



**MEMORANDUM**

City Manager's Office

**DATE:** January 6, 2022

**TO:** Human Relations Commission

**FROM:** Christina Gilmore, Assistant to the City Manager

**SUBJECT:** 2022 Human Relations Commission Meeting Schedule

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**RECOMMENDATION**

Approve the 2022 Human Relations Commission meeting schedule for the remainder of the fiscal year.

**BACKGROUND AND ANALYSIS**

On June 22, 2021, the City Council approved Resolution No. 18574 that revised City Council Policy K-2—Council Advisory Bodies (Attachment 1), which states that each Council advisory body must formally adopt an annual schedule of meetings.

The following schedule is intended to be the “master calendar” for the Human Relations Commission (HRC) meetings for the remainder of Fiscal Year 2021-22. In general, the schedule calls for the HRC Regular Meetings to be held on the first Thursdays of the month at 6:30 p.m., except for the months of July and August. Any HRC Special Meetings (e.g., Civility Roundtables, Listening Forums, and Community Events) would be scheduled as needed.

The proposed HRC meeting schedule for the remainder of Fiscal Year 2021-22 is as follows:

- January 6
- February 3
- March 3
- April 7
- May 5
- June 2

CG/2/MGR  
608-01-06-22M

Attachment: 1. City Council Policy K-2—Council Advisory Bodies