

## **AGENDA**

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### **NOTICE AND AGENDA**

SPECIAL MEETING – TUESDAY, NOVEMBER 15, 2022  
VIDEO CONFERENCE WITH NO PHYSICAL MEETING LOCATION  
4:00 P.M.

During this declared State of Emergency, this meeting will be conducted in accordance with California Government Code Section 54953(e), as authorized by resolution. Please contact [city.clerk@mountainview.gov](mailto:city.clerk@mountainview.gov) to obtain a copy of the applicable resolution. All members of the Council Youth Services Committee will participate in the meeting by video conference, with no physical meeting location. Members of the public wishing to observe the live meeting may do so at <https://mountainview.gov/meeting> or <https://mountainview.legistar.com>.

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

1. Email comments to [greg.milano@mountainview.gov](mailto:greg.milano@mountainview.gov) by 2:00 p.m. on the meeting date. Emails will be received directly by the Council Youth Services Committee. Please identify the Agenda Item number in the subject line of your email.
2. Provide oral public comments during the meeting:
  - Online: You may join the Zoom Webinar using this link: <https://mountainview.gov/meeting> and entering Webinar ID: 823 3955 4528. You may be asked to enter an email address and a name. Your email address will not be disclosed to the public.

When the Chair announces the item on which you wish to speak, click the “raise hand” feature in Zoom. Speakers will be notified of their turn shortly before they are called on to speak.

- By phone: Dial: 669-900-9128 and enter Webinar ID: 823 3955 4528. When the Chair announces the item on which you wish to speak, dial \*9. Phone participants will be called on by the last two digits of their phone number. When the Chair calls your name to provide public comment, if you are participating via phone, please press \*6 to unmute yourself.

For instructions on using the “raise hand” feature in Zoom, visit [https://mountainview.gov/raise\\_hand](https://mountainview.gov/raise_hand). When called to speak, please limit your comments to the time allotted (up to three minutes, at the discretion of the Chair).

1. **CALL TO ORDER**

2. **ROLL CALL**—Committee members Abe-Koga, Lieber, and Chair Kamei.

3. **MINUTES APPROVAL**

Minutes for the May 3, 2022 meeting have been delivered to Committee members and a copy posted at City Hall bulletin board. If there are no corrections or additions, a motion is in order to approve these minutes.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC**

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on nonagenda items.

5. **UNFINISHED BUSINESS**—None.

6. **NEW BUSINESS**

6.1 **YOUTH ADVISORY COMMITTEE WORK PLAN REVIEW**

The Committee will hear a presentation and discuss the Youth Advisory Committee's work plan for Fiscal Year 2022-23 (see Attachment 1).

Action may be taken on this item.

6.2 **YOUTH WELLNESS UPDATE**

Staff will provide an update on youth wellness efforts.

7. **COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS**

No action will be taken on any questions raised by the Committee at this time.

8. **ADJOURNMENT**

### **AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES**

- The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special Meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.
- Questions and comments regarding the agenda may be directed to Greg Milano, Recreation Supervisor, at 650-903-6402.
- Interested persons may review the agenda and staff reports at the City Clerk's Office, 500 Castro Street, Third Floor, beginning the day before each meeting. Staff reports are also available during each meeting.
- **SPECIAL NOTICE—Reference: Americans with Disabilities Act, 1990**  
Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Recreation Division at 650-903-6331 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.
- The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.
- **SPECIAL NOTICE**—Any writings or documents provided to a majority of the Council Youth Services Committee regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

### **ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE**

- Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.
- Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.

## **MINUTES**

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SPECIAL MEETING – TUESDAY, MAY 3, 2022  
VIDEO CONFERENCE WITH NO PHYSICAL MEETING LOCATION  
4:00 P.M.

1. **CALL TO ORDER**

2. **ROLL CALL**

**Present:** Committee members Abe-Koga, Lieber, and Chair Kamei.

**Absent:** None.

3. **MINUTES APPROVAL**

**Motion—M/S** Abe-Koga/Lieber—Carried 3-0—To approve the minutes for the October 19, 2021 meeting.

4. **ORAL COMMUNICATIONS FROM THE PUBLIC—None.**

5. **UNFINISHED BUSINESS—None.**

6. **NEW BUSINESS**

6.1 **YOUTH ADVISORY COMMITTEE APPOINTMENTS**

**Motion—M/S** Lieber/Abe-Koga—Carried 3-0—To approve 2022-23 Youth Advisory Committee appointments.

6.2 **YOUTH WELLNESS UPDATE**

Recreation staff gave an update on Youth Wellness activities.

7. **COMMITTEE/STAFF COMMENTS, QUESTIONS, COMMITTEE REPORTS—None.**

8. **ADJOURNMENT**

The meeting was adjourned at 4:37 p.m.

Respectfully submitted,

Greg Milano  
Recreation Supervisor

GM/1/CSD/256-05-03-22mn

**MEMORANDUM**

Community Services Department

**DATE:** November 15, 2022

**TO:** Council Youth Services Committee

**FROM:** Lauren Eck, Recreation Coordinator  
Greg Milano, Recreation Supervisor  
Kristine Crosby, Recreation Manager

**SUBJECT:** **Youth Advisory Committee Fiscal Year 2022-23 Work Plan Review**

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**RECOMMENDATION**

Review and approve the Youth Advisory Committee Fiscal Year 2022-23 Work Plan (Attachment 1 to this memorandum).

**BACKGROUND AND ANALYSIS**

The Youth Advisory Committee (YAC) held their first virtual meeting of Fiscal Year 2022-23 on August 22, 2022.

At the meetings held on August 22, 2022 and September 6, 2022, Committee members and members-at-large began to brainstorm ideas about what to accomplish during the current school year. Staff took the ideas and input from the Committee and crafted a draft work plan for the YAC to review at the September 19, 2022 meeting. At this meeting, the final draft work plan was reviewed and approved with no modification (Attachment 1).

The work plan items approved by the YAC are described as follows:

**Ongoing Work Items**

- A. Advise City staff on youth and teen issues within the City.
- B. Assist, advocate, and volunteer for events that support community-building and teen wellness. Support Citywide and The View Teen Center events by marketing and volunteering to assist with setup, leading kids' activities, and cleanup.

**2022-23 Work Plan Items**

1. Host a week of YAC-Sponsored Events for Teens and the Community. *Initiate a Citywide Teen Week, where the community can participate in a variety of activities acknowledging and supporting teen efforts. Examples may include recreational activities, workshops, an Open Mic Night, and other programs identified by the Committee throughout the term.*
2. Support Diversity and Health and Wellness Programs for Teens. *Provide workshops and support special events on topics such as stress reduction, health awareness, and promote support systems to Mountain View teens. Complete the LivingWorks Start Suicide Prevention Training and promote the training to teens in the community. Provide support to City staff in the planning and execution of the Teen Wellness Retreat held in November 2022.*
3. Support Academic, College, and Career Aspirations for Teens. *Organize events and develop support for teen academics, college, and career, including test preparation classes, money management, and college preparation workshops. Provide support to City staff in the planning and execution of the Find Your Fit: Teen Career Day to be held in March 2023.*
4. Award the Teen-Friendly Business Award. *Implement Teen-Friendly Business surveys and outreach. Award the Teen-Friendly Business Award to local organizations that foster a welcoming and inclusive atmosphere and support teens.*
5. Collaborate with nearby cities' youth advisory groups. *Organize programs or initiatives in collaboration with Los Altos, Los Altos Hills, or Palo Alto youth advisory groups. Host a program or initiative with at least one other city's youth advisory group.*

After the adoption of the work plan, Committee members and members-at-large were asked which subcommittee they would like to be assigned to, and, at the October 17, 2022 meeting, Committee members were assigned to one of four subcommittees: Diversity, Health, and Wellness; College and Career; Marketing and Collaboration; and Teen-Friendly Business Award and Teen Week.

LE-GM-KC/1/CSD

255-11-15-22M

Attachment: 1. Youth Advisory Committee Fiscal Year 2022-23 Work Plan

**YOUTH ADVISORY COMMITTEE WORKPLAN**  
**Fiscal Year 2022-2023**

Title & Description	Key Milestones	Date (per milestone)	Current Status Notes
<b><i>On-going Work Items</i></b>			
<p><b>A. Advise City Staff on youth and teen issues within the city.</b></p>		Ongoing	
<p><b>B. Assist, advocate, and volunteer for events that support community building and teen wellness.</b></p> <p>Support city-wide and The View Teen Center events by marketing and volunteering to assist with set-up, leading kids' activities, and clean-up.</p>	<p>Programs at The View Teen Center  Volunteer Opportunities  Fall Throwback Movie Night Series  Monster Bash  Teen Wellness Retreat  United Against Hate Week  Club 263  Breakfast with Santa &amp; Santa's Workshop  Tree Lighting  Club 263  Teen Open Mic Night  Summer Movie Night Series</p>	<p>Ongoing  Ongoing  October 2022  October 2022  November 2022  November 2022  December 2022  December 2022  December 2022  March 2023  May 2023  Summer 2023</p>	
<b><i>c. FY 2021-2022 Work Items</i></b>			
<p><b>1. Host a week of YAC Sponsored Events for Teens and the Community.</b></p> <p>Initiate a city-wide Teen Week, where the community can participate in a variety of activities acknowledging and supporting teen efforts.</p>	<p>Brainstorm workshops or programs to offer during Teen Week.</p> <p>Review community resources to partner with and determine the best location for programs.</p> <p>Implement Teen Week.</p>	<p>Spring 2023</p> <p>Spring 2023</p> <p>May 2023</p>	

**YOUTH ADVISORY COMMITTEE WORKPLAN**  
**Fiscal Year 2022-2023**

Title & Description	Key Milestones	Date (per milestone)	Current Status Notes
<p><b>2. Support Diversity and Health and Wellness Programs for Teens</b></p> <p>Provide workshops and support special events on topics such as stress reduction, health awareness, and promote support systems to Mountain View teens.</p>	<p>Complete the <i>LivingWorks Start</i> Suicide Prevention Training and promote the training to teens in the community.</p> <p>Provide support to city staff in the planning and execution of the Teen Wellness Retreat held in November 2022.</p>	<p>September 2022</p> <p>Fall 2022</p>	
<p><b>3. Support Academic, College, and Career Aspirations for Teens.</b></p> <p>Organize events and develop support for teen academics, college and career, including; test preparation classes, money management, and college preparation workshops.</p>	<p>Meet with City Staff and School District Staff to discuss ideas.</p> <p>Assist with marketing the College Prep seminars held at The View Teen Center.</p> <p>Provide support to city staff in the planning and execution of the Find Your Fit: Teen Career Day held in March 2023.</p>	<p>Fall 2022</p> <p>Fall 2022</p> <p>Spring 2023</p>	
<p><b>4. Award the Teen Friendly Business Award.</b></p> <p>Award the Teen Friendly Business Award to local organizations that foster a welcoming and inclusive atmosphere and support teens.</p>	<p>Implement Teen Friendly Business surveys and outreach.</p> <p>Present award(s) to selected businesses.</p>	<p>February 2023</p> <p>May 2023</p>	
<p><b>5. Collaborate with nearby cities' Youth Advisory groups.</b></p>	<p>Meet with nearby cities' Youth Advisory groups.</p> <p>Host a program or initiative with at least one other city's Youth Advisory group.</p>	<p>Fall 2023</p> <p>Winter/Spring 2023</p>	



**YOUTH ADVISORY COMMITTEE WORKPLAN**  
**Fiscal Year 2022-2023**

<b>Title &amp; Description</b>	<b>Key Milestones</b>	<b>Date (per milestone)</b>	<b>Current Status Notes</b>
Organize programs or initiatives in collaboration with Los Altos, Los Altos Hills, or Palo Alto Youth Advisory groups.			