

DATE: April 27, 2023

TO: Public Safety Advisory Board

FROM: Audrey Seymour Ramberg, Assistant City Manager
Michael Canfield, Police Captain

SUBJECT: **Fiscal Year 2023-24 Work Plan Discussion—Step 1**

PURPOSE

Review the work plan status for Fiscal Year 2022-23, identify ongoing work plan items that can carry over to the next fiscal year, and discuss potential new items for the Fiscal Year 2023-24 Work Plan. This is the first step of a two-step work plan development process.

BACKGROUND

City Council Policy A-23, Work Item Referral Process for Council Advisory Bodies and Councilmember Committees, requires all Council advisory bodies to annually prepare work plans for City Council review and approval (Attachment 1).

The current Public Safety Advisory Board (PSAB) work plan was proposed by the PSAB on June 23, 2022 and adopted by the City Council on September 13, 2022. The status of adopted PSAB work plan items is described in the Discussion section below.

Staff proposes a two-step process in April and June for the PSAB to develop a proposed work plan for the next fiscal year beginning July 1. City Council review and approval of advisory body work plans for Fiscal Year 2023-24 will occur in September 2023.

DISCUSSION

Review of Fiscal Year 2022-23 Work Plan

The Fiscal Year 2022-23 Work Plan includes five ongoing items and six items specific to Fiscal Year 2022-23.

The ongoing items are for PSAB to review and provide comment on:

- Mountain View Police Department (MVPD) Budget
- MVPD Annual Report
- School Resource Officer (SRO) Program Annual Report
- AB 481 Military Weapons Annual Report
- Biannual Report on MVPD Performance and Feedback Data

Work on each of these ongoing items is on schedule.

The status of the special projects in Fiscal Year 2022-23 is noted below in Table 1.

Table 1: Status of Fiscal Year 2022-23 PSAB Work Plan

Fiscal Year 2022-23 Item	Status	Comments
SRO Procedure Manual (Council referral for PSAB to review and provide comment).	Completed	<ul style="list-style-type: none">• The SRO Procedure Manual was presented to the PSAB on September 22, 2022.
Develop and implement follow-up actions related to the MVPD Research Fellow’s analysis of traffic stop data (including the new collection of Racial and Identity Profiling Act data).	Completed	<ul style="list-style-type: none">• The recommendations of the PSAB subcommittee were presented on January 26, 2023.• Staff will implement the recommendations over time.

Fiscal Year 2022-23 Item	Status	Comments
Mental Health Crisis Response (PSAB to provide input/raise awareness regarding new/expanded Santa Clara County Behavioral Health crisis response programs in North County, such as TRUST, MCRT).	Substantively completed	<ul style="list-style-type: none"> • The PSAB subcommittee presented a Community Profile and outreach recommendations to the PSAB on November 17, 2022 and to key staff of the TRUST program on March 2, 2023. • The subcommittee will continue to network with TRUST to help build community awareness and monitor implementation of the program. Staff will continue to meet with County Behavioral Health staff regarding the implementation of the 9-8-8 crisis line and North County MCRT.
Bias/extreme views in policing (PSAB to review State Auditor’s report or related legislation and MVPD procedures to identify current or potential practices to prevent this in MVPD).	In progress	<ul style="list-style-type: none"> • Staff presented an overview to the PSAB on November 17, 2022, and a subcommittee was formed. • This item will need to be carried forward to Fiscal Year 2023-24.
MVPD recruitment and retention challenges and strategies (to be presented to the PSAB as an informational item).	Completed	<ul style="list-style-type: none"> • Staff presented this item on January 26, 2023.
Support services and enforcement related to residents living in vehicles (to be presented to the PSAB as an informational item).	Completed	<ul style="list-style-type: none"> • Staff presented this item on March 23, 2023.

As noted above, one of the special projects (Bias/Extreme Views in Policing) is in progress and will need to carry forward into Fiscal Year 2023-24. Another item (Mental Health Crisis Response) is substantively complete and will require some staff and subcommittee time going into the next fiscal year.

Potential Items for Fiscal Year 2023-24 Work Plan

This meeting is the first meeting in a two-step process for the PSAB to develop a proposed Fiscal Year 2023-24 Work Plan for consideration and adoption by the City Council in September 2023. The focus of this process is on the projects specific to the coming fiscal year. The five ongoing items above are assumed to carry forward. In addition, the PSAB can identify a limited number of new items. Due to capacity constraints throughout the City organization and Council guidance regarding the number of advisory body work plan items, the PSAB is asked to propose up to two new items for the Fiscal Year 2023-24 Work Plan.

The process for selecting these new items is outlined below.

April 27, 2023 Meeting

- Each PSAB member is asked to put forward up to two ideas for potential work plan items.
- Staff will document each item.
- Staff will facilitate a discussion of the items to clarify the intent and scope and a grouping of similar items, as appropriate.

Initial Staff Assessment Between PSAB Meetings

- After the April PSAB meeting, staff will review the items considering the following criteria:
 - Fit with the PSAB's mission and the experience/expertise of PSAB members and City staff;
 - Consistency with existing City policy;
 - Capacity of PSAB and staff to carry out the items in Fiscal Year 2023-24;
 - Opportunity to add value above and beyond the work of other City efforts or other groups or organizations; and
 - Timeliness of issue.

- For each item, staff will note its assessment and recommendation regarding whether the item should be considered for prioritization by the PSAB, not be further considered, or whether additional clarification of the item is needed.

June 22, 2023 PSAB Meeting

- Staff will present its assessment of the potential work plan items put forward at the April meeting.
- Board members will discuss and prioritize the items.
- The top two items with the highest level of PSAB support, and with at least majority support, will be selected as the new items for the proposed Fiscal Year 2023-24 PSAB Work Plan.

RECOMMENDATION

Staff recommends that each Board member put forward up to two potential new work plan items for prioritization at the next PSAB meeting.

ASR-MC/MS/6/MGR
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Attachment: 1. City Council Policy A-23