



MEMORANDUM

Library Services Department

DATE: January 13, 2020
TO: Library Board of Trustees
FROM: Tracy Gray, Library Services Director
SUBJECT: **Library Services Director Report**

LIBRARY SERVICES DIRECTOR'S REPORT:

STAFFING

Long-term Customer Service Library Assistant Alice Chu retired on December 27. The Library is currently recruiting for Hourly Building Attendants.

ADULT LITERACY PROGRAM

Santa Clara Library District's Adult Literacy (Reading) Program contracted services for the City of Mountain View will be ending January 31st. We are researching the steps and channels needed for starting our own Literacy Program. We are optimistic that we will be able to do so and look forward to the ability to have an in-house program in which we can work directly with our Mountain View residents. Until we get our own program started, we are planning to hire a contract employee to run the program with the current tutors and current Mountain View residents who are participating in the program. There may be a short-term lapse of service while we make the transition. We are taking this opportunity to let participants know about our other related programs at the Mountain View Public Library such as the ESL Conversation Club, every Tuesday evening from 5:00-6:00 p.m. and the Language Swap, every Tuesday from 7:00-8:30 p.m. and that they can still use our study rooms as they need.

MOBILE-FRIENDLY VERSION OF ENCORE CATALOG

Those who use iPhones, iPads, or Android devices will now see a mobile-friendly version of our Encore catalog when viewing it on their device. Attached is more information with screenshots.

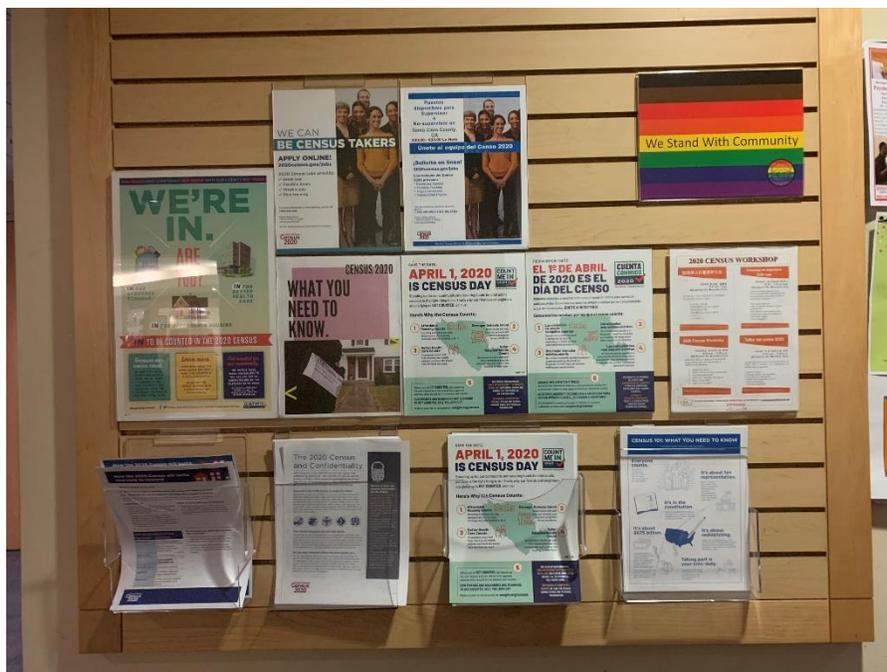
One key thing to remember is that at the bottom of every page there is a link to either Full site or Mobile site view. Once you click on Full site you will need to click on Mobile site to return to the mobile view.

SIERRA & ENCORE LIBRARY SYSTEM TO HOSTED

As mentioned in the December 7, 2019 report, the Library will migrate from in-house Sierra & Encore servers to a hosted solution on Tuesday, January 28th starting at 8:00 a.m. Sierra, Encore, Classic Catalog, automated return system, & phone renewal system will be down 4 to 8 hours. We will also not send customers notices until after the migration. In preparation for this, we are working with Innovative technical staff, City IT staff, & vendors that connect to our systems (eBooks, databases, Shoutbomb, etc.)

PROGRAM UPDATES

We have created an information kiosk on the **2020 Census** to provide information about the census, help recruit census workers, and do our part to ensure a complete count. The kiosk is located on the first floor of the library. We will host an outreach table in the lobby showcasing employment opportunities for the 2020 Census on Saturdays, December 12 and 14, and January 11 and 18 from 12:00pm to 2:00pm.



We are pleased to announce the launch of a **mobile-friendly view of the Library's Catalog**. Encore Mobile is designed for mobile users and works with iPhone, iPad, and Android devices. When you go to <https://encore.mountainview.gov> on your mobile device, it will automatically take you to <https://encore.mountainview.gov/iii.mobile>.

Encore Mobile's display makes it easier to see information on the screen. Most of the same features available in the full site are available, such as categories, search facets, and detailed information. Holds can be placed by clicking the request button.

During the **Tree Lighting Celebration**, 120 people came to visit Mrs. Claus & Friends for festive stories & songs, outside the library in Pioneer Park, on Monday, December 9th.



When Youth Services puts on a **December Dance Party**, there is a long line of children and caregivers ready to join in the fun. There was even a disco light and a bubble machine. 180 participants joined the party on Tuesday, December 10th.



Librarian Candace Bowers recently taught a group of 25 adult patrons to create **Crepe Paper Poinsettias** in a hands-on arts and crafts program.



We hosted a **Holiday Makerspace** last Saturday, December 7. Over 130 patrons spent their afternoon with us creating festive, holiday-themed cards, ornaments, and more.



Adult patrons learned how to make their own pom poms and turned them into cute creatures and holiday ornaments in this month's Adult Craft Night.



Local volunteer and ukulele extraordinaire, Chuck Monahan, led a group of 32 people in a fun performance of holiday songs at the Holiday Edition of our Sing & Play Along Ukulele program.



In our third installment of Fairy Tale Science on December 12th, 18 children examined the story of *The Three Billy Goats Gruff* and considered what would happen if the goats built their own bridge. Each child constructed their own bridge out of popsicle sticks.



Children's Musician Mariella Hererra gave a lively and interactive performance on drum, guitar, and flute. She sang in English, Spanish and Chinese with 117 children and adults on Friday, December 13th.



Yarn Crafts for Kids

We hosted a Yarn Crafts for Kids program on Tuesday, December 17. A group of 90 children and caregivers made winter designs on paper plates with yarn.



Holiday Sing Along

Sean's Music Factory performed a crowd pleasing Holiday Sing Along on Wednesday, December 18, at the Mountain View Center for the Performing Arts. An audience of 297 joined in the fun family music.



Children's Storytimes

The full schedule of weekday Children's Storytimes are back in session. Pictured here is the English/Spanish Storytime which takes place on Monday mornings at 10:30am.



An audience of 50 people came to the Library to watch a Holiday Performance by Bel Canto Flutes. The concert received great feedback from community members in attendance.



Adult patrons learned how to create infinity scarves using re-purposed designer fabric at our popular Sewing with Fabmo craft program.

