



City of Mountain View

Agenda

Performing Arts Committee

Committee Members Branyon, Mirza, Wise, Vice Chair Donahue and Chair Palay

Thursday, November 29, 2018

6:15 PM

Atrium Conference Room

Special Meeting

1. CALL TO ORDER

2. ROLL CALL

3. MINUTES APPROVAL

3.1 Approval of Minutes.

Recommendation: The Performing Arts Committee approve the minutes of the October 17, 2018 meeting.

Attachments: [2018-10-17 PAC Minutes](#)

4. ORAL COMMUNICATIONS FROM THE PUBLIC

This portion of the meeting is reserved for persons wishing to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. State law prohibits the Committee from acting on non-agenda items.

5. UNFINISHED BUSINESS

5.1 One-Act Play Festival Subcommittee Report.

Recommendation: Background: The One-Act Play Festival Subcommittee was first formed in June 2013 and has had several successful years of productions. The Performing Arts Committee (PAC) will be working on plans for the 2019 Festival.

Hear an update from the Subcommittee.

6. NEW BUSINESS

6.1 Upstage Theater Annual Review.

Recommendation: Background: As part of Upstage Theater's SecondStage Home Company contract, Staff will present a summary of performance use days, sales and expenses, and open up discussion for opportunities to improve services and/or relations. Upstage Theater will provide a report on and discuss their outreach activities for the past year.

Hear Staff and Upstage Theater's recap of annual reports.

Attachments: [2018-11-29 Upstage Theater Annual Review FY17-18](#)
[2018-11-29 Upstage Theater Annual Audit FY 2017-18](#)

7. COMMITTEE/STAFF ANNOUNCEMENTS, UPDATES, REQUESTS, AND COMMITTEE REPORTS

No action will be taken on any questions raised by the Committee at this time.

7.1 PAC Revenue and Expense Spreadsheet.

Recommendation: Informational Item.

Attachments: [PAC Revenue Expenses](#)

8. ADJOURNMENT

The next special Performing Arts Committee meeting will be held on Wednesday, January 23, 2019, at 6:15 p. m. in the Atrium Conference Room, 500 Castro Street.

AGENDAS FOR BOARDS, COMMISSIONS, AND COMMITTEES

•The specific location of each meeting is noted on the notice and agenda for each meeting which is posted at least 72 hours in advance of the meeting. Special meetings may be called as necessary by the Committee Chair and noticed at least 24 hours in advance of the meeting.

•Questions and comments regarding the agenda may be directed to Jenn Poret at 650-903-6556.

•Interested persons may review the agenda and staff reports at the Mountain View Center for the Performing Arts beginning the Friday before each regular meeting. Staff reports are also available during each meeting.

•SPECIAL NOTICE-Reference: Americans with Disabilities Act, 1990

Anyone who is planning to attend a meeting who is visually or hearing-impaired or has any disability that needs special assistance should call the Mountain View Center for the Performing Arts office at 650-903-6565 48 hours in advance of the meeting to arrange for assistance. Upon request by a person with a disability, agendas and writings distributed during the meeting that are public records will be made available in the appropriate alternative format.

•The Board, Commission, or Committee may take action on any matter noticed herein in any manner deemed appropriate by the Board, Commission, or Committee. Their consideration of the matters noticed herein is not limited by the recommendations indicated herein.

•SPECIAL NOTICE-Any writings or documents provided to a majority of the Performing Arts Committee regarding any item on this agenda will be made available for public inspection in the Center for the Performing Arts office, located at 500 Castro Street, during normal business hours and at the meeting location noted on the agenda during the meeting.

ADDRESSING THE BOARD, COMMISSION, OR COMMITTEE

•Interested persons are entitled to speak on any item on the agenda and should make their interest known to the Chair.

•Anyone wishing to address the Board, Commission, or Committee on a nonagenda item may do so during the "Oral Communications" part of the agenda. Speakers are allowed to speak one time on any number of topics for up to three minutes.

•Anyone requiring Spanish interpretation services will be afforded twice the allotted speaking time allowed for each specific item.