



MEMORANDUM

Public Works Department

DATE: April 20, 2021
TO: Council Transportation Committee
FROM: Dawn S. Cameron, Public Works Director
SUBJECT: 2021 Meeting Schedule

RECOMMENDATION

Approve scheduling the next meeting of the Council Transportation Committee for either Tuesday, May 18, 2021, or Tuesday, June 1, 2021, at 6:30 p.m.

BACKGROUND

The Council Transportation Committee (CTC) was established to oversee programs and activities intended to improve and enhance the City's transportation systems. The general functions of the CTC include:

- Citywide transportation planning issues;
- Regional transportation system issues;
- Neighborhood Traffic Management Program; and
- Making recommendations to the City Council regarding transportation-related policy matters.

The CTC meets on an as-needed basis. In order to facilitate shorter and more policy-focused City Council meetings, staff plans to be more proactive in bringing items to the CTC for review, comment, and recommendation to the full Council. Most of these items would then proceed to the City Council on the Consent Calendar unless the CTC advises that the item be placed on the regular agenda. We anticipate that the CTC will be asked to meet three or four times per year.

There are two agenda items that staff would like to bring to the CTC before taking them to Council in June, namely:

1. Revisions to the qualification requirements for the Residential Parking Permit Program; and
2. Revisions to the Neighborhood Traffic Management Program.

These two items are included in the Fiscal Year 2019-20 through 2020-21 Council Major Goals and are supposed to be completed by June 30, 2021.

Staff requests that the CTC approve meeting on either Tuesday, May 18, 2021, or Tuesday, June 1, 2021, to consider these two agenda items.

If another CTC meeting is needed in fall 2021, staff will reach out to CTC members to confirm a date that works for all members at that time.

DSC/TS/1/PWK

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