



Minutes - Draft

Parks and Recreation Commission and Urban Forestry Board

Commissioners Devine, Hepfer, Lee, Vice Chair Conley, Chair Herbach

Wednesday, March 28, 2018

7:00 PM

Senior Center - 266 Escuela Avenue

1. CALL TO ORDER

Chairperson Herbach called the meeting to order at 7:02 p.m.

2. ROLL CALL

Commissioners Russell Devine, Paul Hepfer, Kevin Lee, Vice Chair Devon Conley, Chair Jonathan Herbach

Present 5 - Commissioner Russell Devine, Commissioner Kevin Lee, Commissioner Devon Conley, Commissioner Jonathan Herbach, and Chairperson Paul Hepfer

3. MINUTES APPROVAL

3.1 Approval of Minutes

M/S Conley/Lee - That Parks and Recreation Commission approve the February 14, 2018 minutes.

Yes: 5 - Commissioner Devine, Commissioner Lee, Commissioner Conley, Commissioner Herbach, and Chairperson Hepfer

4. ORAL COMMUNICATIONS FROM THE PUBLIC - None

5. NEW BUSINESS

5.1 Conceptual Plan for a Community Garden at Shoreline Boulevard and Latham Street, Project 17-44

Commissioner Conley recused herself from this item as she is currently on the Community Gardens waitlist.

Senior Civil Engineer Anne Marie Starr gave an oral report and answered the Commission's questions.

Speaking from the floor expressing concerns and/or supporting:

- Veronica Reginaldo
- Robert Martin
- Jorge Perez Castedo
- Kavita Coombe
- Steven Jones
- Maria Foley
- Libin Pan

M/S Hepfer/Lee - To approve staff's recommendation to recommend approval of the Plan and an increase in the project budget to the City Council.

Yes: 4 - Commissioner Devine, Commissioner Lee, Commissioner Herbach, and Chairperson Hepfer

Recused: 1 - Commissioner Conley

5.2 Stevens Creek Trail Bridge Improvements Feasibility Study, Project 17-42

Associate Engineer Joy Houghton presented an oral report and answered the Commission's questions.

Speaking from the floor expressing concerns and/or supporting:

- Rick Thomas
- Aaron Grossman

The Commission received an update and provided feedback regarding the Stevens Creek Trail Bridge Improvements Feasibility Study, Project 17-42, including staff-recommended alternatives.

6. UNFINISHED BUSINESS

6.1 Park Land Acquisition Review and Recommendation

Community Services Director J.P. de la Montaigne presented an oral report and answered the Commission's questions.

M/S: Hepfer/Devine - To approve staff's recommendations to:

- Recommend staff review internal processes and communication with the Parks and Recreation Commission regarding the following items:
 - Gatekeeper projects approved by the City Council.
 - Review real estate opportunities annually in conjunction with the annual park land in-lieu fee recommendations.
 - Provide opportunity for the Parks and Recreation Commission to review and give input on general plan areas such as East Whisman and North Bayshore areas.
- Recommend Parks and Open Space Plan incorporate specific park land acquisition objectives and recommendations in the next update, anticipated for Fiscal Year 2019-20.

7. COMMISSION/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

Community Services Director de la Montaigne updated the Commission on the following:

- Upcoming events, including Concerts on the Plaza, Spring Parade, and Parks Community Meetings
- Upcoming PRC schedule and meeting items

8. ADJOURNMENT

Commissioner Herbach adjourned the meeting at 8:56 p.m. to the next Regular Meeting of April 18, 2018 at the Senior Center, 266 Escuela Avenue. Meeting date, time, and venue are subject to change.