



**DATE:** November 5, 2019

**CATEGORY:** Consent

**DEPT.:** Public Works

**TITLE:** **Amend Professional Services Contracts and Increase Appropriations – Land Development Engineering and Construction Engineering Sections**

### **RECOMMENDATION**

1. Authorize the City Manager to amend the existing professional services contract with CSG Consultants for an additional \$1,000,000 for land development and construction services, for a total contract amount of \$1,392,422.
2. Authorize the City Manager to amend the existing professional services contract with Tanner Pacific, Inc., for an additional \$250,000 for construction engineering services, for a total contract amount of \$450,000.
3. Authorize the City Manager to amend the existing professional services contract with TRC Companies for an additional \$250,000 for construction engineering services, for a total contract amount of \$350,000.
4. Transfer and appropriate \$750,000 from the Development Services Fund to the General Operating Fund, Public Works Department. (Five votes required)
5. Transfer and appropriate \$750,000 from the Construction/Conveyance Tax Fund to the General Operating Fund, Public Works Department. (Five votes required)

### **BACKGROUND**

This fiscal year, in order to keep pace with increasing development and construction activity, the Public Works Department has contracted with the engineering firms of CSG Consultants, Tanner Pacific, Inc., and TRC Companies for certain land development-related plan check services and for construction engineering (construction management and inspection) services. Contracting for outside services provides the City flexibility to manage the workload as it fluctuates. Consultants have been necessary to maintain standard, and legally required, turnaround times for plan check services and maintain a customer service level that is expected by the City's businesses

and developers. These firms allow for flexibility during dynamic economic conditions, providing resources to process a dramatically higher number of development projects and capital improvement projects with a relatively smaller increase in staffing.

Two key positions in Public Works Construction Engineering became vacant at the end of the last fiscal year (Principal Civil Engineer and Senior Civil Engineer) and have remained vacant during the recruitment process. While staff is hopeful that these positions can be filled by the end of this calendar year, time will be needed for training to bring these new staff members up to speed on Mountain View processes, layout, and infrastructure.

### **ANALYSIS**

Staff has evaluated the anticipated workload through September 2020 and recommends increasing the CSG Consultants, Tanner Pacific, Inc., and TRC Companies contracts as described in the table in the Fiscal Impact section below.

In addition to relatively high baseline work, major developments have submitted construction documents, including 1255 Pear Avenue (Sobrato), 2580 and 2590 California Street (Greystar), and 700 and 800 East Middlefield Road (LinkedIn). Other development projects are anticipated to submit or continue their planning applications this year, including 2041 Landings Drive (Google Landings), Hope Street (Lots 4 and 8), 525-555 East Evelyn Avenue (Prometheus), 1001 North Shoreline Boulevard (Sares Regis), and 355 East Middlefield Road (SummerHill).

The recommended increases will fund the contracts through September 2020.

### **FISCAL IMPACT**

#### **Land Development Engineering**

The Fiscal Year 2019-20 Adopted Budget includes limited-period funding of \$450,000 for consultant support in the Land Development Section. This amount has been encumbered for the land development-related services stated above, leaving no additional unencumbered funds. An additional \$750,000 is needed, and staff recommends increased appropriations in the Development Services Fund, Public Works Land Development Engineering Section (Account No. 223600).

Construction Engineering

The Fiscal Year 2019-20 Adopted Budget includes limited-period funding of \$400,000 for consultant support in the Construction Engineering Section. This amount has been encumbered for the construction engineering services stated above, leaving no additional funds. An additional \$750,000 is needed, and staff recommends increased appropriations in the Construction/Conveyance Tax Fund, Public Works Construction Engineering Section (Account No. 223102).

If the recommended action is approved, the total contract funding and appropriations will be as follows:

Firm	Current Contract	Contract Increase	Total
CSG Consultants	\$392,422	\$1,000,000	\$1,392,422
Tanner Pacific, Inc.	\$200,000	\$250,000	\$450,000
TRC Companies	\$100,000	\$250,000	\$350,000

**ALTERNATIVES**

1. Do not authorize contract amendments or appropriation increase.
2. Provide other direction to staff.

**PUBLIC NOTICING** – Agenda posting.

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Approved by:

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cc: APWD – Hosfeldt, APWD – Cameron, SMA – Goedicke, PA – Li, SMA – Boram, AFASD, AAI – Doan, PCE – Au, PCE – Arango, SPWI, AE – Safi