [Board of Library Trustees August 16, 2021 Meeting Minutes](#)

4. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Board from acting on non-agenda items.

5. DONATIONS**6. PRESENTATIONS****7. UNFINISHED BUSINESS****8. NEW BUSINESS****8.1** 2021 Remaining Calendar Year Board of Library Trustees Meetings

Recommendation: Adopt schedule of meetings for the remainder of 2021 calendar year.

Attachments: [Remaining Calendar Year Board of Library Trustees Meetings](#)

8.2 Library Behavior Policy

Recommendation: Review and approve updated Library Behavior Policy.

Attachments: [Draft Update Behavior Policy](#)

8.3 Library Card & Borrowing Policy

Recommendation: Review and approve updated Library Card & Borrowing Policy.

Attachments: [Current Library Card and Borrowing Policy](#)
[Draft Update Library Card & Borrowing Policy](#)
[Rubric for Board of Library Trustees](#)

9. BOARD/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

No action will be taken on any questions raised by the Board at this time.

9.1 Library Services Director's Report

Recommendation: Review Library Services Director's Report.

Attachments: [Library Services Director's Report](#)

9.2 Agenda Setting

10. ADJOURNMENT

NOTICE TO THE PUBLIC:

The agenda and staff reports are available online at <https://mountainview.legistar.com>.

Questions and comments regarding the agenda may be directed to the Library Services Department at (650) 903-6337 or lb@mountainview.gov.

The Board may consider and act on items listed on the agenda in any order. Consideration of the matters noticed herein is not limited by the recommendations indicated herein.

It is the policy of the Library Board that all evening meetings of the Board, including Study Sessions, be adjourned no later than 9:00 p.m., which time is referred to as the normal time of adjournment. No new item of business shall be taken up by the Board after 9:00 p.m. unless the Board has determined by majority vote to set aside this policy. In the event it appears that the entire agenda cannot be completed by the normal time of adjournment, the Board may take up and act upon the more pressing agenda items. All agenda items not considered at the meeting shall be on the agenda of the next regular, special, or adjourned regular meeting unless the Board directs otherwise.

Pursuant to the Americans with Disabilities Act (ADA), if you need special assistance in this meeting, please contact the Community Services Department at (650) 903-6400. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.160 (b) (1))

ADDRESSING THE BOARD:

Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

Anyone wishing to address the Board on an item not on the agenda may do so during the "Oral Communications" part of the agenda. For any agenda item or for Oral Communications on nonagenda items, if there appears to be a large number of speakers, the Chair may reduce speaking time to no less than 1.5 minutes per speaker unless there is an objection from the Board by majority vote.

Pursuant to Government Code Section 54954.3(b)(1), at least twice the allotted speaking time will be provided to a member of the public who utilizes a translator.