



City of Mountain View

Senior Center
266 Escuela Avenue

Agenda

Parks and Recreation Commission and Urban Forestry Board

Commissioners Lee, Mendez, Mitchner, Vice Chair Herbach and Chair Devine

Wednesday, March 13, 2019

7:00 PM

Community Center - 201 S. Rengstorff Ave.

1. CALL TO ORDER

2. ROLL CALL

3. MINUTES APPROVAL

3.1 Approval of Minutes

Recommendation: That Parks and Recreation Commission approve the February 13, 2019 minutes.

Attachments: [Minutes](#)

4. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Commission from acting on non-agenda items.

5. UNFINISHED BUSINESS

6. NEW BUSINESS

6.1 Friends of Deer Hollow Farm - Annual Report

Recommendation: Note, receipt, and file.

Attachments: [Memo](#)
[ATT 1 - 2018 Annual Report](#)

6.2 **Charleston Park Improvements - Concept Plans, Project 16-59**

- Recommendation:**
1. Review and comment on the recommended Charleston Park Improvements Concept Plan and recommend approval of the Plan to the City Council.
 2. Review the proposed Heritage tree mitigation for the Charleston Park Improvements Project and forward a recommendation to the City Council approving the staff-recommended mitigation of 2:1 tree replacements with 24" box trees for the removal of two Heritage trees.

- Attachments:**
- [Memo](#)
 - [ATT 1 - Concept Plan B](#)
 - [ATT 2 - Concept Plan C](#)
 - [ATT 3 - Existing Condition/Limit of Improvements](#)

6.3 **Community Garden Guidelines and Fee Structure**

- Recommendation:**
1. Forward a recommendation to City Council for the attached Community Garden Guidelines to be implemented for all three community gardens: The Willowgate Garden, Senior Garden, and Latham Community Garden.
 2. Forward a recommendation to City Council to update garden fees for Community Gardens as shown in Figure 1 of the report.
 3. Forward a recommendation to City Council to allow for up to 10 plots at Latham Community Garden to be short-term plots for a maximum term of one year.
 4. Forward a recommendation to City Council to implement a financial assistance program for gardeners at Latham Community Garden where eligible garden members will pay the senior discounted rate.

- Attachments:**
- [Memo](#)
 - [ATT 1 - Draft Guidelines and Procedures](#)

6.4 Advisory Body Input on the Fiscal Year 2019-20 through Fiscal Year 2020-21 City Council Major Goals Work Plan - Council Suggested Projects

- Recommendation:**
1. Review the suggested projects in Attachment 1.
 2. Propose any projects that are more important which are missing from the suggested projects list.
 3. By action of the advisory body as a whole (consensus or majority), provide input about which Council suggested and/or new advisory body suggested projects are most important.
 4. Provide any other feedback.

- Attachments:**
- [Memo](#)
 - [ATT 1 - Suggested Projects](#)
 - [ATT 2 - Major Goals](#)
 - [ATT 3 - Goal Setting Timeline](#)
 - [ATT 4 - Project Input Form](#)

7. COMMISSION/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

No action will be taken on any questions raised by the Commission at this time.

8. ADJOURNMENT

Adjourn to the next regular meeting of Wednesday, April 10, 2019 at 7:00 p.m. in the Community Center, 201 S. Rengstorff Ave. Meeting date, time, and venue are subject to change. Please check online at www.mountainview.gov as an agenda will be posted the Friday prior to the EPC meeting.

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Commission Chair and noticed at least 24 hours in advance of the meeting.

- Questions and comments regarding the agenda may be directed to the Community Services Department at (650) 903-6400 or community.services@mountainview.gov.

- Interested persons may review the agenda and staff reports at the City Clerk's Office, 500 Castro Street, Third Floor; at least 72 hours in advance of the meeting; or online at www.mountainview.gov/council/agendas/parks_and_rec.asp; and they are available during each Commission meeting.

SPECIAL NOTICE—Reference: Americans with Disabilities Act, 1990

- Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Community Services Department at (650) 903-6400 48 hours in advance of the meeting to arrange for assistance. Upon request, in advance, by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format. Also upon request, in advance, an assistive listening device can be made available for use during the meeting.

- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

SPECIAL NOTICE—Any writings or documents provided to a majority of the Parks and Recreation Commission regarding any item on this agenda will be made available for public inspection in the Community Services Department, located at 201 S. Rengstorff Ave during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.