



DATE: October 27, 2020

CATEGORY: Consent

DEPT.: Finance and Administrative Services

TITLE: **Fiscal Year 2019-20 Annual Compliance Report for Development Impact Fees and Capacity Charges; and Informational Reporting of Park Land Dedication Fee**

RECOMMENDATION

Make available to the public the Fiscal Year 2019-20 Annual Compliance Report for Development Impact Fees and Capacity Charges; and Informational Reporting of Park Land Dedication Fee and place the reports on the agenda for the November 10, 2020 Regular Meeting.

BACKGROUND

Attached is the City's Annual Compliance Report for Development Impact Fees and Capacity Charges; and Informational Reporting of the Park Land Dedication Fee for the fiscal year ended June 30, 2020, prepared in compliance with California Government Code (CGC) Sections 66001, 66006, 66008, 66013, and 66477.

Over time, the City has adopted various development impact fees for Housing Impact, Rental Housing Impact, North Bayshore Development Impact, Water Development Impact, and Sewer Development Impact, which are governed by CGC Sections 66001 through 66008. On September 25, 2018, the City Council adopted the Citywide Transportation Impact Fee, governed by CGC Sections 66000 through 66008.

Water Capacity Charges and Sewer Capacity Charges were adopted by the City Council effective July 1, 2015 and are governed by CGC Section 66013.

CGC Sections 66006 and 66013 require the local agency to make available to the public specific information within 180 days after the last day of each fiscal year, as outlined in the CGC sections. The attached Annual Compliance Report provides this information and is available on the City's website. In previous years, hard copies were made available to the public, but City facilities are currently closed due to Shelter-in-Place orders due to the COVID-19 pandemic.

Pursuant to CGC Section 66006, a local agency shall review the information made available to the public at the next regularly scheduled public meeting but not fewer than 15 days after this information is made available to the public. No Council action is required on this item at this time. The Annual Compliance Report will be placed on the agenda for consideration at the November 10, 2020 City Council meeting.

ANALYSIS

The attached report provides detailed information about each of the impact fees and capacity charges, including a description and amount of the fee or charge, beginning and ending balances, public improvements funded by the fee or charge, and any findings related to the planned uses of remaining unexpended funds. As communicated in the attached report, significant improvements and benefits have been achieved through the use of these fees. The spending of these funds is consistent with the established fees/charges and is within the spending timeline requirements. The City is within reporting requirements by making this report available to the public at least 15 days before the scheduled adoption on November 10, 2020.

FISCAL IMPACT – None.

ALTERNATIVE

Do not place the Annual Compliance Report on the Council agenda and provide the information to the public through another mechanism.

PUBLIC NOTICING – Agenda posting.

Prepared by:

Rafaela O. Duran
Principal Financial Analyst

Suzanne Niederhofer
Assistant Finance and Administrative
Services Director

Approved by:

Jesse Takahashi
Finance and Administrative
Services Director

Audrey Seymour Ramberg
Assistant City Manager/
Chief Operating Officer

ROD-SN/6/CAM/572-10-27-20CR

- Attachment: 1. Fiscal Year 2019-20 Annual Compliance Report for Development
Impact Fees and Capacity Charges; and Informational Reporting of
Park Land Dedication Fee