DATE: March 27, 2024

TO: Bicycle/Pedestrian Advisory Committee

FROM: Brandon Whyte, Active Transportation Planner
              Ria Hutabarat Lo, Transportation Manager

SUBJECT: **Draft Fiscal Year 2024-25 Work Plan**

RECOMMENDATION

Provide input on and accept the Bicycle/Pedestrian Advisory Committee's Draft Fiscal Year 2024-25 Work Plan.

BACKGROUND AND ANALYSIS

City Council Policy A-23, Work Item Referral for Council Advisory Bodies and Councilmember Committees, requires all Council advisory bodies to annually prepare work plans for City Council review and approval. Council review and adoption of proposed work plans for Fiscal Year 2024-25 is scheduled for September 2024.

The Bicycle/Pedestrian Advisory Committee's (BPAC's) Draft Fiscal Year 2024-25 Work Plan is attached (Attachment 1). The proposed work items included in the draft Work Plan operationalize the roles and responsibilities of the BPAC and identify specific actions the BPAC will take during the upcoming year to address mobility and connectivity, one of seven strategic priorities identified by the City Council during the Strategic Roadmap Action Plan for Fiscal Years 2023-24 and 2024-25.

Staff has populated the draft Work Plan with suggested items for the Fiscal Year 2024-25 and is soliciting input from the BPAC regarding additions to or deletions from the proposed Work Plan. As a reminder, the inclusion of an item in the Work Plan does not necessarily guarantee the commitment of City resources to support the Work Plan item. Any new items requiring significant additional City staffing or financial resources will require additional Council review and approval of the necessary resources before work can begin.

CONCLUSION

Staff requests BPAC input regarding items to be added to or deleted from its Draft Fiscal Year 2024-25 Work Plan so that the Work Plan can be presented, along with other draft advisory work plans, to the City Council in September for review and approval.

Attachments: 1.   Draft Fiscal Year 2024-25 Work Plan
                  2.   Draft Tentative Agenda List (TAL)