



# City of Mountain View

## Minutes - Final

### Parks and Recreation Commission and Urban Forestry Board

*Commissioners Lee, Mendez, and Mitchner, Vice Chair Herbach and Chair Devine*

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Wednesday, March 13, 2019

7:00 PM

Community Center - 201 S. Rengstorff Ave.

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#### 1. CALL TO ORDER

Chair Devine called the meeting to order at 7:00 p.m.

#### 2. ROLL CALL

**Present** 4 - Commissioner Kevin Lee, Commissioner Joe Mitchner, Chair Jonathan Herbach, and Commissioner Russell Devine

**Absent** 1 - Commissioner Erika Mendez

#### 3. MINUTES APPROVAL

##### 3.1

##### Approval of Minutes

M/S Mitchner/Lee - That Parks and Recreation Commission approve the February 13, 2019 minutes.

**Yes:** 4 - Commissioner Lee, Commissioner Mitchner, Chair Herbach, and Commissioner Devine

**Absent:** 1 - Commissioner Mendez

#### 4. ORAL COMMUNICATIONS FROM THE PUBLIC - None

#### 5. UNFINISHED BUSINESS - None

#### 6. NEW BUSINESS

##### 6.1

##### Friends of Deer Hollow Farm - Annual Report

Deer Hollow Farm Board Member Lauren Merriman presented an oral report and answered the Commission's questions.

**6.2** **Charleston Park Improvements - Concept Plans, Project 16-59**

Senior Civil Engineer Andy Chang presented an oral report and answered the Commission's questions.

Speaking from the floor:

- Pamela Baird

M/S Herbach/Mitchner - To recommend Concept A with modifications. One, ensuring that the Gateway Plaza meets current standards for hydration stations, and the loop on the left through the grove uses distinct materials that are more reflective of its naturalistic location.

**Yes:** 4 - Commissioner Lee, Commissioner Mitchner, Chair Herbach, and Commissioner Devine

**Absent:** 1 - Commissioner Mendez

M/S Herbach/Devine - To approve staff's recommendation of 2:1 tree replacement for the tree that is dying, and recommend that in the project improvement the date palm Heritage Tree be relocated to somewhere else compatible on site and if not possible, financially or otherwise, then recommend replacement at an 8:1 ratio for that tree at 24" box trees.

**Yes:** 4 - Commissioner Lee, Commissioner Mitchner, Chair Herbach, and Commissioner Devine

**Absent:** 1 - Commissioner Mendez

**6.3** **Community Garden Guidelines and Fee Structure**

Shoreline Manager Shaun Chilkotowsky and Assistant Community Services Director John Marchant presented an oral report and answered the Commission's questions.

M/S Herbach/Mitchner - To forward recommendations one through four as written, with the modification that staff is looking at universal non-senior financial assistance program.

**Yes:** 4 - Commissioner Lee, Commissioner Mitchner, Chair Herbach, and Commissioner Devine

**Absent:** 1 - Commissioner Mendez

**6.4** **Advisory Body Input on the Fiscal Year 2019-20 through Fiscal Year 2020-21 City Council Major Goals Work Plan - Council Suggested Projects**

M/S Herbach/Mitchner - To approve staff's recommendation to recommend the projects as prioritized and agreed upon by the Commission and recorded by staff under each major Council goal be forwarded to the City Council for consideration at the second study session on Council Goals on April 23, 2019

**Yes:** 4 - Commissioner Lee, Commissioner Mitchner, Chair Herbach, and Commissioner Devine

**Absent:** 1 - Commissioner Mendez

## 7. COMMISSION/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

Community Services Director J.P. de la Montaigne updated the Commission on the following:

- Community Center Grand Opening
- Arbor Day
- Spring Parade
- Staffing

## 8. ADJOURNMENT

Chair Devine adjourned the meeting at 9:52 p.m.