

**CITY COUNCIL POLICY**

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SUBJECT: ELECTION OF MAYOR AND VICE MAYOR

NO.: A-6

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PURPOSE:

To establish a Council Procedure for the annual election of Mayor and Vice Mayor.

POLICY:

1. Process

- a. Pursuant to Sections 500 and 505 of the City Charter, the Council shall elect one of its members to serve as Mayor and one member to serve as Vice Mayor at the first Council meeting in January of each year. The elections shall be listed jointly on agenda.
- b. After the Mayor or City Clerk opens the agenda item, the Mayor shall open the floor to public comment as to both positions.
- c. At the close of the public comment period, the floor shall be open for nomination(s) for Mayor. The Mayor shall recognize any Councilmember who wants to make a nomination.
- d. At the close of the nominations, a vote will be in order and a member of the Council selected for Mayor. If no member receives a majority vote of the members present, a second vote will be taken or, at the discretion of the Council, the nomination process repeated.
- e. After the election of Mayor, the procedure will be repeated for the election of Vice Mayor, beginning with Step c above.
- f. The Council may, by majority vote, utilize another procedure for the election of Mayor and Vice Mayor provided the public participation in the process is not diminished.

2. Informal Rotation

- a. The following will provide historical guidance for the rotation of the seats of Mayor and Vice Mayor in the City of Mountain View. The rotation system

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outlined is not mandatory. Rather, it is designed to provide guidance to the Council in selecting the Mayor and Vice Mayor.

- b. The Vice Mayor succeeds to the Mayor's position.
- c. The most senior member of the Council who has not yet served as Mayor would rotate into the position of Vice Mayor.
- d. One year of prior service on the Council is recommended to be eligible for the position of Mayor.
- ed. If there is no senior member of the Council who has not served as Mayor, then any incoming (newly elected or appointed) Councilmember will be eligible for election to the Vice Mayor position. If there is more than one incoming Councilmember, they will rotate in as Vice Mayor and then Mayor based on the length of term, then number of votes they received in the election which initiated the first of their two current terms. This ranking establishes the members' seniority for purposes of this policy.
- fe. If a newly elected Councilmember has not served as Vice Mayor or Mayor in their first term and is reelected without a break in service, they will be considered a current Councilmember for purposes of rotation into the Vice Mayor seat. This means that a Councilmember who is reelected and did not serve as the Vice Mayor or Mayor during their first term would have seniority over a newly elected person, notwithstanding that the newly elected Councilmember received more votes than the returning Councilmember.
- gf. If the Mayor or Vice Mayor seat becomes vacant during the one-year term for that office, the Council will determine the eligibility for filling the vacancy, taking into consideration the length of time remaining in the term and the wishes of the members in line to fill the vacancy.
- hg. For the purposes of this policy, "senior member," or seniority in general, refer to the current set of two terms (and any partial term) permitted by the City Charter. For purposes of this policy, the term "senior member" is used to distinguish that member from a "newly elected" member. A Councilmember

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who returns to the Council after a break in service of any duration, starts over for purposes of seniority status.

- ih.** Councilmembers elected or appointed to a term of less than four (4) years shall be placed in rotation immediately behind members previously elected or appointed and those elected to a full term at the same election. If more than one member is elected or appointed, they shall be placed in the rotation according to the length of term and number of votes, as applicable.

Revised: November 19, 2002, Resolution No. 16749

Effective Date: November 23, 1999, Resolution No. 16428

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