

MINUTES

SPECIAL MEETING—TUESDAY, DECEMBER 15, 2020
LOCATION—VIDEO CONFERENCE WITH NO PHYSICAL MEETING LOCATION
4:00 P.M.

1. CALL TO ORDER

The meeting was called to order by Chair Abe-Koga.

2. ROLL CALL

Present: Subcommittee members Abe-Koga, Kamej, and Matichak.

Absent: None.

3. MINUTES APPROVAL—None.

4. ORAL COMMUNICATIONS FROM THE PUBLIC—None.

5. UNFINISHED BUSINESS—None.

6. NEW BUSINESS

6.1 STRATEGIC PLAN AND GOAL-SETTING PROCESS FOR FISCAL YEARS 2021-22 AND 2022-23

City staff provided a review of the background and purpose of the strategic plan and introduced CivicMakers. The Subcommittee discussed dates and key milestones for the Fiscal Years 2021-23 strategic planning and goal-setting process. The Subcommittee received a review of and provided feedback on the strategic planning communications plan.

6.2 CITY COUNCIL RETREAT

The Subcommittee provided direction on the format and facilitation of the upcoming City Council team-building retreat.

7. SUBCOMMITTEE/STAFF COMMENTS, QUESTIONS, SUBCOMMITTEE REPORTS—None.

8. **ADJOURNMENT**

The meeting was adjourned at 6:33 p.m.

These Minutes are hereby submitted for approval by Melvin Gaines, Recording Secretary.

Approved on _____.

LJ/4/MGR
612-12-15-20mn